

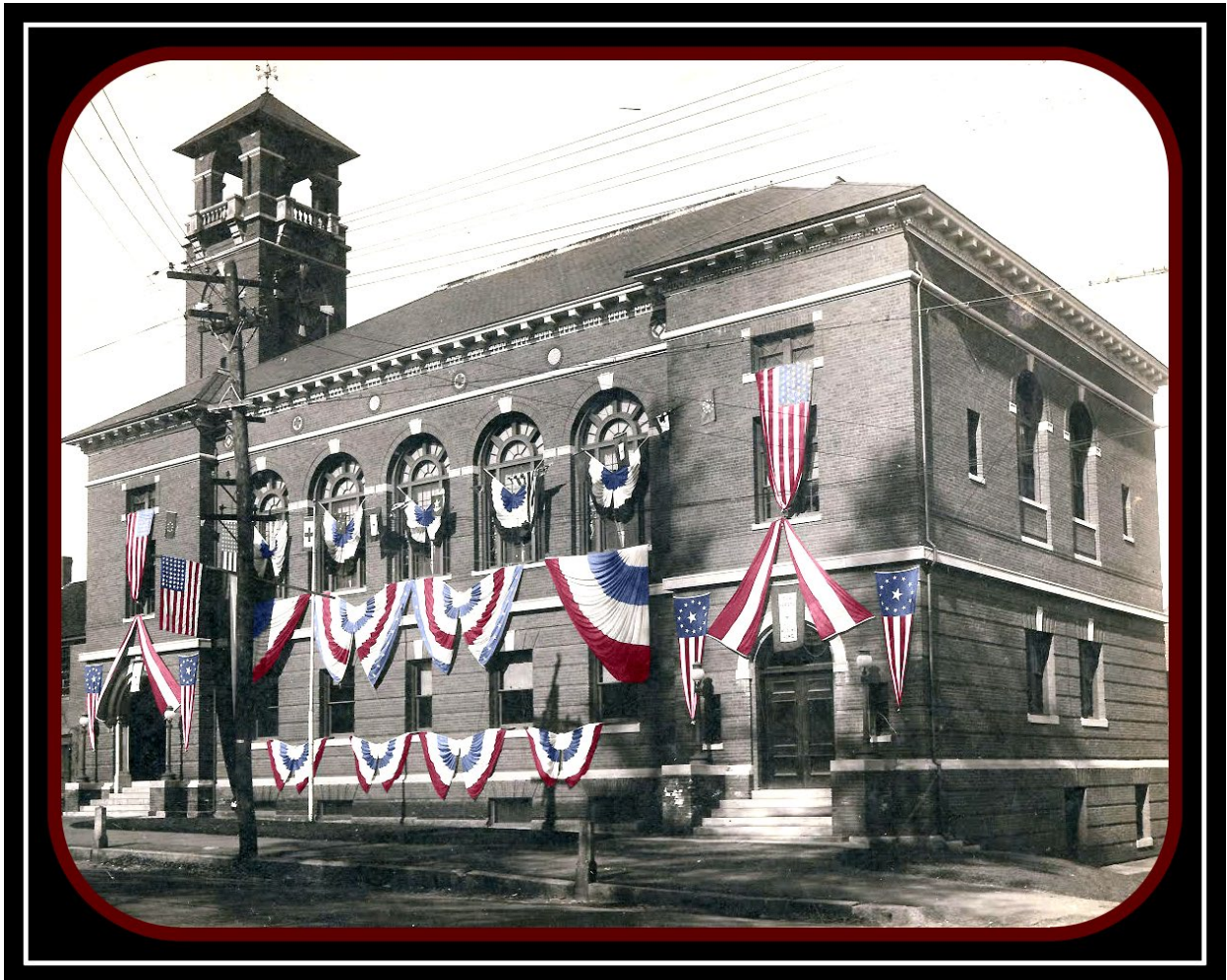


# **Annual Report**

## **Of the Town of**

### **Brookfield, Massachusetts**

#### **2015**



# Brookfield Police Dept. ~ Prouty Street Station

---



2015 was a banner year for the Brookfield Police Department, as the close of the calendar saw the completion of a long awaited and much needed police facility. The 4,041 sq ft station, centrally located on Prouty Street behind the Town Hall, is expected to fulfill the Town's space and community needs for the next half century and beyond.

"It's been a very exciting year for the Police Station Building Committee and the community at large, noted Police Chief Michael Blanchard, adding: "The new facility will help us better serve the residents of Brookfield as well as the community."



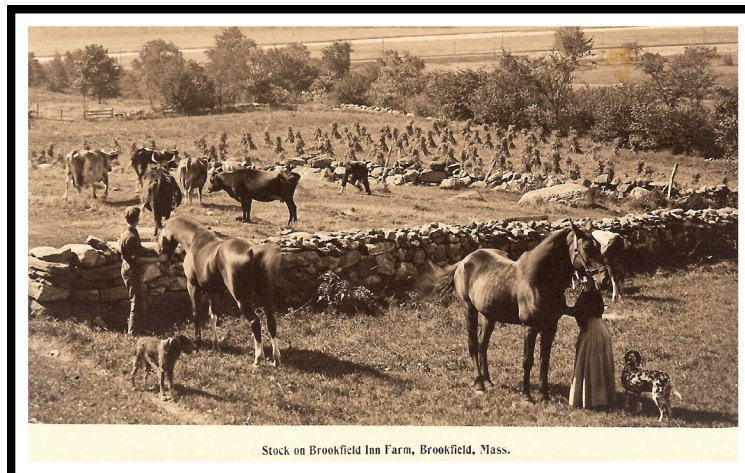
Members of the Police Station Building Committee (from left) Doug Brown; Richard Lapierre; Kermit Eaton; Bill Simpson Jr.; Police Chief Michael Blanchard; Dave Holmes; Fire Chief Peter Martell





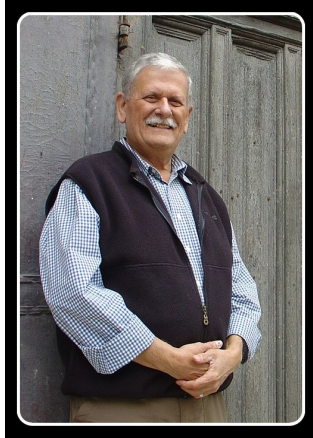
## Table of Contents

Dedication.....4	Merrick Public Library.....39
In Memoriam.....5	Memorial Committee.....41
Governmental District.....6	Memorial Day Committee.....42
Facts about Brookfield.....7	Moderator.....44
Elected Town Officers.....9	Parking Clerk.....44
Appointed Town Officials and Staff.....10	Personnel Board.....44
 	Planning Board.....45
<b>Annual Reports</b>	Plumbing & Gas Inspector.....46
Board of Selectmen.....15	Police Department.....47
Town Counsel.....17	Police Station Building Committee.....48
Advisory Committee.....18	Brookfield Public Access/Communications Committee BCMtv.....49
Agricultural Commission.....19	Recreation Committee.....50
Animal Control Officer/Animal Inspector.....20	School Department.....52
Assessors.....21	Financials.....55
Board of Health.....22	Principal .....57
Building Inspector.....24	Superintendent .....58
By-Law Committee.....25	Tax Collector.....60
Cemetery Commissioners.....25	Town Clerk.....61
CDBG Advisory Committee.....27	Deaths.....62
Constable.....27	Marriages and Intentions.....63
Conservation Commission.....28	Business Certificates.....64
Council on Aging.....29	Election Results.....65
Cultural Council.....30	Board of Registrars.....67
Electrical (Wiring) Inspector.....31	Town Accountant.....68
Emergency Medical Squad.....32	Treasurer.....88
Emergency Management Agency.....33	Veterans' Agent.....91
Fire Department.....34	Water Department of Commissioners.....92
Highway Department.....36	Zoning Board of Appeals.....93
Historical Commission.....38	Zoning Enforcement Officer.....94
	Town Meeting Warrants.....95



Stock on Brookfield Inn Farm, Brookfield, Mass.

**Our DEDICATION to  
Ron Couture**



---

*“If you want to understand today, you have to search yesterday.” ~Pearl Buck*

It is with great pleasure that the Board of Selectmen dedicate the 2015 Annual Town Report to Ron Couture.

Ron’s love and appreciation of history and his commitment to keep Brookfield’s rich heritage alive has played an integral role in preserving the town’s legacy, with efforts that reach far beyond Brookfield’s borders.

From encouraging awareness of local history to obtaining funding to restore town landmarks, the former Chairman of the Historical Commission has a 20 year history of rolling up his sleeves in the name of civic duty and inspiring others to answer the call of local volunteerism.

Among the community projects Ron has spearheaded and/or has been an important part of, include: Developing a historic walking tour for Brookfield Elementary School students; organizing the cleaning and preservation of Civil War soldier’s gravestones; planting historic cherry trees along the George Washington Memorial Highway; and raising funds to restore the century old Brookfield Cemetery gate.

A publication designer by trade, Ron wrote and published the “Brookfield Heritage Series” of booklets honoring notable Brookfield residents and landmarks. He is also credited with assembling a valuable historical chronicle of town records. And last year Ron completed cataloging papers and photos from the Blanchard and Means families of Elm Hill Farm, the extensive archive of which has been added to UMass Amherst’s historical resources. Ron’s most recent contribution is an informational podium sign erected on the viewing platform of the Route 148 Quaboag River bridge.

In addition to serving as chairman of the Historical Commission, the longtime Brookfield resident held seats on the Bannister Common and Mall Committee; Tourism Committee; Quaboag 350<sup>th</sup> Committee; and was a member of APPLE Seed. Ron is also a recipient of the Lucy Stone Award, an honor bestowed by the Quaboag Historical Society in recognition of community service.

Brookfield offers its heartfelt thanks to resident Ron Couture, local historian and volunteer extraordinaire. The tangible accounts of the town’s history that he has both created and preserved, as well as the historic awareness his acts have sparked serve as an important footnote of his life’s biography.



## IN MEMORIAM

During the second half of 2014 through 2015, several prominent citizens and veterans passed away leaving a big impact on their families, friends and the Town.

Each and every resident of the Town is an important citizen of course, but Brookfield suffers a major loss each year that we lose citizens like these. Their contributions, however, continue to bless us. Please help to keep their memories alive by doing your part for Brookfield.

The following are honored for their gift of military service to the Town and to their Country. We appreciate their sacrifices in our behalf. Let us all take time to thank the dedicated military personnel in our Town and around the United States of America who continue to serve our country and protect our freedoms.

John H. Wild	Army, WWII	6/21/14
Albert J. Beauregard	Army, Korean	7/08/14
Richard H. Bresnahan	Army, Vietnam	8/27/14
George M. Planta	Air Force, Korean	2/04/15
Tellis (Ted) Nale	Air Force	7/06/15
Roger J. Charpentier Jr.	Navy, Vietnam War	8/23/15
Peter Lembo	Army	8/27/15
Robert W. Wilder Sr.	Marines, Korea	11/29/15
Frank D. Kinney	U.S. Navy	12/24/15

---

*“Courage. Kindness. Friendship. Character. These are the qualities that define us as human beings, and propel us, on occasion, to greatness.” — R.J. Palacio,*



*Bob Wilder (left) and Roger Charpentier Jr. (right) are two Brookfield veterans whose lives live on through their contributions to the community.*

**GOVERNMENTAL DISTRICT  
REPRESENTATIVES FOR THE  
TOWN OF BROOKFIELD - 2015**



**UNITED STATES SENATORS**

Edward J. Markey  
and  
Elizabeth Warren

**REPRESENTATIVE IN CONGRESS**

2<sup>nd</sup> Congressional District  
Richard E. Neal

**GOVERNOR'S COUNCIL 7<sup>th</sup> District**

Jennie Caissie

**STATE SENATOR**

Worcester, Hampden, Hampshire and Franklin Senatorial District  
Anne M. Gobi

**REPRESENTATIVE IN GENERAL COURT**

5<sup>th</sup> Worcester District  
Donald D. Berthiaume

**DISTRICT ATTORNEY**

Joseph D. Early, Jr.

\*calendar year 2015



**FACTS ABOUT BROOKFIELD:**

**SETTLED:** 1660 as part of the Quaboag Plantation

**INCORPORATED AS A TOWN:** Brookfield was incorporated as a Town in 1673.

**LOCATION:**

Brookfield is located in Central Massachusetts, bounded by North Brookfield on the north, East Brookfield on the east, Sturbridge on the south and West Brookfield, Warren and Brimfield on the west. Brookfield is 22 miles west of Worcester, 33 miles east of Springfield and 57 miles west of Boston.

**POPULATION (per 2015 census):** 3,390

**FORM OF GOVERNMENT:**

Open Town Meeting with a three member Board of Selectmen and a full-time Administrative Assistant.

**TAX RATE – FY 2014:** \$19.50 per thousand

**Property Breakdown (FY 2016)**

Residential	\$ 230,979,828
Commercial	\$ 9,419,364
Industrial	\$ 2,430,000
Personal Property	\$ 6,241,733
Total Value of the Town	\$ 249,070,925
Exempt Value	\$ 31,760,700

Square Miles: 16.57

**STREETS AND HIGHWAYS:**

Brookfield has approximately 40 miles of paved roads, one half mile of dirt road, and two miles of private roads.

**PUBLIC SCHOOLS:**

Brookfield maintains a Pre-K through grade six Elementary School and belongs to the Union 61 Tantasqua Regional School District, which includes a junior high school, a high school and a vocational school.

**FIRE PROTECTION:**

The Fire Department, which is headed by Chief Peter Martell, consists of one assistant chief, two captains, two lieutenants and twenty-four volunteer fire fighters.

**EMERGENCY SQUAD:**

Brookfield’s Emergency Squad, which is headed by Chief Donna Lafleur, includes one captain, one lieutenant and 12 EMS personnel. There are seven paramedics; six EMT basics and two EMT-intermediate. The service operates a 2008 Horton ambulance mounted on a GMC chassis.

**POLICE:**

During 2015, Brookfield had a 24-7 Police Department made up by its Chief and four full-time officers and no more than ten part-time officers.

**RECREATIONAL FACILITIES:**

Brookfield has one recreational field, Lewis Field, which is located on Main Street (Route 148). Lewis Field has a pavilion, softball, soccer and baseball fields, and a basketball court, as well as facilities for outings. We also have a Town beach on Quacumquasit Pond (also known as South Pond).

**PUBLIC LIBRARY:**

The Merrick Public Library, located at 2 Lincoln Street, on the Common, provides free public access to the Internet, as well as reader’s and reference advisory service. The Library is a mini-net member of CW/MARS, which allows our patrons to peruse the Central Massachusetts library catalog and place holds and pick-up location from the comfort of their home. The Romanesque Banister Memorial Hall was built in 1884; the Trustees and staff continue to maintain the architectural integrity of this historic building while offering modern conveniences.

**EMERGENCY TELEPHONE NUMBERS**

**POLICE:**

Emergency	911
Non-Emergency	508-867-5570

**FIRE:**

Emergency	911
Non-Emergency	508-867-7306

**AMBULANCE:**

Emergency	911
Non-Emergency	508-867-6036

**AREA HOSPITALS:**

Mary Lane Hospital, Ware	413-967-6211
Harrington Memorial Hospital, Southbridge	508-765-9771
Hubbard Regional Hospital, Webster	508-943-2600
UMass Medical Center, Worcester	508-334-1000
Worcester Medical Center, Worcester	508-363-5000



**ELECTED TOWN OFFICERS**  
**AS OF MAY, 2015**

**BOARD OF SELECTMEN (3)**

Stephen J. Comtois II, Chair May 2017  
Linda M. Lincoln, Vice Chair May 2016  
Clarence M Snyder III, Clerk May 2018

**BOARD OF ASSESSORS (3)**

Donna Wentzell May 2017\*  
Philip H. Peirce, Chairman May 2018  
Marlaine Burbank May 2016

**BOARD OF HEALTH (3)**

Ronald Wassmer May 2017  
Daniel Leahy, Chairman May 2018  
Michael Seery May 2016

**CEMETERY COMMISSIONERS (3)**

Edwin W. Foley May 2018  
Emery J. Manning Jr. May 2016  
John T. O'Leary May 2017

**CONSTABLES (2)**

Richard Lapierre May 2016  
Bruce Gadaire May 2016

**HOUSING AUTHORITY (4)**

Linda Lincoln May 2017  
Jennifer Grybowski May 2017  
Michael Seery, Chairman May 2016  
Melissa Glennon May 2018  
State Appointed member (Vacant)

**MERRICK PUBLIC LIBRARY**

**TRUSTEES (6)**

Barbara Clancy May 2017  
Jerome J. Rudzinski, Jr. May 2017  
Matthew Bansfield May 2015  
Carol Plumb May 2015  
Sally Brown, Chairman May 2016  
Barbara Steadman May 2016

**MODERATOR (1)**

Donald Faugno May 2018

**PLANNING BOARD (5)**

Sharon Mahoney, Chair May 2018  
Kevin Erkkila May 2017  
Celeste Leger May 2016\*  
Maureen Lepak May 2019  
John David Holdcraft May 2020

**ELEM SCHOOL COMMITTEE (3)**

Megan Cunningham May 2018  
Kyle Hill May 2018  
Brian Oxman May 2016

**REGIONAL SCHOOL COMMITTEE (2)**

Sharron Austin May 2018  
William J. Gillmeister May 2016

**TAX COLLECTOR**

Brenda Parrish May 2017

**TOWN CLERK**

Michael Seery May 2016

**TRUSTEE FOR SHADE TREES**

Ronald D. Couture May 2016

**WATER COMMISSIONERS (3)**

Donald R. Taft May 2017  
Robert R. Barnes May 2016

*\*Resigned*

**APPOINTED TOWN OFFICIALS AND STAFF**

**ADMINISTRATIVE ASSISTANT  
& Chief Procurement Officer**

Karen Trainor Resseguie

**ACCOUNTANT**

Louise E. (Betty) Benoit      2018

**ADVISORY COMMITTEE (9)**

Barbara Wilson                      2018  
Robert Barnes                        2018  
Beth Coughlin                         2016  
Ronald Dackson                       2016\*  
Gary Brunell                            2017\*  
J. David Holdcraft                    2017  
Marie Pecore                            2017

**AGRICULTURAL COMMISSION**

Members (5) :

Lucinda Thompson, Co Chair      2017  
Barbara Haberlin, Co Chair        2017  
James Dolan                            2016  
Ronald Starcher                       2016  
Steve Novak                             2018

Alternate Members (5)

Kenneth Cleveland                   2016  
Donald Haberlin                        2016  
Donald Grimes                          2016  
Dr. Mark Ledoux, DVM                2016  
Paul Benjamin                           2016

*\*Resigned*

**ANIMAL CONTROL OFFICER**

Eileen Vitello                              2016

**BANISTER COMMON & MALL  
COMMITTEE (9)**

Ronald Couture                         2017\*  
Kris Casucci                             2018  
Barbara Clancy                         2018  
Jennifer Cipro                            2016  
Jeanne Lytle                              2016  
Monika Schlick                          2016

**BOARD OF HEALTH SECRETARY**

Lani Criasia

**BUILDING INSPECTOR**

Jeff Taylor                                 2018  
Casey Burlingame Alternate      2018

**BY-LAW COMMITTEE (5)**

Linda Lincoln                            2016\*  
Michael Seery                            2016\*  
Barbara Wilson                         2016  
Jennifer Grybowski                    2016  
J. David Holdcraft                      2016  
James Cooke                              2016

**CEMETERY SUPERINTENDENT**

Michael P. Seery

**CEMETERY STAFF**

James Milner

**CMRPC**

Kevin Erkkila, Planning Bd      2015  
Sharon Mahoney                        2015



**(CDBG) ADVISORY COMMITTEE (5)**

Linda Lincoln 2016  
Bruce Clarke 2016  
Lucinda Thompson 2016  
Bethany Roberts 2016  
Mary Lou Knight 2016

**CONSERVATION COMMISSION (7)**

Michael LaRocca, Chair 2016  
Tim Simon, Co Chair 2017  
Kenneth Cleveland 2016  
John O’Leary 2016  
Maureen Lepak 2016

**CONSTABLE**

Arthur Tatro 2016

**COUNCIL ON AGING (9)**

Barbara Clancy 2018  
Frederica LaMonda 2018  
Mary Falardeau 2018  
Bethany Roberts 2016  
Lucy Beeman 2017

**COUNSEL, TOWN**

Kopelman and Paige, P.C. 2016

**CULTURAL COUNCIL (up to 22)**

Barbara Wilson 2018  
Janet Seery 2016  
Madelyn Swanson 2016  
Jeanne Lytle 2017

**CUSTODIAN, MUNICIPAL**

Paul Mielowski

**ELECTION WORKERS**

Marlaine Burbank 2016  
Sally Brown 2016  
Kelly Chabot 2016  
Lindsay Holm 2016  
Arthur Jay 2016  
Kathryn Latour, Warden 2016  
Linda Lincoln 2016  
Carolyn Murray 2016  
Jeanne Myers 2016

Sandy Pratt 2016  
Karen Simpson 2016  
Louise Woodard 2016

**ELECTRICAL INSPECTOR**

*(see: Wiring Inspector)*

**EMERGENCY MANAGEMENT AGENCY (BEMA)**

Keith Karrmann, Director 2018  
Peter Martell, Deputy Dir. 2018

**EMERGENCY MEDICAL SQUAD CHIEF**

Donna Lafleur, Chief 2016

**EMERGENCY MEDICAL SQUAD OFFICERS**

Peter Martell, Captain, 2016  
Matthew Graves, Lt. 2016

**EMERGENCY MEDICAL SQUAD**

All until 2015 unless otherwise noted:

Terry Anderson, EMT  
Linda MacLeod , EMT  
Robert Connor, Paramedic  
Dan Driscoll, EMT  
Tammie Gadbois, EMT  
John Glennon, Paramedic  
Mark Lovely EMT  
Ashley Marks EMT  
David Martell, Paramedic  
Richard Phillips, Intermediate  
Matthew Roderick, Intermediate  
Vontailin Rosario, EMT  
Michael Steuer, EMT  
Donna Lafleur, Chief/Paramedic 2016  
Peter Martell, Captain/Paramedic 2016  
Matthew Graves, Lieut/Paramedic 2016

**FINANCIAL OFFICIALS**

Holly Chisholm, Clerk to Treasurer

**FIRE CHIEF & FOREST FIRE WARDEN**

Peter Martell 2016

**FIRE DEPARTMENT OFFICERS**

Chief Peter Martell  
Assistant Chief Herbert Chaffee  
Captain Keith Karmann  
Captain David Martell  
Lieutenant William MacLeod  
Lieutenant Richard Phillips

**FIREFIGHTERS**

Steve Budnik  
Philip Chaffee  
Paul Comptois  
Robert Connor  
Daniel Driscoll  
Charles Edgette  
Daniel Esser  
Matthew Graves  
Meghann Fortier  
Donna Lafleur  
Ashley Marks  
Linda MacLeod  
David Merlo  
Matthew Phillips  
Ray Ranellone  
Matthew Roderick  
Steve Santley  
Jeffrey White

**HIGHWAY SUPERINTENDENT**

Herbert Chaffee, II                      2018

**HIGHWAY DEPARTMENT STAFF**

Donald L. Herbert, full-time  
Cindy Thompson, Secretary part-time  
James McKeown, full-time

**HISTORICAL COMMISSION (7)**

Ron Couture, Chairman                      2017\*  
Lois O’Leary                                      2018  
Donald Clowes                                    2018  
Celeste Leger                                    2016\*  
Kris Casucci                                    2016  
Carol Plumb                                      2017

**HOMELAND SECURITY REP.**

Keith Karmann                                      2018

**INSURANCE ADVISORY COMMITTEE (all expire 2016)**

Barbara Clancy, Retirees’ Representative  
Linda M. Lincoln, Senior Rep  
Sherry Gillen, Teachers Rep  
Sgt. Steven Pariseau, Police Union Rep.  
Holly Chisholm, Town Hall Clerk Staff  
Joanne O’Connell, Non-Cert Sch. Staff  
Bruce Clarke, Water Dept. Rep.  
Donald Herbert, Highway Dept. Rep.

**LOCAL PUBLIC ACCESS ADVISORY COMMITTEE (5) DISBANDED 12/14**

Sharon Mahoney                                      2017  
Rudy Heller                                        2016\*  
Michael LaRocca                                    2016  
William Neault                                      2016

**LOCAL PUBLIC ACCESS COMMITTEE (Cable TV) (7)**

Kevin Erkkila                                        2018  
Sarah Heller                                        2016\*  
Rudy Heller                                        2016\*  
Danielle Kane                                        2017  
Sharon Mahoney                                    2016  
James Sniffen                                        2017\*

**MERRICK PUBLIC LIBRARY STAFF**

Brenda Metterville, Director  
Andrea Faugno, Library Assisant  
Katherine Simpson, Library Assistant  
Michelle Taylor, Library Assistant  
Julia Taylor, Library Assistant  
Joan Sagendorph, Library Assistant, sub  
Arthur Putnam, Custodian

**BOARD OF OVERSEERS (DISPATCH)**

Keith Karmann                                      2016

*\*resigned*



**PARKING CLERK/HEARING OFFICER**

Michael P. Seery 2018

**PERSONNEL BOARD (6)**

Holly Chisholm 2018  
Linda Lincoln 2018  
Doug Ford 2018  
Mary Lou Knight 2018  
Lucinda Thompson 2018  
Donna Wentzell 2018\*

**PLUMBING & GAS INSPECTOR**

Robert Wall 2015  
James McNeaney, Alternate 2018

**POLICE DEPARTMENT**

Michael Blanchard, Chief 2016

**POLICE DEPARTMENT STAFF**

Holly Chisholm, Administrative Assistant

**POLICE PATROL OFFICERS**

***Terms end 2016***

Steven Pariseau, Sgt, Full Time  
Sean T. Marino, Full -time  
John Annunziata, Full-time\*  
James M. Early, Full time\*  
Ryan Downing, Full time\*  
Danial Ausmus, Part Time\*  
Kenneth Baer, Part-time\*  
Paul Cowden, Part-time  
Christopher DeSantis, Part-time\*  
Erik Kajka, Part-time\*  
Brian Kibbe, Part-time  
Jason Mancuso, Part-time\*  
Joel Wilson, Part-time\*  
Erik Bishop, Part-time  
Brian Provencher, Part-time\*

*\*resigned*

**RECREATION COMMITTEE**

Jeffrey Landine, Chair 2018  
Eric Clark 2016  
Lisa Hanrahan 2016  
David Proulx, alternate 2016  
Jake Hill 2017  
Kyle Hill 2017  
Tim Hubacz 2016

**RECREATION COMMISSION STAFF**

John W. Washburn, Groundskeeper\*

**REGISTRARS, BOARD OF**

Shirley Sanborn 2016  
Lois O’Leary 2018

**SEXUAL HARASSMENT OFFICER**

Kathleen Bradley

**SOURCE WATER PROTECTION COMMITTEE (7)**

Bruce Clarke 2016  
Mary T. O’Connell 2016  
Donald Taft 2016  
John O’Leary 2016  
Jennifer Grybowski 2016

**SUPT. OF INSECT & PEST CONTROL**

Herbert Chaffee, II                      2015

**TREE WARDEN**

William Stendrup                      2017

**TRENCH SAFETY OFFICER**

Herbert Chaffee, II                      2018

**TOWN TREASURER**

Sandra Kady                              2017

**TRANSFER STATION STAFF**

Daniel Leahy  
James Milner  
Arthur Morin  
Edmund Young  
Ron Wassmer  
Michael Seery

**VETERANS SERVICES DIRECTOR,  
VETERANS AGENT and VETERANS  
BURIAL AGENT**

Bryan Griffing                              2016

**WATER DEPARTMENT STAFF**

Bruce Clarke, Superintendent  
Donald Herbert, Secondary Operator  
Holly Chisholm, Administrative Assistant

**WIRING (Electrical), INSPECTOR**

Scot Mansfield                              2017  
Martin Nagle, Alternate                      2017

**WRTA BOARD**

Rudy Heller

**ZONING BOARD OF APPEALS**

**5 with 3 Alternates**

Charles Wilson, Chair                      2020  
David R. Holm                              2020  
William Neault                              2017  
Nicholas Thomo                              2017\*  
Kenneth Cleveland                              2017

**ZONING ENFORCEMENT OFFICER**

Nicholas Thomo                              2018

*\*resigned*





## **REPORT OF THE BOARD OF SELECTMEN**

This report primarily touches upon Fiscal year 2016, which began July 1<sup>st</sup>, 2015, with additional highlights from earlier in 2015 of significance. 2015 was full of activity with progress being made on many fronts.

The highlight of 2015, as evidenced on January 23<sup>rd</sup>, 2016, is a new chapter in the Town's history began with the formal opening of the new Police Station. Countless hours of dedicated service, years of meetings and plans all came together on that cold January day to celebrate the opening of the station. The Building Committee, Chief, his team, and Town Departments are to be congratulated for bringing this project in ahead of schedule and under budget.

The Town celebrated Rhoda Josephson's 99<sup>th</sup> birthday on November 30<sup>th</sup>, 2015. Rhoda was presented the Boston Post Cane, as the oldest living resident in the Town, our congratulations to Rhoda on this remarkable achievement.

The summer and fall saw a high level of activity on our roadways. This, after one of the worst winters in history. Beyond the work in and around Town Hall and the Police Station, Mill Street was reconstructed with grant funding to provide what is termed a "Complete Street" project not only focusing on the roadway but improving services under the roadway. The Sawmill Spillway Bridge was improved in preparation of the next steps necessary to place the spillway area in compliance with Massachusetts Dam Safety requirements. Thankfully we did not experience the snows of last winter, beyond the higher levels of sanding and salting, the Highway Department has been able to focus on equipment maintenance. As we close out FY2016 unfortunately we were unsuccessful in obtaining a grant to improve Quaboag Street, we will resubmit for FY2017. This will give the Highway Department time to concentrate on projects that could not be accomplished last summer with the heightened level of activity. Spring, 2016 will see the opportunity to dedicate the new Joseph F. Murray Memorial Bridge over the Quaboag River, which was completed in 2015.

Of projects that have been deferred over the last several years, funding of repairs of several vehicles is notable. The Brush Truck supporting the Fire Department is a good example. Thanks to the Chief for his tenacity in accomplishing this important project and being ready for brush season.

The Select board would be remiss if we did not extend its appreciation to the employees of the Town in "finding a way" to secure the level of grants, the thriftiness in expending Town funds and the prudence in going about their work. We can always do better, at the same time given the resources you have accomplished much.

As a Select board we would be remiss in highlighting the level of participation of the residents, who beyond Town Meeting, have participated on various boards and committees. The Town long ago decided on a form of government that relies heavily on its citizenry. From the Select board to other boards and committees the Town is indebted to those who spend countless hours supporting the Town's needs, many times facing difficult issues and decisions. An example of this dedication is the work to update and publish the Town's Administrative and Finance Policies Handbook.

The most challenging issue facing the Assessors was how best to reorganize the office to enable the board members to retire, after years of dedicated service, and at the same time improve efficiency. With Town Meeting vote you approved a plan to hire an assistant assessor and move the board to a stipend level of effort, rather than full time. At this writing the assistant has been hired and training is underway. The Assessors are to be congratulated on devising the plan and continuing to work the plan to improve overall service to the Town.

Another difficult issue we faced was the interest of the Worcester County Regional Transportation Authority to eliminate the local bus route. Under the direction of our local representative, numbers of residents and riders attended public hearings. Recommendations were made to WRTA to improve the bus route. As we look to springtime the bus routes will continue, the

stop will be moved an area adjacent to the Police Station with a new weather enclosure to be installed for riders awaiting the bus.

