



Annual Report



A History of Farming Brookfield, Massachusetts 2021

“Agriculture is the most healthful, most useful, and most noble employment of man. ~ George Washington

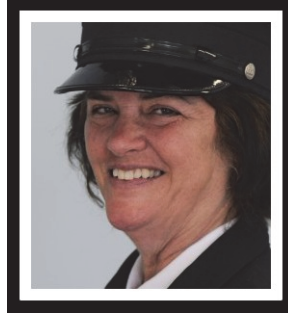


*Bennett Farm, 1949.
Harrison "Archie" & Horace Achilles at the fork of Rice Corner & Rice Corner Crossroad*



Elm Hill Farm Apple Orchard: Alton and Arland Noyes

Our DEDICATION to



Donna LaFleur

What can be said about a woman who shattered the glass ceiling more than once, broke gender barriers in two service occupations, and pioneered a staffing model to bring the highest level of pre-hospital care to Brookfield?

Beyond earning the title of trailblazer, to those she works with, resident and EMS Chief Donna LaFleur is the consummate professional; to the community she serves, she is a familiar face, a kind smile, and a gentle touch – often during times of crisis or tragedy.

A 45-year veteran of the Brookfield Emergency Squad, the longtime resident raised a family in a historic home in the center of town, all the while making strides in her career, first as Brookfield’s first female police officer, followed by the town’s first-ever paramedic, and the first female firefighter.

The mother of three and wife of a doctor, Donna was the epitome of the modern “superwoman” which every 70s era female juggling career and family strived to attain. Her

“Whether you know her or not, Donna cares about you.”
~ Brookfield Fire Chief Peter Martell



successful balance of profession and family through the years has served as testament to not only her talents, but her tenacity. Few would argue it is this determination that has enabled Donna to achieve the success and respect she has earned.

“There are a lot of great paramedics, but Donna is the best caregiver I have ever seen,” noted Brookfield Fire Chief Peter Martell, adding: “She’s not just the paramedic, she is there to take care of the person, and people pick up on that.”

The Chief noted that residents can count on Donna’s calm voice and warm hand to comfort them when they are in crisis.

An EMT since 1976 and head of the Emergency Medical Services since 1987, in the mid ‘90s, Donna achieved a major goal when she played an integral role in advocating for change in state staffing guidelines to allow small towns to enhance their services.

“The old rule in Massachusetts required a Paramedic Ambulance to have two paramedics staffing the ambulance, rather than one paramedic and one EMT; Donna got involved at the regional level through Worcester County to

convince the state that changing the guidelines would have a massive benefit to small towns that (previously) could not provide this high level of services,” Chief Martell explained.

He noted Brookfield was one of the first four communities in the state to be licensed via the new guidelines.

Donna gives back to the community not only through her service work as EMS Chief and firefighter, but also through charitable causes. Her most notable is “Toys for Joy,” of which she was an original founder. The annual charity drive is a joint effort between the towns of Brookfield and East Brookfield to collect and distribute holiday toys and gifts to needy children. Donna has served as the Brookfield coordinator for Toys for Joy since the 1980s.

The EMT Chief’s many achievements throughout the decades have not gone unnoticed. In June of 2015, she was honored as Brookfield’s “Hometown Hero,” By FOX 25, a distinction for residents who are making a difference in their communities. She was interviewed live on-air on the Town Common by FOX host Shannon Mulaire, and presented with an award during the show’s “Zip Trip” segment, which attracted a crowd of supporters.



Today, The EMS Chief and grandmother of two continues to serve the residents of Brookfield and beyond as a paramedic and active firefighter, often working on-call for up to seven days a week.

After all, for Chief LaFleur, coming to the rescue to those who need her, is all in a day’s work.



In 2015 EMS Chief Donna LaFleur was honored as Brookfield’s “Hometown Hero” during FOX 25’s “Zip Trip”

The Changing Face of Agriculture in Brookfield

"Agriculture is our wisest pursuit, because it will in the end contribute most to real wealth, good morals & happiness."

~Thomas Jefferson

The face of agriculture in Brookfield has been changing for thousands of years. It is believed that 70% of the indigenous people's diets were made up from crops they grew. And it's not a stretch to believe the Quaboag Clan were the first to grow corn and pumpkins on Foster Hill. In the 1660s, the Ayres and other families migrated to Brookfield from Ipswich. It is a little-known fact that corn and squashes, common to farms in this region, are native of Mexico.



If we jump forward to the early 1900's, dairy was well established in the region. In 1945 Elise the cow became the face of Brookfield agriculture as Borden's advertising anchor. Unfortunately, with the factory farms and milk pricing regulations, few dairy farms are able to thrive.

This, however, has not deterred agriculture to continue to provide essential benefits.

Farm and Open Space

Farms and other open spaces make up over 50% of the land area of the Brookfield. As we face the impacts of climate change, maintaining green spaces is essential. The benefits of the small family farm, as in the 1600's, continues to be the foundation of the Town. What has changed are the products and services offered.

Massachusetts's in the latest census, ranks 5th in the country, so it should not be surprising that Overlook Farm or the Thompson's River Mist Farm sells produce from their farm stands.

Oakholm Farm has diversified beyond Christmas Trees to a well-established brewery and wedding destination, and Elm Hill Farm plans to open a Bed and Breakfast on the historic grounds.





Greenhouses and nurseries lead the way in direct sales and it is not surprising that Lamoureux Greenhouses or Steve Novak's flowers on Rice Corner Road have found import niches. Novak notes the following:

“Farming of any kind has challenges to overcome, but it also has many rewards. From getting thank you notes and pictures of the flowers I grew and sold or presenting a bride to be with dozens of vases of flowers to tending to the plants early in the morning, and hearing the faint rooster crows off in the distance. “

Finding a niche

Another niche is the offerings in supporting equine activities. Elm Hill Farm, Pine Acres, Turn About, and Mary Go Round farms offer unique learning environments that come in mastering skills related to horses.

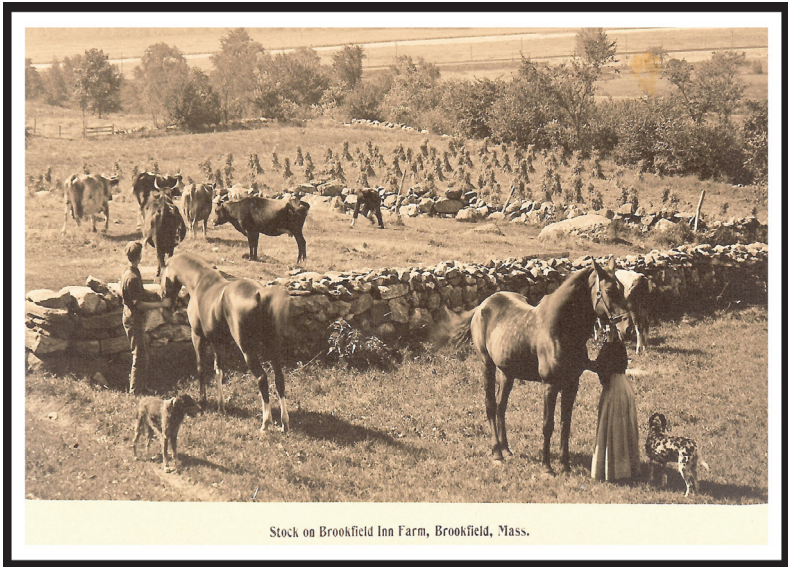
Forestry and the maintaining of open space is important in healthy growth. Grimes Apiary has provided honey for a number of years at local farmer's markets. Tip Top continues to offer an outlet for local products. The Tintagel Farm continues to trade their wool.

While it is not surprising that the average age of a farmer is 59 ½ and male, this is changing too.

Willow Brook Academy has opened its doors in what was once the Brookfield Inn, a full operational farm in its heyday.

Shelby O'Day Hill and her husband Jake offer agricultural education for students 3 – 10 years old. Willow Brook Academy is a Forest and Farm school that offers students the opportunity to learn about all aspects of running a farm. Some of the highlights of their program are as follows: tapping maple trees, making jam from their grapes, growing vegetables and fruits, collecting eggs from their chickens, feeding and taking care of the animals on the farm.

Providing an opportunity for the younger generations to learn and experience a hands-on approach about agriculture is one of the school's main goals.



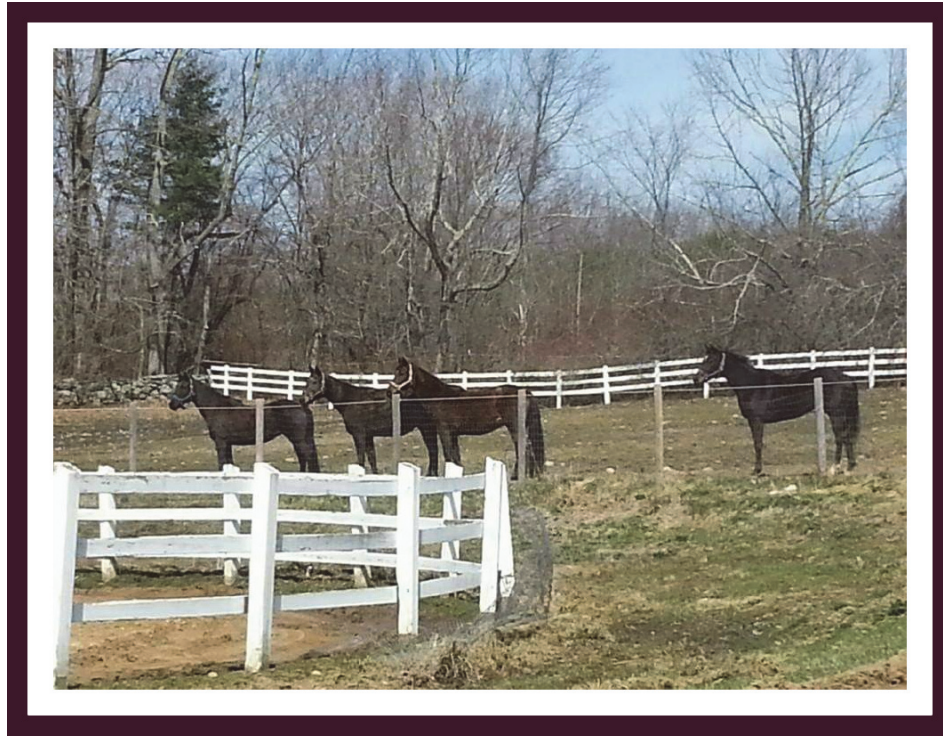
Local Farm Directory

Brookfield, MA



-
- | | | |
|--------------------|------------------|---------------------------------|
| 1. Oakholm Farm | 80 Lake Road | Berries, Xmas Trees, Brewery |
| 2. Grimes Apiary | 16 Gay Road | Beekeeping & Honey |
| 3. Steve Novak | 71 Rice Corner | Eggs, Honey & Vegetables |
| 4. Jim Dolan | 64 South Maple | Beef, Hog, & Timber harvesting |
| 5. Tintagel Farm | 124 Long Hill Rd | Everything Sheep, Lambs, wool |
| 6. Overlook Farm | 15 Long Hill Rd | Fruits, Vegetables, Perennials |
| 7. River Mist Farm | 29 Fiskdale Road | Eggs, Fruits & Vegetables |
| 8. Lamoureux GH | 9 Schoolhouse Rd | Fruits, Veg, Perennials & Trees |
| 9. Meadow Mt Farm | Lake Road | Corn & Hay |

Brookfield Horse Farms



Elm Hill	28 Elm Hill Rd	Lessons & Therapeutic
Pine Acres Farm	16 Mill Street	Lessons & Therapeutic
Turn About Farm	24 Town Farm Rd	Boarding, Training & Lessons
Mary Go Round	2 Gay Road	Boarding, Training & Lessons

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IN MEMORIAM



During 2021, several prominent citizens and veterans passed away leaving a big impact on their families, friends and the Town.

Each and every resident of the Town is a very important citizen, but Brookfield suffers a major loss each year that we lose citizens like these. Their contributions, however, continue to bless us. Please help to keep their memories alive by doing your part for Brookfield.

The following are honored for their gift of military service to the Town and to their Country. We appreciate their sacrifices in our behalf. Let us all take time to thank the dedicated military personnel in our Town and around the United States of America who continue to serve our country and protect our freedoms.

In Memoriam

Joseph E. Bolaske	Korean War	Navy
Kevin E. Selveski-Kimball	Iraq/Afghanistan	Army
Donald A. (“Don”) Pasco	Korean War	Army
William F. Picking	Vietnam War	Army
Conrad J. Wells	Peacetime	Air Force
Joseph A. Beauchemin	Vietnam War	Marines
David A. Terry	Vietnam War	Navy

“Courage. Kindness. Friendship. Character. These are the qualities that define us as human to greatness.” — R.J. Palacio

**GOVERNMENTAL DISTRICT
REPRESENTATIVES FOR THE
TOWN OF BROOKFIELD - 2021**



UNITED STATES SENATORS

Edward J. Markey
and
Elizabeth Warren

REPRESENTATIVE IN CONGRESS

2nd Congressional District
Richard E. Neal

GOVERNOR'S COUNCIL 7th District

Jennie Caissie

STATE SENATOR

Worcester, Hampden, Hampshire and Franklin Senatorial District
Anne M. Gobi

REPRESENTATIVE IN GENERAL COURT

5th Worcester District
Donald D. Berthiaume Jr.

DISTRICT ATTORNEY

Joseph D. Early, Jr.

*calendar year 2021

FACTS ABOUT BROOKFIELD:

SETTLED: 1660 as part of the Quaboag Plantation

INCORPORATED AS A TOWN: Brookfield was incorporated as a Town in 1673.

LOCATION:

Brookfield is located in Central Massachusetts, bounded by North Brookfield on the north, East Brookfield on the east, Sturbridge on the south and West Brookfield, Warren and Brimfield on the west. Brookfield is 22 miles west of Worcester, 33 miles east of Springfield and 57 miles west of Boston.

POPULATION (per 2021 census): 3,439

FORM OF GOVERNMENT:

Open Town Meeting with a three member Board of Selectmen and a full-time Administrative Assistant.

TAX RATE – FY 2021: \$17.99 per thousand

Residential	92.91%	\$332,049,395.00
Commercial	3.09%	\$ 11,055,803.00
Industrial	0.76%	\$ 2,698,400.00
Personal Property	3.24%	\$ 11,599,596.00
Total Value	100.00%	\$357,403,194.00
Exempt Value		\$ 33,842,200.00

Square Miles: 16.57

STREETS AND HIGHWAYS:

Brookfield has approximately 40 miles of paved roads, one half mile of dirt road, and two miles of private roads.

PUBLIC SCHOOLS:

Brookfield maintains a Pre-K through grade six Elementary School and belongs to the Union 61 Tantasqua Regional School District, which includes a junior high school, a high school and a vocational school.

FIRE PROTECTION:

The Fire Department, which is headed by Chief Peter Martell, consists of one assistant chief, one captain, three lieutenants and twenty one volunteer fire fighters.

EMERGENCY SQUAD:

Brookfield’s Emergency Squad, which is headed by Chief Donna Lafleur, includes one captain, one lieutenant and 12 EMS personnel. There are seven paramedics; four EMT basics and one EMT-intermediate. The service operates a 2008 Horton ambulance mounted on a GMC chassis.

POLICE:

During 2021, Brookfield had a 24/7 Police Department made up by its Chief, Sergeant and three full-time officers and a varying number of part time officers throughout the year.

RECREATIONAL FACILITIES:

Brookfield has one recreational field, Lewis Field, which is located on Main Street (Route 148). Lewis Field has a pavilion, softball, soccer and baseball fields, and a basketball court, as well as facilities for outings. We also have a Town beach on Quacumquasit Pond (also known as South Pond).

PUBLIC LIBRARY:

The Merrick Public Library, located at 2 Lincoln Street, on the Common, provides free public access to the Internet, as well as reader’s and reference advisory service. The Library is a mini-net member of CW/MARS, which allows our patrons to peruse the Central Massachusetts library catalog and place holds and pick-up location from the comfort of their home. The Romanesque Banister Memorial Hall was built in 1884; the Trustees and staff continue to maintain the architectural integrity of this historic building while offering modern conveniences.

EMERGENCY TELEPHONE NUMBERS

POLICE:

Emergency	911
Non-Emergency	508-867-5570

FIRE:

Emergency	911
Non-Emergency	508-867-7306

AMBULANCE:

Emergency	911
Non-Emergency	508-867-6036

AREA HOSPITALS:

Harrington Memorial Hospital, Southbridge	508-765-9771
Hubbard Regional Hospital, Webster	508-943-2600
UMass Medical Center, Worcester	508-334-1000
Worcester Medical Center, Worcester	508-363-5000

ELECTED TOWN OFFICERS
AS OF MAY, 2021

BOARD OF SELECTMEN (3)

Beth Coughlin Chair May 2023
Linda M. Lincoln Vice Chair May 2022
Adam Jolicoeur Clerk May 2024

BOARD OF ASSESSORS (3)

Holly Chisholm May 2024
Bruce Clarke May 2022
Robert Falter May 2023

BOARD OF HEALTH (3)

Ronald Wassmer May 2023
George Hirtle May 2024
Michael Seery May 2022

CEMETERY COMMISSIONERS (3)

Patrick O'Day May 2022
Gary Lincoln May 2023
Phillip Merriam May 2024

CONSTABLES

Richard Lapierre May 2023
Mark Grubbs May 2022

MERRICK PUBLIC LIBRARY

TRUSTEES (6)

Barbara Clancy May 2023
Shelby Hill May 2023
Rebecca Morin May 2024
Carol Plumb May 2024
Sally Brown May 2022
Erica Lee Robert May 2024

MODERATOR (1)

William Gillmeister May 2022

PLANNING BOARD (5)

Sharon Mahoney, Chair May 2023
Kevin Erkkila May 2022
John David Holdcraft May 2024
Christopher Gorman May 2026
Adam Jolicoeur May 2025
Jeff King, Alternate May 2024

ELEM SCHOOL COMMITTEE (3)

Nicole Chaffee May 2024
Andrew Dunn May 2022
Jeff Morin May 2023

REGIONAL SCHOOL COMMITTEE

Megan Cunningham May 2022
Danielle Lamoureux-Kane May 2024

TAX COLLECTOR

Brenda Parrish May 2023

TOWN CLERK

Michael Seery May 2022

WATER COMMISSIONERS (3)

Donald R. Taft May 2023
Robert R. Barnes May 2022
Al Jones May 2024

*resigned

APPOINTED TOWN OFFICIALS AND STAFF

ACCOUNTANT

Laurie Bartkus

ADVISORY COMMITTEE (9)

Robert Barnes	2024
Jeff Clarke	2024
Tom Regan Chair	2024
Martin Bannish	2024
Kaitlin Servant	2024

AGRICULTURAL COMMISSION

Members (5) :

Barbara Haberlin,	2023
James Dolan	2022
Steve Novak	2023
Kenneth Cleveland	2022
Donald Haberlin, Alt.	2022
Mark Ledoux, Alt.	2022
Shelby Hill	2023
Clarence Snyder	2024

ANIMAL CONTROL OFFICER

Sara Prideaux 2022

ANIMAL INSPECTOR

William Thompson 2023

BUILDING INSPECTOR

Jeff Taylor 2024
John Zachariewicz, Alternate 2022

CAPITAL IMPROVEMENT COMM.

