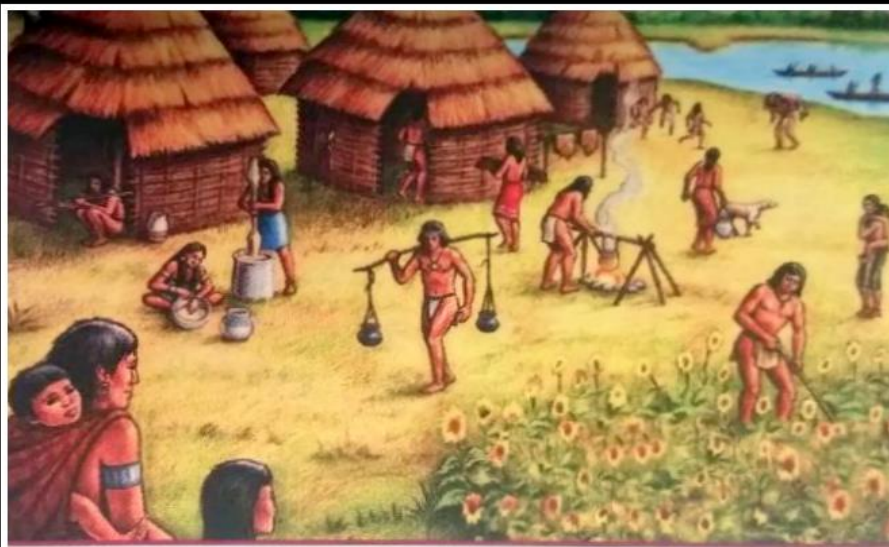




Annual Report Of the Town of Brookfield, Massachusetts 2018



An Adena Village by Artist Tony Crnkovich

Local History Runs Deep Along the Quaboag Waterway

Our DEDICATION to



Linda M. Lincoln

“The world needs strong women. Women who live bravely, both tender and fierce. Women of indomitable will.”

It is with great pleasure that the Board of Selectmen dedicate the 2018 Annual Town Report to Linda Lincoln.

Linda is the consummate example of “giving back” to the community. While most folks her age would be settling down, Linda is just gearing up for her third term of office as a member of the Board of Selectmen.

Serving the community for over four decades, Linda is a familiar face in town government. She was the Brookfield Town Clerk for 22 years, before retiring in 2010. Previously, she has served as a Town Assessor; Town Treasurer; and as a Clerk for the Water Dept. In addition she’s held seats on the Brookfield Housing Authority, The Memorial Committee, and the Brookfield Community Club, of which she was a founding member. Linda currently serves on the Town’s Personnel Committee.

It should come as no surprise that the energetic 60-something is so civically engaged, as politics are literally in Linda’s blood. Her father William Prizio, served as Chairman of the Democratic Town Committee for 40 years. A prominent state and local figure, he hosted many political functions on the property where Linda and her husband Gary currently reside, once known as “Prizio’s Grove.”

A lifelong resident of Brookfield, Linda’s roots are firmly planted in her beloved hometown. Brought up during the post-World War II era undoubtedly shaped her strong values and sense of community, which may explain why she wears her civic heart on her sleeve. Always willing to pitch in, she regularly volunteers at a local food pantry and is on the Our Lady of the Sacred Heart Parish Council and the church’s Bereavement Committee. A longtime member of the parish, Linda also serves as Eucharistic Minister of the Catholic church. Last year, she became the recipient of the Brookfields’ Lions Club’s prestigious “Joseph J. Camarda Award” for dedicated humanitarian service and was the guest of honor at an awards dinner.

For all of Linda’s accolades, perhaps it is her unwavering loyalty that prompts her to rank her family as her greatest achievement. The wife, mother of three, and grandmother of four has the rare talent of successfully balancing family life with a political career.

Linda has a proven track record of carrying out her campaign promises, and has long served as an advocate for Town Hall employees. Barely five feet tall, what she lacks in stature, she more than makes up for in substance.

“To know Linda is to love her,” shared Assistant Treasurer and longtime Town employee Holly Chisholm, adding: “Linda genuinely cares about this town and the people who live and work here and is constantly striving to keep Brookfield the exemplary community it is.”

Some might wonder why at this stage of her life, Linda doesn’t rest on her well-deserved laurels. With longevity on her side (her mother and aunts lived to over 100 years of age), this tireless dynamo intends to remain a powerful force both in and out of the political arena. In fact, with her family’s gene pool, one could argue that Linda Lincoln is just warming up.

Brookfield's Ancient Past: Archaeology at Tobin's Beach Site



Eric Johnson, Director of UMass Archaeological Services (UMAS), chats with visitors to the site. Selectman Clarence Snyder and Resident Nipmuck Agent Tom Morse are at the left.

Eric S. Johnson, University of Mass Archaeological Services

This is a story about a very special place – its ancient past and its more recent history.

Quaboag Pond in Brookfield, has a deep and important heritage. The following pages reveal some of its history, including a recent archaeological study of the area, which was performed by UMAS Archaeological Services.

By the Shores of Quaboag Pond

What is now known as Brookfield, Massachusetts, has been a home to people for thousands of years, though not by that name. The ancestors of today's Nipmuck* people and the other New England tribes arrived here more than 12,000 years ago. While that time span is easy to state, it is impossible to really understand for most of us. It may as well be forever. It was long before the pyramids of Egypt, long before writing, even before people began farming.

****The Chaubunagungamaug Band of Nipmuck Indians is the closest Native American community to Quaboag Pond. The Nipmuck Nation is a closely related community based in Grafton, MA. Both groups attach special importance to Quaboag Pond and the site known as Tobin's Beach.***

Quaboag: A Special Place

From their first arrival, people knew that Quaboag Pond was a special place. For one thing, it was a place of bountiful abundance. The first people here were hunter-gatherers. That means that they got all their food from wild animals and plants rather than from livestock and crops. In fact, they made everything they needed from what they could find in their surroundings; such as clothing, tools, and building materials.

The Quaboag Pond area was perfect for this way of life because it had so many different habitats with different kinds of plants and animals. Quaboag Pond is shallow, as ponds go. Its waters warm quickly in the spring. It would have been full of warm water fish like bass and pickerel; it still is today. Just south of Quaboag is Quacumquasit Pond, known as South Pond. That is a deeper, colder body of water and is home to fish like trout that prefer colder waters. The third important water feature here is the upper Quaboag River. This is a slow wide, meandering river surrounded by marshy meadows. It is an ideal habitat for duck and other waterfowl, as well as fish. In those days, fish like shad and salmon would swim up the river in huge numbers every spring to spawn in the lakes and streams.

At the narrow entrance to Quaboag Pond, they would experience a kind of traffic jam, which made for easy fishing. In the uplands surrounding the pond, marshes and rivers, there were animals to hunt and trap, and outcrops of stone for making tools like knives and spear points. For thousands of years, people successfully hunted, gathered, and fished in this special place.

Later, people developed farming, and found the lowland soils of the Quaboag were fertile ground for beans squash, maize, tobacco, and other crops. By the time Europeans began to explore the coast, there was a large village next to the pond – a village called Quaboag.

People don't live by food alone. We need contact with others. We need to travel, to trade, and to meet with distant friends and relatives. The Quaboag Pond area filled this important need too. It was a crossroads for travelers on water and on land. The river was a principal tributary of the Chicopee River, which flows into the Connecticut River. Travelers on the Connecticut could turn east at the mouth of the Chicopee and paddle and portage deep into the uplands via the Quaboag River, Quaboag Pond, and the East Brookfield Five Mile and Seven Mile Rivers. Overland east-west foot trails passed close by the pond along the routes of present-day roads like Main Street, West Brookfield Road, Rice Corner Road, and North Brookfield Road.

The Quaboag area was an ancient crossroad, known to travelers near and far. Travelers sometimes brought goods for trade with them. On at least one occasion, objects ended up in Brookfield from as far away as the south Atlantic coast, Michigan, Wisconsin, and Ohio.



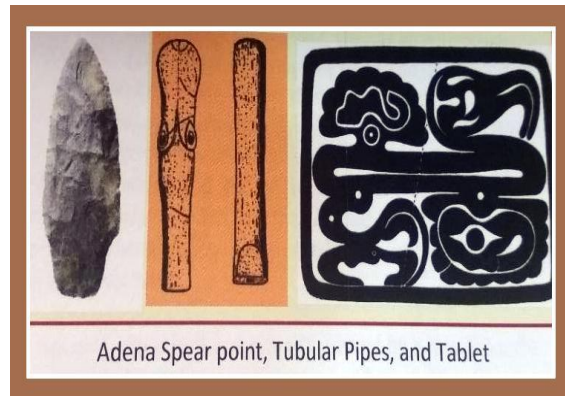
The Adena People

Some of the items found at the by the archaeologists at site definitely came from people who belonged to an ancient culture known today s Adena. The Adena people lived in the Ohio River Valley between about 1000BC and 100AD. Adena is the earliest of what are sometimes referred to as “the mound builders.” Because one of the things they did was to build large earthen mounds in their Midwestern homelands. That was a different practice than Northeastern tribes that did not construct mounds. The Adena people buried their dead in these mounds, often inside tombs made from timbers, and accompanied by tools, ornaments, and other objects that had important meanings to them. Later mound builder cultures include Hopewell and Mississippian and Native people in southeastern North America were still building mounds when the first European travelers intruded into their lands.

One characteristic item associated with the Aden culture is the Adena spear point. These are large and well crafted with robust, rounded stems at the base. A special type of artifact often buried with the dead is called the tubular smoking pipe. Tobacco was and is today very important in ceremony among the indigenous people of North America. These tubular pipes may represent the roots of these rituals. They are thought to be modeled on pipes made of sections of cane. But these pipes are carved from stone, and some are carved to resemble animals such as the duck, pictured below. Another characteristic item often found in graves are called “Adena tablets. They are carved of stone and thought to be used for printing on textiles. They came in many intricate patterns, stylized birds, like the one showed here, were a favorite tablet design.

The Adena people did much more than bury their dead with ceremony. Archaeological evidence from the Ohio Valley suggest that people at that time lived in villages, growing sunflowers, squashes, and other seed plants. Crops like maize and beans came later. Hunting, gathering and fishing were also important.

They obviously worked well together to observe a rich ceremonial life, as evidenced by the mounds. They did beautiful and functional work in stone, ceramics, and other materials, like textile, that don’t usually survive in archaeological sites in that region. There is no evidence that people lived under a supreme ruler with more possessions and larger houses than others. The mounds were probably built by and for the community.



Archaeology

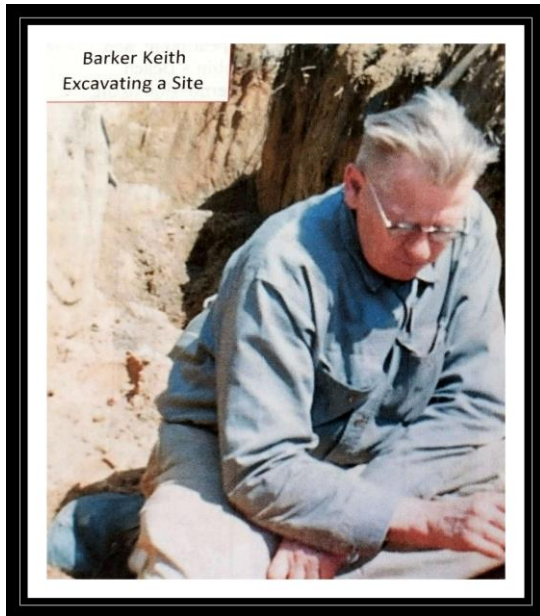
Much (though not all) of our understanding about Adena, and about the ancient past all over the world comes from the study of archaeology. Archaeology is a way of learning about the past by studying the material that people leave behind. Mostly this means studying people’s garbage. But not everything that folks leave behind is discarded. Some things are placed deliberately.

Graves are the best example of purposeful burial. Archaeologists have often found graves because they are not casually discarded but carefully buried. And archaeologists have often studied graves and cemeteries for that reason; they are the products of deliberate actions that had important meanings to the people who buried their dead there.

Many Adena burial mounds were carefully excavated by archaeologists in search of knowledge about the past; others were carelessly looted by people looking for artifacts to sell. Either way, the end result was desecration to the descendants of those whose graves were dug up and forever destroyed.

An Amazing Find

In the mid to late 20th Century, a man named Barker Keith lived on the shore of Quaboag Pond. He was an enthusiastic and skilled archaeologist although he had no advanced degree or professional training. In fact, there were few professional archaeologists in Massachusetts at that time. But Mr. Keith was part of an active network of both professional and amateur archaeologists; he had learned field skills and had studied the ancient history of North America. He had collected artifacts from the ground surface and worked on several excavations in the Quaboag area.



In April of 1963, Barker Keith was visited by a man from the Brookfield Health Department who had been working on installing a trench for sewage pipes at the nearby campground then owned by Mr. James Tobin. The man's hands were stained red. Keith asked him about it and learned that it came from the side of a trench. Keith immediately suspected the red substance was red ochre, an iron-based mineral often used as a pigment and often deposited in graves here in Massachusetts and in many other parts of the world. He went straight away to the campground, examined the trench and began carefully digging.

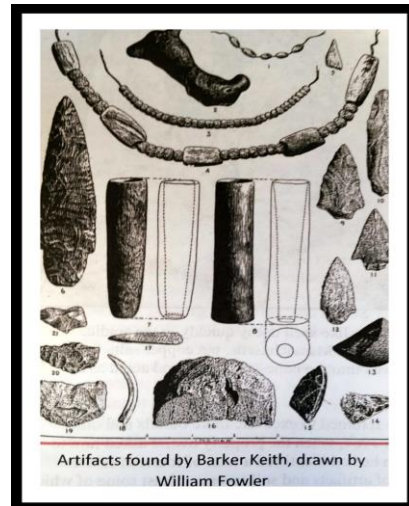
As Barker Keith began to dig, he quickly realized he had made an amazing find. He had found an ancient cemetery. He found more red ochre, but also pieces of human bone large and small beads made from copper, large tubular shell beads and other beads made

from tiny shells. Ordinarily human bones and organic materials like shell decay quickly in the acidic, bacteria-rich soil of Massachusetts, but copper salts from the beads dissolved into the bones and shells and acted as a preservative.

Barker Keith returned to excavate more burials and other features until 1964, when the property owner asked him to stop. By then he had identified a total of fourteen features (complexes of artifacts and soil layers, at least some of which were ancient graves), Adena tubular pipes, a spear point, and copper and shell beads. He named the site "Tobin's Beach" after the property owner who had given him permission to dig there. Mr. Keith published a report of his findings in the *Bulletin of the Massachusetts Archaeological Society*, which included the following drawing of the article he had found.

These drawings show a mixture of artifacts that came from the Adena heartland and other distant sources, and artifacts that were almost certainly made from local materials. The artifacts made in the Adena heartland suggest that the Native people of New England had long distance contacts and connections. Native elders today believe these exotic objects were gifts from family and friends and were placed in graves to honor the deceased.

Years later, Barker Keith donated his artifact collection, including materials he found at the Tobin's Beach site, to the Springfield Science Museum, where they were featured in an exhibit.



New Perspectives: Changing Ideas about Archaeology

Now, as you have read about how the site was excavated, you may wonder why the site was excavated rather than protected. Excavation destroys archaeological sites even as the archaeologists try to learn about the past. So apart from salvaging the remains that were unearthed, was there any need to dig any further? You may also ask why the Native American descendants of the people who buried their dead here were not involved. Unfortunately, that sort of neglect was almost always the case in archaeological excavations at the time. But that was about to change.

Later in the 20th century, archaeologists began to work with Native American tribes in a more respectful way, especially in the treatment of human remains. At the same time, the goals of archaeological research shifted. Rather than trying to excavate any site that looked interesting, archaeologists began to try to protect and preserve sites.

After years of effort by the Massachusetts Commission on Indian Affairs and the State archaeologist, in 1983 Massachusetts passed the unmarked Burial Law. This required that Native American graves be given the same protections as the graves of other people.

At the national level museums began to return human remains, and the objects excavated with them, to the descendent tribes.

These changes weren't necessarily made voluntarily. It took an act of Congress to require museums to inventory and return parts of their collections.

The act was the Native American Graves protection and Repatriation Act, known as NAGPRA. It was passed by Congress in 1990. In addition to returning human remains

and important artifacts to their rightful owners, the act required museums and Native Americans to work together to make this happen. This was not always easy, for either party, but it did lead to a more equal dialogue, and helped some archaeologists to change their approach.

Changes did happen. Today, most archaeologists approve of NAGPRA and realize that they and Native American tribes share common interests in preserving the past. Recently, the bones and grave objects excavated from the Tobin's beach site were returned and reburied at a protected location in Worcester County.

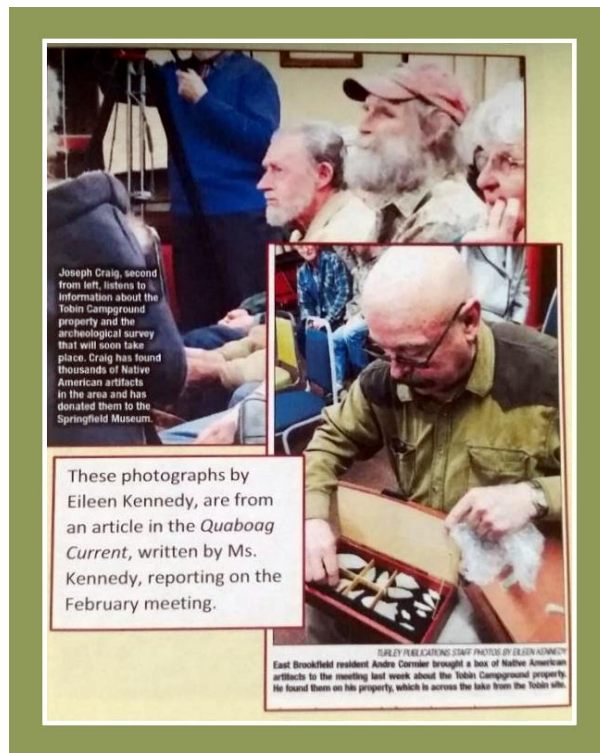


Return to Tobin's Beach

The campground continued to operate for many years; new owners came and went. Eventually, the campground closed and recently, the Town of Brookfield acquired the property. With the property came some questions, like; are there limits to what can be done with the land? What is an appropriate use of the property? Is there still a burial ground here or was it all excavated back in the 1960s? What is the best way to manage the property? To answer those questions, the Town needed information. To get that information the Town applied for and receive a grant from the Massachusetts Historical Commission to pay for an archaeological study. One of the most important goals of the study was to get evidence as to whether or not there were undisturbed graves remaining here, and to see if there were other sites here in addition to the burial ground like places where Nipmuck people and their ancestors lived and worked.

That brought up another question: How can you show that graves still exist here without disturbing them? The plan the archaeological team followed was based on their understanding of how sites are created. In their natural state, soils in southern New England have zones or horizons, which look like layers of different colors, but are really zones where the soil has been affected by plants, animals, and groundwater. The topsoil is the darkest color brown, sometimes black. Archaeologists sometimes call this “the A.” Under this is a lighter brown subsoil, which archaeologists call “the B.” Sometimes the B changes color as you get deeper. Usually it gets lighter or takes on a reddish or yellow color so that archaeologists might distinguish a B1 and B2. The deepest zone is the C zone, which is the unmodified “parent material,” the sand, silt, or gravel from which the upper zones formed. If someone digs a hole - for a storage pit; a fire pit a burial or an archaeological dig – then fills it back in, the refilled hole has a mix of different soil colors and textures. It can easily be distinguished from the surrounding undisturbed soils. Here is something else to consider. The top part of the soil has almost always been disturbed in some way. In Massachusetts almost every acre of land had been plowed or harrowed at least once. That mixes with topsoil with the upper part of the B, creating what archaeologists call “the plow zone.” In many places, the upper layers have been removed or new soils (fills) have been added, or both, or all three.

But if the archaeologists remove the fills and the plow zone, and expose the top of the undisturbed part of the soil, the tops of the filled in pits should be visible. The archaeologists removal would carefully remove the very top layer of soil, or layers if there were more than one layer of fill, to reveal the surface of an undisturbed subsoil (this is sometimes called shovel shaving or shovel scraping). At that newly exposed surface, it would be apparent if there were places that had been dug up and refilled; but there would be no digging into any graves.



Archaeology for the Community

A meeting was held at the Brookfield Town Hall on February 15, 2017 – well in advance of the fieldwork. At that meeting, UMAS director Eric Johnson gave a summary of what was known about the Tobin’s Beach site, and what the goals of the archaeological study would be. The main goal of the study was to assess the condition of the site. Was it likely that there were still burials there. Was there evidence of other activities on the property? Another important goal was to answer those questions without disturbing any graves. Johnson explained the shovel-having method. He also explained the shovel-shaving method. He also explained that the results of the fieldwork would be the basis for the recommendations for managing the property and would include recommendations for developing educational programs. UMAS would write a “plan language report” for non-specialist. That’s what you are reading now. Finally, UMAS would complete an official nomination to list the Tobin’s Beach site in the National Register of Historic Places. Listing in the National Register formally recognizes the history value of a property and also gives the Town the ability to apply for grants to preserve and protect the property.

Another important part of the meeting was to talk with and listen to the people in the Town. Many people were very generous in sharing what they knew about the archaeology and history of the Quaboag Pond area.



In the Field

Archaeologists don’t just charge into the field and start digging away. In fact, the most important part of archaeological research is not the digging, but the planning that is done before the shovels come out. Archaeological research begins with research questions, or research goals. The UMAS team’s questions were: Is it likely that there are still undisturbed graves here? Are there archaeological traces of other activities here? Are there areas that have been so disturbed that they are very unlikely to contain intact archaeological sites? Once the archaeologists have their questions, they start to think about how they can address them, and begin to create a detailed plan for field work and other research.

The other research – archaeologists sometimes call this “background research – can be just as important as digging. The archaeologists’ research included listening to people who attended the February meeting. They also looked at Barker Keith’s field notes, sketch maps and photos, local newspaper accounts of discoveries in the area, histories of the area, and old maps and aerial photos that

show what the land looked like in recent years. The archaeologists also did a thorough walk over of the site, looking for obvious signs of disturbance, located the general area where Barker Keith had dug and observed changes in elevation, slope, vegetation throughout the property. In this walkover they were fortunate to be accompanied by Tom Morse, Resident Agent for the Chaubunagungamaug Band of Nipmuck Indians. Mr. Morse pointed out areas that he felt were most likely to hold graves and we incorporated his observations into our testing plan. We tested places where UMAS archaeologists expected to find traces of ancient activity, places where Tom Morse anticipated burials to remain, and places that we all agreed were likely to hold burials or other features.

Fieldwork began May 1st, when UMAS Field Supervisor Tim Barker and veteran field technician Jill Zuckerman surveyed the site and placed stakes to mark locations where they would start the shovel shaving. Once the crew adjusted the size of their shallow trenches they eventually find evidence of refilling below the modern fill .At least two of the refilled areas was consistent with the burials that Barker Keith half excavated more than 40 year earlier, providing good evidence that parts of the burial ground were still intact, and needed to be protected. In other parts of the property they found traces of other types of features: Most of these are what archaeologists call “postmolds.” These are soil discolorations that are created when someone sets a post in the ground and later pulls it up or leaves it to rot away. Post molds can be from posts of dwellings or other structures like a pavilion to provide shade or a frame to stretch an animal hide for scraping. Another feature may have been a cooking fire. The shape was roughly circular and it contained charcoal and very dark soil.

In general, the crew found few artifacts of any kind at the site. The main reason is that they mostly excavated recent fill from the top of the site and did not dig down into the underlying soil. The archaeologists did recover a few small artifacts left behind by the Native Americans who lived at or near the site. They found flakes of stone, the waste products of stone tool making and the broken tip of a stone tool. They also found small pieces of a clay pay, its surface delicately impressed with a woven fabric while it was still soft to give the finished vessel a subtle texture. Although the stone tool fragment was found in the fill, the pottery sherd was found at the top of the undisturbed subsoil.

This suggests that the Tobin Beach site was more than a burial ground; it also included places where people lived and worked.

After the dig had been underway for a week and a half members of the media and the public were invited to tour the site. They viewed the shallow trenches, heard about what had been found so far and asked questions of the archaeologists.

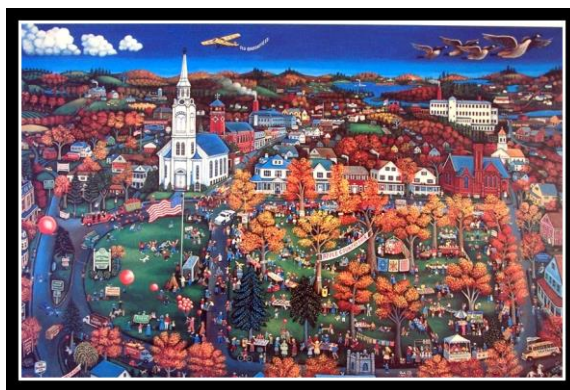
Results of the Archaeological Study

When the fieldwork was complete and the artifacts were identified and analyzed, what was learned is as follows:

- There are unmarked graves still remaining on the site. Barker Keith’s early excavations had left some of them untouched.
- There were archaeological traces of other activities at the site, like making and using tools, cooking and eating, and building; the actions of daily life.
- Although parts of the site have been badly damaged; much remains intact. The crew only tested a small sample of the entire site and found artifacts and intact features beneath recent fill layers.
- The site deserves to be protected. It contains the remains of Nipmuck ancestors, and material traces of their lives.

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IN MEMORIAM



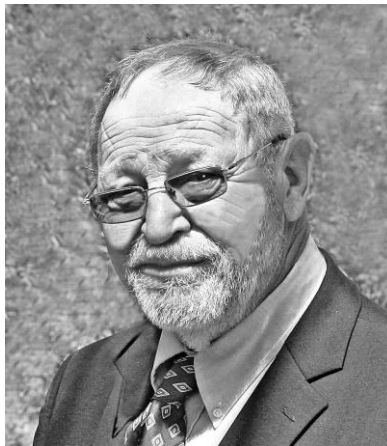
During 2018, several prominent citizens and veterans passed away leaving a big impact on their families, friends and the Town.

Each and every resident of the Town is an important citizen of course, but Brookfield suffers a major loss each year that we lose citizens like these. Their contributions, however, continue to bless us. Please help to keep their memories alive by doing your part for Brookfield.

The following are honored for their gift of military service to the Town and to their Country. We appreciate their sacrifices in our behalf. Let us all take time to thank the dedicated military personnel in our Town and around the United States of America who continue to serve our country and protect our freedoms.

William F. Brisebois	Army	Vietnam
Albert F. Johnson	Army	WWII
Philip H. Peirce	Army	Vietnam
Charles E. Garrison, Jr.	Army	
Richard F. Halbrosk	Army	
James W. Allen	Navy	

“Courage. Kindness. Friendship. Character. These are the qualities that define us as human to greatness.” — R.J. Palacio



Former Selectman James Allen is one of the Brookfield veterans whose life lives on through his contributions to the community.

**GOVERNMENTAL DISTRICT
REPRESENTATIVES FOR THE
TOWN OF BROOKFIELD - 2018**



UNITED STATES SENATORS

Edward J. Markey
and
Elizabeth Warren

REPRESENTATIVE IN CONGRESS

2nd Congressional District
Richard E. Neal

GOVERNOR'S COUNCIL 7th District

Jennie Caissie

STATE SENATOR

Worcester, Hampden, Hampshire and Franklin Senatorial District
Anne M. Gobi

REPRESENTATIVE IN GENERAL COURT

5th Worcester District
Donald D. Berthiaume Jr.

DISTRICT ATTORNEY

Joseph D. Early, Jr.

*calendar year 2018

FACTS ABOUT BROOKFIELD:

SETTLED: 1660 as part of the Quaboag Plantation

INCORPORATED AS A TOWN: Brookfield was incorporated as a Town in 1673.

LOCATION:

Brookfield is located in Central Massachusetts, bounded by North Brookfield on the north, East Brookfield on the east, Sturbridge on the south and West Brookfield, Warren and Brimfield on the west. Brookfield is 22 miles west of Worcester, 33 miles east of Springfield and 57 miles west of Boston.

POPULATION (per 2018 census): 3,383

FORM OF GOVERNMENT:

Open Town Meeting with a three member Board of Selectmen and a full-time Administrative Assistant.

FY2018 TAX RATE - \$19.14 per thousand dollars of valuation (as of 12/31/2017)

Residential	92.44%	\$ 257,892,209
Commercial	3.65%	\$ 10,177,033
Industrial	0.98%	\$ 2,722,700
Personal Property	2.93%	\$ 8,177,102
Total Value	100.00%	\$ 278,969,044
Exempt Value		\$ 34,817,900

Square Miles: 16.57

STREETS AND HIGHWAYS:

Brookfield has approximately 40 miles of paved roads, one half mile of dirt road, and two miles of private roads.

PUBLIC SCHOOLS:

Brookfield maintains a Pre-K through grade six Elementary School and belongs to the Union 61 Tantasqua Regional School District, which includes a junior high school, a high school and a vocational school.

FIRE PROTECTION:

The Fire Department, which is headed by Chief Peter Martell, consists of one assistant chief, two captains, three lieutenants and 21 volunteer fire fighters.

EMERGENCY SQUAD:

Brookfield’s Emergency Squad, which is headed by Chief Donna Lafleur, includes one captain, one lieutenant and 12 EMS personnel. There are five paramedics; seven EMT basics and one EMT-intermediate. The service operates a 2008 Horton ambulance mounted on a GMC chassis.

POLICE:

During 2018, Brookfield had a 24/7 Police Department made up by its Chief, Sergeant and three full-time officers and a varying number of part time officers throughout the year.