A call for participation in the Personnel Board and Master Plan Implementation Committee enabled the Personnel Board to be fully staffed and the Master Plan group to begin its deliberations. The Personnel Board is focused creating an Employee Handbook, beyond the routine activities of advising the Select board and departments. Master Plan Committee is looking to fully staff the committee and with that to then assess the status of the projects listed on the implementation matrix approved in 2010.

Brookfield Committee Media signed a new cable agreement and has overseen the arrival of new digital equipment to enhance the level of service. This all volunteer committee deserves our thanks in support of Channels 192 and 194 and the countless hours of meetings they have recorded.

As we move to FY2017 we must move to face the issues of Town Hall. The good news is the new septic system is tied in. The issues over accessibility, future layout to support Town offices and restrooms still confront us. At this writing a comprehensive plan of attack is being developed to incorporate the timing of potential grants and balancing current needs. As it took numbers of years to successfully complete the Police Station, it is envisioned that the Town Hall plan will not be completed quickly and we seek the Town's patience as a workable, most likely phased, plan is established.

Confronting delinquent properties continues to be a priority. The Treasurer and the Tax Collector continue to focus on appropriate methods to bring many properties current. By vote of Town Meeting we can tackle one of the most complex properties, the former Campground off Pine Lane. Numbers of volunteers have worked to clean up the property and must be commended to enable a survey to understand what can and cannot be done with the property. The Town's application of a \$17,500 matching grant, was approved by the Massachusetts Historical Commission on March 9, 2016. The early work by the Brookfield Historical Commission to identify the historical significance of the area must be credited with this success. Work on this grant will begin in FY2017.

FY2017 will bring its challenges. Through everyone's cooperation we can build on the progress made in FY2016. To repeat the oft quoted phrase, "it takes a village" is an understatement. We must remember if you have lots of money, you can accomplish much quickly...If you don't have the money it takes a little longer. In the Town's case we must appreciate the work of many and have patience that what needs to be done will be done.

If you have an interest in a Town Board or Committee or interested in what you might do to make our Town better contact the Selectmen's office to learn more.

Respectfully Submitted,

Stephen J. Comtois II, Chairman; Linda M. Lincoln, Vice-Chairman; Clarence R. Snyder III, Clerk





## REPORT OF TOWN COUNSEL

During the fiscal year 2015, Town Counsel worked to promptly and efficiently respond to requests for opinions and advice from Town officials on a wide variety of issues. We advised regarding the Open Meeting and Public Records laws, procedures for adopting zoning bylaw amendments, and zoning enforcement, among other matters. We also represented the Town in several pending court actions in the Worcester Superior Court, Land Court, the East Brookfield District Court, and before state agencies. Additionally, we advised the Board of Selectmen, other Town officials, and various Town boards and committees on contracts and construction, conflict of interest, and labor and employment issues. We worked with the Selectmen to prepare Town Meeting Warrants and advised the Town during Annual and Special Town Meetings. In particular, we continued our work with Town officials to advance the Quaboag Bridge reconstruction project through the passage of special legislation and negotiation of agreements with the state and private parties, and on tax title recovery, as well as assisting on the Cooley Hill Reservoir Property sale (which was authorized at the 2015 Annual Town Meeting).

The following matters were pending in courts of the Commonwealth during fiscal year 2015, in which Town Counsel provided a defense on behalf of the Town:

James T. Correia v. Zoning Board of Appeals

Worcester Superior Court, C.A. No. WOCV2014-00655

This case is an appeal of the Zoning Board of Appeals' April 7, 2014 decision denying Mr. Correia's application for a special permit to expand a pre-existing, nonconforming use and structure at 7/11 Fiskdale Road to include a restaurant use. As of the close of the fiscal year, this matter was still pending.

James T. Correia v. Town

Worcester Superior Court, C.A. No. WOCV2014-00693

This is an appeal of the Town's award of a pro tanto payment in the amount of \$8,135.00 for property taken at Fiskdale Road as part of the Quaboag River Bridge Project. As of the close of the fiscal year, this matter was still pending.

Daniel Plourde, et al. v. Zoning Board of Appeals

East Brookfield District Court, C.A. No. 1469CV0150

This case is an appeal of the Zoning Board of Appeals' April 15, 2014 decision affirming the Zoning Enforcement Officer's order directing Daniel Plourde to cease using his property at 5 Quaboag Street for motocross racing. The Town filed a counterclaim against Mr. Plourde and his company, DP23 Bulldogs, LLC, seeking enforcement of the ZEO's order. As of the close of the fiscal year, this matter was still pending.

There are also several cases pending in Land Court, relative to tax title proceedings.

Town Counsel has continued to work to reduce municipal legal costs by preparing updates regarding changes in the law and addressing issues of general municipal interest, all at no charge to the Town. We also offer free training sessions, including "webinars" on many issues, from more traditional topics, such as the Open Meeting Law and zoning, to the more cutting edge issues of casino and medical marijuana regulation, and CORI reform.

As always, we strive to provide the highest quality legal services as quickly and effectively as possible and we are committed to continuing to work to provide legal advice and representation in the best interests of the Town.

We extend our appreciation to the Board of Selectmen for their confidence in retaining Kopelman and Paige, and we appreciate the assistance and cooperation we have received on all matters from the Board of Selectmen and other Town officials, boards and personnel.

Respectfully submitted,

Michele E. Randazzo, Esq., Kopelman and Paige, P.C. – Town Counsel



## Report of the Advisory Committee

The Advisory Committee advises on all warrant articles, reviews all departmental budgets and recommends an annual budget for the town as well as possible sources of funding. The importance of maintaining a balance between providing for the needs of the town and keeping the tax rate reasonable requires volunteering for many meeting hours by the various members. The year began with 7 members on the Advisory, which had 9 seats. In FY 15, two new members were added. Harry Pearson, a former English teacher, military veteran and member of the business community and Tara Browne, an administrative professional that would like to give back to the community. The Advisory looked forward to using their expertise for the benefit of the town.

Wage increases of approximately 3% annually across most positions were given, though not recommended by all members of the Advisory. This does not include the teachers or support staff at the school, whose rate has been 2% or less per year according to their recent contract. The Advisory supported additional clerk personnel hours to assist with reconciliation of the towns' books and making progress in the area of tax titles. The Advisory also considered the implementation of geothermal heating for municipal buildings. After review of information and on-site visits by some members, it was decided that this would not be the best fit for our town.

The overall operating budget increased 4% with one of the primary drivers being the need for \$30,000 of additional funding for veterans' services. There was a onetime 30% increase in our debt load due to an overlap of regional school and police station debt. Other factors include a 7% increase in retirement benefits and a 4 ½% increase in the overall cost of insurances.

The Advisory supported a number of Capital Improvements which included a septic system, new bathrooms and ADA compliant repairs for the town hall as well as the conversion of multiple aging burners from oil to gas. An agreed reduction in Police station costs led to the Advisory supporting the hiring of a seasonal worker for the Highway Dept. Support of a matching grant related to an archeological survey of the old camp ground was also achieved.

Respectfully submitted,  
Chairman-John David Holdcraft; Vice-Chair Beth Coughlin; Secretary Marie Pecore  
Robert Barnes; Barbara Wilson





## **REPORT OF THE AGRICULTURAL COMMISSION**

Brookfield's Agricultural Commission and Right to Farm Bylaw was established by Town Meeting vote in June 2011. In establishing the commission and bylaw the Town recognizes the importance agriculture has and will have into the future. The Agricultural Commission is comprised of ten members appointed by the Selectmen, 5 full-time and 5 alternates, the full-time positions serving 3-year terms each. Our purpose is "to serve as facilitators for encouraging the pursuit of agriculture in Brookfield, and to promote agricultural-based economic opportunities in the Town." Our mission is "to preserve, revitalize, and sustain Brookfield agriculture, its lands and to encourage the pursuit of agriculture, promoting agricultural-based opportunities and protect farmland."

Commission Objectives:

1. Increase public awareness of agriculture, and the positive impact it has on the Town;
2. Communicating the importance of the Right-to-Farm Bylaw which provides the guiding principles of the Commission;
3. Act as a mediator in disputes that may arise between farmers and their neighbors;
4. Work in close cooperation with other Town boards and committees to promote agricultural products and activities; and
5. Bring awareness to farms and farmers of federal, state and other programs.

The Commission continues to meet monthly in the Town Hall. This year we have changed our meeting night to the second Wednesday at 6:30 PM. We continue to with the Boards of Health, Conservation and Bylaw Committee. A portion of each meeting has been spent sharing best practices.

During the winter/spring we host learning opportunities. These have included sessions on raising backyard poultry, food safety and woodlot management. In December we held our first annual potluck supper highlighting products raised in Brookfield.

Our members provided pumpkin growing kits to "kids of all ages" at the town Memorial Day exercises. Pumpkin growers were invited to bring their prize pumpkins to Apple Country Fair for display and friendly competition.

This year the commission hosted the "First Annual Brookfield Tractor Show" under the capable direction of Ken Cleveland during Apple Country Fair. The tractors were exhibited along Central Street. Ribbons were awarded in several categories.

With expert guidance from former chair Clarence Snyder the commission continued our leadership with Central Mass Grown. This 'buy local' activity now represents all of

Worcester County. . In a recent Worcester Chamber of Commerce report the agricultural economy was ranked as the fastest growing segment.

The Agricultural Commission would like to express its appreciation and gratitude to Selectmen Clarence Snyder for his leadership and guidance as former chair of this commission. Without his expert advice we would not have attained our role as an important part of the Agricultural Community in Brookfield and beyond. We also thank TipTop Country Store, 4 Central St. for offering locally grown products right here in Brookfield.

The Commission thanks the Town for the continuing support in its efforts to promote a sustainable agricultural base.

Respectfully Submitted, Your Agricultural Commission:

Lucinda Thompson, Chairman; Barbara Haberlin, Co-Chair; Steve Novak; James Dolan; Ron Starcher

Alternates/Advisors: Ken Cleveland; Donald Grimes; Donald Haberlin; Dr. Mark Ledoux, DVM

## **REPORT OF THE ANIMAL CONTROL & ANIMAL INSPECTOR**

2015 presented some weather challenges as did 2014 for our departments this year as well as last, but despite these challenges with the cooperation of the Brookfield residence community involvement our numbers in licensing, farm reporting and good animal ownership continues to improve.



We hold an annual Rabies clinic at the Brookfield Fire department and the Town Clerk Mike Seery is available next door at the Town hall to offer annual licensing to the Brookfield Dog owners during the rabies clinic as a courtesy to the Brookfield citizens on a Saturday each spring this year it was on March 21<sup>th</sup> 2015 at 9:00 am hosted by Brookfield volunteer resident Dr. Marc Ledoux DVM & Eileen Vitello ACO/ AI During this clinic Brookfield citizens are encouraged to take advantage of the Saturday licensing next door as the clerk is not there on Saturdays normally. I have worked on some very interesting cases some sad, but mostly happy ending with reuniting lost pets with their owners & finding new homes for ones abandoned. We receive all kinds of calls some are neighbor disputes that ask for mediation, others are reports of lost, spotted, found critters, questions about wild animal behavior, feral cats, possible rabies cases, inspections of livestock, dog training questions, wellness check request, animal educational advice, co- existing with wild life safely, Immunization questions, dealing with loss of a pet & removal request, Investigation of abuse, neglect and leash law enforcement.

I have been serving the community of Brookfield as its resident Animal Control officer since 2004. I truly enjoy working within the community that I live in hopes to make it a better place for Animals and those who live here to live in peace with on another by educating the community and mediation when needed. I plan to continue my service so long as the position does not compromise my duties to serve the Town of Brookfield to the best of my ability. I will continue to network with the surrounding communities in an effort to make our Town aware of animal control issues that may affect the citizens who live here. As always I am available for the citizens of Brookfield to contact me when they have questions or concerns that involve animals. I am here to serve the community of Brookfield.

Eileen Vitello ACO/AI (508) 525-5776

## REPORT OF THE BOARD OF ASSESSORS

As 2015 winds down, this board is in a state of transition. One of our assessors resigned in October and we got approval at the November Special Town meeting to hire an Assistant Assessor. We have advertised for resumes and expect to be interviewing soon (this is being written in January). As of the May elections, we should again be a three-member board and will transition from a working board to a board that will be meeting once or twice a month and supporting the Assistant Assessor. We will continue with the technical assistance of our consultant, Bishop and Associates. Our office hours are currently Tuesday, 9 a.m. to 3 p.m., and Wednesday, 9 a.m. to 8 p.m. We plan to expand the hours once the Assistant Assessor is up to speed.

The Division of Local Services of the Department of Revenue provides updates on laws and regulations governing our responsibilities, and the Community Software Consortium provides technical services and training classes to improve our technical abilities with the CAMA system.

The Board of Assessors grants abatements and exemptions for property and excise taxes, as required. Our office and staff are available for assistance to all residents on any of these, or related matters. You can stop by the office during our posted hours or call (508) 867-2930 Extension 16 for an appointment. In addition, information regarding all the properties in town is available for viewing through the Internet, by going to [www.brookfieldma.us](http://www.brookfieldma.us), the website for the Town, and clicking on the Assessors tab.

### Property Breakdown (FY 2016)

Residential	\$ 230,979,828
Commercial	\$ 9,419,364
Industrial	\$ 2,430,000
Personal Property	\$ 6,241,733
Total Value of the Town	\$ 249,070,925
Exempt Value	\$ 31,760,700

Respectfully Submitted, Philip Peirce, Chair, Marlaine Burbank



## REPORT OF THE BOARD OF HEALTH

In May Dan Leahy was re-elected to his 3rd term as a member of the Board of Health. We look forward to continue serving with him.



### **Transfer Station**

The transfer station continues to do well. We continue to encourage citizens to use the transfer station because there is no question that it is less costly than using curbside pickup. The yearly permit fee is \$85.00 dollars and bags are \$12.50 for a package of ten. The transfer station is open on Tuesdays from 3 to 6 P.M. and Saturdays 7 A.M. to 4 P.M. and is located on 7 Quaboag Street. Transfer station bags can be purchased at Cumberland Farms or Tip Top Country Store for your convenience.

The board would also like to thank its dedicated transfer station staff who work through all kinds of weather and sacrifice every Saturday and Tuesday to be on duty at the transfer station. We are grateful for their dedication. Staffing Members are Dan Leahy, Jim Milner, Art Morin and Ed Young. Early in November Art Morin was struck ill and is now unable to work for us due to his health. Art has served the Board of Health as a Transfer Station worker for well over 15 years. We are thankful for his service to our town. Art is a lifelong resident of Brookfield and served our country in the Korean War.

The Board of Health voted in favor earlier in the year to allow Transfer Station funds to be used to clean up the town owned former campground on Hobbs Ave.

### **Transfer Station Well Tests**

The board has a 3 year contract with ECS who have provided service for the last 5 years. Currently we are obligated to have quarterly and bi-annual well tests and gas probes on the landfill cap.

### **Sanitary Code Inspections**

The board and our inspector Lee Jarvis conducted 58 sanitary code inspections. Two cases were settled in court with the Board of Health prevailing. All were resolved to the board's satisfaction.

Housing Inspections-3  
Retail Food Establishments-12  
Food Service Establishments-24  
Food Pantry Inspections-2  
Residential Kitchen Inspections-4  
Mobile Food Inspections-2  
Nuisance Complaints-1  
Special Event Inspections-2  
School Cafeteria Inspections-2  
Septic Inspections/Issues-6  
Perc Issues-1



### **Board of Health Permit Fees**

The board received \$4,200.00 in permit fees. Permit fees include Food Establishments, Title V Installers, Septic Haulers, Funeral Home Directors, and Trash Haulers. The board also collects pad fees on a monthly basis from our Mobile Home Parks and turns them over to the tax collector that sum was for \$41,760.00.

### **Flu Clinics and Community Health Program**

The board held one flu clinic in October this year. It went very well, 74 citizens attended and received flu vaccines. This is more than the previous year. More notice was published along with an automated phone call through our Blackboard Connect service to reach as many residents as possible that our town offers this vital service. Cheryl Rawinski of Sutton is our Community Health Coordinator and has saved our town a significant sum of money.

### **Title V Septic Systems**

The board responded to several complaints of failed septic systems this year. All have been resolved to the boards' satisfaction.

### **South Pond**

The South Pond Beach was used for fishing and swimming. Fishing on the beach was restricted during the swimming season. The Board would like to thank Donald Taft, and for collecting water samples throughout the year.

### **North Pond**

North Pond again had sporadic Algae blooms. The Massachusetts Department of Public Health was notified and will take action when necessary in the future.

Respectfully Submitted,

Daniel Leahy-Chairman  
Michael P. Seery-Vice Chairman  
Ronald Wassmer  
Lani Criasia-Secretary



## REPORT OF THE INSPECTOR OF BUILDINGS

Single Family Dwellings	5
Sheds	0
Additions	4
Roofing	30
Garages	4
Windows/Siding	12
Renovations/Remodeling	4
Stoves/Pellet/Wood	13
Pools/In ground/ Above ground	2
Signs	0
Decks	7
Demolition	2
Barns	1
Storage Buildings	0
Temporary Mobile Home for fire purposes	0
Fence	0
Co-Locator/ Cell tower	1
Weatherization/insulation	6
Sheet Metal	0
Solar Residential	31
Police Station	1
Treatment Plant	1
TOTAL	90



Total permit income	\$12,952.00
Estimated value on permits	\$1,584,720.00

Respectfully Submitted,

Jeff Taylor, CBO, Inspector of Buildings

## REPORT OF THE BY-LAW COMMITTEE

The Bylaw Committee has met this past year and considered numerous requests for revisions or additions to the town bylaws.

In its deliberations, the Committee strives for a balance between residential and commercial considerations while at the same time aiming to keep the atmosphere of a small town.

This year at the annual town meeting, among our recommendations for changes to the Bylaws of the Town of Brookfield, we will bring forward proposals to reduce the size of the advisory board and set a standard date for the annual town meeting.

We welcome input from town residents and thank those residents who have shared their concerns with us this past year.

Respectfully submitted

James Cooke, Chairman, Bylaw Committee

## REPORT OF THE CEMETERY COMMISSION

The elected Cemetery Commissioners and the Superintendent of the historic Brookfield Cemetery provide this annual town report with pride. The internments of loved ones, the general grounds keeping and maintenance, as well as the continued preservation efforts in the cemetery, were all done with care.

During the past year, 14 people were interred to the Brookfield Cemetery. We extend our condolences to those family members and friends who have lost loved ones. The cemetery received \$6,750.00 in burial fees and \$6,450.00 in sale of lot fees. The non-expendable balance for the perpetual care fund is \$133,809.46, and the expendable balance is \$19,314.67. The total balance is \$153,124.13.

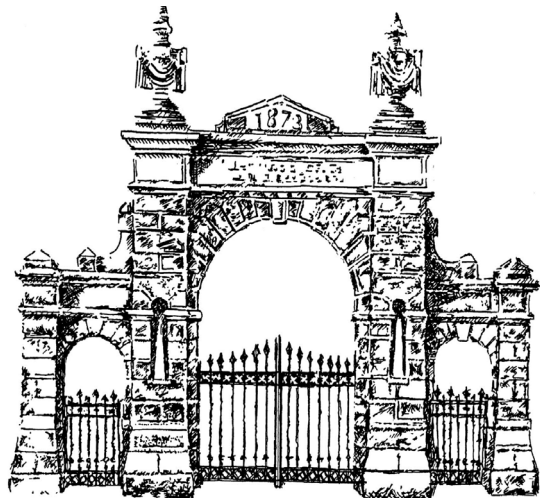
Our seasonal caretaker Jim Milner did a great job as usual and we also received help with mowing from Commissioner Emery Manning we are thankful for their hard work and dedication. The Commissioners would also like to thank Highway Superintendent Herb Chafee, Donald Herbert and Bruce Clarke for their help with grave openings and other jobs that our smaller equipment could not handle.

### Jeppson Grant & Urban Forestry

The balance for the Jeppson Grant is \$5,101.46. The balance for the Urban Forestry Grant is \$7,850.00. 8 new trees were planted this year in the Main South Section and the open eastern part of the cemetery using existing cemetery funds.

### Cemetery Preservation

The preservation fund is active, and donations or memorial contributions in the memory of loved ones can be put towards the fund. Please consider making a donation in any amount. The current amount in the Preservation account is \$46,533.83



### **Archway & Gate**

The archway gate Electric line was permanently tied in by the Tantasqua Technical School's Electrical division. The only cost associated with the project was for materials. Jim Milner used our backhoe to bury the electric line. The commissioners are grateful for the labor of our districts technical students and our Electrical Inspector Scott Mansfield.

### **John Deere Tractor**

In November of 2015 the Town approved the Cemetery Commission's request for \$5,130.25 for an enclosed cab for our John Deere Tractor. Pre-existing funds were used to purchase this cab from several different cemetery accounts. The tractor was outfitted for the cab in late December. This enclosed cab will meet the OSHA mandated standards for municipal equipment and keep our operator warm and dry during inclement weather while using our tractor.

### **Cemetery Shed**

The commissioners have discussed the prospect of putting an addition on to our existing shed at the cemetery. We have outgrown our shed and there is little room to move around and store existing equipment. The commissioners anticipate asking for this at our Annual Town meeting in June 2016. We will once again be asking Tantasqua's Technical Division for assistance for drawing up a plan and also using the Carpentry division for the construction of the addition. The only cost to the town will be for materials.

### **Cemetery Commissioners**

Cemetery Commissioner Edwin Foley was re-elected to a 3 year term.

### **Rules and Regulations**

Please note that specific rules and regulations set by the Commissioners and voted by the townspeople have been in place for several years. Lot purchase in the Brookfield Cemetery is limited to former and current Brookfield residents only who have resided in town a minimum of 5 years. Also, there is a type and size limit for memorial gravestones and markers that are allowed. The planting of shrubs around gravestones must be approved by the commissioners or superintendent. The planting of any tree other than a small type shrub around a gravestone is prohibited. The Cemetery Commissioners reserve the right to remove any overgrown shrubs around gravestones. Remember to remove any flowers not in season, including artificial plants, and to maintain decorations.

For grave lot prices, detailed Rules and Regulations and general information, please call our Cemetery Superintendent Michael P. Seery at 508-867-5500 or 508-867-2930 X 12. Mike can also be reached at [mseery@brookfieldma.us](mailto:mseery@brookfieldma.us) this information is also available online from the town's website: [www.brookfieldma.us](http://www.brookfieldma.us). Just click on Cemetery commission for a link within the site. As always, please respect this historic hallowed ground when visiting the cemetery.

Respectfully submitted,

Michael P. Seery-Superintendent  
Emery Manning Jr. Chairman  
John O'Leary, Vice Chairman  
Edwin Foley

## **REPORT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE**

Report of the Community Development Block Grant (CDBG) Advisory Committee

The purpose of this committee, which is appointed annually by the Board of Selectmen, is to apply for Community Development Block Grants that would be beneficial to the Town of Brookfield. Once we vote on what the next application will be, we gather information and hold various Hearings as part of the Selectmen's meetings. In recent years there is less money distributed for grants and more competition.

In an effort to increase our point score on the application the committee submitted a joint application with the towns of Warren and North Brookfield. Our successful grant application was prepared by Christopher Dunphy of Pioneer Valley Planning Commission (PVPC). The focus of the grant application this year was obtaining funds for Housing Rehabilitation and a study of the needs of Senior Citizens living in the Town of Brookfield. The housing rehabilitation applications are on a first come, first served basis and are income and need based. For more details, you should contact PVPC at 60 Congress Street, Springfield, MA 01103, Tel: 413-781-6045.

Respectfully submitted,

Bruce Clarke, Chairman; Mary Lou Knight; Linda Lincoln; Lucinda Thompson

## **REPORT OF THE CONSTABLES**

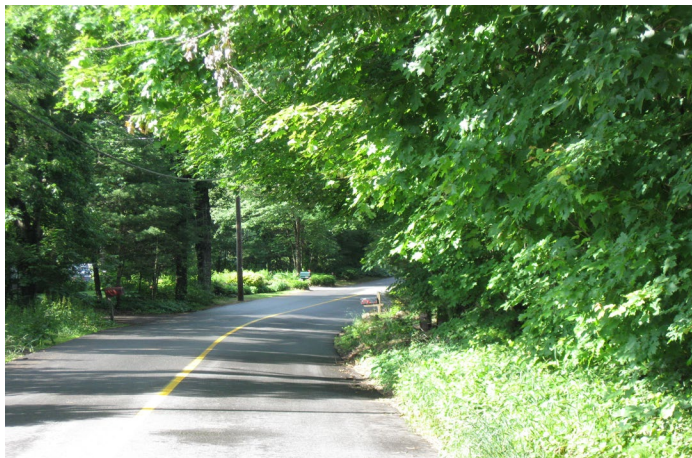
All warrants were posted as directed with no returns made at no cost to the Town. Constable service was provided for all elections held at the Brookfield Town Hall.

Respectfully Submitted,

Richard Lapierre-Elected

Bruce W. Gadaire-Elected

Arthur Tatro-Appointed





## REPORT OF THE CONSERVATION COMMISSION

The Brookfield Conservation Commission meets every 3<sup>rd</sup> Tuesday of each month. Working closely with the Massachusetts Department of Environment Protection (MassDEP), the Conservation Commission is the official agency specifically charged with the protection of our community's natural resources. The Commission also advises other municipal officials and boards on conservation issues that relate to their areas of responsibility. In Massachusetts, Conservation Commissions' authority comes from several sources: the Conservation Commission Act (MGL Chapter 40 section 8C) for open space protection; the Wetlands Protection Act (MGL Chapter 131 section 40) for protecting wetlands and waterways; and the home rule provisions of the state constitution for non-zoning wetlands bylaws.

The Conservation Commission had another busy year. The Commission also held site visits for every Wetlands form or correspondence that we received. The Conservation held 4 public hearings and received 10 Requests for Determination and 12 Notices of Intent. The commission issued 2 enforcement orders. We are looking forward to renewing Order of Conditions for three properties in town.

Brookfield Conservation Commission is a standing member of the Massachusetts Association of Conservation Commissions (MACC). Our dues for membership in MACC continue to be paid. Maureen Lepak, also attended the annual conference held on February 28, 2015.

Respectfully submitted,

Michael LaRocca, Chairman  
Tim Simon, Co Chairman  
Ken Cleveland, Member  
John T. O'Leary, Member  
Maureen Lepak, Member  
Lisa Barkoskie, Secretary



## ANNUAL REPORT OF THE COUNCIL ON AGING

The Brookfield Council on Aging is an active advocate for the health and social well being of Seniors living in the town of Brookfield. We do this by increasing awareness of available services and local activities. This is made possible by a combination of State and various other grants, municipal funding, private donations and volunteer hours.

We provide several ongoing services which include Tai Chi exercising once a week, foot clinics by appointment with a local podiatrist, a Medi Car that provides transportation for Seniors to get to appointments, and the use of a COA laptop at the library. The Council also shares programs with neighboring towns of North and West Brookfield. An outreach worker is available from North Brookfield at 508-867-0220 for information and assistance.

A Senior gathering is held on the 2<sup>nd</sup> Tuesday of each month at the Congregational Church. We meet at 11:30 A.M. A variety of programs include: demonstrations , musical instruments, speakers, films, crafts and entertainment Refreshments or lunch may be provided as well as beverages. Some programs enjoyed by Seniors this past year included: Learning about identity protection with Police Chief Mike Blanchard, Demonstration of musical instruments, English Tea Party, Travelogue, Antique Appraisals, Henna painting by Sangita, Healthy Living and a Christmas Party with Santa Claus.

The members of the Council continue to advocate for a permanent Senior Center for Brookfield. Our mission is to reach out to all Senior citizens by identifying needs and for a healthy and safe quality of life.

Our newest member welcomed to the Council in 2015 was Anne Whelan.

Respectfully Submitted,

Barbara Clancy, Chair; Lucy Beeman; Rikki LaMonda; Bethany Roberts; Sally Brown; Mary Falardeau; Anne Whelan



## REPORT OF THE CULTURAL COUNCIL



The mission of the Brookfield Cultural Council is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for Brookfield residents and to contribute to the economic vitality of our community.

Funding for grants and events was obtained from the Massachusetts Cultural Council, the Town of Brookfield, the sale of Brookfield tee shirts, coffee mugs, apple pies, popcorn and 'Cat's Meows'.

The members of the Brookfield Cultural Council maintained "streamlined" status with the Massachusetts Cultural Council. All members of the Brookfield Cultural Council have completed on-line basics training with the Massachusetts Cultural Council.

The Brookfield Cultural Council with the Massachusetts Cultural Council fully or partially funded the following:

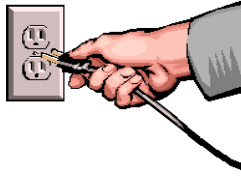
- Elementary School: Worcester Art Museum Trip, Pied Potter and Mike, the Bubble Man.
- Tantasqua: Two events, Positive School & Performing Mozart.
- Brookfield Elementary School PTO: BES goes to the Theater, Greater Worcester Opera and Mechanic's Hall Trip.
- Merrick Public Library: What Does a Scientist Look Like?
- Quaboag Choral Society: Music That Shaped America.

In addition to the LCC grants, the Brookfield Cultural Council:

- Joined with the Friends of the Brookfield Town Hall for second "Not in the Brookfield Town Hall Variety Show".
- Purchased and installed U. S. flags and wreaths. Organized Brookfield's Memorial Day ceremonies.
- Cleaned and decorated the Town Common gazebo.
- Organized 'Friday Evening Concerts on the Common', with 'David Pike & the Good Ol' Boys', Henry the Juggler, Full Gael, Cold Train and Johnny Blue Horn & the Hi-Viz Band. With baking contests and concessions with apple pie and popcorn.
- Held the 8<sup>th</sup> 'Pumpkinfest Pumpkin Carving Contest' on the Common, with music by 'Boys of the Town.'
- Organized the 18<sup>th</sup> annual 'Brookfield Holiday House Decorating Contest'.
- Welcomed Santa to Brookfield with the Tree Lighting on the Common.
- Had the Town Hall piano tuned.
- First Annual Theater & Art in the Park.

Respectfully submitted,  
Jeanne Lytle, Barbara Wilson, Janet Seery, Madeline Swanson

## REPORT OF THE ELECTRICAL (WIRING) INSPECTOR



- 4 NEW SINGLE FAMILY HOMES
- 5 SERVICE UPGRADES UP TO 200 AMPS
- 1 TEMPORARY SERVICE
- 2 ADDITIONS
- 4 REMODEL , REWIRE
- 3 GARAGE or BARNS
- 9 COMMERCIAL PROJECTS
- 9 MISCELLANEOUS WIRING (SINGLE CIRCUITS)
- 3 GENERATORS
- 1 HOT TUB
- 1 INGROUND POOLS
- 3 A/C UNITS
- 2 SECURITY SYSTEMS
- 1 VIDEO SERVANANCE SYSTEMS
- 3 BOILER OR FURNACES
- 29 RESIDENTIAL SOLAR ARRAY; PHOTOVOLTAIC SYSTEM

**80 TOTAL ELECTRICAL PERMITS GIVEN OUT IN 2015**

IF YOU HAVE HAD AN ELECTRICAL CONTRACTOR, AN ELECTRICIAN OR EVEN A HANDYMAN DO ELECTRICAL WORK AT YOUR HOME AND YOU DID NOT SEE AN INSPECTOR PLEASE CONTACT US IMMEDIATELY.



## REPORT OF THE BROOKFIELD EMERGENCY SQUAD



Our ambulance squad is a Paramedic level Emergency Medical Service (EMS) available for calls 24 hours a day, 7 days a week.