Laurie Bartkus	2022
Kathleen Hosterman	2023
Beth Coughlin	2023
Cathy Larocca	2024
Marin Banish	2024

CEMETERY SUPERINTENDENT

Michael P. Seery

CEMETERY STAFF

James Milner
Herb Foley

CMRPC

Kevin Erkkila,	2022
Sharon Mahoney	2022

(CDBG) ADVISORY COMMITTEE (5)

Bruce Clarke	2022
Mary Lou Knight	2022
Ryan Pontbriand	2022
William Simpson	2022
Ken Cleveland	Lifetime

CONSERVATION COMMISSION (7)

Sue Brogan, Chair	2024
Tim Simon	2022
Theresa Salveski	2024
Elyse Ayers	2024

CONSTABLE

Arthur Tatro 2022

COUNCIL ON AGING (9)

Barbara Clancy	2022
Frederica LaMonda	2024
Mary Falardeau	2022
Sally Brown	2022
Brenda Parish	2022
Patty King	2024
Lois O'Leary	2024
Nancy Mannix	2024
Douglas Ford	2024
Claire Picking	2024

COUNSEL, TOWN

Kopelman and Paige, P.C. 2022

CULTURAL COUNCIL (*up to 22*)

Barbara Wilson	2024
Rosie Kadolski	2024
Jeanne Lytle	2023
William Simpson	2022
Damien Sargent	2024
Kathleen Landry	2023
Doreen Niefert	2024
Jonathan Landry	2024
Jessica Clark	2024
Noah Clark	2024
Nick Clark	2023
Michele Mandella	2023
Kathryn Ulibarri	2024

CUSTODIAN, MUNICIPAL

Paul Mielowski

ELECTION WORKERS

Kathryn Latour, Warden	2024
Jane Kay	2024
Carol Lapierre	2024
Sandra Renaud	2024
Sabrino Grillo	2024
Annette Lazili	2024
Karen Simpson	2024
Louise Woodard	2024
Theresa Grubbs	2024
Robert Ling	2024

ELECTRICAL INSPECTOR

(*see: Wiring Inspector*)

EMERGENCY MANAGEMENT AGENCY (BEMA)

Keith Karrmann, Deputy	2024
Peter Martell, Director	2024

EMERGENCY MEDICAL SQUAD CHIEF

Donna Lafleur, Chief 2022

EMERGENCY MEDICAL SQUAD OFFICERS

Peter Martell, Captain,	2022
Matthew Graves, Lt.	2022

EMERGENCY MEDICAL SQUAD

All until 2023 unless otherwise noted:

Terry Anderson
 Dan Driscoll
 Mark Lovely
 Ashley Marks
 David Martell
 Matthew Roderick
 Donna Lafleur
 Peter Martell
 Matthew Graves
 Daniel Esser
 Luke Quatrocelli
 Shawn Adams

EXECUTIVE ASSISTANT

Karen Trainor Resseguie

FIRE CHIEF & FOREST FIRE WARDEN

Peter Martell 2022

FIRE DEPARTMENT OFFICERS

Chief Peter Martell	2022
Asst. Chief Herbert Chaffee	2022
Captain David Martell	2022
Lt. William MacLeod	2022
Lt. Jeffrey White	2022
Lt. Daniel Driscoll	2022

FIREFIGHTERS all until 2024

Steve Budnik
 Charles Edgerton
 Philip Chaffee
 Daniel Esser
 Matthew Graves
 Donna Lafleur
 Ashley Marks
 Linda MacLeod
 David Merlo
 Jessy Merriam
 Ray Ranellone

Firefighters, continued

Matthew Roderick
Jay Haley
Thomas Germain
John Rose
Cayla Laporte
Luke Quatrocelli
Damien Sargent
Shaw Adams
Sean Daniels

GRANT WRITER/FACILATOR

Cathy Larocca

HARBOR MASTER

Nicholas Thomo

HIGHWAY SUPERINTENDENT

Ryan Pontbriand 2022

HIGHWAY DEPARTMENT STAFF

Donald L. Herbert, full-time
Cindy Thompson, Secretary part-time
Michael Duval, full-time

HISTORICAL COMMISSION (7)

Carol Plumb, Chairman 2023
Lois O’Leary 2024
Thomas Morse 2022
Michael Metz 2022
Donald Faugno 2024
Judy Hitchcock 2022

HISTORICAL PUBLIC RECORDS

Linda Lincoln, BOS 2022
Sally Brown, Lib.Trt.Rep 2022
Brenda Metterville Lib. Trt. 2022

HOMELAND SECURITY REP.

Keith Karrmann 2024

INSURANCE ADVISORY

COMMITTEE (all expire 2022)

Barbara Clancy, Retirees’ Representative
Linda M. Lincoln, Senior Rep
Sherry Gillen, Teachers Rep
Sgt. Steven Pariseau, Police Union Rep.
Holly Chisholm, Town Hall Clerk Staff
Dennis Clarke, Water Dept. Rep.

LOCAL PUBLIC ACCESS

COMMITTEE (Cable TV) (7)

Kevin Erkkila 2022
Sharon Mahoney 2023

MERRICK PUBLIC LIBRARY STAFF

Brenda Metterville, Director
Andrea Faugno, Library Assisant
Katherine Simpson, Library Assistant
Michelle Taylor, Library Assistant
Julia Taylor, Library Assistant
Joanne Pierce, Library Assistant
Carrie Vanhold, Library Assistant
Joan Sagendorph, Library Assistant, sub
Margaret Aubin, Custodian

MUNICIPAL CLERK

Lois O’Leary

BOARD OF OVERSEERS (DISPATCH)

Michael Blanchard 2022

PARKING CLERK/HEARING OFFICER

Michael P. Seery 2022

PERSONNEL BOARD (6)

Linda Lincoln 2024
Holly Chisholm 2024
Doug Ford 2024
Kelli Robbins 2022

PLUMBING & GAS INSPECTOR

Robert Wall 2024
James McNeaney 2024

POLICE DEPARTMENT

Michael Blanchard 2023

POLICE PATROL OFFICERS

Terms end 2023

Steven Pariseau, Sgt, Full-time

Sean T. Marino, Full -time

Lee Murphy, Full-time

Matthew Lapiore, Full-time

POLICE RESERVE OFFICERS

Term ends 2022

Brian Kibbe, Part-time

Serenity Allen, Part-time

Eggbert Pinero, Part-time

Jeremy Marshall, Part-time

Angelia Rodrigues, Part-time

Bryan Stearns, Part-time

Daniel Driscoll, Part-time

Matthew Niles, Part-time

POLICE DEPT STAFF

Administrative Assistant

Holly Chisholm

RECREATION

Jeffrey Landine, Chair 2023

Lisa Hanrahan 2023

Jake Hill 2023

Brendon Cunningham 2023

Timothy Nye 2023

Ian Nugent 2023

Jeremy Hague 2024

Michael Lawrence 2024

REGISTRARS, BOARD OF

Shirley Sanborn 2022

Lois O’Leary 2024

Carol Plumb 2023

SEXUAL HARASSMENT OFFICER

Kathleen Bradley 2024

SUPT. OF INSECT & PEST CONTROL

Ryan Pontbriand

TOWN ADMINISTRATOR

& Chief Procurement Officer

Kelli A. Robbins, Esq

TOWN HALL IMPROVEMENT

Bill Simpson 2023

Al Jones 2022

Donald Taft 2023

Carol Plumb 2024

Mary Lou Knight 2022

TOWN TREASURER

Sara Hunter*

TRANSFER STATION STAFF

James Milner

Arthur Morin

Ron Wassmer

Michael Seery

George Hirtle

TREE WARDEN

Ryan Pontbriand 2023

TRENCH SAFETY OFFICER

Ryan Pontbriand 2024

VETERANS SERVICES DIRECTOR,

VETERANS AGENT and VETERANS

BURIAL AGENT

Gary LaPine 2022

WATER DEPARTMENT STAFF

Dennis Clarke, Superintendent

Bruce Clarke, Secondary Operator

Jeff Beauchamp, Secondary Operator

Joe Kenney, Secondary Operator

Holly Chisholm, Administrative Assistant

WIRING (Electrical), INSPECTOR

Scot Mansfield 2024

Paul Shepardson, Alternate 2024

WRTA BOARD

Rose Carrier 2022

ZONING BOARD OF APPEALS

5 with 3 Alternates

Timothy Simon, Chair	2023
Kenneth Cleveland	2023
Charles Wilson	2025
Roger Mundell, Alt.	2025
William Neault	2026
David Olsen	2026
Patrick Mulhen	2026
Maureen Meriano	2023

ZONING ENFORCEMENT OFFICER

Nicholas Thomo	2022
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REPORT OF THE BOARD OF SELECTMEN

Since our last Annual Town Meeting, there have been a great many trials endured, tribulations endeavored, and progressions made.

In 2021, even in the second year of the COVID pandemic, there were several key additions to the structure of governance in Brookfield. Our first Town Administrator, Kelli A. Robbins, Esq. was hired, Amy Lane-Carmody was hired as the Town's Treasurer, and a new member was elected to the Select Board, with Clarence Snyder retiring from the position after many years of faithful service to our community. After extensive work by the Finance

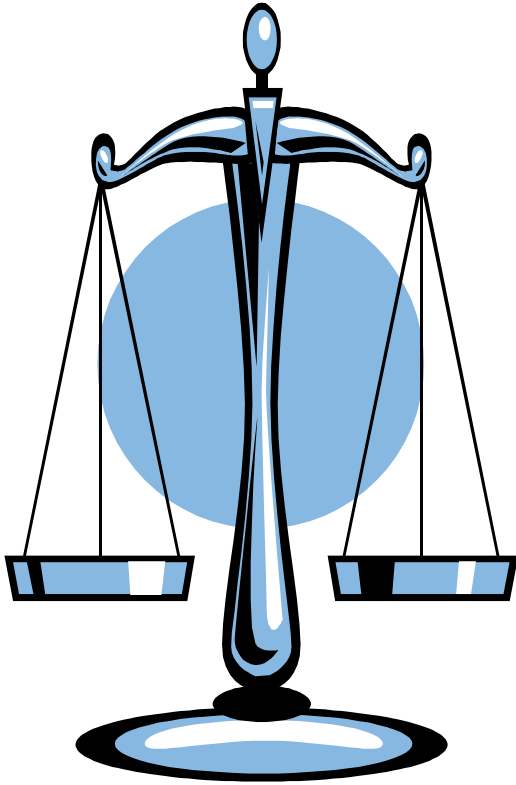
Committee, Brookfield's books were balanced, setting the town up for continued success and financial security.

Following through on items voted on at the 2021 Annual Town Meeting, the Felton House was purchased, and a new fire truck is on order. Thanks to our great Library team, citizens were able to continue to utilize its resources through both the construction and ongoing (and ever changing) COVID guidelines. I big thank you is extended to them for their flexibility and prudence during these times. Additionally, the town hired a new full time Police Officer, extending the department's ability to help, aid, and assist our growing community.

While Brookfield has accomplished an enumerate number of tasks in what could only be considered a trying year, there is still much to do and much to look forward to. Construction plans are already in place for an improved Central Street, which will not only enhance the usability for those who both live on and use the road but provide a welcoming atmosphere for visitors to experience what this great town has to offer. Lewis Field is continuing its improvements with a new walking track, which will undoubtedly allow it to grow even more into a central hub for leisure and family fun. Businesses are springing back to life, proving that you can start, grow, and thrive in Brookfield.

As 2022 continues and 2023 speeds towards us, we should be continually reminded that, as a small town, we rely on each other to keep things running and moving forward. There are many committees that need to be filled and, without your help, will undoubtedly negatively impact the care, activities, and future of Brookfield. If interested in any committee, activity planning, or just an overall desire to help your fellow Brookfield citizen, reach out to either the Town Clerk, Town Administrator, or Select Board's office for details.

Respectfully submitted,
Beth Coughlin, Chair
Linda Lincoln, Vice Chair
Adam J. Jolicoeur, Clerk



REPORT OF TOWN COUNSEL

During the fiscal year 2021, Town Counsel worked to promptly and efficiently respond to requests for opinions and advice from Town officials on a wide variety of issues. We continued to advise the Town regarding a number of procedures and questions that arose relative to the novel coronavirus COVID-19 pandemic, and the resulting closure and regulation of various businesses and activities throughout the Commonwealth pursuant to the Governor's Executive Orders and the State of Emergency that existing through much of FY21. As we have done in prior years, we also advised on various real estate transactions, assisted in contract matters and several zoning enforcement proceedings, among other matters. In addition, we have represented the Town in several pending court actions in the United States District Court for the District of Massachusetts, the Worcester Superior Court, Central Housing Court, East Brookfield District Court, and the

Land Court. Moreover, we have continued to advise the Board of Selectmen, other Town officials, and various Town boards and committees on open meeting law, conflict of interest, and labor and employment issues. Finally, we worked with Town personnel to prepare Annual and Special Town Meeting Warrants, and advised the Town during the Annual and Special Town Meetings.

The following matters were pending in courts of the Commonwealth during fiscal year 2021, in which Town Counsel provided a defense and/or initiated on behalf of the Town:

Daniel Plourde, et al. v. Zoning Board of Appeals

East Brookfield District Court, C.A. No. 1869CV0257

Daniel Plourde, et al. v. Zoning Board of Appeals

East Brookfield District Court, C.A. No. 2169CV0069

Town of Brookfield v. Daniel Plourde

Worcester Superior Court, C.A. No. 2085CV00487

These cases are related to the Town's efforts to regulate motocross operations at 5 Quaboag Street, in compliance with the Town's Zoning By-laws and prior court orders.

Jeff Tasse, of TCP Realty, LLC v. Town of Brookfield Planning Board, et al.

Land Court, Docket No. 20MISC000192

Planning Board v. Tasse/TCP Realty, LLC
Land Court, Docket No. 21MISC000208

Patricia Washburn, et al. v. Planning Board
Worcester Superior Court, C.A. No. 2185CV00629

These cases are related to the Planning Board's denial of a special permit to Jeff Tasse of TCP Realty, LLC to install bulk propane tanks and build a pellet storage facility and truck depot at the property located at 14 Post Road. The special permit was granted after remand by the Court, and that grant was subsequently appealed by abutters.

Massachusetts Audubon Society, Inc. v. Midnight Harvest Tree Nursery, LLC, Jennifer Boucher, Kenny Boucher and Town of Brookfield
Land Court, Docket No. 19 MISC 000543

This case is an action seeking declaratory relief concerning four parcels of land, formerly known as the Cooley Hill Reservoir Parcels, and access thereto, which had been previously conveyed by the Town to private parties.

Ryan and Kaitlin Servant v. Zoning Board of Appeals
Worcester Superior Court, C.A. No. 1985CV01229

This is an appeal of a Zoning Board of Appeals' denial of a special permit application seeking approval to remove a small structure located on a non-conforming lot and replace it with a larger single family home.

Town of Brookfield, by and through its Zoning Enforcement Officer v. John D. Holdcraft, a/k/a David Holdcraft (26 Allen Road)
Land Court, Case No. 17 MISC 000556
(Related Appeal - Appeals Court, No. 2019-P-1373)

Town of Brookfield, by and through its Zoning Enforcement Officer v. John D. Holdcraft, a/k/a David Holdcraft (90 Lake Road)
Land Court, Case No. 17 MISC 000557
(Related Appeal - Appeals Court, No. 2019-P-1373)

Town of Brookfield by and through its Zoning Enforcement Officer v. John D. Holdcraft (6 South Maple Road)
Land Court, Case No. 18 MISC 000501

Town of Brookfield, by and through its Zoning Enforcement Officer v. Donald J. O'Clair (11 Quaboag Street)
Central Housing Court, Worcester Division, C.A. No. 20H85CV000707

Town of Brookfield, by and through its Zoning Enforcement Officer v. Robert R. Barnes (39 South Maple Street)

Central Housing Court, Worcester Division, C.A. No. 20H85CV000547

Town of Brookfield, by and through its Zoning Enforcement Officer v. Richard A. Bruley (74 Rice Corner Road)

Central Housing Court, Worcester Division, C.A. No. 19H85CV000726

Town of Brookfield, by and through its Zoning Enforcement Officer v.

Brian K. Leighton (4 Hayden Avenue)

Central Housing Court, Worcester Division, C.A. No. 21H85CV000231

The above-listed cases are enforcement actions brought by the Town to enforce the Town's Zoning By-laws and/or orders of the Zoning Enforcement Officer.

John Holdcraft v. Town of Brookfield et al.

U.S. District Court for the District of Massachusetts, Docket No. 4:17-cv-12049-TSH (formerly Worcester Superior Court C.A. No. 1785-CV-1534)

This is an appeal of the Zoning Board of Appeals' decision finding that a Special Permit issued in 2003 for property located at 6 South Maple Street has expired by its terms, and a claim of a violation of plaintiff's state and federal civil rights (due process and 1st Amendment).

John D. Holdcraft v. Zoning Board of Appeals

Worcester Superior Court, C.A. No. 1985CV00160

This is an appeal of a decision of the Zoning Board of Appeals' upholding the Zoning Enforcement Officer's issuance of a cease and desist order for a trailer located at 17 West Main Street.

There are also several cases pending in Land Court, relative to tax title proceedings.

Town Counsel has continued to work to reduce municipal legal costs by preparing updates regarding changes in the law and addressing issues of general municipal interest, all at no charge to the Town. We also offer free training sessions on many issues, including topics of regular interest such as the Open Meeting, Public Records, and Conflict of Interest Laws.