RECREATIONAL FACILITIES:

Brookfield has one recreational field, Lewis Field, which is located on Main Street (Route 148). Lewis Field has a pavilion, softball, soccer and baseball fields, and a basketball court, as well as facilities for outings. We also have a Town beach on Quacumquasit Pond (also known as South Pond).

PUBLIC LIBRARY:

The Merrick Public Library, located at 2 Lincoln Street, on the Common, provides free public access to the Internet, as well as reader’s and reference advisory service. The Library is a mini-net member of CW/MARS, which allows our patrons to peruse the Central Massachusetts library catalog and place holds and pick-up location from the comfort of their home. The Romanesque Banister Memorial Hall was built in 1884; the Trustees and staff continue to maintain the architectural integrity of this historic building while offering modern conveniences.

EMERGENCY TELEPHONE NUMBERS

POLICE:

Emergency 911
Non-Emergency 508-867-5570

FIRE:

Emergency 911
Non-Emergency 508-867-7306

AMBULANCE:

Emergency 911
Non-Emergency 508-867-6036

AREA HOSPITALS:

Mary Lane Hospital, Ware 413-967-6211
Harrington Memorial Hospital, Southbridge 508-765-9771
Hubbard Regional Hospital, Webster 508-943-2600
UMass Medical Center, Worcester 508-334-1000
Worcester Medical Center, Worcester 508-363-5000

ELECTED TOWN OFFICERS
AS OF MAY, 2018

BOARD OF SELECTMEN (3)

Linda M. Lincoln, Chair May 2019
Clarence M Snyder III, VC May 2021
Beth Coughlin, Clerk May 2020

BOARD OF ASSESSORS (3)

Holly Chisholm May 2021
Marlaine Burbank May 2019
Robert Falter May 2020

BOARD OF HEALTH (3)

Ronald Wassmer May 2020
Michael Seery May 2019
George Hirtle May 2021

CONSTABLES

Richard Lapierre May 2019
Bruce W. Gadaire May 2019

CEMETERY COMMISSIONERS (3)

Edwin W. Foley May 2021
Emery J. Manning, Jr. May 2019
William Pratt May 2020

MERRICK PUBLIC LIBRARY

TRUSTEES (6)

Barbara Clancy May 2020
Jean Eaton May 2020
Matthew Bansfield May 2021
Carol Plumb May 2021
Sally Brown, Chairman May 2019
Barbara Steadman May 2019

MODERATOR (1)

Donald Faugno May 2019

PLANNING BOARD (5)

Sharon Mahoney, Chair May 2023
Kevin Erkkila May 2022
Maureen Lepak May 2019
John David Holdcraft May 2020
Russell Phaneuf May 2021

ELEM SCHOOL COMMITTEE (3)

Megan Cunningham May 2021
Kyle Hill May 2020
Andrew Dunn May 2019

REGIONAL SCHOOL COMMITTEE

William J. Gillmeister May 2019
Pam Fitzgerald May 2021

TAX COLLECTOR

Brenda Parrish May 2020

TOWN CLERK

Michael Seery May 2019

WATER COMMISSIONERS (3)

Donald R. Taft May 2020
Robert R. Barnes May 2019
Alan Jones May 2019

**resigned*

APPOINTED TOWN OFFICIALS AND STAFF
AS OF MAY, 2018

**ADMINISTRATIVE ASSISTANT
& Chief Procurement Officer**

Karen Trainor Resseguie

ACCOUNTANT

Kerri Polakowski 2019*

ADVISORY COMMITTEE (9)

Stephen Gillis 2020
Robert Barnes 2021
Kenneth Cleveland 2020
Leonard Farr 2020
Curtis Schoen 2019*
Anthony Aubin 2020
Tom Regan 2019
Krista LeBraun 2019
Jeff Clarke 2021

AGRICULTURAL COMMISSION

Members (5) :

Lucinda Thompson, Co Chair 2020
Barbara Haberlin, Co Chair 2020
James Dolan 2019
Ronald Starcher 2019
Steve Novak 2020
Alternates
Kenneth Cleveland 2019
Donald Haberlin 2019
Mark Ledoux 2019

ANIMAL CONTROL OFFICER

Sara Prideaux 2019
Sydney Plant, Assistant 2020

ANIMAL INSPECTOR

William Thompson 2020

ASSESSOR'S OFFICE

Alan Jones, Principal Assessor
Patty King, Clerk

BOARD OF HEALTH SECRETARY

Lani Criasia

BUILDING INSPECTOR

Jeff Taylor 2021
John Zachariewicz, Alternate 2019

BY-LAW COMMITTEE (5)

Sue Brogan 2019*
James Cooke 2019
Robert Barnes 2019
Tara Browne 2019
Harry Pearson 2019

CEMETERY SUPERINTENDENT

Michael P. Seery

CEMETERY STAFF

James Milner

CMRPC

Kevin Erkkila, Planning Bd 2019
Sharon Mahoney 2019

(CDBG) ADVISORY COMMITTEE (5)

Beth Coughlin 2019
Bruce Clarke 2019
Lucinda Thompson 2019
Bethany Roberts 2019
Mary Lou Knight 2019

**(CIPC) CAPITAL IMPROVEMENT
PLANNING COMMITTEE**

Kermit Eaton, Chair 2021*
Alan Jones, Vice Chair 2021
Kathleen Hosterman, Clerk 2021 *ex officio*
Monica Redmond 2021 *ex officio*
Beth Coughlin 2020
Peter O'Connell 2019
Robert Falter 2020
Sean Mulligan 2020
Kerri Polakowski 2020
Cathy Larocca 2019
Carrie VonHold 2021

CONSERVATION COMMISSION (7)

Michael LaRocca, Chair 2020

Kenneth Cleveland 2019
Michael Dean 2019

CONSTABLE

Arthur Tatro 2019

COUNCIL ON AGING (9)

Barbara Clancy 2021
Frederica LaMonda 2021
Mary Falardeau 2019
Bethany Roberts 2019
Maura Canty 2019
Sally Brown 2021

COUNSEL, TOWN

Kopelman and Paige, P.C. 2019

CULTURAL COUNCIL (*up to 22*)

William Simpson, Chair 2019
Barbara Wilson 2021
Rosie Kadelski 2021
Madelyn Swanson 2019
Jeanne Lytle 2020
Kathleen Landry 2020
Damien Sargent 2021
Doreen Niefert 2021

CUSTODIAN, MUNICIPAL

Paul Mielowski

ELECTION WORKERS

Kathryn Latour, Warden 2021
Sally Brown 2021
Jane Kay 2021
Carol Lapierre 2021
Sandra Renaud 2021
Lani Criasia 2021
Annette Lazili 2021
Karen Simpson 2021
Louise Woodard 2021
Geraldine Pisarczyk 2021
Maureen Meriano 2021
Sabrino Grillo 2021

EMERGENCY MANAGEMENT AGENCY (BEMA)

Peter Martell, Director 2021

Keith Karrmann, Director 2021

EMERGENCY MEDICAL SQUAD CHIEF

Donna Lafleur, Chief 2019

EMERGENCY MEDICAL SQUAD OFFICERS

Peter Martell, Captain, 2019
Matthew Graves, Lt. 2019

EMERGENCY MEDICAL SQUAD

All until 2019 unless otherwise noted:

Terry Anderson, EMT
Dan Driscoll, EMT
Jay Haley
Micah Laird
Robert Connor
John Glennon, Paramedic
Mark Lovely EMT
Ashley Marks EMT
David Martell, Paramedic
Richard Phillips
Matthew Roderick, Intermediate
Vontailin Rosario, EMT
Donna Lafleur, Chief/Paramedic
Peter Martell, Captain/Paramedic
Matthew Graves, Lieut/Paramedic
Raymond Ranellone

FINANCIAL OFFICIALS

Holly Chisholm, Assistant Treasurer

FIRE CHIEF & FOREST FIRE WARDEN

Peter Martell 2019

FIRE DEPARTMENT OFFICERS

Chief Peter Martell 2019
Asst. Chief Herbert Chaffee 2019
Captain Keith Karrmann 2019
Captain David Martell 2019
Lt. William MacLeod 2019
Lt. Richard Phillips 2019

FIREFIGHTERS

All until 2019 unless otherwise noted:

Steve Budnik

Philip Chaffee
Paul Comptois
Jesse Fimian
Shawn Edgette
Daniel Driscoll
Charles Edgette
Daniel Esser
Matthew Graves
Meghan Fortier
Donna Lafleur
Ashley Marks
Linda MacLeod
David Merlo
Matthew Phillips
Ray Ranellone
Matthew Roderick
Jay Haley
Jeffrey White
Aaron Rice
Robert Connor

HIGHWAY SUPERINTENDENT

Herbert Chaffee, II 2021

HIGHWAY DEPARTMENT STAFF

Donald L. Herbert, full-time
Cindy Thompson, Secretary part-time
Mike Duval, full-time

HISTORICAL COMMISSION (7)

Carol Plumb, Chairman 2020
Lois O’Leary 2021
Thomas Morse 2019
Michael Metz 2019
Emery Manning 2020
Donald Faugno 2021

HOMELAND SECURITY REP.

Keith Karrmann 2021

**INSURANCE ADVISORY
COMMITTEE** *(all expire 2019)*

Barbara Clancy, Retirees’ Representative
Linda M. Lincoln, Senior Rep
Sherry Gillen, Teachers Rep
Sgt. Steven Pariseau, Police Union Rep.

Holly Chisholm, Town Hall Clerk Staff
Joanne O’Connell, Non-Cert Sch. Staff
James Boos, Water Dept. Rep.
Donald Herbert, Highway Dept. Rep

**LOCAL PUBLIC ACCESS
COMMITTEE (Cable TV) (7)**

Kevin Erkkila 2021
Danielle Kane 2020
Sharon Mahoney 2020

MASTER PLAN COMMITTEE

Donald Taft 2021
Maureen Lepak 2021
Dr. Peter Levine 2021
Ruff Phaneuf 2019
Alison Welman 2019
Linda Peirce 2019

MERRICK PUBLIC LIBRARY STAFF

Brenda Metterville, Director
Andrea Faugno, Library Assisant
Katherine Simpson, Library Assistant
Michelle Taylor, Library Assistant
Julia Taylor, Senior Library Assistant
Joan Sagendorph, Library Assistant, sub
Joanne Pierce, Library Assistant
Carrie VanHold, Library Assistant[
Arthur Putnam, Custodian*
Margaret Aubin, Custodian

OPEN SPACE COMMITTEE

Rudy Heller
Cindy Thompson
Clarence Snyder
Kermit Eaton
Barbara Clancy
Lee Farr
Jeff Landine
Sarah Heller
Ian Nugent (Rec Rep)

BOARD OF OVERSEERS (DISPATCH)

Michael Blanchard 2021

PARKING CLERK/HEARING OFFICER

Michael P. Seery 2019

PERSONNEL BOARD (6)

Holly Chisholm 2021
Linda Lincoln 2021
Doug Ford 2021
Mary Lou Knight 2021
Lucinda Thompson 2021

POLICE DEPARTMENT

Michael Blanchard, Chief 2020

POLICE DEPARTMENT STAFF

Holly Chisholm, Administrative Assistant

POLICE PATROL OFFICERS

Terms end 2019 unless otherwise stated

Steven Pariseau, Sgt, Full-time 2023
Sean T. Marino, Full-time 2023
Lee Murphy, Full-time 2023
Michael Lapio, Full-time 2023

Brian Kibbe, Part-time
Serenity Allen, Part-time
Greg Pianka Part-time
Herb Duggan, Part-time
Alex Johnson , Part-time
Michael Green, Part-time
Justin DeFault
Matthew Niles
Richard Cavalieri
Brayan Sterns
Joel Wilson
Daniel Driscoll

PLUMBING & GAS INSPECTOR

Robert Wall 2021
James McNeaney, Alternate 2021

RECREATION COMMITTEE

Jeffrey Landine, Chair 2020
Ian Nugent 2020
Lisa Hanrahan 2019
Jake Hill 2020
Kyle Hill 2020
Eric Blake 2020
Brennon Cunningham 2021
Eric Clark 2019

REGISTRARS, BOARD OF

Shirley Sanborn 2019
Lois O’Leary 2021
Nancy Flynn 2019

SEXUAL HARASSMENT OFFICER

Lani Criasia 2020
Kathleen Bradley 2020

SOURCE WATER PROTECTION COMMITTEE (7)

Bruce Clarke 2019
Mary T. O’Connell 2019
Donald Taft 2019
Jennifer Grybowski 2019

SUPT. OF INSECT & PEST CONTROL

Herbert Chaffee, II 2021

TREE WARDEN

Herbert Chaffee II 2020

TRENCH SAFETY OFFICER

Herbert Chaffee, II 2021

TOWN HALL IMPROVEMENT

Bill Simpson 2020
Al Jones 2022
Donald Taft 2020
Carol Plumb 2021
Mary Lou Knight 2019

TOWN TREASURER

Monica Redmond 2021*

TRANSFER STATION STAFF

James Milner
Arthur Morin
Ron Wassmer
Michael Seery
George Hirtle

**VETERANS SERVICES DIRECTOR,
VETERANS AGENT and VETERANS
BURIAL AGENT**

Gary LaPine 2019

**resigned*

WATER DEPARTMENT STAFF

James Boos, Superintendent
Bruce Clarke - Secondary Operator
Dennis Clarke- Secondary Operator
Jeff Beauchamp - Secondary Operator
Holly Chisholm, Administrative Assistant

WIRING (Electrical), INSPECTOR

Scot Mansfield 2021
Paul Shepardson, Alternate 2021

WRTA BOARD

Rudy Heller 2019

ZONING BOARD OF APPEALS

5 with 3 Alternates

Steven J. Comtois, II, Chair 2021
Kenneth Cleveland 2019
Danielle Forcier-White 2021
Charles Wilson 2020
Tim Simon, Alternate 2023
Roger Mundelle, Alternate 2023

ZONING ENFORCEMENT OFFICER

Nicholas Thomo 2019





REPORT OF THE BOARD OF SELECTMEN

2018 was a year of starts, restarts, and struggles with what sort of town Brookfield will be as we continue to both honor our history and look to re-invent ourselves in this new millennium. As with most years, the most consistent feature of the town was change and attempts to manage that change.

Appointed and Elected Officials, Bylaws and Policies

The Board of Selectmen continued the work to find and appoint the talent needed in terms of both volunteers and employees to sustain town services and move the town forward. We experienced mixed success. We hired a new Treasurer, Monica Redmond just after the turn of the fiscal year, but by December we would once again have to look to our existing financial team to hold the loose ends together when Monica went out on leave. James (Jim) Boos, appointed the previous year as Water Superintendent, resigned to pursue other opportunities. After extensive work by the Water Commissions, we were pleased to accept their selected candidate Dennis Clark as our new Water Superintendent. The Townspeople were generous and in recognizing the challenges of attracting and retaining talent, approved a change to the bylaws that will allow department heads to be offered vacation in addition to the minimums set forth in the personnel bylaws.

The Selectmen also supported efforts by the personnel board to modernize our approach to compensation and personnel management. After much work by the personnel committee and the Collins Center, we received a modernization study with a significant road map to adjusting how we do the work of providing a fair and equitable work environment, and how to become competitive in an increasingly tight job market and a highly specialized skilled service business. The recommendations within that report will require a multi-year effort to execute and hard decisions on which items to pursue and which items not to pursue in order to best serve the community.

The Town Hall Committee continued their fine work and leveraging both volunteer and local contractor work to start many of their projects - their report is found later but know that they continue to make sound decisions that both save the town money and are slowly turning the town hall into a more functional building.

One of the road-maps they are using for these efforts include the Brookfield ADA Self-Assessment, largely grant-funded by the state and executed in partnership with CMRPC as the grant managing entity. The results are not just limited to the Town Hall, but provide a "punch list" to ensure when we are doing work in many portions of town that we address the needs of people with mobility challenges.

The Board also re-constituted the Capital Improvement Planning committee with the intent to ensure that Brookfield has a road-map for investing in community infrastructure and the durable goods needed for the departments to provide proper town services. Their initial efforts are expected to come before the town in 2018 as well. Early engagement, both by the committee members and the respective departments has been promising.

Also with the support of CMRPC and managed largely by our CDBG Advisory Committee, the town has been pursuing a number of infrastructure improvements within the village, and checking the true environmental status of 15 Post Road to see what can be done to start to clean up the main business district property there.

Grants and Awards

The Board of Selectmen supported the application for and received \$10,000 grant for Open Space Plan Development (and 80% funding for the required activity), a \$12,500 grant for design of a solar collection and storage structure for the Police Station, and received notice that our Small Community Capital Grant application for external funding of the snow cleats for the Town Hall was denied. However, the learning obtained in that activity bodes well for the pursuit of future grants.

We also received \$3,850 grant for recycling from the state's Sustainable Material Recovery Program. Our Fire Department Roof project received a \$12,000 grant. As a board, we adopted the recommended Natural Hazard Mitigation Plan developed in conjunction with the town department heads and with the advice of the CPRPC in order to facilitate the future pursuit of funds for activities in support of that plan.

Town Meetings and Elections

The 2018 Town Meeting was a 2-part affair, a structure in part pursued as the final filing for Free Cash was delayed until the last moment, as the reconciliation of the Treasurers and Accountant's office for the 2017 accounts closure took longer than anticipated, even with 3rd Party support. The result was that on June 15th we conducted the portion of the meeting related to the base budget and non-monetary articles, reconvening on June 29th to complete the capital related articles. This structure avoided a "marathon meeting" and provided the last portion of time to evaluate the best utilization of the approved Free Cash funds.

2018 books had not been closed as of the first of January 2019 and we will be hard pressed to execute that in time for the 2019 Town Meeting. This will potentially delay major capital activities to the 2019 Fall Special Town Meeting.

Other Matters

Clean-up continued to be a theme town-wide. With the support of the Board of Selectmen, our Zoning Enforcement Officer began more active community engagement practices, resulting in several property clean-ups and a few cases going to court for enforcement. Addressing the behavior clearly and publicly has made some of the quieter work in the same area move apace, making several neighborhoods cleaner and helping neighbors not have their property values suffer due to a few bad-actors.

Upon the advice of the Highway Superintendent and Town Counsel, the Board of Selectmen adopted a formal Highway Permit Policy which better defined the permitting fees and process expectations.

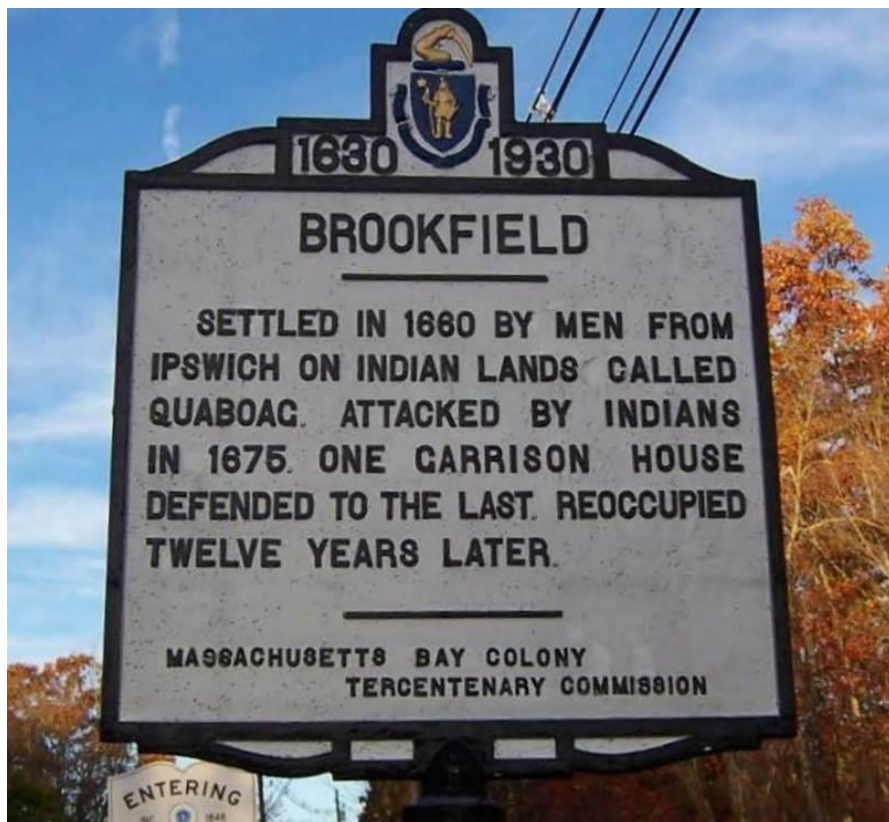
Citizen complaints continue around excessive noise and the expansion of activities at the Plourde racetrack beyond the scope of its historic use, and this matter continues to be one of concern for the Board and the community.

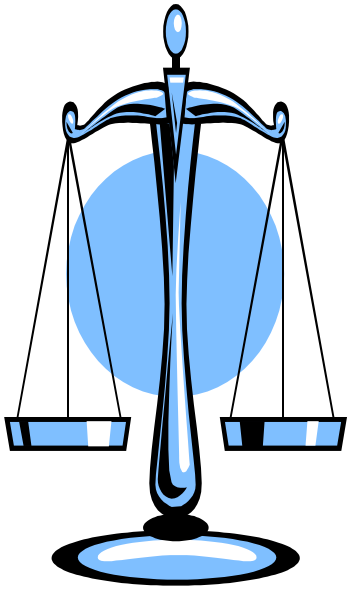
Tax Work Off Program for Senior and Veterans gained traction, with all available positions filled once again.

Conclusion

2018 was a year of changes and motion. Much of the work done in that year will result in final actions in 2019.

2018 showed some areas with real progress, and some areas where the town continues to have challenges. Stabilization of the financial team and finding appropriate 3rd party support to enable proper auditing and move toward footing that would allow a formal bond rating remains a priority.





REPORT OF TOWN COUNSEL

During the fiscal year 2018, Town Counsel worked to promptly and efficiently respond to requests for opinions and advice from Town officials on a wide variety of issues.

We advised regarding procedures for amending the Town's personnel policies, real estate transactions involving the Cooley Hill Reservoir and South Pond Road Bridge, contract matters including PILOT agreements, and several zoning enforcement proceedings, among other matters.

We also represented the Town in several pending court actions in the United States District Court for the District of Massachusetts, the Worcester Superior Court, Central Housing Court, East Brookfield District Court, and the Land Court.

Additionally, we advised the Board of Selectmen, other Town officials, and various Town boards and committees on contracts, conflict of interest, and labor and employment issues. We worked with the Selectmen to prepare Annual and Special Town Meeting Warrants, including providing sample bylaws, and advised the Town during the Annual and Special Town Meetings.

The following matters were pending in courts of the Commonwealth during fiscal year 2018, in which Town Counsel provided a defense on behalf of the Town:

James T. Correia v. Town

Worcester Superior Court, C.A. No. WOCV2014-00693

This was an appeal of the Town's award of a pro tanto payment in the amount of \$8,135.00 for property taken at Fiskdale Road as part of the Quaboag River Bridge Project. This matter was concluded in Fiscal Year 2018.

Town of Brookfield, by and through its Zoning Enforcement Officer v.

John D. Holdcraft, a/k/a David Holdcraft (26 Allen Road)

Land Court, Case No. 17 MISC 000556

Town of Brookfield, by and through its Zoning Enforcement Officer v.

John D. Holdcraft, a/k/a David Holdcraft (90 Lake Road)

Land Court, Case No. 17 MISC 000557

Town of Brookfield v. John D. Holdcraft (6 South Maple Road)

Land Court, Case No. 18 MISC 000501

Town of Brookfield, by and through its Zoning Enforcement Officer v.

Robert F. Angel, Jr. (42 Gay Road)

Central Housing Court, Worcester Division, Docket No. 18H85CV000622

Town of Brookfield, by and through its Zoning Enforcement Officer v. Rocco Loricco (66 Mill Street)

Central Housing Court, Worcester Division, Docket No. 18H85CV000623

Town of Brookfield, by and through its Zoning Enforcement Officer v. John A. Mansfield (99 Rice Corner Road)

Central Housing Court, Worcester Division, Docket No. 18H85CV000624

The six above-listed matters are all enforcement actions brought by the Town to enforce the Town's Zoning By-law and orders of the Zoning Enforcement Officer requiring the property owners to cease and desist from the open air storage of junk, salvage and debris at the subject properties. These matters were pending in Fiscal Year 2018.

John Holdcraft v. Town of Brookfield et al.

U.S. District Court for the District of Massachusetts, Docket No. 4:17-cv-12049-TSH
(formerly Worcester Superior Court C.A. No. 1785-CV-1534)

This is an appeal of the Zoning Board of Appeal's decision finding that a Special Permit issued in 2003 for property located at 6 South Maple Street has expired by its terms, and a claim of a violation of plaintiff's state and federal civil rights (due process and 1st Amendment). The matter was pending in Fiscal Year 2018.

Town of Brookfield v. Robert L. Knight and Evelyn L. Knight (30 Kimball Street)

Worcester Central Housing Court, Docket No. 17H85CV000988

Town of Brookfield v. Jean Paul LaPointe and Bernadette LaPointe

(4 South Maple Street)

Worcester Central Housing Court, Docket No. 17H85CV000997

Town of Brookfield v. Eleanor Harris (16 Brookfield Road)

Worcester Central Housing Court, Docket No. 17H85CV000998

In the three cases listed above, we obtained court authorization on behalf of the Board of Selectmen to demolish unsafe structures. These matters were commenced and concluded in Fiscal Year 2018.

Daniel Plourde, et al. v. Zoning Board of Appeals

East Brookfield District Court, C.A. No. 1869CV0257

This case is an appeal of the Zoning Board of Appeals' August 28, 2018, decision affirming the Zoning Enforcement Officer's order directing Daniel Plourde to cease using his property at 5 Quaboag Street for uses other than occasional youth motocross rider practicing for recreational purposes, in accordance with a prior order of the District Court. As of the close of the fiscal year, this matter was still pending.

There are also several cases pending in Land Court, relative to tax title proceedings.

Town Counsel has continued to work to reduce municipal legal costs by preparing updates regarding changes in the law and addressing issues of general municipal interest, all at no charge to the Town. We also offer free training sessions on many issues, from more traditional topics, such as the Open Meeting and Public Records Laws, to the more cutting edge issues such as the impacts of the legalization of medical and recreational marijuana, and related efforts to regulate same.

As always, we strive to provide the highest quality legal services as quickly and effectively as possible and we are committed to continuing to work to provide legal advice and representation in the best interests of the Town.

We extend our appreciation to the Board of Selectmen for their confidence in retaining KP Law, and we appreciate the assistance and cooperation we have received on all matters from the Board of Selectmen and other Town officials, boards and personnel.

REPORT OF THE ADVISORY COMMITTEE

The prime function of the finance advisory committee is reviewing departmental budgets and submitting a balanced budget to town meeting. All municipal officers authorized to spend money provide the advisory committee with estimates of how much funding will be needed for the proper maintenance of their departments. These estimates are used in the preparation of the town's annual operating and capital budgets. The advisory committee meets monthly and more frequently for three to six months before town meeting. Throughout the budget cycle, the committee's main goals are to optimize the value of each dollar spent, address the town's long range as well as immediate needs and to present a balanced budget to town meeting.

The Advisory Committee maintained a solid core of second and third year members – Lee Farr, Jeff Clark, Tom Regan, Ken Cleveland, Bob Barnes, Tony Aubin and Steve Gillis. We welcomed the addition of Christa LeBrun, who brings fresh perspectives and energy to the committee.

This year we have continued to develop relationships with department heads, the Board of Selectmen, Town Accountant and Treasurer, familiarize ourselves with the mechanics of municipal budgeting and educate our members regarding the duties, responsibilities and impact of budgeting decisions on all members of our community. Once again, we sent two members to the Association of Town Finance Committees Annual Meeting in November 2018.

A number of financial issues loom: the development of a more transparent and smoother budget process, establishing consistent accounting controls and procedures, planning for large capital expenses with the help of the Capital Improvement Planning Committee, address fair and fiscally manageable pay for town employees, and the replacement of Town Treasurer and Town Accountant.

We will work to the best of our abilities for the greater good, fiscal discipline, intelligent growth and overall improvement of the Town of Brookfield.

Respectfully Submitted by:

Steve Gillis, Chairman. Lee Farr, Vice Chairman.

Bob Barnes, Ken Cleveland, Tony Aubin, Jeff Clark, Tom Regan, Christa LeBrun





REPORT OF THE AGRICULTURAL COMMISSION

Brookfield's Agricultural Commission and Right to Farm Bylaw were established by Town Meeting vote in June 2011. In establishing the commission and bylaw the Town recognizes the importance agriculture has and will have into the future. The Agricultural Commission is comprised of ten members appointed by the Selectmen, 5 full-time and 5 alternates, the full-time positions serving 3-year terms each. Our purpose is "to serve as facilitators for encouraging the pursuit of agriculture in Brookfield, and to promote agricultural-based economic opportunities in the Town." Our mission is "to preserve, revitalize, and sustain Brookfield agriculture, its lands and to encourage the pursuit of agriculture, promoting agricultural-based opportunities and protect farmland."

Commission Objectives:

1. Increase public awareness of agriculture, and the positive impact it has on the Town;
2. Communicating the importance of the Right-to-Farm Bylaw which provides the guiding principles of the Commission;
3. Act as a mediator in disputes that may arise between farmers and their neighbors;
4. Work in close cooperation with other Town boards and committees to promote agricultural products and activities; and
5. Bring awareness to farms and farmers of federal, state and other programs.

The Commission continues to meet in the Town Hall (please check the town's website for dates)

During the winter/spring we host learning opportunities. This year these have included sessions on raising asparagus and bees. Everyone interested in learning more about agricultural topics are encouraged to watch the Brookfield Citizen for a list of our upcoming programs. We welcome your attendance at our meetings.