The squad consists of 15 members; 7 Paramedics, 2 intermediates, and 6 EMT Basics.

Our staff represents 171 years of service to Brookfield EMS. We are overseen and certified by the Massachusetts State Department of Public Health.

The squad continued to work on the new state requirements regarding National EMT registration and re-certification.

The 2008 Horton/GMC ambulance continues to serve us well.

Our staff consists of one full time Paramedic/Firefighter that does various EMS and Fire department jobs while he is on duty Monday through Friday. The rest of our staff is considered "on call". The on-call EMT's carry a two way radio and are alerted for calls from home or work. Beyond this, members spend many hours working for the upkeep and improvement of our service, as well as their own training.

Coverage was provided during the Apple Country fair, Halloween activities, and Memorial Day observances.

The ambulance responded to 557 calls. This is compared to 467 in 2014, 503 in 2013, 462 in 2012, and 462 in 2011.

Advanced Life Support - 263

Medical Calls - 301

Trauma - 69

Fire standby - 16

Police Standby - 6

Carbon Monoxide alarms - 2

Refusal, assistance or cancelled - 132

Mutual Aid to other towns - 165.

Mutual Aid was given to East Brookfield, North Brookfield, and West Brookfield, Brimfield, Spencer, Sturbridge, and Warren.

A CPR "machine" was placed in service. This was bought through the generosity of many residents making donations and Nanatomqua Park's annual fund raiser.

Brookfield EMS is grateful to everyone who has supported us in our efforts to provide quality emergency medical care to our town. We extend a special thank-you to the police, fire, and highway departments, and the families, friends, and neighbors of our patients who help us in many ways.

"Neighbor Helping Neighbor" is truly the motto of our ambulance service.

The Emergency Squad has free "File of Life" magnetic packets available to store your



medical and emergency information. This “file” is kept on your refrigerator and would be used in case you are unable to give the EMT’s your information in an emergency. Just call 508-867-6036 for your copy.

PLEASE, NUMBER YOUR HOUSE SO IT IS VISIBLE FROM THE STREET.  
PRECIOUS MINUTES CAN BE LOST WITH MISSING OR INCORRECT NUMBERS!

Respectfully Submitted,  
Donna M. Lafleur, Paramedic, Chief  
Brookfield Emergency Squad

### **REPORT OF EMERGENCY MANAGEMENT**

Public preparedness education continued. We always urge people to look at what can disrupt their lives, as well as previous incidents and disruptions, and prepare themselves and their families. Communications, heat, displacement, food, water, and medical preparedness are just some of the areas people should look at. We will always be happy to provide people with information and guidance.

Maintenance was performed as needed on the support trailer and public safety boat. Funds were provided to buy and install a trailer hitch for one of the police cruisers, to assist with the purchase of a winch for the fire department, and to repair the standby generator. The standby generator was also converted to natural gas as part of the towns efforts to convert heating systems to natural gas.

Brookfield's work with the Blackboard Connect reverse 9-1-1 system to have a timely multi-media approach to public notification and awareness has been utilized and well received by the public.

While experiencing a record breaking winter, we stayed in communication with other Brookfield public safety agencies. Advisories from the Massachusetts Emergency Management Agency were distributed to partner agencies.

Respectfully submitted,  
Keith Karmann, Director

## REPORT OF THE FIRE DEPARTMENT



2015 was another steady year of activity, incidents, training, improvements, and projects. The breakdown of responses gives you an overview of the many types of things we respond to as well as what we do in terms of training and maintenance work to prepare for such incidents.

### **Calls for 2015**

Building Fires - 2

Motor vehicle Accidents – 21

Vehicle Fires - 1

Illegal Fires - 3

Vandalism by fire - 1

Fire alarms - 6

False alarms - 5

Utility Problems – 3

Rescue - 2

Building Collapse - 4

Carbon Monoxide alarms - 9

Brush fires - 2

EMS Assists – 6

Police assist - 1

Hazardous Materials Incidents – 3

Investigations – 11

Mutual aid utilized - 1

Mutual Aid given to other Towns – 31

The 31 mutual aid calls were for - Structure fires - 11, Brush fires - 7, Fire alarms - 8,

Station coverage - 2, Request for the boat for a search - 1

Total personnel training hours – 929.5

Total personnel hours for department upkeep – 203

As noted above, many hours of departmental upkeep was done in-house, saving the town thousands of dollars. Personnel performed other necessary duties such as severe weather preparation and severe weather stand-by.

Training was done both by in-house personnel as well as by other agencies off-site. Chief Martell became certified as an incident safety officer

The department continued the children's fire safety program in house and at the school. In addition, this was their second year offering services to our older population. As a result they;

Conducted 38 home visits. During these visits, fire personnel talked to older residents about fire safety, home safety, smoke and CO detectors, and any safety topic these residents may have had.

Installed 17 house numbers. Beyond this program, this is one thing that we urge all residents to have. If public safety can't find you we can't help you.

Installed 17 key vaults. The dispatch center has the combination in its computer and will provide it to any public safety agency that may need access in cases where the occupants cannot get to the door.

Provided 17 smoke detectors.

Provided 21 carbon monoxide detectors.

Provided batteries in 26 cases where detectors were adequate, but new batteries were called for.

The station hosted the annual rabies clinic sponsored by the animal control officer.

Personnel stood by during the Apple Country Fair and the Halloween activities and bonfire.

The current membership represents a total of over 335 years of service to the Brookfield Fire Department.

Along with the rest of New England, we experienced the snowiest winter on record. The department stayed aware and prepared for all events and coordinated preparation efforts with other Brookfield agencies. Things were made easier thanks to a lawn tractor snowblower obtained from the school department.

The department stayed active with the activities of Massachusetts Fire District 7. This district consists of Southern Worcester County fire departments, and is very progressive with training, mobilization, and communications projects.

With assistance from Emergency Management, a winch was purchased for Tanker 2. In addition to enhancing this trucks off road capabilities, the winch could be used for large scale emergencies.

As part of the police station/municipal septic system project, the fire garage driveway and the parking area behind the town hall was regraded and repaved and the fire stations were hooked up to the new septic system. The fire department installed automatic lighting and on demand lighting to enhance safety and use of the parking area.

The department received the following grants;

Massachusetts Department of Conservation and Recreation - Brush fire equipment

Brookfield Community Club – LED lighting.

Massachusetts Department of Fire Services – Fire prevention materials for school age children and seniors

The department was denied in their application to the federal government to replace self-contained breathing apparatus and Engine 1.

The annual town meeting allowed us to make needed replacements of air bottles and protective clothing. Protective equipment is now not supposed to be used after ten years of age. Future funding will be sought to continue the availability of appropriate equipment.

Efforts to address fleet needs and staff wages at the annual town meeting were not acted on. Efforts to replace Squad 2 were not acted on at a fall special town meeting, while efforts to replace the 29 year old Forestry 2 were changed to funds repairs. These repairs were made, and the truck was returned to service. The town needs to seriously look at better planning for the replacement of both of these vehicles, as well as the eventual replacement of all town vehicles.

The annual town meeting funded a conversion from oil to natural gas for the fire garage. This was completed in December. A byproduct of this is that the propane powered standby generator was converted to natural gas. The kitchen stove also ran on propane, and we are looking at options for its replacement.

The fall special town meeting funded roof and masonry repairs.

### **Inspections/Permits;**

Oil Burning/Storage – 14

Propane Storage – 23

Smoke Detector/ Carbon monoxide – 84

There were 271 burning permits issued by dispatch or on line. Starting in 2015, burning permits were available on-line at <http://www.c8burnpermits.com/>.

Many residents take it upon themselves to clear snow away from hydrants near their homes. These efforts were crucial during the historic snowfall we experienced. This is much appreciated, and also a good idea, as it may take some time for us to do it. I encourage neighbors to work together in this potentially lifesaving endeavor.

The department web-site “brookfieldfd.com” has gone thru significant changes as part of a Boy Scout Eagle Scout project and will continue to be a great source of information about your fire department. We also have a Brookfield Fire Department Facebook page. The quick interaction and ease of updating has made the Facebook page a good way for us to get information out there, as well as giving people a means to contact us. Respectfully Submitted, Peter Martell, Fire Chief



## REPORT OF THE HIGHWAY DEPARTMENT

Between January 1<sup>st</sup> and April 4<sup>th</sup> the department spent approximately 1459.5 hours on snow removal operations and we plowed approximately 1,376,711 cubic yards of snow. During the month of April we spent 352 hours on spring Equipment Maintenance and in May we spent 272.5 hours sweeping streets and painting crosswalks.

In an effort to save the town \$\$ the Highway Department agreed to assist with the building of the new police station by doing all the site work. Between April 21- June 30 we prepared the site for construction. This work involved clearing the site,

installing drainage and the 1500 gallon septic system, this portion of the police station site work involved 964 hours and was completed in time for the contractors to begin their work on schedule. On September 11 we returned to the police station to raise all the drainage structures, install granite curbing and prepare for paving. It is unusual for a small town highway department to take on this kind of a project. We investigated hiring a contractor to raise all the structures but found the cost to be prohibitive. The contractor's quote for this job was \$18,000.00. The highway department completed the job at a cost of \$5,670.00. The savings to the town was \$12,239.98. Installation of granite curbing at the police station and town hall also became a highway department project when the quote from a contractor came in at \$12,000.00. The department was able to save the town \$5146.00 by completing the work in-house. The work raising the structures, installing the curbing and preparing for paving required another 614 hours.

The town received notification that we would receive on \$24,981.00 from the Winter Recovery Assistance Program (WRAP) through MassDot on April 15<sup>th</sup>. The amount of the funds allocated for each town is based upon the parameters of the Chapter 90 program; Road Miles, Population and Employment. The challenge of this year's WRAP program was the requirement that the funds had to be expended prior to June 30<sup>th</sup>. By adding an additional \$8,519.00 from the town's Road Reconstruction account we were able to repave Martin Rd. This project included laying 285 tons of asphalt pavement and install 2,600 feet of Cape Cod berm.

In a letter received by the selectmen December 1, 2011, Sawmill Pond Dam on Lake Rd. was determined "not to meet accepted dam standards and is a potential threat to public safety" by the Department of Conservation and Recreation (DCR), Office of Dam Safety (ODS). The town hired several engineering firms to conduct the required inspections and develop a plan. With a deadline of March 2015 and the potential for sizable fines looming the selectmen asked the Highway Department to get involved in the project. The department spent a large amount of time working with permitting authorities to obtain the necessary extensions and permits to address the most critical components of the Dam Safety Order. During the month of July trees were removed, catch basins were installed, bank stabilization was undertaken and new wing walls were added along Trout Brook. The goal was to elevate the dam from poor condition to fair condition and remove the immediate threat. A follow up inspection has not been conducted yet. We expect that further work will be required. We are exploring many options to bring the dam in to compliance. Funds for this project came from a loan in the amount of \$173,199.00 through the Executive Office of Energy and Environmental Affairs, Dam & Seawall Repair and Removal Fund.

Immediately following completion of our work at Mill Pond we concentrated our efforts at the Town Hall installing a new 3000 gallon septic system. The department spent 501 hours installing this large system which was built to accommodate potential future use of the second floor of the building. The supplies for this project were paid for from the municipal septic account.

The Mill Street drainage and water main upgrade was the final construction project of the year. The application for this grant was submitted in 2013 and involved cooperation from the Water Department, Highway Department, Conservation Commission and town resident Dan Leahy. Our successful Hazard Mitigation Grant application to FEMA resulted in the town receiving a grant of \$177,227.00. The town contributed \$56,112.00 in town funds and Chapter 90 monies and 807 hours of highway department labor. The project involved:

- Installing erosion control wattles and silt fence
- Pulverizing the existing pavement and hauling it to the highway garage for reuse as gravel base on the reconstructed road.
- Excavating the existing water main
- Removing some of the ledge from the corner of Mill St. This in kind service by the town benefitted the project by providing 6” minus riprap for erosion control on the project and increased the visibility on the limited sight corner.
- Installing three 24” culverts and relocating approximately 1200’ of ductile 8” water main.
- Raising the elevation of Mill St approximately 3’
- Repaving and installing Cape Cod berm
- Replacing topsoil, seeding and mulching
- Installing 562.5’ L.F. of steel beam guardrail

Annual fall maintenance was done this year by an outside vendor in preparation for DOT inspections. The seven trucks which were inspected by Varney’s Garage mobile inspection unit all passed inspection but the 1980 Mack is not likely to pass inspection next year.

The department experienced a change in personnel during the summer months when Jim McKeon left us to pursue other interests. Mike Duval who had previously worked as a seasonal employee through the Regional Highway Equipment Sharing Co-op was hired to replace him as an operator.

This year we were very fortunate in having a seasonal employee, Steve Santley who worked with us through July. Bill Thompson assisted with flagging whenever we needed him. Ralph Mundell worked as an excavator operator. Additionally Emory Manning volunteered to mow “The Common.” The assistance of these four men was invaluable to the department. If we devote time to mowing grass other road projects do not get done. In closing I would like to thank all the other town departments, especially Bruce Clarke and the Water Department for their assistance and cooperation. We also received assistance from Terry Smith, Ed Hughes, Lindsey Lefebvre and Warren Clarke. I also would like to thank the staff at the Highway Department and our families for their support throughout the year.

Respectfully submitted,

Herbert A. Chaffee II, Superintendent

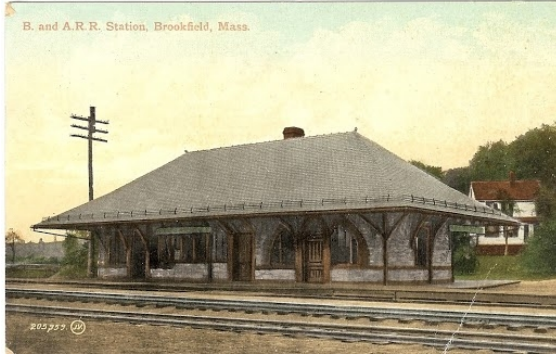
Staff: Donald Herbert

Mike Duval

Lucinda Thompson







## REPORT OF THE HISTORICAL COMMISSION

The Commission continues to urge historic preservation in all that we do. In May we awarded our **Preservation Award** to Sarah & Rudy Heller for the preservation work they did on the Tip Top building next to the Town Hall. The building was restored with both architectural detail and environmental conservation in mind and is one of the last stores that once lined Central Street.

The award is an engraved pewter platter cast from an original 18th century mold. Previous recipients are: The Brookfield Congregational Church for their steeple and church renovation, Jeanne and Kermit Eaton for the preservation of the 1797 Oliver Crosby House and Fields, Bob Wilder for Historic Documentation and Research. The Brookfield Community Club generously provided grant funding for these awards.

**“Incredibly Rare” Archeological Historic Site** -- our efforts continue to aim at preserving a site that dates back to at least 200 BC. According to the Massachusetts Historical Commission this site contains very rare information in the movement of early indigenous people. Preservation of this site gives credence to the area’s very early existence and can help in defining a way of life of over 2200 years ago. A grant to perform a detailed archeological study is the first phase in saving the integrity of this land. On-going protection for this important site is imperative both for us and future generations.

**An Act of Honor** -- In May of 2015 we initiated what we hope will become an annual event. We worked with the 15<sup>th</sup> Massachusetts Infantry in cleaning the gravestones of Civil War soldiers and told of their actions in the war. The event was very successful and will be continued this year on Saturday May 7<sup>th</sup>. Volunteers are always welcome in joining us to preserve both the personal war stories and the soldier’s memorial stones. Please join us in this unique memorial act of stone cleaning to show the reverence we have in preserving a military and cultural heritage.

We continue to research and write small single subject booklets as part of the **Brookfield Heritage Series** – there are several more pamphlets in the works and they should be completed and printed before the end of this fiscal year.

Please take the time to stop and read our new informational sign on the history of the river bridge at Quaboag River Crossing. We thank all those who have helped during this past year in promoting our historic past and making it interesting to those who are not aware of the significant historic sites we have.

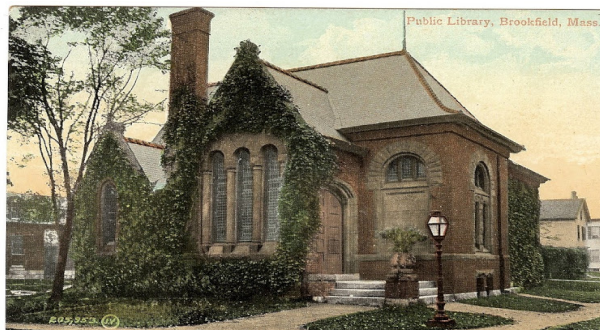
Respectfully submitted,  
Carol Plumb, Chair, Lois O’Leary, Secretary, Kris Casucci, Don Clowes, Celeste Leger,  
Thomas Morse, Michael Metz.



Rudy & Sarah Heller were awarded the Historical Commission’s Preservation Award in May, 2015.



## REPORT OF THE MERRICK PUBLIC LIBRARY BANISTER MEMORIAL HALL



### TRUSTEES:

Sally Brown, Chair 2016  
Director  
Barbara Clancy, Secretary, 2017  
Assistant  
Matt Bansfield, 2018  
Carol Plumb, 2018  
Substitute  
Jerry Rudzinski, 2017  
Barbara Steadman, 2016  
Assistant

### STAFF:

Brenda Metterville, Library  
Andrea Faugno, Library  
Kate Simpson, Library Assistant  
Joan Sagendorph, Library  
Julia Taylor, Library Assistant  
Michelle Taylor, Library  
Arthur Putnam, Custodian

The Merrick Public Library was established in 1867 by Mr. Pliny Merrick with his large collection of books and \$10,000. In 1883, Mrs. Nancy Felton donated the land on the corner of Lincoln Street and Common Street to the town for the purpose of building a library. William A. Banister of New York donated \$10,000 in 1883, with the provision of naming the building Banister Memorial Hall. By January 1884 the building was built and dedicated. The Trustees and staff continue to maintain the historic integrity of the library while offering modern conveniences.

The library houses more than 25,000 volumes including paperbacks, books on CD, DVDs, Wii and X-Box games and magazines. Our collections range from board books for infants, to books for teens and a wide ranging adult assortment of fiction and non-fiction.

We are a card holding mini-net member of CWMars and patrons may use the card at most libraries in Central and Western Massachusetts as well as for ordering materials on-line. CWMars has a large amount of material available for your ereader—Kindles, Nooks, iPad, etc. The staff of the library provide free training to patrons on how to use their device and downloading from the CWMars website. We provide wireless internet access and free computer use. As a courtesy we offer free paperbacks and magazines, located in the foyer.

The Friends of the Library continue to be a valuable financial support system outside the scope of our budget. Funding is provided for programs such as the annual babysitting class, summer reading programs, snacks for our music story time, scholarships for graduating Brookfield student, and more. The Friends provide a year round book sale (\$1.00 each) in

the foyer of the library. Two of their main fundraisers include the Silent Auction every May and the Book Sale and Apple Pie Surprise raffle during the Annual Apple Country Fair held on Columbus Day weekend. Members of the Friends also provide hours of volunteer work, including home delivery every Friday year-round. Donations may be sent to: Friends of the Library, PO Box 528, Brookfield, MA 01506.

A grant received from the Jeppson Memorial Fund for Brookfield, Greater Worcester Community Foundation provided pre-school children and their parents/caregivers a school year of Ms. Renee Coro and her music therapy and songs with stories.

A new trend is emerging with parents asking guests of their children's birthday parties to donate books to the library in lieu of gifts. We install a bookplate in these donations in honor of the child. We also receive books several times a year from family members in memory of a relative who has passed away. We are grateful for the community spirit in all these kindnesses.

The historic image archive is growing with donations of Brookfield images from the past. We maintain Bob Wilder's map collection and it sees much use from visiting historians. Mr. Wilder's maps are now available online at [www.robertwildermaps.com](http://www.robertwildermaps.com). Another important site for research of the Quaboag Plantation is [www.brookfieldsresearch.com](http://www.brookfieldsresearch.com), this site is being built by Dan Hamilton of West Brookfield along with historians from the surrounding communities. We invite the community to spend time with these materials and thank those who are freely sharing.

We are a drop off point for the local food pantry, Rainbow girls collect tabs from soda cans, eye glasses are collected for the Lions Club, the holiday Toys for Joy, printer cartridges, and soup labels for the elementary school and finally CD music for the new Apple Country Radio Station.

The library hours are Tuesday and Thursday 1:00 to 8:00 p.m., Wednesday and Friday 11:00 to 5:00 p.m. and Saturday 10:00 to 1:00 p.m. We are closed Sunday, Monday and holidays. Contact us by telephone (508-867-6339) or e-mail ([brookfieldlibrary@gmail.com](mailto:brookfieldlibrary@gmail.com)), or visit us at our websites: [www.merrickpubliclibrary.org](http://www.merrickpubliclibrary.org) (maintained by Phil Mailloux) and [www.merrickpubliclibrary.blogspot.com](http://www.merrickpubliclibrary.blogspot.com). Free services for all include receiving and sending faxes (508-867-2981), photocopying and printing and Notary Public. Items available to borrow include slide projector (and screen), Wii, X-Box, reading aids, and magnifier.



## REPORT OF THE MEMORIAL COMMITTEE

The following is a brief summary of the meetings held by the Memorial Committee in 2015. These meetings were held in the Town Hall and posted. We discussed the issue of possibly dedicating and naming the newly reconstructed Route 148 river bridge after a prominent town resident that we felt went above and beyond their community service to the Town. The only person that we felt met the criteria was Joseph Murray. Not only was he an outstanding citizen known and loved by all who knew him, but held many titles in the Town, as well as a decorated Veteran. After researching and many discussions regarding this proposal, we felt we should continue with this endeavor. We also felt it appropriate to add an additional Memorial in his honor— a granite bench which would list all of his achievements. This bench could be permanently installed near the pathway leading to the Overlook area on the bridge. We decided that the best way to raise funds would be a Fundraiser with absolutely no cost to the Town. We investigated our options, got figures and presented our proposal to the Town Hall floor at the Annual Town Meeting where it was unanimously accepted. The fund raiser was held at the Brookfield Rod & Gun Club and profited more than enough monies to cover all expenses. The Committee would like to thank everyone for their support. The Dedication Ceremonies will be held in May. More information will be posted so that everyone can attend.

Other business conducted was the inspection of the many monuments and plaques located around Town. We found most of them to be in need of cleaning, repair or replacement. We also recommend that the Honor Roll board located on the second floor of the Town Hall be relocated to the wall in the Banquet Hall. The Monuments on the Town Common area needed cleaning, polishing and must be updated.

Respectfully Submitted,

Sandra Pratt, Secretary  
Michelle Terry, Chairperson  
Bruce  
Clarke  
Linda Lincoln  
William Pratt



## REPORT OF THE MEMORIAL DAY COMMITTEE

### Town of Brookfield, Massachusetts IN MEMORY OF VETERANS OF ALL WARS Memorial Day Parade, Monday, May 25, 2015

A grateful nation is called again to refresh the memory of her fallen sons and daughters. The veterans of the republic come once more to reverently call the roll of the "mustered out" and strew with wreaths and flowers their honored graves.

Memorial Day calls upon a united nation to appropriately mark the last resting place of our sons and daughters who saw service while following the flag in times of war. Fellow citizens, Comrades of any military organization, all Comrades of the Army, Navy, Marines, Air Force or returned Comrades of the same, Veterans of all wars, all Service Men and Women, Town of Brookfield Police, Firefighters, First Responders, Civil Defense, Emergency Medical Technicians, Sons of the American Legion and V.F.W., Scouts, 4-H Youths, Recreation Teams, Students and Parade Units are earnestly invited to join us in a proper observance of this day.

***"Time only enhances the lasting value and demonstrates anew the true significance of Memorial Day"***

Assembly of marchers and all units at the Brookfield Elementary School, 35 Central Street. Start 10 AM, under the direction of Parade Marshalls Robert Wilder and Kenneth Grimes, the Brookfield Police Department, Brookfield Selectmen and the Brookfield Cultural Council.

In the event of rain, assembly will be at the Brookfield Elementary School cafeteria and gymnasium.

#### *In Memoriam*

John H. Wild	Army, WWII
Richard H. Bresnahan	Army, Vietnam
George M. Planta	Air Force, Korean
Albert J. Beauregard	Army, Korean
Peter Lembo	Army
Robert W. Wilder, Sr.	Marines, Korean
Frank D. Kinney	Navy, Korean
Tellis (Ted) Nale	Air Force
Roger J. Charpentier Jr.	Navy, Vietnam



Program from 2015:

**Town of Brookfield, Massachusetts  
IN MEMORY OF VETERANS OF ALL WARS  
Memorial Day Parade, Monday, May 25, 2015**

**PROGRAM AT SOLDIERS' MONUMENT BROOKFIELD CEMETERY**

Assembly 10:30 a. m.

Pledge of Allegiance	Selectmen
National Anthem	Jack Gordon
Prayer	
Selection	Quaboag Highlanders
Gettysburg Address	Jenna Seery
Selection	Jan's Marching Band
"In Flanders Fields"	Sydney Warren
Selection	Quaboag Highlanders
Salute to the Dead	
In Memory	
Firing Detail	Brookfield Police
Taps	Jan's Marching Band
National Anthem / Raising of the Flag	Jan's Marching Band
Dismissal	Selectmen

**PROGRAM AT SOLDIER'S MONUMENT BROOKFIELD TOWN COMMON Assembly**

11:30 a. m.

Pledge of Allegiance	Selectmen
National Anthem	Haven Hubacz & Megan Genaway
Prayer	
Selection	Quaboag Highlanders
Gettysburg Address	H. Spencer Cipro
Selection	Jan's Marching Band
"In Flanders Fields"	Sydney Warren
Selection	Quaboag Highlanders
Salute to the Dead	
In Memory	
Firing Detail	Brookfield Police
Taps	Jan's Marching Band
National Anthem / Raising of the Flag	Jan's Marching Band
Dismissal	Selectmen

Disband and Refreshments on Town Common, noon.

## REPORT OF THE TOWN MODERATOR

The moderator presided at the annual town meeting and the two special town meetings during 2015.

The meetings were conducted according to parliamentary procedure as provided for by town bylaws, state laws, and Town Meeting Time, A Handbook of Parliamentary Law, 3rd Edition, published by the Massachusetts Moderators Association.

The moderator wishes to thank those citizens that volunteer to be counters for the meetings and the residents that take the time to attend the meetings. The moderator continues to be a member of the Massachusetts Moderators Association.

Respectfully,  
Donald Faugno, Moderator



## REPORT OF THE PARKING CLERK

There were 14 fines paid for parking violations in 2015. The total sum was \$350.00 dollars.

Respectfully submitted,

Michael P. Seery  
Parking Clerk



## REPORT OF THE PERSONNEL BOARD

The Personnel Board has been working on the personnel by-laws and creating an employee handbook. We are continuing to sign wage authorizations and creating/updating job descriptions for all town positions.

The Personnel Board would like to thank all Department Heads for their cooperation in our efforts to ensure that every position in the Town of Brookfield has a current job description.

Respectfully submitted,

Linda Lincoln, Chairman  
Mary Lou Knight, Secretary, Member  
Holly Chisholm, Member  
Doug Ford, Member  
Cindy Thompson, Member





## REPORT OF THE PLANNING BOARD

In 2015 over the course of 13 meetings the Planning Board acted on a variety of land use issues, reviewing and granting six “Approval Not Required” applications brought by residents and developers for property line modifications and transfers. One ANR request was denied when the submitted plans were found to have created a new lot not in conformity with the minimal dimensional requirements in the Zoning Bylaws.

The Board also granted a Subdivision Rescission as well as conducting a Site Plan Review for the new wastewater treatment plant at Wagon Wheel Mobile Home Park.

A Special Permit was granted for a business operating out of a home in a Rural Residential area. An application for the erection of a business sign in a Rural Residential zone was referred to the Zoning Board of Appeals for a variance when the proposed sign was found to exceed the dimensions allowed by the Zoning Bylaws.

The Board also responded to a number of informal inquiries and concerns from the public and other town boards and officials regarding town zoning bylaws and general land use issues. Some of these inquiries have provided us with ideas for clarifying and improving our Zoning Bylaws, with the goal of making permitting requirements and processes more transparent, accessible and understandable to residents, builders and landowners. We will continue to welcome this kind of input and feedback as we go forward.

Brookfield is a member of the Central Massachusetts Regional Planning Commission, and the Board plans to enlist the help of their deep bench of land use and planning consultants. In June Maureen Lepak was appointed Brookfield’s CMRPC representative, and her meeting reports have yielded several promising directions to pursue as we work toward these goals. Maureen has also volunteered to serve on the town’s newly-revived Master Plan Implementation Committee and will coordinate our activities with the overall goals of that group as our representative.

We are also working on ways to facilitate greater communication between the Board and other town committees so that we can more efficiently coordinate and carry out our respective duties for the benefit of the public.

In May 2015 we said goodbye to Daniel Leahy, who decided not to stand for re-election. Mr. Leahy, a contractor and builder, had served on the Planning Board since first being appointed in May 2007, and had served as Chair since 2009. His knowledge of issues related to the building trades, as well as the requirements for and interpretation of engineered plans and drawings, stood the Board in good stead when reviewing applications for permits submitted by builders, developers, and residents. Dan was generous with his time and unfailingly courteous and helpful both to other Board members and to everyone who appeared before the Board at meetings. We thank Dan for his long service and are happy that he will continue to serve the town as a longtime member of the Board of Health.

In May 2015 we also welcomed John David Holdcraft, who was elected to the Planning Board in May. Dave is also Chair of the Advisory Committee, and is a longtime volunteer on the town’s Cultural Commission. As a property owner and landlord, and frequent attendee at Select Board meetings, he has an intense interest in local history, town activities, budgeting and land use issues that will add depth to the Planning Board’s decision making processes.

In September 2015 we said goodbye to Celeste Leger, who resigned from the Planning Board due to a move to another town. Celeste was elected to the Planning Board in 2011, and her knowledge as an experienced title examiner made our collective mission so much easier. She will be missed!

As always, the Planning Board is grateful for the assistance provided by retiring Town Counsel Pat Cantor, the Brookfield Conservation and Historical Commissions, Zoning Enforcement Officers Gary Simone and Nicholas Thomo, Consulting Engineer John Scannell, Tree Warden William Stendrup, and Building Inspector Jeffrey Taylor in responding to citizen and Board inquiries.

The *Zoning By-law, Subdivision Rules and Regulations, and Rules and Regulations of the Planning Board* are available in hard copy and on CD and can be purchased from the Town Clerk. *The Zoning By-Laws* can also be downloaded free at [www.brookfieldma.us](http://www.brookfieldma.us).

The Board meets on the first Wednesday of each month at 6:30 p.m. in the Town Hall. As always, we will strive to provide the best possible service and to respond respectfully and efficiently to citizens, business owners, and applicants appearing before us.

Sharon Mahoney, Chair    Dan Leahy, Past Chair    Maureen Lepak, Vice Chair    Kevin I. Erkkila, Secretary  
Celeste Leger, Treasurer    John David Holdcraft

## REPORT OF THE PLUMBING AND GAS INSPECTOR



### Permits Received

65 Total

### Inspections

36 Plumbing

27 Gas

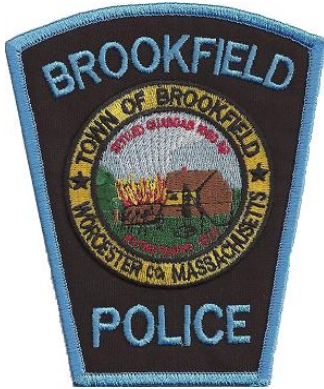
63 Total

Respectfully Submitted,

Robert F. Wall, Inspector of Plumbing & Gas  
James McNeaney, Alternate Inspector



*Central Street*



## REPORT OF THE POLICE DEPARTMENT

The year 2015 was a very busy year for the Brookfield Police Department. A groundbreaking ceremony was held April 29, 2015 for the new \$1.6 million police station located at #7 Prouty Street. The Brookfield Highway Department began clearing the lot in the fall of 2014, getting it ready for the construction to begin in June. Once construction started, the station went up fairly quickly. The majority of the station was completed before the end of December, with just a few punch list items remaining before completion. The project was kept on schedule, allowing for the anticipated opening in January of 2016 to be met.

