

**DISCLOSURE OF FINANCIAL INTEREST BY  
PUBLIC OFFICIAL (as defined by G.L. c. 268B, §1)  
AS REQUIRED BY G. L.C.268A, §6A**

A public official is anyone who holds a public office; a public office is any position for which one is nominated at a state primary or chosen at a state election, excluding the positions of Senator and Representative in Congress and the office of regional district school committee member elected district-wide.

Name of public official:	
Public office:	
Public office Address:	
Office Phone:	
Official action to be taken (Attach additional pages if necessary):	
Financial interest involved (Attach additional pages if necessary):	
Public Official Signature:	
Date:	

Section 6A. Any public official, as defined by section 1 of chapter two hundred and sixty-eight B, who in the discharge of his official duties would be required knowingly to take an action which would substantially affect such official's financial interests, unless the effect on such an official is no greater than the effect on the general public, shall file a written description of the required action and the potential conflict of interest with the state ethics commission established by said chapter two hundred and sixty-eight B.

*File copy with:*  
State Ethics Commission  
One Ashburton Place, Room 619  
Boston, MA 02108

**Attach additional pages if necessary.**

**268B: Section 1. Definitions.**

As used in this chapter, unless the context requires otherwise,

(q) "public official" means anyone who holds a public office, as defined by clause (p) of this section;

**268A:6 Financial interest of state employee, relative or associates; disclosure.**

(a) Except as permitted by this section, any state employee who participates as such employee in a particular matter in which to his knowledge he, his immediate family or partner, a business organization in which he is serving as officer, director, trustee, partner or employee, or any person or organization with whom he is negotiating or has any arrangement concerning prospective employment, has a financial interest, shall be punished by a fine of not more than three thousand dollars or by imprisonment for not more than two years, or both.

Any state employee whose duties would otherwise require him to participate in such a particular matter shall advise the official responsible for appointment to his position and the state ethics commission of the nature and circumstances of the particular matter and make full disclosure of such financial interest, and the appointing official shall thereupon either:

- (1) assign the particular matter to another employee; or
- (2) assume responsibility for the particular matter; or (3) make a written determination that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the commonwealth may expect from the employee, in which case it shall not be a violation for the employee to participate in the particular matter. Copies of such written determination shall be forwarded to the state employee and filed with the State Ethics Commission by the person who made the determination. Such copy shall be retained by the commission for a period of six years.

**268A:13. Financial interest of county employee, relatives or associates; disclosure.**

(a) Except as permitted by paragraph (b), a county employee who participates as such an employee in a particular matter in which to his knowledge he, his immediate family or partner, a business organization which he is serving as officer, director, trustee, partner or employee, or any person or organization with whom he is negotiating or has any arrangement concerning prospective employment, has a financial interest, shall be punished by a fine of not more than three thousand dollars or by imprisonment for not more than two years, or both.

(b) Any county employee whose duties would otherwise require him to participate in such a particular matter shall advise the official responsible for appointment to his position and the state ethics commission of the nature and circumstances of the particular matter and make full disclosure of such financial interest, and the appointing official shall thereupon either

- (1) assign the particular matter to another employee; or
- (2) assume responsibility for the particular matter; or
- (3) make a written determination that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the county may expect from the employee, in which case it shall not be a violation for the employee to participate in the particular matter. Copies of such written determination shall be forwarded to the county employee and filed with the state ethics commission by the person who made the determination. Such copy shall be retained by the commission for a period of six years.