This year the commission hosted the "Second Annual Brookfield Tractor Parade" in conjunction with the Brookfield Garden Club's Annual Plant Sale on the Common. Tractors of all sizes participated in a parade around "The Common." Our members provided pumpkin & flower growing kits to "kids of all ages". Pumpkin growers were invited to bring their prize pumpkins to Apple Country Fair for display and friendly competition.

This year saw a return of the Farmers Market on "The Common" held on the three Friday evenings before the band concerts in July.

A tractor display was held on Central Street during Apple Country Fair.

The Commission thanks the Town for the continuing support in its efforts to promote a sustainable agricultural base.

Respectfully Submitted,

Your Agricultural Commission
Lucinda Thompson, Chairman
Barbara Haberlin, Co-Chair
Steve Novak
James Dolan
Ron Starcher
Alternates/Advisors
Ken Cleveland
Donald Grimes
Donald Haberlin
Dr. Mark Ledoux, DVM

REPORT OF THE ANIMAL CONTROL OFFICER

In the year 2018 I picked up three loose dogs, all of which were claimed by their owners. One dog was hit by car and deceased, two cats were reported deceased, hit by car, twelve cats were found stuck in trees and rescued,

The Assistant Animal Control Officer, picked up one dog which was claimed.



We look forward to a peaceful 2019.

Respectfully Submitted,
Sara Prideaux, ACO

REPORT OF THE ANIMAL INSPECTOR

Barns Inspected	25
Cattle	25
Goats	21
Sheep	12
Swine	2
Equines	121
Donkey/Mules	2
Llamas	9
Poultry	594
Rabbits	18
Waterfowl	11
Turkeys	0

Respectfully submitted,
William F. Thompson, Animal Inspector

REPORT OF THE BOARD OF ASSESSORS

The Brookfield Assessors continued to move away from the former elected/ working Board of Assessors to an elected Board with a full time Principal Assessor and an Assessor's Clerk.

In May Holly Chisholm was re-elected to a three year term on the Board.

Patty King successfully completed Department of Revenue (DOR) Course 101 Assessment Administration, Law, Procedures and Valuation and Al Jones successfully completed MAAO Course #5 Mass Appraisal of Real Property.

The Assessor's goal of viewing/visiting all of the approximately 1600 parcels in town within a 24 month span to assist us with the deployment of our new assessing software got off to a great start and is progressing well.

Negotiations for two solar PILOT agreements (Payment In Lieu Of Taxes) for South Maple St installations were being finalized and should be ready to take effect in early 2019. With two more large scale solar installations on the horizon we can expect some additional revenues in the upcoming years.

The administration of the Senior/Veteran real estate tax workoff program has moved to our office. The program allows qualifying homeowners to perform work for the town in return for what amounts to a tax credit.

In December our new office space was completed and we relocated to the opposite end of the first floor of the town hall. Also in December the Massachusetts DOR certified our real estate values and the Board of Selectmen voted unanimously to maintain the single tax rate for all Residential, Commercial, Industrial and Personal Property in the Town of Brookfield.

The total assessed value of the 1451 taxed parcels in the Town of Brookfield was \$278,969,044. There are 150 tax exempt parcels in town. In December the FY 2019 tax rate was set at \$18.95 per thousand dollars of value (the previous tax rate in FY 2018 was \$19.14 per thousand). For the second straight year we were able to drop our tax rate significantly.

The mean or average value of the 918 single family homes in Brookfield is \$222,458.71 resulting in an average single family annual tax bill of \$4,215.59.

The Brookfield levy percentages and values by tax class were as follows:

Residential	92.44%	\$ 257,892,209
Commercial	3.65%	\$ 10,177,033
Industrial	0.98%	\$ 2,722,700
Personal Property	2.93%	\$ 8,177,102
Total Value	100.00%	\$ 278,969,044
Exempt Value		\$ 34,817,900

Board of Assessors – Members

Marlaine J. Burbank, Chair (2019)

Robert G. Falter, Secretary (2020)

Holly J. Chisholm (2021)

Assessing Department – Staff

Principal Assessor – Alan K. Jones

Assessor's Clerk – Patricia A. King

OFFICE HOURS and CONTACT INFORMATION

Monday, 9:00 AM to 3:00 PM; Tuesday, 9:00 AM to 3:00 PM; Wednesday, 9:00 AM to 3:00 PM; Thursday, 9:00 AM to 3:00 PM; First and Third Wednesday evenings, 5:30 PM to 8:00 PM

(508) 867-2930 Ext 16 or Ext 23

The Board of Assessors and the Assessing staff reminds the taxpayers of Brookfield that all assessed real estate in Massachusetts is assessed based on the full and fair cash value, 100 percent of the fair market value. We would like to thank the townspeople of Brookfield for their continued cooperation and support.



REPORT OF THE BOARD OF HEALTH

In May George Hirtle was elected as a new member of the Board of Health. We thank Dan Leahy for his years of service as chairman for the board.



Transfer Station

We continue to encourage citizens to use the transfer station because there is no question that it is less costly than using curbside pickup. Last year the number of annual users increased by twenty. We now have 560 households using the Transfer Station. The yearly permit fee is \$85.00 dollars and large bags are \$15.00 for a package of ten and kitchen sized bags are \$8.00 for a package of ten. The transfer station is open on Tuesdays from 3 to 6 P.M. and Saturdays 7 A.M. to 4 P.M. and is located on 7 Quaboag Street. Transfer station bags can be purchased at Cumberland Farms or Tip Top Country Store for your convenience. During 2018 the board voted to promote Jim Milner as the Transfer Station Manager. The Town approved the position at Town Meeting.

The Board negotiated a new contract with Casella Waste Systems this year and we also placed new compactors for trash and comingle recycling as we were having problems with multiple breakdowns of the former units which were 20 years old.

The Board has been working with the DEP to make some changes at the Transfer Station to come into compliance and at this time all issues have been resolved. Some of the action taken is noted below.

- All paints were removed and taken by Safety Kleen-Please note that all oil based paints are to be brought to North Brookfield during Hazardous Waste day in the fall. Water based paints can be dried up and thrown in regular trash but please check with monitor before throwing out.
- Tires are all now under cover
- Hazardous Waste chemicals that had been stored have been taken by Safety Kleen and remainder brought to North Brookfield during Hazardous Waste day.

The board would also like to thank its dedicated transfer station staff who work through all kinds of weather and sacrifice every Saturday and Tuesday to be on duty at the transfer station. We are grateful for their dedication. Staffing Members are Jim Milner and George Hirtle.

Transfer Station Well Tests

The board has a 3 year contract with ECS who have provided service for the last 6 years. Currently we are obligated to have quarterly and bi-annual well tests and gas probes on the landfill cap. This year we increased the Well Tests by \$700 dollars due to a reoccurring test that the DEP mandates.

Local Condemnation Orders

The Board made a recommendation to condemn and tear down 2 houses in 2018. One is at 34 South Maple Street that is town owned and has been condemned since 2008 and the other is located on River Street that is also town owned.. The Highway Department has graciously agreed to remove these buildings to help the town save a significant sum of money as opposed to hiring a contractor. Also 3 buildings were taken down in 2018 that had been condemned in 2017. They were located on Limerick –Kimball Street and South Maple.

Sanitary Code Inspections

The board hired a new Health Agent-Lisa Daoust from Spencer. Lisa replaces Lee Jarvis who has retired and served our town for several years as Health Agent. We wish Lee well and welcome Lisa.

Nuisance Complaints-4
Nuisance enforcement letters-4
Nuisance re-inspections-4
Foodservice Inspections-16
Retail Food Inspections-11
Residential Kitchen Inspections-4
Food Pantry Inspections-2
Mobile Food inspection-1
Special Event Inspections-3
Housing Inspections-4
Housing Re-inspections-1
Housing enforcement letters-8
Attend BOH meeting-1

Board of Health Permits

The board received \$4,600.00 in permit fees. Permits issued by the Board of Health include Food Establishments, Title V Installers, Septic Haulers, Funeral Home Directors, and Trash Haulers. The board also collects pad fees on a monthly basis from our Mobile Home Parks and turns them over to the tax collector that sum was for \$41,760.00.

Flu Clinics and Community Health Program

The board held one flu clinic in October this year. It went very well, 34 citizens attended and received flu vaccines. Notice was published along with an automated phone call through our Blackboard Connect service to reach as many residents as possible that our town offers this vital service. Cheryl Rawinski of Sutton is our Community Health Coordinator and has saved our town a significant sum of money.

Title V Septic Systems

The board responded to several complaints of failed septic systems this year. All have been resolved to the boards' satisfaction.

South Pond

The South Pond Beach was used for fishing and swimming. Fishing on the beach was restricted during the swimming season.

Respectfully Submitted,
Michael P. Seery-Chairman
Ronald Wassmer-Vice Chairman
George Hirtle
Lani Criasia-Secretary

REPORT OF THE INSPECTOR OF BUILDINGS

Single Family Dwellings	3
Sheds	1
Additions	4
Roofing	32
Garages	2
Windows/Siding	16
Renovations/Remodeling	14
Stoves/Pellet/Wood	4
Pools/In ground/ Above ground	4
Signs	1
Decks	1
Demolition	3
Barns	0
Storage Buildings	0
Temp Mobile for fire purposes	0
Fence	0
Co-Locator/ Cell tower	0
Weatherization/insulation	3
Sheet Metal	1
Solar Residential	10
Police Station	0
Treatment Plant	0
TOTAL	95



Total permit income	\$20,570.00
Estimated value on permits	\$3,408,547.02

Respectfully Submitted
 Jeff Taylor, CBO
 Inspector of Buildings



REPORT OF THE CAPITAL IMPROVEMENT PLANNING COMMITTEE 2018-2019

The Capital Improvement Planning Committee (CIPC) mission as defined in the Town By-laws in 2006 and amended in succeeding years:

... shall be to study proposed capital outlays involving major non-recurring tangible assets and projects which: (1) are purchased or undertaken at intervals of not less than five years, (2) have a useful life of at least five years, and (3) cost over \$10,000.

The members of the CIPC as defined by Town By-law include: one member of the Advisory Board, one member of the Board of Selectmen, one member of the Planning Board, one member of the Treasurer's office, one member of the Brookfield School Committee (or its designee) and three or more members of the community holding no appointed or elected office in the town. The Town Accountant shall be an ex-officio member, having no right to vote. In 2019, the members included Bob Falter (at-large), Al Jones (at-large), Peter O'Connell (at-large), Beth Coughlin (Selectmen liaison), Lee Farr (Advisory Committee Liaison), Kathleen Hosterman (Elementary School Committee designee), Monica Redmond (Treasurer), Sean Mulligan (at-large), and Carrie Von Hold (at-large). The Planning Board seat was not filled. Grantwriter Cathy LaRocca and Town Accountant Kerri Polakowski were non-voting members.

The objectives of the CIPC are to: (1) engage department heads in long-range capital planning that helps the Town avoid high capital expenses in one year and low expenses in another year; (2) allows the Town the lead time to identify potential sources of grants for capital projects that lowers the Town's capital costs, (3) Establishes goals for capital spending, free cash, and debt service as integral parts of the Town's financial planning, and (4) constitute an essential component of the Town's application for a bond rating so it can borrow money at low interest rates.

Several factors make the development of a five-year capital plan difficult: (1) high turnover in the offices of Treasurer and Town Accountant; (2) the inability of the Town to balance its books and to get Free Cash certified for several years has prevented the Treasurer and Accountant from actively participating in the Capital Planning process, (3) the absence of an agreed-upon town financial policies and procedures, and (4) the lack of audits and the failure of the town to address the Auditors' management letters when audits were done. It is difficult to devote time to long-range planning when there are so many issues pressing upon the Selectmen, financial staff, and department heads.

The CIPC has made some progress in the last two years as follows:

1. The Board of Selectmen and the Advisory Committee have committed themselves to the importance of Capital Planning and defined how Department Heads and Committees are to complete their five year capital requests, how the CIPC will review them, and how the CIPC will make its recommendations on capital articles in the immediate fiscal year.
2. The CIPC, with advice from Clark Rowell, the Town's financial advisor, have adopted the following benchmark goals related to capital planning"
3.
 - a. **Total Debt Service** should not exceed six percent of the Annual Operating Budget nor fall below 2% of the Annual Operating Budget (not including debt service for excluded debt, and enterprise or special purpose fund debt). On an operating budget of about \$8,000,000 annual debt service should be between \$480,000 and \$160,000. Note that unlike the situation between 2000 and 2012 when the town was paying for the Elementary School addition, the new Tantasqua Regional High School, the Highway Barn, the Town Hall roof, and a new fire truck, in 2018 the town was paying off only the Mill Pond Dam and the

new Police Station (debt excluded). Indeed, our low debt service shows that we have been deferring capital needs for our Library, Town Hall, Senior Citizens, Highways, Historical Commission, Open Space and Recreation and other areas.

- b. **Annual Capital Spending** (for projects or purchases over \$10,000 with expected life of five years or more) should not exceed 4% of the Annual Operating Budget.
- c. **Free Cash**, which is the source of funding for “pay as you go” capital articles (vehicles, building maintenance, equipment, etc.) should be at least 5% of the annual operating budget or about \$400,000 per year. The town has not achieved that goal in recent years and lacks any procedures for increasing the amount of free cash. Sources of free cash include revenue generated by fees, fines, unspent account balances in the previous fiscal year, new growth in assessments and new houses or additions, and the collection of back taxes.

Year	Expenditures	Amount of Free Cash	% of operating budget
2012	\$7,032,697	\$200,788	2.85%
2013	\$7,388,090	\$104,506	1.41%
2014	\$7,274,402	\$358,989	4.93%
2015	\$7,440,147	\$242,292	3.26%
2016	\$7,710,847	\$322,532	4.18%
2017	No Free Cash was Certified		
2018		\$529,062	% unavailable

- d. **Stabilization Fund** should total 10% of the Town’s annual operating budget or \$800,000. The Town is within reach of that lower threshold, but in recent years when Free Cash has not been certified, the Town has had to fund all money articles from Stabilization, which is not advisable.
- e. The **Sum of our Free Cash and Stabilization Fund** should have a minimum of 10% of the Annual Operating Budget (about \$800,000) and a maximum of 15% (\$1,200,000). The Town is currently in the low end of that range.

Within those guidelines, the CIPC reviewed and made funding recommendations on all capital requests for the 2018 Annual Town Meeting and the November 2018 Special Town Meeting which generally met with approval from Town Meeting voters. Given difficulties in communication in 2018 among the Board of Selectmen, Advisory Committee, and CIPC, the three bodies met in the fall of 2018 to agree on new procedures, a clearer definition of roles, and a timeline for review of all Capital Requests.

Respectfully submitted,
 Bob Falter, Chairman of the Capital Improvement Planning Committee



REPORT OF THE CEMETERY COMMISSIONERS

The elected Cemetery Commissioners and the Superintendent of the historic Brookfield Cemetery provide this annual town report with pride. The internments of loved ones, the general grounds keeping and maintenance, as well as the continued preservation efforts in the cemetery, were all done with care.

During the past year, 11 people were interred to the Brookfield Cemetery. We extend our condolences to those family members and friends who have lost loved ones. The cemetery received \$1,900.00 in burial fees and \$1,600.00 in sale of lot fees. The Commissioners also put out to bid a 48 inch Bunton Lawnmower and received \$700.00 dollars. The non-expendable balance for the perpetual care fund is \$137,659.46, and the expendable balance is \$18,952.54. The total balance is \$156,612.00.

The Commissioners would like to thank Highway Superintendent Herb Chafee, Donald Herbert and Mike Duval for their help with grave openings and picking up and delivering material and plowing in the winter.

Jeppson Grant & Urban Forestry

The balance for the Jeppson Grant is \$5,101.46. The balance for the Urban Forestry Grant is \$6,200.00.

Cemetery Preservation

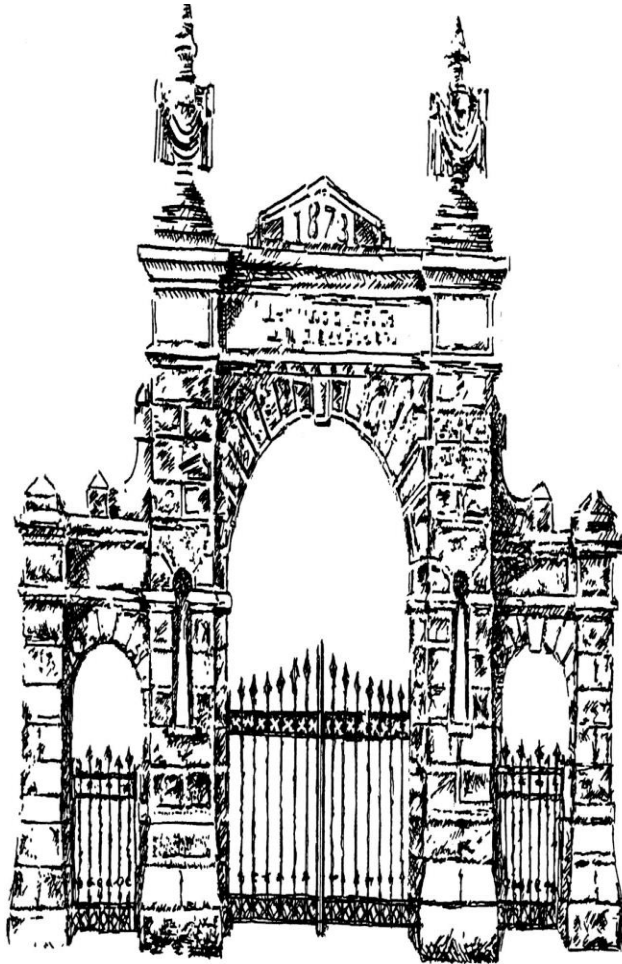
The preservation fund is active, and donations or memorial contributions in the memory of loved ones can be put towards the fund. Please consider making a donation in any amount. The current amount in the Preservation account is \$46,533.83

Cemetery Trees

The Commissioners decided to purchase a number of trees and plant them in the new section and in front of the Cemetery. The trees were planted in early September.

Cemetery Commissioners

Ed Foley was elected to a 3 year term in May.



Rules and Regulations

Please note that specific rules and regulations set by the Commissioners and voted by the townspeople have been in place for several years. Lot purchase in the Brookfield Cemetery is limited to former and current Brookfield residents only who have resided in town a minimum of 5 years. Also, there is a type and size limit for memorial gravestones and markers that are allowed. The planting of shrubs around gravestones must be approved by the commissioners or superintendent. The planting of any tree other than a small type shrub around a gravestone is prohibited. The Cemetery Commissioners reserve the right to remove any overgrown shrubs around gravestones. Remember to remove any flowers not in season, including artificial plants, and to maintain decorations.

For grave lot prices, detailed Rules and Regulations and general information, please call our Cemetery Superintendent Michael P. Seery at 508-867-5500 or 508-867-2930 X 12. Mike can also be reached at mseery@brookfieldma.us this information is also available online from the town's website: www.brookfieldma.us. Just click on Cemetery commission for a link within the site. As always, please respect this historic hallowed ground when visiting the cemetery.

Respectfully submitted,
William Pratt-Chairman
Edwin Foley
Emery Manning
Superintendent-Mike Seery

REPORT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE

The purpose of this committee, which is appointed annually by the Board of Selectmen, is to apply for Community Development Block Grants that would be beneficial to the Town of Brookfield. As part of the competitive CDBG application process we help to gather information, select projects, and hold public meetings during the application period. If a grant is awarded, the Committee generally serves as the steering body for grant-funded projects, including procurement of consultants and contractors, project oversight, and public interaction.

2018 was one of the busiest years in memory for the Committee. Four activities under the FY 2017 CDBG award (\$363,699) were underway or completed during the year: the Hayden-Hyde and Draper-High infrastructure design project, the Americans with Disabilities Act Self-Evaluation and Transition plan, the Senior Center architectural design project, and the 15 Post Road environmental site assessment project. Early in the year, Brookfield applied for a FY 2018 Block Grant of \$800,000 and over the summer the grant was awarded. These funds will be used to construct infrastructure improvements (drainage, water, roads and sidewalks) at Hayden Avenue and Hyde Street and to rehabilitate around six units of income-eligible housing around town. The

committee would like to thank various Town staff and members of other Town boards and partners such as the Council on Aging, Town Hall Improvement Committee and Friends of the Brookfield Town Hall for their assistance with several of these projects.

Starting with the FY17 grant cycle, the Town transitioned to working with the Central Massachusetts Regional Planning Commission (CMRPC) to help us seek and administer CDBG funds. Housing rehabilitation activities will continue to be coordinated through CMRPC's partners at the Pioneer Valley Planning Commission in Springfield.

Respectfully submitted,

Bruce Clarke, Chairman
Lucinda Thompson
Mary Lou Knight
Bethany Roberts
William Simpson



REPORT OF THE CONSTABLES

All warrants were posted as directed with no returns made at no cost to the Town. Constable service was provided for all elections held at the Brookfield Town Hall.

Respectfully Submitted,
Richard Lapierre-Elected

Bruce W. Gadaire-Elected

Arthur Tatro-Appointed



REPORT OF THE CONSERVATION COMMISSION

The Brookfield Conservation Commission meets every 3rd Tuesday of each month. Working closely with the Massachusetts Department of Environment Protection (MassDEP), the Conservation Commission is the official agency specifically charged with the protection of our community's natural resources.

The Commission also advises other municipal officials and boards on conservation issues that relate to their areas of responsibility. In Massachusetts, Conservation Commissions' authority comes from several sources: the Conservation Commission Act (MGL Chapter 40 section 8C) for open space protection; the Wetlands Protection Act (MGL Chapter 131 section 40) for protecting wetlands and waterways; and the home rule provisions of the state constitution for non-zoning wetlands bylaws.

In 2018 the Conservation Commission had another busy year. The Commission also held site visits for every Wetlands form or correspondence that we received. The Conservation Commission held seven public hearings and received 13 Requests for Determination and four Notices of Intent. There are 16 new houses being built in Town requiring Building Sequence Forms for the Building Inspector.

Brookfield Conservation Commission is a standing member of the Massachusetts Association of Conservation Commissions (MACC). Our dues for membership in MACC continue to be paid.

Respectfully submitted,

Ken Cleveland, Chairman
Michael LaRocca, Member; Michael Dean, Member
Lisa Barkoskie, Secretary



REPORT OF THE COUNCIL ON AGING

The Council on Aging (COA) works for the health and well-being of Senior citizens who are living in Brookfield. We educate them through maintaining good health with Tai Chi classes, a doctor's foot clinic once per month, and our Seniors are also provided with a Medi Car for those who are in need of a doctor appointment.

On the second Tuesday of the month they are offered a variety of programs at the Brookfield Congregational Church such Senior activities such as learning games, film entertainment, socialization and daily snacks. Programs are sometimes provided through grants at times.

More recently we have been having a Christmas dinner in December and recently learning to create hanging plants or wreaths for our homes.

Respectfully submitted,

Council Members:

Barbara Clancy

Bethany Roberts

Sally Brown

Rikki LaMonda

Mary Falardeau



REPORT OF THE CULTURAL COUNCIL

Brookfield Cultural Council Annual Report, FY 2018

The mission of the Brookfield Cultural Council is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for Brookfield residents and to contribute to the economic vitality of our community. Funding for grants and events was obtained from the Massachusetts Cultural Council, the Town of Brookfield, sales of tee shirts, apple pies, popcorn, Cat's Meows and generous donations.

The Brookfield Cultural Council with the Massachusetts Cultural Council fully or partially funded the following:

- Ed the Wizard.
- Council on Aging: Musical Jukebox Bingo.
- THS Band and Chorus Great East Music Festival Trip.
- Henry the Juggler.
- Beautification of the Brookfield Common with the Brookfield Garden Club.
- Pied Potter Hamelin's Magical Potter's Wheel.

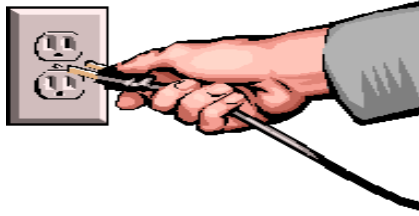
In addition to the LCC grants, the Brookfield Cultural Council:

- Joined with the Friends of the Brookfield Town Hall for the 4th Not in the Brookfield Town Hall Variety Show.
- Community Service Scholarships were awarded to two Brookfield graduating seniors in the amount of \$500.00 each.
- Purchased and installed U. S. flags and wreaths. Organized Brookfield's Memorial Day ceremonies.
- Cleaned, painted and decorated the Town Common gazebo. Added new electrical wiring with help from the Tantasqua Electrical Dept.
- Cleaned and repaired the Dr. Milman Pease fountain on the Common.
- Organized Friday Evening Concerts on the Common, featuring The Blues Brothers Briefcase, 4EverFab, Heavy Intentions and The New England Swing Orchestra.
- Held the 11th annual Pumpkifest Pumpkin Carving Contest on the Common, with music by Doolin' Lads.
- Sponsored the 4th Theater and Art in the Park.
- Welcomed Santa to Brookfield with the Tree Lighting on the Common. Partially funded Christmas Eve Luminaries.

Respectfully submitted,

William Simpson, Jeanne Lytle, Madelyn Swanson, Kathy Landry, Barbara Wilson, Christopher Garratt, Rosie Kadelski, Damien Sargent, Doreen Neifert and Jonathan Landry.

REPORT OF THE ELECTRICAL (WIRING) INSPECTOR



Town of Brookfield
Building Department
Inspector of Wires
6 Central Street Brookfield, MA, 01506
508-867-2930 ext. 20 fax 508-867-5091

- 4 NEW SINGLE FAMILY HOMES
- 8 SERVICE UPGRADES UP TO 200 AMPS
- 2 TEMPORARY SERVICE
- 1 ADDITIONS
- 11 REMODEL , REWIRE
- 4 GARAGE or BARNS
- 3 COMMERCIAL PROJECTS
- 7 MISCELLANEOUS WIRING (SINGLE CIRCUITS)
- 34 GENERATORS
- 1 HOT TUB
- 1 INGROUND POOLS
- 2 A/C UNITS
- 2 SECURITY SYSTEMS
- 2 LARGE SCALE SOLAR PROJECT
- 1 BOILER OR FURNACES
- 25 RESIDENTIAL SOLAR ARRAY; PHOTOVOLTAIC SYSTEM

If you had an Electrical Contractor, an Electrician, or even a Handyman perform Electrical Work of any type at your home and you did not see an Electrical Inspector Please contact me immediately.

Your Family's Safety is our First Concern

Scot Mansfield, Inspector of Wires

REPORT OF THE BROOKFIELD EMERGENCY SQUAD



Our ambulance squad is a Paramedic level Emergency Medical Service (EMS) available for calls 24 hours a day, 7 days a week.

The squad consists of 11 members; 5 Paramedics, 1 intermediate, and 5 EMT Basics.

Our staff represents 206 years of service to Brookfield EMS.

We are overseen and certified by the Massachusetts State Department of Public Health. We continue to operate our 2008 Horton/GMC ambulance, but wear and tear is taking their toll. The plan is to ask the town meeting to act on replacement in 2019. The expected replacement costs, coupled with new requirements and improved technology in the field of stretcher loading and mounting will result in a significant investment in a new ambulance.

Our staff consists of one full time Paramedic/Firefighter that does various EMS and Fire department jobs while he is on duty Monday through Friday. The rest of our staff is considered "on call". The on-call EMT's carry a two way radio and are alerted for calls from home or work. Beyond this, members spend many hours of their own time working for the upkeep and improvement of our service, as well as their own training.

Coverage was provided during the Apple Country fair, Halloween activities, and the Memorial Day observances.

The ambulance responded to 604 calls, up from 547 calls in 2017.

Advanced Life Support - 289

Medical Calls - 324

Trauma - 142

Fire standby - 12

Police Standby - 7

Refusal, assistance or cancelled - 171

Mutual Aid to other towns - 186.

Brookfield EMS is grateful to everyone who has supported us in our efforts to provide quality emergency medical care to our town. We extend a special thank-you to the

police, fire, and highway departments, and the families, friends, and neighbors of our patients who help us in many ways.

“Neighbor Helping Neighbor” is truly the motto of our ambulance service.

The Emergency Squad has free “File of Life” magnetic packets available to store your medical and emergency information. This “file” is kept on your refrigerator and would be used in case you are unable to give the EMT’s your information in an emergency. Just call 508-867-6036 for your copy.

PLEASE, NUMBER YOUR HOUSE SO IT IS VISIBLE FROM THE STREET. PRECIOUS MINUTES CAN BE LOST WITH MISSING OR INCORRECT NUMBERS.

Respectfully Submitted,
Donna M. Lafleur, Paramedic, Chief
Brookfield Emergency Squad

EMERGENCY MANAGEMENT

Public preparedness education continued. We always urge people to look at what can disrupt their lives, as well as previous incidents and disruptions, and prepare themselves and their families. Communications, heat, displacement, food, water, and medical preparedness are just some of the areas people should look at. We will always be happy to provide people with information and guidance.

Maintenance was performed as needed on the support trailer, the boat, and the snow blower that is used around the public safety compound. The Fire Department performed monthly checks on the two facility generators located within the fire station.