While construction was ongoing at the new station on Prouty Street, a lot of work was ongoing at the old station on Post Rd. A lot of time was spent cleaning out the old station and getting files and evidence ready for the anticipated move in January of 2016.

The new station wasn't the only change that occurred in 2015. Once again, the Brookfield Police Department experienced some turnover within it's personnel. Full time officers James Early and Ryan Downing resigned from the Department. Officer Early's position was filled by Reserve Officer Paul Cowden. Officer Cowden had worked as a reserve officer for the Town of Brookfield since 2014. Officer Cowden attended the full time police academy as a self-sponsor. Officer Downing resignation occurred in December and his position has yet to be filled, but should be in the beginning of 2016.

In June of 2015, four members of the Department received the First Responders Recognition Award. Sgt. Steven Pariseau, Officer Ryan Downing, Reserve Officer Brian Kibbe and I all received the award. Sgt. Pariseau and I received the award for saving the life of a man who had suffered a heart attack after shoveling snow. Both Sgt. Pariseau and I performed CPR on the man and also used the Department's Automatic External Defibrillator. Officer Ryan Downing and Officer Brian Kibbe received the award for performing CPR on a male that had overdosed on heroin. Their efforts also saved the man's life.

One notable case I would like to mention occurred in March. Two houses in town were broken into during the day and several items stolen, including televisions, computers and jewelry. Officer Brian Kibbe responded to the calls. He conducted an investigation, and within days, had arrested two suspects for the breaks. He was also able to recover most of the stolen items.

In 2015, the Brookfield Police Department responded to 3,484 calls for service, which is 471 more calls than in 2014. The following is a summary of the activity for 2015:

Medical Calls – 301  
Alarm Calls – 138  
Motor Vehicle Accidents – 71  
Motor vehicle Stops – 912  
Larcenies – 14  
Custodial Arrests – 77  
Criminal Complaint Summons – 66

Yours in Safety,  
Chief Michael K. Blanchard

## REPORT OF THE POLICE STATION BUILDING COMMITTEE

This was the year for the Police Station Building Committee. The station began construction April 1st and was completed December 31st. Through the Selectboard, our committee contracted with Jakunski Humes Architects out of Berlin, CT and P&P General Contractors out of Charlton, MA. Both the architect and the general contractor served the town well. The total budget for the police station was \$1,600,000. and the project will be completed below the budget amount.

Many folks in town have been involved in this project. One of the greatest contributions came from the Brookfield Highway Department. They performed all of the site work and saved the town a tremendous amount of money. Without the work by the Highway Department, led by Highway Superintendent Herb Chaffee, the town could not have built this building within the budget that was allocated. Also, a contribution was made by Matt Graves, owner of A-1 auto parts in Brookfield, who donated the flag pole, which was put together and set in place by the local boy scout troop. The flag was donated by State Representative Donnie Berthiaume and will be flown for the first time in Brookfield at the Police Station dedication on January 23rd, 2016.

The new police station includes a drive through sally port, a secure detainee booking, processing, interviewing, and holding area. The new station has employee bathrooms, lockers, shower and break room. There is office space for the Chief and the Sargent as well as an area for the administrative assistant and the on duty officers. There is evidence storage, a small armory and proper space for all mechanical equipment and the computer networking and security equipment. In short, we finally have a building with that meets all the requirements of a modern police department.

My sincerest appreciation for all of the hard work performed by the committee members. They dedicated countless hours of their time to meetings, site visits, and research. Each member took the time and effort to consider and thoughtfully make all of the decisions required to put this station together. Everyone on the committee was dedicated to keeping the project as affordable as possible and providing the police station that the town was looking for and has needed for so long.

Best Regards,

William R. Simpson - Chair

### Committee Members:

Douglas A. Brown

Michael C. Cantwell - Resigned 2014

Kermit A. Eaton

David R. Holm

Richard A. Lapierre

Jason R. Lemieux - Resigned 2015

Peter E. Martell

William R. Simpson - Chair

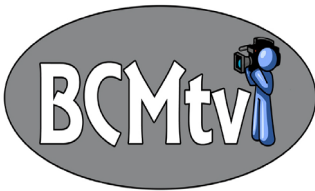
Patricia A. Washburn

### Consultants:

Police Chief: Michael K. Blanchard

Jacunski Humes Architects: Brian W. Humes





## REPORT OF THE BROOKFIELD PUBLIC ACCESS & COMMUNICATIONS COMMITTEE

In 2015, the Brookfield Public Access and Communications Committee finally saw some of the major goals established at its reorganization in 2010 become reality. With the purchase and installation of the new state-of-the-art TelVue studio equipment, in September, Brookfield's public access channels were able to become 100% digitally operated and managed. This eliminated the need for the studio's failing DVD players, which had become unreliable or completely unusable. It also means that many editing and posting functions that used to require someone to be physically present in the BPACC studio can now be accomplished from any remote site that has Internet access. This step has taken the Town's public access setup from being one of the oldest in the area to among the most technologically up-to-date in the state. As of the end of 2015, committee members had just begun to scratch the surface of the new system's capabilities.

Prior to the installation of the new studio equipment, the committee took steps to better regulate the temperature in that space. In February, a new split-system air conditioning unit was installed in the studio, which occupies the Brookfield Elementary School's original library space. This quiet, unobtrusive system not only cools the studio during hot summer days but also augments the on-demand heating from the school's system in winter, moderating the temperature swings that can impair the functioning of electronic equipment. Committee members also got together on several Saturdays to complete a comprehensive inventory of the studio's equipment, functional and non-functional. Equipment that will not or cannot be used, as well as surplus furniture, will be disposed of in accordance with state regulations.

The studio hosted the recording of one public service program in 2015, an update on the Brookfield police station building project. Including this PSA, committee members recorded and aired a total of 61 meetings and events in 2015.

<b>Event</b>	<b>Number</b>
Select Board Meeting	29
Advisory Committee Meeting	11
Police Station Building Committee	5
Brookfield Elementary School Committee	5
Agricultural Committee	4
Brookfield Elementary School Spring Concert	2
Brookfield Elementary School Winter Concert	1
Friends of the Brookfield Town Hall Variety Show	1
Concerts on the Common #1	1
Candidates Night	1
Fall 2015 Special Town Meeting	1

The committee has continued the practice, begun in 2014, of posting recorded events and meetings to the Internet site YouTube, expanding our viewing audience beyond the Town's cable subscribers to anyone with Internet access. DVD copies of each program are also available for viewing at the Merrick Public Library main desk.

Administration of the Town website and e-mail accounts was transferred from the BPACC to the Select Board office in 2015, to facilitate more timely updating and



management. Requests from Brookfield organizations and nonprofits for recording of meetings and events should still be e-mailed at least thirty days in advance of the recording date to the BPACC [at localaccess@brookfieldma.us](mailto:localaccess@brookfieldma.us).

Event announcements for the Channel 192 bulletin board should be sent to [bulletinboard@brookfieldma.us](mailto:bulletinboard@brookfieldma.us). Administration of the Town's Facebook page and Twitter feed continues to be in the capable hands of Lindsay Holm, who, while not a member of the BPACC, volunteers her time for this function.

2015 was not without its rough spots for the BPACC (notable the weeks during the equipment installation, when the stations were offline). We acknowledge and apologize for technical problems, most of which were beyond our control. In the coming year, the committee will strive for improved performance and continue to pursue expanded, informative offerings to the people of Brookfield.

The 2015 BPACC Members:

James Sniffen (Chair), Sharon Mahoney (Treasurer), Kevin Erkkila (Clerk), Roseanne Carrier, Rudy Heller, Sarah Heller, and Danielle Kane.

---

## REPORT OF THE RECREATION COMMITTEE



The Brookfield Recreation Committee works to provide an opportunity for the residents of Brookfield to participate in enjoyable activities at various times of the year. Our primary focus is to ensure that the Town's children have access to activities and organized sports with the ultimate goal being to provide a safe, fun learning experience. We also offer public recreation programs for all ages and sponsor special events throughout the year.

We are responsible for the administration of, or are affiliated with the following youth sports programs:

Little League Baseball	Little League	Softball
T-Ball	TRY	Soccer
TRYBIL Basketball		

The success of these programs could not be accomplished without the numerous people that volunteer their time and energy to our programs. We wish to thank all of the volunteer coaches, assistant coaches, referees, clean-up crews, snack volunteers and many more for their continued support of our youth programs. All volunteers are required to be CORI checked in order to participate in any capacity in any of our programs.



Sign-ups for these sports and all of our events are posted in the *White Tiger News* (The Elementary School Newsletter), the Brookfield Citizen, The Quabog Current our Facebook page.

With the generous support of the Brookfield Elementary School and its facilities, we are able to run our basketball program and start “Spring Training” for baseball and softball. The use of these facilities also allows us to offer a Co-ed Adult Basketball/Volleyball program throughout the fall and winter (when school is open). Highlights of the past year included our 8th Annual Family Fun Day Event in September. This event, held at Lewis Field, featured free games and activities for kids of all ages, our popular dunk tank with town officials, police and fire department members as willing volunteers to be dunked, Bull Riding, Bounce Houses and much more. The committee would like to give special thanks to the Small Family for donating all the food for the concessions. We were also excited to re-instate our Family Fun Run which was open to people of all ages.

Our annual Trick or Treat event was a huge success once again this year. An estimated 800 children and their parents made their way to the homes around the common and in the town center, followed by a bon fire, parade, costume contest, pizza and cider at Lewis Field. Special thanks to everyone that donated candy to the folks that live in the center of town, it was greatly appreciated. As always, a huge thanks to Brookfield Police and Fire for supporting this event and ensuring the safety of all participants.

As is the case each year, the South Pond Beach was a very popular spot for families in the summer. We were happy to once again have the Southbridge YMCA offer swimming lessons for two weeks as they do every summer (more information about these lessons can be found by calling the Southbridge YMCA). The committee would like to thank the volunteers that coordinate the weekly water testing to ensure swimmer safety and all who volunteer their time for the weekly clean-up of the beach area.

We are always looking for new faces to support our committee or to volunteer in the many capacities required to make these programs successful. If you are interested in becoming a member of the committee or volunteering to be part of one of our programs, please contact any of our members or attend one of our meetings held the first and third Tuesdays of each month.

Respectfully Submitted,

Jeffrey Landine, Chairperson  
Eric Clark  
Jake Hill  
Kyle Hill

Tim Hubacz  
Dave Proulx  
Lesley Murray  
Lisa Hanrahan



## ANNUAL REPORT OF THE SCHOOL DEPARTMENT



### School Committee

Brian Oxman, Chair	Term expires 2016
Kyle Hill, Vice-Chair/Secretary	Term expires 2018
Megan Cunningham, Tan. Rep.	Term expires 2018

### Superintendent of Schools

Erin M. Nosek	320A Brookfield Road, Fiskdale	347-5977
---------------	--------------------------------	----------

### Associate Superintendent

Deborah J. Boyd	320A Brookfield Rd., Fiskdale	347-3077
-----------------	-------------------------------	----------

### Assistant Superintendent

Jeffrey Zanghi	320A Brookfield Rd., Fiskdale	347-3077
----------------	-------------------------------	----------

### Special Education/Pupil Services Director

Brenda Looney	320A Brookfield Rd., Fiskdale	347-3560
---------------	-------------------------------	----------

### Principal

Kathleen Hosterman		867-8988
--------------------	--	----------

### Secretary

Jennifer Grybowski		867-8988
--------------------	--	----------

### School Nurse and Supervisor of Attendance

Elaine Gittens, R.N., B.S.N.		867-8988
------------------------------	--	----------

### School Physician

Jeanette Tokarz, M.D.

**School Enrollment as of October 1, 2015**

<u>Grade</u>	<u>Pre-S</u>	<u>K</u>	1	2	3	4	5	6	<u>Total</u>
<b>Elem</b>	35	34	33	28	33	34	38	38	<b>273</b>
<b>TJHS</b>		36	<u>Grade</u> 30	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>PG</u>	<b>66</b>
<b>TSHS</b>			20	23	29	19			91
<b>Tech.Div.</b>			21	18	21	14			<u>74</u>
<b>Total TRSD Enrollment</b>									<b>231</b>



**Town of Brookfield**

***TEACHERS IN SERVICE – BROOKFIELD ELEMENTARY SCHOOL***

<u>2014-2015 POSITION</u>	<u>NAME/COLL./DEGREE</u>	<u>TEACHING EXP. IN BROOKFIELD AS OF 6-30-15</u>
Principal	Kathleen Hosterman M.Ed., Keen State College B.A., Norwich Univ.	10
Kindergarten	Mary Casey M.Ed., Anna Maria B.S., Salem State	13
Kindergarten	Jean Monahan B.S., Bridgewater State	18
Grade 1	Elizabeth Dwyer B.S., Fitchburg State	25
Grade 1	Karen O'Neill B.A., UMass	28
Grade 2	Rebecca Choquet B.A., Worcester State	1
Grade 2	Helen Tarr M.Ed., Cambridge College B.A., Notre Dame College	10
Grade 3	Ashley Barringer B.S., Worcester State	9
Grade 3	Mallory Farinato M.S. Ed, Anna Maria College B.S., Franklin Pierce College	7
Grade 4	Jolene Jalbert B.S., Worcester State	4
Grade 4	Diane Kane M.Ed., Fitchburg State B.A., Keene State	16
Grade 5	Colleen Parker M.A., Framingham State B.S., Springfield College	8
Grade 5	Lisa Ricci M.S. Ed., University of Akron B.S. University of Akron	3
Grade 6	Belinda Gibson- Kiesiner M.Ed., Worcester State B.A., Anna Maria	17
Grade 6	Donna Morin- Wermter B.S., Worcester State	22
Special Needs	Paula Casey M.Ed., Fitchburg State B.A., UMass	4
Special Needs	Bonnie Couming B.A., U. West FL	10
Special Needs	Kimberly Ferreira M.S. Ed, Simmons College B.S., North Adams State	4
Special Needs	Barbara Mansfield B.S., Boston Univ.	21

Special Needs	Melissa Murphy	B.A., Framingham State	1
Speech	Jane Daubney-Goyette	M.S., Worcester State B.S., Worcester State	5
Speech	April Skaparas	M.S., Southern Ct. State B.S., UMass	5
Sch. Psych.	Kristine Camacho	C.A.G.S., Worcester State M.Ed., Worcester State B.S., Westfield State B.A., Westfield State	6
Teacher, Art	Diane Simonds	B.A., Univ. of Hartford M.Ed., UMass Amherst	2
Teacher, Lit. Support	Sharon Bokankowitz	B.A, B. S., MA Coll. Lib/ Arts M.Ed., Lesley University M. Reading, A.I.C.	2
Teacher, Rem Reading	Audra Rowden		1
Teacher, Rem. Math	Claudia Forgit	M.Ed., Worcester State	28
Library/Media Technology	Karen Silva	M.Ed., Worcester State M.Ed., Westfield State B.A., UMass	5
Music	Francis Fazio	B.A., UMass	4
Music	Lindsey Paras	B.A., Anna Maria College M.A., Anna Maria College	2
Physical Ed.	Thomas Goyette	B.S., Bridgewater State	28
Un61 PreSch	Janice Labuski	B.S., Worcester State	19
Sch. Nurse	Elaine Gittens	B.S., Northeastern Univ. MSN, Elms College	14

**FINANCIAL REPORT FOR 2014-2015**

**School Appropriation July 1, 2014 – June 30, 2015**

**\$2,865,638.00**

Miscellaneous Receipts & Reimbursements

**Expenditures:**

School Committee	\$2,218.20
Superintendent's Office	\$98,153.82

**Instruction:**

Principal's Office	\$168,776.79
Teachers' Salaries	\$1,036,534.12
Teachers, Substitutes	\$15,651.25
Supplies & Materials	\$23,399.32
Aides Salaries	\$210,078.76
Professional Development	\$15,757.06
Special Education Salaries (Perceptually Handicapped & Speech)	\$416,114.88
Supplies & Materials – Sp.Ed.	\$4,518.03
Textbooks/Sp.Ed.	\$100.25
Textbooks	\$7,660.48
Technology Services	\$75,299.94
Library Services	\$41,367.41
Audio Visual	\$1,750.57
Guidance Services	\$57,063.32
Psychological Services	\$4,907.50

**Other School Services:**

Health Services	\$75,153.36
Pupil Transportation	\$142,045.00
Pupil Transportation (Special Education & Phys. Handicapped)	\$89,552.69

**Operation and Maintenance of Plant:**

Custodial Salaries	\$104,182.75
Supplies & Materials	\$11,625.92
Fuel	\$32,239.09
Utilities - School	\$59,620.02
Maintenance of Grounds	\$7,000.26
Maintenance of Buildings	\$5,322.53
Maintenance of Equipment – School	\$21,328.36
Extraordinary Projects	\$0.00

**Acquisition of Fixed Assets:**

Equipment – School	\$ -
Equipment – Sp.Ed.	\$ -
Replacement of Equipment – School	\$6,681.88

**Programs with Other Districts & Schools:**

Special Education	\$65,662.00
Vocational	\$17,990.00



<b><u>Total Appropriation Expenditures July 1, 2014 – June 30, 2015</u></b>	<b><u>\$2,817,755.56</u></b>
---	------------------------------

Estimated Reimbursements:

Chapter 70	\$1,366,890.00
Chapter 71	
Chapter 76	
<b>Total Appropriations Est. Reimbursements</b>	<b>\$1,366,890.00</b>

<b>Total Expenditures</b>	<b>\$2,817,755.56</b>
---------------------------	-----------------------

Less Total Estimated Receipts	\$1,366,890.00
-------------------------------	----------------

<b><u>Cost to Taxpayer</u></b>	<b><u>\$1,450,865.56</u></b>
--------------------------------	------------------------------

**Town of Brookfield**

**2015-2016**

**Budget**

Administration (1000)	\$118,128.00
Instruction (2000)	\$2,084,409.00
Other School Services (3000)	\$315,904.00
Operation & Maintenance (4000)	\$276,703.00
Acquisition of Fixed Assets (7000)	\$6,600.00
Program with Other Districts (9000)	\$114,326.00
Regional and Private Schools (VOC)	\$0.00

Total Appropriations 2014-2015	<b>\$2,916,070.00</b>
--------------------------------	-----------------------

Special Needs Programs Included in Budget:

	2000	Instructional	\$618,035.00
	3000	Other	\$105,000.00
	7000	Equipment	
	9000	<u>Programs with Other Districts</u>	<u>\$114,326.00</u>

<b><u>TOTAL:</u></b>	<b><u>\$837,361.00</u></b>
----------------------	----------------------------

**REPORT OF THE PRINCIPAL  
BROOKFIELD ELEMENTARY SCHOOL**

Brookfield Elementary School has had another exciting year which included new learning opportunities, community outreach projects, and facility improvements. We sadly said goodbye to our long time Preschool and Kindergarten Special Needs Teacher, Barbara Mansfield, who retired in June of last year. We have a number of new staff members who were hired to replace those who have left Brookfield for other endeavors. First, we have Kaitlyn Smith, our new Speech/Language Pathologist and Jenna Bastardo, our new School Psychologist. We have a new reading teacher, Christine Rapagnola, and a new Special Education Teacher, Erin Messier. Finally, Sarah Bischoff has joined us as a new paraprofessional educator.

The Brookfield campus has had many improvements including the repaving of our front parking lot which has improved safety for those being dropped off in the front of the building, and well as enhanced the overall

aesthetic appearance of the grounds. We were also able to support community programs by renovating our gymnasium with new bleachers and an electronic scoreboard.

We continue to collaborate with our local police and fire departments creating a safety structure to fully equip staff and students on how to respond to any type of emergency. This collaboration has led to trainings that occur throughout the school year which enable students to know how to react and behave in various safety and emergency scenarios.

Teachers are focused on unique individual goals this year to individually improve their professional practice, and as a building we are all targeting individualizing student instruction so that each girl and boy achieves at their own personal best. Our school has also implemented a full Positive Behavior Intervention and Support (PBIS) program to engage, motivate and provide emotional supports to students based on individual need.

Our continued technology improvement is now at a level where it is accessible to students at all grade levels and we are now adding software and assessment programming to continually utilize the hardware at varying times throughout the school day. As our state assessments move toward a computer based testing model we are fully prepared for that eventuality. This has allowed our students to begin demonstrating their learning through practical application on technology devices. This is what both colleges and the global business market are looking for as students graduate and move into their adult ventures.

In order to anchor ourselves to our traditional values and the foundation of our community and school system, we have continued to perform for our senior adult population at both Thanksgiving and St. Patrick's Day. Along with these student performances, we welcome the seniors into our building for a complementary luncheon for the purpose of bringing our young learners together with those who have laid the groundwork for our educational system. Brookfield Elementary School continues to be a place of educational excellence.

Respectfully submitted,

Kathleen Hosterman  
Brookfield Principal

**ANNUAL REPORT  
OF THE  
SUPERINTENDENT OF SCHOOLS  
*Union 61 and Tantasqua Regional School Districts*  
Brimfield Brookfield Holland Sturbridge Wales**

Now in my fourth year as Superintendent of Tantasqua Regional and Union 61 School Districts, I take great pride in the accomplishments of our students, and the dedication and collegial and collaborative work of our staff.

During the fall of 2015, the districts participated in a Coordinated Program Review (CPR) by the Massachusetts Department of Elementary and Secondary Education. The Department's Coordinated Program Review audited our programs in the areas of Special Education, Civil Rights, English Language Learners, and Career/Vocational Technical Education (CVTE). Overall the findings are favorable for the five districts which received written reports. Additionally, the district that has not yet received a written report was provided with positive verbal feedback during the onsite visit in the fall.

The curriculum, instruction and assessment work in the district continues to progress and have a very positive impact on students. The teachers are working hard every day and continue to show a commitment to all the students in their classrooms. The MCAS and PARCC scores highlight gains in many areas and also help our teachers identify individual student needs. The individual schools offer action plans to help students close any learning gaps that may exist. As the State transitions to a new assessment system, we are confident that our curriculum planning and classroom instruction has prepared our students for success. .

Our commitment to common assessments, enhanced writing and rigorous Math instruction at our schools has continued to help our children grow in all of the academic areas. Our elementary Standards Based Report Cards provide greater detail for parents and serve as a wonderful communication tool between the school and the home. Our teachers have made changes to the report cards so that the maximum benefits may be realized by the children and their families.

The Junior and Senior High School teachers are always working to ensure that our curriculum is in full alignment with the State Standards and that our children experience academic rigor throughout their day. Continued planning around common assessments and an enhanced focus on writing has greatly benefited the students at Tantasqua.

We continue to support both our teaching staff members and our paraprofessionals by continually providing professional development opportunities. In addition to our two full-day professional development days, we provide staff with four early release days scheduled during the year. We have provided training in Writing, as well as Common Assessment development, SMART board basics, Applied Non-Violence Interventions, MCAS Data Analysis, Understanding by Design, Curriculum Mapping, and content based best practices. During our district-wide Professional Development Day, we were very fortunate to have members of our professional staff offer provide leadership in areas such as: Mind and Body Wellness, Twitter, Wiki Space, Inclusive Practices and Differentiation, Picture Writing, Managing Grade Data, Teaching with Writers' Notebooks, Brain Based Instructional Strategies, Linking Literacy and Learning via Art, Connecting Greek Mythology, Window 7/Office 2010/Assistive Technology, GOMATH Training, Close Reading, CPR/AED Basics, CPR/AED Recertification/Movement and Mindfulness, Aspects of Educational Law, Science Workshop, Collings Writing, Elementary Math Content, Executive Functioning, Common Disabilities in the Classroom, ACCESS/WIDA Training, Smartboard Training, Bringing Data to Life, FMLA/Student Record Email Guidelines, Mentor Training, Keep My Sanity, Social Skill Training, Reading Wonders, Teaching Strategies GOLD. Additionally, Tantasqua Regional/Union 61 districts partnered with the Southern Worcester County Educational Collaborative to provide an even broader spectrum of continuing education. We continue to provide a great deal of professional development to support the needs of students with learning disabilities. As evidenced by the many high-quality activities undertaken throughout Tantasqua and Union 61, our district's mission is alive and well.

During school year 2013-2014, with the assistance of our Technology Department, I applied for a Community Innovation Challenge Grant for the five towns. We were very fortunate to receive funding in the amount of \$158,200. The bulk of the grant was for technology hardware, software, and infrastructure upgrade materials. The balance of the funding covered the salary for a staff member to help with the project work and the ongoing support to the towns. While we received the grant in FY 14, much of the work continued through the 14-15 School Year. With this grant, we were able to assist our towns as follows: Brimfield Town Hall – complete rewire data/electrical, new server, firewall and backup; Brookfield Town Hall – complete rewire data/electrical, new server, firewall, and backup; Holland Town Hall – grant money to augment hardware; Sturbridge Town Hall – grant money to augment technical labor; Wales Town Hall – complete rewire data/electrical, new server, firewall, and backup. We are very pleased to have been able to provide this opportunity to each of our member towns.

In FY 2015, many technology improvements were implemented. We developed options for assistive technology on our computers/iPads which also is a step towards universal design. Laptop and iPad carts for Brimfield and Holland were purchased. We rolled out the Apple Volume Purchase Program (VPP) to streamline application purchases and allow the use of school purchase orders. At the Junior High School we were able to provide a Laptop cart. Approximately 500 machine deployments were implemented. GoMath online was deployed. New Cisco switches for Brimfield, Holland, and Wales were installed. New wireless connections for the Junior High, Brimfield, Holland, and Wales were installed. Sixty new network drops for Wireless Access Points between Brimfield and Holland were installed with the assistance of many of our Technical Division electrical students. Our Technology Department successfully planned and prepared technology for PARCC (Holland, Wales, and Brimfield); we implemented Nutrikids for Holland and Brimfield (over the summer); successfully secured eRate money; upgraded many servers to Windows Server 2012R2; upgraded the Burgess library software to an online version allowing for online content; setup a TV bulletin board system at Burgess; setup wireless IOS (Apple) printing – using existing printers and hardware; redesigned the High School report card with “Learning Expectations” for NEASC; upgraded battery backups in the High School and Junior High MDF (allowing longer run time for network and phones during outage); completed over 2200 helpdesk tickets this year – an average of 550 per tech support person; and the creation of our Technology Leadership Committee.

Our administrative leadership continues as a strong, collaborative group of individuals. Each member brings to the table personal strengths, solidifying us as a cohesive team. Our senior administrative team remained whole, allowing for an experienced administration to continue in service to our students.

As always, the Administration of the Tantasqua Regional/School Union 61 Districts is deeply appreciative and values the support of our school committees and community members. We continue to work together collaboratively to achieve the goal of providing our students with every possibility for success.

Respectfully,  
Erin M. Nosek, Ed.D, Superintendent of Schools

## REPORT OF THE TAX COLLECTOR

<u>REAL ESTATE</u>	COLLECTIONS	UNCOLLECTED	COMMITMENTS	Abatments	Exemptions
	<u>2016</u>	\$ 2,257,056.50	\$ -	\$ 2,303,305.52	\$ -
<u>2015</u>	\$ 2,451,278.89	\$ 21,105.00	\$ 2,405,421.81	\$(12,084.00)	\$14,100.00
<u>2014</u>	\$ 29,866.00	\$ -	\$ -		
<2013	\$ 3,385.10	\$ 3,150.00	\$ -		
<b>Total</b>	<b>\$ 4,741,586.49</b>	<b>\$ 24,255.00</b>	<b>\$ 4,708,727.33</b>	<b>\$(12,084.00)</b>	<b>\$14,100.00</b>
<b>Tax Title</b>	<b>\$ 84,163.10</b>				
<u>PERSONAL PROPERTY</u>					
<u>2016</u>	\$ 59,764.55	\$ 984.10	\$ 60,748.65	\$ -	
<u>2015</u>	\$ 59,876.70	\$ 195.00	\$ 59,623.15	(159.00)	
<u>2014</u>	\$ 154.47	\$ 160.00	\$ -		
<2013	\$ 82.75	\$ -	\$ -		
<b>Total</b>	<b>\$ 119,878.47</b>	<b>\$ 1,339.10</b>	<b>\$ 120,371.80</b>		
<u>M.V. EXCISE</u>					
<u>2015</u>	\$ 392,782.89	\$ 26,170.00	\$ 434,877.00	\$(27,064.00)	
<u>2014</u>	\$ 12,833.11	\$ 13,973.00	\$ 392.00	(2,348.00)	
2013	\$ 1,842.53	\$ 3,809.00	\$ -	(54.78)	
<2013	\$ 962.10	\$ 8,468.00			
<b>Total</b>	<b>\$ 408,420.63</b>	<b>\$ 52,420.00</b>	<b>\$ 435,269.00</b>	<b>\$(10,122.70)</b>	

Respectfully  
Submitted,  
Brenda Parrish,  
Tax Collector

## REPORT OF THE TOWN CLERK

2015 was a busy year for this office as usual. Election results can be found on the Board of Registers Annual Report.

### **Open Meeting Law**

Open Meeting Law Materials can be found on the official Commonwealth of Massachusetts website: [www.mass.gov](http://www.mass.gov) . The law is found in G.L. C. 30A 18-25.

Newly appointed committee members and elected officials are obligated to sign off on open meeting law materials that will be distributed and received when necessary.

All Town board and committee meetings can be found online at [www.mytowngovernment.org](http://www.mytowngovernment.org). This site has simplified the posting of meetings to a great degree. For those that do not use a computer, a 24/7 access line with all meeting postings and agendas can be used. The phone number is: 978-561-9995. Meeting minutes can also be found on this site and the town website at: [www.brookfieldma.us](http://www.brookfieldma.us)

### **Census**

The annual census was taken as usual. Unfortunately a large number of people did not respond. When this happens, this office is obligated to send out postcards to non-respondents asking them if they are still citizens of the town. If the cards are not sent back to this office the citizens are then considered inactive voters and cannot participate in an election unless they sign an affidavit. It is my hope that more people respond to the census, which in turn will save this office time and money.

### **Dog Licenses**

694 dogs were licensed this year. This is mostly because of our Dog Officer Eileen Vitello's diligent efforts to follow up on people who did not license on time. According to the town by-law, all dogs must be licensed by March 31<sup>st</sup> of every year or owners will face a \$25.00 dollar fine on top of the licensing fee. A rabies vaccination clinic on March 21st 2015 was held at the Brookfield Fire Station. Much thanks to Dr. Mark Ledoux, Eileen Vitello and Chief Peter Martell for their time and efforts.

### **Vital Statistics**

Deaths-31 Births-32 Marriages-13

More detailed information can be found on these statistics later in this report.

### **Office Hours**

Hours of operation are:

Monday- and Thursday 9 A.M. to 3 P.M.

Tuesday-2 P.M. to 8 P.M.

Wednesday – 2 P.M. to 8 P.M.