As always, we strive to provide the highest quality legal services as quickly and effectively as possible and we are committed to continuing to work to provide legal advice and representation in the best interests of the Town. We extend our appreciation to the Board of Selectmen for their confidence in retaining KP Law, and we appreciate the assistance and cooperation we have received on all matters from the Board of Selectmen and other Town officials, boards and personnel.

REPORT OF THE ADVISORY COMMITTEE

Overview: The Advisory Committee represents the residents of Brookfield regarding the Town's budget. The committee recommends a balanced budget and financial articles for consideration at the Annual Town Meeting and approves requests for transfers between accounts in the annual budget.

2021 Highlights: The Brookfield Advisory Committee had a successful year. The FY22 budget allowed the town to implement the salary recommendations in the Collins Center report from several years ago with only minimal increase to the median tax bill for single family homes.

The Town's financial position improved through the year - primarily through the efforts of our Accountant and Treasurer. We look forward to continuing to work with the town's finance team, including our new full-time Treasurer to position Brookfield for success in the years to come.

Membership Changes: The Advisory Committee membership now stands at 5 members. We are looking for town residents to join us on the Advisory Committee to better serve our friends, our neighbors, and our fellow residents of Brookfield .

Looking to 2022

1. Levy headroom stability. We consider a stable tax levy to be in the best interest of town residents. We continue to look for opportunities to steadily reduce the tax levy while maintaining service quality and adequate reserves.
2. Budgeting Process Improvements. We will continue to develop tools, processes, and relationships to work efficiently with Town departments to recommend budgets for consideration by the Town at the Annual Town Meeting.

We continue to work towards fuller transparency and clear communication with both Town departments and residents. We believe that the financial policies and procedures adopted by the Board of Selectmen this past year will assist the town in better managing the money collected from the residents. While no system is perfect, we continue to look for areas of improvement - whether through more rigorous budgeting, better tools and experience, or listening to the suggestions of others.

Respectfully Submitted by:

Tom Regan, Chairman. Jeff Clark, Vice Chairman.

Martin Bannish, Bob Barnes, Kaitlin Servant.





REPORT OF THE AGRICULTURAL COMMISSION

Agricultural Commission Objectives:

1. Increase public awareness of agriculture, and the positive impact it has on the town.
2. Communicate the guiding principles of Right-to-Farm Bylaw
3. Act as a mediator in disputes that may arise between farmers and their neighbors
4. Work in close cooperation with other Town boards and committees to promote agricultural products and activities.
5. Bring awareness to farms and farmers of federal, state and other programs.
6. Tenets of the Right to Farm Bylaw

The Right to Farm bylaw is a general bylaw that encourages the pursuit of agriculture, promotes agriculture based economic opportunities, and protects farmlands within the community by allowing agricultural uses and related activities to function with minimal conflict with abutters and town agencies. Language is based on the all-state statutes and regulations protecting agricultural activities, such as MGL Chapter 40A, Section 3; Chapter 90, Section 9; Chapter 111, Section 125A and Chapter 128 Section 1A. The bylaw restates and republishes these rights pursuant to a town's authority conferred by Article 89, or the "Home Rule Amendment" of the Massachusetts Constitution.

The Commission meets irregularly to organize activities to bring awareness to farms and farmers. Notable of these activities are the Tractor Parade timed to coincide with the Annual Garden Club Plant Sale and promotion of the local farms during the Apple Country Fair.

Respectfully Submitted, Your Agricultural Commission:

Clarence Snyder, Chairman;; Steve Novak; James Dolan; Ken Cleveland; Shelby O'Day-Hill

REPORT OF THE ANIMAL CONTROL OFFICER

2021 held many challenges, we received many calls about dogs and cats, even some wildlife.

I'd like to give a thank you to both the Palmer and the Sturbridge ACO for allowing us to use their kennel. I would also like to remind citizens to license and vaccinate their dogs for the upcoming year.



Respectfully Submitted,

Sara Prideaux, ACO

REPORT OF THE ANIMAL INSPECTOR

Barns Inspected	26
Cattle:	12
Goats:	9
Sheep:	9
Swine:	2
Equines	134
Donkey/Mules	2
Llamas:	3
Poultry:	610
Rabbits:	26
Waterfowl:	15
Turkeys	0

Respectfully submitted,

William F. Thompson
Animal Inspector

BROOKFIELD BOARD OF ASSESSORS

Board of Assessors – Members

Robert G. Falter, Chair (2023)
Holly J. Chisholm, (2024)
Bruce Clarke (2022)

Assessing Department – Staff

Principal Assessor – Alan K. Jones M.A.A.
Assistant Assessor– Patricia A.King

The Brookfield Assessing Department operates with an elected Board of Assessors, a full time Principal Assessor and a part time Assistant Assessor.

In May, Holly Chisholm was re-elected to a three year term on the Board and Bob Falter was re-elected as Chairman of the Board. Also in May Leonard Farr resigned and Bruce Clarke was confirmed as his replacement for one year. We would like to thank Lee Farr for his service to the Town as an Assessor.

The conversion from the legacy server-based State of Mass developed CAMA assessing software to the new Tyler/IAS World cloud-based CAMA software was completed in 2021.

In November we successfully completed our Revaluation satisfying all the Dept of Revenue mandates. Primarily as a result of the large increases in real estate sale prices in town, our calculations showed property values increased 17% to 20% throughout town. Our next revaluation is set for FY2026.

Negotiations for several solar PILOT (Payment In Lieu Of Taxes) agreements for Brookfield solar installations are ongoing. The Mitchell Hill 20 year solar PILOT agreement was agreed upon in June. With similar solar and battery storage installations on the horizon the Town should expect some additional tax revenue in the upcoming years.

The Veteran/Senior real estate tax workoff program allowing qualifying Brookfield homeowners to work in various capacities for the Town of Brookfield in return for a property tax credit up to 500 dollars continues to be a success.

In 2022, working with town counsel, we were finally able to combine 25 of the former Lakeside Resort parcels located off of Pine Lane which the town had acquired through Tax Title into a single large Town owned parcel.

The total assessed value of the 1461 taxed parcels in Brookfield was \$357,403,194. There are also 132 tax exempt parcels in town. In December the FY22 tax rate was set at \$16.43 per thousand dollars of value (the FY21 tax rate was \$17.99 per thousand) marking the fifth straight year we have lowered our tax rate. In December the Selectmen unanimously voted to maintain a single tax rate for Residential, Commercial, Industrial parcels and Personal Property.

The average value of the 926 single family homes in Brookfield was \$284,176 resulting in an average annual real estate tax bill of \$4,669.

The latest Brookfield tax levy percentages and values by tax class are as follows:

Residential	92.91%	\$ 332,049,395
Commercial	3.09%	\$ 11,055,803
Industrial	0.75%	\$ 2,698,400
Personal Property	3.25%	\$ 11,599,596
Total Value	100.00%	\$ 357,403,194
Exempt Value		\$ 33,842,200

OFFICE HOURS and CONTACT INFORMATION

(508) 867-2930 Ext 16 or Ext 23

Monday through Thursday from 9:00 AM to 3:00 PM

First and third Wednesdays 9:00 AM to 6:30 PM

The Board of Assessors and the Assessing staff remind the taxpayers of Brookfield that real estate in Massachusetts is assessed based on the full and fair cash value of the land and buildings.

We would like to again thank the townspeople of Brookfield for their continued cooperation and support.

REPORT OF THE BOARD OF HEALTH

In May George Hirtle was re-elected as a member of the Board of Health. We congratulate George on his 2nd term.

Transfer Station

We continue to encourage citizens to use the transfer station because there is no question that it is less costly than using curbside pickup. The yearly permit fee is \$95.00 dollars and large bags are \$15.00 for a package of ten and kitchen sized bags are \$8.00 for a package of ten. The transfer station is open on Tuesdays from 3 to 6 P.M. and Saturdays 7 A.M. to 4 P.M. and is located on 7 Quaboag Street. Transfer station bags can be purchased at the Transfer Station, Tip Top Country Store or Central Package for your convenience.



As everyone knows 2021 has been a difficult time for businesses and life in general due to the Corona virus.

The board would like to thank its dedicated transfer station staff who work through all kinds of weather and sacrifice every Saturday and Tuesday to be on duty at the transfer station. We are grateful for their dedication. Staffing Members are Transfer Station Manager Jim Milner, Stephen Nickerson and board member George Hirtle. We would also like to thank Highway Superintendent Ryan Pontbriand and the highway workers for always being available to help us with keeping the bulk and metal dumpsters tamped down to help lessen our costs with shipping out material.

Transfer Station Well Tests

The board has a 3-year contract with ECS who have provided service for the last 8 years. Currently we are obligated to have quarterly and bi-annual well tests and gas probes on the landfill cap.

Board of Health Secretary

After a year of service to our board, our Secretary Heidi Proulx left to take on a new job. Brianna Dunn is our new secretary and has board of health experience and we look forward to working with Brianna.

Transfer Station Garage

At the annual town meeting \$25,000.00 dollars was appropriated for the construction of a much-needed garage at the transfer station. Construction started in September and was completed in December by the Tantasqua Carpentry Division. The town was fortunate to have the assistance of our regional tech division for this project.

Sanitary Code Inspections

Nuisance Complaints-2
Nuisance enforcement letters- 2

Nuisance re-inspections- 4
 Food service Inspections-13
 Retail Food Inspections-3
 Residential Kitchen Inspections-2
 Food Pantry Inspections-0
 Mobile Food inspection- 3
 Special Event Inspections-3
 Housing Inspections-4
 Housing Re-inspections-2
 Housing enforcement letters- 2
 Attend BOH meeting- 9

Community Health Program and Covid Cases

Cheryl Rawinski of Sutton is our Community Health Coordinator. There were 346 confirmed cases of the corona virus. All were resolved. 346 confirmed cases does not include home test kit results.

Vaccination Status by age Group for Brookfield, data provided by State of Massachusetts:

Age Group	Proportion of Town %	Proportion of Town with 1 dose %	Proportion of town fully vaccinated %	Proportion of town with Booster %
5-11	7	4	3	0
12-15	5	4	4	2
16-19	4	4	5	4
20-29	10	10	10	6
30-49	24	23	23	20
50-64	24	27	27	29
65-74	13	18	18	25
75+	8	10	10	14

Other Communicable Diseases, data reported by Cheryl Rawinski, Community Health Coordinator:

Disease	Number of Cases:
Lyme	4
Shiga toxin producing organism	1
Tuberculosis	1

Respectfully Submitted,
 George Hirtle-Chairman
 Ronald Wassmer-Vice Chairman
 Michael Seery
 Brianna Dunn-Secretary

REPORT OF THE INSPECTOR OF BUILDINGS

Single Family Dwellings	6
Sheds	3
Additions	4
Roofing	33
Garages	5
Windows/Siding	19
Renovations/Remodeling	17
Stoves/Pellet/Wood	10
Pools/In ground/ Above ground	5
Signs	2
Decks	8
Demolition	0
Barns	1
Storage Buildings	2
Temp Mobile for fire purposes	0
Fence	0
Co-Locator/ Cell tower	0
Weatherization/insulation	25
Sheet Metal	1
Solar Residential	10
Seasonal Tents	1



TOTAL ***153***

Total permit income	\$19,405.80
Estimated value on permits	\$4,252,844.00

Respectfully Submitted
 Jeff Taylor, CBO
 Inspector of Buildings



REPORT OF THE CEMETERY COMMISSIONERS

The elected Cemetery Commissioners and the Superintendent of the historic Brookfield Cemetery provide this annual town report with pride. The internments of loved ones, the general grounds keeping and maintenance, as well as the continued preservation efforts in the cemetery, were all done with care.

During the past year, 25 people were interred to the Brookfield Cemetery. We extend our condolences to those family members and friends who have lost loved ones. The cemetery received \$6,050.00 in burial fees and \$6,000 in sale of lot fees. The non-expendable balance for the perpetual care fund is \$137,659.46, and the expendable balance is \$18,952.54. The total balance is \$156,612.00.

The Commissioners would like to thank Highway Superintendent Ryan Pontbriand and Donald Herbert for their help with grave openings and picking up and delivering material and plowing in the winter. Also, our dedicated staff Jim Milner and Herb Foley returned and kept our cemetery looking great. We thank them for their efforts.

Jeppson Grant & Urban Forestry

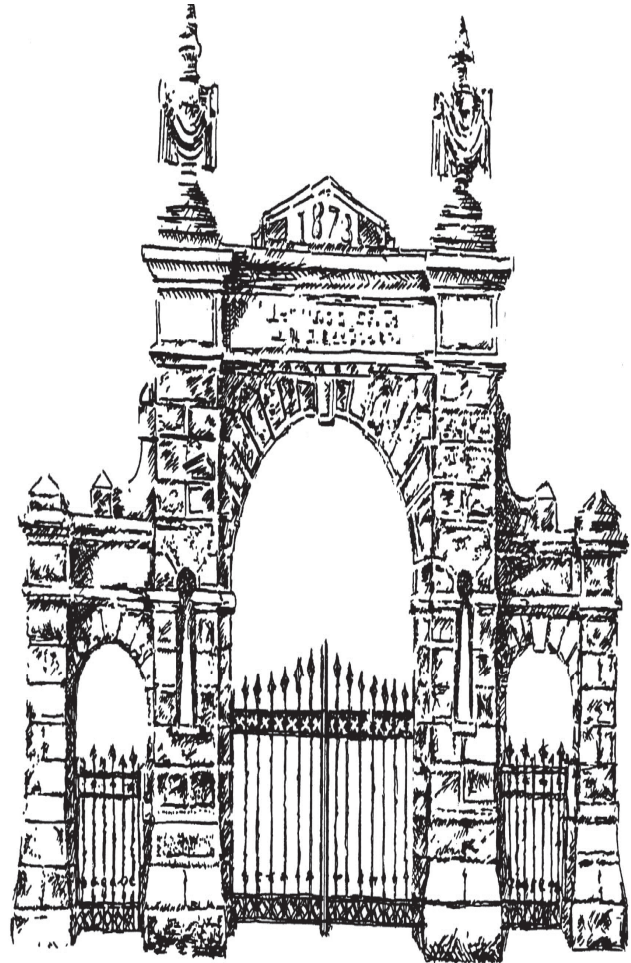
The balance for the Jeppson Grant is \$5,101.46. The balance for the Urban Forestry Grant is \$4,125.00.

Cemetery Preservation

The preservation fund is active, and donations or memorial contributions in the memory of loved ones can be put towards the fund. Please consider donating in any amount. The current amount in the Preservation account is \$46,533.83

Rules and Regulations

Please note that specific rules and regulations set by the Commissioners and voted by the townspeople have been in place for several years. Importantly the Commissioners have voted to not allow dogs at the cemetery. We have experienced a number of owners who have not picked



up their dog litter, this is unacceptable, and dogs can no longer be permitted to be walked at the cemetery.

Lot purchase in the Brookfield Cemetery is limited to former and current Brookfield residents only who have resided in town a minimum of 5 years. Also, there is a type and size limit for memorial gravestones and markers that are allowed. The planting of shrubs around gravestones must be approved by the commissioners or superintendent. The planting of any tree other than a small type of shrub around a gravestone is prohibited. The Cemetery Commissioners reserve the right to remove any overgrown shrubs around gravestones. Remember to remove any flowers not in season, including artificial plants, and to maintain decorations.

For grave lot prices, detailed Rules and Regulations and general information, please call our Cemetery Superintendent Michael P. Seery at 508-867-5500 or 508-867-2930 X 12. Michael can also be reached at mseery@brookfieldma.us this information is also available online from the town's website: www.brookfieldma.us. Just click on Cemetery commission for a link within the site. As always, please respect this historic hallowed ground when visiting the cemetery.

Respectfully submitted,
Patrick J. O'Day-Chairman
Gary Lincoln
Phillip Merriam
Superintendent-Michael Seery

REPORT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE

The purpose of this committee, which is appointed annually by the Board of Selectmen, is to apply for Community Development Block Grants (CDBG) that would be beneficial to the Town of Brookfield. As part of the competitive CDBG application process we help to gather information, select projects, and hold public meetings during the application period. If a grant is awarded, the Committee generally serves as the steering body for grant-funded projects, including procurement of consultants and contractors, project oversight, and public interaction. Brookfield continues to work with the Central Massachusetts Regional Planning Commission (CMRPC) to help us seek and administer CDBG funds. Housing rehabilitation activities continue to be coordinated through CMRPC's partners at the Pioneer Valley Planning Commission in Springfield.

In 2021 our work faced various challenges due to the ongoing Covid-19 pandemic. The FY 2018 CDBG grant was wrapped up in the middle of the year, its activities having finished in early 2020 (the Hayden Avenue/Hyde Street infrastructure construction project) and early 2021 (the housing rehabilitation assistance program). In 2020, Brookfield participated in a successful two-town FY 2020 application led by the Town of North Brookfield which was awarded in late 2020 and given a formal announcement in early 2021. Brookfield is participating in a joint

housing rehabilitation assistance program with approximately seven units of rehab work reserved for Brookfield residents. The grant completed its start-up requirements, and in mid 2021, a lottery of interested parties in the housing rehab program was pulled and full applications sent out to those at the top of the list. From June-September 2021, we prepared an application for the CDBG FY 2021 grant with the assistance of CMRPC. After deliberating on potential projects, we settled on the Green Street Improvement Project. The project would replace stormwater drainage, water mains, and roads, with an engineer considering sidewalks on one or both sides of the road during the design phase. The project would encompass the entirety of Green Street and part of Grove Street.

The Committee would like to thank various Town staff and members of other Town boards such as the Highway and Water Departments, the Town Grant Writer, Accountant and Treasurer, the Council on Aging, and others for their assistance with grant projects and discussions.

Respectfully submitted,
Ian McElwee

Members:
Bruce Clarke
Lucinda Thompson
Mary Lou Knight
William Simpson
Beth Coughlin
Ryan Pontbriand

REPORT OF THE CONSTABLES

All warrants in 2021 were posted as directed with no returns made at no cost to the Town. Constable service was provided for all elections held at the Brookfield Town Hall.