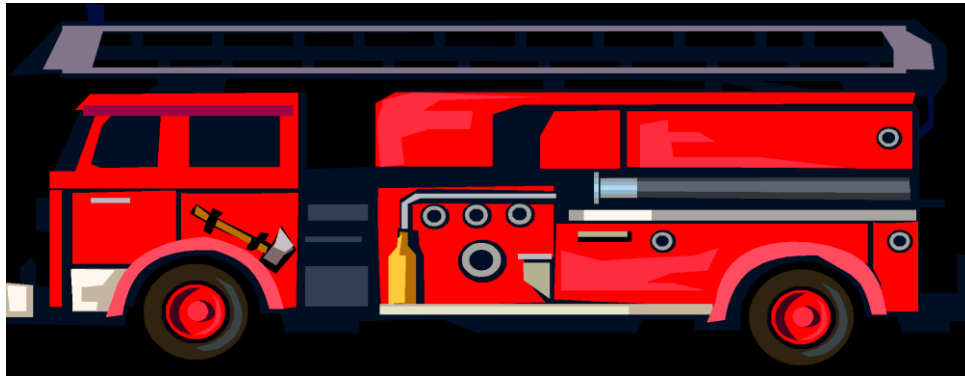
Brookfield continues to maintain the Blackboard Connect reverse 9-1-1 system in order to have timely public notifications.

As needed during threatening weather, we stayed in communication with other Brookfield public safety agencies. Advisories from the Massachusetts Emergency Management Agency were distributed to partner agencies.

Respectfully submitted,

Peter Martell, Director

REPORT OF THE FIRE DEPARTMENT



2018 was a busy year for the 28 members of the fire department with incident responses, continuous training, fire prevention, code enforcement, and the maintenance of department vehicles, equipment, & facilities.

In 2018 the department responded to 137, a significant increase from the 118 responses last year. The breakdown of the types of incidents that we responded to is provided below.

Structure Fires – 10	Brush/Outside Fires – 13	Fire Alarm Activations – 27
Utility or Appliance Problems – 13		Motor Vehicle Accidents - 28
Rescue Calls – 16	False Alarms – 4	Medical Assists – 6
Hazardous Materials Incidents – 6		Carbon Monoxide Alarms – 9

Of these responses, 20 were Mutual aid calls to other communities. Mutual Aid was called in to assist us at 2 incidents in town.

Department personnel spent 1,878 hours preparing themselves for responses by training on topics such as firefighting skills & tactics, motor pump operation, fire prevention, emergency vehicle operation, and incident command just to name a few. Training was done in house by department instructors & officers and off site by the Massachusetts

Firefighting Academy, and other regional resources. Three firefighters began the Massachusetts Firefighting Academy Recruit Training Program in November.

Personnel spent 145 hours maintaining department assets. This includes fire apparatus, the station, and all equipment. Much of this was done by members volunteering their time to the town. Much remains to be done in order to keep our facility in proper serviceable condition. Roof repairs and electrical upgrades are being planned for the upcoming year.

The department continued to enforce the Commonwealth's comprehensive fire code by conducting required inspections. This year 13 oil burner/storage inspections were conducted as well as 39 propane storage and 66 smoke detector/carbon monoxide detector inspections. The elementary school was inspected 4 times and evacuation drills were conducted. 305 Open burning permits were issued.

160 hours were spent on fire prevention activities. Personnel presented

multiple fire safety lessons at the Elementary School, staffed the station for an open house Columbus Day weekend, and held other informational events. Personnel also conducted 29 home fire safety visits to senior citizens in Brookfield. During these visits older citizens were given fire safety literature and were presented with important fire & life safety information. 17 house numbers were installed, 7 key vaults, 6 smoke alarms, 9 carbon monoxide detectors, and batteries were replaced in 10 existing detectors. This was all done utilizing grant money awarded to the department by the Massachusetts Department of Fire Services.

The department remains active with Massachusetts Fire District Seven, the Fire Prevention Association of Massachusetts, and the Massachusetts Call/Volunteer Firefighters Association.

Annual town meeting provided funding to replace SCBA air cylinders and firefighter protective clothing. Grant money was received from the Massachusetts Department of Conservation & Recreation to purchase equipment to improve our brush firefighting capabilities.

A department auxiliary was created to assist during emergencies. The Brookfield Community Club was gracious enough to help with funding this fledgling group. Anyone interested in helping with this group should contact the fire station.

Residents at the fall special town meeting approved funds to purchase a new cab and chassis for our primary brush truck. The 1986 GMC Sierra was decommissioned. The truck body, water tank, and pump will be reused and mounted on the new vehicle. The new brush truck should be in service by the start of next year's brush fire season. Engine One and Engine Three are both over thirty years old. These vehicles have long surpassed their useful service lives of twenty five years per industry standard. An effort should be made for the better planning to address the replacement of our aging fleet and other capital needs. Our newest fire engine, the 2007 Spartan/Crimson rescue pumper, continues to serve us well. The remainder of the fleet remains in good working condition due to the diligence of our members.

We welcomed one new firefighter to our ranks in 2018. Michael Scott joined the department in April 2018. F/F Dan Driscoll was promoted to the rank of Lieutenant. We celebrated F/F Ashley Marks' fifth, F/F Matthew Roderick's tenth, and F/F Philip Chaffee's twentieth anniversary with the department. Assistant Chief Herb Chaffee celebrated forty one years with the department last May. Overall, the department total service adds up to 357 years.

I'd like to thank the Police Department, EMS, and the Highway Department for their help at incidents and for their assistance behind the scenes as well. I'd also like to thank the citizens of Brookfield for your support, encouragement, and commitment that you have shown us throughout the year.

Respectfully Submitted,

Peter E. Martell, Fire Chief

REPORT OF THE HIGHWAY DEPARTMENT



Catch Basin Truck

In 2012 the department received a quote to purchase a new catch basin truck of \$209,913.00.

We felt this was too much money for the amount of use a catch basin truck would get in Brookfield, so the purchase was never made but the need for a catch basin truck continued. In 2018 the town of Wales retired a 1984 Ford tanker firetruck which they generously donated to Brookfield. Brookfield sold the stainless steel tank from the truck on Municibid with the understanding that the check would be made payable to Wales. In 2016 we had purchased a never been used Basin master crane assembly for \$8500.00. A new bucket was purchased for \$4824.00. The department assembled a catch basin truck using all of these components at a total cost of \$18,000.00. For the first time in 16 years by the end of December all of the 400+ catch basins in town had been cleaned.

Bridges

Guardrails were replaced at the bridge on Webber Rd. just before the Warren town line.

Culvert

The culvert on Long Hill Road at Salmon Brook was replaced at a cost of \$8,000. To avoid detours for residents the work was completed in one 12 hour day.

Walking Path

A walking path or enhanced shoulder was built along the westerly edge of Route 148 between White's Landing and Long Hill Rd.

House Demolition

Three derelict properties were razed at 16 North Brookfield Rd., 30 Kimball St. and 4 South Maple St. Total cost to the town for this work was \$12,350.00.

Mowing

Roadside mowing was done as well as weekly mowing of “The Common”, Washington monument, Lewis Field, Mill Station Park, Quaboag River near the Murray Bridge, boat ramp & South Pond beach.

Tree Work

The department worked with E.J. Searah Services and Rusty’s Tree Experts on removing hazardous trees. (Please see the Tre Warden’s report).

2006 Ford

Cab repairs were made to the 2006 Ford F450, the truck & chassis were repainted and the body was reattached.

2002 Mack

The body and chassis for the 2002 Mack were painted & repaired.

In closing I would like to thank all the other town departments for their assistance and cooperation. I would also like to thank Jim Boos, Water Superintendent and the staff at the Highway Department.

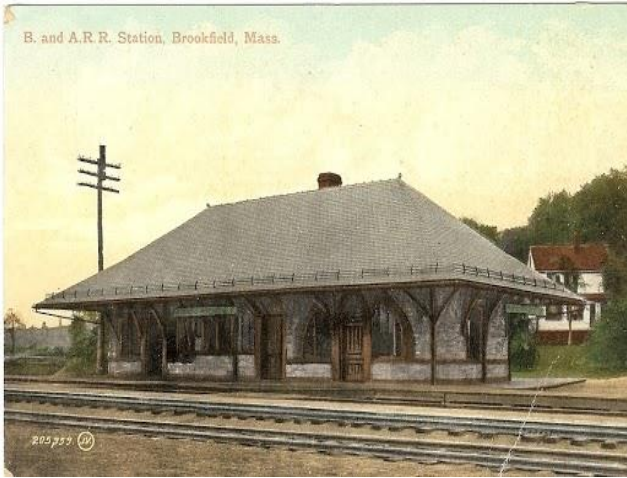
Respectfully submitted,

Herbert A. Chaffee II
Highway Superintendent
Donald Herbert

Michael Duval

Lucinda Thompson





REPORT OF THE HISTORICAL COMMISSION

In 2018, the Historical Commission welcomed Donald Faugno as our newest member. He has been working to index and catalog the historic items in our files, which are currently in storage at the Town Hall.

The BHC continues to work with the Board of Selectmen to determine the next phase of the Tobin Beach Site, which

was named to the National Register of Historic Places in December.

Kermit Easton has developed a list of all historical properties in Town (known as the historic and cultural monuments and sites list) and has asked the BHC to choose a few to maintain on a yearly basis. It is so important to preserve our past for future generations. Mr. Eaton has met with the BHC on several Occasions and will present the list to the Selectmen and the Open Space Committee.

After public meetings and discussions, the townspeople voted at the annual town meeting to lease 18 Common Street (next to the library) for one year with an option to purchase at the next annual town meeting in June 290019. This house would be used jointly with the BHC for displays, programs and storage for the library's vast historical collections as well as meeting space. The Elm Hill Archive is the largest collection and this annex would allow the BHC to display all or part of it.

In September, the BHC once again cleaned older gravestones in the Brookfield Cemetery. This is an annual event and we invite interested residents to join us.

The Selectmen have asked the BHC for a representative of our board to serve on the town's Open Space Committee. The BHC voted to have members take turns in attending the meetings instead of having one designated person.

The Commission continues to urge historic preservation in all that we do.

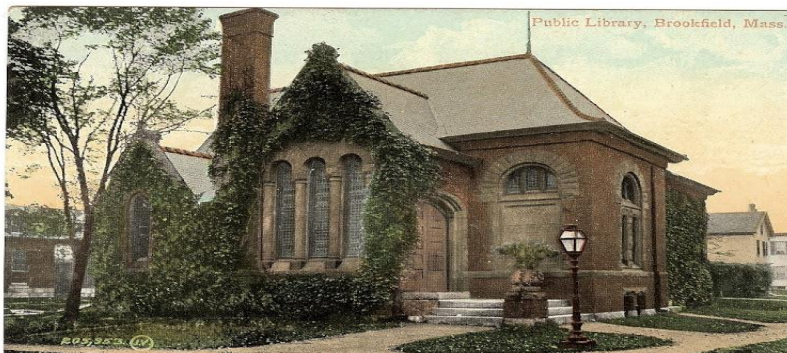
Ronald Couture, advisor to the BHC, has developed a fourth booklet in the Brookfield Heritage Series entitled "Brookfield Common National Historic District – A Walking Guide."

This 32 page booklet is a guide to the Architectural Highlights of the National Historic District. The booklets are free and are available at the Merrick Public Library or through members of the Brookfield Historical Commission.

The Commission continues to urge preservation in all that we do.

Respectfully Submitted,

Carol Plumb, Chairman. Lois O'leary, Thomas Morse, Michael Metz, Emery Manning and Donald Faugno



REPORT OF THE MERRICK PUBLIC LIBRARY BANISTER MEMORIAL HALL

TRUSTEES:

Sally Brown, Chair 2019
Barbara Clancy, Secretary, 2020
Matthew Bansfield, 2021
Shelby O'Day Hill, 2020
Carol Plumb, 2021
Barbara Steadman, 2019

STAFF:

Brenda Metterville, Library Director
Julia Taylor, Sr. Library Assistant
Andrea Faugno, Library Assistant
Kate Simpson, Library Assistant
Joan Sagendorph, Library Assistant
Carrie VonHold, Library Assistant
Jo Ann Pierce, Library Assistant
Michelle Taylor, Library Substitute
Margaret Aubin, Custodian

The Merrick Public Library was established in 1867 by Mr. Pliny Merrick with his large collection of books and \$10,000 Merrick Trust Fund, this fund still exists and only the interest may be used for material purchases. In 1883, Mrs. Nancy Felton donated the land on the corner of Lincoln Street and Common Street to the town for the purpose of building a library. Mr. William A. Banister of New York donated \$10,000 in 1883, with the provision of naming the building Banister Memorial Hall. By January 1884 the building was built and dedicated. The trustees and staff continue to maintain the historic integrity of the library while offering modern conveniences.

Circulation: We are a card-distributing member of C/W Mars and patrons may use their cards at most libraries in central and western Massachusetts as well as for ordering materials online. C/W Mars has a large amount of material available for e-readers—Kindles, Nooks, iPads, etc. The new library app *Libby* will allow multiple library cards to be added including an easy-to-get Boston Public Library e-card. Borrowed e-books/e-audios may be read through this app for easier access. The staff of the library provide free training to patrons on how to use devices and on downloading from the C/W Mars website. We provide wireless internet access and free computer use. As a courtesy we offer free paperbacks, puzzles, and magazines, located in the foyer.

The collection size in our library is 21,052, and our circulation count for FY2017 was 25,858; the circulation for FY2018 was 28,960 an increase of 3,102 items circulated.

The library houses new releases, hardcovers, paperbacks, books on CD, DVDs, Wii and X-Box games, magazines and our historic collections. Our collections range from board books for infants to books for elementary school students and teens, and a wide-ranging adult assortment of fiction and nonfiction. As we purchase new items, we have an ebb and flow of the collection. We are constantly evaluating materials for popularity, for wear and tear, and moving classics to the upstairs gallery, or discarding. Our discarded materials are sent to the Brookfield Transfer Station for public access at the Take-it-or-Leave-it.

Programs: Our summer reading program in 2018 included an Alchemy Laboratory by Ed the Wizard sponsored by the Brookfield Cultural Council, as well as a Harry Potter Trivia Quest, drop-in play with blocks, Legos, Magformers, and Ozobots (funded by the Community Club), and drop-in painting of rocks.

Banister Book Group for adults continues to meet on the last Tuesday of each month from 6:30 p.m. to 7:30 p.m. The book group started meeting at 18 Common Street in September and have enjoyed the spacious meeting room and the privacy the area has given us.

Historic Collections: The library's local history collection contains the Robert Wilder Collection of historic books, notes, and files. The Friends of the Quabbin donated through a grant the archival file boxes to house Mr. Wilder's files and notes. These papers are all available for public perusal, along with Mr. Wilder's maps. We maintain Mr. Wilder's map collection and it sees much use from visiting historians. The maps are also available online at www.robertwildermaps.com.

The historic image archive is growing with donations of Brookfield images from the past. Another important site for research of the Quaboag Plantation is www.brookfieldsresearch.com; this site was built by Dan Hamilton of West Brookfield along with historians from the surrounding communities. We invite the community to spend time with these materials and thank those who are freely sharing.

Friends of the Library: The Friends of the Library continue to be a valuable financial support system outside the scope of our budget. The Friends funded half of the lease agreement on 18 Common Street, the historic Felton property, by paying half of the annual lease for \$8,250 while the citizens of Brookfield voted to fund the other half. This is the property adjacent to the library and hopefully the town will support the purchase at the 2019 Annual Town Meeting. Funding is also provided for programs such as the summer reading program and scholarships for graduating Brookfield students. The Friends provide a year-round book sale (\$1.00 each) in the foyer of the library. Their primary fundraiser is the Silent Auction every May. They are a 501 c 3, non-profit organization. Donations may be sent to: Friends of the Library, P.O. Box 528, Brookfield, MA 01506.

Community: The library and the Brookfield Elementary School held a joint summer reading program: students who completed the summer reading chart could receive rewards from both the library and the school. We also participated in the first year of the 5th graders providing Community Service program with their educators Colleen Parker and Anthony Healy.

We are delighted to be the recipient of birthday party books: parents ask guests of their children's birthday parties to donate books to the library in lieu of gifts (we are happy to supply a wish list). We install a bookplate in these donations in honor of the child. We also receive books several times a year from family members in memory of a relative who has passed away. We are grateful for the community spirit in all these kindnesses.

We are a drop-off point for food and toiletries (food pantry), soda can tabs (Rainbow girls), eye glasses and hearing aids (Lions Club), new toys (Toys for JOY), printer cartridges and Box Tops (elementary school).

About us: The library hours are Tuesday and Thursday 1:00 to 8:00 p.m., Wednesday and Friday 11:00 to 5:00 p.m., and Saturday 10:00 to 1:00 p.m. We are closed Sunday, Monday, and holidays. Contact us by telephone (508-867-6339) or e-mail (brookfieldlibrary@gmail.com), or visit us at our websites: www.merrickpubliclibrary.org (maintained by Phil Mailloux) and www.merrickpubliclibrary.blogspot.com and follow us on Twitter (@MerrickPL) and Facebook (Brookfield Merrick Public Library). Free services for all include receiving and sending faxes (508-867-2981), photocopying, printing, and notary services. Items available to borrow include slide projector and screen, puppet theater, Wii, reading aids, and book magnifier.



Banister Memorial Hall, Merrick Public Library 1885
Brookfield, Massachusetts

Town of Brookfield, Massachusetts
IN MEMORY OF VETERANS OF ALL WARS
Memorial Day Parade, Monday, May 28, 2018

Again is a grateful nation called to refresh the memory of her fallen sons and daughters. The veterans of the republic come once more to reverently call the roll of the "mustered out" and strew with wreaths and flowers their honored graves.

Memorial Day calls upon a united nation to appropriately mark the last resting place of our sons and daughters who saw service while following the flag in times of war. Fellow citizens, Comrades of any military organization, all Comrades of the Army, Navy, Marines, Air Force or returned Comrades of the same, Veterans of all wars, all Service Men and Women, Town of Brookfield Police, Firefighters, First Responders, Civil Defense, Emergency Medical Technicians, Sons of the American Legion and V.F.W., Scouts, 4-H Youths, Recreation Teams, Students and Parade Units are earnestly invited to join us in a proper observance of this day.

In Memoriam

William F. Brisebois	Army	Vietnam
Albert F. Johnson	Army	WWII
Philip H. Peirce	Army	Vietnam
Charles E. Garrison, Jr.	Army	
Richard F. Halbrog	Army	
James W. Allen	Navy	

*"Time only enhances the lasting value and demonstrates
anew the true significance of Memorial Day."*

Assembly of marchers and all units at the Brookfield Elementary School, 35 Central Street. Start 10 AM, under the direction of Parade Marshall Kenneth Grimes, Brookfield Police Department, Brookfield Selectmen, the Brookfield Fire Battalion and the Brookfield Cultural Council.

In the event of rain, assembly will be at the Brookfield Elementary School cafeteria and gymnasium.

Program from 2018:

**Town of Brookfield, Massachusetts
IN MEMORY OF VETERANS OF ALL WARS
Memorial Day Parade, Monday, May 28, 2018**

PROGRAM AT SOLDIERS' MONUMENT BROOKFIELD CEMETERY

Assembly 10:30 a. m.

Pledge of Allegiance	Selectboard
National Anthem	
Prayer	Brian Oxman
Selection	Quaboag Highlanders
Gettysburg Address	Lily Coulombe
Selection	Jan's Marching Band
"In Flanders Fields"	Damion St. Peter
Selection	Quaboag Highlanders
Salute to the Dead	
In Memory	
Firing Detail	Brookfield Police
Taps	Jan's Marching Band
National Anthem / Raising of the Flag	
Dismissal	Selectboard

PROGRAM AT SOLDIERS' MONUMENT BROOKFIELD TOWN COMMON

Assembly 11:30 a. m.

Pledge of Allegiance	Selectboard
Prayer	Brian Oxman
Selection	Quaboag Highlanders
Gettysburg Address	Michael Tamburri
Selection	Jan's Marching Band
"In Flanders Fields"	Madison Frick
Selection	Quaboag Highlanders
Salute to the Dead	
In Memory	
Firing Detail	Brookfield Police
Taps	Jan's Marching Band
National Anthem / Raising of the Flag	
Dismissal	Selectboard

Disband and Refreshments on Town Common, noon.

REPORT OF THE TOWN MODERATOR

The moderator presided over all town meetings: a special town meeting, June 15, the annual town meeting, June 15 and June 28, and another special town meeting November 9.

The meetings were conducted according to procedures as provided for by town bylaws, state laws, and Town Meeting Time, A Handbook of Parliamentary Law, 3rd Edition, published by the Massachusetts Moderators Association.

The moderator is a member of the Massachusetts Moderators Association and again attended the annual meeting and workshops.

The moderator wishes to thank all those citizens who volunteer to be counters for the meetings and the residents who take the time to attend the meetings.

Respectfully,
Donald Faugno, Moderator



REPORT OF THE PERSONNEL BOARD

In 2018 the Personnel Board completed an application for a grant through the Community Compact for a Position Classification and Compensation Study and a review of Human Resources Organization and Policy. The Town of Brookfield subsequently received a grant of \$30,000 for these studies.

The Personnel Board recommended that the Board of Selectmen contract with the Collins Center for Public Management, University of Massachusetts in Boston to conduct the studies.

Representatives from the Collins center will meet with Brookfield employees in February 2018 to begin the project and expect to complete the studies by mid-year.

We are continuing to sign wage authorizations and updating job descriptions for all town positions.

The Personnel Board would like to thank all Department Heads for their cooperation in our efforts to ensure that every position in the Town of Brookfield has a current job description.

Respectfully submitted,

Linda Lincoln, Chairman; Mary Lou Knight, Clerk, Member; Holly Chisholm, Member
Doug Ford, Member; Cindy Thompson, Member





REPORT OF THE PLANNING BOARD

In 2018 the Planning Board met eighteen times and acted on a variety of land use issues, including approval of Special Permits for a farm-based craft brewery, country store and wedding venue co-located at the former Oakholm Farm on Lake Road; a large-scale commercial solar electrical array on Mitchell Hill Road, a custom embroidery business on Fiskdale Road; a home-based commercial bakery business on Allen Road; and a second extension of a Special Permit for a previously-approved subdivision on Molasses Hill Road. The Board also responded to a number of inquiries from the public and other town boards and officials regarding zoning bylaws, bond issues and general land use questions.

The Board also spent many hours working with the new owners of the commercial solar installation on South Maple Street to address changes from the originally approved site plans and come to an agreement regarding unfinished site work. And in a follow-up to last year's town-enacted moratoria on new commercial solar and adult-use recreational marijuana applications, the Board began developing two proposed zoning bylaw amendments regulating these businesses that will be presented for a vote at 2019 Town Meeting.

In May we welcomed back Planning Board member and Chair Sharon Mahoney, who was re-elected to the Planning Board for a third five-year term.

The Town of Brookfield is a member of the Central Massachusetts Regional Planning Commission (www.cmrpc.org). In June 2018 Sharon Mahoney was appointed as Brookfield's CMRPC representative, with Kevin Erkkila serving as Alternate. The town receives credit toward CMRPC's consulting services for every meeting attended by the town's appointed representatives. These credits have been helpful in assisting the Planning Board, Assessors and the Select Board on special projects. The Board also maintains membership in both the state and national divisions of the American Planning Association.

In December the Board hired Brookfield resident Christine Weissman as its Administrative Clerk, and we welcome Christine as she settles into her new position.

We continue to work on ways to facilitate greater communication between the Board and other town committees to more efficiently coordinate our respective duties, and we are especially grateful to Building Inspector Jeffrey Taylor, Assessor Al Jones, Conservation Commission member Ken Cleveland and Zoning Enforcement Officer Nicholas Thomo for their continuing help in this effort.

As always, the Planning Board is happy to acknowledge the assistance provided by Town Counsel K-P Law, Consulting Engineer John Scannell, Town Clerk Michael Seery and the Board of Selectmen in responding to citizen and Planning Board inquiries.

The *Zoning By-law, Subdivision Rules and Regulations, and Rules and Regulations of the Planning Board* are available in hard copy and on CD and can be purchased from the Town Clerk, and can also be downloaded in PDF form at www.brookfieldma.us.

It's been a busy year. With the upturn in the economy and a statewide housing shortage, we've seen an increased number of inquiries from contractors, business owners and homeowners, and we expect the trend to continue. As always we will continue to strive to provide the best possible service, and to respond respectfully and efficiently to citizens, business owners, and applicants appearing before us.

Sharon Mahoney, Chair
John David Holdcraft

Russell Phaneuf, Vice Chair
Maureen Lepak

Kevin I. Erkkila, Clerk

REPORT OF THE PLUMBING AND GAS INSPECTOR



68 – Permits
40 - Gas
77 – Inspections

Respectfully submitted,

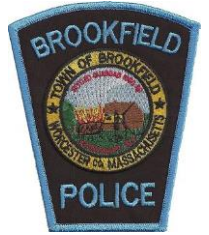
Robert F. Wall – Inspector of Plumbing & Gas
James McNeaney – Alternate Inspector



BROOKFIELD POLICE DEPARTMENT

7 PROUTY STREET
P.O. BOX 306
BROOKFIELD, MASSACHUSETTS, 01506-0306
Chief of Police Michael K. Blanchard

Dispatch: (508)867-1170 Station (508)867-5570 Fax: (508)867-3161



Brookfield Police Department 2018 Annual Report

In April of 2018, newly hired full time officer, Matthew Lapriore, attended the Massachusetts State Police Municipal Academy #8. He was hired full time in December of 2017 when a full-time officer went to a neighboring town. Officer Lapriore had worked for the Brookfield Police department as a part time officer for about a year prior to being hired full time.

During 2018, the Department increased its number of patrol vehicles from three front line cars to four. We also broke a long-standing tradition of purchasing Ford cruisers and for the first purchased a Chevy Tahoe.

The Brookfield Police Department remained dedicated to ensuring safety in our schools. The Department has participated in A.L.I.C.E safety drills at both our elementary school and at Tantasqua Regional Junior and Senior High Schools. We also have assisted in drills at the other four elementary schools in the district. These drills are conducted with the assistance of other area police departments.

Sgt. Steven Pariseau continued to be a member of the Central Massachusetts Law Enforcement Counsel S.W.A.T team. He attended monthly trainings that include barricaded suspects, crowd control and active shooter incidents.

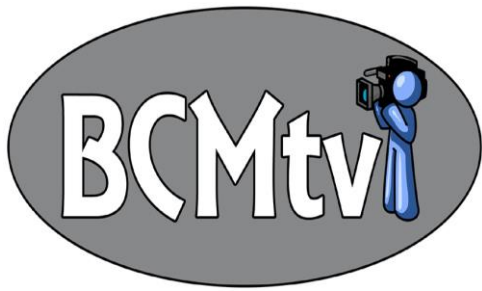
With the ongoing renovations at the Town Hall, there has been an increase in the number of committees and community groups using our training room at the station. The Department continues to use this room for police related trainings. Committees and community groups are reminded that they can use this room for meetings by scheduling it with the Chief.

The Brookfield Police Department had an increase in calls for service from the previous year. The total calls for service for 2018 was 5,338 as compared to 4,869 in 2017. The Department had an increase in arrests in 2018. The total number of arrests in 2018 was 148, as compared to 130 in 2017.

The following is a summary of the activity for 2018;

Medical Calls – 309
Alarm Calls – 138
Motor Vehicle Accidents – 83
Motor Vehicle Stops -924
Larcenies – 14
Custodial Arrests – 90
Criminal Complaint Summons – 58

Yours in Safety, Chief Michael K. Blanchard



REPORT OF THE BROOKFIELD PUBLIC ACCESS AND COMMUNICATIONS COMMITTEE

In 2018, despite still being currently at three members – down from seven – the Brookfield Public Access and Communications Committee, popularly known as Brookfield Community Media, has continued in its mission

of *enabling, empowering and connecting the community*. Committee members recorded, uploaded and aired a total of 40 programs in 2018 (some of which are in two parts and listed here as one program).

Event	Number
Select Board Meetings	21
Select Board/Advisory Committee Meeting (2-part)	1
Open Space and Recreation Meeting	1
Brookfield Elementary St. Patrick’s Day Luncheon	1
Agricultural Commission Presentation	1
Annual “Meet the Candidates” Night	1
Friends of the Brookfield Town Hall Variety Show	1
Brookfield Elementary School Memorial Day Concert	1
Town of Brookfield Memorial Day Observances	1
Brookfield Elementary School Spring Concerts	2
2018 Special Town Meeting	1
2018 Special/Annual Town Meeting, June 15 (2-part)	1
2018 Special/Annual Town Meeting, June 28	1
Zoning Board of Appeals Meetings	2
Special Town Meeting, November 9	1
Town of Brookfield Customer Service Training	1
Brookfield Elementary School Winter Concerts	2

We have also continued the practice, begun in 2014, of posting recorded events to our dedicated channel at YouTube (at www.youtube.com/user/brookfieldmedia), expanding our audience beyond the Town’s cable subscribers to anyone with a computer and/or Internet access. Of these, the most popular videos have been those of Brookfield Elementary School concerts and events. Those who without a computer or Internet access at home can view these videos on the Merrick Public Library’s computer equipment.

In late 2018 we interviewed a promising candidate as part-time Studio Coordinator who would maintain our equipment, help record and produce programming, and recruit and instruct prospective volunteers in media and videography at our Cable Access Studio at the Brookfield Elementary School. Unfortunately, after agreeing to accept the position, this candidate had to decline it because of a move to Western Mass. We still hope to hire someone in the coming year.

Administration of the Town’s Facebook page throughout 2018 is in the capable hands of volunteer Brenda McElroy, and we are grateful for her ongoing efforts.

And as always, we are grateful to the Town Hall staff and the Select Board for their willing accommodation to the taping process. Requests from Brookfield organizations and nonprofits to record meetings and events should still be e-mailed at least 30 days in advance of the recording date to localaccess@brookfieldma.us. Event announcements for the Channel 192 bulletin board should be sent to bulletinboard@brookfieldma.us.