508-867-2930 X 12

[mseery@brookfieldma.us](mailto:mseery@brookfieldma.us) Respectfully Submitted,

Michael P. Seery, Town Clerk

**DEATHS 2015**



<b>Name</b>	<b>Date of Death</b>	<b>Age at Death</b>
1. IRENE J. LINDQUIST	JANUARY 22, 2015	88
2. BRENDA P. HART	FEBRUARY 2, 2015	78
3. GEORGE M. PLANTA	FEBRUARY 4, 2015	85 KOREAN WAR AIR FORCE
4. JOHN O'CONNELL	FEBRUARY 1, 2015	63
5. LAWRENCE B. HOWARD	FEBRUARY 9, 2015	66
6. SHIRLEY LAPRADE	FEBRUARY 24, 2015	76
7. WARREN E. REYNOLDS	FEBRUARY 26, 2015	80
8. DOLORES GOSSELIN	APRIL 5, 2015	67
9. RAYMOND VANERBURGH	APRIL 21, 2015	64
10. NANCY A. WILDER	MAY 4, 2015	81
11. GEORGE H. BRUNELLE	MAY 15, 2015	72
12. WILLIAM L. LATINO	JUNE 20, 2015	64 VIETNAM WAR ARMY
13. SUSAN DONOVAN	JULY 7, 2015	74
14. ALBERT J. BEAUREGARD	JULY 8, 2015	78 KOREAN WAR ARMY
15. TELLIS T. NALE JR.	JULY 6, 2015	71 VIETNAM WAR AIR FORCE
16. GILBERT C. DAVIS SR.	JULY 22, 2015	85
17. RITA T. CASTLE	JULY 22, 2015	86
18. BERTINA J. CORBETT	JULY 30, 2015	79
19. HELEN ARMSTRONG	AUGUST 8, 2015	94
20. ROGER CHARPENTIER	AUGUST 23, 2015	67 VIETNAM WAR NAVY
21. PETER LEMBO	AUGUST 27, 2015	75 U.S. ARMY
22. HAZEL E. BLAKE	AUGUST 10, 2015	92
23. KATHERINE E. SCRANTON	SEPTEMBER 6, 2015	100
24. JOHN A. MUTLICK	SEPTEMBER 24, 2015	70
25. EVELYN L. PRAY	OCTOBER 12, 2015	74
26. JAMES R. BENOIT	NOVEMBER 5, 2015	66



27. EDWARD G. FORTIN	NOVEMBER 22, 2015	49
28. ROBERT WILDER	NOVEMBER 29, 2015	82 KOREA WAR VETERAN MARINE CORPS
29. EVELYN P. SHORETTE	DECEMBER 14, 2015	74
30. FRANK D. KINNEY	DECEMBER 24, 2015	86 KOREA WAR VETERAN NAVY

### MARRIAGES & INTENTIONS (Filed in Brookfield)

<b>Date of Marriage</b>	<b>To Whom Issued</b>	<b>Intention No.</b>	<b>Registered No.</b>
January 9, 2015	CHRISTOPHER L. MUSCAT TO KALI M. JEFFERSON	15	1
MAY 30, 2015	KYLE L. JACOBSON TO NICOLE T. BREAUX	1	3
May 23, 2015	KIMBERLY D. MULCAHY TO TIMOTHY J. EATON	2	2
June 5, 2015	ASHLEY B. KARRMANN TO SETH Z. DAVIS	3	4
June 27, 2015	ANDREW STEWART TO RANDI GARCIA	4	5
July 18, 2015	CHASE W. PELLETIER TO CHELSEY ANN LEGERE BROOKFIELD	5	6
September 12, 2015	JORDAN BLACKBURN TO JAMES LESTER SOUTHBRIDGE	6	10
September 26, 2015	CATHERINE MESSENGER TO MATTHEW VILANDRE BROOKFIELD	7	11
AUGUST 17, 2015	ROBIN HYLAND TO JOSEPH JACKSON BROOKFIELD	8	7
SEPTEMBER 4, 2015	ROBERT S. ST. LAWRENCE TO NICOLE ST. LAWRENCE BROOKFIELD	9	8
SEPTEMBER 4, 2015	ERIN E. KILLAM TO TAYLOR J. TOOLEY WESTMINSTER	10	9
DECEMBER 13, 2015	JESSICA A. FLANNERY TO JOSEPH G. LYNCH SPENCER	11	12
DECEMBER 22, 2015	JODI FRANK LATINO TO JOY LYNN BUTLER BROOKFIELD	12	13

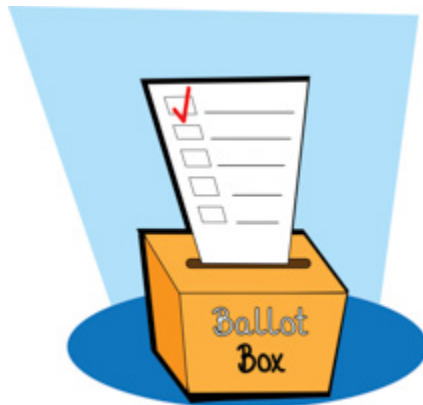
**BUSINESS CERTIFICATES ISSUED – 2015**

<b>Date Issued</b>	<b>Business Name</b>	<b>To Whom Issued/Address</b>
January 6, 2015	GREAT NORTHERN CONSTRUCTION 18 LAKESIDE AVENUE	ERIC MALERBI
February 2, 2015	THE DOLLAR GENERAL 52-54 WEST MAIN STREET	THE DOLLAR GENERAL
February 5, 2015	COLONIAL RESTORATIONS 26 MAIN STREET	THOMAS GREEN T. BRADFORD GREEN
February 5, 2015	ISLAND STORAGE 75 FISKDALE ROAD	TYLER J.M. LATOUR
March 23, 2015	TWISTERS GYMNASTICS ACADEMY 16 QUABOAG STREET	KAREN BURNETT
March 23, 2015	GREEN LIGHT DISC 45 WEBBER ROAD	SHAUN P. LAFORCE
March 30, 2015	JOE'S HOME IMPROVEMENT 106 TOWN FARM ROAD	JOSEPH E. H. PECORE
March 31, 2015	CLEAN LADY SERVICES 34 RICE CORNER ROAD	ARLENE F. OROSZKO
April 1, 2015	SCOTTY'S METAL SHOP 7 SOUTH MAPLE STREET	SCOTT SLIWOSKI
March 23, 2015	JAN-MICHAELS CONSTRUCTION 50 MOLASSES HILL ROAD	MICHAEL A. MANEGGIO JANET MAURY
May 6, 2015	PERKINS RESOURCE SERVICES 107 TOWN FARM ROAD	MARY JANE PERKINS
May 28, 2015	MASSAGE THEORY 8 CENTRAL STREET	KIM HIGGINS
June 3, 2015	DR. NAKAMATS STORE 37 RIVER STREET	WILLIAM J. SIMPSON
June 29, 2015	SMOKESTACK LIGHTNING 37 RIVER STREET	WILLIAM J. SIMPSON
September 10, 2015	R & R REALTY 28 FISKDALE ROAD	DENISE M. CHARPENTIER MARIE D. OPRICA
November 30, 2015	SAM'S TRUCKING 4 HAYDEN AVE	SUSAN MORIN
December 9, 2015	MISTY MEADOWS FARM WEDDINGS AND EVENTS 50 LAKE ROAD	CHRISTINA PREDELLA JEAN PLANTE BASTIEN
December 28, 2015	EREE LLC DBA EXIT REAL ESTATE EXECUTIVES 23 FISKDALE ROAD	MICHELLE TERRY

<b>Annual Town Election Results Report</b>	
<b>Monday May 4, 2015</b>	
<b>Brookfield Town Hall</b>	
<b>6 Central Street</b>	
<b>Brookfield MA 01506</b>	
<b>Total Ballots Cast for the Election = 465 out of 2,175 Voters</b>	
<b>Moderator-1Year</b>	
Blanks	65
<b>Donald D. Faugno</b>	<b>396</b>
Write-Ins	4
<b>Board of Selectmen-3 Years</b>	
Blanks	88
<b>Clarence R. Snyder III</b>	<b>372</b>
Write-Ins	5
<b>Board of Assessors- 3 Years</b>	
Blanks	101
<b>Philip H. Peirce</b>	<b>359</b>
Write-Ins	5
<b>Planning Board-5 Years</b>	
Blanks	416
<b>John D. Holdcraft</b>	<b>30-Write In Candidate</b>
Write-Ins	<b>49</b>
<b>Elementary School Committee-3 Years</b>	
Blanks	8
<b>Megan J. Cunningham</b>	<b>290</b>
<b>Marie A. Pecore</b>	<b>162</b>
Write-Ins	5
<b>Cemetery Commissioner-3 Years</b>	
Blanks	113
<b>Edwin W. Foley</b>	<b>541</b>
Write-Ins	1
<b>Water Commissioner-3 Years</b>	
Blanks	91
<b>Roger J. Charpentier Jr.</b>	<b>371</b>
Write-Ins	3
<b>Board of Health- 3 Years</b>	
Blanks	113
<b>Daniel F. Leahy</b>	<b>351</b>
Write-Ins	1
<b>Public Library Trustee-3 Years-Vote for Two</b>	
Blanks	263
<b>Matthew T. Bansfield</b>	<b>316</b>
<b>Carol Plumb</b>	<b>350</b>
Write-Ins	1
<b>Housing Authority-2 Years</b>	
Blanks	451

<b>No Decision</b>	<b>528-6 Town Registered Voters received 1 vote</b>
Write-Ins	14
<b>Housing Authority-3 Years</b>	
Blanks	129
<b>Melissa M. Glennon</b>	<b>503</b>
Write-Ins	7
<b>Housing Authority-5 Years</b>	
Blanks	444
<b>No Decision</b>	<b>2 Town Registered Voters received 2 votes</b>
Write-Ins	21
<b>Elementary School Committee</b>	
Blanks	87
<b>Amy Sweet</b>	<b>177</b>
Write-Ins	201
<b>Regional School Committee</b>	
Blanks	109
<b>Sharron H. Austin</b>	<b>354</b>
Write-Ins	2
<b>Non-Binding Question</b>	
<b>Blanks</b>	<b>198</b>
<b>Yes</b>	<b>180</b>
<b>No</b>	<b>87</b>

Certified this 6th Day of May 2015: \_\_\_\_\_  
**Michael P. Seery-Town Clerk**

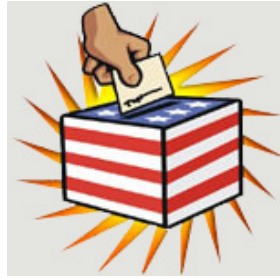


## REPORT OF THE BOARD OF REGISTRARS

During 2015, there was one election; The Annual Town Election held on May 4. Three town meetings were held. The results of the election and all town meetings can be found in this report.

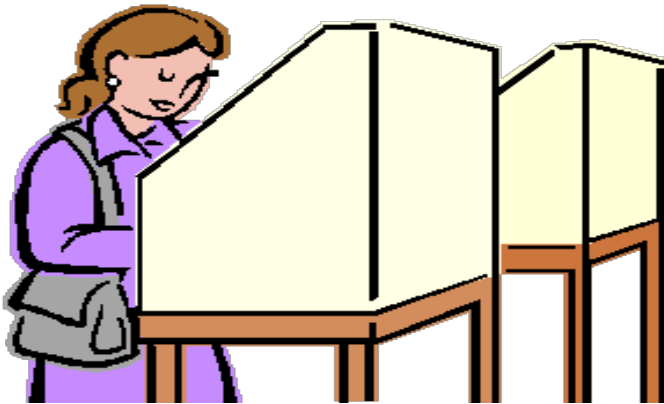
The Annual Town Census was taken during the months of January and February; the following were compiled:

Total Residents:	3028
Total Registered Voters	2224
DEMOCRATS	418
UNENROLLED	1531
REPUBLICAN	282
GREEN RAINBOW	1
UNITED INDEPENDENT	5



Voter Registration days were held for every Election, Annual and Special Town Meeting.

Respectfully submitted,  
Michael P. Seery, Clerk of the Board of Registrars  
Lois O'Leary, Chairman of the Board of Registrars  
Nancy J. Flynn  
Shirley Sanborn



**TOWN OF BROOKFIELD, MASSACHUSETTS**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY FUND TYPES**  
**FOR THE YEAR ENDED JUNE 30, 2015**

	Governmental Fund Types			Fiduciary	Totals
	General Fund	Special Revenue	Capital Projects	Fund Types Trusts	(Memorandum Only)
<b>Revenues:</b>					
Taxes	\$ 4,682,608	\$ -	\$ -	\$ -	\$ 4,682,608
Federal Receipts	\$ -	\$ -	\$ -	\$ -	\$ -
State Receipts	\$ 1,946,335	\$ 850,286	\$ -	\$ -	\$ 2,796,621
Excise and Other Taxes	\$ 395,914	\$ -	\$ -	\$ -	\$ 395,914
Licenses, Permits, Fees	\$ 326,748	\$ 764,869	\$ -	\$ -	\$ 1,091,617
Interest and Penalties on Delinquent Taxes	\$ 59,975	\$ -	\$ -	\$ -	\$ 59,975
Bond Proceeds	\$ -	\$ -	\$ 1,456,750	\$ -	\$ 1,456,750
Investment Income:					
Interest and Dividends on Investments	\$ 5,811	\$ 230	\$ -	\$ 4,988	\$ 11,029
Additions	\$ -	\$ -	\$ -	\$ 2,800	\$ 2,800
Grants and Fees	\$ -	\$ 36,599	\$ -	\$ 2,447	\$ 39,046
Intergovernmental - "On Behalf Payments"	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 7,417,391</b>	<b>\$ 1,651,983</b>	<b>\$ 1,456,750</b>	<b>\$ 10,235</b>	<b>\$ 10,536,360</b>
<b>Expenditures:</b>					
Current:					
General Government	\$ 555,892	\$ 38,349	\$ -	\$ -	\$ 594,241
Public Safety	\$ 688,069	\$ 184,696	\$ 164,990	\$ 122	\$ 1,037,877
Public Works	\$ 587,544	\$ 341,531	\$ -	\$ 16	\$ 929,091
Health and Human Services	\$ 79,815	\$ 9,382	\$ -	\$ -	\$ 89,197
Culture and Recreation	\$ 134,390	\$ 38,078	\$ -	\$ -	\$ 172,468
Education	\$ 4,368,523	\$ 614,031	\$ -	\$ -	\$ 4,982,554
Employee Benefits and Insurance	\$ 796,549	\$ -	\$ -	\$ -	\$ 796,549
Water	\$ -	\$ 113,152	\$ -	\$ -	\$ 113,152
State Assessments	\$ 34,472	\$ -	\$ -	\$ -	\$ 34,472
Debt Service:					
Principal	\$ 175,704	\$ -	\$ -	\$ -	\$ 175,704
Interest and Fiscal Charges	\$ 19,190	\$ -	\$ -	\$ -	\$ 19,190
Continuing Appropriations	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 7,440,148</b>	<b>\$ 1,339,218</b>	<b>\$ 164,990</b>	<b>\$ 138</b>	<b>\$ 8,944,494</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (22,756)</b>	<b>\$ 312,766</b>	<b>\$ 1,291,760</b>	<b>\$ 10,097</b>	<b>\$ 1,591,866</b>
<b>Other Financing Sources (Uses):</b>					
Miscellaneous Non-Recurring	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Transfers In	\$ 253,111	\$ 17,069	\$ -	\$ 223,282	\$ 493,462
Operating Transfers Out	\$ (240,351)	\$ (221,876)	\$ -	\$ (31,235)	\$ (493,462)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 12,760</b>	<b>\$ (204,807)</b>	<b>\$ -</b>	<b>\$ 192,047</b>	<b>\$ -</b>
<b>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</b>	<b>\$ (9,996)</b>	<b>\$ 107,959</b>	<b>\$ 1,291,760</b>	<b>\$ 202,144</b>	<b>\$ 1,591,866</b>
<b>Fund Balances, Beginning of Year</b>	<b>\$ 938,388</b>	<b>\$ 1,558,597</b>	<b>\$ 165,018</b>	<b>\$ 574,597</b>	<b>\$ 3,236,600</b>
<b>Fund Balances, End of Year</b>	<b>\$ 928,392</b>	<b>\$ 1,666,555</b>	<b>\$ 1,456,779</b>	<b>\$ 776,741</b>	<b>\$ 4,828,467</b>



Town of Brookfield  
Undesignated Fund Balance  
June 30, 2015

Undesignated Fund Balance June 30, 2014	416,381
FY13 Audit Adjustment	-
	416,381
Add/(Deduct):	
Revenue	7,417,391
Expenditures	(7,440,148)
Other Financing Sources/Uses *	12,760
Reserve for Deficit FY14	50
Reserve for Deficit FY 15	(50)
Reserve for Wage/Medicare Deficit FY14	-
Reserve for Wage/Medicare Deficit FY15	873
Overlay Surplus Adjustment	-
FY 14 Reserve for Encumbrances	270,841
FY 15 Reserve for Encumbrances	(269,502)
FY 14 Reserve for Sub Years Expenditures	251,116
FY 15 Reserve for Sub Years Expenditures	(101,500)
	141,831
<b>Undesignated Fund Balance June 30, 2014</b>	<b>558,212</b>

	558,212
Detail: Other Financing Sources/Uses	
Transfer from Special Revenue	221,876
Transfer from Stabilization	28,910
Transfer from Trusts/Agency	2,325
Overlay Surplus Release	719
Transfer to Stabilization	(231,825)
Transfer to Special Revenue	(8,526)
Overlay Surplus Release	(719)
	12,760
Total:	12,760

**TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 2015**

	Fund Balances June 30, 2014	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2015
Town Hall	650	0	0	0	0	650
Restore Vital Records	230	0	0	0	0	230
Recreation	1,117	0	200	0	(200)	917
Veterans	250	0	0	0	0	250
L. Gadaire Gift	28	0	28	0	(28)	0
Playground Donations	1,000	0	0	0	0	1,000
Agricultural Donations	439	50	0	0	50	489
School Donations	5	0	0	0	0	5
Insurance Reimbursement	0	22,867	9,200	0	13,667	13,667
Planning Board Revolving	2,547	0	0	0	0	2,547
Police Detail Revolving	(20,936)	136,912	153,020	0	(16,109)	(37,044)
Recreation Revolving	5,181	17,096	16,179	0	917	6,098
BOH Revolving	2,450	3,575	3,150	0	425	2,875
Rehab Program	44,309	223	0	0	223	44,532
Sale of Lots and Graves	3,000	400	0	0	400	3,400
Septic Loan Repayment	166,907	4,741	7,096	0	(2,354)	164,553
Wetlands Fund	4,911	330	400	0	(70)	4,841
	<b>1,558,597</b>	<b>1,651,983</b>	<b>1,339,218</b>	<b>(204,807)</b>	<b>107,959</b>	<b>1,666,555</b>

**TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 2015**

	Fund Balances		Additions	Revenues		Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2015
	June 30, 2014								
Library Funds	\$ 18,287	\$ -	\$ -	\$ 130	\$ -	\$ -	\$ -	\$ 130	\$ 18,417
Cemetery Perpetual Care	\$ 149,459	\$ 2,800	\$ 2,800	\$ 882	\$ 16	\$ -	\$ -	\$ 3,665	\$ 153,124
Flower Fund	\$ 2,226	\$ -	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 16	\$ 2,242
Firemen's Relief Fund	\$ 2,948	\$ -	\$ -	\$ 21	\$ -	\$ -	\$ -	\$ 21	\$ 2,969
Dr. Milman Pease Fund	\$ 1,594	\$ -	\$ -	\$ 2	\$ -	\$ -	\$ -	\$ 2	\$ 1,597
Law Enforcement Trust	\$ 35	\$ -	\$ -	\$ 122	\$ -	\$ -	\$ -	\$ -	\$ 35
Stabilization Fund	\$ 399,753	\$ -	\$ -	\$ 3,920	\$ 194,372	\$ -	\$ 198,292	\$ -	\$ 598,045
Pur Prop/Imp	\$ 133	\$ -	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 16	\$ 149
Fleet	\$ 149	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149
Stabilization Fund-Fire	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12
Stabilization Fund-Highway	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1
	\$ 574,597	\$ 2,800	\$ 2,800	\$ 5,110	\$ 194,372	\$ 138	\$ 202,144	\$ 202,144	\$ 776,741
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unrealized Gain/(Loss) on Investments</b>	\$ 574,597	\$ 2,800	\$ 2,800	\$ 5,110	\$ 138	\$ 138	\$ 202,144	\$ 202,144	\$ 776,741

**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
<b>Moderator :</b>								
Moderator Salary			50.00			50.00	-	50.00
<b>Total Moderator</b>			50.00			50.00	-	50.00
<b>Selectmen :</b>								
Selectmen Salary			6,000.00			6,000.00	6,000.00	0.00
Administrative Asst. Wages			39,900.00			39,900.00	38,335.75	1,564.25
Municipal Clerk Wages			29,023.00	(12,000.00)		17,023.00	16,588.78	434.22
Selectmen Expense			5,350.00	1,500.00	619.67	6,240.33	5,738.67	501.66
Physical Exam. Expense			800.00			800.00		800.00
Payment in Lieu of Taxes			750.00			750.00	715.24	34.76
Computer Maintenance			3,000.00			3,000.00	1,497.12	1,502.88
Town Website			1,000.00			1,000.00	789.21	210.79
Computer Security*			800.00		800.00	0.00		0.00
Saw Mill Pond Repair/Maint*	1,897.05				1,897.05	0.00		0.00
Selectmen-Quaboag Bridge	3,391.45				3,391.45	0.00		0.00
Selectmen-Shed Removal	2,500.00				676.63	1,823.37	1,823.37	0.00
Consultant Expenses*	14,677.50		10,000.00	(20,000.00)		4,677.50		4,677.50
Computer Acquisition*	7,216.62		3,000.00		10,084.63	131.99	131.99	(0.00)
Fleet Replace/Repair*	74,896.70				11,119.70	63,777.00	63,777.00	0.00
<b>Total Selectmen</b>	104,579.32	0.00	99,633.00	(30,500.00)	28,589.13	145,123.19	135,397.13	9,726.06
<b>Reserve Fund :</b>								
Reserve Fund			35,000.00	(19,500.00)		15,500.00		15,500.00
<b>Total Reserve Fund</b>	0.00	0.00	35,000.00	(19,500.00)	-	15,500.00	-	15,500.00
<b>Town Accountant :</b>								
Town Accountant -Wages			48,469.00			48,469.00	48,469.00	0.00
Audit	32,000.00		16,000.00		34,000.00	14,000.00	14,000.00	0.00
Accountant - Expense			5,960.00			5,960.00	5,842.26	117.74
<b>Total Accountant</b>	32,000.00	0.00	70,429.00	0.00	34,000.00	68,429.00	68,311.26	117.74
<b>Advisory Board :</b>								
Advisory Board Clerk Salary			500.00			500.00		500.00
Advisory Board Expense			500.00		155.00	345.00		345.00
Warrant Book Print & Mail	884.45		1,000.00		1,000.00	884.45	884.45	0.00
<b>Total Advisory Board</b>	884.45	0.00	2,000.00	0.00	1,155.00	1,729.45	884.45	845.00



**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
Election & Registration Expen	1,111.50		7,500.00			8,611.50	7,697.07	914.43
<b>Total Election &amp; Registration</b>	<b>1,111.50</b>	<b>0.00</b>	<b>13,400.00</b>	<b>0.00</b>	<b>-</b>	<b>14,511.50</b>	<b>12,866.73</b>	<b>1,644.77</b>
<b>Conservation :</b>								
Conservation Clerk Wages			800.00			800.00	49.00	751.00
Conservation Expense			400.00		159.00	241.00	241.00	0.00
<b>Total Conservation</b>	<b>0.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>0.00</b>	<b>159.00</b>	<b>1,041.00</b>	<b>290.00</b>	<b>751.00</b>
<b>Central Mass. Regional Planning :</b>								
Central Mass. Regional Planning			867.00			867.00	858.04	8.96
<b>Total Central Mass. Regi. Pl.</b>	<b>0.00</b>	<b>0.00</b>	<b>867.00</b>	<b>0.00</b>	<b>-</b>	<b>867.00</b>	<b>858.04</b>	<b>8.96</b>
<b>Planning Board :</b>								
Planning Board Clerk Salary			3,329.00	(1,000.00)		2,329.00	55.00	2,274.00
Planning Board Salary			2,679.00			2,679.00	2,679.00	0.00
Planning Board Expense	47.03		1,110.00	1,000.00	147.00	2,010.03	778.03	1,232.00
<b>Total Planning Board</b>	<b>47.03</b>	<b>0.00</b>	<b>7,118.00</b>	<b>-</b>	<b>147.00</b>	<b>7,018.03</b>	<b>3,512.03</b>	<b>3,506.00</b>
<b>Board Of Appeals :</b>								
Board of Appeals Wages			770.00			770.00		770.00
Board Of Appeals Expense			500.00		132.00	368.00	115.00	253.00
<b>Total Board Of Appeals</b>	<b>0.00</b>	<b>0.00</b>	<b>1,270.00</b>	<b>0.00</b>	<b>132.00</b>	<b>1,138.00</b>	<b>115.00</b>	<b>1,023.00</b>
<b>Master Plan</b>								
Master Plan Implementation*	11,232.98				11,232.98	0.00		0.00
<b>Total Master Plan</b>	<b>11,232.98</b>	<b>0.00</b>	<b>-</b>	<b>0.00</b>	<b>11,232.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Cable Advisory</b>								
Cable Advisory Expense				5,750.00	1,194.00	4,556.00	4,556.00	0.00
<b>Total Cable Advisory</b>	<b>0.00</b>	<b>0.00</b>	<b>-</b>	<b>5,750.00</b>	<b>1,194.00</b>	<b>4,556.00</b>	<b>4,556.00</b>	<b>0.00</b>
<b>Town Hall :</b>								
Municipal (TH) Custodian Wages			11,500.00			11,500.00	11,404.25	95.75
Muni Prop (TH) Maint- Expen	1,800.66		45,000.00	2,500.00	34,009.95	15,290.71	11,708.97	3,581.74
Town Hall Improvements*	7,291.64		10,000.00		2,944.87	14,346.77	14,346.77	0.00
Common/Mail Improvements*	33.25		-		33.25	0.00	0.00	0.00

**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
Fire Dept. Testing & Recertification			10,600.00	(851.76)		9,748.24	9,748.24	0.00
Fire Dept. Fixed Assets / Repair			10,000.00	8,910.00		18,910.00	18,910.00	0.00
Fire-Hydraulic Rescue Tools						0.00	0.00	0.00
Fire - Engine 3 Improvements						0.00	0.00	0.00
Fire Station Repairs*						0.00	0.00	0.00
Fire Station Roof*	2,608.85		(2,208.85)			400.00		400.00
<b>Total Fire Department</b>	14,176.69		79,477.15	8,910.00	13,409.38	89,154.46	87,590.22	1,564.24
<b>Emergency Squad :</b>								
Emergency Squad Wages			146,626.00	(8,525.96)		138,100.04	138,100.04	0.00
Emergency Squad Expense	5,340.01		75,250.00		51,536.43	29,053.58	29,053.58	0.00
<b>Total Emergency Squad</b>	5,340.01	0.00	221,876.00	(8,525.96)	51,536.43	167,153.62	167,153.62	0.00
<b>Building Inspector :</b>								
Building Inspector Salary			15,133.00			15,133.00	15,133.00	0.00
Ass't Building Inspector Salary			500.00			500.00	500.00	0.00
Building Inspector Expense			100.00			100.00		100.00
<b>Total Building Inspector</b>	0.00	0.00	15,733.00	0.00	-	15,733.00	15,633.00	100.00
<b>Gas / Plumbing Inspector :</b>								
Gas / Plumbing Inspector Salary			3,746.00			3,746.00	3,746.00	0.00
Ass't Gas / Plumbing Insp. Salary			319.00			319.00	319.00	0.00
Gas / Plumbing Inspector Expense			790.00	250.00	488.25	551.75	540.60	11.15
<b>Total Gas / Plumbing Inspe</b>	0.00	0.00	4,855.00	250.00	488.25	4,616.75	4,605.60	11.15
<b>Wiring Inspector :</b>								
Wiring Inspector Salary			3,720.00			3,720.00	3,720.00	0.00
Ass't Wiring Inspector Salary			330.00			330.00	330.00	0.00
Wiring Inspector Expense			400.00			400.00		400.00
<b>Total Wiring Inspector</b>	0.00	0.00	4,450.00	0.00	-	4,450.00	4,050.00	400.00
<b>Zoning Enforcement :</b>								
Zoning Enforcement Salary			9,456.00			9,456.00	9,456.00	0.00
Zoning Enforcement Expense			380.00			380.00	224.44	155.56
<b>Total Zoning Enforcement</b>	0.00	0.00	9,836.00	0.00	-	9,836.00	9,680.44	155.56

**BEMA Brookfield Emerg. Mgmt. Ag:**



**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
Highway Driveway Const.*	8,936.45		2,325.00		11,261.45	0.00	0.00	0.00
Highway-Vehicle Acquisition						0.00	0.00	0.00
<b>Total Highway Department</b>	24,376.64	0.00	235,829.00	10,000.00	14,999.81	255,205.83	248,082.22	7,123.61
<b>Snow &amp; Ice :</b>								
Snow & Ice :			75,000.00	103,459.00		178,459.00	178,458.98	0.02
<b>Total Snow &amp; Ice</b>	0.00	0.00	75,000.00	103,459.00	-	178,459.00	178,458.98	0.02
<b>Street Lighting :</b>								
Street Lighting	1,069.97		11,000.00	3,000.00	31.10	15,038.87	13,353.86	1,685.01
<b>Total Street Lighting</b>	1,069.97	0.00	11,000.00	3,000.00	31.10	15,038.87	13,353.86	1,685.01
<b>Sidewalks:</b>								
Sidewalks						0.00		0.00
<b>Total Sidewalks</b>	0.00	0.00	-	0.00	-	0.00	-	0.00
<b>Cemetery Department :</b>								
Cemetery Dept. Wages			16,316.00			16,316.00	15,296.50	1,019.50
Cemetery Supt. Salary			4,772.00			4,772.00	4,772.00	0.00
Cemetery Dept. Expense			6,000.00			6,000.00	5,562.51	437.49
<b>Total Cemetery Dept.</b>	0.00	0.00	27,088.00	0.00	-	27,088.00	25,631.01	1,456.99
<b>Cemetery Improvements :</b>								
Cemetery Improvements			1,500.00			1,500.00	1,434.78	65.22
<b>Total Cemetery Improvements</b>	0.00	0.00	1,500.00	0.00	-	1,500.00	1,434.78	65.22
<b>Transfer Station :</b>								
Transfer Station Wages			22,842.00			22,842.00	22,182.04	659.96
Well Tests			12,064.00		684.75	11,379.25	11,379.25	0.00
Transfer Station Expense	688.73		86,820.00		69.56	87,439.17	87,021.80	417.37
Landfill Closure*	259.10				259.10	0.00		0.00
<b>Total Transfer Station</b>	947.83	0.00	121,726.00	0.00	1,013.41	121,660.42	120,583.09	1,077.33
<b>TOTAL PUBLIC WORKS</b>	26,394.44	0.00	472,143.00	116,459.00	16,044.32	598,952.12	587,543.94	11,408.18