Respectfully Submitted,
Richard Lapierre-Elected Mark Grubbs-Elected Arthur Tatro-Appointed



CONSERVATION COMMISSION REPORT

The Brookfield Conservation Commission meets as necessary to hold public hearing, complete orders of compliance and discuss potential encroachment of wetland resources. Under the directions of the Massachusetts Department of Environmental Protection (Mass DEP) the Conservation Commission is the official agency specifically charged with the protection of our community's natural resources.

The Conservation Commissions' authority comes from several sources: the Conservation Commission Act (MGL Chapter 40 section 8c) for open space protection; the Wetlands Protection Act (MGL Chapter 131 section 40) for protecting wetlands and waterways; and the home rule provisions of the state constitution for non-zoning wetlands bylaws.

The Commission held several site visits for every Wetlands requests.. The Conservation Commission held 4 public Hearings and began a review of the commission's website to make it convenient for citizen use. The Commission issued 1 Enforcement Order for violations relating to the Wetlands Protection Act.

Respectfully submitted,

Susan Brogan, Chairman
Kathleen Windward, Member
Theresa Selvoski, Treasurer
Elyse Ayers, Membe/Secretary
Zachary Edwards, Member



ANNUAL REPORT OF THE COUNCIL ON AGING

There are currently nine members on the Council, which tries to meet monthly.

Tai Chi and the Foot Clinic continue in their posted schedules and are funded by the Brookfield Council on Aging committees and individual contributions.

Our first meeting of the year was held August 19, 2021, with input gathered from the council members. On September 28, 2021, we held an Open House at the Town Hall. At this meeting the Fire Department and the Police Department explained their services for the Town's senior citizens and encouraged all to call them if in need of assistance. It was followed by a delicious dinner purchased from Hearthstone Caterers. We are still contracted with West Brookfield Senior center for use of the Medic Car and meals can be purchased there when not closed because of the COVID-19.

We were fortunate to have Tina Bemis on October 19 at the Congregational Church to make fall arrangements. The cost of the workshop was \$10. Per person for the program.

We continue to explore the possibility of a part time (3 hours per week) Director for the Council on Aging for the purpose of organizing meetings, programs and grant expenses and accounting.

After seeing the interest in the Bemis program, the council decided to explore the possibility of the Christmas workshop on December 7, 2021. Tina held a workshop at the Congregational Church to make Christmas Swags.

We continue with Tai chi and the Foot Clinics and exploring the selection of the three hour weekly director and looking into interesting programs.

Respectfully
submitted,

Barbara Clancy
Sally Brown
Rikki LaMonda,
Lois O'Leary
Nancy Mannix
Brenda Parrish
Doug Ford
Patty King
Claire Pickering



REPORT OF THE CULTURAL COUNCIL

The mission of the Brookfield Cultural Council is to promote excellence, access, education, and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for Brookfield residents and to contribute to the economic vitality of our community.

Due to the Global Pandemic, our activities were altered, but not reduced this year. Funding for grants and events was obtained from the Massachusetts Cultural Council.

In addition to the LCC grants, the Brookfield Cultural Council:

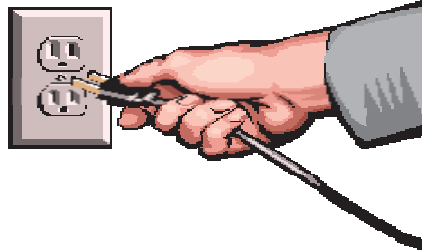
- * Community Service Scholarships were awarded to two Brookfield graduating seniors in the amount of \$500. each.
- * Purchased and installed U.S. flags and wreaths.
- * Held seven summer concerts on the common.
- * Held the 14th Annual Pumpkinfest Pumpkin Carving Contest on the Common.
- * Decorated the common.
- * Welcomed Santa to Brookfield for the Tree Lighting on the common.
- * Held our Holiday House Decorating Contest.

Respectfully submitted,

William Simpson, Jeanne Lytle, Damien Sargent, Kathy Landry, Jonathan Landry, Doreen Neifert, Rosie Kadelski, Nick Clark, Jessica Clark, Noah Clark, Barbara Wilson, Kate Ulibarri



REPORT OF THE ELECTRICAL (WIRING) INSPECTOR



Town of Brookfield
Building Department
Inspector of Wires
6 Central Street Brookfield, MA, 01506
508-867-2930 ext. 20 fax 508-867-5091

5 NEW SINGLE FAMILY HOMES
9 SERVICE UPGRADES UP TO 200 AMPS
2 TEMPORARY SERVICE
2 ADDITIONS
14 REMODEL , REWIRE
5 GARAGE or BARNS
4 COMMERCIAL PROJECTS
4 MISCELLANEOUS WIRING (SINGLE CIRCUITS)
14 GENERATORS
1 ELECTRIC VEHICLE CHARGERS
2 POOLS
14 A/C UNITS
1 SECURITY SYSTEMS/FIRE ALARMS
2 FIRE DAMGED PROPERTYS
2 BOILER OR FURNACES
11 RESIDENTIAL SOLAR ARRAY; PHOTOVOLTAIC SYSTEM

92 TOTAL ELECTRICAL PERMITS GIVEN OUT IN 2021

IF YOU HAVE HAD AN ELECTRICAL CONTRACTOR, AN ELECTRICIAN OR EVEN A HANDYMAN DO ELECTRICAL WORK AT YOUR HOME AND YOU DID NOT SEE AN INSPECTOR PLEASE CONTACT US IMMEDIATELY.

◀◀ YOUR FAMILY'S SAFETY IS OUR FIRST CONCERN ▶▶

Thank you,
Scot Mansfield
Inspector of Wires

REPORT OF BROOKFIELD EMERGENCY MANAGEMENT AGENCY

Public preparedness education continued. We always urge people to look at what can disrupt their lives, as well as previous incidents and disruptions and prepare themselves and their families. Communications, heat, displacement, food, water, and medical preparedness are just some of the areas people should look at. We will always be happy to provide people with information and guidance.

Maintenance was performed as needed on the incident support trailer and the public safety boat. We were awarded a grant from the Massachusetts Emergency Management Agency (MEMA) to provide equipment to the public safety agencies.

We continued to work with the Blackboard Connect reverse 9-1-1 system to have timely access to public notification.

As needed during threatening weather, we stayed in communications with other Brookfield public safety agencies, State agencies, and public utilities.

Covid 19 continued to be a steady cause of concern and preparedness. We regularly communicated Brookfield's situation to MEMA as well as requested supplies and coordinating their delivery and distribution.

Respectfully submitted,

Peter Martell, Director
Keith Karrmann, Deputy Director.



REPORT OF THE BROOKFIELD EMERGENCY SQUAD



Our ambulance squad is a Paramedic level Emergency Medical Service (EMS) available for calls 24 hours a day, 7 days a week. The squad consists of 13 members; 7 Paramedics, 1 intermediate, and 5 EMT Basics. We are overseen and certified by the Massachusetts State Department of Public Health. We placed our new ambulance in service February 2021. The new power stretcher has made lifting safer for the EMT's and the patient. The new ambulance also has UV lighting and HEPA filters to provide clean air in the truck.

We recently hired another full time Paramedic. Our staff now consists of two full time Paramedic/Firefighters that do various EMS and Fire department jobs while they are on duty Sunday through Friday. The rest of our staff is considered "on call". The on-call EMT's carry a two-way radio and are alerted for calls from home or work. Beyond this, members spend many hours of their own time working for the upkeep and improvement of our service, as well as their own training.

The ambulance responded to 635 calls

Advanced Life Support - 303

Medical Calls - 343

Trauma – 53

Fire standby - 6

Police Standby - 6

Refusal, assistance or cancelled - 173 Mutual Aid to other towns – 150

ALS Intercepts - 81

Carbon Monoxide alarms- 6

Brookfield EMS is grateful to everyone who has supported us in our efforts to provide quality emergency medical care to our town. We extend a special thank-you to the police, fire, and highway departments, and the families, friends, and neighbors of our patients who help us in many ways. "Neighbor Helping Neighbor" is truly the motto of our ambulance service.

The Emergency Squad has free "File of Life" magnetic packets available to store your medical and emergency information. This "file" is kept on your refrigerator and would be used in case you are unable to give the EMT's your information in an emergency. Just call 508-867-6036 for your copy.

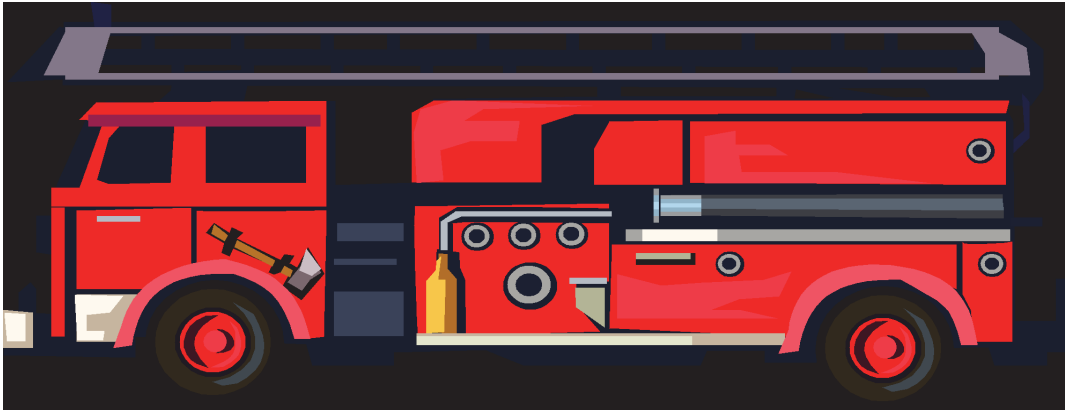
PLEASE, NUMBER YOUR HOUSE SO IT IS VISIBLE FROM THE STREET.
PRECIOUS MINUTES CAN BE LOST WITH MISSING OR INCORRECT NUMBERS.

Respectfully Submitted, Donna M. Lafleur, Paramedic, Chief

Brookfield Emergency Squad



REPORT OF THE FIRE DEPARTMENT



2021 was a busy year for the 26 members of the fire department with incident responses, continuous training, fire prevention, code enforcement, and the maintenance of department vehicles, equipment, & facilities.

In 2021 the department responded to:

- Building fire 9
- Cooking fire, confined to container 1
- Chimney or flue fire, confined to chimney or flue 2
- Natural vegetation fire, other 4
- Forest, woods or wildland fire 5
- Brush or brush-and-grass mixture fire 3
- Outside rubbish fire, other 2
- Special outside fire, other 1
- Excessive heat, scorch burns with no ignition 1
- Emergency medical service, other 23
- Motor vehicle accident with injuries 14
- Motor vehicle accident with no injuries 10
- Extrication, rescue, other 3
- Ice rescue 1
- Hazardous condition, other 2
- Gas leak (natural gas or LPG) 3
- Carbon monoxide incident 5
- Electrical wiring/equipment problem, other 6
- Power line down 1
- Public service 1
- Good intent call, other 7
- Dispatched & cancelled en route 1
- Steam, vapor, fog or dust thought to be smoke 10
- False alarm or false call, other 2
- System malfunction, other 26
- Severe weather or natural disaster standby 2

Inspections:

Oil burner/oil storage – 34, Propane storage – 33

Smoke detector/Carbon monoxide detector – Construction – 7 Sale - 36

Department personnel spent 1038 hours preparing themselves for responses by training on topics such as firefighting skills & tactics, motor pump operation, fire prevention, emergency vehicle operation, and incident command just to name a few. Training was done in house by department instructors & officers and off site by the Massachusetts Firefighting Academy, and other regional resources.

The continued impact of COVID 19 meant that in school interaction was not possible. Home safety visits were minimal, but we continued our house numbering program, and we are very happy with the response.

We were glad to have our open house coincide with the Apple Country Fair, as well as participate in Halloween activities.

The department remains active with Massachusetts Fire District Seven, the Fire Prevention Association of Massachusetts, and the Massachusetts Call/Volunteer Firefighters Association.

Annual town meeting provided funding to replace firefighter protective clothing and replacement of Engine 1. The current Engine 1 is a used truck that was purchased in 2000 and was supposed to be temporary measure until a more suitable replacement could be purchased. That time has finally arrived. While this is a positive step, long term planning still needs to address fire truck replacement. Engine 3 is 39 years old and Tanker 1 is 27 years old.

Grant money was received from;

The Brookfield Community Club to purchase saw blades.

The Massachusetts Emergency Management Agency to purchase personal flotation devices.

The Massachusetts Department of Conservation & Recreation to purchase two chainsaws and a rescue basket.

The Massachusetts Department of Fire Services for Public Fire Prevention, Fire Prevention for Senior Citizens, and radios.

We welcomed Firefighter Jesse Merriam, Thomas Germain, Damien Sargent, and Cayla Laporte

Overall, the department total service adds up to over 386 years.

I would like to thank the Police Department and EMS for their help at incidents and for their assistance behind the scenes as well. I would also like to thank the citizens of Brookfield for your support, encouragement, and commitment that you have shown us throughout the year.

Respectfully Submitted

Peter E. Martell, Fire Chief

REPORT OF THE GRANT WRITER

Brookfield received a number of grants during the course of 2021, in addition to those generated by the Brookfield Highway Department and the Brookfield Fire Department. During the course of the year, the following grants were generated by this office:

- **PARC grant** – Brookfield was awarded up to **\$98,000** in a second PARC grant to build a half-mile walking path around the edges of Lewis Field. Work on the project is 80% complete at this writing and will be completed in early 2022.
- **Community Compact** – Brookfield was awarded the following Community Compact Grants:
 - **CC Justice Grant: \$9,400** for Body – Worn Cameras for the Brookfield PD
 - **CC Best Practice Grant: \$20,251** for three traffic signs designed to reduce and track speeding.
 - **CC IT Grant: \$59,400** for the design and implementation of a digital record management system for Town archives.
- **Justice Grant:** Brookfield was awarded **\$13,400** for the remaining necessary Body-Worn Cameras for Brookfield PD.
- **Cybersecurity Program** – Brookfield was awarded a year-long in-kind training for all employees and town officials aimed at identifying threats to cybersecurity generated through the town email system.

The Grant Writer managed all funds received for assistance with all related COVID-19 expenses, both through FEMA/MEMA and the CARES Act.

Respectfully submitted,
Cathy LaRocca
Grant Writer/Facilitator



REPORT OF THE HIGHWAY DEPARTMENT



The Highway Department staff consists of the Superintendent, two full-time equipment operators, and one part-time administrative assistant. This primary workforce maintains all public roadways encompassing approximately forty miles.

Routine operations include vehicle and equipment maintenance, mowing of roadside grass as well as mowing of the Town Common, Lewis Field, Police Station, Library, and Town Hall, patching potholes, road sign repair/replacement, street sweeping and roadside cleanup, compacting of dumpsters at the Transfer Station, assisting with digging of graves, and fall leaf removal. During the winter months, operations include equipment maintenance, plowing and salting of roadways and Town parking lots before, during and after weather events.

Highlights for 2021 include the installation of new LED overhead lighting in the garage, with labor provided by the students of Tantasqua Electrical Program. Also, painting of crosswalks on Central Street, as well as repainting of parking lot lines at the Library and Town Hall. Major roadway improvements took place on Quaboag Street including drainage updates, crack sealing, area paving, and line painting. In addition, area crack sealing took place on Town Farm Road, Webber Road, and Quaboag Street.

The Department's long time Administrative Assistant, Cindy Thompson, retired in October of this year. Cindy was instrumental in keeping office operations flowing smoothly. Her knowledge of, and research efforts put into, discovering funding opportunities played a major role in roadway improvement projects that have taken place. We wish her the absolute best of luck in retirement.

To fill the position created by Cindy's retirement, Lindsey Rockwood was brought in to take over the Administrative Assistant role.

In closing, I would like to thank all Town departments and personnel for their assistance throughout the year, as well as the Highway staff for their continued dedication.

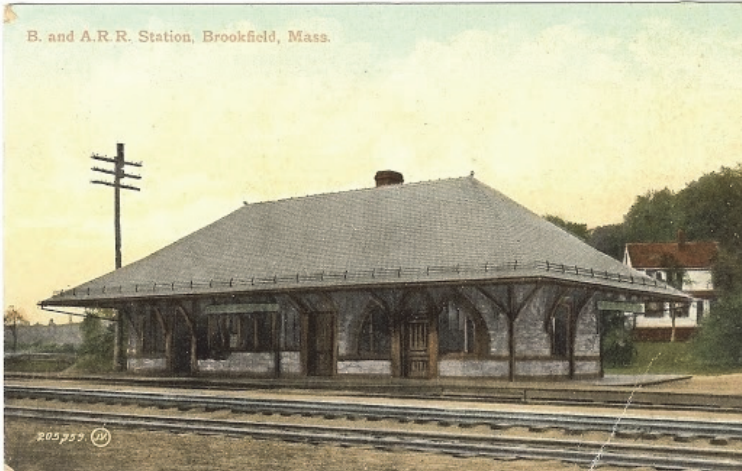
Respectfully submitted

Ryan Pontbriand, Highway Superintendent

Donald Herbert

Mike Duval

Lindsey Rockwood



REPORT OF THE HISTORICAL COMMISSION

In 2021, the Historical Commission continued to meet either on Zoom or in person at 18 Common Street, our new headquarters. In June, voters at the annual town meeting approved the purchase of the property (the former Heller property) to be annexed by the Merrick Public Library after leasing for three years.

Much appreciation to Library Director Brenda Metterville for all of her research and presentations to town boards which finally became a reality. Thanks also to Rudy and Sarah Heller for their patience and guidance through this long process.

Thanks also to the many volunteers recruited by Al Jones who helped move the stored materials from the second floor of the Town Hall to our new location. Members Donald Faugno and Lois O'Leary have been categorizing and organizing the materials. Two nineteenth century cross-stitch samplers were among the boxed materials. The BHC would also like to thank Gloria Faugno for her donation of materials which will allow us to compile information about attendees of the former Brookfield High School as well as Tom Gilmeister for his time transcribing exam questions used in 1876 at the Brookfield High School. We have included a few of the questions to illustrate the subjects taught at that time.

Rhetoric - 1. State the principle of Rhetoric. Give examples of metaphor and simile and show the difference between the two. **2.** What is Epic Poetry? State the essentials. Name the principal epic poems. **3.** What is iambic verse? Give examples of iambic pentameter and define verse and stanza.

Latin - 1. Write the Latin for: "The shepherd has sold his dog for gold"/"Who has accused you of theft?"/"He will condemn someone to death". **2.** Write the Latin for: "The good prize the laws of state highly." **3.** Translate "Legatos ad Caesarum mittunt." Parse "mittunt".