Kevin Erkkila (Chair)

Sharon Mahoney (Treasurer and Clerk)

Danielle Kane

REPORT OF THE RECREATION COMMITTEE



The Brookfield Recreation Committee works to provide an opportunity for the residents of Brookfield to participate in enjoyable activities at various times of the year. Our primary focus is to ensure that the Town's children have access to activities and organized sports with the ultimate goal being to provide a safe, fun learning experience. We also offer public recreation programs for all ages and sponsor special events throughout the year.

We are responsible for the administration of, or are affiliated with the following youth sports programs:

Little League Baseball

T-Ball

TRYBIL Basketball

Little League

TRY

Softball

Soccer

The success of these programs could not be accomplished without the numerous people that volunteer their time and energy to our programs. We wish to thank all of the volunteer coaches, assistant coaches, referees, clean-up crews, snack volunteers and many more for their continued support of our youth programs. All volunteers are required to be CORI checked in order to participate in any capacity in any of our programs. Sign-ups for these sports and all of our events are posted in the *White Tiger News* (The Elementary School Newsletter), the Brookfield Citizen, The Quabog Current, our Facebook page and our new website: <http://brookfieldrecreation.weebly.com/>

With the generous support of the Brookfield Elementary School and its facilities, we are able to run our basketball program and start “Spring Training” for baseball and softball. The use of these facilities also allows us to offer a Co-ed Adult Basketball/Volleyball program throughout the fall and winter (when school is open).

Our annual Trick or Treat event was a huge success once again this year. An estimated 700 children and their parents made their way to the homes around the common and in the town center, followed by a parade and costume contest at the gazebo on the common. Special thanks to everyone that donated candy to the folks that live in the center of town, it was greatly appreciated. As always, a huge thanks to Brookfield Police and Fire for supporting this event and ensuring the safety of all participants.

As is the case each year, the South Pond Beach was a very popular spot for families in the summer. We were happy to once again have the Southbridge YMCA offer swimming lessons for two weeks as they do every summer (more information about these lessons can be found by calling the Southbridge YMCA). The committee would like to thank the volunteers that coordinate the weekly water testing to ensure swimmer safety and all who volunteer their time for the weekly clean-up of the beach area.

We are always looking for new faces to support our committee or to volunteer in the many capacities required to make these programs successful. If you are interested in becoming a member of the committee or volunteering to be part of one of our programs, please contact any of our members or attend one of our meetings the first Thursday of each month at the Brookfield Elementary School.

Respectfully Submitted,

Jeffrey Landine, Chairperson
Kyle Hill
Erik Blake
Brendon Cunningham

Jake Hill
Lisa Hanrahan
Jeremy Hague



ANNUAL REPORT OF THE SCHOOL DEPARTMENT



School Committee

Kyle Hill Chair

Andrew Dunn, Vice-Chair/Secretary
Megan Cunningham, Tan. Rep.

Term expires 2020

Term expires 2019

Term expires 2021

Superintendent of Schools

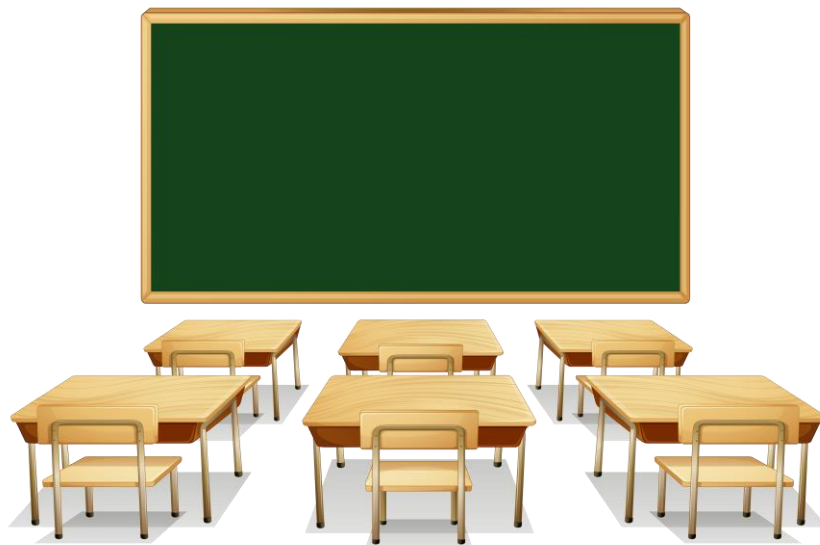
Erin M. Nosek	320A Brookfield Road, Fiskdale	347-5977
	Associate Superintendent	
Deborah J. Boyd	320A Brookfield Rd., Fiskdale	347-3077
	Assistant Superintendent	
Jodi Bourassa	320A Brookfield Rd., Fiskdale	347-3077
	Special Education/Pupil Services Director	
Brenda Looney	320A Brookfield Rd., Fiskdale	347-3560
	Principal	
Kathleen Hosterman		867-8988
	Secretary	
Jennifer Grybowski		867-8988
	School Nurse and Supervisor of Attendance	
Elaine Gittens, R.N., B.S.N.		867-8988

School Enrollment as of October 1, 2018

<u>Grade</u>	<u>Pre-S</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>U61</u>	<u>Total</u>
Elem	34	28	41	28	39	30	29	39	4	272
<u>Grade</u>		<u>7</u>	<u>8</u>							
TJHS		36	42							78
			<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>PG</u>			
TSHS			24	26	16	21	1			88
Tech.Div.			21	13	13	16				<u>63</u>
Total Tant										229

TRSD/U61 Enrollment

501



Town of Brookfield

TEACHERS IN SERVICE – BROOKFIELD ELEMENTARY SCHOOL

2017-2018 EXP. IN POSITION	NAME	COLL./DEGREE	TEACHING BROOKFIELD AS OF
Principal	Kathleen Hosterman	Ed. D, Walden University M.Ed., Keen State College B.A., Norwich Univ.	13
Kindergarten	Mary Casey	M.Ed., Anna Maria B.S., Salem State	16
Kindergarten	Jean Monahan	B.S., Bridgewater State	21
Grade 1	Elizabeth Dwyer	B.S., Fitchburg State	28
Grade 1	Karen O’Neill	B.A., UMass	31
Grade 2	Rebecca Choquet	B.A., Worcester State	4
Grade 2	Helen Tarr	M.Ed., Cambridge College B.A., Notre Dame College	13
Grade 3	Ashley Barringer	B.S., Worcester State	12
Grade 3	Mallory Farinato	M.S. Ed, Anna Maria College B.S., Franklin Pierce College	10
Grade 4	Claudia Forgit	M.Ed., Worcester State	30
Grade 4	Christine Rapagnola	M.S., Bay Path University B.S., Northeastern University A.S., Fisher College	2
Grade 5	Colleen Parker	M.A., Framingham State B.S., Springfield College	11
Grade 5	Jolene Jalbert	M.Ed., Worcester State B.S., Worcester State	7
Grade 6	Belinda Gibson-Kiesiner	M.Ed., Worcester State B.A., Anna Maria	20
Grade 6	Donna Morin-Wermter	B.S., Worcester State	25
Special Needs	Paula Casey	M.Ed., Fitchburg State B.A., UMass	7
Special Needs	Bonnie Couming	M.Ed., Framingham State University B.A., U. West FL	13
Special Needs	Kimberly Ferreira	M.S. Ed, Simmons College B.S., North Adams State	7
Special Needs	Erin Messier	B.S., Westfield State	2
Special Needs	Melissa Murphy	B.A., Framingham State	4
Speech	Jane Daubney-Goyette	M.S., Worcester State B.S., Worcester State	8
Speech	Kaitlyn Smith	M.S., Worcester State University B.S., University of Massachusetts Amherst	3
Sch. Psych.	Jena DeICid	C.A.G.S. Worcester State University M.Ed. Worcester State University	3
Adj. Counselor	Lisa Day-Lewis	C.A.G.S. Salem State University M.Ed. Salem State College B.A. Salem State College	1

Teacher, Art	Diane Simonds	M.Ed., UMass Amherst B.A., Univ. of Hartford	5
Teacher, Rem. Math	Sharon Thayer	M.Ed, Anna Maria College B.A., Chatham College	2
Teacher, Rem. Reading	Katrina Annunziata	M.Ed., Worcester State University B.S., Worcester State College	2
Library/Media Technology	Karen Silva	M.Ed., Worcester State M.Ed., Westfield State B.A., UMass	
Music	Mark Weissman	G.D., New England Conservatory of Music M.A, UMass B.A., Westfield State	2
Music	Lindsey Paras	M.A., Anna Maria College B.A., Anna Maria College	4
Physical Ed.	Thomas Goyette	B.S., Bridgewater State	30
Un61 PreSch	Janice Labuski	B.S., Worcester State	21
Sch. Nurse	Elaine Gittens	MSN, Elms College B.S., Northeastern Univ	16

FINANCIAL REPORT FOR 2017-2018

School Appropriation July 1, 2017 – June 30, 2018

\$3,016,976.00

Miscellaneous Receipts &
Reimbursements

Expenditures: 1000 Series

School Committee	\$1,175.84
Superintendent's Office	\$122,799.71

Instruction: 2000 Series

Principal's Office	\$178,972.56
Teachers' Salaries	\$1,086,110.96
Teachers, Substitutes & Tutors	\$20,941.07
Supplies & Materials	\$28,159.16
Aides Salaries	\$231,849.22
Professional Development	\$17,813.92
Special Education Salaries (Perceptually Handicapped & Speech)	\$447,143.52
Supplies & Materials – Sp.Ed.	\$3,511.73
Textbooks/Sp.Ed.	\$1,002.06
Textbooks	\$31,852.97

Technology Services	\$62,081.70
Library Services	\$43,972.14
Audio Visual	\$1,723.48
Guidance Services	\$88,514.67
Psychological Services	\$1,772.00
<u>Other School Services:</u>	
Health Services	\$78,338.66
Pupil Transportation/ Reg Day	\$134,100.00
Pupil Transportation/ Sped Ed (Special Education & Phys. Handicapped)	\$97,893.21
Field Trips	
<u>Operation and Maintenance of Plant:</u>	
Custodial Salaries	\$100,347.02
Supplies & Materials	\$11,374.57
Fuel	\$42,828.35
Utilities - School	\$48,874.93
Maintenance of Grounds	\$5,912.06
Maintenance of Buildings S&M	\$7,517.94
Maintenance of Equipment – School (inc tech line)/ Contracted services	\$43,661.20
Extraordinary Projects	
<u>Acquisition of Fixed Assets:</u>	
Equipment – School	
Equipment – Sp.Ed.	
Replacement of Equipment – School	\$7,515.48
<u>Programs with Other Districts & Schools:</u>	
Special Education	\$53,652.87
Vocational	\$15,563.00
<u>Total Appropriation Expenditures July 1, 2017 – June 30, 2018</u>	<u>\$3,016,976.00</u>
<u>Estimated Reimbursements:</u>	
Chapter 70	\$1,426,350.00
Chapter 71	
Chapter 76	
Total Appropriations Est. Reimbursements	\$1,426,350.00
Total Expenditures	\$3,016,976.00
Less Total Estimated Receipts	\$1,426,350.00
<u>Cost to Taxpayer</u>	<u>\$1,590,626.00</u>

Town of Brookfield	<u>2018-2019 Budget</u>
Administration (1000)	\$132,793.00
Instruction (2000)	\$2,218,492.00
Other School Services (3000)	\$285,245.00
Operation & Maintenance (4000)	\$270,881.00
Acquisition of Fixed Assets (7000)	\$7,200.00
Program with Other Districts (9000)	\$152,622.00
Regional and Private Schools (VOC)	

Total Appropriations 2017-2018 **\$3,067,233.00**

Special Needs Programs Included in Budget:

2000	Instructional	\$629,982.00
3000	Other	\$314,718.00
7000	Equipment	\$7,200.00
9000	<u>Programs with Other Districts</u>	\$91,650.00

TOTAL: **\$1,043,550.00**

**REPORT OF THE PRINCIPAL
BROOKFIELD ELEMENTARY SCHOOL**

The 2018-2019 school year has been an exciting time at Brookfield Elementary School. This year we have adopted new curriculum, hired several exceptional staff members, and have continued our academic improvement with the new version of the computer based MCAS assessment. Computer based testing is now a requirement of the Massachusetts Department of Elementary and Secondary Education (DESE) for all tested subjects. Notably, Brookfield Met the Target set for us by DESE for the first year of accountability requirements with the new testing protocols.

One of our new curriculum materials sets is the Reading Wonders Program for grades K-4. This series is a complete balanced literacy program. Professional development is included with the series and we now have a cohesive program that includes reading fluency, vocabulary, grammar, and comprehension work. We have also incorporated our new NatGeo Science program to support the new science standards for the state of Massachusetts. This program includes many more hands-on opportunities and replaces science texts which were 15–20 years old.

Our new staff members this year include a new 4th grade classroom teacher, Mr. Healy, and a new school adjustment counselor, Dr. Ledoux. Mr. Healy has already become a special teacher among Brookfield students, and Dr. Ledoux has

continued improvements to our Positive Behavior Intervention Support framework. She has added incentives to our Tiger Pride system of behavioral supports through social and emotional interventions. In addition to the hiring of new staff members, we are saying goodbye to our long-term school nurse, Nurse Gittens. Nurse Gittens was the school nurse at Brookfield for 17 years. She will be missed by all.

Our building and grounds has had a few upgrades this year with some remodeled bathrooms and an improvement to the gutter system at the front of the building. This should help with rain runoff and the remediation of ice dams at the entrance of the building. We will also add some additional playground equipment in our Pre-School area for just the students in that program. We have also upgraded our security camera system which has far greater clarity and recording capacity.

As I complete my fourteenth year as principal of Brookfield Elementary School I am amazed at the continued support of our community as we face difficult financial times, and the variety of needs that a small municipality faces in this day and age. Our goal is to continue to work hard to consistently improve our facility, academic performance, and the support of our staff and students as we endeavor to educate Brookfield's children in a manner that enriches their lives and prepares them to be better citizens for tomorrow.

Respectfully submitted,

Dr. Kathleen Hosterman
Brookfield Principal



**ANNUAL REPORT
OF THE
SUPERINTENDENT OF SCHOOLS
Union 61 and Tantasqua Regional School Districts
Brimfield Brookfield Holland Sturbridge Wales**

Now in my seventh year as Superintendent of Tantasqua Regional and Union 61 School Districts, I take great pride in the dedication and collaborative work of our staff as well as the accomplishments of our students.

The curriculum, instruction and assessment work in the district continues to progress and have a very positive impact on students. Teachers continue to show their commitment to all students in their classrooms. The MCAS scores highlight gains in many areas and also help our teachers identify individual student needs. Each school offers action plans to help students close any learning gaps that may exist. As the State continues to transition all tests to the new assessment system, Next Generation MCAS, we are confident that our curriculum planning and classroom instruction has prepared our students for success.

We continued to help our children grow in all of the academic areas through our commitment to rigorous instruction and appropriate assessment. We continue to transition to the new Massachusetts Science Standards and are piloting curriculum materials in this area. Teachers consistently work to ensure that our curriculum is in full alignment with the State Standards and

that our children have access to all supports needed to maximize their potential. We have a strong core math program and continue to improve literacy skills by reading complex texts and improving writing skills using Collins writing strategies. Civics education is currently a new focus area across all grade levels. We are implementing a new Science program (National Geographic Explorer) in grades K-5 and piloting two separate Science programs (Pearson/Discovery) in grades 6, 7 and 8.

We support our faculty members and paraprofessionals by continuing to provide professional development opportunities. In addition to our two full-day professional development days, we schedule four early release days during the year. We have offered training in Writing, as well as common assessment development, technology integration, Applied Non-Violence Interventions, MCAS Data Analysis, Social Emotional Learning (SEL), CPR and AED training, and content based best practices. Additionally, there is a great deal of professional development to support the needs of students with learning disabilities. As evidenced by the many high-quality activities undertaken throughout Tantasqua and Union 61, our district's mission is alive and well.

In FY 2018, many technology improvements were implemented. During the summer of 2017 we successfully migrated from Microsoft Exchange to GSuite for Education. GSuite for Education will allow students and staff to collaborate quickly and effectively. High School students have individual GSuite accounts that allow them to take part in Google Classroom. Expanded options for assistive technology continue as vendors integrate offerings. We utilize an MDM (Mobile Device Management) platform district/union wide. This allows our support team to more easily deploy apps and manage our mobile devices, while giving staff flexibility with the devices. Numerous carts of mobile devices were employed at various buildings. Upgrades to our SIS (Student Information System) to accommodate real time reporting to the state SIF (School Interoperability Framework) were successful. We continue to work on IT centralization to better support our students and staff. Our department was able to secure eRate funding for Category 1 connections. The technology team completed over 2400 helpdesk tickets between the seven buildings.

The new cafeteria management program with Chartwells, implemented for our Tantasqua schools, has been a success. The variety of food selections resulted in a 7.9% increase in lunch purchases and a 75.2% increase in ala cart purchases.

The 17-18 school year brought changes to our administrative leadership team. Assistant Superintendent of Learning and Teaching, Jeff Zanghi left our district to accept a Superintendent position, and Jodi Bourassa joined our senior administrative team filling the position. Sean Gilrein served as the Interim Principal of the junior high school, and we are thankful for his many contributions. A search committee selected Greg Sturges to serve as the new Principal at Tantasqua Junior High School. Long time Principal Richard Zinkus retired from Wales Elementary School at the end of 2017-2018 school year. His professionalism and gregarious personality will be missed. We welcomed Linda Christofori as the new Principal of Wales Elementary School.

As always, the Administration of the Tantasqua Regional/School Union 61 Districts is deeply appreciative and values the support of our school committees and community members. We continue to work together collaboratively to achieve the goal of providing our students with every possibility for success.

Respectfully,

Erin M. Nosek, Ed. D
Superintendent of Schools

**REPORT OF THE
TAX COLLECTOR
As of 12/31/18**

REAL ESTATE	Collections					Abatements & Exemptions	Refunds
	Tax	Interest	Demands	Uncollected	Commitments		
-							
-	\$	\$	\$	\$	\$		\$
2019	2,348,650.43	2,595.15	-	172,318.73	2,520,969.16		-
	\$	\$	\$	\$	\$		\$
2018	2,720,079.97	23,369.41	5,225.00	47,033.90	2,767,113.87	\$ 25,210.00	16,656.39
	\$	\$	\$	\$	\$		\$
2017	73,630.02	13,931.93	1,675.00	6,377.29	\$ -	\$ -	-
Total	\$ 5,142,360.42	\$ 39,896.49	\$ 6,900.00	\$ 225,729.92	\$ 5,288,083.03	\$ 25,210.00	\$ 16,656.39
	Collection						
PERSONAL PROPERTY	Tax	Interest	Demands	Uncollected	Commitments	Abatements	Refunds
-							
-	\$	\$	\$	\$	\$		\$
2019	81,868.47	1.72	-	0.01	81,868.46	\$ -	-
	\$	\$	\$	\$	\$		\$
2018	83,216.69	14.24	50.00	1,812.71	81,403.98	\$ -	-
	\$	\$	\$	\$	\$		\$
Total	165,085.16	15.96	50.00	1,812.72	163,272.44	\$ -	-
	Collection						
M.V. EXCISE	Tax	Interest	Demands	Uncollected	Commitments	Abatements	Refunds
-							
-	\$	\$	\$	\$	\$		\$
2018	508,543.35	1,163.32	14,050.00	27,130.32	540,437.63	\$ (12,575.91)	(7,811.95)
	\$	\$	\$	\$	\$		\$
2017	16,172.84	1,410.75	4,675.00	4,928.65	2,540.75	\$ (1,088.77)	(1,127.10)
	\$	\$	\$	\$	\$		\$
2016	3,415.22	782.79	1,175.00	3,405.32	\$ -	\$ (430.63)	(497.92)
	\$	\$	\$	\$	\$		\$
<2015	1,089.58	512.20	550.00	24,478.65			
	\$	\$	\$	\$	\$		\$
Total	529,220.99	3,869.06	20,450.00	59,942.94	542,978.38		(9,436.97)

REPORT OF THE TOWN CLERK

2018 was a busy year for this office as usual. Election results can be found on the Board of Registers Annual Report.

Open Meeting Law

Open Meeting Law Materials can be found on the official Commonwealth of Massachusetts website: www.mass.gov . The law is found in G.L. C. 30A 18-25.

Newly appointed committee members and elected officials are obligated to sign off on open meeting law materials that will be distributed and received when necessary.

All Town board and committee meetings can be found online at www.mytowngovernment.org. This site has simplified the posting of meetings to a great degree. For those that do not use a computer, a 24/7 access line with all meeting postings and agendas can be used. The phone number is: 978-561-9995. Meeting minutes can also be found on this site and the town website at: www.brookfieldma.us

Census

The annual census was taken as usual. Unfortunately a large number of people did not respond. When this happens, this office is obligated to send out postcards to non-respondents asking them if they are still citizens of the town. If the cards are not sent back to this office the citizens are then considered inactive voters and cannot participate in an election unless they sign an affidavit. It is my hope that more people respond to the census, which in turn will save this office time and money.

Dog Licenses

All dogs must be licensed by April 6th of every year or owners will face a \$25.00 dollar fine on top of the licensing fee. A rabies vaccination clinic on March 21st 2018 was held at the Brookfield Fire Station. Much thanks to Dr. Mark Ledoux, and Chief Peter Martell for their time and efforts.

Vital Statistics

Deaths-33 Births-24 Marriages-19

More detailed information can be found on these statistics later in this report.

Office Hours

Hours of operation are:

Monday-Tuesday and Thursday 9 A.M. to 3 P.M.

Wednesday – 2 P.M. to 8 P.M.

508-867-2930 X 12

mseery@brookfieldma.us

Respectfully Submitted,

Michael P. Seery

Town Cler



DEATHS 2018

Name	Date of Death	Age at Death
1. Linda L. Olson	January 5, 2018	69
2. Cecile J. Chapdelaine	January 11, 2018	99
3. Ronald Cote	January 17, 2018	69
4. Richard F. Halbrook	January 28, 2018	67 Army Veteran-Peacetime
5. Jeremy LeBlond	January 31, 2018	32
6. Robert F. Denehy	February 12, 2018	64
7. Virginia Duhamel	March 8, 2018	76
8. Edward L.B. Anderson	March 10, 2018	91
9. Rita M. Pare	March 18, 2018	85
10. Barbara A. Lebel	March 25, 2018	83
11. Richard A Landry	March 30, 2018	83
12. Jacqueline M. Taylor	March 31, 2018	61
13. Peter Levine	April 23, 2018	69
14. Lucy Beeman	April 25, 2018	95
15. Dorothy McAuliffe	May 18, 2018	87
16. Kyle Sanford		30
17. Ronald W. Crook Sr.	June 1, 2018	74 Navy Vietnam
18. Paul J. Laviolette	June 2, 2018	60
19. Edgar Donais	June 17, 2018	54
20. Theresa Hayes	June 19, 2018	88
21. Vivian Prunier	June 26, 2018	68
22. George Carpenter	July 26, 2018	92 Army Veteran-WWII
23. Arthur Morin	August 5, 2018	86 Korean War-Army
24. John Etter	August 13, 2018	69
25. Francis E. Balcom	August 20, 2018	86 Korean War-Army
26. Michael A. Marble	September 13, 2018	51
27. Raymond R. Weldon	September 17, 2018	90

28. Joan A. Myers	October 18, 2018	87
29. David Arsenault	November 12, 2018	71 Vietnam War-Army- Private
30. John V. Bruinsma	November 27, 2018	78
31. John E. Grzembski	December 7, 2018	73 Peacetime Army PVT-E-2
32. William Palmer	December 24, 2018	59
33. Gertrude Williams	December 31, 2018	80
34. Linda L. Olson	January 5, 2018	69
35. Cecile J. Chapdelaine	January 11, 2018	99
36. Ronald Cote	January 17, 2018	69
37. Richard F. Halbrook	January 28, 2018	67 Army Veteran-Peacetime
38. Jeremy LeBlond	January 31, 2018	32
39. Robert F. Denehy	February 12, 2018	64
40. Virginia Duhamel	March 8, 2018	76
41. Edward L.B. Anderson	March 10, 2018	91
42. Rita M. Pare	March 18, 2018	85
43. Barbara A. Lebel	March 25, 2018	83
44. Richard A Landry	March 30, 2018	83
45. Jacqueline M. Taylor	March 31, 2018	61
46. Peter Levine	April 23, 2018	69
47. Lucy Beeman	April 25, 2018	95
48. Dorothy McAuliffe	May 18, 2018	87
49. Kyle Sanford		30

MARRIAGES & INTENTIONS
(Filed in Brookfield)
2018

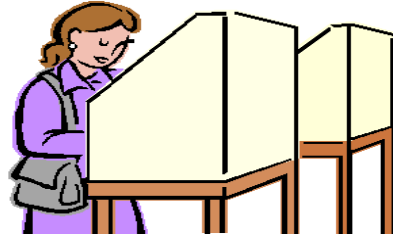
Date of Marriage	To Whom Issued	Intention No.	Registered No.
January 13	Carla A. Allard to Robert J. Bullock Deerfield	23	1
March 17	Ashley Luperchio to Tiffany Klama Princeton	1	2
April 16	Alison R. Welman to Ian D. Nugent Brookfield	2	4
May 11	Susan M. Roche to John W. Etter	3	5

	Brookfield		
April 21,	Arthur D. Swanson to Carol R. Dean Brookfield	4	3
May 12	Matthew J. Phillips to Anna N. Zimmerman Rehobeth	5	6
May 31	Nathan Casucci to Stacy Nicole Medina Brookfield	6	7
July 2, 2018	Ashlee Swanson to Tyler E. Bowes Brookfield	7	8
July 14, 2018	Michael K. Russ to Joanne M. Kroyman Oakham	8	9
July 21, 2018	Erica Bright to Gabriel Rand Spencer	9	10
August 4, 2018	Jennifer Picking to Mark Harris East Bridgewater	10	11
August 19, 2018	David Gouin to Phitsamay Houatchanthara Brookfield	11	12
September 1, 2018	Lee P. Murphy to Aubrie R. Seguin Brookfield	12	13
September 9, 2018	Joseph R. Tavernier to Kelli L. Earnest Spencer	13	14
October 10, 2018	Eric Fleming to Laura Medina Spencer	14	16
October 13, 2018	Lindsey Ross to Stephen Foucault Charlton	15	17
October 6, 2018	Morgan Collette to Cody Fernandes Brookfield	16	15
December 22, 2018	Mikaela Davis to Michael Sargent Fall River	17	18
December 30, 2018	Jeanine Plummer to Steven Dudle West Brookfield	18	19

BUSINESS CERTIFICATES ISSUED – 2018

MARCH 21, 2018	HOLM AUTO GROUP LLC 40 ALLEN ROAD	DAVID HOLM
MARCH 28, 2018	FREE LIVING FARM 88 LAKE ROAD	MICHAEL ZUEGER CARLA GERMAIN
APRIL 4, 2018	PACMAN ELECTRICAL LLC 4 GROVE STREET	PHILIP A. CHAFFEE
APRIL 9, 2018	NE OUTFITTERS INC. 52 LONG HILL ROAD	BAILEY VITELLO
MAY 8, 2018	TIP TOP COUNTRY STORE 8 CENTRAL STREET	SARAH HELLER
MAY 16, 2018	MCCREARY CONSTRUCTION 24 EAST MAIN STREET	WILLIAM N. MCCREARY
MAY 16, 2018	ELM HILL FARM LLC 24 EAST MAIN STREET	WILLIAM N. MCCREARY
MAY 31, 2018	PLEASANT HILL CRAFTWORK 2 COUNTRY WOOD CIRCLE	DYLAN MORRIS
JUNE 14, 2018	OAKHOLM FARM 80 LAKE ROAD	CHRISTOPHER PREDELLA
JUNE 14, 2018	OAKHOLM BREWING COMPANY 80 LAKE ROAD	CHRISTOPHER PREDELLA
JULY 23, 2018	LCD SOUZA MASONRY LANDSCAPE 19 CENTRAL STREET	LUIZ C. DESOUZA
JULY 31, 2018	HILLCREST MONTESSORI SCHOOL 16 CENTRAL STREET	SHELBY HILL
AUGUST 1, 2018	MAYA'S EMBROIDERY 100 FISKDALE ROAD	NICOLE L. DAHROUJ
AUGUST 13, 2018	LG DESIGN STORE 32 WEST MAIN STREET	GEORGIA GOMES
AUGUST 16, 2018	A & D TOWING REPAIRS & STORAGE 11-13 QUABOAG STREET	DONALD O'CLAIR
SEPT. 5, 2018	JJC. TOOLS LLC 6 HIGH STREET	JAMES J. GADBOIS JR.
NOV 8 2018	COOL BEANS CAFÉ 41 CONESTOGA TRAIL	JASON CHEVRETTE
DECEMBER 10, 2018	PATRICK MCLEISH CONSTRUCTION 3 EAST MAIN STREET	PATRICK MCLEISH

Annual Town Election Results Report	
Monday May 7, 2018	
Brookfield Town Hall	
6 Central Street	
Brookfield MA 01506	
Total Ballots Cast for the Election = 250 out of 2,276 Voters	
Moderator-1 Year	
Blanks	26
Donald D. Faugno	221
Write-Ins	3
Board of Assessors- 3 Years	
Blanks	37
Holly J. Chisholm	211
Write-Ins	2
Water Commissioner-3 Years	
Blanks	37
Kermit A. Eaton	211
Write-Ins	2
Cemetery Commissioner-1 Year	
Blanks	46
Edwin W. Foley	202
Write-Ins	2
Board of Selectmen-3 Years	
Blanks	36
Clarence Snyder, III	206
Write-Ins	8
Board of Health- 3 Years	
Blanks	6
Daniel F. Leahy	110
George A. Hirtle	134
Write-Ins	0
Public Library Trustee-3 Years-Vote for Two	
Blanks	97
Matthew T. Bansfield	198
Carol J. Plumb	203
Write-Ins	2
Elementary School Committee-1 Year	
Blanks	46
Andrew H. Dunn	202
Write-Ins	2
Elementary School Committee-3 Years	
Blanks	40
Megan Cunningham	209
Write-Ins	1
Planning Board-5 Years	
Blanks	46
Sharon Mahoney	201
Write-Ins	3
Housing Authority-5 Years	
Blanks	55
Eugene A. Toto	193
Write-Ins	2
Tantasqua School Committee	
Blanks	45
Pam Fitzgerald	204



REPORT OF THE BOARD OF REGISTRARS

During 2018, there was 1 Annual Town Election. One Special Town Meeting was held in June along with the Annual Town Meeting. A Special Town Meeting was held in November. Also The State Primary was held in September and the General Election was held in November. Early voting was held a few weeks prior to the November election and went very well. The results of the election and all town meetings can be found in this report. The Annual Town Census was taken during the months of January and February.