**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
Library Expense			11,700.00			11,700.00	11,700.00	0.00
Library Books / Video Periodicals			22,645.00			22,645.00	22,642.06	2.94
Library Bldg Rep & Maint*	2,401.67		7,500.00		6,631.67	3,270.00	3,270.00	0.00
<b>Total Library</b>	2,401.67	0.00	117,765.00	0.00	6,631.67	113,535.00	113,513.77	21.23
<b>Recreation :</b>								
Recreation Salary			3,144.00			3,144.00	2,062.92	1,081.08
Recreation Expense	1,896.41		7,700.00		452.31	9,144.10	7,584.75	1,559.35
South Pond Beach Expenses	741.00		1,000.00			1,741.00	455.00	1,286.00
Lewis Field-Field Work						0.00		0.00
<b>Total Recreation</b>	2,637.41	0.00	11,844.00	0.00	452.31	14,029.10	10,102.67	3,926.43
<b>Historical Commission :</b>								
Historical Commission			1,250.00			1,250.00	1,243.87	6.13
<b>Total Historical Commissior</b>	0.00	0.00	1,250.00	0.00	-	1,250.00	1,243.87	6.13
<b>Memorial Day :</b>								
Memorial Day	379.57		3,200.00			3,579.57	3,490.74	88.83
<b>Total Memorial Day</b>	379.57	0.00	3,200.00	0.00	-	3,579.57	3,490.74	88.83
<b>Cultural Council :</b>								
Cultural Council Expense	21.98		8,650.00			8,671.98	6,039.23	2,632.75
<b>Total Cultural Council</b>	21.98	0.00	8,650.00	0.00	-	8,671.98	6,039.23	2,632.75
<b>TOTAL CULTURE &amp; RECRE.</b>	5,440.63	0.00	142,709.00	0.00	7,083.98	141,065.65	134,390.28	6,675.37
<b>School Department :</b>								
School Salary						0.00	2,102,571.19	(2,102,571.19)
School Committee Salary			1,500.00			1,500.00	1,500.00	0.00
Regional School Committee Salary			1,000.00			1,000.00	1,000.00	0.00
Regional School Assessment			1,456,743.00			1,456,743.00	1,456,743.00	0.00
Regional School Transportation			79,680.00			79,680.00	79,680.00	0.00
School Expense	11,702.67		2,865,638.00			2,877,340.67	727,028.57	2,150,312.10
<b>Total School Department :</b>	11,702.67	0.00	4,404,561.00	0.00	-	4,416,263.67	4,368,522.76	47,740.91

**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
<b>Group Insurance :</b>								
Group Insurance	0.00	0.00	395,000.00	20,000.00	4,666.94	410,333.06	410,333.06	0.00
<b>Total Group Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>395,000.00</b>	<b>20,000.00</b>	<b>4,666.94</b>	<b>410,333.06</b>	<b>410,333.06</b>	<b>0.00</b>
<b>Medicare :</b>								
Medicare Town Share	0.00	0.00	46,000.00	5,000.00	-	51,000.00	49,710.63	1,289.37
<b>Total Medicare</b>	<b>0.00</b>	<b>0.00</b>	<b>46,000.00</b>	<b>5,000.00</b>	<b>-</b>	<b>51,000.00</b>	<b>49,710.63</b>	<b>1,289.37</b>
<b>General Insurance :</b>								
General Insurance	0.00	0.00	126,970.00	3,505.00	1,939.93	128,535.07	128,535.07	0.00
<b>Total General Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>126,970.00</b>	<b>3,505.00</b>	<b>1,939.93</b>	<b>128,535.07</b>	<b>128,535.07</b>	<b>0.00</b>
<b>TOTAL EMPLOYEE BENEFIT</b>	<b>11,127.54</b>	<b>0.00</b>	<b>793,909.00</b>	<b>23,005.00</b>	<b>6,606.87</b>	<b>821,434.67</b>	<b>796,548.85</b>	<b>24,885.82</b>
<b>Land Acquisition</b>								
Prouty Street Acquisition*	0.00	0.00	-	0.00	-	0.00	-	0.00
<b>Total Land Acquisition</b>	<b>0.00</b>	<b>0.00</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	<b>0.00</b>
<b>Total Appropriations</b>	<b>270,840.96</b>	<b>0.00</b>	<b>7,450,186.15</b>	<b>205,477.04</b>	<b>269,501.96</b>	<b>7,657,002.19</b>	<b>7,440,147.62</b>	<b>216,854.57</b>

## REPORT OF THE TREASURER

7/1/2014-6/30/2015

NORTH BROOKFIELD SAVINGS BANK	PAYROLL	503,678.72
NORTH BROOKFIELD SAVINGS BANK	CAFETERIA	69,620.32
NORTH BROOKFIELD SAVINGS BANK	STUDENT ACTIVITY	26,189.82
NORTH BROOKFIELD SAVINGS BANK	DEPOSITORY	206,106.20
NORTH BROOKFIELD SAVINGS BANK	DR. PEASE	1,596.98
PEOPLES UNITED	VENDOR	905,955.25
CITI BANK	GRANT FUNDS	3,655.00
UNIBANK	DEPOSITORY	290,687.11
UNIBANK	NOTE PROCEEDS	1,599,651.08
HOMETOWN	DEPOSITORY	719,484.31
TD BANK	CULTURAL COUNCIL	7,278.79
TD BANK	OLD VENDOR	62,249.27
TD BANK	MASTER	63.08
TD BANK	MISC FUNDS	126.29
TD BANK	TRUST FUNDS	38.06
BARTHOLOMEW & COMPANY	INVESTMENT	883,540.43
		<b>5,279,920.71</b>





## PAYROLL

ALLEN SERENITY	611.00	FAZIO FRANCIS	24339.80
ANDERSON TERRY	12623.57	FERREIRA KIMBERLY	65378.00
AUSMUS DANIEL	1797.72	FORGIT CLAUDIA	84914.00
AUSTIN SHARRON	125.00	FORGIT HANNAH	220.00
BAER KENNETH	54.64	FORTIN MARLENE	11527.25
BARNES ROBERT R	600.00	GEBO-GADBOIST AMMIE	275.30
BARRINGER ASHLEY	63491.00	GIBSON-KIESINER BELINDA	72066.00
BEMIS BRADFORD	58.62	GILLEN SHERRY	22120.41
BENNETT PAULA	28336.66	GILLMEISTER WILLIAM	625.00
BENOIT LOUISE	48245.43	GITTENS ELAINE	71916.00
BERTHIAUME SHARON	82.50	GLEASON BRIDGET	19330.12
BISHOP ERIK	2320.50	GLENNON JOHN	12.50
BLANCHARD MICHAEL	65418.02	GOYETTE THOMAS	69353.00
BOKANKOWITZ SHARON	31382.00	GRAVES MATTHEW	20293.91
BOUCHARD RICHARD	33567.38	GRIFFING BRYAN	3588.00
BOUCHER PATRICIA	1657.50	GRYBOWSKI JENNIFER	33498.89
BRECHT TIMOTHY	49345.41	HAGUE JACQUELINE	12706.25
BROGAN BARBARA	637.50	HANEY CHERYL	187.50
BROTHERS DIANNA	16536.22	HAYES KELLY	21974.16
BRUNELL GARY	500.00	HERBERT DONALD	52066.46
BUDNIK STEVEN	7571.20	HEYMANN MATTHEW	58.62
BURBANK MARLAINE	16127.16	HOSTERMAN KATHLEEN	101854.12
BURKE MARGARET	112.50	JALBERT JOLENE	46823.09
CAMACHO KRISTINE	56627.24	KADY SANDRA	29242.47
CASEY MARY	68297.94	KANE DIANE	74029.00
CASEY PAULA	51568.12	KARRMANN KEITH	426.24
CHAFFEE PHILIP	845.05	KELLEY CHARLENE	195.00
CHAFFEE, II HERBERT	63634.42	KIBBE BRIAN	6710.69
CHARPENTIER, JR ROGER	919.00	KIMBALL MEGAN	285.00
CHISHOLM HOLLY	29967.93	KLEIN ELIZABETH	11037.50
CHOQUET REBECCA	35171.18	LABUSK IJANICE.	48925.79
CLARK CATHY	357.50	LAFLEUR DONNA	20418.85
CLARKE BRUCE	62632.75	LANDRY KATHLEEN	367.25
COMPTOIS PAUL.	329.66	LATOUR KATHRYN	671.16
COMTOIS II STEPHEN	1999.92	LEAHY DANIEL	10124.45
CONANT BETH	2335.92	LEGER CELESTE	267.90
COOKE JAMES	625.00	LEPAK MAUREEN	267.90
CORRIVEUA DIANA	529.60	LINCOLN LINDA	2000.04
COUMING BONNIE	71699.06	LOVELY MARK	99.23
COUTURE GRETCHEN	958.75	LYTLE JEANNE	22005.02
COUTUREJOHN	320.00	MACLEOD LINDA	127.28
COWDEN PAUL	13803.39	MACLEOD WILLIAM	546.83
CREVIER CHARLES	681.10	MAHONEY SHARON	267.90
CRISIA LANI	3673.80	MANNING JR EMERY	1590.00
D'AMATO RICHARD	1050.00	MANSFIELD SCOT	3720.00
DAUBNEY-GOYETTE JANE	29791.60	MANSFIELD c/o MAMIYA	86476.00
DAVOL ELIZABETH	4087.50	MARINO SEAN	49171.35
DOWNING RYAN	65284.96	MARKS ASHLEY	7921.91
DRISCOLL DANIEL	7643.36	MART DAVID	5635.62
DUVAL MICHAEL	6840.00	MARTELL PETER	63731.85
DWYER ELIZABETH	71999.06	MCGOVERN LISA	30266.48
EARLY JAMES	70119.05	MCKEON JAMES	38649.56
EASLEY PAMELA	65.00	MERL DAVID	256.67
EDGETTE CHARLES E	254.02	METTERVILLEBRENDA	37417.91
EDGETTE,III CHARLES	547.39	MIELTOWSKI PAUL	11158.25
EGAN JA CQUELINE	682.50	MILNER JAMES	19667.20
ELLIOTTKIMBERLY	1773.75	MONAHAN JEAN	71849.06
ERKKILA KEVIN	267.90	MORIN ARTHUR	3182.82
ESSER DANIEL	4565.40	MORIN-WERMTER DONNA	68638.03
FANCY REBECCA	19373.60	MURPH YMELISSA	41566.00
FARINATO MALLORY	58874.69	MURRAY CAROLYN	312.00
FAUGNO ANDREA	11332.90	NAGLE MARTIN	650.00
		NAGLE SUZANNE	10000.00
		O'CONNELL JOANNE	23227.24

O'LEARY LOIS	1097.20
O'NEILL KAREN	70344.03
OXMAN BRIAN	625.00
PARAS, LINDSAY	32504.10
PARISEAU STEVEN	82710.24
PARISH BRENDA	32228.65
PARKER ADAM	6590.70
PARKER ADAM	895.20
PARKER COLLEEN JOY	60802.00
PEASE LAURANCE	137.61
PECORE MARIE	1000.00
PEIRCE PHILIP	16127.15
PETERSON KRISTEN	260.00
PHANEUF-PERRY LISA	243.75
PHILLIPS MATTHEW	58.62
PHILLIPS RICHARD	863.82
PISARCZYK GERALDINE	280.80
PORTWOOD NICOLE	1137.50
PRATT SANDRA	291.20
PROVENCHER BRIAN	20403.00
PUTNAM ARTHUR	6523.55
RANELONE RAYMOND	3795.93
RAPAGNOLA CHRISTINE	3528.75
RENAUD SANDRA M.	585.48
RESSEGUIE KAREN	33359.70
REYNOLDS LISA	6508.12
RICCI LISA	48886.12
RODERICK MATTHEW	39.08
ROWDEN AUDRA	32814.77
SAGENDORPH JOAN	986.97
SANBORN SHIRLEY	62.40
SANTLEY STEVE	123.37
SEERY MICHAEL	39931.94
SILVA KAREN	80123.61
SIMEONE GARY	9456.00
SIMMONS MEREDITH	31648.31
SIMONDS DIANE	24456.61
SIMONEAU RICKY	344.00
SIMONELLI TRACEY	19375.82

SIMPSON KAREN	145.60
SIMPSON KATHERINE	4485.01
SKAPARAS APRIL	20257.02
SNYDER CLARENCE	291.67
STEARNS DAVID	12819.52
STRAIGHT REBECCA LEE	28000.76
TAFT DONALD	600.00
TARR HELEN	78802.00
TAYLOR JEFFREY	15133.00
TAYLOR JULIA	12944.28
TAYLOR MICHELLE	5887.29
THOMO NICHOLAS	1708.37
THOMPSON LUCINDA	16808.90
THOMPSON WILLIAM	376.40
TWISTOL DELMAR	605.00
VIRCHOW KRISTA	4098.00
VITELLOEILEEN	6969
VONTAILIN ROSARIO	2386.22
WALL ROBERT	3746.00
WASHBURN, SR. JOHN	1842.96
WASSMER RON	1541.66
WENTZELL DONNA	16127.16
WHITE JEFFREY	873.85
WILSON BARBARA	125.00
WILSON JOEL	8175.10
WOODARD LOUISE	457.60
YOUNG EDMUND	2833.19
YOUNG MARGARET	23626.33
ZIELINSKI JANICE	474.08
ZILIC SAMSON	341.25
<b>Grand Total</b>	<b>3684596.69</b>
<b>195 Records</b>	





**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
<b>TOTAL EDUCATION</b>	11,702.67	0.00	4,404,561.00	0.00	-	4,416,263.67	4,368,522.76	47,740.91
<b>Maturing Debt / Principal :</b>								
Maturing Debt / Garage			84,530.00			84,530.00	84,530.00	0.00
Maturing Debt / Roof			30,470.00			30,470.00	30,470.00	0.00
Maturing Debt / Fire Truck			21,500.00			21,500.00	21,500.00	0.00
Regional School Const.			39,204.00			39,204.00	39,204.00	0.00
<b>Total Maturing / Principal</b>	0.00	0.00	175,704.00	0.00	-	175,704.00	175,704.00	0.00
<b>Maturing Debt / Interest :</b>								
Maturing Interest-Highway Garage			11,919.00			11,919.00	11,919.00	0.00
Maturing Interest-TH Roof			4,296.00			4,296.00	4,296.00	0.00
Maturing Interest-Fire Truck			2,150.00			2,150.00	2,150.00	0.00
Maturing Interest-Police Station			-	825.00		825.00	825.00	0.00
Short Term Interest			-	-		0.00	0.00	0.00
<b>Total Maturing Debt / Interest</b>	0.00	0.00	18,365.00	825.00	-	19,190.00	19,190.00	0.00
<b>TOTAL DEBT SERVICE</b>	0.00	0.00	194,069.00	825.00	-	194,894.00	194,894.00	0.00
<b>County Tax Assessments :</b>								
County Tax Assessment				58,047.00		58,047.00	14,677.00	43,370.00
School Choice Assessment						0.00	0.00	0.00
Charter School Sending Tuition				7,120.00		7,120.00	7,120.00	0.00
RMV Non - Rew Sercharge				823.00		823.00	823.00	0.00
Air Pollution Control District				11,852.00		11,852.00	11,852.00	0.00
R. T. A.								
<b>Total County Tax Assessme</b>	0.00	0.00	-	77,842.00	-	77,842.00	34,472.00	43,370.00
<b>TOTAL INTERGOVERNMENT</b>	0.00	0.00	-	77,842.00	-	77,842.00	34,472.00	43,370.00
<b>County Retirement :</b>								
County Retirement Assessment			199,940.00			199,940.00	199,940.00	0.00
Abington Retirement						0.00	0.00	0.00
<b>Total County Retirement</b>	0.00	0.00	199,940.00	0.00	-	199,940.00	199,940.00	0.00
<b>Unemployment :</b>								
Unemployment	11,127.54		25,999.00	(5,500.00)		31,626.54	8,030.09	23,596.45
<b>Total Unemployment</b>	11,127.54	0.00	25,999.00	(5,500.00)	-	31,626.54	8,030.09	23,596.45

**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Ap-propriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
<b>Board Of Health :</b>								
Board Of Health Salary			3,600.00			3,600.00	3,600.00	0.00
Board Of Health Clerk Wages			3,877.00			3,877.00	3,673.80	203.20
Board Of Health Health Agent			1,569.00			1,569.00	661.00	908.00
Animal Inspector Salary			1,072.00			1,072.00	1,072.00	0.00
B-O-H Title V Adm. Salary			983.00			983.00	940.62	42.38
B-O-H Expense	300.00		4,000.00			4,300.00	3,396.89	903.11
<b>Total Board Of Health</b>	300.00	0.00	15,101.00	0.00	-	15,401.00	13,344.31	2,056.69
<b>South Central Mass. Clinic :</b>								
Community Health Program			950.00			950.00	660.00	290.00
<b>Total South Central Mass. C</b>	0.00	0.00	950.00	0.00	-	950.00	660.00	290.00
<b>Outreach :</b>								
Outreach Worker Salary			1,500.00			1,500.00	1,500.00	0.00
Tri-Valley Crisis Inter. Expense			763.00			763.00	763.00	0.00
Medi - Car Consortium			2,000.00			2,000.00	1,929.32	70.68
Council On Aging Expense			400.00			400.00	36.00	364.00
<b>Total Outreach</b>	0.00	0.00	4,663.00	0.00	-	4,663.00	4,228.32	434.68
<b>Veterans Director :</b>								
Veterans Director Salary			690.00			690.00	690.00	0.00
<b>Total Veterans Director</b>	0.00	0.00	690.00	0.00	-	690.00	690.00	0.00
<b>Veterans Agent :</b>								
Veterans Agent Salary			2,898.00			2,898.00	2,898.00	0.00
Veterans Expense			240.00			240.00	240.00	0.00
Veterans Case Worker			40,000.00	18,000.00		58,000.00	57,994.09	5.91
<b>Total Veterans Agent</b>	0.00	0.00	43,138.00	18,000.00	-	61,138.00	60,892.09	245.91
<b>TOTAL HUMAN SERVICES</b>	300.00	0.00	64,542.00	18,000.00	-	82,842.00	79,814.72	3,027.28
<b>Library :</b>								
Library Director Wages			37,444.00			37,444.00	37,441.54	2.46
Library Custodian Wages			6,533.00			6,533.00	6,526.52	6.48
Library Asst's Salary			28,586.00			28,586.00	28,586.00	0.00
Library Sat/Holidays/Vacation			3,357.00			3,357.00	3,347.65	9.35

**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
BEMA Brookfield Emerg. Salaries			385.00			385.00	385.00	0.00
BEMA Brookfield Emerg. Mgmt. Ag.			3,300.00		900.00	2,400.00	2,362.18	37.82
BEMA Blackboard Connect Fee			3,600.00			3,600.00	3,543.27	56.73
<b>Total Brookfield BEMA</b>	0.00	0.00	7,285.00	0.00	900.00	6,385.00	6,290.45	94.55
<b>Animal Control Officer :</b>								
Animal Control Officer Salary			5,457.00			5,457.00	5,457.00	0.00
Asst Animal Control Officer Salary			613.00			613.00		613.00
Animal Control Officer Expens	153.86		2,000.00		197.48	1,956.38	543.24	1,413.14
<b>Total Animal Control Officer</b>	153.86	0.00	8,070.00	0.00	197.48	8,026.38	6,000.24	2,026.14
<b>Parking Clerk / Officer :</b>								
Parking Clerk / Officer Salary			250.00			250.00	250.00	0.00
Parking Ticket Expense			100.00			100.00	98.00	2.00
<b>Total Parking Clerk / Officer</b>	0.00	0.00	350.00	0.00	-	350.00	348.00	2.00
<b>Tree Warden :</b>								
Tree Warden Expense			12,000.00		6,800.00	5,200.00	1,260.00	3,940.00
<b>Total Tree Warden</b>	0.00	0.00	12,000.00	0.00	6,800.00	5,200.00	1,260.00	3,940.00
<b>Shade Trees :</b>								
Shade Tree Expense			2,400.00			2,400.00		2,400.00
<b>Total Shade Trees</b>	0.00	0.00	2,400.00	0.00	-	2,400.00	-	2,400.00
<b>TOTAL PUBLIC SAFETY</b>	22,369.80	0.00	754,009.15	634.04	77,418.65	699,594.34	688,069.18	11,525.16
<b>Highway Department :</b>								
Highway Supt. Salary			51,051.00			51,051.00	50,299.92	751.08
Highway Operator Wages			73,645.00			73,645.00	73,930.20	(285.20)
Highway Wages OT/Other			4,927.00			4,927.00	3,578.57	1,348.43
Highway Wages P/T			16,351.00			16,351.00	16,938.30	(587.30)
Highway Police Detail			3,500.00			3,500.00	1,848.00	1,652.00
Highway Expense	1,535.93		58,729.00		151.64	60,113.29	58,271.32	1,841.97
Highway Center Line Painting*			7,500.00			7,500.00	6,575.87	924.13
Highway-Certifications			2,200.00			2,200.00	722.50	1,477.50
Plow Private Roads			1.00			1.00		1.00
Bridges / Railings / Signs			1,600.00			1,600.00	1,600.00	0.00
Roads Reconstr. Const & Imprc	13,904.26		14,000.00	10,000.00	3,586.72	34,317.54	34,317.54	0.00



**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
<b>Total Town Hall</b>	9,125.55	0.00	66,500.00	2,500.00	36,988.07	41,137.48	37,459.99	3,677.49
<b>Town Report :</b>								
Print Town Report			1,800.00			1,800.00	1,263.50	536.50
<b>Total Town Report</b>	0.00	0.00	1,800.00	0.00	-	1,800.00	1,263.50	536.50
<b>Preservation:</b>								
Preservation-Historic Records	3,256.35				374.35	2,882.00	2,882.00	0.00
<b>Total Town Report</b>	3,256.35	0.00	-	0.00	374.35	2,882.00	2,882.00	0.00
<b>Municipal Heating Fuel :</b>								
Municipal Heating Fuel	2,883.55		40,000.00		48.01	42,835.54	31,052.56	11,782.98
Municipal Diesel Fuel			20,000.00			20,000.00	16,220.24	3,779.76
Municipal Gasoline			26,820.00		479.79	26,340.21	18,090.45	8,249.76
<b>Total Municipal Heating Fuel</b>	2,883.55	0.00	86,820.00	0.00	527.80	89,175.75	65,363.25	23,812.50
<b>Telephone Expense :</b>								
Telephone Expense	494.77		11,500.00		472.99	11,521.78	9,196.35	2,325.43
<b>Total Telephone Expense</b>	494.77	0.00	11,500.00	0.00	472.99	11,521.78	9,196.35	2,325.43
<b>TOTAL GENERAL GOVERN</b>	193,505.88	0.00	624,244.00	(31,288.00)	162,348.14	624,113.74	555,891.89	68,221.85
<b>Police Department :</b>								
Police Wages Full Time			181,624.00	6,600.00		188,224.00	188,195.00	29.00
Police Chief Salary			65,721.00			65,721.00	65,721.00	0.00
Police Part Time Wages			46,662.00	(11,719.00)		34,943.00	34,409.28	533.72
Police Clerk			9,968.00	49.00		10,017.00	10,017.00	0.00
Police Overtime			21,690.00	5,070.00		26,760.00	26,755.31	4.69
Police Expense	2,244.97		38,966.00	500.00	3,913.17	37,797.80	37,533.69	264.11
Police Station Expense	454.27		23,046.00	(500.00)	173.94	22,826.33	22,826.33	0.00
<b>Total Police Department</b>	2,699.24	0.00	387,677.00	0.00	4,087.11	386,289.13	385,457.61	831.52
<b>Fire Department :</b>								
Fire Dept. Wages			16,872.00	(2,200.00)		14,672.00	13,624.97	1,047.03
Fire Chief Salary			3,264.00			3,264.00	3,263.99	0.01
Fire Dept. Expense			28,950.00	3,051.76	3,073.54	28,928.22	28,811.02	117.20
Fire Dept. Air Tanks*	11,567.84		12,000.00	0.00	10,335.84	13,232.00	13,232.00	0.00

**Town of Brookfield**  
**Schedule of Departmental Appropriations and Expenditures**  
**Year Ended June 30, 2015**

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
<b>Assessors :</b>								
Assessors-Salaries			48,606.00			48,606.00	48,606.00	0.00
Assessors Consult Serv Reval			2,500.00		2,500.00	0.00		0.00
Assessors Expense			5,766.00			5,766.00	5,691.60	74.40
Assessors GIS Mapping	150.00					150.00		150.00
<b>Total Assessors</b>	150.00	0.00	56,872.00	0.00	2,500.00	54,522.00	54,297.60	224.40
<b>Treasurer :</b>								
Treasurer Salary			28,000.00	1,462.00		29,462.00	29,462.00	0.00
Treasurer Payroll Service			5,200.00			5,200.00	4,387.94	812.06
Treasurer Expense			5,000.00		1,112.89	3,887.11	3,226.56	660.55
<b>Total Treasurer</b>	0.00	0.00	38,200.00	1,462.00	1,112.89	38,549.11	37,076.50	1,472.61
<b>Tax Collector :</b>								
Tax Collector Wages			32,378.00			32,378.00	32,378.00	0.00
Tax Collector Expense			8,400.00	1,000.00	2,042.78	7,357.22	7,317.04	40.18
Tax Collector Software			1,000.00			1,000.00		1,000.00
<b>Total Tax Collector</b>	0.00	0.00	41,778.00	1,000.00	2,042.78	40,735.22	39,695.04	1,040.18
<b>Town Counsel &amp; Legals :</b>								
Town Counsel & Legals	3,953.05		50,000.00	9,000.00	15,499.48	47,453.57	47,453.57	0.00
<b>Total Counsel &amp; Legals</b>	3,953.05	0.00	50,000.00	9,000.00	15,499.48	47,453.57	47,453.57	0.00
<b>Treasurer Tax Title :</b>								
Treasurer Tax Title	23,787.33		5,000.00		26,220.67	2,566.66	2,566.66	0.00
<b>Total Tax Title</b>	23,787.33	0.00	5,000.00	0.00	26,220.67	2,566.66	2,566.66	0.00
<b>Town Clerk :</b>								
Town Clerk Salary			29,524.00			29,524.00	29,524.00	0.00
Asst Town Clerk Wages			1,608.00			1,608.00	187.56	1,420.44
Town Clerk Certification			1,000.00	(1,000.00)		0.00		0.00
Town Clerk Expense			2,675.00			2,675.00	2,135.23	539.77
<b>Total Town Clerk</b>	0.00	0.00	34,807.00	(1,000.00)	-	33,807.00	31,846.79	1,960.21
<b>Election &amp; Registration :</b>								
Election & Registration Wages			5,900.00			5,900.00	5,169.66	730.34

**TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINING STATEMENT OF AGENCY FUND REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 2015**

	Fund Balances June 30, 2014	Revenues	Expenditures	Other Financing Sources (Uses)	Other Financing and Other Financing Uses	Excess of Revenues and Other Financing Sources Over (Under) Expenditures	Fund Balances June 30, 2015
SCHOOL STUDENT ACTIVITIES	\$ 7,492	\$ 19,187	\$ 21,949	\$ -	\$ (2,762)	\$ 4,730	
AFTER SCHOOL PROGRAM	\$ 46,239	\$ 39,812	\$ 29,686	\$ -	\$ 10,126	\$ 56,365	
DEPUTY COLLECTOR FEES	\$ 3,141	\$ 8,327	\$ 9,340	\$ -	\$ (1,013)	\$ 2,128	
DRIVEWAY PERMIT	\$ 19,018	\$ 3,100	\$ 1,000	\$ (2,325)	\$ (225)	\$ 18,793	
PISTOL PERMITS	\$ 5,438	\$ 3,263	\$ 1,075	\$ -	\$ 2,188	\$ 7,625	
CAMP BOURNEDEALE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 81,328	\$ 73,688	\$ 63,050	\$ (2,325)	\$ 8,313	\$ 89,641	



**TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 2015**

	Fund Balances June 30, 2014	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2015
TH Roof	\$ 10,430	\$ -	\$ -	\$ -	\$ -	\$ 10,430
School Construction	\$ 5,088	\$ -	\$ -	\$ -	\$ -	\$ 5,088
Police Station	\$ 149,500	\$ 1,450,000	\$ 164,990	\$ -	\$ 1,285,010	\$ 1,434,510
Saw Mill Pond Dam	\$ -	\$ 6,750	\$ -	\$ -	\$ 6,750	\$ 6,750
	\$ 165,018	\$ 1,456,750	\$ 164,990	\$ -	\$ 1,291,760	\$ 1,456,779

**TOWN OF BROOKFIELD, MASSACHUSETTS**  
**COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**  
**FOR THE YEAR ENDED JUNE 30, 2015**

	Fund Balances June 30, 2014	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2015
<b>Water</b>	131,689	135,481	113,152	0	22,330	154,018
<b>Highways</b>	439	307,291	332,272	0	(24,981)	(24,542)
<b>Federal and State Grants:</b>						
School Grants						
Special Education	39,728	43,445	49,121	0	(5,676)	34,052
Council on Aging	0	6,232	6,232	0	0	0
Cultural Council	3,385	4,376	4,095	0	281	3,666
Extend Polling Hours	(277)	598	321	0	277	0
Fire Safety Grants						
EOPS	1,727	0	1,386	0	(1,386)	341
Safe	6,468	6,018	5,005	0	1,013	7,481
Library	1,989	5,158	7,853	0	(2,695)	(706)
Public Libraries	0			0	0	0
Public Safety Grants						
Police Vest Grant	2,391	0	725	0	(725)	1,666
Local Preparedness	3	0	3	0	(3)	0
Community Policing	20	0	20	0	(20)	0
MEMA-Cert/Other	358	4,435	4,437	0	(2)	356
Mass Preservation	15,000	10,000	20,000	0	(10,000)	5,000
RHE Co-op Grant	5,486	2,370	6,874	0	(4,504)	983
Cemetery DCR (Urban-Forestry)	8,800	0	950	0	(950)	7,850
CDBG #5640	85	0	0	0	0	85
BOH CDC Preparedness Grant	76	0	0	0	0	76
PHER/Other BOH Grant	3,098	0	0	0	0	3,098
QQLADEP Grant	3,516	0	0	0	0	3,516
Clean Energy Grant/Clean Energy Choice	1,400	5,000	5,500	7,500	7,000	8,400
<b>Schools:</b>						
School Lunch	11,726	106,068	98,606	0	7,462	19,188
Union 61 Tuition Revolving	6,657	113,423	84,880	0	28,543	35,200
School Choice Revolving	391,016	462,809	344,104	0	118,705	509,721
Title I	(0)	38,461	33,820	0	4,641	4,641
Grant 632	3,100	5,000	3,500	0	1,500	4,600
<b>Other:</b>						
Ambulance Fund	544,598	203,713	0	(213,350)	(9,637)	534,961
Boat Patrol	408	0	0	0	0	408
C & D Revolving	1,053	0	0	0	0	1,053
Cable Access	46,287	50	8,224	0	(8,174)	38,113
Cable Equipment	1,049	0	0	0	0	1,049
Clean Lakes Fund	5,031	0	1,370	0	(1,370)	3,660
Dog Pound	1,860	0	0	0	0	1,860
G. W. C.F.	321	0	0	0	0	321
Jeppson	7,111	2,900	2,900	0	0	7,111
Flag Pole	78	0	0	0	0	78
<b>Gifts and Donations</b>						
Selectmen	184	0	0	0	0	184
Police	2,467	0	100	0	(100)	2,367
Fire	126	250	0	0	250	376
Ambulance	50,600	2,436	13,125	0	(10,689)	39,911
Cemetery Preservation	46,704	0	1,213	1,043	(170)	46,534
Library Books	250	0	0	0	0	250
Library	500	275	157	0	118	618