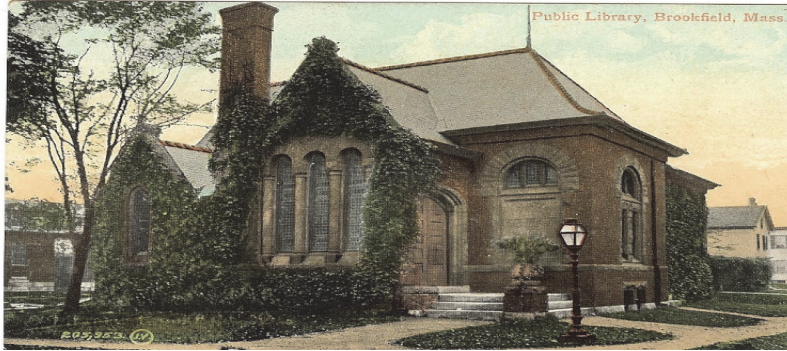
Geometry - 1. Explain the principle of the rule for finding the area of a trapezoid. **2.** Prove that the sum of the 3 angles of a triangle is equal to 2 right angles. **3.** Show the result of drawing a line parallel to the base of a triangle.

In October, BHC members once again cleaned older gravestones in the Brookfield Cemetery. This is an annual event and we invite interested residents to join us.

The aim of the Brookfield Historical Commission is to foster and encourage the preservation of our heritage through the conservation of historical artifacts and associated research of documents and town records. The BHC continues to urge historical preservation in all that we do.

Respectfully submitted,

Carol Plumb, Chairman, Lois O'Leary, Donald Faugno, Scully Metz, Thomas Morse and Judy Hitchcock



ANNUAL REPORT – 2021
REPORT OF THE MERRICK PUBLIC LIBRARY
BANISTER MEMORIAL HALL

TRUSTEES:

Sally Brown, Chair, 2022
Barbara Clancy, Secretary, 2023
Shelby O’Day Hill, 2024
Rebecca Morin, 2024
Carol Plumb, 2023
Erica Roberts, 2022

STAFF:

Brenda Metterville, Library Director
Julia Taylor, Sr. Library Assistant
Andrea Faugno, Library Assistant
Kate Simpson, Library Assistant
Joan Sagendorph, Library Assistant
Carrie VonHold, Library Assistant (until 6/2021)
Michelle Taylor, Library Substitute
Margaret Aubin, Custodian

2021 COVID-19

Our COVID-19 safety protocols continued into 2021, and included plexiglass around the circulation desk, social distancing of six feet, mask wearing, and the use of hand sanitizer. The process of quarantining materials was discontinued. We continued the by-appointment curbside pickup only policy that was reimplemented in December 2020, and in January 2021 added scheduled browsing times—half an hour for each patron or family. When Governor Baker announced reopening protocols for all types of businesses, the library reopened with shortened hours: on June 1, 2021, we discontinued appointments, allowing patrons to come in anytime while wearing a mask. Masking requirements fluctuated depending on local guidance. We remained closed on Saturdays until September 2021, when we resumed our normal operating hours.

Building Repairs

The library closed on November 15 and 16, 2021, so an examination could be made of water damage that was discovered in the foyer, the north wall where DVDs are shelved, and the eastern wall of the gallery where juvenile and young adult graphic novels are shelved. The damage was more extensive than originally thought, and the library closed temporarily so repairs could be made to the plaster walls and carpets. The work was completed through MIIA, the town’s insurance company, and overseen and organized by Lua Dossantos of BluSky. A Service Master team spent two weeks preparing the interior of the building for the necessary plaster work. They boxed and moved some materials to an outdoor storage pod and covered the remaining library collection in plastic for protection, laid out cardboard over all the flooring, and set out industrial dehumidifiers. After Service Master, the plaster team came in to remove and replace the damaged plaster, followed by the painters. No library materials were damaged. While we were closed patrons used e-materials and visited nearby libraries, and staff came in between

the work crew's hours to check the book drop and handle interlibrary loan requests. We reopened Tuesday, January 11, 2022. Roof repairs will occur in the spring of 2022.

History

The Merrick Public Library was established in 1867 by Mr. Pliny Merrick with his large collection of books and \$10,000 Merrick Trust Fund; this fund still exists and the interest is used to purchase materials. In 1883, Mrs. Nancy Felton donated the land on the corner of Lincoln Street and Common Street to the town for the purpose of building a library. Mr. William Banister of New York donated \$10,000 in 1883, with the provision that the building be named Banister Memorial Hall. By January 1884, the building was constructed and dedicated. The trustees and staff continue to maintain the historic integrity of the library while offering modern conveniences.

Circulation

We are a card-distributing member of CW Mars and patrons may use their cards at most libraries in central and western Massachusetts, as well as for ordering materials online. CW Mars has a large amount of material available for e-readers—Kindles, Nooks, iPads, etc. The free library app *Libby* provides e-books and e-audios, and allows multiple library cards to be added to access more materials, including an easy-to-get Boston Public Library e-card. The free CW Mars app allows patrons to order and renew regular materials through their devices. The library staff provide free training to patrons on how to use devices and download electronic material. We provide wireless internet access and free computer use, with free printing, photocopying, and faxing.

The library houses new releases, hardcovers, paperbacks, books on CD, DVDs, video games, magazines, and historic materials. Our collection ranges from board books for infants, to books for elementary school students and teens, to a wide-ranging assortment of adult fiction and nonfiction. As we purchase new items, we have an ebb and flow of the collection. We are constantly evaluating materials for popularity and wear and tear, as well as moving classics to the upstairs gallery or discarding. Our discarded materials are sent to the Brookfield Transfer Station for public access at the Take-it-or-Leave-it. We also offer a free jigsaw puzzle swap and free paperback swap.

Programs

Banister Book Group for adults continues to meet on the last Wednesday of each month at 11:00 a.m. During the warmer months, this group meets under the shade of a maple tree with our lawn chairs, while social distancing and wearing masks. The knitting club and pre-school story time were both cancelled because of Covid.

Historic Collections

We are partnering with the Brookfield Historical Commission to create a museum, special collections, and meeting space at 18 Common Street—the Felton House, now called the Library Annex—which was purchased in 2021 for \$249,000 from Sarah and Rudy Heller.

Robert Wilder's maps are available at the library and Library Annex, as well as online at www.robertwildermaps.com. Another important site for research of the Brookfields and Quaboag Plantation is www.brookfieldsresearch.com; this site was built by Dan Hamilton of West Brookfield, along with historians from the surrounding communities. We invite the community to spend time with these materials and thank those who are freely sharing. We welcome donations or loans of historic images and items.

Friends of the Library

The Friends of the Library continue to be a valuable financial support system outside the scope of our budget. They provide funding for several programs, such as summer reading and nature programs, as well as scholarships for Brookfield's graduating high school students. The Friends also sponsor the holiday luminary display around the common and along Route 9. Their primary fundraiser is an annual Silent Auction. They are a 501(c)(3) non-profit organization. Donations may be sent to: Friends of the Library, P.O. Box 528, Brookfield, MA 01506.

Community

We were not able to host any field trips or the fifth-grade community service project this year due to restrictions caused by COVID-19, and our regular pre-school story hour with Shanna Desroches was also cancelled. Family Foundations 5 held an outdoor program on the library's back lawn on Friday mornings in the fall. We were able to hold a summer reading program in conjunction with the elementary school, and students who completed their summer reading chart received a prize bag from the library and the school. More than 85 children, teens, and adults signed up for summer reading. Instead of having in-person summer programs, we offered curbside items for patrons to pick up, thanks to a grant from the Brookfield Cultural Council. The items included garden kits from Bemis Farms Nursery, writing and drawing kits, cookie decorating kits from Work of Art Cookies, pickle kits, art kits from Ohoodles of Doodles, look and find kits, and slime kits. Thanks to a grant from the Brookfield Community Club we hosted a traveling zoo on the common that was unfortunately cut short by an unexpected thunderstorm. The Council on Aging provided new jigsaw puzzles for our puzzle swap. Many thanks to these groups for their continued support. We are a drop-off point for food and toiletries (food pantry), eyeglasses and hearing aids (Lions Club), and new toys (Toys for Joy).

About Us

Our open hours are Tuesday and Thursday 1:00 p.m. to 8:00 p.m., Wednesday and Friday 11:00 a.m. to 5:00 p.m., and Saturday 10:00 a.m. to 1:00 p.m. We are closed on Sunday and Monday, as well as holidays. Contact us by telephone (508-867-6339) or e-mail (brookfieldlibrary@gmail.com), or visit our website (merrickpubliclibrary.org). Follow us on social media: Twitter (@MerrickPL) and Facebook (Brookfield Merrick Public Library). Free services for all include receiving and sending faxes (508-867-2981), photocopying, printing, and notary services. We offer free paperbacks, puzzles, and magazines, located in the foyer. Items available to borrow include slide projector and screen, puppet theater, Wii, Legos, Magformers, Ozobots, reading aids, book magnifier, and telescope.



Town of Brookfield, Massachusetts
IN MEMORY OF VETERANS OF ALL WARS
Memorial Day, Monday, May 31, 2021

Again is a grateful nation called to refresh the memory of her fallen sons and daughters. The veterans of the republic come once more to reverently call the roll of the “mustered out” and strew with wreaths and flowers their honored graves.

Memorial Day calls upon an united nation to appropriately mark the last resting place of our sons and daughters who saw service while following the flag in times of war and peace.

<u><i>In Memoriam</i></u>		
Joseph E. Bolaske	Korean War	Navy
Kevin E. Selveski-Kimball	Iraq/Afghanistan	Army
Donald A. (“Don”) Pasco	Korean War	Army
William F. Picking	Vietnam War	Army
Conrad J. Wells	Peacetime	Air Force
Joseph A. Beauchemin	Vietnam War	Marines
David A. Terry	Vietnam War	Navy



“Time only enhances the lasting value and demonstrates anew the true significance of Memorial Day.”

Town of Brookfield, Massachusetts

Memorial Day Parade, Monday, May 31, 2021

Assembly of all marchers and all units at the Brookfield Elementary School, 35 Central Street. Parade starting at 10 AM under the direction of the Brookfield Cultural Council, the Brookfield Selectmen, the Brookfield Fire Department and the Brookfield Police Department. In the event of rain, parade will be cancelled.

Program at Soldiers' Monument Brookfield Cemetery Assembly 10:30 AM

Pledge of Allegiance	Selectmen
Prayer	Pastor John Condon
Selection	Jan's Marching Band
Gettysburg Address	Noah Wexler
In Flanders Fields	Jack Clark
Salute to the Dead	
In Memory	Town Clerk
Taps	Jan's Marching Band
National Anthem/Raising of the Flag	
Dismissal	Selectmen

Please note: Covid protocols in effect. No program this year on the Town Common.

Brookfield Memorial Day Parade

May 31, 2021

Order of March

Fellow Citizens, Comrades of any military organization, all Comrades of the Army, Navy, Marines, Air Force or returned Comrades of the same, Veterans of all wars, all service men and women, Police, Firefighters, First Responders, Civil Defense, Emergency Medical Technicians, Sons of the American Legion and V.F.W, Scouts, 4-H Youths, Recreation Teams, Students and Parade Units are earnestly invited to join us in a proper observance of this day.

All vehicles needed are welcome.

Be prepared to kick off march at 10:00 AM at the elementary school on Central Street.

Only one ceremony this year, at the Brookfield Memorial Cemetery, at 10:30 AM. Parade units to adjourn from the cemetery.

Be safe, thank you.

REPORT OF THE TOWN MODERATOR

The Moderator presided over the Annual Town Meeting, which was held on Thursday, June 10, 2021 at 6:30 PM, at the Tantasqua Regional High School.

The meeting was held at Tantasqua Regional High School (TRHS) because of COVID-19 meeting regulations and guidance. This was outside the geographic limits of the Town of Brookfield.

While Section 9 of Chapter 39 of the General Laws of Massachusetts require town meetings to be held within the geographic limits of the town, Section 9 of Chapter 92 for the Acts of 2020 permitted the board of selectmen in consultation with the town moderator to vote to hold the town meeting outside the geographic limits of the town if the town meeting could not safely be conducted within the geographic limits given the regulations and guidance related to COVID-19. The Brookfield Board of Selectmen took such vote to hold the 2021 Annual Town meeting at TRHS, which is outside the geographic limits of Brookfield.

The 2021 Annual Town Meeting had 51 Warrant Article. The Moderator determined a quorum was present and called the meeting to order at 6:30 PM. Ceremonial and introductory matters were taken up: instructions related to COVID-19 were read; the Pledge of Allegiance to the Flag was recited by the meeting members; a motion was made and adopted to allow Town Counsel, the accountant, the Associate Superintendent for Business of Tantasqua, Union 61 School districts, and other relevant non-Brookfield-registered voters to speak; and the rules for the meeting were read.

All 51 Warrant Articles were duly considered and acted upon. The meeting Adjourned at 10:10 p.m.

There were no special town meetings held in 2021.

Respectfully Submitted,
William Gillmeister

REPORT OF THE PERSONNEL BOARD

In 2021 the Personnel Board is happy to report the long-awaited Collins Center Step and Grade Classification was approved at Town Meeting. Also, due to the hard work and efforts by the members of this committee, the revised Employee Handbook was completed and distributed to all Town employees.

All Town positions now have updated job descriptions, and many have been approved by the Board of Selectmen and the Town Administrator. This is an ongoing process.

Two members of the Personnel Board opted not to be re-appointed, but we were successful in recruiting two replacements; the Town Administrator and Town Treasurer, which are great assets to the Board.

The Personnel Board members are committed to serve the Town employees for this year and beyond.

Respectfully submitted,

Linda Lincoln, Chairman
Doug Ford, Clerk
Holly Chisholm, Member
Kelli A. Robbins, Member
Amy Lane-Carmody, Member



REPORT OF THE PLANNING BOARD

2021 was a very busy year for the Planning Board. With the improving economy housing at a premium in Massachusetts, the Board saw a sharp rise in applicants for various land use projects in town, requiring six special meetings in addition to our normal monthly schedule, for a total of 18. And for the second year in a row, the global COVID-

19 pandemic forced the Board to conduct a majority of its meetings remotely, including some joint meetings and executive sessions with the Select Board, as well as regular public hearings. Despite the various inconveniences these presented, once again Board members as well as members of the public have adjusted to this situation in a way that has been commendable.

Notable actions by the Board included approving a substantive amendment to a previously approved Special Permit/Site Plan for large-scale solar facility at 8 Mitchell Hill Road; deliberations on substantive amendments to a previously-approved Special Permit/Site Plan for a large-scale solar facility in the landlocked 0 Long Hill District off of Cronin Road in Warren; and the resolution of an applicant appeal to a denied (and ultimately approved) Special Permit for a bulk propane storage facility and retail office at 14 Post Road.

The Board also reviewed and signed off on 13 ANR (“Approval Not Required”) plans, as well as responding to a number of inquiries about zoning bylaws and other land use questions.

In May we welcomed our newest Planning Board member Chris Gorman, and in March, Jeff King was appointed as Associate Member by the Select Board to fill the vacancy in that position created by the earlier resignation of Administrative Clerk and Associate Member Christine Weissman.

The Town of Brookfield is a member of the Central Massachusetts Regional Planning Commission. Sharon Mahoney once again served as Brookfield’s CMRPC representative, with Kevin Erkkila once again serving as Alternate. The town receives credit for representative attendance at meetings, redeemable toward the Commission’s consulting services. The Board also maintains membership in both the state and national divisions of the American Planning Association.

As of December 2021 we were still without an Administrative Clerk. Chair Sharon Mahoney has been working with the Town Administrator on refining the job description and salary, as well as determining where best to advertise for the position so as to get the very best pool of applicants available.

We are grateful to Town Administrator Kelli Robbins, Assessor Al Jones, ZBA Chair Tim Simon, ZEO Nicholas Thomo and Building Inspector Jeffrey Taylor for their ongoing support. Our thanks also goes to Town Counsel K-P Law, Consulting Engineer John Scannell, Town Clerk Michael Seery and the Board of Selectmen for their assistance in responding to citizen and Planning Board inquiries.

The *Zoning By-law, Subdivision Rules and Regulations, and Rules and Regulations of the Planning Board* are available in hard copy from the Town Clerk, or downloaded in PDF form from the Town of Brookfield website at <http://brookfieldma.us>. As always we will continue to strive to provide respectful and efficient service to Brookfield’s citizens, organizations, business owners, and applicants.

Sharon Mahoney, Chair Kevin I. Erkkila, Vice Chair Adam Jolicoeur, Clerk
Christopher Gorman John David Holdcraft Jeffrey King, Associate Member

REPORT OF THE PLUMBING AND GAS INSPECTOR



88 – Permits Total
55 – Gas Permits
33 – Plumbing Permits

88 – Inspections Total
55 – Gas Inspections
33 – Plumbing Inspections

Respectfully submitted,

Robert F. Wall – Inspector of Plumbing & Gas
James McNeaney – Alternate Inspector



BROOKFIELD POLICE DEPARTMENT

7 PROUTY STREET
P.O. BOX 306
BROOKFIELD, MASSACHUSETTS, 01506-0306
Chief of Police Michael K. Blanchard



Dispatch: (508)867-1170 Station (508)867-5570 Fax: (508)867-3161

REPORT OF THE POLICE DEPARTMENT

As with 2020, we continued to deal with the Covid-19 pandemic in 2021. It wasn't as bad as 2020, but the Department continued to try and limit contact with the public whenever possible.

In May, Sgt Steven Pariseau retired from law enforcement. He had a twenty-year law enforcement career, ten of which was spent with the Brookfield Police Department. With his retirement, Ofc. Sean Marino was promoted to sergeant. Sgt Marino has worked for the Brookfield Police Department for eleven years. Sgt. Marino was the first full time officer I hired when I first took the Chief's job here in town.

In September, Angelia Rodrigues was hired as a full-time officer. Ofc. Rodrigues becomes Brookfield's first full time female officer. She came to the Department with six years of law enforcement experience. She is a certified sexual assault investigator as well as a certified School Resource Officer and a defensive tactics instructor.