Respectfully submitted,
Lois O’Leary, Chairman of the Board of Registrars
Shirley Sanborn
Nancy J. Flynn
Michael P. Seery, Clerk of the Board of Registrars



REPORT OF THE TREASURER

7/1/2017-6/30/2018

NORTH BROOKFIELD SAVINGS BANK	PAYROLL	\$ 91,333.57
NORTH BROOKFIELD SAVINGS BANK	CAFETERIA	\$ 81,950.19
NORTH BROOKFIELD SAVINGS BANK	STUDENT ACTIVITY	\$ 17,340.49
NORTH BROOKFIELD SAVINGS BANK	DEPOSITORY	\$ 730,337.25
NORTH BROOKFIELD SAVINGS BANK	DR. PEASE	\$ 1,601.76
NORTH BROOKFIELD SAVINGS BANK	NON-INTEREST	\$ 2,500.00
PEOPLES UNITED	VENDOR	\$ 884,663.39
CITI BANK	GRANT FUNDS	\$ 3,655.00
UNIBANK	DEPOSITORY	\$ 466,961.43
UNIBANK	LOAN & NOTE PROCEEDS	\$ 1,496,373.57
HOMETOWN	DEPOSITORY	\$ 333,326.35
TD BANK	CULTURAL COUNCIL	\$ 7,289.22
BARTHOLOMEW & COMPANY	TRUST INVESTMENTS	\$ 901,227.44
Total ending balance		\$ 5,018,559.66

Respectfully submitted, Lani Criasia Town Treasurer



PAYROLL FY18

Last Name	First Name	Gross
Allen	Serenity	\$15,511.50
Anderson	Terry	\$15,859.02
Anderson	Valerie	\$32,224.65
Annunziata	Katrina	\$56,186.72
Arsenault	Keith	\$11,100.00
Aubin	Margaret	\$286.00
Barkoskie	Lisa	\$849.09
Barnes	Robert R	\$600.00
Barringer	Ashley	\$77,930.01
Beauchamp	Jeffrey	\$4,463.24
Bennett	Ruth	\$297.50
Bennett	Paula	\$22,695.06
Blanchard	Michael	\$75,545.36
Boos	James	\$59,701.62
Brecht	Timothy	\$55,098.17
Brothers	Dianna	\$28,054.02
Budnik	Steven	\$6,829.06
Burbank	Marlaine	\$500.00
Burlingame	Casey	\$543.66
Capobianco	Patricia	\$104.50
Casey	Paula	\$69,904.03
Casey	Mary	\$95,693.47
Cavalieri	Richard	\$6,030.50
Chaffee	Herbert II	\$71,782.13
Chaffee	Philip	\$2,599.20
Chase	Allyson	\$415.25
Chisholm	Holly	\$46,488.16
Choquet	Rebecca	\$52,030.34
Clarke	Bruce	\$4,720.23
Clarke	Dennis	\$85.88
Coughlin	Beth	\$2,000.04
Couming	Bonnie	\$86,288.48
Criasia	Lani	\$24,175.39
Cunningham	Megan	\$1,000.00
Daubney		
Goyette	Jane	\$20,740.00
Davol	Elizabeth	\$8,111.70
Day-Lewis	Lisa	\$33,946.07
Deatte	Jennifer	\$150.00
DelCid	Jena	\$37,862.58

DeMartino	Alissa	\$363.00
Dewey	Evan	\$30,583.44
Driscoll	Daniel	\$12,452.17
Dufault	Justin	\$6,018.00
Duggan	Herbert	\$8,211.50
Dunn	Andrew	\$375.00
Duval	Michael	\$43,013.70
Dwyer	Elizabeth	\$80,463.69
Eaton	Kermit	\$600.00
Edgette	Charles E	\$196.00
Edgette	III	\$1,467.56
Egan	Jacqueline	\$675.00
Erkkila	Kevin	\$500.00
Esser	Daniel	\$1,317.09
Falter	Robert	\$500.00
Fancy	Rebecca	\$24,166.66
Farinato	Mallory	\$70,448.79
Farr	Leonard	\$500.00
Faugno	Andrea	\$6,927.72
Faugno	Donald	\$50.00
Ferreira	Kimberly	\$79,840.61
Fiorucci	Stephanie	\$170.00
Foley	Herbert	\$1,335.00
Forand	Kevin	\$16,498.56
Forgit	Claudia	\$92,006.20
Fortier	Megan	\$6.50
Fortin	Marlene	\$15,737.03
Gibson-		
Kiesiner	Belinda	\$81,754.08
Gillen	Sherry	\$24,759.45
Gillmeister	William	\$500.00
Gittens	Elaine	\$79,996.38
Goyette	Thomas	\$77,182.12
Graves	Matthew	\$26,367.06
Green	Michael	\$12,026.50
Grybowski	Jennifer	\$35,768.02
Hague	Jacqueline	\$14,625.71
Haley	Jay	\$1,976.87
Hayes	Kelly	\$24,731.93
Healy	Anthony	\$22,687.92
Herbert	Donald	\$55,237.12
Hill	Kyle	\$500.00
Hirtle	George	\$7,620.85
Hooker	Rachael	\$375.00

Hosterman	Kathleen	\$115,473.61
Jalbert	Jolene	\$36,050.48
Johnson	Alex	\$6,142.00
Jones	Alan	\$50,060.32
Karrmann	Keith	\$300.24
Kelley	Charlene	\$375.00
Kibbe	Brian	\$5,240.50
King	Patricia	\$11,261.56
Labuski	Janice	\$54,582.17
Lacroix	Jane	\$101.75
Lafleur	Donna	\$28,425.51
Laird	Micah	\$15,511.82
Langevin	Matthew	\$1,740.68
Lapierre	Carole	\$500.85
Lapine	Gary	\$4,739.41
Lapriore	Matthew	\$53,837.09
LaRocca	Cathy	\$7,395.00
Latour	Kathryn	\$715.85
Lazili	Annette	\$500.00
Leahy	Daniel	\$3,673.92
Ledoux	Michelle	\$22,891.90
Lepak	Maureen	\$500.00
Lincoln	Linda	\$2,000.04
Lovely	Mark	\$10,803.28
Lytle	Jeanne	\$1,398.00
Macleod	William	\$2,194.51
MacLeod	Linda	\$585.21
Mahoney	Sharon	\$500.00
Manning Jr	Emery	\$1,814.40
Mansfield	Scot	\$4,091.64
Manzaro	Darlene	\$594.00
Marino	Sean	\$79,317.01
Marks	Ashley	\$3,375.47
Martell	David	\$6,685.99
Martell	Peter	\$70,721.85
McGovern	Lisa	\$34,181.82
McNeaney	James	\$346.80
Meriano	Maureen	\$339.03
Merlo	David	\$693.14
Messier	Erin	\$50,242.63
Metterville	Brenda	\$42,592.86
Mieltowski	Paul	\$14,687.22
Milner	James	\$20,417.99
Monahan	Jean	\$80,152.15

Morin-		
Wermter	Donna	\$77,496.73
Murphy	Lee	\$83,938.80
Murphy	Melissa	\$52,790.47
Nagle	Martin	\$357.00
Niles	Matthew	\$10,916.84
Norton	Adam	\$2,060.04
O'Connell	Joanne	\$25,509.51
O'Leary	Lois	\$9,338.71
O'Neill	Karen	\$78,597.69
Oxman	Brian	\$125.00
Pacitti	Kaitlin	\$27,877.08
Paras	Lindsey	\$39,694.37
Pariseau	Steven	\$106,728.61
Parish	Brenda	\$43,162.85
	Colleen	
Parker	Joy	\$75,760.14
Phillips	Matthew	\$1,811.93
Phillips	Richard	\$3,078.84
Pianka	Grzegorz	\$3,297.50
Pierce	Jo Ann	\$525.90
Pisarczyk	Geraldine	\$144.75
Plumb	Carol	\$500.00
Polakowski	Kerri	\$46,598.39
Portwood	Nicole	\$1,125.00
Prideaux	Sara	\$6,002.10
Putnam	Arthur	\$7,603.20
Quattrocelli	Luke	\$9,045.53
Rabbitt	Susan	\$85.00
Ranellone	Raymond	\$579.85
Rapagnola	Christine	\$30,127.15
Redmond	Monica	\$18,643.50
Renaud	Sandra M.	\$747.53
Resseguie	Karen	\$44,961.60
Rice	Aaron	\$78.00
Roderick	Matthew	\$2,740.86
Rose	Jon	\$2,435.51
Sagendorph	Joan	\$734.98
Sanborn	Shirley	\$23.74
Sanborn	Shirley	\$104.22
Scott	Michael	\$1,771.13
Seery	Michael	\$46,457.18
Silva	Karen	\$88,071.94
Silva	Stephen	\$1,455.30

Simmons	Meredith	\$31,778.93
Simonds	Diane	\$32,241.08
Simonelli	Tracey	\$24,780.26
Simpson	Katherine	\$7,314.29
Simpson	Holly	\$3,416.19
Simpson	Karen	\$166.18
Skaza	Peter	\$10,764.46
Smith	Kaitlyn	\$41,675.23
Snyder	Clarence	\$2,000.04
Stich	Susanne	\$20,130.85
	Rebecca	
Straight	Lee	\$31,719.30
Taft	Donald	\$600.00
Tarr	Helen	\$89,699.54
Taylor	Jeffrey	\$16,643.64
Taylor	Michelle	\$278.21
Taylor	Julia	\$18,527.90
Thayer	Sharon	\$27,386.84
Thomo	Nicholas	\$7,325.26
Thompson	William	\$1,124.59
Thompson	Lucinda	\$23,070.32
VonHold	Carrie	\$4,339.37
Wall	Robert	\$4,120.92
Wassmer	Ron	\$1,778.40
Watterson	Carol	\$2,541.00
Weissman	Mark	\$31,471.87
White	Jeffrey	\$4,109.87
Williams	Edward	\$2,665.13
Wilson	Joel	\$3,581.00
Woodard	Louise	\$462.63
Young	Margaret	\$27,244.93

Total **\$4,262,752.26**



BROOKFIELD TOWN HALL IMPROVEMENT COMMITTEE

In 2018, the second year the Brookfield Town Hall Improvement Committee has been in existence, the committee continued to oversee the design, planning and management of large and small scale projects in our Town Hall.

Repairs to our tower clock completed in 2017 allowed 3 sides of the clock and the bell ringing mechanism to run smoothly, however the south clock face needed a new gear after several teeth on one of the 100 plus year old brass gears were sheared off during an ice storm. The clock hands had to be removed to access the gear and since they were rusted in place, the only way to get them off was to request assistance from the Sturbridge Fire Department in the form of their new tower truck. After the clock hands were removed they were cleaned and painted by some of the students in Ms. Ashley Simonds Brookfield Elementary School Art Class. The students signed the backs of the clock hands before we reinstalled the hands. A new gear (as well as second spare gear) was fabricated by Arland Tool in Sturbridge. Arland Tool graciously donated all labor and materials. Led by the volunteer efforts of Skip Nielsen, all 4 sides of the clock are now fully operational. All of the above work was completed for the cost of the paint.

A major task completed in 2018 was the buildout of an office in part of the former kitchen to accommodate the new Assessor's office. This project was completed well under budget with primarily volunteer labor along with the assistance of the Tantasqua Electrical Department under the leadership of Tantasqua Instructor and Brookfield Electrical Inspector Scot Mansfield. Work began in the early fall and the office relocation was completed in December. Several town hall offices had new energy efficient lighting fixtures installed in 2018. Three defective circulator pumps as well as a broken thermostat were replaced to help improve the operation of our antiquated forced hot water heating system.

The installation of the new forced air furnace in 2017 allowed for much better heat distribution throughout the first and second floors of the Town Hall, specifically the first floor lobby, and has allowed the second floor Great hall to have some heat for the first time in several years.

The basement computer/server room came under scrutiny when it was discovered to have a half inch of standing water on the floor. In addition the doors to the room were always wide open, allowing dust and dirt to clog the cooling systems on some of the hardware. A new dehumidifier was installed, all of the overhead circulator fans were powered up, National Grid filled the openings on the electrical conduits feeding Town Hall from the pole out front and hasps were installed on the doors to keep them shut. Don Taft spent many hours sweeping and vacuuming the entire basement and coordinating the removal of a large amount of miscellaneous junk of no value that had been stored for many years. All of the records that have been stored in the Great Hall, were sorted and are ready for their final destination, the exact site needs to be determined.

Design plans are complete for an ADA compliant bathroom and kitchenette to be built in the former Assessor's office. Project went out to bid in 2018, all bids were over the allocated funding so the committee decided it would be best to get estimates from contractors and manage the project ourselves in conjunction with our architect. At year end we were waiting to receive all of the contracts from subcontractors. We anticipate work on this project to begin in early 2019.

The contract to install snow cleats on the roof to prevent potentially damaging snow slides from the roof above the access doors has been accepted and we are waiting for the contractor to begin the installation.

The contract to install a chairlift from the first floor to the second floor has been agreed to, at years end a structural engineer has been contacted to verify the proper support is in place under the new chairlift spot. Our plan is to install the chairlift in 2019 as soon as we receive the results from the engineering study.

The ADA study was completed in 2018 and at year end plans were being finalized by the committee to address a large number of the ADA access issues brought forth in the ADA report. The creation of a Senior Center design using space in the Town Hall basement was funded by a CDBG grant. A meeting was held seeking feedback from the community on the design. The design is a work in progress now.

Other issues our committee is working on include: Installation of snow cleats on entire roof; Relocation of Tax Collector's office; Address as many ADA non-compliance issues as possible; Replacement of forced hot water furnace; Review and relocation of records in basement storage room; Relocation of Banquet Hall desk/counter Overall structural integrity of Town Hall (CDBG and CIPC)

Town Hall Improvement Committee Members:

William R. Simpson (2020) (Chair); Mary Lou Knight (2019) (Clerk);
Don Taft (2020); Carol Plumb (2021); Al Jones (2022)

REPORT OF THE TREE WARDEN



In 2018 approximately 7317 man hours were spent by highway department staff and vendors removing hazardous trees. Trees were removed from Long Hill Rd., Town Farm Rd., West Brookfield Rd., Howard St., Main St., Pine Ln., Webber Rd. and Fiskdale Rd.

Brookfield's Wood Policy states in part:

If the wood can be used as firewood, the property abutter has the right of first refusal. All or part of the wood may be left as requested. This is providing that if the wood were left on site, it would not create any safety hazard to the public. The wood is left in large sections that would need to be cut and split by the recipient for use.

If the abutter does not want the wood it becomes available for neighbors and other residents. If the wood cannot be used as firewood due to the type or condition and has no value, then it is disposed of at the town property on Herbert Rd.

Please contact the Highway Department before taking any wood.

Once the wood is left at a property the town is no longer responsible for its disposal.

The department maintains a list of residents interested in obtaining wood for their personal use when the abutter does not want or need the wood. If you would like to be placed on our list please email the highway office. highway@brookfieldma.us

Please call the Highway Department 508-867-8357 with any tree related questions.

In closing I would like to thank Ed Searah of E.J. Searah Services & Jim Russ of Rusty's Tree Service for their assistance and scheduling flexibility while working with the Highway Department to remove hazardous trees.

Respectfully submitted,

Herbert A. Chaffee, Tree Warden



REPORT OF THE VETERAN'S AGENT

The Veterans Services Office for the Town of Brookfield witnessed a marked increase in requests for services in general and with a greater interest in the Veterans Administration Programs.

As our veterans age, their physical healthcare with its increased cost is of a major concern. The Massachusetts

General Laws, Chapter 115 Benefit Program as well as the US Veterans Administration Health Programs are available to our veterans who qualify. Please contact the Veterans Services Officer at (508) 344-5592 or drop by my office at the Brookfield Town Hall on Wednesday afternoon between noon and 2:30 PM or call to make an appointment to meet you at your home.

Future plans for a Veterans Town Hall meeting are being finalized. Veterans Town Hall Meetings provide a forum to discuss the various issues facing our local veterans as well as the various programs, both federal and state, that are available to resolve those concerns. Date, time and location will be provided and advertised in the local news media.

Respectfully submitted,
Gary W. Lapine, Veterans' Services Officer



**ANNUAL REPORT OF THE TOWN OF BROOKFIELD WATER DEPARTMENT
January 1, 2018 – December 31, 2018**

Superintendent:

Administrative Clerk: Holly Chisholm

Commissioners:

Donald R. Taft, Chairman (2020)
Robert Barnes, Member (2019)
Al Jones, Member (2019)

Secondary/On Call Operators:

Jeff Beauchamp
Bruce Clarke
Dennis Clarke

In 2018, the Water Commissioners held regularly scheduled monthly meetings at 1:00PM (or as posted) on the 2nd Wednesday of each month, in the Water Department Office at the Brookfield Town Hall. In 2019, Water Commission meeting time has been changed to 11:00 AM on the second Wednesday of each month (or as posted).

In July, Kermit Eaton resigned from the Water Commission and in September, Al Jones stepped in to fill the vacancy. In addition, in November of this year Jim Boos the Water Superintendent gave his notice and resigned. An interim Superintendent, Bruce Clarke, is in place, to serve until a new Superintendent is hired. As of the submission of this report, the Water Commissioner is in the process of hiring a new superintendent.

The Water Department is a self-sustaining department operating under the Massachusetts General Laws, allowing the Department to retain a surplus account, which is utilized for capital expenditures. The Department maintains compliance with MA DEP requirements and performs monthly testing of our system for bacteria. Monitoring and additional testing is performed for iron, manganese, nitrate and perchlorate to insure compliance with MA DEP water quality standards. The pump station is checked and monitored seven days a week: checking system operations, managing flow rates and water levels system pressures. In addition to customer service, the Department performs ongoing maintenance, backflow testing, system flushing to provide to insure that customers receive quality uninterrupted water service.

Water Department actions taken in 2018:

- Replaced the well pump in well #05, May
- The three-year cycle of cleaning the standpipe was completed in October
- MA DEP Sanitary survey completed, October
- CDGB Water service extension survey was sent out, October
- Commission approved scheduled maintenance on well # 02, to be performed winter of 2019
- Commission approved installation of a new chlorination system, which is pending MA DEP Approval, Installation is planned for spring 2019
- Commission approved and purchased materials for new water lines in Central Street scheduled for installation in the spring 2019.
- Secured CDBG grant for water lines replacement Hyde and Hayden Streets

Painted water system fire hydrants

The Water Department treated and pumped approximately 34 million gallons of water in 2017. We currently have 487 active water services in town.

Approximately 80% of the annual system water usage is delivered through system service connections; the remaining 20% is accounted for through bulk water hauler distribution.

**FY18 REPORT
July 1, 2017 – June 30, 2018**

Water Users	\$112,972.58
Water Haulers/Bulk	\$22,101.54
Demand and Interest	\$4,380.26
On/Off Fee/Repair	\$1,924.76
Backflow/Sprinkler	\$1,296.20
New Service	\$500.00
Revenue Collected	\$156,557.16
Expense Account	30,268.58
Wage Account	76,051.74
Surplus	50,236.84

REPORT OF THE ZONING ENFORCEMENT OFFICER

Regular office hours were maintained to assist the Building Inspector to expedite permit required projects and ensure compliance to the Town of Brookfield Zoning By-Laws. During this past 2018 year, this office has taken approximately 175 telephone calls and 150 e-mail requests.

Numerous letters were sent to individual property owners and businesses for zoning infractions and requesting they comply with the zoning by-laws to avoid further action. In most situations, these issues were resolved in a timely manner without further action being taken to correct the violation. In some instances fines have been imposed to enforce compliance. Other departments were needed to intervene and help enforce the request to and avoid utilizing town counsel incurring additional expenses to the town. There are those cases where town counsel input has been necessary in order to be involved for resolution. There are cases that are currently in litigation that we are actively involved with town counsel to resolve.

I continue to respond to many complaints, give directions, and resolve zoning issues and violations within the town. I work closely with other departments and residents to ensure that the rules and regulations set forth by the town of Brookfield are being adhered to. Town counsel will continue to be utilized only when absolutely necessary to assist residents and business owners to comply with the zoning by-laws. Cooperation and compliance with the zoning bylaws, Zoning Board of appeals, The Planning Board, Board of Health, and respect for neighbors is appreciated and necessary to reduce the cost to the town of Brookfield when issues can be settled without the need for town counsel assistance.

Copies of the Town of Brookfield Zoning By-Laws are available from the town clerk and on the Town of Brookfield website.
Respectfully submitted: Nicholas M. Thomo, Zoning Enforcement Officer

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a five member board appointed annually by the Board of Selectmen with one alternate member. The ZBA is an independent board responsible for hearing and ruling on many issues that concern the Town of Brookfield's Zoning By-Laws. In 2018, the ZBA had eight applications resulting in the public hearings listed below:

Date	Applicant	Request	Location	Decision
2/27/2018	Nicholas Thomo	special permit and variance	80 Quaboag St	approved
3/6/2018	Alan & Joanne Jones	special permit and variance	48 Allen Rd	approved
4/24/2018	N. Douglas Powers	variance	41A Molasses Hill Rd	continued
5/15/2018	N. Douglas Powers	variance	41A Molasses Hill Rd	continued
6/7/2018	Roger Mundell Jr	special permit	52 South Maple St	approved
6/12/2018	N. Douglas Powers	variance	41A Molasses Hill Rd	denied
7/17/2018	Diana Nickerson	special permit	108 Quaboag St	approved
7/17/2018	Daniel Plourde	administrative appeal	5 Quaboag St	continued
7/17/2018	John Holdcraft	administrative appeal	6 South Maple St	denied
7/31/2018	Daniel Plourde	administrative appeal	5 Quaboag St	continued
8/28/2018	Daniel Plourde	administrative appeal	5 Quaboag St	denied
11/13/2018	Christopher Predella	special permit	80-81 Lake Rd	approved

Respectfully submitted,

Stephen J. Comtois II, Chairman; Kenneth Cleveland; Danielle Forcier; Timothy Simon; Charles K. Wilson; Roger Mundell Jr., alternate

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF BROOKFIELD

SPECIAL TOWN MEETING WARRANT

FRIDAY, JUNE 15, 2018

BROOKFIELD ELEMENTARY SCHOOL

BROOKFIELD, MASSACHUSETTS

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE **BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY THE FIFTEENTH DAY OF JUNE IN THE YEAR 2018 AT 6:30 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

NOTE: ALL ARTICLES ARE UNANIMOUS UNLESS NOTED OTHERWISE.

ARTICLE 1: To see if the Town will vote to transfer or borrow a sum of money from the General Fund to the Highway Expense Account or take any action relative thereto. (*Sponsored by the Highway Department*)
\$139.84

This is reimbursement for an over payment

The Board of Selectmen supports this article

The Town voted to transfer the sum of \$139.84 from the Accountant Clerk's salary to the Highway Expense Account.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Fire Department Wages Account, or take any action relative thereto. (*Sponsored by the Fire Department*)

The Board of Selectmen supports this article

The Town voted to transfer \$2,000.00 from the Accountant Clerk's Salary Account to the Fire Department Wages Account.

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the library building Maintenance Account or take any action relative thereto. (*Sponsored by the Library Board of Trustees*)
\$7,400

To pay for repairs to the east (front facing Common) façade of the library (gargoyle, downspout and window restoration). The Trustees and staff continue to prioritize upgrades, maintenance to the Town's historic building.

The Board of Selectmen supports this article

The Town voted to transfer \$2,166.00 from the Accountant's Clerk's Salary Account \$3,134 from the Municipal Gasoline Account and \$2,100.00 from the Selectmen's Expense Account for a total of \$7,400.00 to the Library Maintenance Account.

ARTICLE 4: To see if the town will transfer a sum of money to the Board of Health Expense Account from available funds to pay a bill from a prior year or take any action relative thereto. (*Sponsored by the Board of Health*) **Requires 9/10 vote**
\$179.55

To pay a FY2017 bill from WB MASON

The Board of Selectmen supports this article

The Town voted to transfer the sum of \$179.55 from the Transfer Station Expense Account to the Board of Health Expense Account to pay a prior year bill.

ARTICLE 5: To see if the town will transfer a sum of money from available funds to the Cemetery Expense Account to pay a prior year bill. (Sponsored by the Cemetery Commission) Requires 9/10 vote
\$93.20

To pay a FY17 bill for Centec Cast Metal Products

The Board of Selectmen supports this article

The Town voted to transfer \$108.38 from the Cemetery Wages Account to the Cemetery Expense Account to pay a prior year bill from FY17.

ARTICLE 6: To see if the town will transfer a sum of money from available funds to the Transfer Station Expense Account to pay a prior year bill or take any action relative thereto. (Sponsored by the Board of Health) Requires 9/10 vote
\$47.83

To pay a FY17 bill from National Grid

The Board of Selectmen supports this article

The Town voted to pay a prior year bill in the amount of \$47.83 from the Transfer Station Expense Account.

ARTICLE 7: To see if the town will transfer a sum of money from available funds to the Snow and Ice Account to cover a deficit or take any action relative thereto. (Sponsored by the Highway Department) Requires a 2/3rds vote

The Board of Selectmen supports this article

The Town voted to transfer the sum of \$53,308.65 from the Stabilization Account to the Snow and Ice Account to cover a deficit.

The meeting Adjourned at 6:41 p.m. and 66 voters attended the meeting.

Certified this 21st day of June 2018

Michael P. Seery
Town Cler

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF BROOKFIELD
ANNUAL TOWN MEETING WARRANT
FRIDAY, JUNE 15, 2018
AND THURSDAY JUNE 28, 2018
BROOKFIELD ELEMENTARY SCHOOL
BROOKFIELD, MASSACHUSETTS

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT THE ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY THE FIFTEENTH DAY OF JUNE IN THE YEAR 2018 AT 7:00 P.M. THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

NOTE: The Town Meeting was held on Friday June 15th and Thursday June 28th. The vote date will be noted on each article. All votes unanimous unless otherwise noted.

ARTICLE 1: To see if the Town will vote to accept the annual report of the Town officials, as printed, or take any action relative thereto.

The Town voted to approve the Annual Report of the Town officials as printed

VOTED JUNE 15

ARTICLE 2: To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year, or take any action relative thereto.

The Town voted to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year, as shown in the Fiscal Year 2019 budget Advisory Committee Recommendations, as contained in the Annotated Warrant.

VOTED JUNE 15

Articles shown in the box below are on the Annual Town Meeting Warrant every year and are often voted as a block. The Board of Selectmen and the Advisory Committee unanimously support these articles.

ARTICLE 3: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2018 in accordance with the provisions of Massachusetts General Laws, Chapter 44, section 4 and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, section 17, or take any action relative thereto.

ARTICLE 4: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to foreclose on certain Tax Titles held by the Treasurer, or take any action relative thereto.

ARTICLE 5: To see if the Town will vote to instruct the Selectmen or their agent to sell for the Town any land or building acquired by the Town by Tax Title foreclosure after first giving notice of said sale, by posting a notice at the Town Hall and the Post Office, 14 days at least before said sale stating what parcels are to be sold or offered for sale and the time and place of holding said sale, or take any action relative thereto.

ARTICLE 6: To see if the Town will vote to authorize the Selectmen to sell any old and obsolete equipment or personal property by sealed bids; at public auction after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in Town, and by advertising once in a local newspaper, fourteen days at least before the sale, any old and obsolete equipment or personal property, provided that the Selectmen or whomsoever they may authorize to hold such auction or sale may reject any bid which they deem inadequate; or at an established market, or take any action relative thereto.

ARTICLE 7: To see if the Town will vote to authorize the Board of Selectmen to apply for any and to expend any State, Federal or other grants that may become available to the Town of Brookfield, or take any action relative thereto.

ARTICLE 8: To see if the Town will vote to authorize the Board of Health to appoint one of its members to hold the position of Health Agent, Title V Administrator, and Transfer Station Administrator and to provide compensation therefore, or take any action relative thereto.

ARTICLE 9: To see if the Town will vote to authorize the Board of Health to fund additional betterment projects through the existing Community Septic Management Program account, or take any action relative thereto.

The Board of Health already has money in an account which may be used for septic loans to qualified residents. An annual re-authorization by Town Meeting is required to loan these funds.

Article 10: To see if the Town will vote to set the FY2019 spending limits for the following revolving funds, authorized pursuant to Chapter V, "Financial Affairs", Section 8, of the Town's general bylaws:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Board of Health Inspector/Professional Engineer Costs	\$20,000
Regional Highway Equipment Cooperative	\$20,000

The Town voted to approve Articles 3-10.

VOTED JUNE 15

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$1.00 to plow private roads, or take any action relative thereto.

FYI: The department currently plows three miles of private roads. The actual cost to plow these three miles is approximately \$15,000 (not \$1.00 which has been the annual vote).

