

TOWN OF BROOKFIELD
Water Department
MEETING MINUTES
February 15, 2023

Posted Meeting: The meeting of the Brookfield Water Department was called to order at 11:04 a.m. in the banquet room of the Brookfield Town Hall.

In Attendance: Don Taft, Robert Barnes and Al Jones

Superintendent: Dennis Clarke

Guest: Advisory Board member; Marty Banish and Linda Lincoln from the 350th Anniversary Committee.

Minutes taken by Administrative Assistant; Holly Chisholm

Minutes

Commissioners reviewed and approved the minutes of January 11th, 2023. The minutes of January 25th will be reviewed during the March meeting. All in favor; so, voted.

Cola/Budget

Mr. Banish and the Commissioner's discussed the submitted budget. Mr. Banish had been misinformed or misunderstood the issue regarding Well 02G. Dennis explained the situation regarding the well and why it was necessary to discontinue the water haulers. Due to the drought situation and the water haulers effect on the well it was unsustainable to continue extracting from it. Mr. Banish also brought up the cola of 8.7% that is being asked for. He stated that at this time we do not have the financial means to increase wages to match the federal cola rate.

Bulk Water Service

Dennis disconnected the service for bulk water services. He will leave a stub above grade for other possible usage.

Online Payments

Holly is still waiting on the bank to finalize the csv file for payments online.

FY24 Budget

Dennis provided the new budget to the Town Administrator with revisions made after discussion and vote of acceptance during the December meeting.

Well04G

Dennis stated that he would like to move forward with well 04G this year due to funding availability in the Water Capital Improvement Acct. He will be contacting FG Sullivan Well Drilling for a quote.

Annual Water Report

The annual water report is completed for the calendar/fiscal year. Al Jones made a motion to accept the report with revision to the word approximately. All in favor; so voted.

CBDG Grant

Haley Ward is in the design phase for the Green St. project to begin this year. Chris Dumphrey will be doing the income survey needed for the Kimball St. project.

Generator Emergency Training

Dennis provided an emergency generator training for all our water operators.

Water Department Personnel

Dennis and the Commissioners discussed the future of the Water Dept. personnel. The water department currently employees one Superintendent, three on call Operators and one Administrative Assistant. The Commissioners and Dennis will be researching options for a part time secondary operator that will be needed in the future but not immediate. Mr. Taft will ask to be on the next agenda for the BOS to discuss this matter. Information will be gathered and discussed on the 25th of January.

Adjourn

Commissioners have agreed to adjourn the meeting at 12:38 p.m. Holly will post the next meeting for January 25, 2023.