**TOWN OF BROOKFIELD, MASSACHUSETTS  
COMBINED STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2015**

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Taxes	\$ 4,747,333	\$ 4,682,608	\$ (64,725)
State Receipts	\$ 1,941,331	\$ 1,946,335	\$ 5,004
Excise and Other Taxes	\$ 345,400	\$ 395,914	\$ 50,514
Licenses, Permits, Fees	\$ 351,650	\$ 326,748	\$ (24,902)
Interest and Penalties on Delinquent Taxes	\$ 45,000	\$ 59,975	\$ 14,975
Interest on Investments	\$ 7,500	\$ 5,811	\$ (1,689)
<b>Total Revenues</b>	<b>\$ 7,438,214</b>	<b>\$ 7,417,391</b>	<b>\$ (20,823)</b>
		\$ (7,417,391)	
<b>Expenditures:</b>			
Current:			
General Government	\$ 624,114	\$ 555,892	\$ 68,222
Public Safety	\$ 699,594	\$ 688,069	\$ 11,525
Public Works	\$ 598,952	\$ 587,544	\$ 11,408
Health and Human Services	\$ 82,842	\$ 79,815	\$ 3,027
Culture and Recreation	\$ 141,066	\$ 134,390	\$ 6,675
Education	\$ 4,416,264	\$ 4,368,523	\$ 47,741
Employee Benefits and Insurance	\$ 821,435	\$ 796,549	\$ 24,886
State Assessments	\$ 77,842	\$ 34,472	\$ 43,370
Debt Service:			
Principal	\$ 175,704	\$ 175,704	\$ -
Interest and Fiscal Charges	\$ 19,190	\$ 19,190	\$ -
<b>Total Expenditures</b>	<b>\$ 7,657,002</b>	<b>\$ 7,440,148</b>	<b>\$ 216,855</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (218,788)</b>	<b>\$ (22,756)</b>	<b>\$ 196,032</b>
<b>Other Financing Sources (Uses):</b>			
Miscellaneous Non-Recurring	\$ -	\$ -	\$ -
Reserved for School Build Authority Payment	\$ -	\$ -	\$ -
School Build Authority Payment	\$ -	\$ -	\$ -
Operating Transfers In	\$ 253,111	\$ 253,111	\$ -
Operating Transfers Out	\$ (240,351)	\$ (240,351)	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 12,760</b>	<b>\$ 12,760</b>	<b>\$ -</b>
<b>Budget Variance:</b>			
<b>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</b>	<b>\$ (206,028)</b>	<b>\$ (9,996)</b>	<b>\$ 196,032</b>



**TOWN OF BROOKFIELD, MASSACHUSETTS**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**  
**JUNE 30, 2015**

	Governmental Fund Types			Fiduciary	Account	Totals
	General	Special Revenue	Capital Projects	Fund Type	Group	(Memorandum Only)
				Trust and Agency	General Long Term Debt	
<b>Assets</b>						
Cash and Cash Equivalents	\$ 4,342,809	\$ 56,268	\$ -	\$ 888,696	\$ -	\$ 5,287,774
Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Receivable:						
Property Taxes	\$ 203,826	\$ -	\$ -	\$ -	\$ -	\$ 203,826
Deferred Property Taxes	\$ 4,128	\$ -	\$ -	\$ -	\$ -	\$ 4,128
Excise Taxes	\$ 111,695	\$ -	\$ -	\$ -	\$ -	\$ 111,695
Tax Liens	\$ 499,727	\$ -	\$ -	\$ -	\$ -	\$ 499,727
Tax Foreclosures	\$ 286,063	\$ -	\$ -	\$ -	\$ -	\$ 286,063
Departmental	\$ 15,348	\$ 195,650	\$ -	\$ -	\$ -	\$ 210,998
User Charges	\$ -	\$ 148,484	\$ -	\$ -	\$ -	\$ 148,484
Special Assessments	\$ -	\$ 20,560	\$ -	\$ -	\$ -	\$ 20,560
Less: Allowance for Uncollectible Accounts	\$ (120,642)	\$ -	\$ -	\$ -	\$ -	\$ (120,642)
Due from Other Funds	\$ -	\$ 1,675,733	\$ 1,456,779	\$ (18,808)	\$ -	\$ 3,113,703
Due from Other Governments	\$ 13,175	\$ -	\$ -	\$ -	\$ -	\$ 13,175
Other	\$ 83	\$ -	\$ -	\$ -	\$ -	\$ 83
Loans Authorized/Unissued	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ 180,000
Amount to be Provided for the Payment of Bonds	\$ -	\$ -	\$ -	\$ -	\$ 1,938,493	\$ 1,938,493
<b>Total Assets</b>	<b>\$ 5,356,212</b>	<b>\$ 2,096,694</b>	<b>\$ 1,456,779</b>	<b>\$ 869,888</b>	<b>\$ 2,118,493</b>	<b>\$ 11,898,066</b>
<b>Liabilities and Fund Equity</b>						
<b>Liabilities:</b>						
Warrants Payable	316,292	65,445	-	3,506	-	385,244
Employee Withholdings	(6,695)	-	-	-	-	(6,695)
Due to Others	4,374	-	-	-	-	4,374
Due to Other Funds	3,113,703	-	-	-	-	3,113,703
Due to Student Groups	-	-	-	-	-	-
Deferred Revenue:						
Property Taxes	873,102	-	-	-	-	873,102
Other	127,043	364,694	-	-	-	491,737
Ban Payable	-	-	-	-	-	-
Loans Authorized/Unissued Payable	-	-	-	-	\$ 180,000	180,000
Bonds Payable	-	-	-	-	\$ 1,938,493	1,938,493
<b>Total Liabilities</b>	<b>4,427,820</b>	<b>430,139</b>	<b>-</b>	<b>3,506</b>	<b>2,118,493</b>	<b>6,979,959</b>
<b>Fund Equity:</b>						
Reserved for Encumbrances	269,502	115,675	-	-	-	385,177
Reserved for Debt/Int Deficit	-	-	-	-	-	-
Reserved for Wage/Medicare Deficit	(873)	-	-	-	-	(873)
Reserved for Snow & Ice Deficit	-	-	-	-	-	-
Reserved for Deficits	50	-	-	-	-	50
Unreserved:						
Designated for Subsequent Years' Expenditures	101,500	-	-	-	-	101,500
Undesignated	558,212	1,550,880	1,456,779	866,382	-	4,432,253
<b>Total Fund Equity</b>	<b>928,392</b>	<b>1,666,555</b>	<b>1,456,779</b>	<b>866,382</b>	<b>-</b>	<b>4,918,107</b>
<b>Total Liabilities and Fund Equity</b>	<b>5,356,212</b>	<b>2,096,694</b>	<b>1,456,779</b>	<b>869,888</b>	<b>2,118,493</b>	<b>11,898,066</b>



## REPORT OF THE VETERAN'S AGENT

The operating budget of \$240 is used for annual training required by the State of Massachusetts. All training expenses are reimbursed to the Town of Brookfield at 100%. It is also used for annual membership dues. A portion is also used to cover office supplies and postage requirements.

My case management budget for the year was \$72,000. This is used for paying out Chapter 115 benefits as well as burial expenses as needed. The use of this budget varies depending

on the number of Veterans being taken care of. This money is reimbursed to the Town of Brookfield at 75% by the State.

During the past year the number of veterans that the town pays benefits to has fluctuated. We have had as many as eight Veterans in need of services, and provide assistance to six Veterans and their families. The town did not pay for any Veteran Funerals this year.

The Brookfield Elementary school continues to produce Valentine's Day cards for our Veterans that are located at the Holyoke Soldiers Home. This is a wonderful community outreach program and I want to thank the school administration, faculty and staff for making this possible. The cards bring a sense of home to our soldiers who otherwise might not receive a card. It is very much appreciated!

A Veterans donation account has been established thanks to a generous donation from the Brookfield Bombers. This account will be used to assist Veterans as appropriate and your donations, addressed to the Town of Brookfield with the notation Veterans Account will help this account and your local veterans. Thank you.

Respectfully submitted,

Bryan S. Griffing  
Director of Veterans Services,  
Veterans Services Agent  
Burial Agent





**REPORT OF THE WATER DEPARTMENT  
January 1, 2015 – December 31, 2015**

The Brookfield Water Department was very saddened with the passing of Roger Charpentier Jr. First and foremost, Roger was a friend, as well as the dedicated and knowledgeable Chairman of the Water Commission. The Water Dept and The Town of Brookfield will miss his professionalism, leadership, knowledge, guidance, and positive attitude. Therefore, it is with heavy hearts that we say goodbye to our dear friend and Commissioner.

The Water Commissioners held monthly meetings on the 2<sup>nd</sup> Wednesday of the month in the Brookfield Town Hall at 6:30 p.m. or as posted.

The Water Department treated and pumped 35.3 million gallons of water. We currently have 466 active services in town.

Service connections in town represent 77.7% of water usage while the bulk pool water represents 22.2% of the water usage. Remainder usage is used for maintenance purposes.

The Water Department runs under Massachusetts General Laws, which allows us to retain revenues that exceed our yearly expense to enable us to create a surplus for capital expenses.

Bruce and Donald continue to attend continuing educational classes necessary to comply with new regulations.

The Water Department maintains compliance with the DEP and monthly testing is performed for bacteria. Scheduled testing is performed for iron, manganese, nitrate, and perchlorate. The pump station is checked seven days a week and recordings are taken. Maintenance, backflow testing, system flushing, and customer support is given to provide an uninterrupted water supply.

The water department continues with the installation of the new radio read water meters. Meter installation is approximately 99.9% completed at this time.

The Water Department, in partnership with the Highway Department, has had a very busy year. Improvements at the New Police Station lot and Prouty St. Improvements to Mill Pond bridge and outflow embankments. Mill Street, which received a new 8” water main along with roadway and drainage improvements, was funded through a hazard mitigation grant that was applied jointly with the Highway and Water Department. The Brookfield Town Hall septic system and parking lot have been completed.

FY15 REPORT  
**July 1, 2014 – June 30, 2015**

Water Users	\$111,755.66
Water Haulers	\$18,397.20
Demand and Interest	\$3,106.59
On Off Fee/Repair	\$574.32
Backflow/Sprinkler	\$1,147.00
New service	\$500.00
Revenue Collected	\$135,480.77

Respectfully Submitted  
Bruce Clarke, Superintendent

Administrative Clerk,  
Holly Chisholm

Commissioners,  
Robert Barnes, Chairman  
Donald Taft, Member  
Kermit Eaton, Member

Secondary Operators,  
Donald Herbert  
Charles Crevier



## REPORT OF THE ZONING BOARD OF APPEALS



The Board of Appeals acted on the following applications:

2 Variances and 1 Special Permit were issued by the Board of Appeals in 2015. Also, the Board accepted with regret the resignation of Chairman Nicholas Thomo and David Holm as board members. We thank both for their service to the Town of Brookfield. Nick Thomo was replaced by Stephen J. Comtois II and David Holm was replaced by Danielle Forcier-White.

- Special Permit granted to Stephen Taylor to construct a single story 3 car garage at 86 Allen Road.
- Variance granted to Brook Sutton to construct a single family dwelling at Lot 13 Lane 23.
- Variance granted to Michelle Terry to construct a 4 x 6 sign at a business located at 23 Fiskdale Road

Respectfully Submitted,

Charles K. Wilson-Chairman  
Kenneth Cleveland  
William Neault  
Stephen J. Comtois II  
Danielle Forcier-White

## REPORT OF THE ZONING ENFORCEMENT OFFICER

Regular office hours were maintained to assist the Building Inspector to expedite permit required projects in assuring compliance to the Town of Brookfield's Zoning By-laws. During the 2014 year, this office has taken and responded to 133 phone calls and 229 email requests.

Numerous letters were sent to individual property owners and businesses for either specific zoning infractions and requesting that they comply with the zoning by-laws to avoid further action and possible fines or inquiry into complaint(s) this office received. In most cases, these issues were resolved without further intervention and in a timely fashion by the property owner taking appropriate action to correct the violation. In some instances, other departments have gotten involved to help enforce the request to comply to avoid using Town Counsel and not incur additional expenses to the town when necessary. And there are those where Town Counsel has been necessary to involve in order to attempt resolution and two cases continue to be outstanding issues that we are currently working with Town Counsel to yield an outcome and resolution. There are two other instances outstanding that I am continuing to work with the home owner to resolve and not involve counsel at this time.

I continue to respond to complaints to resolve zoning infractions and violations in the town and will work with other departments and the residents to insure that the rules and regulations set forth by the Town of Brookfield are being followed. Legal counsel will continue to be used only when absolutely necessary to help residents and business owners comply with the by-laws. Cooperation and compliance with the zoning by-laws, decisions of the Zoning Enforcement Officer, ZBA, Planning Board, Board of Health and respect for neighbors is appreciated and helps to reduce the cost to the Town of Brookfield when issues can be settled without the need for Town Counsel assistance.

Copies of the Town of Brookfield Zoning By-laws, Rules and Regulations are available from the Town Clerk.

Respectfully submitted,  
Nicholas M. Thomo  
Zoning Enforcement Officer

*Thanks to all who donated photos and contributed to this year's Annual Town Report. A big "thank you" also goes out to the municipal departments for their timely submissions to the Annual Town Report. And a special thanks to Librarian Brenda Metterville for sharing the library's collection of vintage photos.*

**THE COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING WARRANT  
FRIDAY JUNE 5, 2015  
6:30 PM**

**BROOKFIELD, MASSACHUSETTS**

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE **BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY THE FIFTH DAY OF JUNE IN THE YEAR 2015 AT 6:30 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

**ARTICLE 1:** To see if the Town will vote to transfer a sum of money from Free Cash to the General Insurance Account to pay a medical bill to Harrington Hospital for FY 2014 or take any action relative thereto.

This requires a 9/10 Vote.

**The Town unanimously voted to transfer the sum of \$505.00 dollars from Free Cash to the General Insurance Account to pay a medical bill to Harrington Hospital for FY 2014.**

**ARTICLE 2:** To see if the Town will vote to transfer a sum of money from Free Cash to the General Insurance Account to pay a medical bill to Town of East Brookfield Comstar Ambulance for FY 2014 or take any action relative thereto.

This requires a 9/10 Vote

**The Town unanimously voted to transfer the sum of \$1,000.00 dollars from Free Cash to the General Insurance Account to pay a medical bill to the Town of East Brookfield Comstar Ambulance for FY 2014.**

**ARTICLE 3:** To see if the Town will vote to transfer a sum of money from Free Cash to the Snow and Ice Account or take any action relative thereto.

**The Town unanimously voted to transfer the sum of \$103,459.00 dollars from Free Cash to the Snow and Ice Account.**

**ARTICLE 4:** To see if the Town will vote to transfer a sum of money from the Water Department Surplus Account to the Water Department System Improvement Account or take any action relative thereto.

**The Town unanimously voted to transfer the sum of \$40,000 dollars from the Water Department Surplus Account to the Water Department System Improvement Account.**

**ARTICLE 5:** To see if the Town will vote to transfer a sum of money from the Overlay Account to the Allowance for Abatements for FY 2007 or take any action relative thereto.

**The Town unanimously voted to transfer the sum of \$718.53 dollars from the Overlay Account to the Allowance for Abatements for FY 2007.**

**The meeting adjourned at 6:42 p.m. 52 voters attended**

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, fourteen days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, *as aforesaid*. Given under our hands this 21st day of May in the year Two Thousand and Fifteen

Respectfully Submitted,

SELECTMEN OF BROOKFIELD

\_\_\_\_\_  
Stephen J. Comtois II, Chairman

\_\_\_\_\_  
Linda M. Lincoln, Vice Chairman

\_\_\_\_\_  
Clarence M. Snyder, III, Clerk

A True Copy, Attest:

\_\_\_\_\_  
Richard A. Lapierre

Worcester, SS:  
Brookfield, Massachusetts

Pursuant to the within warrant, I have notified and warned the inhabitants of the Town of Brookfield by posting attested copies of same at the U.S. Post Office on THURSDAY MAY 21, 2015, And at the Brookfield Town Hall on the same day.  
Fourteen days before the date of the meeting, as within directed.

\_\_\_\_\_  
Richard A. Lapierre

A TRUE COPY ATTEST:

\_\_\_\_\_  
MICHAEL P. SEERY, TOWN CLERK

**THE COMMONWEALTH OF MASSACHUSETTS  
ANNUAL TOWN MEETING WARRANT  
FRIDAY, JUNE 5, 2015**

BROOKFIELD ELEMENTARY SCHOOL

BROOKFIELD, MASSACHUSETTS

**WORCESTER, SS:**

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT THE **ELEMENTARY SCHOOL**, 37 CENTRAL STREET, BROOKFIELD, MA ON **FRIDAY THE FIFTH DAY OF JUNE IN THE YEAR 2015 AT 7:00 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

**ARTICLE 1:** To see if the Town will vote to accept the annual report of the Town officials, as printed, or take any action relative thereto.

**The Town voted by voice majority to accept the Annual Town Report as printed.**

**ARTICLE 2:** To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year, or take any action relative thereto.

**The Town voted by voice majority to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year.**

**Articles shown in the box below are on the Annual Town Meeting Warrant every year and are often voted as a block. The Board of Selectmen and the Advisory Committee unanimously support these articles.**

**ARTICLE 3:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2015 in accordance with the provisions of Massachusetts General Laws, Chapter 44, section 4 and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, section 17, or take any action relative thereto.

**ARTICLE 4:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to foreclose on certain Tax Titles held by the Treasurer, or take any action relative thereto.

**ARTICLE 5:** To see if the Town will vote to instruct the Selectmen or their agent to sell for the Town any land or building acquired by the Town by Tax Title foreclosure after first giving notice of said sale, by posting a notice at the Town Hall and the Post Office, 14 days at least before said sale stating what



parcels are to be sold or offered for sale and the time and place of holding said sale, or take any action relative thereto.

**ARTICLE 6:** To see if the Town will vote to authorize the Selectmen to sell any old and obsolete equipment or personal property by sealed bids; at public auction after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in Town, and by advertising once in a local newspaper, fourteen days at least before the sale, any old and obsolete equipment or personal property, provided that the Selectmen or whomsoever they may authorize to hold such auction or sale may reject any bid which they deem inadequate; or at an established market, or take any action relative thereto.

**ARTICLE 7:** To see if the Town will vote to authorize the Board of Selectmen to apply for any and to expend any State, Federal or other grants that may become available to the Town of Brookfield, or take any action relative thereto.

**ARTICLE 8:** To see if the Town will vote to authorize the Board of Health to appoint one of its members to hold the position of Health Agent, Title V Administrator, and Transfer Station Administrator and to provide compensation therefore, or take any action relative thereto.

**ARTICLE 9:** To see if the Town will vote to authorize a revolving fund for the Brookfield Local Public Access under M.G.L. Chapter 44, section 53E ½ or any successor committee and to authorize the license fee paid by Charter Cable and all monies raised through advertising and fundraising to be deposited in said revolving fund, provided that no monies shall be expended in excess of \$15,000.00 per year, or take any action relative thereto.

**ARTICLE 10:** To see if the Town will vote to authorize a revolving fund for the Board of Health under M.G.L. Chapter 44, section 53E ½ and to receive monies derived from engineering, inspection, and review fees charged in relation to witnessing of percolation test, septic plan review, site inspections, and resolution of variances, and to expend these monies to pay all costs associated with the Inspector's/Professional Engineer's review of said activities provided that no monies shall be expended in excess of \$20,000.00 per year, or take any action relative thereto.

**ARTICLE 11:** To see if the Town will vote to authorize a Revolving Fund for the Regional Highway Equipment Cooperative under M. G. L., Chapter 44, section 53E ½, and to be administered and expended in accordance with the Regional Highway Equipment Cooperative Agreement, and to receive monies from fees, grants, donations and other sources to purchase, repair, or replace equipment owned in common by the member communities provided that no monies shall be expended in excess of \$20,000 per year, or take any action thereon.

**The purpose of the article is to maintain a capital fund for the repair, replacement and purchase of equipment owned in common with the other member communities of the Regional Highway Equipment Cooperative. Brookfield is the lead community in the program and manages the account. Funds could accrue through equipment fees, grants, donations or other sources. The Board of Directors of the Cooperative would authorize expenditures and request the Board of Selectmen to ratify the payment through the regular expense warrant.**

**ARTICLE 12:** To see if the Town will vote to authorize the Board of Health to fund additional betterment projects through the existing Community Septic Management Program account, or take any action relative thereto.

**The Board of Health already has money in an account which may be used for septic loans to qualified residents. An annual re-authorization by Town Meeting is required to loan these funds.**

**The Town unanimously voted to accept articles 3 through 12 as written in the Town Warrant, except that the phrases “or take any action relative thereto” be omitted.**

**ARTICLE 13:** To see if the Town will vote to transfer the care, custody, management and control of a parcel of land known as Cooley Hill Reservoir in North Brookfield, containing approximately 15 acres as referenced in the following deeds recorded at the Worcester Registry of Deeds from: 1) Albert King to the Town of Brookfield Book 1263 Page 128; 2) Charles P. Blanchard Book 1367, Page 104, 3) Abbey F. Means Book 2006, Page 494 and 4) Grantor Abbey F. Means Book 2006, Pages 494 – 495 from the Board of Selectmen and Water Commissioners for the purpose for which such land is currently held to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen to sell the parcel of land per the provisions of Massachusetts General Law Chapter 30B, as applicable, and to authorize the Board of Selectmen to seek legislative approval for such conveyance under Article 97 of the Amendments to the Massachusetts Constitution, such conveyance to become effective when the Board of Selectmen and/or Water Commissioners determines that the aforesaid property is no longer needed for water supply purposes and upon the enactment of said Article 97 legislation; or take any other action relative thereto. *(Sponsored by the Board of Selectmen.)*

**To allow the Board of Selectmen the ability to transfer the property to someone other than a non-profit organization.**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Committee recommends this article 3 to 2 (abstained).*

**The Town voted by a required 2/3rds standing majority 49 to 13 to accept article 13 as written in the Town Warrant except that the phrase “or take any action relative thereto” be omitted.**

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to begin to bring the Town Hall, including the existing Town Hall bathroom up to ADA compliance, or take any action thereto. *(Sponsored by the Board of Selectmen.)*

**\$50,000**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Committee recommends this article 3 to 2.*

**The Town voted by a standing majority 48 to 12 to transfer the sum of \$50,000 dollars from Free Cash to the Town Hall Improvement Account to bring the Town Hall, including the existing Town Hall Bathroom up to ADA compliance.**

**ARTICLE 15:** To see if the Town will vote to transfer a sum of money from the Municipal Property Maintenance Account to the Municipal Septic Account, or take any action thereto. *(Sponsored by the Board of Selectmen.)*

**To move septic funds into a specific account.**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Committee unanimously recommends this article pass.*

**The Town unanimously voted to transfer the sum of \$34,000 from the Municipal Property Maintenance Account to the Municipal Septic Account.**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Municipal Septic Account, or take any action thereto. *(Sponsored by the Board of Selectmen.)*

**Additional funds for Town Hall septic inclusion.**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Committee does not recommend this article pass.*

**The Town voted to Pass over Article 16.**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Municipal Property Maintenance Account to convert the Town Hall furnace from oil to gas, or take any action thereto. *(Sponsored by the Board of Selectmen.)*

**The conversion could potentially save the town thousands of dollars in annual heating costs.**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Committee unanimously recommends this article pass.*

**The Town voted by a standing majority 49 in favor to 4 opposed to transfer the sum of \$11,500.00 dollars from Free Cash to the Municipal Property Maintenance Account to convert the Town Hall furnace from oil to gas.**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Municipal Property Maintenance Account to convert the Fire Station furnace from oil to gas, or take any action thereto. *(Sponsored by the Board of Selectmen.)*

**The conversion could potentially save the town thousands of dollars in annual heating costs.**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Committee unanimously recommends this article pass.*

**The Town unanimously voted to transfer the sum of \$15,500.00 from Free Cash to the Municipal Property Maintenance Account to convert the Fire Station furnace from oil to gas.**

**ARTICLE 19:** To see if the Town will vote to transfer a sum of money from the Ambulance Receipts Reserved Account to fund the fiscal 2016 Emergency Squad Expense Account, or take any action thereto. *(Sponsored by the Emergency Squad.)*

**To fund FY16 expenses**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Committee unanimously recommends this article pass.*

**The Town unanimously voted to transfer the sum of \$40,000.00 dollars from the Ambulance Receipts Reserved Account to fund the fiscal 2016 Emergency Squad Expense Account.**

**ARTICLE 20:** To see if the Town will vote to transfer a sum of money from the Ambulance Receipts Reserved Account to fund the fiscal 2016 Emergency Squad Wages Account, or take any action thereto. *(Sponsored by the Emergency Squad.)*

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The Town voted to transfer the sum of \$167,857.00 dollars from the Ambulance Receipts Reserved Account to fund the fiscal 2016 Emergency Squad Wages Account.**

**ARTICLE 21:** To see if the Town will vote to raise and appropriate, transfer or borrow the sum of one dollar to plow private roads or take any action thereto. *(Sponsored by the Highway Dept.)*

**An amount must be voted on to allow the town to plow private roads.**

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The Town voted to Passover Article 21.**

**ARTICLE 22:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Road Reconstruction Account or take any action relative thereto. *(Sponsored by the Highway Dept.)*

**The Road Reconstruction Account is used for projects and purchases that cannot be paid for from Chapter 90 funds. These include, but are not limited to, patching potholes, repairs to short segments of roads, repairing drainage and catch basins, surveying, etc.**

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The Town unanimously voted to Raise and Appropriate the sum of \$35,000.00 dollars to the Road and Reconstruction Account.**

**ARTICLE 23:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Center Line Painting Account or take any action relative thereto. *(Sponsored by the Highway Dept.)*

**A study by the American Safety Services Association and the National Association of County Engineers found that on two-lane rural roads with an average daily traffic (ADT) of at least 500 vehicles per day, edge lines yield \$17 in safety benefits for every dollar invested.**

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The Town unanimously voted to transfer the sum of \$7,500.00 dollars from Free Cash to the Center Line Painting Account.**

**ARTICLE 24:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fleet Replace/Repair Account to replace the cab and chassis on the 1980 Mack Truck, or take any action relative thereto. *(Sponsored by the Highway Dept.)*

\$50,000

**The 1980 Mack Truck is 35 years old and was scheduled to be replaced in 2013. This truck is one of the key pieces of equipment for snow removal operations.**

*The Board of Selectmen unanimously does not recommend this article pass.  
The Advisory Committee does not recommend this article pass 4 to 1.*

**The Town voted by a 36 to 16 majority to Passover Article 24.**

**ARTICLE 25:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fleet Replace/Repair Account to purchase a new truck to replace the 1980 Mack Truck, or take any action relative thereto. *(Sponsored by the Highway Dept.)*

\$200,000

**The 1980 Mack Truck has significant frame, cab, and rust issues. The vehicle is in need of major repair.**

*The Board of Selectmen unanimously does not recommend this article pass.  
The Advisory Committee unanimously does not recommend this article pass.*

**The Town unanimously voted to Passover Article 25.**

**ARTICLE 26:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Library Building Repair and Maintenance Account, or take any action relative thereto. *(Sponsored by the Library.)*

**The Trustees and staff continue to prioritize upgrades and maintenance to the library. The funds will be used for ramp door to ADA compliance, furnace replacement – converting oil to natural gas, and begin to repaint the north side of the building.**

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The Town unanimously voted to transfer the sum of \$17,000 from Free Cash to the Library Building Repair and Maintenance Account.**

**ARTICLE 27:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase protective clothing and air bottles for the fire department or take any action relative thereto. *(By petition.)*

**By national standards, protective clothing cannot be used after ten years. There are several members that need to have their protective clothing replaced. Clothing vests are approximately \$1,100 per item (coat or pants). Air bottles are regulated for a life span of fifteen years. During FY16, 19 bottles will expire. There are funds in place to purchase 12. Replacement costs are approximately \$1,000 per bottle.**

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*



The Town unanimously voted to transfer the sum of \$16,000.00 dollars from Stabilization to purchase protective clothing and air bottles for the fire department.

**ARTICLE 28:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fleet Repair/Replace Account to purchase a replacement for the 2000 cruiser for the fire department or take any action relative thereto. *(By petition.)*

**\$38,500**

**The current 2000 cruiser is a two wheel drive sedan that was purchased from the Amherst Fire Dept. and has over 156,000 miles on it. Its size, two wheel drive capability, and lack of trailering abilities limits its effectiveness.**

*The Board of Selectmen unanimously does not recommend this article pass.  
The Advisory Committee unanimously does not recommend this article pass.*

The Town voted by a voice majority to Passover Article 28.

**ARTICLE 29:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a replacement cab and chassis for the 1986 forest fire utility truck for the fire department or take any action relative thereto. *(By petition.)*

**\$46,500**

**The current 1986 truck originally served the town as a highway department vehicle, and was later used by the fire department as a forestry/utility truck. It is in need of several thousand dollars of repairs, and we do not feel that it is a worthwhile investment for a 29 year old truck. This truck serves as the primary brush fire truck and the primary severe weather response vehicle. The 1986 was taken out of service in the summer of 2014. This left the department without a practical all-wheel drive utility vehicle and without the means to transport any of the town's emergency use trailers.**

*The Board of Selectmen unanimously does not recommend this article pass.  
The Advisory Committee unanimously does not recommend this article pass.  
The Town by voice majority voted to Passover Article 29.*

**ARTICLE 30:** To see if the Town will vote to dedicate the new Quaboag River Bridge to be named "Citizens Bridge" in memory of Joseph F. Murray. Also to allow the Memorial Committee to place a granite engraved bench, in memory of Mr. Murray, to be located within the Lookout Area of said bridge, using no town funds. *(By petition.)*

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee did not vote as it is not a financial or policy article.*

The Town unanimously voted to dedicate the new Quaboag River Bridge to be named Joseph F. Murray Memorial Bridge in memory of Joseph F. Murray  
And to allow the Memorial Committee to place a granite engraved bench, in memory of Mr. Murray, to be located within the Lookout Area of said Bridge, and that no town funds shall be used for this project.

**ARTICLE 31:** To see whether the town of Brookfield shall revise the wording of Chapter IV Advisory Committee from the Town Bylaws and replace it with the text below, or take any action relative thereto.

Chapter IV: Advisory Committee

SECTION 1:

There shall be an Advisory Committee for the Town to which shall be referred all articles in any warrant hereafter issued for a Town Meeting. The Selectmen, after drawing a warrant for a Town Meeting, shall immediately forward a copy thereof to each member of said committee, which shall consider all articles in the warrant and make such report, in print or otherwise to the Town Meeting as it deems for the best interest of the Town. The Committee will also make reports and issue recommendations for all articles, questions or other matters referring to Proposition 2 ½ so called.

The said committee shall consist of nine legal voters of the Town to be elected as provided in Section 2. Selectmen, school committee members, any head of any town department or agency, or full-time town employees shall be prohibited from serving on this committee. If any member is absent from three (3) consecutive meetings of said committee, except in case of illness, his position shall be deemed to be vacant and shall be filled as provided in Section 3. (Amended 5/2006)

SECTION 2:

In the year following adoption of this by-law, the process of electing Advisory Board members shall begin. Voters at the annual Town Election shall choose those board members whose terms would expire in that year at the Annual Town Meeting and that process of electing members shall continue each year to take place as the terms of appointed members expire. Each elected Advisory Board member shall then hold his or her office for a period of three years with the term expiring on the date of the Annual Town Election.

Said committee shall choose its own chairman who shall hold the office for one year.

SECTION 3.

Whenever a vacancy occurs in said Committee, whether due to death, resignation, or failure to attend consecutive meetings, the Board of Selectmen by majority vote shall appoint a person to serve as a replacement on the Advisory Board until the next Annual Town Election, when an election shall be conducted to fill that seat for the remainder of the term.

SECTION 4.

In the discharge of its duty, said Committee shall have free access to all books or records and accounts, bills and vouchers on which money has been or may be paid from the Town treasury. All department managers or appointed officials must comply with any request to furnish information to the board.