The Department acquired two new traffic radar speed signs through a grant written by the Town's grant writer, Cathy LaRocca. The total cost of the signs was \$20,000, all paid for by the grant. The signs have the ability to track vehicle speeds, the number of vehicles, the average vehicle speed and the times the vehicles pass by. They will be very helpful in identifying problem areas and determining if there is actually a speeding problem or a perceived problem. One of the signs has the ability to display messages and will also be used as a sign board when needed.

The Brookfield Police Department had a decrease in calls for service for the second straight year. The total calls for service for 2021 was 4,506 as compared to 5,511 in 2020 and 6,253 in 2019. The Department also had a decrease in arrests in 2021. The total number of arrests in 2021 was 106, as compared to 136 in 2020.

The following is a summary of the activity for 2021:

Medical Calls – 362

Alarm Calls – 87

Motor Vehicle Accidents – 32

Motor Vehicle Stops -454

Larcenies – 9

Custodial Arrests – 57

Criminal Complaint Summons – 49

Yours in Safety,

Chief Michael K. Blanchard

REPORT OF THE RECREATION COMMITTEE



The Brookfield Recreation Committee works to provide an opportunity for the residents of Brookfield to participate in enjoyable activities at various times of the year. Our primary focus is to ensure that the Town's children have access to activities and organized sports with the ultimate goal being to provide a safe, fun learning experience. We also offer public recreation programs for all ages and sponsor special events throughout the year.

We are responsible for the administration of, or are affiliated with the following youth sports programs:

Little League Baseball	USA	Softball
T-Ball	TRY	Soccer
TRYBIL Basketball		

The success of these programs could not be accomplished without the numerous people that volunteer their time and energy to our programs. We wish to thank the volunteer coaches, assistant coaches, referees, clean-up crews, snack shack volunteers and many more for their continued support of our youth programs. All volunteers are required to be CORI checked to participate in any capacity in any of our programs. Sign-ups for these sports and all of our events are posted in the *White Tiger News* (The Elementary School Newsletter), the Brookfield Citizen, The Quaboag Current, our Facebook page and our new website: <http://brookfieldrecreation.weebly.com/>

Our annual Trick or Treat event was a success once again this year. An estimated 700 children and their parents made their way to the homes around the common and in the town center, followed by a parade and costume contest at the gazebo on the common. Special thanks to everyone that donated candy to the folks that live in the center of town, it was greatly appreciated. As always, a huge thanks to Brookfield Police and Fire for supporting this event and ensuring the safety of all participants.

The COVID Pandemic continued to limit the scope of the programs organized and run by this committee. While 2021 saw us having to cancel most of our seasons, we are anxiously looking forward to all of them restarting in 2022.

Every year the recreation committee awards scholarships to a male and a female Tantsaqua graduating senior for use in future studies or for trade equipment. The requirements are simple: Be a resident of Brookfield and have participated and volunteered in Brookfield Recreation. In 2021 we decided to award 3 scholarships due to the accomplishments of the following worthy candidates making it difficult for us to choose just two winners. The winners were: Henry Cipro, Ainsley Maus and Jordan Clark. We wish them all the best on the next phase of their lives.

Finally, we are looking forward to the completion of a new walking trail at Lewis Field. Through the tireless work of many people on the open spaces committee and the dedication of the towns grant writer, Cathy LaRocca, this project will be funded by a grant from the state and several generous private donations with no cost to the Town.

We are always looking for new faces to support our committee or to volunteer in the many capacities required to make these programs successful. If you are interested in becoming a member of the committee or volunteering to be part of one of our programs, please contact any of our members or attend one of our meetings the first Thursday of each month at the Heller House next to the library.

Respectfully Submitted,

Jeffrey Landine, Chairperson
Tim Nye
Brendon Cunningham

Lisa Hanrahan
Mike Lawrence
Jeremy Hague



ANNUAL REPORT OF THE SCHOOL DEPARTMENT



School Committee

Jeff Morin, Chair	Term expires 2023
Andrew Dunn, Vice-Chair/ Tantasqua Rep.	Term expires 2022
Nicole Chaffee /Secretary	Term expires 2024

Superintendent of Schools

Erin M. Nosek	320A Brookfield Road, Fiskdale	347-5977
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Associate Superintendent

Deborah J. Boyd	320A Brookfield Rd., Fiskdale	347-3077
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Assistant Superintendent

Jodi Bourassa	320A Brookfield Rd., Fiskdale	347-3077
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Special Education/Pupil Services Director

Brenda Looney	320A Brookfield Rd., Fiskdale	347-3560
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Principal

Kathleen Hosterman		867-8988
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Secretary

Jennifer Grybowski		867-8988
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School Nurse and Supervisor of Attendance

Julie Lardizzone, R.N., B.S.N.		867-8988
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School Enrollment as of October 1, 2021

<u>Grade</u>	<u>Pre-S</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>U61</u>	<u>Total</u>
Elem	19	33	39	38	39	37	38	41	3	285
<u>Grade</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>PG</u>			
TJHS	30	33								63
TSHS			25	18	17	21				81
Tech.Div.			20	19	18	17				74
Total Tant										218

TRSD/U61 Enrollment 503



Town of Brookfield
TEACHERS IN SERVICE – BROOKFIELD ELEMENTARY SCHOOL

<u>2021-2022</u>	<u>POSITION</u>	<u>NAME</u>	<u>COLL./DEGREE</u>	<u>TEACHING EXP. IN</u> <u>BROOKFIELD AS OF 6-30-22</u>
	Principal	Kathleen Hosterman	B.A., Norwich Univ M.Ed., Keene State College Ed. D, Walden University	17
	Kindergarten	Mary Casey	B.S., Salem State M.Ed., Anna Maria	20
	Kindergarten	Jean Monahan	B.S., Bridgewater State	25
	Grade 1	Kimberly Ferreira	B.S., North Adams State M.S. Ed., Simmons College	11
	Grade 1	Karen O'Neill	B.A., UMass	35
	Grade 2	Rebecca Choquet	B.A., Worcester State	8
	Grade 2	Helen Tarr	M.Ed., Cambridge College B.A., Notre Dame College	17
	Grade 3	Katrina Annunziata	B.S., Worcester State M. Ed., Worcester State	6
	Grade 3	Mallory Farinato	B.S., Franklin Pierce College M.S. Ed, Anna Maria College	14
	Grade 4	Alissa DeMartino	B.E., Bay Path University	2
	Grade 4	Belinda Gibson-Kiesiner	B.A., Anna Maria M.Ed., Worcester State	24
	Grade 5	Colleen Parker	B.S., Springfield College M.A., Framingham State	15
	Grade 5	Donna Morin-Wermter	B.S., Worcester State	29
	Grade 6	Amanda Richards	B.A., Anna Maria College	1
	Grade 6	Sharon Thayer	B.A., Chatham College M.Ed, Anna Maria College	6
	Special Needs	Paula Casey	B.A., UMass M.Ed., Fitchburg State	11
	Special Needs	Bonnie Couming	B.A., U. West FL M.Ed., Framingham State	16
	Special Needs	Samantha Mars	B.E. Boston University M.E. Bay Path University	1

FINANCIAL REPORT FOR 2020-2021

School Appropriation July 1, 2020 – June 30, 2021

\$3,146,409.00

Miscellaneous Receipts & Reimbursements

EXPENDITURES

ADMINISTRATION

School Comm - Salaries & Expenses	\$1,471.83
Superintendent's Office	\$135,117.71

INSTRUCTION

Principal's Salary	\$115,831.57
Clerical Salaries	\$40,827.57
Principal's Office Expenses	\$1,961.70
Teachers Salaries	\$1,269,371.67
Teacher Aides Salaries	\$79,527.65
Teacher Substitutes	\$3,511.50
Teaching Supplies & Materials	\$19,611.38
Personnel Training & Travel	\$3,056.53
Moderate Needs Coordinator, Tutors, Speech Therapists	\$302,837.30
Special Ed Aide/Tutor	\$298,384.40
Special Ed Supplies & Materials	\$3,311.22
Textbooks	\$7,376.67
Library Services	\$12,153.69
Audio Visual - Supplies & Materials	\$0.00
Technology Salary	\$11,418.22
Technology Supplies & Hardware	\$36,640.44

GUIDANCE SERVICES

Guidance Counselor - Salary	\$119,610.20
Supplies & Travel	\$2,310.80
Psychological Services	
Health Services - Salaries	\$64,740.00
Health Services - Supplies	\$1,968.94
Pupil Transportation	\$150,344.40
Late Bus Transportation	
Special Education Transportation	\$97,161.69
Food Services	\$0.00
Field Trips	\$0.00
School Resource Officer	\$0.00

OPERATION & MAINTENANCE OF PLANT

Custodial Services	\$112,528.25
Supplies & Materials	\$16,883.88
Fuel Oil	\$50,781.16
Utility Services - Admin Office	\$61,594.56
Utility Services - School	\$0.00
Maintenance of Buildings & Grounds	\$5,029.84

Maintenance of Equipment - Admin Office \$29,009.36

Town of Holland

Maintenance of Equipment - School \$5,617.47
Building Rent \$0.00
Building Projects \$0.00

ACQUISITION OF FIXED ASSETS

New Equipment - School \$0.00
Equipment - Share - Admin Office \$0.00
Replacement of Equipment - School \$0.00
Equipment - School Library \$0.00
Replacement of Equipment - Admin Office \$0.00
\$0.00

PROGRAMS WITH OTHER SCHOOLS

Special Education - Tuition \$57,000.00
Vocation Tuition \$3,707.28
Special Education-Collaborative \$25,657.90

TOTAL APPROPRIATIONS EXPENDITURES **\$3,146,356.78**

ESTIMATED STATE REIMBURSEMENTS

Chapter 70 \$1,707,403.00
Chapter 71 \$223,167.00
State Wards
Total Estimated Reimbursements \$1,930,570.00

2021-2022

Administration \$142,186.00
Instruction \$2,425,288.00
Other School Services \$318,236.00
Operation & Maintenance of Plant \$275,871.00
Acquisition of Fixed Assets \$0.00
Programs with Other Districts, \$67,055.00
(Regional & Private Schools)

Total Appropriations **\$3,228,636.00**

(Special Needs Programs Included in Budget)

2000 Instruction \$634,759.00
3000,4000 Series \$250,345.00
9000 Programs with Other Districts \$294,050.00

TOTAL: **\$1,179,154.00**

TEACHERS IN SERVICE – BROOKFIELD ELEMENTARY SCHOOL			
2021-2022			TEACHING EXP. IN
<u>POSITION</u>	<u>NAME</u>	<u>COLL./DEGREE</u>	<u>BROOKFIELD AS OF 6-30-22</u>
Special Needs	Sarah Pressman	B.S; Bay Path University M.S. Ed; Bay Path University	3
Special Needs	Melissa Murphy	B.A., Framingham State	8
Speech	Kaitlyn Smith	B.S., University of Massachusetts Amherst M.S., Worcester State	7
Sch. Psych.	Jena DelCid	B.A., Clark University M.Ed., Worcester State C.A.G.S. Worcester State	7
Adj. Counselor	Michelle Ledoux	A.S., Cape Cod Community College B. A., Worcester State M.A., American International College Ed. D. American International College	4
Teacher, Art	Diane Simonds	B.A., Univ. of Hartford M.Ed., UMass Amherst	9
Teacher, Rem. Math	Peter Skaza	B.A., Westfield State University	1
Teacher, Rem. Reading	Jolene Jalbert	B.S., Worcester State M.Ed., Worcester State	11
Library/Media	Ashley Barringer	B.S., Worcester State Technology	16
Music	Mark Weissman	B.A., Westfield State M.A, UMass G.D., New England Conservatory of Music	6
Music	Lindsey Paras	B.A., Anna Maria College M.A., Anna Maria College	8
Physical Ed.	Megan Clark	B.S., Springfield College	1
Un61 PreSch	Janice Labuski	B.S., Worcester Stat	25
Sch. Nurse	Julie Lardizzone	BA, Assumption College BSN, Northeastern University	3

REPORT OF THE PRINCIPAL BROOKFIELD ELEMENTARY SCHOOL

The 2021-2022 school year has been one of rebuilding and renewal. As we prepared to open Brookfield Elementary for a typical school year we were forced to rethink the design as a Corona Virus variant began to resurface. With only two weeks of summer left we had to restructure our lunch program, classroom setups, masking protocols, and successfully message families about the renewed mandates. This was only possible due to the cooperation of families, teachers and support staff, our custodial team, and our school nurse.

As the year progressed we were able to relax some of the intense protocols around surface sharing, distancing, and proximity play. Children are now able to share tables, and work collaboratively in teams. They also have full access to the entire field for play at recess. The school nurse has continued to be a critical arm of our educational process and we thank her for the work she did to keep students in school as often as possible while still helping all to remain in a safe environment.

We were also excited to have the Brookfield Recreation Committee return to partial use of the gymnasium during the first week of December. Although mask wearing was still required, we were at least able to have students and coaches participate in our first after school activity. We were also able to open the school library to the Brookfield Parent/Teacher Organization for their monthly meetings beginning in December.

As I complete my 17th year as the principal of Brookfield Elementary school, I am happy to report that academic learning is on the rebound and students' social and emotional needs are being met. We have also seen a high number of staff retire over the past two years, and we have been able to hire new staff members who are high caliber teachers with a great deal of enthusiasm and skill.

I again want to thank my school committee, my school nurse, the Brookfield Guidance Department, the custodial staff, my office staff, the cafeteria staff, and all of my academic support team, for the fantastic job they have done to reintegrate our students back into a full day school setting. It took all of us working together to meet the needs of our students, and they have responded with the courage of tigers.

Respectfully submitted,

Dr. Kathleen Hosterman, Ed.D
Brookfield Principal

**ANNUAL REPORT OF THE
SUPERINTENDENT OF SCHOOLS**
Tantasqua Regional and Union 61 School Districts
Brimfield Brookfield Holland Sturbridge Wales

Now in my tenth and final year as Superintendent of the Tantasqua Regional and Union 61 School Districts, I continue to be so proud of the dedication and collective efforts of our staff as well as the many achievements of our students. Even during the most challenging of times, our students remained resilient and our staff remained committed to their profession. I have been able to look back at the accomplishments within our Districts with such gratitude and appreciation for all of the support that we receive. I truly believe our students and staff are amazing, and I could not have been more honored to serve as your Superintendent for these past many years. Deborah Boyd has been appointed as the next Superintendent and will transition to the position on January 1, 2022. Deb has served the Districts for over 20 years, and is a true asset to our schools and communities. I look forward to hearing of the continued success of our schools under the leadership of Superintendent Deborah Boyd.

The district continues to improve its curriculum which has had a very positive impact on students. The district's work is centered on a multi-tiered system of supports (MTSS), a framework to provide targeted support for all students. It aims to address academic and behavior challenges in an effort to accelerate learning. As a result, the district continues to improve its curriculum, instruction and assessment work and have a very positive impact on students. Our teachers and support staff remain committed to our students as shown in their innovative and supportive classroom environments. Our teachers analyze classroom assessment data so that they may determine any curriculum or instructional adjustments, as well as identifying individual student needs. Each school offers action plans to help students close any learning gaps that may exist.

Our commitment to enhanced writing, reading, and rigorous standards based instruction, continues to help our children grow in all of the academic areas. Currently, in our Elementary Districts, we are implementing *Foundations* in grades Kindergarten through Grade 3. This program is a researched based, multisensory, structured language program that provides critical groundwork for life-long literacy. Additionally, all elementary grades are engaging students seamlessly across multiple learning environments while following safe & healthy protocols.

In a similar learning environment, Tantasqua Junior and Senior High School teachers continue to work with curriculum that is in full alignment with the State Standards, and ensure that our students experience a strong academic program throughout their day. We have a strong core math program and continue to improve literacy skills by reading complex texts. Civics education is currently the new focus area across secondary grade levels. All students will complete a non-partisan, student-led civics project in Grade 8 and again during high school. These projects are rooted in action civics—a process of applying civic knowledge, skills and dispositions that are necessary for informed civic participation. In Science, *Project Lead the Way* continues to provide hands-on, transformative learning experiences for students to help develop in-demand knowledge and skills they need to thrive.

Our faculty members and support staff are provided numerous professional development opportunities. Full-day professional development sessions as well as early release days, provide many opportunities for training in current best practice in an effort to gain access in ready-to-use digital tools for our current day's learning environments. Our district's mission to promote and support our staff and students is evidenced by the many high-quality, professional learning activities throughout Tantasqua and Union 61.

Many technology improvements were implemented over this past year. During the 2020-2021 school year, we continued to support our students and staff in a hybrid schedule. We also continued to increase the use of GSuite for Education, which allows students and staff to collaborate quickly and effectively. With the support of our school committees we continue to expand wireless devices to further support a variety of learning models that we may encounter in the 21-22 school year.

The IT team supported multiple curriculum initiatives which required a technical component for content delivery. We continued to work on IT centralization to better support our students and staff. We secured eRate funding for Category 1 connections. Over this past year, the technology team completed over 2,000 helpdesk tickets between the seven buildings.

School year 2020-21 will be remembered as a time of unprecedented challenges, but one in which we saw amazing flexibility, cooperation and strength, as we all worked towards the common goal of keeping students and staff safe, while providing the maximum amount of in-person learning possible. Everyone worked so hard to meet the challenges associated with the hybrid instructional model while maintaining all of the health and safety protocols associated with the COVID 19 Pandemic. The support of our School Committees, families, and community members was, and continues to be, invaluable to the administration and staff of the Tantasqua Regional and Union 61 School Districts. We are greatly appreciative of the efforts and ideals we share as we continue to work to achieve the goal of providing our students with every opportunity for success. It has truly been an honor to serve you all, and I am so thankful to have been part of this outstanding educational community.

Respectfully,

Erin M. Nosek, Ed. D
Superintendent of Schools

REPORT OF THE TAX COLLECTOR

The Town Collector's office is legally responsible for collecting all Real Estate Tax, Excise Tax and Personal Property Tax committed by the Assessor and turning over said monies quickly and efficiently. The Collector's office is responsible for posting all receipts and maintaining an accurate cashbook and reconciling cash monthly with the Treasurer and Accountant. The Collector also Reconciles Bank statements to the cashbook, processes refunds, review all outstanding receivables, send out reminder notices, and work with different departments regarding permits of any kind.

The office also processes Park Pad Fees, Municipal Liens, Betterments, over payments and any PILOT programs.

