

TOWN OF BROOKFIELD
Water Department
MEETING MINUTES
May 12, 2021

Posted Meeting: *The meeting of the Brookfield Water Department was called to order at 11:05 a.m. in the office of the Water Department.*

In Attendance: *Donald Taft, Al Jones and Robert Barnes.*

Superintendent: Dennis Clarke

Minutes taken by Administrative Assistant; Holly Chisholm.

Minutes

Minutes taken by Holly are not available for review at this time. Commissioners will review the minutes during the June meeting.

Billing

Commissioners signed off the billing.

Balances

Holly submitted the remainder of balances for the 3rd fiscal quarter for the Commissioners review.

Accts. Due

Holly submitted the balance of all accounts due for water billing revenue at this time.

Unibank

Dennis is still waiting on a response from the Town Treasurer regarding the online payment process. He will reach out again for answers.

Standpipe

Standpipe cleaning will take place by the end of May 2021.

DEP

Dennis brought forward information regarding proposed changes restricting outdoor water usage during a drought.

Source Water Protection Plan

Source water protection information will be mailed along with our fall billing for fy22.

PFAS

All sampling and testing passed.

Rules & Regulations

Dennis handed out information regarding the rules and regulations. He asked commissioner's to review on their own time before discussing at their next meeting.

Grant

Dennis will discuss possible grants for the Water Department with the Town's Grant Writer.

Work Order Form

Dennis reviewed the new work order form with the commissioners. Discussion will continue at a later date.

Rate Increase

Commissioners have agreed to increase the water rate from \$3.50 per thousand gal. to \$4.25 beginning in September of fy22. The rate for the first 5 thousand gal. will increase to \$60.00 from \$55.00.

Multi Unit Dwelling

Dennis submitted a form with rate increases from West Brookfield. The commissioners discussed the possible rate increase pertaining multi units. Dennis and Al will look into how many multi family units are within the town.

Adjourn

Commissioners have agreed to adjourn the meeting at 12:39 a.m. Mr. Taft will post the next meeting for June 9, 2021.