

**TOWN OF BROOKFIELD**  
**Water Department**  
**MEETING MINUTES**  
**July 20, 2022**

*Posted Meeting: The meeting of the Brookfield Water Department was called to order at 11:00 a.m. in the banquet room of the Brookfield Town Hall.*

*In Attendance: Don Taft, Robert Barnes and Al Jones*

*Superintendent: Dennis Clarke*

*Minutes taken by Administrative Assistant; Holly Chisholm*

**Minutes**

*Commissioners reviewed and accepted the minutes of June 8, 2022.*

**Commitment**

*Commissioners signed the 8<sup>th</sup> commitment for fy22.*

*Bulk Water for \$6,234.94*

**Billing Warrant**

*Commissioners reviewed and signed the billing warrant.*

**Office Hours**

*Dennis discussed the posted hours for the office now that Holly is working two additional hours per week. Dennis suggested not changing the hours that are currently in place. Commissioners agreed.*

**Surplus**

*All accounts are agreed upon between the Town Accountant and Holly.*

**Agenda**

*Mr. Taft made a motion to modify the sequence of the agenda. Mr. Jones seconded; so voted.*

**Drought**

*Mr. Taft discussed the seriousness of the level two drought and urgent situation of well 02G. Mr. Taft stated that DEP is recommending actions to be taken. Dennis suggested posting notification of recommendations on the Water Dept. website.*

**Well 02G**

*Commissioners are very concerned with the insufficient performance of well 02G. Dennis and Mr. Taft did extensive research of the history of the well function from 1974-2022.*

*The well has a history of a downward trend throughout the years starting from when it was first drilled in 1974. Dennis stated that the well capacity is decreasing and can no longer sustain the water haulers. Mr. Jones asked if limiting the number of loads taken per day would work. Dennis stated that it would not. Discontinuing the water haulers would be the only way to prolong the life of the well. Mr. Taft stated that the Water Departments responsibility is to the customers first. Mr. Barnes suggested that we should stop the sale of water to all water haulers immediately. After further deliberation Mr. Jones made a motion to stop providing water to all water haulers as of July 30<sup>th</sup>. Mr. Taft seconded; all in favor.*

**Motion**

*Mr. Jones made a motion to amend the date for providing water to all water haulers to July 29<sup>th</sup> at 4: pm. Mr. Taft seconded; all in favor.*

**Central Street**

*The Central Street project is now completed. The project came in under the budget and ahead of schedule. Dennis will send a letter to the BOS notifying them of the completion.*

**Secondary Operator**

*Brookfield will be working with a new secondary Operator from the Town of East Brookfield.*

**East Brookfield BOS**

*Dennis and Mr. Taft will meet with the BOS in East Brookfield on July 25<sup>th</sup> regarding mutual support between the two towns.*

**CSX**

*Dennis will walk the train tracks to confirm that the vegetation management plan matches the marks.*

**Beach St.**

*Mr. Jones discussed the possibility of the water departments interest in obtaining two small lots on Beach St. Commissioners reviewed the map from the Assessors office. Dennis agrees that the commissioners should discuss this further and set a time to walk the land.*

**Adjourn**

*Commissioners have agreed to adjourn the meeting at 12:18 p.m. Holly will post the next meeting for August 10, 2022.*