If Taxes remain unpaid by the due date, a 25.00 demand fee is added. If the demand is not paid, a real estate tax lien is filed upon the property, this is the beginning of what is known as the tax title process, when an actual lien is filed with Registry of Deeds and the process to foreclose begins, this can take many years depending on the complexity of the deed, number of heirs, available funds etc. and of course, the taxpayer's willingness to pay.

Excise tax is based upon where your vehicle is garaged. The Registry of Motor Vehicles overhauled their system in 2019 and again in 2020, this has caused some issues with garaging codes. In a perfect world you should pay excise to the community you live in. Last year there were 11 Motor Vehicle Commitments.

Covid19 made year 2021 another challenging year for everyone including you and us, especially the changing opening and closing of the building and fluctuating hours. I appreciate everyone becoming flexible with their payment method, instead of using cash and taking advantage of the on-line system, using money orders or bank checks and the drop box that remains on the landing and is safe and secure.

Checks, money orders and on-line payments are still the safest and most efficient way to pay your bills.

In order to save time and possible interest and late fees, when paying your bill:

- Make sure all checks are payable to the **Town of Brookfield**
- Please do not staple or tape your checks
- If you are unsure what you owe, please call before sending in payment **especially if you are paying after the due date.**
- Make sure checks are signed and dated
- Please include the coupon mailed to you, along with your payment
- If you use a billing service; please update your account number **every billing cycle** as they change frequently.
- Bill pay checks takes between 5 and 10 days to be received, please plan accordingly
- When using bill pay, please use the memo field for your account number and or address

Respectfully submitted,

Brenda Parish
Town Collector



FY2021

<u>REAL ESTATE</u>	Committed	Collected	Tax Title	Abatements	Exemptions	Refunds
<u>2021</u>	\$5,339,046.07	\$(5,208,356.13)	\$(54,156.65)	\$(12,925.00)	\$(12,750.00)	\$16,101.30
<u>Betterment</u>	\$1,861.67	\$(1,861.67)				\$1,475.56
<u>Supplemental Tax</u>	\$4,009.99	\$(4,009.99)				\$519.87
<u>PERSONAL PROPERTY</u>						
<u>2021</u>	\$162,374.78	\$(159,979.76)	\$-	\$-		\$-
				\$-		
<u>M.V. EXCISE</u>						
<u>2021</u>	\$527,944.02	\$(524,920.19)		\$(22,367.01)	\$(136.88)	\$10,928.34
<u>Pad Fees</u>	\$42,780.00	\$(42,780.00)		\$-	\$-	\$-
<u>MLC</u>	\$8,900.00	\$(8,900.00)				
	\$6,086,916.53	\$(5,950,807.74)	\$(54,156.65)	\$(35,292.01)	\$(12,886.88)	\$29,025.07

Respectfully
Submitted,

Brenda Parish
Tax Collector

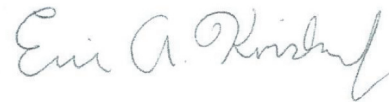


REPORT OF THE TOWN ACCOUNTANT 2021 Annual Report

To the Honorable Board of Selectmen and citizens of Brookfield, I submit to you the following Annual Financial Report.

Our mission is to ensure that the appropriate financial and auditing controls within the Town are maintained in an efficient, cost-effective and responsive manner. We oversee all departmental appropriations assuring that departments operate within their annual budget. In addition, we are responsible for maintaining all financial records and that they are in compliance with federal, state and local laws and regulations.

Respectfully submitted,



Eric A. Kinsherf, CPA
www.erickinsherfcpa.com
Town Accountant



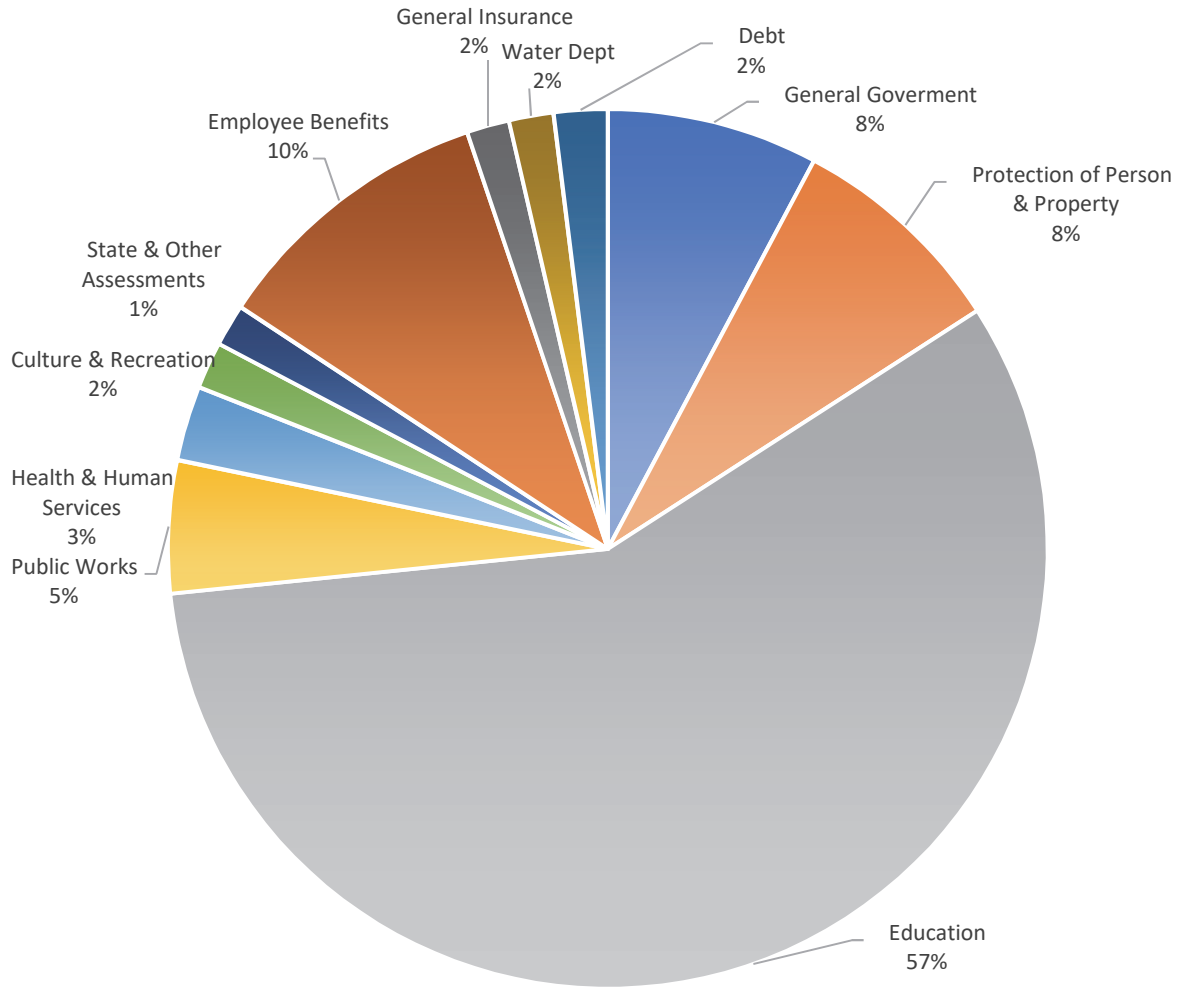
TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
June 30, 2021

	Governmental Fund Types			Fiduciary	Account	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust and Agency	Long-term Debt	
ASSETS						
Cash and cash equivalents	1,892,966.51	2,394,233.20	(221,708.98)	318,722.18		4,384,212.91
Receivables:						
Personal property taxes	1,634.43					1,634.43
Real estate taxes	184,362.73					184,362.73
Allowance for abatements and exemptions	(138,259.49)					(138,259.49)
Tax liens	605,351.22					605,351.22
Motor vehicle excise	71,843.44					71,843.44
User fees		(41,490.93)				(41,490.93)
Departmental	1,583.50					1,583.50
Due from other governments	51,470.76					51,470.76
Other receivables	9,495.25					9,495.25
Foreclosures/Possessions	318,252.44					318,252.44
Amounts to be provided - payment of bonds					128,304.46	128,304.46
Total Assets	2,998,700.79	2,352,742.27	(221,708.98)	318,722.18	128,304.46	5,576,760.72
LIABILITIES AND FUND EQUITY						
Liabilities:						
Withholdings	52,037.42					52,037.42
Deferred revenue:						
Real and personal property taxes	47,737.67					47,737.67
Tax liens	605,351.22					605,351.22
Foreclosures/Possessions	318,252.44					318,252.44
Motor vehicle excise	71,843.44					71,843.44
User fees		(41,490.93)				(41,490.93)
Departmental	1,583.50					1,583.50
Due from other governments	51,470.76					51,470.76
Other receivables	9,495.25					9,495.25
Tailings	4,218.54					4,218.54
Agency Funds				40,285.14		40,285.14
Notes payable					128,304.46	128,304.46
Bonds payable			807,221.00			807,221.00
Total Liabilities	1,161,990.24	(41,490.93)	807,221.00	40,285.14	128,304.46	2,096,309.91
Fund Equity:						
Reserved for encumbrances	133,581.06					133,581.06
Reserved for continuing appropriations	269,311.61	63,356.23				332,667.84
Reserved for expenditures	702,396.00					702,396.00
Reserved for petty cash	50.00					50.00
Reserved for debt service	1,264.00					1,264.00
Undesignated fund balance	730,107.88	2,330,876.97	(1,028,929.98)	278,437.04		2,310,491.91
Total Fund Equity	1,836,710.55	2,394,233.20	(1,028,929.98)	278,437.04	0.00	3,480,450.81
Total Liabilities and Fund Equity	2,998,700.79	2,352,742.27	(221,708.98)	318,722.18	128,304.46	5,576,760.72

**TOWN OF BROOKFIELD, MASSACHUSETTS
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGETARY BASIS - (NON-GAAP) -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021**

	Budgeted Amounts			Actual	Amounts Carried Forward to Next Year	Variance with Final Budget Positive (Negative)
	Carry Forward	Original Budget	Final Budget	Budgetary Basis		
Revenues:						
Property Taxes	\$ -	\$ 5,443,692.38	\$ 5,443,692.38	\$ 5,514,707.25	\$ -	\$ 71,014.87
Sale of Tax Foreclosure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excise & Other Taxes	\$ -	\$ 480,000.00	\$ 480,000.00	\$ 501,943.96	\$ -	\$ 21,943.96
Interest on Delinquent Taxes	\$ -	\$ 67,500.00	\$ 67,500.00	\$ 78,760.79	\$ -	\$ 11,260.79
Payments in Lieu of Taxes	\$ -	\$ 6,500.00	\$ 6,500.00	\$ 6,000.00	\$ -	\$ (500.00)
Charges for Services	\$ -	\$ 242,000.00	\$ 242,000.00	\$ 288,217.91	\$ -	\$ 46,217.91
Rentals	\$ -	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ (150.00)
Departmental Revenue-Cemetery	\$ -	\$ 5,200.00	\$ 5,200.00	\$ 4,995.00	\$ -	\$ (205.00)
Licenses, Permits & Fees	\$ -	\$ 122,000.00	\$ 122,000.00	\$ 123,551.40	\$ -	\$ 1,551.40
Other	\$ -	\$ 150,808.00	\$ 150,808.00	\$ 244,797.42	\$ -	\$ 93,989.42
Fines & Forfeits	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 12,001.95	\$ -	\$ 9,001.95
Interest from Investments	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 5,638.12	\$ -	\$ (24,361.88)
Intergovernmental-Comm. of Mass.	\$ -	\$ 2,401,341.00	\$ 2,401,341.00	\$ 2,399,640.00	\$ -	\$ (1,701.00)
Total Revenues	\$ -	\$ 8,952,191.38	\$ 8,952,191.38	\$ 9,180,253.80	\$ -	\$ 228,062.42
Expenditures:						
Current Fiscal Year:						
General Government	\$ -	\$ 679,427.97	\$ 702,531.33	\$ 647,469.00	\$ 18,164.23	\$ 36,898.10
Protection of Persons & Property	\$ -	\$ 683,264.66	\$ 683,464.66	\$ 674,967.29	\$ 856.76	\$ 7,640.61
Education	\$ -	\$ 4,883,128.00	\$ 4,883,128.00	\$ 4,785,062.88	\$ 97,940.12	\$ 125.00
Public Works	\$ -	\$ 427,243.66	\$ 432,322.76	\$ 405,562.01	\$ -	\$ 26,760.75
Health & Human Services	\$ -	\$ 256,659.44	\$ 258,659.44	\$ 228,980.43	\$ -	\$ 29,679.01
Culture & Recreation	\$ -	\$ 152,184.12	\$ 153,144.12	\$ 143,405.06	\$ 5,491.75	\$ 4,247.31
Debt Service	\$ -	\$ 162,927.00	\$ 164,287.52	\$ 164,285.88	\$ -	\$ 1.64
Water Dept	\$ -	\$ 135,004.82	\$ 136,404.82	\$ 136,175.54	\$ -	\$ 229.28
State & Other Assessments	\$ -	\$ 137,524.00	\$ 137,524.00	\$ 129,263.00	\$ -	\$ (1,739.00)
Employee Benefits	\$ -	\$ 1,087,118.00	\$ 1,040,531.96	\$ 877,896.79	\$ 8,994.50	\$ 153,640.67
General Insurance	\$ -	\$ 118,930.00	\$ 131,413.06	\$ 130,722.06	\$ -	\$ 691.00
Special Articles	\$ -	\$ 483,605.06	\$ 485,049.11	\$ 229,000.00	\$ 65,489.93	\$ 103,825.52
Total Current Fiscal Year Expenditures	\$ -	\$ 9,207,016.73	\$ 9,208,460.78	\$ 8,552,789.94	\$ 196,937.29	\$ 361,999.89
Other Expenditures:						
Prior Year Articles	\$ 506,302.82	\$ -	\$ -	\$ 383,641.10	\$ 205,955.38	\$ -
Prior Year Encumbrances	\$ 94,166.20	\$ -	\$ -	\$ 93,933.96	\$ -	\$ 232.24
Total Other Expenditures	\$ 600,469.02	\$ -	\$ -	\$ 477,575.06	\$ 205,955.38	\$ 232.24
Total Expenditures	\$ 600,469.02	\$ 9,207,016.73	\$ 9,208,460.78	\$ 9,030,365.00	\$ 402,892.67	\$ 362,232.13
Excess of Revenues Over (Under) Expenditures	\$ (600,469.02)	\$ (254,825.35)	\$ (256,269.40)	\$ 149,888.80	\$ (402,892.67)	\$ 590,294.55
Other Financing Sources (Uses):						
Operating Transfers In	\$ -	\$ 356,310.00	\$ 356,310.00	\$ 267,740.00	\$ -	\$ (88,570.00)
Operating Transfers Out	\$ -	\$ 73,180.00	\$ 74,212.00	\$ 74,212.00	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ -	\$ 283,130.00	\$ 282,098.00	\$ 193,528.00	\$ -	\$ (88,570.00)
Audit Adjustment						
Fund Balances, Beginning of Year		\$ 1,493,293.75	\$ 1,493,293.75	\$ 1,493,293.75	\$ -	\$ -
Fund Balances, End of Year	\$ (600,469.02)	\$ 1,521,598.40	\$ 1,519,122.35	\$ 1,836,710.55	\$ (402,892.67)	\$ 501,724.55

BUDGET FY2021 EXPENDITURES



- General Government
- Protection of Persons & Property
- Education
- Public Works
- Health & Human Services
- Culture & Recreation
- State & Other Assessments
- Employee Benefits
- General Insurance
- Water Dept
- Debt