Failure to comply with requests may result in disciplinary action, including dismissal from employment or an appointed position. Upon a written complaint by the Advisory Board the Selectmen shall hold a public hearing on a failure to comply with a request for information and take appropriate action to enforce this provision in the bylaw. *(By petition)*

***The Board of Selectmen unanimously does not recommend this article pass.***

***The Advisory Committee unanimously does not recommend this article pass.***

**The Town voted to Passover Article 31.**

**ARTICLE 32:** To see if the Town will vote to include a Section 5 in Chapter IV, Advisory Committee of the Town bylaw as stated below or take any action relative thereto. *(By petition)*

Chapter IV Advisory Committee, SECTION 5

Each member of Advisory Committee shall receive a yearly stipend, the amount of which shall be set each year at the annual town meeting.

***The Board of Selectmen unanimously does not recommend this article pass.***

***The Advisory Committee unanimously does not recommend this article pass.***

**The town voted by a voice majority to defeat Article 32.**

**ARTICLE 33:** To see if the Town will vote to amend the Town’s General By-laws by deleting Chapter II Town Meetings Section 1, which provides: “The Annual Town Election shall be held on the first Monday of May of each year. The Annual Town Meeting shall be held on the first Friday following the Annual Town Election in May,” and inserting it its place “the scheduling of the Annual Town Meeting and Annual Town Election shall be governed by G.L. c.39, §9 and §9A.”, and re-numbering the remaining sections in this chapter accordingly. *(Sponsored by the By-Law Committee)*

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The By-Law Committee unanimously recommends passage of this article. It has been many years since the Annual Town Meeting was held in May. It has been held in June due to the increasing lateness of the state Cherry Sheets received by the Town. The MGL cited states towns may hold their meetings in February, March, April, May, or June.**

The Town voted unanimously to amend the Town’s General By-Laws by deleting the 2<sup>nd</sup> sentence of Chapter II Town Meetings Section 1, so that it reads as follows: **The Annual Town Election shall be held on the first Monday of May each year.**

**ARTICLE 34:** To see if the Town will vote to amend the Town’s General By-Laws by deleting Chapter II Town Meetings, Section 4, which provides: “Notice of every Special Town Meeting shall be given by posting an attested copy of the warrant as specified in Section 2 and further notice shall be given at least one day prior to said Special Town Meeting by printing on a board in front of the Town Hall the date and time of holding said Special Town Meeting,” and re-numbering the remaining sections in this chapter accordingly. *(Sponsored by the By-Law Committee)*

**The By-Law Committee unanimously recommends passage of this article. This practice has not been strictly adhered to in the past. Also, Mass General Law governs the particulars of posting a Special Town Meeting, and state laws take precedent over local by-laws.**

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

The Town voted by a moderator declared voice majority to amend the Town’s General By-Laws by deleting Chapter II Town Meetings, Section 4, which provides: “Notice of every Special Town Meeting shall be given by posting an attested copy of the warrant as specified in Section 2 and further notice shall be given at least one day prior to said Special Town Meeting by printing on a board in front of the Town Hall the date and time of holding said Special Town Meeting,” and re-numbering the remaining sections in this chapter accordingly.

**ARTICLE 35:** To see if the Town will vote to amend the Town’s General Bylaws as follows, or take any action relative thereto:

Delete Chapter III Town Officers Section 4 Procedure for the Appointment of Treasurer, which provides: “A Screening Committee composed of seven persons will establish the qualifications, review the applications and make a recommendation to the Board of Selectmen of, at most, three candidates. The Screening Committee will be composed of one member of the Board of Selectmen, one of the Advisory Committee, one member of the Personnel Board, and four citizens chosen by the Town Moderator. The four citizens chosen, will, in so far as possible, have backgrounds in municipal finance, accounting, data processing, banking, law or other similar fields. The Board of Selectmen will appoint for a term of three years a candidate recommended by the Screening Committee.” *(Sponsored by the By-Law Committee)*

*The By-Law Committee unanimously recommends passage of this article. This by-law compels a screening committee to be formed only for the Treasurer's position, and no other town position. It is the By-Law Committee's opinion that this is inconsistent, and either screening committees should be formed for all major non-elected town positions, or none at all.*

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The Town voted unanimously to amend the Town's General Bylaws by deleting Chapter III, Town Officers, Section 4 Procedure for the Appointment of Treasurer.**

**ARTICLE 36:** To see if the Town will vote to amend the Town's General By-Laws as follows, or take any action relative thereto:

Delete the number five (5) and insert in its place the number three (3) in the last sentence of Chapter IV Advisory Committee, Section 1, so that the provision shall state: "If any member is absent from three (3) consecutive meetings of said committee, except in case of illness, his position shall be deemed to be vacant and shall be filled as provided in *Section 3.*" (*Sponsored by the By-Law Committee*)

*The By-Law Committee unanimously recommends passage of this article. This by-law says that members of the Advisory Committee can miss 5 consecutive meetings before they have to give up their seat. Given the important nature of the Advisory Committee, especially during budget season, the By-Law Committee feels five (5) consecutive meetings, except in the case of illness, is too many meetings to miss consecutively.*

*The Board of Selectmen unanimously recommends this article pass.  
The Advisory Committee unanimously recommends this article pass.*

**The Town voted by a standing majority 22 to 17 to Passover Article 36.**

**ARTICLE 37:** To see if the Town will vote to amend the Town's General By-Laws as follows, or take any action relative thereto:

Amend Chapter IV Advisory Committee, Section 3, by deleting the phrase "said Committee" and inserting the text shown below in bold, with the existing text not being changed, shown in regular type for informational purposes only: "Whenever a vacancy occurs in said Committee, said vacancy shall be filled by a **joint appointment by both the Advisory Committee and Board of Selectmen** of a person to serve until the close of the next Annual Town Meeting when the Selectmen in office shall appoint, in the same manner as the original appointment, a successor to fill out the unexpired term of the person whose office has been vacated." (*Sponsored by the By-Law Committee*)

*The By-Law Committee unanimously recommends passage of this article. This by-law outlines how vacancies are to be filled. The By-Law Committee felt that a joint appointment would be more advantageous, and that having just the Advisory Committee or just the Board of Selectmen fill vacancies left too much room for politics. Also, many other Town boards and committees, such as the School Committee and Planning Board, fill vacancies with joint appointments.*

*The Board of Selectmen recommends 2 to 1 this article does not pass.  
The Advisory Board unanimously does not recommend this article pass.*

**The Town voted by a standing majority 24 to 16 to Pass Over Article 37.**

**ARTICLE 38:** To see if the Town will vote to amend the Town's General By-Laws as follows, or take any action relative thereto:

Amend Chapter VII Legal Affairs, Section 4, by inserting the text shown below in bold and deleting the text shown in strike-through, with the existing text not being changed shown in regular type for informational purposes only: ~~"The Selectmen shall annually in May, after final adjournment of the Annual Town Meeting, appoint a person who is a member of the bar in good standing, to serve as Town Counsel for a term of one year from the first day of June following and until his successor is appointed and enters upon the performance of his duties. They shall likewise fill any vacancy in said office for the unexpired term and may employ a special counsel to assist the said Counsel whenever, in their judgement, necessity arises,"~~

to reflect the following language: "The Selectmen shall annually in May, after the final adjournment of the Annual Town Meeting, appoint a person **or firm who is, as an individual or firm, is either a member of the bar in good standing or composed of members of the bar in good standing**, to serve as Town Counsel for a term of one year from the first day of June following and until ~~his~~**a** successor is appointed and enters upon the performance of his, **or their** duties. They shall likewise fill any vacancy in said office for the unexpired term and may **employ a Special Counsel** to assist the said Counsel whenever, in in their judgment, necessity arises." (*Sponsored by the By-Law Committee*)

**The By-Law Committee unanimously recommends passage of this article. For the past several years, the Town has hired a firm, not a person, to serve as Town Counsel. This change would allow the Town to be in compliance with its own by-laws.**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Board unanimously recommends this article pass.*

**The Town voted by a voice majority to recommit Article 38 to the By-Law Committee.**

**ARTICLE 39:** To see if the Town will vote to amend the Town's General By-Laws as follows, or take any action relative thereto:

Delete Chapter IX Traffic Regulations, Section 1, which provides, "The Board of Selectmen shall, from time to time, establish and publish, by publication in a newspaper, rules and regulations for the control of traffic, speed and parking of vehicles and shall see to their enforcement by the police department." (*Sponsored by the By-Law Committee*)

**The By-Law Committee unanimously recommends passage of this article. This by-law is very vague in that it compels the Board of Selectmen to perform this act "from time to time." No one can remember this ever being done. A consultation with the Police Chief revealed he has never seen this done, and sees no need for it. If the Town feels this by-law should stay active, the language should at least change to be more specific regarding when the publication is done.**

*The Board of Selectmen unanimously recommends this article pass.*

*The Advisory Board unanimously recommends this article pass*

**The Town unanimously voted to amend the Town's General By-Laws by deleting Chapter IX, Traffic Regulations, Section 1.**

**ARTICLE 40:** To see if the Town will vote to amend the Town's General By-Laws as follows, or take any action relative thereto:

Amend Chapter V Financial Affairs, Section 1, by deleting, in the first sentence "three" and changing the word "years" to "year," and by inserting the text shown below in bold and deleting the text shown in strike-through, with the existing text not being changed shown in regular type for informational purposes

only: “An audit of the accounts of the Town shall be made at least once every ~~three~~ years in accordance with Federal Revenue Sharing regulations.”

**If so authorized by a majority vote of the Town Meeting by the vote in support of funds for the purpose of performing such audit or other specific third party accounting accuracy review, the Town shall cause to be performed such an annual audit, or at such other ~~annual or at whatever~~ interval as may be voted ~~is supported~~ by the Town Meeting. An audit shall also be conducted upon the change of person holding an office of a bonded financial officer of the Town, including but not limited to the Treasurer, Tax Collector, or Town Accountant.**

**Audits and reconciliations performed by a public accounting firm under this section shall be conducted in accordance with generally accepted government t auditing standards, including the issuance of a report on internal control over financial reporting that shall be provided to recipients of the financial statements. When there are material weaknesses or significant deficiencies found in the internal control over financial reporting or the auditor’s or public accountant’s opinion is qualified, adverse, or disclaimed:**

**(1) The next published annual report of the Town shall include a summary of material weaknesses or significant deficiencies found in the internal controls over financial reporting or a statement that the audit report sets forth an opinion that is qualified, adverse, or disclaimed; and**

**(2) The Board of Selectmen shall post the audit report and the accompanying report on internal control over financial reporting on the Town website and provide written copies upon request.”** *(Sponsored by the By-Law Committee)*

**The By-Law Committee unanimously recommends passage of this article. Currently, the Town is only compelled to conduct an audit every three years. This article would give the Town the option of conducting one more often than that, for example when a Treasurer, Tax Collector or Town Accountant leaves their position. It also compels the Town to make audit reports more readily available to Town residents, thus increasing transparency.**

*The Board of Selectmen 2 to 1 recommends this article pass.*

*The Advisory Board unanimously recommends this article pass.*

**The Town voted by a voice majority to recommit Article 40 to the By-Law Committee.**

**ARTICLE 41:** To see if the Town will vote to amend the Town’s General By-Laws by adding the following Chapter 15 Personnel Bylaw section 31, Police Dept. Academy Training or take any action relative thereto.

“Any full time police officer hired by the Town of Brookfield shall be academy trained at the time of employment. Any part time officer promoted to full time shall be academy trained as a full time officer at his or her own expense.” *(Sponsored by the By-Law Committee)*

**The By-Law Committee voted 3-1 to recommend passage this article.**

*The Board of Selectmen 2 to 1 does not recommend this article pass.*

*The Advisory Board 3 to 2 does not recommend this article pass.*

**The Town voted by a voice majority to pass over article 41.**

*The meeting adjourned at 10: 48 p.m. There were 72 registered voters at the Annual Town Meeting.*



And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, seven days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this day of in the year Two Thousand and Fifteen.

Respectfully Submitted,

**SELECTMEN OF BROOKFIELD**

---

Stephen J. Comtois II, Chairman

---

Linda M. Lincoln, Vice Chairman

---

Clarence R. Snyder III, Clerk

A True Copy, Attest:

---

Richard A. Lapierre  
Constable of Brookfield

Worcester, SS:  
Brookfield, Massachusetts

Pursuant to the within warrant, I have notified and warned the inhabitants of the Town of Brookfield by posting attested copies of same at the U.S. Post Office on Thursday May 28, 2015 and at the Brookfield Town Hall on the same day.  
Seven days before the date of the meeting, as within directed.

---

Richard A. Lapierre  
Constable of Brookfield

A TRUE COPY ATTEST:

MICHAEL P. SEERY, TOWN CLERK

SPECIAL TOWN MEETING WARRANT

FRIDAY NOVEMBER 20, 2015

**BROOKFIELD, MASSACHUSETTS**

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE **BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY, NOVEMBER 20, 2015 at 7:00 P.M.** TO ACT ON THE FOLLOWING ARTICLES:

**ARTICLE 1:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Group Insurance Account to pay for Brookfield's portion of health insurance to the Town of Northbridge for an FY 2013 bill; or take any action relative thereto. Requires 9/10 vote.

**The Town voted unanimously to transfer the sum of \$818.26 from the Audit Account to the Group Insurance Account to pay for Brookfield's portion of health insurance to the Town of Northbridge for a FY 2013 bill.**

**To pay a prior year bill.**

***This article was sponsored by the Town Treasurer and supported by the Advisory Committee and Board of Selectmen.***

**ARTICLE 2:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Group Insurance Account to pay for Brookfield's portion of health insurance to the Town of Northbridge for an FY 2014 bill; or take any action relative thereto. Requires 9/10 vote.

**The Town voted unanimously to transfer the sum of \$826.44 from the Audit Account to the Group Insurance Account to pay for Brookfield's portion of health insurance to the Town of Northbridge for a FY 2014 bill.**

**To pay a prior year bill.**

***This article was sponsored by the Town Treasurer and supported by the Advisory Committee and Board of Selectmen.***

**ARTICLE 3:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Tax Collector's Expense Account to pay an FY13 bill or take any action relative thereto. Requires 9/10 vote.

**The Town voted unanimously to transfer the sum of \$99.80 from the Audit Account to the Tax Collector's Expense Account to pay a FY 13 bill.**

**To pay a prior year bill of \$99.80 to WB Mason for laser cut paper used for billing purposes.**

***This article was sponsored by the Tax Collector and supported by the Advisory Committee and Board of Selectmen.***

**ARTICLE 4:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to a Cemetery Equipment Account to purchase a hard side cab for the John Deere tractor; or take any action relative thereto.

**The Town voted unanimously to transfer the sum of \$1,500.00 from the Cemetery Improvement Account, \$3,000.00 from the Sale of Lots Account, and \$630.25 from the Cemetery Expense Account, for a total of \$5,130.25, to a Cemetery Equipment Account to purchase a side cab for the John Deere tractor.**

**The cab is needed during inclement weather for grave burials.**

***This article was sponsored by the Cemetery Commission and supported by the Advisory Committee and Board of Selectmen.***

**ARTICLE 5:** To see if the Town will vote to accept M.G.L. Chapter 59, Section 5K, authorizing the Board of Selectmen to establish a program to allow persons over the age of 60 to volunteer to provide services to the Town in exchange for a reduction in the real property tax obligations of that person on the person's tax bills, in addition to any exemption or abatement to which that person is otherwise entitled, not to exceed \$500 per year and not to exceed the current minimum wage of the Commonwealth per hour; and further to see if the Town will vote to adjust the exemption by allowing maximum reduction of the real property tax bill to be based on 50 volunteer service hours in a given year, rather than \$500; or take any other action relative thereto.

**The Town voted unanimously to accept M.G.L. Chapter 59, Section 5K, authorizing the Board of Selectmen to establish a program to allow persons over the age of 60 to volunteer to provide services to the Town in exchange for a reduction in the real property tax obligations of that person on the person's tax bills, in addition to any exemption or abatement to which that person is otherwise entitled, not to exceed \$500 per year and not to exceed the current minimum wage of the Commonwealth per hour; and further, to adjust the exemption by allowing maximum reduction of the real property tax bill to be based on 50 volunteer service hours in a given year, rather than \$500.**

**Original acceptance expired after two years and requires a vote to extend**

***This article was sponsored by the Board of Selectmen and supported by the Advisory Committee and Board of Selectmen.***

**ARTICLE 6:** To see if the Town will vote to accept M.G.L. Chapter 59, Section 5N, authorizing the Board of Selectmen to establish a program to allow Veterans, as defined in M.G.L. Chapter 4, Section 7, Clause 43, to volunteer to provide services to the Town in exchange for a reduction in the real property tax obligations of that Veteran on the Veteran's tax bills, in addition to any exemption or abatement to which that Veteran is otherwise entitled, not to exceed \$500 and not to exceed the current minimum wage of the Commonwealth per hour; and further to see if the Town will vote to adjust the exemption by

allowing the maximum reduction of the real property tax bill to be based on 50 volunteer service hours in a given year, rather than \$500; or take any other action relative thereto.

**The Town voted unanimously to accept M.G.L. Chapter 59, Section 5N, authorizing the Board of Selectmen to establish a program to allow Veterans, as defined in M.G.L. Chapter 4, Section 7, Clause 43, to volunteer to provide services to the Town in exchange for a reduction in the real property tax obligations of that Veteran on the Veteran's tax bills, in addition to any exemption or abatement to which that Veteran is otherwise entitled, not to exceed \$500 and not to exceed the current minimum wage of the Commonwealth per hour; and further to see if the Town will vote to adjust the exemption by allowing the maximum reduction of the real property tax bill to be based on 50 volunteer service hours in a given year, rather than \$500.**

**Original acceptance expired after two years and requires a vote to extend**

***This article was sponsored by the Tax Collector and supported by the Advisory Committee and Board of Selectmen.***

**ARTICLE 7:** To see if the Town will re-authorize the acceptance of MGL Chapter 59, Section 5 Clause 56 by granting real and personal property tax abatement up to 100% of the total tax assessed to members of the Mass National Guard and to reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the board of Assessors; or take any other action relative thereto.

**The Town voted unanimously to re-authorize the acceptance of MGL Chapter 59, Section 5 Clause 56 by granting real and personal property tax abatement up to 100% of the total tax assessed to members of the Mass National Guard and to reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the board of Assessors.**

**Money is still available in existing Overlay Account to cover any persons eligible. Original acceptance expired after two years and requires a vote to extend.**

***This article was sponsored by the Board of Assessors and supported by the Advisory Committee and Board of Selectmen.***

**ARTICLE 8:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Collector's Software Account for six months of VADAR software for the Tax Collector's Office; or take any other action relative thereto.

**The Town voted unanimously to transfer the sum of \$3,430.00 from the Audit Account to the Collector's Software Account for six months of VADAR software for the Tax Collector's Office.**

**CAMA is no longer being supported by the DOR and at this time the Accountant and Treasurer both use VADAR so all will be compatible. The Assessors' Office will not be affected.**

***This Article was sponsored by the Tax Collector and supported by the Advisory Committee.***

**ARTICLE 9:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fire Station Roof Repair Account for roof repairs on the Fire Station; or take any action relative thereto.

**The Town voted unanimously to transfer the sum of \$2,200.00 from the Audit Account to the Fire Station Roof Repair Account.**

**The roof needs repairs. Another severe winter may result in damage. This article is in case the high school cannot perform the repairs and/or to cover materials for the school.**

***This Article was sponsored by the Fire Department and supported by the Advisory Committee and the Board of Selectmen.***

**ARTICLE 10:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fire Station Repair Account for brick work at the Fire Station; or take any action relative thereto.

**The Town voted unanimously to transfer the sum of \$4,700.00 from the Audit Account to the Fire Station Repair Account for brick work at the Fire Station.**

**The front facade needs to be rebuilt and is at risk for failing/falling. It is very likely that it would not make it through a bad winter. The flagpole has already been removed because it put that wall at more risk.**

***This Article was sponsored by the Fire Department and supported by the Advisory Committee and the Board of Selectmen.***

**ARTICLE 11:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money from the Highway Seasonal Laborer Account to the Highway Overtime/Other Account to cover the deficit in the Highway Overtime/Other Account; or take any action relative thereto.

**The Town voted unanimously to transfer the sum of \$3,000.00 from the Audit Account to the Highway Overtime/Other Account to cover the deficit in the Highway Overtime/Other Account.**

**The Highway Dept Overtime/Other account has already been completely depleted this year due to all the extra projects the department has taken on. Replenishing this account covers wages when the Highway Dept employees are called in for emergencies that are not snow related.**

***This Article was sponsored by the Highway Department and supported by the Advisory Committee and the Board of Selectmen.***

**ARTICLE 12:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fleet Replace/Repair Account to purchase a used cab and chassis to replace the 1980 Mack Truck for the Highway Dept; and to purchase a cab and chassis to replace the 1986 cab and chassis currently used as Forestry 2 for the Fire Dept; or take any action relative thereto.

**The Town voted to transfer the sum of \$60,000.00 from the Stabilization Account to the Fleet Replace/Repair Account to purchase a used cab and chassis to replace the 1980 Mack Truck for the Highway Department and to repair the 1986 cab and chassis currently used as Forestry 2 for the Fire Department.**

**Highway Department: The 1980 Mack was scheduled to be replaced in FY13. We suggest that the funds be transferred from available funds with the intention of replacing those funds with the reimbursement from the October 2011 snowstorm money received from MassDot after it is certified as**

Free Cash. Winter/Spring is often the best time for the Highway Department to work on retro fitting a truck. Additional money may be needed for setting up the truck.

Fire Department: 1986 cab and chassis currently used as Forestry 2 is a former highway department vehicle, and requires approximately \$5,500 to repair.

*This Article was sponsored by the Highway and Fire Department and supported by the Advisory Committee and the Board of Selectmen.*

**ARTICLE 13:** To see if the Town will vote to amend its Classification and Compensation Plan, Section 2 of Article XV, Personnel By-law of the General By-laws of the Town of Brookfield, to add the position of “Assistant Assessor” at Grade 10, Points 365, or take any action relative thereto.

**The Town voted by a moderator declared voice majority to amend its Classification and Compensation Plan, Section 2 of Article XV, Personnel By-law of the General By-laws of the Town of Brookfield, to add the position of “Assistant Assessor” at Grade 10, Points 365.**

To create a new position.

*This Article was sponsored by the Board of Assessors and supported by the Advisory Committee and the Board of Selectmen.*

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money from the Assessor’s Salary Account to an Assistant Assessor’s Wage Account, to fund the Assistant Assessor’s position for FY 2016, or take any action relative thereto.

**The Town voted to transfer the sum of \$10,000.00 from the Assessor’s Salary Account to an Assistant Assessor’s Wage Account, to fund the Assistant Assessor’s position for FY 2016.**

To fund a new position.

*This Article was sponsored by the Board of Assessors and supported by the Advisory Committee and the Board of Selectmen.*

**ARTICLE 15:** To see if the Town will vote to raise and appropriate, borrow or transfer a sum of money to the Selectmen Survey/Preservation Account for the purposes of completing a locational survey and a preliminary preservation plan for a 15 acre parcel in the area of Pine Land and Hobbs Road, formerly known as the Tobin Campground, as guided by the requirements of State Archaeologist field investigation permit (950 CMR 70). Further that should evidence of the habitation be identified that it be identified in the National Park’s National Register of Historic Places; or take any action relative thereto.

**The Town voted to raise and appropriate the sum of \$17,500.00 to the Selectmen Survey/Preservation Account for the purposes of completing a locational survey and a preliminary preservation plan for a 15 acre parcel in the area of Pine Land and Hobbs Road, formerly known as the Tobin Campground, as guided by the requirements of State Archaeologist field investigation permit (950 CMR 70). Further that should evidence of the habitation be identified that it be identified in the National Park’s National Register of Historic Places.**

Mass Historical Commission has advised the Town to conduct a locational survey to precisely locate and identify areas of the property of archaeological importance for property planning. The survey and any preliminary preservation plan are estimated to cost \$35,000. MHC currently is soliciting



*applications on behalf of the National Park Service where matching monies may be available for such a program in a grant cycle beginning November 16, 2015. With interest in this project, private funds will be solicited to offset the Town's share. Two organizations have expressed interest in learning more on how they might support this project. Not to exceed \$17,500*

*This Article was sponsored by the Board of Selectmen, Historical and Cemetery Commission and supported by the Advisory Committee and the Board of Selectmen.*

**The meeting adjourned at 8:30 p.m. 77 registered voters attended.**

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, fourteen days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this 5<sup>th</sup> day of November in the year Two Thousand and Fifteen.

Respectfully Submitted,  
**SELECTMEN OF BROOKFIELD**

---

Stephen J. Comtois II, Chairman

---

Linda L. Lincoln, Vice Chairman

---

Clarence Snyder III, Clerk

A True Copy, Attest:

---

Bruce W. Gadaire - Constable of Brookfield

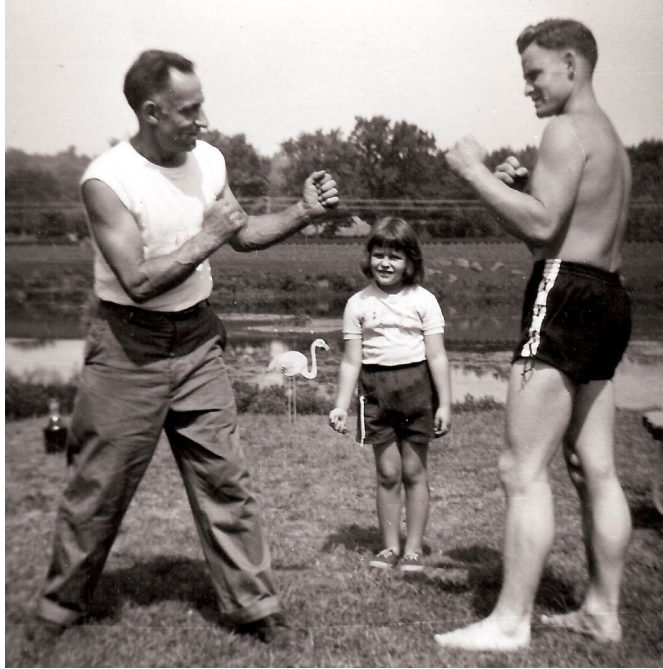
Worcester, SS:  
Brookfield, Massachusetts

Pursuant to the within warrant, I have notified and warned the inhabitants of the Town of Brookfield by posting attested copies of same at the U.S. Post Office on Thursday, the 5th day of November, 2015 and at the Brookfield Town Hall on the same day.

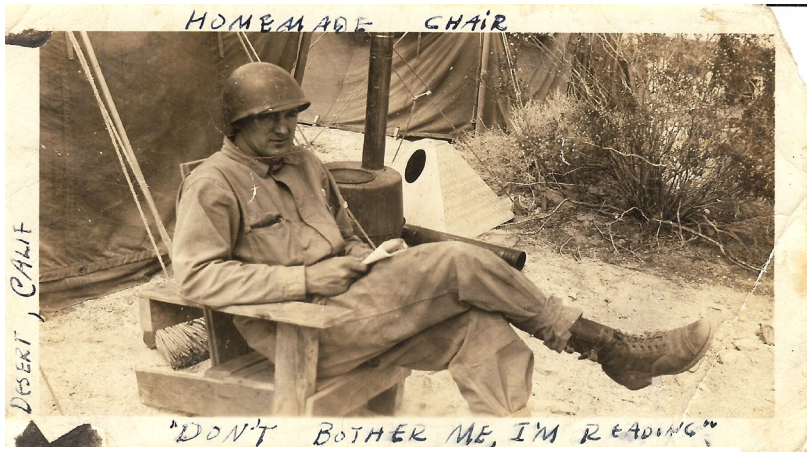
Fourteen days before the date of the meeting, as within directed.

---

Bruce W. Gadaire - Constable of Brookfield



Selectman Linda Lincoln honing her "refereeing skills" that would serve her well in later years.  
 (l to r: Linda's father Bill Prizio, Linda (Prizio) Lincoln; and brother Bill Prizio Jr.



Lt. John J. Seery, fallen WWII Soldier



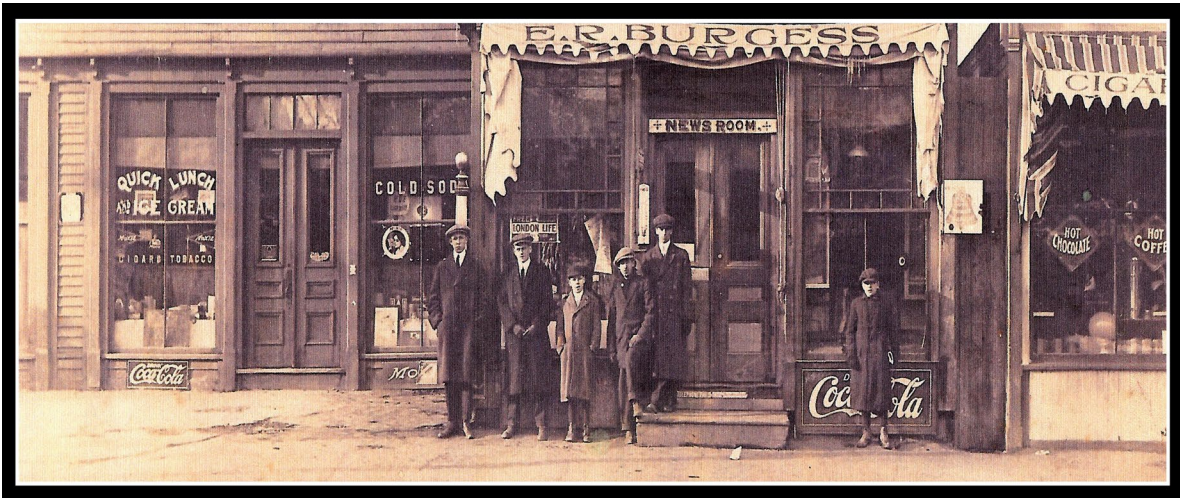
Undated photo of "flappers" embarking on a trip



Mrs. O'Donnell's 2<sup>nd</sup> Grade Class at the Blanchard School, Circa 1953



# Central Street



## Brookfield's Eldest Resident Honored with Boston Post Cane



In October, selectmen presented Rhoda Josephson with the Boston Post Cane and proclamation. (from left: Selectman Clarence M. Snyder III; Selectman Stephen J. Comtois; Rhoda Josephson; Selectman Linda M. Lincoln; and District Aid Tyler Wolanin.) Photo courtesy of Stonebridge Press

The town of Brookfield has a long history of traditions, and bestowing the Boston Post Cane to the town's eldest resident is one of the town's oldest and most treasured rituals. On October 2, 2015, the tradition continued with 98 year old Rhoda Josephson celebrated as recipient of the coveted Boston Cane.

Surrounded by four generations of family, the Wagon Wheel Park resident was honored by the Brookfield Board of Selectmen, as well as State Representative Donald R. Berthiaume Jr. and Tyler Wolanin, District Aide to Senator Anne Gobi. Continuing a practice that began over a century ago, selectmen presented the town's oldest resident with a replica of the historic cane and a framed commendation. Ms. Josephson was also awarded with a Citation of Honor from the State House.

The custom of the Boston Post Cane was started on August 2, 1909, when the publisher of the Boston Post newspaper gifted 700 New England towns with gold tipped canes to be awarded to the oldest male citizen in town. The intent is for the recipient to retain custody of the cane as long as they live. The tradition was amended to include women in 1930. Brookfield's original Boston Post Cane resides under glass in the Town Hall Banquet Room, along with a plaque commemorating each of the recipients. Several years ago selectmen commissioned the creation of a replica to be used for ceremonial purposes, ensuring preservation of the original cane.