The Board of Selectmen and the Advisory Committee support this article.

The Town Voted to raise and appropriate one dollar (1.00) to plow private roads.

VOTED JUNE 15

ARTICLE 12: To see if the Town will vote to amend the Town of Brookfield Zoning Bylaw by adding a new **Section 8.H, Temporary Moratorium on Recreational Marijuana Establishments**, that would provide as follows, and further to amend the Zoning Bylaws Table of Contents to add Section 8.H, “Temporary Moratorium on Recreational Marijuana Establishments”:

H. Temporary Moratorium on Recreational Marijuana Establishments

1. **Purpose:** On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for recreational purposes (new G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016 and was amended on December 30, 2016 by Chapter 351 of the Acts of 2016 and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017. The law requires the Cannabis Control Commission (“CCC”) to issue regulations regarding the licensing of commercial activities by March 15, 2018 and to begin accepting applications for licenses no later than April 1, 2018. Currently the Zoning Bylaw of the Town of Brookfield does not specifically address a non-medical Marijuana Establishment (hereinafter, a “Recreational Marijuana Establishment”) as that term is defined in G.L. c. 94G, §1. Final regulations promulgated by the CCC may provide guidance on certain aspects of local regulation of Recreational Marijuana Establishments. The regulation of recreational marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the CCC regulations on local zoning and, in connection therewith, to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments. The Town intends to adopt a temporary moratorium on the use of land and structures for marijuana establishments so as to allow sufficient time to address the effects of such structures and uses in the Town and to enact bylaws in a consistent manner.
2. **Definition:** “Recreational Marijuana Establishment” shall mean a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer, marijuana storage facility or any other type of licensed non-medical marijuana-related business, all as defined for purposes of M.G.L. c.94G, §1
3. **Temporary Moratorium:** For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect until June 30, 2019, or until such time as the Town adopts Zoning Bylaw amendments that regulate Recreational Marijuana Establishments, whichever occurs first. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the CCC regulations regarding Recreational Marijuana Establishments, and shall consider adopting new Zoning Bylaws in response to these new issues.

Or take any action relative thereto.

This article requires a two-thirds majority vote for approval.

The Board of Selectmen supports this article; the Advisory Committee does not support this article.

The Town voted by a standing 2/3rds majority 58 in favor to 14 opposed to approve Article 12 as amended below:

VOTED JUNE 15

ARTICLE 12: To see if the Town will vote to amend the Town of Brookfield Zoning Bylaw by added a new **Section 8.H, Temporary Moratorium on Recreational Marijuana Establishments**, that would provide as follows, and further to amend the Zoning Bylaws Table of Contents to add Section 8.H, “Temporary Moratorium on Recreational Marijuana Establishments”:

H. Temporary Moratorium on Recreational Marijuana Establishments

1. **Purpose:** On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for adult use (recreational) purposes (G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016 **(as amended on December 30, 2016; Chapter 351 of the Acts of 2016)**. **The Cannabis Control Commission issued regulations on March 23, 2018 regarding Adult Use of Marijuana and has begun accepting applications for licensing of commercial marijuana establishments. Currently under the Zoning Bylaw, an adult use “Marijuana Establishment” as defined in G.L. c. 94G, §1 and 935 CMR 500.00 is not specifically addressed.** The regulation of adult use marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation **thereof, as well as** the potential impact of the Cannabis Control Commission regulations on local zoning, and in connection therewith, to undertake a planning process **to amend** the Zoning Bylaw regarding regulation of **adult use Marijuana Establishments**. The Town intends to adopt a moratorium on the use of land or structures in the Town for adult use Marijuana Establishments to be in effect through June 30, 2019 or until such time as the Town adopts Zoning Bylaw amendments that regulate adult use Marijuana Establishments, whichever occurs earlier. **In light of the fact that the policies and regulations of the Cannabis Control Commission continue to evolve, the Town needs additional time to develop a comprehensive Zoning Bylaw for adult use Marijuana Establishments.**

2. **Definition:** “Recreational Marijuana Establishment” shall mean a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer, marijuana storage facility or any other type of licensed non-medical marijuana-related business, all as defined for purposes of M.G.L. c.94G, §1
3. **Temporary Moratorium:** For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect until June 30, 2019, or until such time as the Town adopts Zoning Bylaw amendments that regulate Recreational Marijuana Establishments, whichever occurs first. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the CCC regulations regarding Recreational Marijuana Establishments, and shall consider adopting new Zoning Bylaws in response to these new issues.

NOTE: This article has been amended from the wording in the 2018 Annual Town Meeting Warrant; the amended language is in boldface below.

ARTICLE 13: To see if the Town will vote to amend the Town of Brookfield Zoning Bylaw by adding a new Section 8.I, “**Temporary Moratorium on the Construction of Large Scale Ground-Mounted Solar Photovoltaic Energy Systems**”, that would provide as follows, and further to amend the Zoning Bylaws Table of Contents to add Section 8.I, “Temporary Moratorium on the Construction of Large-Scale Solar Photovoltaic Energy Systems”:

I. Temporary Moratorium on the Construction of Large Scale Ground-Mounted Solar Photovoltaic Energy Systems

- 1.**Purpose:** The Town of Brookfield recently has been the target of interest for the construction of large-scale solar photovoltaic energy systems. In December 2014, the DOER released Model Zoning for the Regulation of Solar Energy Installations. The model zoning documents were prepared to assist Massachusetts cities and towns in establishing reasonable standards to facilitate and regulate development of solar energy installations. Brookfield has yet to develop zoning specific requirements for such installations. Therefore, there is an immediate, identified need to protect the Town and its citizens by establishing long-term zoning regulations to ensure that such uses and development will be consistent with the Town's long-term planning interests and its Master Plan. It is crucial that the Town act now to establish a temporary moratorium on the use of land and the construction of structures related to such large-scale solar photovoltaic energy systems, and the issuance of special permits in connection with same.
- 2.**Definitions:** “Large Scale Ground-Mounted Solar Photovoltaic Energy System” shall mean a solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a total rated nameplate capacity of 250kW DC/.25 MW or greater. It includes the equipment, machinery and structures utilized in connection with the conversion of solar energy into electrical power, not to include those accessory to single or two family residential use as a means to provide energy for such dwellings.
- 3.“Rated Nameplate Capacity” shall mean the maximum rated output of electric power production of the Photovoltaic system in Watts.
- 4.**Temporary Moratorium:** Notwithstanding any other provision in the Town of Brookfield Zoning Bylaw to the contrary, no special permit may be issued for the construction of any Large Scale Ground-Mounted Solar Photovoltaic Energy System until June 30, 2019. The purpose of this temporary moratorium is to allow sufficient time to engage in a planning process to address the effects of such structures and uses in the town, and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

5. This moratorium shall not apply to any special permit for which application was made prior to the effective date of this bylaw. Or take any action relative thereto.

This article requires a two-thirds majority vote for approval.

The Board of Selectmen supports this article; the Advisory Committee does not support this article.

The Town voted to pass over Article 13 by a standing majority 55 in favor of passing over to 19 opposed.

VOTED JUNE 15

ON JUNE 28 THIS ARTICLE WAS RECONSIDERED BY A STANDING MAJORITY 21 TO 19

The Town voted by a standing 2/3rds majority 33 in favor and 7 opposed to approve Article 13 as amended below.

VOTED JUNE 28

The Town voted to amend the Town of Brookfield Zoning Bylaw by adding a new Section 8.I, “**Temporary Moratorium on the Construction of Large Scale Ground-Mounted Solar Photovoltaic Energy Systems**”, that would provide as follows, and further to amend the Zoning Bylaws Table of Contents to add Section 8.I, “Temporary Moratorium on the Construction of Large-Scale Solar Photovoltaic Energy Systems”:

1. Purpose: The Town of Brookfield recently has been the target of interest for the construction of large-scale solar photovoltaic energy systems. In December 2014, the DOER released Model Zoning for the Regulation of Solar Energy Installations. The model zoning documents were prepared to assist Massachusetts cities and towns in establishing reasonable standards to facilitate and regulate development of solar energy installations. Brookfield has yet to develop zoning specific requirements for such installations. Therefore, there is an immediate, identified need to protect the Town and its citizens by establishing long-term zoning regulations to ensure that such uses and development will be consistent with the Town's long-term planning interests and its Master Plan. It is crucial that the Town act now to establish a temporary moratorium on the use of land and the construction of structures related to such large-scale solar photovoltaic energy systems, and the issuance of special permits in connection with same.
2. Definitions: “Large Scale Ground-Mounted Solar Photovoltaic Energy System” shall mean a solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a total rated nameplate capacity of 250kW DC/.25 MW or greater. It includes the equipment, machinery and structures utilized in connection with the conversion of solar energy into electrical power, not to include those accessory to single or two family residential use as a means to provide energy for such dwellings.
3. “Rated Nameplate Capacity” shall mean the maximum rated output of electric power production of the Photovoltaic system in Watts.
4. Temporary Moratorium: Notwithstanding any other provision in the Town of Brookfield Zoning Bylaw to the contrary, no special permit may be issued for the construction of any Large Scale Ground-Mounted Solar Photovoltaic Energy System **until the adjournment of the 2019 Annual Town Meeting, or until such time as the Town Adopts Zoning Bylaw amendments that regulate Large Scale Ground Mounted Solar Photovoltaic Systems, whichever occurs first**. The purpose of this temporary moratorium is to allow sufficient time to engage in a planning process to address the effects of such structures and uses in the town, and to enact bylaws in a manner consistent with sound land use planning goals and objectives.
5. This moratorium shall not apply to any special permit for which application was made prior to the effective date of this bylaw

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase air bottles and protective clothing for the Fire Department, or take any action relative thereto. *(Sponsored by the Fire Chief.)*
\$15,000

These items have a finite life span, and there are items that need to be replaced.

The Board of Selectmen supports this article 2 to 1; the Advisory Committee supports this article for \$10,000.

The Town voted to transfer \$10,000 from Free Cash to purchase air bottles and protective clothing for the Fire Department.

VOTED JUNE 28

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to purchase and/or make improvements to fire vehicles(s), or take any action relative thereto. *(Sponsored by the Fire Dept)*
\$650,000 should be the minimum target

***The age for replacement is 25 years, and Brookfield operates at least 3 vehicles over that age:
Engine 1 – 31 years old; Engine 3 – 35 years old; Forestry 2 – 32 years old***

The Board of Selectmen and the Advisory Committee do not support this article.

The Town voted to pass over Article 15.

VOTED JUNE 28

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase thermal imagers for the Fire Dept., or take any action relative thereto. *(Sponsored by the Fire Chief)*
\$9,400.00

Brookfield only has one such device, and its technology is over 20 years old.

The Board of Selectmen supports this article; the Advisory Committee does not support this article.

The Town voted to transfer the sum of \$5,000 from Free Cash to purchase one thermal imager for the Fire Department.

VOTED JUNE 28

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money for fire station repairs, or take any action relative thereto.

(Sponsored by the Fire Chief)

\$24,000

**The upper roof on the brick building needs to be replaced.
The electrical system needs significant work. This was put off from the 2017 annual town meeting.**

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$24,000.00 from Free Cash for Fire Station repairs.

VOTED JUNE 28

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money to purchase a machine to launder firefighters protective clothing, or take any action relative thereto. *(Sponsored by the Fire Chief)*

\$8,500

This item is necessary to properly remove cancer causing contaminants from protective clothing.

The Board of Selectmen and the Advisory Committee do not support this article.

The Town voted to pass over Article 18.

VOTED JUNE 28

ARTICLE 19: To see if the town will vote to raise and appropriate, transfer or borrow a sum of money to fund the Road Construction and Reconstruction Account or take any action relative thereto. *(Sponsored by the Highway Dept.)*

\$46,000

A 36" crossover culvert pipe on Long Hill Rd. is failing. The increase of \$11,000 will cover the cost of materials & equipment rental to replace this culvert. If the work is not completed in a timely manner the road will have to be closed.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer \$46,000 from Free Cash to fund the Road Construction and Reconstruction Account.

VOTED JUNE 28

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Center Line Painting Account, or take any action relative thereto. *(Sponsored by the Highway Dept.)*

\$7,500.

A study by the American Safety Services Association and the National Association of County Engineers found that on two-lane rural roads with an average daily traffic (ADT) of at least 500 vehicles per day, edge lines yield \$17 in safety benefits for every dollar invested.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$7,500.00 from Free Cash to fund the Center Line Painting Account.

VOTED JUNE 28

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a generator for the Highway Garage, or take any action relative thereto.

(Sponsored by the Highway Dept.)

39,000

During power outages the highway garage does not have a generator large enough to raise the garage doors and operate the many power tools necessary for equipment repair.

The Board of Selectmen supports this article 2 to 1; the Advisory Committee supports this article 4 to 3.

The Town voted to pass over Article 21.

VOTED JUNE 28

ARTICLE 22: To see if the Town will vote to transfer a sum of money from the General Fund to the Road Reconstruction Account, or take any action relative thereto. *(Sponsored by the Highway Dept.)*

\$2,930.00

(This is reimbursement from the Division of Ecological Restoration for surveying of the Rice Corner Cross Rd culvert)

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer \$2,930.00 from Rice Corner Cross Road Culvert Account to the Road Reconstruction Account.

VOTED JUNE 28

ARTICLE 23: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to repave three roads at the Brookfield Cemetery, or take any action relative thereto. *(Sponsored by the Cemetery Commissioners)*
\$25,000

Frost heaves raised the crown of the road and the roads are in disrepair.

The Board of Selectmen and the Advisory Committee do not support this article.

The Town voted to pass over Article 23 by a moderator declared voice majority.

VOTED JUNE 28

ARTICLE 24: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to pour a concrete pad at the Brookfield Transfer Station, or take any action relative thereto. *(Sponsored by the Board of Health)*
\$10,600

A concrete pad needs to be poured outside of the 42 yard dumpster at the transfer station and retaining walls are needed outside the wooden structure to hold up the deck.

The Board of Selectmen and the Advisory Committee support this article

The town voted to transfer the sum of \$4,000.00 dollars from Free Cash to the Transfer Station.

ARTICLE 25: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for a new police cruiser. *(Sponsored by the Police Dept.)*
\$46,000

This would increase the fleet to four vehicles, provideng less wear and tear on vehicles, and longer life of cruisers.

The Board of Selectmen supports this article; the Advisory Committee does not support this article.

The town voted to transfer the sum of \$46,000.00 dollars from Free Cash to the fund a Police Cruiser.

VOTED JUNE 28

ARTICLE 26:To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for one cruiser radio and three portable radios that will that are necessary due to the mandated state upgrade, or take any action relative thereto. *(Sponsored by the Police Dept.)*
\$19,000

This was asked for at the June 2017 TM but was passed over. It's needed due to a state mandated replacement of radio systems.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$19,000.00 from Free Cash to fund the purchase of one cruiser radio and three portable radios.

VOTED JUNE 28

ARTICLE 27: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the installation of upgraded snow cleats/guards above entranceways at the town hall, or take any action relative thereto. *(Sponsored by the Town Hall Improvement Committee)*
\$25,000

This quote is for a partial snow cleat and ice break system for critical areas of the town hall above areas where snow and ice fall has been a potential hazard.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$25,000.00 dollars from Free Cash for the installation of upgraded snow cleats/guards above the entranceways at the Town Hall.

VOTED JUNE 28

ARTICLE 28: To see if the Town will vote to raise, appropriate, transfer or borrow a sum of money for the purchase and installation of a platform lift for access to the second floor of the town hall, or take any action relative thereto. *(Sponsored by the Town Hall Improvement Committee)*

\$60,000

This platform lift will provide handicapped access to the second floor of the town hall and allow for use of the floor for public activities. The cost is a combination of the lift purchase and installation cost, the electrical wiring cost, and the structural engineer cost.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$60,000.00 dollars from Free Cash for the purchase and installation of a platform lift for access to the second floor of the Town Hall.

VOTED JUNE 28

ARTICLE 29: To see if the Town will vote to raise, appropriate, transfer or borrow a sum of money to purchase an approximately 4.36 acre plot located at 14 Kimball Street.

\$35,000

Alice Stapelfeld and Hazel Bennett are asking the Town whether or not the Town wishes to purchase 14 Kimball Street a 4.3 acre lot adjacent to other Town owned land behind the elementary school for \$35,000. The assessed value is \$54,000

This article requires a two-thirds majority vote for approval.

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted to defeat Article 29

ARTICLE 30: To see if the Town will vote to authorize the Board of Selectmen and/or the Library Board of Trustees to lease certain real property, and the improvements thereon, commonly known as 18 Common Street, Brookfield, described with the Worcester South Registry of Deeds in Book 17143, Page 134, for such period of years and upon such terms and conditions as the Board of Selectmen and/or the Library Board of Trustees shall determine to be appropriate; and further to raise and appropriate, transfer from available funds, or borrow, the sum of Sixteen Thousand Five Hundred (\$16,500.00) for the rent for the initial year of said lease; and further to authorize the Board of Selectmen and/or Library Board of Trustees to enter into an option to purchase said property; and further to authorize the Board of Selectmen and/or Library Board of Trustees to execute any and all documents to carry out the intent of this Article, or take any action relative thereto. (*Sponsored by the Board of Trustees*)

\$16,500

To pay the annual lease for 18 Common St. This property will have a one year Lease to Purchase agreement. The Friends of the Library would like this year to be an opportunity for them to launch a Capital Fundraiser Campaign to raise funds for operating costs of this building. The Trustees and staff continue to prioritize upgrades, maintenance to the Town's historic building.

Please consider this information regarding this article: The Friends of the Library have approved, \$8,250 to the Board of Trustees towards this lease to purchase agreement. The BOT votes to accept this amount (half of the lease amount for FY19) at their meeting on Monday, June 11 at 6:30 p.m.

Comment: Please note that this Warrant Article only appropriates money for the first year of the lease, and another appropriation would be necessary (if the funds are not otherwise available) if the extension term is exercised.

Comment: It is necessary to authorize the option, as this is a property interest. Please note, however, that there will need to be another Town Meeting vote to exercise the option, and appropriate the monies to purchase the property.

This article requires a two-thirds majority vote for approval.

The Board of Selectmen supports this article; the Advisory Committee does not support this article

The Town voted with a 63 to 10 standing 2/3rds majority to authorize the Board of Selectmen and the Library Board of Trustees to lease certain real property, and the improvements thereon, commonly known as 18 Common Street, Brookfield, described with the Worcester South Registry of Deeds in Book 17143, Page 134, for such period of years and upon such terms and conditions as the Board of Selectmen and the Library Board of Trustees shall determine to be appropriate; and further to raise and appropriate, the sum of (\$8,250.00) for the rent for the initial year of said lease; and further to authorize the Board of Selectmen and Library Board of Trustees to enter into an option to purchase said property; and further to authorize the Board of Selectmen and Library Board of Trustees to execute any and all documents to carry out the intent of this Article.

VOTED JUNE 15

ARTICLE 31: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to support the Commonwealth of Massachusetts mandated software conversion to be completed by the Assessing Department, or take any action relative thereto. *(Sponsored by the Board of Assessors)*
\$6,000

The Commonwealth of Massachusetts Dept of Revenue has issued a mandate forcing the Assessors to upgrade outdated CAMA Assessing software. To support this software conversion, a consultant will be required to verify all of the new valuation and base values. In addition to site visits to determine the cause of all discrepancies, all data entry will need to be entered into two different software systems for a period of 4 to 6 months creating a large one time increase in staff hours.

The Board of Selectmen and the Advisory Committee support this article

The Town voted to transfer the sum of \$6,000.00 dollars from Free Cash for mandated software for the Assessing Department.

VOTED JUNE 28

ARTICLE 32: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase noise decibel meters, or take any action relative thereto. *(Sponsored by the Board of Selectmen).*

\$1,000

The Board of Selectmen has received numerous complaints about excessive noise. These meters will gauge whether or not the noise level exceeds acceptable limits.

The Board of Selectmen supports this article; the Advisory Committee supports this article 6 to 1.

The Town voted to Pass Over Article 32.

VOTED JUNE 28

ARTICLE 33: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to place a sidewalk at the start of Lake Road to White's Landing on the north side of the road. *(Sponsored by Citizen Petition)*

\$30,000

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted by a moderator declared voice majority to transfer the sum of \$1.00 dollar to place a walking path at the start of Long Hill Road to Whites Landing on the west side of the road.

VOTED JUNE 28

ARTICLE 34: To see if the Town will vote to aggressively enforce the littering and trash disposal laws by ticketing as prescribed under Massachusetts General Laws Part IV, Title 1, Chapter 270 Section 16. This ticket can be criminal or civil. A ticket from the District Court is payable within 21 days.

Penalties for criminal tickets in a calendar year include: First Offense: Up to \$5,500; Subsequent Offenses: Up to \$15,000 and potential seizure of your car.

Penalties for civil tickets in a calendar year include: First, Second and Third Offenses: \$20 and potential suspension of your driver's license for up to seven days; Fourth and subsequent Offenses: \$100 and potential suspension of your driver's license for up to seven days.

(Sponsored by Citizen Petition)

The Board of Selectmen and the Advisory Committee support this article

The Town voted by a moderator declared voice majority to aggressively enforce the littering and trash disposal laws by ticketing as prescribed under Massachusetts General Laws Part IV, Title 1, and Chapter 270.

VOTED JUNE 15

ARTICLE 35: To see if the Town will vote to apply a sum of money from free cash to reduce the tax rate or take any action relative thereto. *(Sponsored by Citizen Petition)*

The Board of Selectmen and the Advisory Committee do not support this article

The town voted by a moderator declared standing majority to defeat Article 35.

VOTED JUNE 28

ARTICLE 36: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to place a dry well at the entrance of the Town's transfer station and recycling center and authorize the Board of Health to issue a contract for such work and oversee the project, or take any action relative thereto. *(Sponsored by Citizen Petition)*

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$1,000.00 dollars from Free Cash to place a dry well at the entrance of the Town's Transfer Station and Recycling Center and authorize the Board of Health to oversee the project and enter into all necessary contracts and agreements for this work.

VOTED JUNE 28

ARTICLE 37: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to place street lights on the area of the Murray Memorial Bridge from Mill Road to Town Farm Road, at the entrance of Wagon Wheel Park and at the intersection of the Rice Corner and Rice Corner Cross Road, and intersection of Gay Road and Rice Corner Road or take any action relative thereto. *(Sponsored by Citizen Petition)*

The Board of Selectmen does not support this article; the Advisory Committee supports this article for \$1,750.

The Town voted to pass over Article 37.

VOTED JUNE 28

ARTICLE 38: To see if the Town will vote to amend Article 5, Section 5(a) of the Town's By-Laws, in accordance with statutory changes made by the Municipal Modernization Act (Chapter 218 of the Acts of 2016), by making the additions noted below in underlined text and deleting language shown as stricken through, or take any other action relative thereto. *(Sponsored by the Board of Selectmen)*

Any local license or permit including renewals and transfers issued by any board, officer or department for any person, corporation or business enterprise who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges shall be denied, revoked or suspended. This by-law shall be administered and enforced according to the provisions of M.G.L. Chapter 40, section 57.

- a. The tax collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually, and may periodically, furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges ~~for not less than a twelve month period,~~ and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board. [remainder of Section 5 unchanged].

The Board of Selectmen and the Advisory Committee support this article.

The Town unanimously voted to approve article 38 as written in the Town Warrant, except that the phrases "or take any action relative thereto" be omitted.

VOTED JUNE 15

Article 39: To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 60, Section 15B, and establish a tax title revolving fund for the Fiscal Year commencing July 1, 2018, as recommended by the Board of Selectmen, for the purpose of allowing funds obtained by the Town through Tax Title takings to be used to pay expenses incurred in connection with a tax taking or tax title foreclosure, including, but not limited to, fees and costs of recording or filing documents and instruments, searching and examining titles, mailing, publishing or advertising notices or documents, petitioning the land court, serving court filings and documents and paying legal fees, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to accept the provisions of Massachusetts General Laws Chapter 60, section 15B, and establish a tax title revolving fund for the Fiscal Year commencing July 1, 2018, as recommended by the Board of Selectmen, for the purposes as stated in the Town Warrant and as may be permitted by law.

VOTED JUNE 15

Article 40: To see if the Town will vote to amend Chapter XV of the Personnel Bylaws, Section 2, Mandatory Classification to include the position of Grant Writer/Facilitator, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

Position will be on an "as needed basis." Funding is already in place via the Consultant budget line. The position will enable the Town to take advantage of grant opportunities and offer in-house management of grants. Grades and Steps of position to be determined in the future.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to amend Chapter XV of the Personnel Bylaws, Section 2, Mandatory Classification to include the position of Grant Writer/Facilitator.

VOTED JUNE 15

Article 41: To see if the Town will vote to amend Chapter XV of the Personnel Bylaws, Section 2, Mandatory Classification to include the position of Principal Assessor, or take any action relative thereto. *(Sponsored by the Board of Assessors)*

With the permanent absence of a working Board of Assessors the position of Assistant Assessor no longer exists. The new designation more accurately reflects the full time department head title/position in the Assessor's Office. This article would not result in any change in hours or wages.

Grades and Steps of position to be determined in the future.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to amend chapter XV of the Personnel Bylaws, Section 2, Mandatory Classification to include the position of Principal Assessor.

VOTED JUNE 28

Article 42: To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 38H or any other enabling authority, to authorize the Board of Selectmen, on behalf of the Town of Brookfield, to enter into two agreements for payment in lieu of taxes (PILOT Agreements), each for a term of 20 years, with the owner/lessee/operator of metered ground-mounted solar photovoltaic energy generating facilities located at 50 South Maple Street (property shown on Brookfield Assessors' Maps as Parcel ID 045/006.C-0000-0055.0) and 54 South Maple Street (property known as Brookfield Assessors' Parcel ID 045/006.C-0000-0026.0), upon such terms as the Board of Selectmen shall deem to be in the best interest of the Town, and further, to authorize the Board of Selectmen to take such actions as may be necessary to implement such agreements, or take any other action relative thereto. *(Sponsored by the Assessor's Office)*

The Board of Selectmen and the Advisory Committee support this article.

The town voted , pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 38H or any other enabling authority, to authorize the Board of Selectmen, on behalf of the Town of Brookfield, to enter into two agreements for payment in lieu of taxes (PILOT Agreements), each for a term of 20 years, with the owner/lessee/operator of metered ground-mounted solar photovoltaic energy generating facilities located at 50 South Maple Street (property shown on Brookfield Assessors' Maps as Parcel ID 045/006.C-0000-0055.0) and 54 South Maple Street (property known as Brookfield Assessors' Parcel ID 045/006.C-0000-0026.0), upon such terms as the Board of Selectmen shall deem to be in the best interest of the Town, and further, to authorize the Board of Selectmen to take such actions as may be necessary to implement such agreements.

VOTED JUNE 15

Article 43: To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82A, Section 2, to designate the Highway Department as the Town's office to issue permits for the purpose of creating a trench as that term is defined by said Chapter 82A, Section 4 and 520 CMR 14, or take any other action relative thereto. *(Sponsored by the Highway Dept)*

This requirement is now mandated by Massachusetts law

The Board of Selectmen and the Advisory Committee support this article.

The Town voted pursuant to Massachusetts General Laws Chapter 82A, Section 2, to designate the Highway Department as the Town's office to issue permits for the purpose of creating a trench as that term is defined by said Chapter 82A, Section 4 and 520 CMR 14.

VOTED JUNE 15

Article 44: To see if the Town will transfer a sum of money from available funds to the Fleet Repair Replacement Account, or take any other action relative thereto. *(Sponsored by the Highway Dept)*
\$11,676.78

This money was obtained through due diligencnce of the Highway Department as follows: \$2,750 from sale of the 1980 Mack; \$4,900 from sale of 97 Ford; \$326.78 from sale of scrap metal; \$3,700 from sale of 1977 Mack.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$11,676.78 from the General Fund to the Fleet Repair Replacement Account.

VOTED JUNE 15

The Town voted to reconsider Article 44 at the June 28th Town Meeting and then voted to transfer \$6,450 from Free Cash, transfer \$4,900 from the sale of Inventory Account, and transfer \$326.78 from Misc. Revenue, to the Fleet Repair/Replacement Account.

VOTED JUNE 28

Article 45: To see if the town will vote to transfer a sum of money from the General Fund to the Fleet Repair & Replacement Account, or take any action relative thereto. *(Sponsored by the Highway Dept)*
\$18,724.72

This is the reimbursement received from FEMA for the January 26, 2015 blizzard.

The Board of Selectmen supports this article; and the Advisory Committee does not support this article.

The Town voted to pass over Article 45.

VOTED JUNE 15

ARTICLE 46: To see if the Town will approve the Capital Improvement Plan for FY19-FY24 with the proviso that individual capital items included in the plan shall be submitted by the appropriate Department Head and/or Committee for Town Meeting Approval, or take any action relative thereto. *(Sponsored by the CIPC)*

The Board of Selectmen and the Advisory Committee support this article

The Town voted to pass over Article 46.

VOTED JUNE 15

ARTICLE 47: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money as debt service for the Police Station, or take any action relative thereto. *(Sponsored by the Treasurer's Office)*
\$51,737

For FY19 Brookfield will receive \$51,737 for as their share of refund from Tantasqua. This will help the debt get paid down quicker and the tax rate will be stabilized.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to appropriate \$51,737 refund anticipated from the Tantasqua Debt Service Account for the purposes of paying debt service for the Police Station.

ARTICLE 48: To see if the Town will vote to transfer a sum of money to fund the fiscal 2019 ambulance expense account, or take any action relative thereto. *(Sponsored by the Emergency Squad)*

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$40,000 from the Ambulance Reserve Receipts Account to fund the fiscal 2019 Emergency Expense Account.

VOTED JUNE 15

ARTICLE 49: To see if the Town will vote to transfer a sum of money to fund the fiscal 2019 ambulance wages account, or take any action relative thereto. *(Sponsored by the Emergency Squad)*

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer the sum of \$180,760.00 from the Ambulance Reserve Receipts Account to fund the fiscal 2019 Emergency Squad Expense Account.

VOTED JUNE 15

ARTICLE 50 : To see if the Town will vote to transfer a sum of money from the Water Surplus Account to Water Main Improvement Account, or take any action relative thereto. *(Sponsored by the Water Dept)*
\$30,000

For expenses associated with water line replacement on Central St./Town Hall.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer \$30,000.00 from the Water Surplus Account to the Water Main Improvement Account.

VOTED JUNE 15

ARTICLE 51: To see if the Town will vote to transfer a sum of money from the Water Surplus Account to Water Pump Account, or take any action relative thereto. *(Sponsored by the Water Dept)*
\$20,000

For maintenance of four wells.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted to transfer \$20,000.00 from the Water Surplus Account to the Water Pump Account.

VOTED JUNE 15

ARTICLE 52: To see if the Town will vote to add a new bylaw, which if adopted, would become Chapter Two, Section 22 of the Town General Bylaws and reads as follows:

Prior to setting the tax rate each year, the Town of Brookfield must have a town meeting for the citizens to consider an article on the amount of free cash to be used to reduce the tax rate or take any action relative thereto. *(Sponsored by the Bylaw Committee)*

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted to pass over Article 52.

VOTED JUNE 28

ARTICLE 53: To see if the Town will vote to add a new bylaw, which if adopted, would become Chapter Two, Section 22 of the Town General Bylaws and reads as follows:

To see if the Town will vote to have our State Senator and State Representative file legislation in the General Court on behalf of the town of Brookfield to amend a Home Rule Petition adopted in 1984 by the state legislature and lower the recall threshold from 20 percent of registered voters to ten percent of registered voters for calling a special recall election of a town officer in the Town of Brookfield, or take any action relative thereto. *(Sponsored by the Bylaw Committee)*

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted to pass over Article 53

VOTED JUNE 28

ARTICLE 54: To see if the Town will vote to add a new bylaw on recall of Town officers to the Town General Bylaws, which if adopted would become Chapter III Section 5 and reads as follows:

“Any qualified voter may file an affidavit containing the name of an elected town officer to be recalled in a special election and the reasons for the recall with the town clerk. No recall petition shall be filed against an officer within three months after taking office nor in the case of a failed recall of an elected officer for at least three months after the recall election. Upon receipt of the affidavit, the town clerk shall then issue a recall petition. The seeker of the recall will have 20 days after filing the affidavit to submit a petition with the signatures and addresses of at least 20 percent of the registered voters at the time of affidavit filing. Upon receipt of the petition, the town clerk shall forward the recall petition to the board of registrars for voter certification.

If the petition is certified, the selectmen shall give notice to the officer being recalled and, if the officer subject to recall does not resign within five days, a recall election shall be held on Tuesday not less than 60 and not more than 70 days after the date of the petition certification. However, if another town election is scheduled to occur within 60 days of the date of the petition certification, the selectmen at their discretion may hold the recall election on the same date of the previously scheduled town election.

The incumbent officer shall continue to perform the duties of the office until the recall election. If the officer is recalled in the recall election, another election shall be held to elect a successor officer who shall hold office for the remainder of the unexpired term of the recalled officer.

No person who has been recalled from office by a recall election, or resigned from an office due to a recall election, shall be appointed to a town office for a period of two years after the date of the recall election.” (Summary of 1984 home rule legislation adopted by The General Court and ratified by Brookfield voters at a 1984 town meeting and by 1984 ballot. Mass General Laws Chapter 99) *(Sponsored by the Bylaw Committee)*

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted to pass over Article 54

VOTED JUNE 28

ARTICLE 55: To see if the Town will vote to add a new bylaw to the Town General Bylaws, which would become Section 20 of Chapter II if adopted, and reads as follows:

Any new fee for town services must be approved by a majority vote at a town meeting before that fee can go into effect, or take any action relative thereto. *(Sponsored by the Bylaw Committee)*

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted to pass over Article 55

ARTICLE 56: To see if the Town will vote to add a new bylaw to the Town General Bylaws, setting a regular date for the Annual Town Meeting, and which, if adopted, would become Section 21 of Chapter II, and reads as follows:

The Annual Town Meeting will be held on the second Wednesday in June each year, or take any action relative thereto. *(Sponsored by the Bylaw Committee)*

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted to pass over Article 56

Voted June 28

ARTICLE 57: To see if the Town will vote to amend Chapter X, Section 16 of the Town General Bylaws and make the following wording changes noted in bold such that the revised bylaw would read as follows:

“A permit from the Highway Superintendent is required to construct a curb cut or a driveway (Curb cuts onto state highways **also** require a written permit from Mass Highways). As part of the application for the permit, the applicant must pay a **non-refundable** application fee of \$25 and a bond in an amount set forth in a fee schedule **no less than \$1,000 and no more than \$2,500** established by the Highway Superintendent. As a condition for issuance of a permit, the applicant shall place **bond** funds in an escrow account held by an escrow agent approved by the Highway Superintendent and in an amount to be determined by the Highway Superintendent as being reasonable to cover the cost of constructing and completing the curb cut or driveway. Upon written notice by the Highway Superintendent to the escrow agent and the applicant that the construction is completed in accordance with the permit, the escrow agent shall release to the applicant any funds being **held within 90 days**. If the construction of the curb cut or driveway is not completed by the applicant in accordance with the permit, the escrow agent, upon written notice from the Highway Superintendent and written notice to the applicant, shall deposit with the Town Treasurer the funds or the portion of the funds determined by the Highway Superintendent to be necessary to complete construction. The funds would then be available for appropriation to complete the construction in order to protect the public health and safety,” or take any action relative thereto. *(Sponsored by the Bylaw Committee)*

The Board of Selectmen and the Advisory Committee do not support this article

The Town voted to pass over Article 57

VOTED JUNE 28

ARTICLE 58: To see if the Town will transfer a sum of money from Free Cash to the Stabilization Account, or take any action relative thereto.

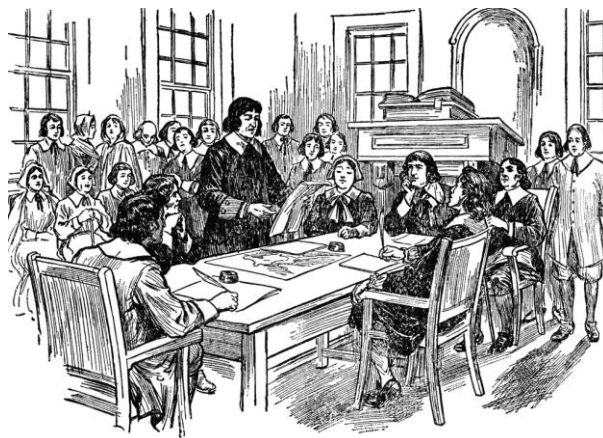
The Board of Selectmen and the Advisory Committee support this article

The Town voted to transfer the sum of \$261,181.00 dollars from Free Cash to Stabilization

Voted June 28

THE JUNE 15TH MEETING ADJOURNED AT 10:52 PM WITH A MOTION BY SELECTMEN LINDA LINCOLN TO RECONVENE AT 6:30 P.M. ON THURSDAY JUNE 28 AT THE BROOKFIELD ELEMENTARY SCHOOL. 106 VOTERS ATTENDED THIS MEETING

**THE JUNE 28TH MEETING ADJOURNED AT 8:47.
54 VOTERS ATTENDED THE MEETING**



THE COMMONWEALTH OF MASSACHUSETTS

SPECIAL TOWN MEETING WARRANT

FRIDAY, NOVEMBER 9, 2018

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE **BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY THE NINTH DAY OF NOVEMBER IN THE YEAR 2018 AT 6:30 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

ARTICLE 1: To see if the Town will vote to amend Chapter X, Section 16 of the Town General Bylaws and make the following wording changes noted in bold such that the revised bylaw would read as follows:
“A permit from the Highway Superintendent is required to construct a curb cut or a driveway (Curb cuts onto state highways **also** require a written permit from Mass Highways). As part of the application for the permit, the applicant must pay a **non-refundable** application fee of \$25 and a bond in an amount set forth in a fee schedule **no less than \$1,000 and no more than \$2,500** established by the Highway Superintendent. As a condition for issuance of a permit, the applicant shall place **bond** funds in an escrow account held by an escrow agent approved by the Highway Superintendent and in an amount to be determined by the Highway Superintendent as being reasonable to cover the cost of constructing and completing the curb cut or driveway. Upon written notice by the Highway Superintendent to the escrow agent and the applicant that the construction is completed in accordance with the permit, the escrow agent shall release to the applicant any funds being **held within 90 days**. If the construction of the curb cut or driveway is not completed by the applicant in accordance with the permit, the escrow agent, upon written notice from the Highway Superintendent and written notice to the applicant, shall deposit with the Town Treasurer the funds or the portion of the funds determined by the Highway Superintendent to be necessary to complete construction. The funds would then be available for appropriation to complete the construction in order to protect the public health and safety,”
or take any action relative thereto. *(Sponsored by the Bylaw Committee)*

The Board of Selectmen does not support this article; The Advisory Committee supports this article

The Town voted to pass over Article 1 by a moderator declared voice majority

ARTICLE 2: To see if the Town will vote to amend Chapter XV of the Personnel Bylaws, Section 2, Mandatory Classification to include the position of Transfer Station Manager, at Grade 9, 340 Points, or take any action relative thereto. *(Sponsored by the Board of Health)*

The Board of Selectmen and the Advisory Committee support this article

The Town unanimously voted to pass Article 2.

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to pay a KP Law bill from FY18, or take any action relative thereto. *(Sponsored by the Treasurer's Office) (Requires 9/10 vote)*
\$1,816.49

This bill, from June, 2018 for Tax Title legal services were missed due to the pending transition of a new Treasurer.

The Board of Selectmen and the Advisory Committee support this article

The Town voted unanimously to raise and appropriate the sum of \$1,816.49 to pay a KP Law bill from FY18.

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to pay a T&G bill from FY18, or take any action relative thereto. *(Sponsored by the Treasurer's Office) (Requires 9/10 vote)*
\$418.24

This bill, from 5/06/18, was incorrectly billed and sent to the wrong department.

The Board of Selectmen and the Advisory Committee support this article

The Town voted unanimously to raise and appropriate \$418.24 to pay a T&G bill from FY18.

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to increase the Police Chief's salary by \$6,000 per year, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*
\$6,000

This vote would increase his salary for FY19 from \$72,189 to \$78,189.

This salary adjustment is consistent with salary increases negotiated for ranking officers in the police department generally.

The Board of Selectmen and the Advisory Committee support this article

The Town voted by a moderator declared voice majority to raise and appropriate \$6,000.00 to increase the Police Chiefs Annual FY19 salary to \$78,189.00.

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to increase the Zoning Enforcement Officer's annual salary, or take any action relative thereto. *(Sponsored by the ZEO)*
\$3,608

This would bring the ZEO salary to \$11,000 per year. (The ZEO salary was \$9,777 until 2016 when it was reduced due to change in personnel.) The ZEO office has increased workload to 20+ hours per week.

The Board of Selectmen and the Advisory Committee support this article

The Town voted by a voice majority to raise and appropriate \$3,608.00 to increase the Zoning Enforcement Officers Salary for FY19 to \$11,000.00.

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase personal safety equipment for the Highway Department or take any other action relative thereto. *(Sponsored by the Highway Dept)*
\$2,700

Due to an oversight this account was not funded at the Annual Town Meeting.

(Safety shoes; high visibility tee shirts; safety vests; hard hats; work gloves; particulate respirators; high visibility jackets; rain gear; ear plugs, first aid and safety supplies).

The Board of Selectmen and the Advisory Committee support this article

The Town voted unanimously to raise and appropriate \$2,700.00 to purchase personal safety equipment for the Highway Department.

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for additional tree removal, or take any other action relative thereto. *(Sponsored by the Highway Dept)*
\$10,000

There are a large number of trees which are hazardous and need to be removed. This money will allow us to hire a tree removal company for additional days.

The Board of Selectmen and the Advisory Committee support this article; The CIPC supports this article.

The Town voted unanimously to raise and appropriate \$10,000.00 for additional tree removal.

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a generator for the Highway Garage, or take any other action relative thereto. *(Sponsored by the Highway Dept) (Requires 2/3 vote)*
\$39,000

The current emergency generator is too small to operate the heavy doors to the Highway garage, to operate the power tools needed for the equipment, or to allow the highway barn to function as a secondary emergency facility as called for in the Town's emergency plan.

The Board of Selectmen and the Advisory Committee support this article; The CIPC supports this article.

The Town voted by a standing majority of 44 yes and 1 opposed to transfer \$39,000.00 from Stabilization to purchase a generator for the Highway Garage. (Transfers from Stabilization require a 2/3rds majority vote).

ARTICLE 10: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to repair water runoff at Rice Corner Road, or take any other action relative thereto. *(Sponsored by the Board of Selectmen)*
\$33,000

The Highway Dept provided an estimate to remediate water runoff at 118 Rice Corner Road. The Town has approached Mass Wildlife for compensation and has yet to receive a decision.

The Board of Selectmen 2 to 1 recommends passing over this article; The Advisory Committee supports this article; The CIPC does not support this article.

The Town voted to oppose Article 10 by a standing majority of 28 opposed to 13 in favor .

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to raze two buildings in the Town of Brookfield, or take any other action relative thereto. *(Sponsored by the Board of Health)*
\$9,000

The BOH identified 34 South Maple Street and 33 River Street as uninhabitable. The Board recommends the two buildings be immediately razed.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted unanimously to raise and appropriate \$9,000.00 to raze 34 South Maple Street and 33 River Street.

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund the Fleet Repair and Replace Account, or take any other action relative thereto. *(Sponsored by the Board of Selectmen) (Requires 2/3 vote)*
\$20,000

The Board of Selectmen and the Advisory Committee support this article; CIPC supports this article.

The Town voted by a moderator declared 2/3rds vote to transfer the sum of \$20,000.00 from Stabilization to fund the Fleet Repair and Replace Account.

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a fire vehicle, or take any other action relative thereto. (Sponsored by the Fire Dept) (Requires 2/3 vote)
\$280,000

The Brookfield Fire Department is requesting funding to purchase a pumper to finally replace a 1987 open canopy cab commercial pumper that Brookfield bought used in 2000. This truck has been unreliable during drafting operations, which is a priority in our rural water supply area, does not have adequate scene lighting, does not have compliant warning or electrical systems, only has lap belts. No shoulder belts or air bags, does not have any supplemental braking, does not have any climate control. Beyond the truck overall, the open cab design; exposes the crew to all weather extremes, exposes the crew to snow, ice, and any weather related debris, exposes the crew to truck, traffic, and siren noise, forces the crew to use snow or ice covered walkway when entering or exiting, does not allow for rehab on that vehicle, does not allow for communications between crew members, exposes tools to weather and temperature extremes, means that there are items that should be stored in climate controlled environments cannot be. This includes, but is not limited to: medical supplies, defibrillator, rehab supplies, environmental metering equipment, and the thermal imager.

The Board of Selectmen supports this article 2 to 1; The Advisory Committee does not support this article; The CIPC recommends the article be passed over with the proviso that it be placed on the ATM warrant if the Town's grant application for a new fire engine is passed over.

The Town voted by a moderator declared 2/3rds vote to transfer the sum of \$46,700.00 from Stabilization to purchase and equip a Fire Utility Truck.

The Town Meeting Adjourned at 7:47 p.m.

45 voters attended The Special Town Meeting.

Annual Town Election Results Report	
Monday May 7, 2018	
Brookfield Town Hall	
6 Central Street	
Brookfield MA 01506	
Total Ballots Cast for the Election = 250 out of 2,276 Voters	
Moderator-1 Year	
Blanks	26
Donald D. Faugno	221
Write-Ins	3
Board of Assessors- 3 Years	
Blanks	37
Holly J. Chisholm	211
Write-Ins	2
Water Commissioner-3 Years	
Blanks	37
Kermit A. Eaton	211
Write-Ins	2
Cemetery Commissioner-1 Year	
Blanks	46
Edwin W. Foley	202
Write-Ins	2
Board of Selectmen-3 Years	
Blanks	36
Clarence Snyder, III	206

Write-Ins	8
Board of Health- 3 Years	
Blanks	6
Daniel F. Leahy	110
George A. Hirtle	134
Write-Ins	0
Public Library Trustee-3 Years-Vote for Two	
Blanks	97
Matthew T. Bansfield	198
Carol J. Plumb	203
Write-Ins	2
Elementary School Committee-1 Year	
Blanks	46
Andrew H. Dunn	202
Write-Ins	2
Elementary School Committee-3 Years	
Blanks	40
Megan Cunningham	209
Write-Ins	1
Planning Board-5 Years	
Blanks	46
Sharon Mahoney	201
Write-Ins	3
Housing Authority-5 Years	
Blanks	55
Eugene A. Toto	193
Write-Ins	2
Tantasqua School Committee	
Blanks	45
Pam Fitzgerald	204
Election Results Report	
STATE ELECTIONS	
Brookfield MA 01506	
NOVEMBER 6, 2018	
Total Ballots Cast for the Election = 1,531	
SENATOR IN CONGRESS	
Elizabeth A. Warren	618
Geoff Diehl	828
Shiva Ayyadurai	66
Write Ins	1
Blanks	18
GOVERNOR AND LIEUTENANT GOVERNOR	
Baker and Polito	1175
Gonzalez and Palfrey	306
Write Ins	8
Blanks	42
ATTORNEY GENERAL	
Maura Healey	760
James R. McMahon III	738
Write-Ins	1
Blanks	32
SECRETARY OF STATE	
William Francis Galvin	784
Anthony M. Amore	625
Juan G. Sanchez Jr.	68

Write Ins	1
Blanks	53
TREASURER	
Deborah B. Goldberg	705
Keiko M. Orrall	659
Jamie M. Guerin	78
Write Ins	0
Blanks	89
AUDITOR	
Suzanne M. Bump	629
Helen Brady	695
Daniel Fishman	67
Edward J. Stamas	53
Write Ins	1
Blanks	86
REPRESENTATIVE IN CONGRESS	
Richard E. Neal	1034
Alex B. Morse	0
Tahirah Amatul-Wadud	0
Write Ins	48
Blanks	449
COUNCILLOR	
Jennie L. Caissie	926
Paul M. DePalo	538
Write Ins	1
Blanks	66
DISTRICT ATTORNEY	
Joseph D. Early Jr.	867
Blake J. Rubin	561
Write Ins	3
Blanks	100
CLERK OF COURTS	
Dennis P. McManus	692
JoAnne E. Powell	766
Write Ins	2
Blanks	71
REGISTER OF DEEDS	
Kate D. Campanale	900
Kathryn A. Toomey	574
Write Ins	1
Blanks	56
SENATOR IN GENERAL COURT	
Anne M. Gobi	827
Steven R. Hall	686
Write Ins	0
Blanks	18
REPRESENTATIVE IN GENERAL COURT	
Donald R. Berthiaume Jr.	881
Jean Anne Strauss	616
Write Ins	0
Blanks	34
QUESTION 1 PATIENT SAFETY LAW	
Yes	342

No	1136
Blanks	53
QUESTION 2 CITIZEN COMMISSION FOR CONSTITUTION AMEND LAW	
Yes	926
No	546
Blanks	59
QUESTION 3 TRANSGENDER ANTI-DISCRIMINATION	
Yes	831
No	675
Blanks	25



Election Results Report-Democratic Party	
State Primary	
Brookfield MA 01506	
September 4, 2018	
Total Ballots Cast for the Democratic Ballot = 200	
Senator in Congress-Democrat	
Blanks	20
Elizabeth A. Warren	176
Write-Ins	4
Governor-Democrat	
Blanks	34
Jay M. Gonzalez	89
Bob Massie	72
Write-Ins	5
Lieutenant Governor-Democrat	
Blanks	44
Quentin Palfrey	116
Jimmy Tingle	38
Write-Ins	2
Attorney General-Democrat	
Blanks	18
Maura Healey	180
Write-Ins	2
Secretary of State-Democrat	
Blanks	10
William F. Galvin	134
Josh Zakim	56
Write-Ins	0
Treasurer-Democrat	
Blanks	36
Deborah B. Goldberg	164
Write-Ins	0
Auditor-Democrat	
Blanks	40
Suzanne M. Bump	160
Write-Ins	0
Representative in Congress-Democrat	
Blanks	8

Richard E. Neal	131
Tahirah Amatul-Wadud	61
Write-Ins	0
Councillor-Democrat	
Blanks	44
Paul M. Depalo	156
Write-Ins	0
Senator in General Court-Democrat	
Blanks	10
Anne M. Gobi	190
Write-Ins	0
Representative in General Court-Democrat	
Blanks	23
Jean Anne Strauss	175
Write-Ins	2
District Attorney-Democrat	
Blanks	31
Joseph D. Early Jr.	169
Write-Ins	0
Clerk of Courts-Democrat	
Blanks	36
Dennis P. McManus	164
Write-Ins	0
Register of Deeds-Democrat	
Blanks	32
Kathryn A. Toomey	67
Write-Ins	1

Election Results Report-Republican Party	
State Primary	
Brookfield MA 01506	
Tuesday September 4, 2018	
Total Ballots Cast In Election = 246	
Senator in Congress-Republican	
Blanks	8
Geoff Diehl	122
John Kingston	70
Beth Joyce Lindstrom	45
Write-Ins	1
Governor-Republican	
Blanks	4
Charles D. Baker	129
Scott D. Lively	113
Write-Ins	0
Lieutenant Governor-Republican	
Blanks	51
Karyn E. Polito	194
Write-Ins	1
Attorney General-Republican	
Blanks	34
James R. McMahon III	152
Daniel L. Shores	58
Write-Ins	2

Secretary of State-Republican	
Blanks	65
Anthony M. Amore	180
Write-Ins	1
Treasurer-Republican	
Blanks	64
Keiko M. Orrall	181
Write-Ins	1
Auditor-Republican	
Blanks	67
Helen Brady	178
Write-Ins	1
Representative in Congress-Republican	
Blanks	222
Write-Ins	24
Councillor-Republican	
Blanks	59
Jennie L. Caissie	186
Write-Ins	1
Senator in General Court-Republican	
Blanks	55
Steven R. Hall	191
Write-Ins	0
Representative in General Court-Republican	
Blanks	48
Donald Berthiaume Jr.	198
Write-Ins	0
District Attorney-Republican	
Blanks	218
Write-Ins	28
Clerk of Courts-Republican	
Blanks	68
Joanne E. Powell	178
Write-Ins	0
Register of Deeds-Republican	
Blanks	24
Kate D. Campanale	167
Kevin J. Kuros	55
Write-Ins	0

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF BROOKFIELD

SPECIAL TOWN MEETING WARRANT

FRIDAY, JUNE 15, 2018

BROOKFIELD ELEMENTARY SCHOOL

BROOKFIELD, MASSACHUSETTS

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE **BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY THE FIFTEENTH DAY OF JUNE IN THE YEAR 2018 AT 6:30 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

NOTE: ALL ARTICLES ARE UNANIMOUS UNLESS NOTED OTHERWISE.

ARTICLE 1: To see if the Town will vote to transfer or borrow a sum of money from the General Fund to the Highway Expense Account or take any action relative thereto. (*Sponsored by the Highway Department*)
\$139.84

This is reimbursement for an over payment

The Board of Selectmen supports this article

The Town voted to transfer the sum of \$139.84 from the Accountant Clerk's salary to the Highway Expense Account.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Fire Department Wages Account, or take any action relative thereto. (*Sponsored by the Fire Department*)

The Board of Selectmen supports this article

The Town voted to transfer \$2,000.00 from the Accountant Clerk's Salary Account to the Fire Department Wages Account.

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the library building Maintenance Account or take any action relative thereto. (*Sponsored by the Library Board of Trustees*)
\$7,400

To pay for repairs to the east (front facing Common) façade of the library (gargoyle, downspout and window restoration). The Trustees and staff continue to prioritize upgrades, maintenance to the Town's historic building.

The Board of Selectmen supports this article

The Town voted to transfer \$2,166.00 from the Accountant's Clerk's Salary Account \$3,134 from the Municipal Gasoline Account and \$2,100.00 from the Selectmen's Expense Account for a total of \$7,400.00 to the Library Maintenance Account.

ARTICLE 4: To see if the town will transfer a sum of money to the Board of Health Expense Account from available funds to pay a bill from a prior year or take any action relative thereto. (*Sponsored by the Board of Health*) **Requires 9/10 vote**
\$179.55

To pay a FY2017 bill from WB MASON

The Board of Selectmen supports this article

The Town voted to transfer the sum of \$179.55 from the Transfer Station Expense Account to the Board of Health Expense Account to pay a prior year bill.

ARTICLE 5: To see if the town will transfer a sum of money from available funds to the Cemetery Expense Account to pay a prior year bill. (Sponsored by the Cemetery Commission) Requires 9/10 vote
\$93.20

To pay a FY17 bill for Centec Cast Metal Products

The Board of Selectmen supports this article

The Town voted to transfer \$108.38 from the Cemetery Wages Account to the Cemetery Expense Account to pay a prior year bill from FY17.

ARTICLE 6: To see if the town will transfer a sum of money from available funds to the Transfer Station Expense Account to pay a prior year bill or take any action relative thereto. (Sponsored by the Board of Health) Requires 9/10 vote
\$47.83

To pay a FY17 bill from National Grid

The Board of Selectmen supports this article

The Town voted to pay a prior year bill in the amount of \$47.83 from the Transfer Station Expense Account.

ARTICLE 7: To see if the town will transfer a sum of money from available funds to the Snow and Ice Account to cover a deficit or take any action relative thereto. (Sponsored by the Highway Department) Requires a 2/3rds vote

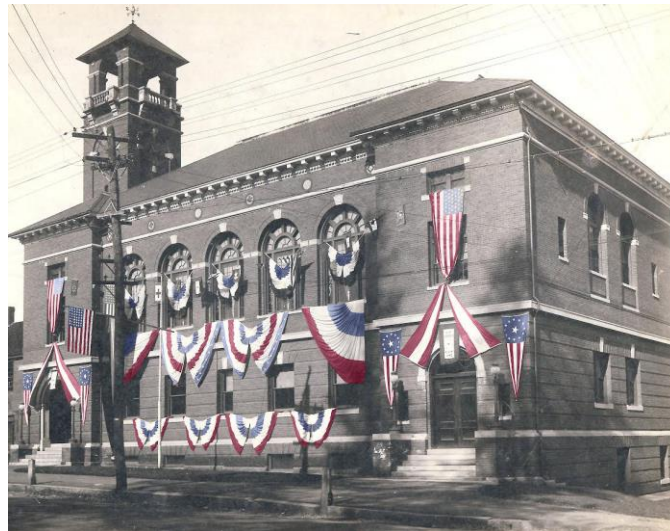
The Board of Selectmen supports this article

The Town voted to transfer the sum of \$53,308.65 from the Stabilization Account to the Snow and Ice Account to cover a deficit.

The meeting Adjourned at 6:41 p.m. and 66 voters attended the meeting.

Certified this 21st day of June 2018

Michael P. Seery
Town Clerk





Bill and Karen Simpson pose with renown Japanese inventor Dr. NakaMats. With over 3,300 patents to his name, the world famous doctor invented among other things: the floppy disk; the CD, the DVD, the fax machine, the taxi meter, the digital watch, and the karaoke machine. The Simpsons hosted the inventor when he visited Brookfield several years ago, and the good doctor reciprocated by inviting the couple to Japan last year.



Local Residents gather on the Town Common to celebrate during the annual Tractor Parade



Art and Elizabeth Jay stand beside one of four “Brookfield Welcomes You” signs

The Town of Brookfield has long embraced visitors from near and far, and that tradition lives on as travelers entering the town limits today are greeted by carved wooden signs declaring “Brookfield Welcomes You.”

Thanks to residents Elizabeth and Art Jay, the painted signs on Route 9 and Route 148 offer a glimpse into Brookfield’s old fashioned Yankee hospitality. The couple designed and donated the attractive signs, which are nestled into the natural surroundings of their respective roads, and also manage the upkeep of the adjacent grounds.

For the Jays, the act of “giving back” to their hometown comes naturally. Art noted that both his native town of West Brookfield as well as Brookfield were significant for him during his “growing years.” Thus, when he retired from United Parcel Service in 1993 and returned to West Brookfield, the civic minded couple quickly became active in community volunteerism. They noted it took little time to develop ideas on what could be done to offer their town a personal “thank you” for the town’s influence on Art’s upbringing as well as decades of fond memories. When the Jays moved across the town line to Brookfield in 2002, they said there was little difference in their thoughts about contributing to their second hometown. Citing Brookfield’s “country atmosphere, town pride, and friendliness of one and all,” the couple says they truly enjoy the community and their involvement in town is very satisfying.

“As we look around we both find so much that is accomplished by Brookfield citizens with simple effort, individual funding, or both,” the Jays remarked while noting their gratitude for the support of the State Highway Department, the residents who have donated land for the sign placement, and the installation labor from the “sign team.”

And the couple note the sign serves as more than a welcome to passersby. The friendly gesture also sets the tone for others to celebrate civic pride: “We also acknowledge the strong support that folks have shared regarding the signs’ appearance and landscaping and how they feel it’s making our neighborhood a better place.”

As the Jays continue to appreciate and honor their hometown, they encourage others to join them in making their little corner of the world a better place:

“Look around to witness this beautiful town in which we live. We bet you’ll find “that special something” as we and so many others have.”