**TOWN OF BROOKFIELD, MASSACHUSETTS
GENERAL FUND EXPENSE REPORT
FOR THE YEAR ENDED JUNE 30, 2021**

Account Number	Description	Balance Forward	Budget	Budget Revisions	Revised Budget	Expended	Balance	Close	Carry Forward
001-114-5110-000	Moderator Salary	\$ 50.00	\$ 50.00		\$ 50.00	\$ 6,000.00	\$ 50.00	\$ 50.00	
001-122-5110-000	Selectmen Salary	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	\$ 46,075.98	\$ 212.64	\$ 212.64	
001-122-5110-001	Administrative Asst Wages	\$ 45,381.00	\$ 907.62		\$ 46,288.62	\$ 11,799.15	\$ 6.33	\$ 6.33	
001-122-5110-002	Municipal Clerk Wages	\$ 11,574.00	\$ 231.48		\$ 11,805.48	\$ 19,788.55	\$ 599.21	\$ 599.21	
001-122-5110-003	Grant Writer Wages	\$ 19,988.00	\$ 399.76		\$ 20,387.76	\$ 8,425.96	\$ 1,154.04	\$ 1,154.04	
001-122-5700-000	Selectmen Expense	\$ 8,100.00	\$ 1,480.00		\$ 9,580.00	\$ 1,372.83			
001-122-5700-002	Payment in Lieu of Taxes	\$ 850.00	\$ 522.83		\$ 1,372.83	\$ 19,990.42			
001-122-5700-003	Computer Maintenance	\$ 17,000.00	\$ 2,990.42		\$ 19,990.42	\$ 5,337.50	\$ 662.50	\$ 662.50	
001-122-5700-004	Town Website	\$ 6,000.00			\$ 6,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
001-122-5700-005	Computer Security	\$ 2,000.00			\$ 2,000.00	\$ 261.95	\$ 938.05	\$ 938.05	
001-122-5700-014	Grant Writer Expenses	\$ 1,200.00			\$ 1,200.00	\$ 5,000.00			
001-122-5802-000	Computer Acquisition	\$ 5,000.00			\$ 5,000.00				
001-132-5405-000	Reserve Fund	\$ 25,000.00	\$ (19,563.06)		\$ 5,436.94	\$ 15,000.00	\$ 5,436.94	\$ 5,436.94	
001-135-5205-000	Audit	\$ 30,000.00			\$ 30,000.00	\$ 47,025.00			
001-135-5300-000	Outsourced Accounting Services	\$ 45,000.00	\$ 2,025.00		\$ 47,025.00	\$ 3,078.24	\$ 396.76	\$ 396.76	
001-135-5700-000	Accountant Expense	\$ 5,500.00	\$ (2,025.00)		\$ 3,475.00		\$ 536.52	\$ 536.52	
001-136-5110-000	Advisory Committee-Clerk Salary	\$ 526.00	\$ 10.52		\$ 536.52		\$ 200.00	\$ 200.00	
001-136-5700-000	Advisory Committee Expenses	\$ 200.00			\$ 200.00	\$ 3,564.42			
001-136-5700-001	Warrant Book Print & Mail	\$ 1,200.00	\$ 2,364.42		\$ 3,564.42	\$ 1,500.00			
001-141-5110-000	Assessors Stipend	\$ 1,500.00			\$ 1,500.00	\$ 49,110.96			
001-141-5110-001	Principal Assessor Wages	\$ 48,148.00	\$ 962.96		\$ 49,110.96	\$ 15,473.40			
001-141-5110-002	Assessor Clerk Wages	\$ 15,170.00	\$ 303.40		\$ 15,473.40	\$ 1,000.00			
001-141-5200-000	Assessor Consultant Services	\$ 1,000.00			\$ 1,000.00	\$ 6,647.85	\$ 510.15	\$ 510.15	
001-141-5700-000	Assessor Expense	\$ 7,158.00			\$ 7,158.00	\$ 6,008.45	\$ 1,091.55	\$ 768.55	\$ 323.00
001-145-5200-000	Treasurer Payroll Services	\$ 7,100.00			\$ 7,100.00	\$ 83,499.96	\$ 0.04	\$ 0.04	
001-145-5300-000	Outsourced Treasurer Services	\$ 83,500.00			\$ 83,500.00	\$ 4,973.71	\$ 1,633.29	\$ 248.01	\$ 1,385.28
001-145-5700-000	Treasurers Expenses	\$ 6,607.00			\$ 6,607.00	\$ 45,768.42			
001-146-5110-000	Collector Wages	\$ 44,871.00	\$ 897.42		\$ 45,768.42	\$ 1,000.00			
001-146-5150-000	Collector Certification	\$ 1,000.00			\$ 1,000.00	\$ 8,858.38	\$ 41.62	\$ 41.62	
001-146-5700-000	Collector Expense	\$ 8,900.00			\$ 8,900.00	\$ 6,860.00			
001-146-5700-001	Collector Software	\$ 8,860.00			\$ 8,860.00	\$ 110,125.98	\$ 562.77	\$ 562.77	
001-151-5249-000	Legal Services	\$ 80,000.00	\$ 30,688.75		\$ 110,688.75	\$ 7,595.75	\$ 1,904.25	\$ 1,454.25	\$ 450.00
001-158-5200-000	Treasurer/Collector Tax Titles	\$ 9,500.00			\$ 9,500.00	\$ 34,369.92			
001-161-5110-000	Town Clerk Salary	\$ 33,696.00	\$ 673.92		\$ 34,369.92	\$ 2,325.85	\$ 2,006.31	\$ 2,006.31	
001-161-5110-001	Town Clerk - Asst Clerk Wages	\$ 2,258.00	\$ 2,074.16		\$ 4,332.16	\$ 7,562.12	\$ 37.88	\$ 37.88	
001-161-5700-000	Town Clerk Expense	\$ 2,600.00	\$ 5,000.00		\$ 7,600.00	\$ 5,715.73	\$ 336.95	\$ 336.95	
001-162-5110-000	Election & Registration Wages	\$ 5,884.00	\$ 168.68		\$ 6,052.68	\$ 5,762.11	\$ 237.89	\$ 237.89	
001-162-5700-000	Election & Registration Expenses	\$ 6,000.00			\$ 6,000.00	\$ 822.57	\$ 234.19	\$ 4.69	\$ 229.50
001-171-5110-001	Conservation Comm Clerk Wages	\$ 938.00	\$ 118.76		\$ 1,056.76	\$ 264.67	\$ 68.33	\$ 68.33	
001-171-5700-000	Conservation Commission	\$ 333.00			\$ 333.00	\$ 995.07	\$ 0.93	\$ 0.93	
001-174-5600-000	Central Mass Regional Planning	\$ 996.00			\$ 996.00	\$ 1,162.80	\$ 2,791.74	\$ 2,791.74	
001-175-5110-000	Planning Board Clerk Salary	\$ 3,877.00	\$ 77.54		\$ 3,954.54	\$ 750.00	\$ 1,250.00	\$ 1,250.00	\$ 500.00
001-175-5110-001	Planning Board Salary	\$ 2,500.00			\$ 2,500.00	\$ 1,247.00	\$ 1,085.00	\$ 1,085.00	
001-175-5700-000	Planning Board Expense	\$ 2,332.00			\$ 2,332.00	\$ 718.72	\$ 161.28	\$ 161.28	
001-176-5110-001	Board of Appeals Wages	\$ 880.00			\$ 880.00				

**TOWN OF BROOKFIELD, MASSACHUSETTS
GENERAL FUND EXPENSE REPORT
FOR THE YEAR ENDED JUNE 30, 2021**

Account Number	Description	Balance Forward	Budget	Revisions	Budget	Revised Budget	Expended	Balance	Close	Carry Forward			
001-176-5700-000	Board of Appeals Expenses	\$	441.00	\$	1,000.00	\$	1,441.00	\$	934.20	\$	787.20	\$	147.00
001-180-5700-000	Cable Advisory Expenses	\$	2,220.00	\$		\$	2,220.00	\$	2,220.00	\$	2,220.00	\$	
001-192-5110-000	Municipal Custodian Wages	\$	16,575.00	\$	828.75	\$	17,403.75	\$	97.44	\$	97.44	\$	
001-192-5700-000	Municipal Property Maintenance	\$	9,000.00	\$	(1,480.00)	\$	7,520.00	\$	1,385.59	\$	1,256.14	\$	129.45
001-192-5701-000	Municipal Property Utilities	\$	5,000.00	\$		\$	5,000.00	\$	254.47	\$	254.47	\$	
001-192-5942-000	Town Hall Improvements	\$	11,928.00	\$	2,322.00	\$	14,250.00	\$	6,827.80	\$	6,827.80	\$	
001-195-5200-000	Print Town Report	\$	1,710.00	\$		\$	1,710.00	\$	438.71	\$	438.71	\$	
001-199-5700-000	Municipal Heating Fuel	\$	8,500.00	\$		\$	8,500.00	\$	1,256.96	\$	1,256.96	\$	
	TOTAL GENERAL GOVERNMENT	\$	669,557.00	\$	32,980.33	\$	702,537.33	\$	55,062.33	\$	36,898.70	\$	18,164.23
	PUBLIC SAFETY												
001-210-5110-000	Police Wages Full Time	\$	242,758.00	\$	288.33	\$	243,026.33	\$	1,958.28	\$	1,958.28	\$	
001-210-5110-001	Police Chief Salary	\$	79,753.00	\$	1,595.06	\$	81,348.06	\$	-	\$	-	\$	
001-210-5110-002	Police Wages Part Time	\$	52,515.00	\$	1,473.92	\$	53,988.92	\$	-	\$	-	\$	
001-210-5110-003	Police Clerk Wages	\$	11,998.00	\$	239.96	\$	12,237.96	\$	6.74	\$	6.74	\$	
001-210-5110-004	Police Overtime	\$	38,500.00	\$	4,933.21	\$	43,433.21	\$	-	\$	-	\$	
001-210-5700-000	Police Expenses	\$	61,466.00	\$		\$	61,466.00	\$	595.74	\$	595.74	\$	
001-220-5110-000	Fire Wages	\$	49,000.00	\$	(10,418.00)	\$	38,582.00	\$	589.91	\$	589.91	\$	
001-220-5110-001	Fire Chief Salary	\$	3,634.00	\$	72.68	\$	3,706.68	\$	-	\$	-	\$	
001-220-5700-000	Fire Dept. Expenses	\$	34,000.00	\$	11,500.00	\$	45,500.00	\$	779.59	\$	29.59	\$	750.00
001-220-5700-002	Fire Utilities	\$	9,500.00	\$		\$	9,500.00	\$	-	\$	-	\$	
001-220-5705-000	Fire Testing / Certification	\$	9,000.00	\$		\$	9,000.00	\$	-	\$	-	\$	
001-220-5750-000	Fire Fixed Asset Repair / Replace	\$	12,000.00	\$		\$	12,000.00	\$	-	\$	-	\$	
001-235-5200-000	Telephone Expense	\$	6,510.00	\$		\$	6,510.00	\$	411.28	\$	411.28	\$	
001-241-5110-000	Building Inspector Salary	\$	17,271.00	\$	345.42	\$	17,616.42	\$	-	\$	-	\$	
001-241-5110-007	Asst Building Inspector Wages	\$	558.00	\$	11.16	\$	569.16	\$	-	\$	-	\$	
001-241-5700-000	Building Inspector Expenses	\$	300.00	\$		\$	300.00	\$	300.00	\$	300.00	\$	
001-242-5110-000	Gas/Plumbing Inspector Salary	\$	4,277.00	\$	85.54	\$	4,362.54	\$	-	\$	-	\$	
001-242-5110-007	Asst Gas/Plumbing Inspector Wages	\$	356.00	\$	7.12	\$	363.12	\$	-	\$	-	\$	
001-242-5700-000	Gas/Plumbing Inspector Expenses	\$	400.00	\$		\$	400.00	\$	341.78	\$	341.78	\$	
001-245-5110-000	Wiring Inspector Salary	\$	4,246.00	\$	84.92	\$	4,330.92	\$	58.22	\$	58.22	\$	
001-245-5110-007	Asst Wiring Inspector Wages	\$	366.00	\$	7.32	\$	373.32	\$	-	\$	-	\$	
001-245-5700-000	Wiring Inspector Expenses	\$	149.00	\$		\$	149.00	\$	149.00	\$	149.00	\$	
001-249-5110-000	Zoning Enforcement Salary	\$	11,665.00	\$	233.30	\$	11,898.30	\$	-	\$	-	\$	
001-249-5700-000	Zoning Enforcement Expenses	\$	380.00	\$	200.00	\$	580.00	\$	129.04	\$	129.04	\$	
001-291-5110-000	Emergency Management Salaries	\$	442.00	\$	8.84	\$	450.84	\$	-	\$	-	\$	
001-291-5700-000	Emergency Management Agency	\$	3,018.00	\$		\$	3,018.00	\$	151.00	\$	151.00	\$	106.76
001-291-5700-001	BEMA Blackboard Connect Fee	\$	3,800.00	\$		\$	3,800.00	\$	726.43	\$	726.43	\$	
001-292-5110-000	Animal Control Officer Salary	\$	6,228.00	\$	124.56	\$	6,352.56	\$	-	\$	-	\$	
001-292-5110-007	Asst Animal Control Officer Wages	\$	666.00	\$	13.32	\$	679.32	\$	679.32	\$	679.32	\$	
001-292-5700-000	Animal Control Office Expense	\$	1,589.00	\$		\$	1,589.00	\$	1,589.00	\$	1,589.00	\$	
001-293-5110-000	Parking Clerk Salary	\$	250.00	\$		\$	250.00	\$	-	\$	-	\$	
001-293-5700-000	Parking Ticket Expense	\$	83.00	\$		\$	83.00	\$	82.50	\$	82.50	\$	0.50
001-294-5700-000	Tree Warden Expense	\$	6,000.00	\$		\$	6,000.00	\$	-	\$	-	\$	
	TOTAL PUBLIC SAFETY	\$	672,678.00	\$	10,786.66	\$	683,464.66	\$	8,497.37	\$	7,640.61	\$	856.76
	EDUCATION												
001-310-5110-001	School Committee Salary	\$	1,500.00	\$		\$	1,500.00	\$	125.00	\$	125.00	\$	

**TOWN OF BROOKFIELD, MASSACHUSETTS
GENERAL FUND EXPENSE REPORT
FOR THE YEAR ENDED JUNE 30, 2021**

Account Number	Description	Balance Forward	Budget	Budget Revisions	Revised Budget	Expended	Balance	Close	Carry Forward
001-310-5110-002	Regional School Committee Salary	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	
001-310-5600-000	Regional School Assessment	\$ 1,674,861.00	\$ 1,674,861.00		\$ 1,674,861.00	\$ 1,674,861.00	\$ -	\$ -	
001-310-5601-000	School Transportation Assessment	\$ 59,358.00	\$ 59,358.00		\$ 59,358.00	\$ 59,358.00	\$ -	\$ -	
001-310-5700-000	School Expenses	\$ 3,146,409.00	\$ 3,146,409.00		\$ 3,146,409.00	\$ 3,048,468.88	\$ 97,940.12	\$ -	\$ 97,940.12
TOTAL EDUCATION									
		\$ -	\$ 4,883,728.00	\$ -	\$ 4,883,728.00	\$ 4,785,062.88	\$ 98,065.12	\$ 125.00	\$ 97,940.12
PUBLIC WORKS									
001-422-5110-000	Highway Supt Wages	\$ 65,000.00	\$ 1,300.00	\$ 1,300.00	\$ 66,300.00	\$ 66,300.00	\$ -	\$ -	
001-422-5110-001	Highway Operator Wages	\$ 86,130.00	\$ 2,122.60	\$ 2,122.60	\$ 88,252.60	\$ 88,244.76	\$ 7.84	\$ 7.84	
001-422-5110-003	Highway Overtime/Other Wages	\$ 5,625.00	\$ 214.50	\$ 5,839.50	\$ 4,460.63	\$ 4,460.63	\$ 1,378.87	\$ 1,378.87	
001-422-5110-004	Highway Clerk Wages	\$ 20,340.00	\$ 4,097.80	\$ 24,437.80	\$ 23,638.10	\$ 23,638.10	\$ 799.70	\$ 799.70	
001-422-5110-005	Highway Police Detail	\$ 2,370.00	\$ (352.60)	\$ 2,017.40	\$ -	\$ -	\$ 2,017.40	\$ 2,017.40	
001-422-5110-006	Highway Seasonal Worker	\$ 2,100.00	\$ 42.00	\$ 2,142.00	\$ 2,139.26	\$ 2,139.26	\$ 2.74	\$ 2.74	
001-422-5700-000	Highway Expense	\$ 62,100.00	\$ 3,704.10	\$ 65,804.10	\$ -	\$ -	\$ -	\$ -	
001-422-5700-001	Highway Safety Equipment	\$ 1.00	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ 1.00	
001-422-5700-002	Highway Utilities	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,873.62	\$ 8,873.62	\$ 126.38	\$ 126.38	
001-422-5702-000	Highway Certifications	\$ 1.00	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ 1.00	
001-422-5790-000	Highway Bridges/Railings/Signs	\$ 1,042.00	\$ 1,042.00	\$ 1,042.00	\$ -	\$ -	\$ -	\$ -	
001-199-5701-000	Municipal Diesel Fuel	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 15,452.54	\$ 15,452.54	\$ 4,547.46	\$ 4,547.46	
001-199-5702-000	Municipal Gasoline	\$ 25,039.00	\$ -	\$ 25,039.00	\$ 11,553.34	\$ 11,553.34	\$ 13,485.66	\$ 13,485.66	
001-423-5110-000	Snow & Ice Wages	\$ 30,000.00	\$ 600.00	\$ 30,600.00	\$ 29,658.74	\$ 29,658.74	\$ 941.26	\$ 941.26	
001-423-5700-000	Snow & Ice Expenses	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 44,692.90	\$ 44,692.90	\$ 307.10	\$ 307.10	
001-424-5200-000	Street Lights	\$ 15,000.00	\$ 1,375.00	\$ 16,375.00	\$ 16,351.07	\$ 16,351.07	\$ 23.93	\$ 23.93	
001-491-5110-000	Cemetery Wages	\$ 18,622.00	\$ 372.44	\$ 18,994.44	\$ 16,762.63	\$ 16,762.63	\$ 2,231.81	\$ 2,231.81	
001-491-5110-001	Cemetery Supt Salary	\$ 5,446.00	\$ 108.92	\$ 5,554.92	\$ 5,554.92	\$ 5,554.92	\$ 0.02	\$ 0.02	
001-491-5700-000	Cemetery Expenses	\$ 4,422.00	\$ 4,422.00	\$ 4,422.00	\$ 4,276.91	\$ 4,276.91	\$ 145.09	\$ 145.09	
001-492-5841-000	Cemetery Improvements	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 756.51	\$ 756.51	\$ 743.49	\$ 743.49	
TOTAL PUBLIC WORKS									
		\$ -	\$ 418,738.00	\$ 13,584.76	\$ 432,322.76	\$ 405,562.01	\$ 26,760.75	\$ 26,760.75	\$ -
HUMAN SERVICES									
001-510-5110-000	Board of Health Salary	\$ 3,764.00	\$ 75.28	\$ 3,839.28	\$ 3,839.28	\$ 3,839.28	\$ -	\$ -	
001-510-5110-001	Board of Health Clerk Wages	\$ 5,970.00	\$ (1,850.60)	\$ 4,119.40	\$ 4,119.40	\$ 4,119.40	\$ 2,588.18	\$ 2,588.18	
001-510-5110-002	Board of Health - Health Agent	\$ 721.00	\$ 14.42	\$ 735.42	\$ 612.77	\$ 612.77	\$ 122.65	\$ 122.65	
001-510-5110-006	Animal Inspector Salary	\$ 1,188.00	\$ 23.76	\$ 1,211.76	\$ 1,211.76	\$ 1,211.76	\$ -	\$ -	
001-510-5110-009	Board of Health Title V Admin Salary	\$ 500.00	\$ 10.00	\$ 510.00	\$ 115.95	\$ 115.95	\$ 394.05	\$ 394.05	
001-510-5700-000	Board of Health Expenses	\$ 2,841.00	\$ 6,009.00	\$ 8,850.00	\$ 7,365.68	\$ 7,365.68	\$ 1,484.32	\$ 1,484.32	
001-515-5110-000	Transfer Station Wages	\$ 26,332.00	\$ (353.36)	\$ 25,978.64	\$ 21,706.22	\$ 21,706.22	\$ 4,272.42	\$ 4,272.42	
001-515-5250-000	Well Tests	\$ 14,000.00	\$ -	\$ 14,000.00	\$ 13,985.00	\$ 13,985.00	\$ 15.00	\$ 15.00	
001-515-5700-000	Transfer Station Expenses	\$ 102,418.00	\$ -	\$ 102,418.00	\$ 100,565.15	\$ 100,565.15	\$ 1,852.85	\$ 1,852.85	
001-522-5200-002	Community Health Program	\$ 1,275.00	\$ -	\$ 1,275.00	\$ 750.00	\$ 750.00	\$ 525.00	\$ 525.00	
001-541-5110-000	Outreach Worker	\$ 1,569.00	\$ 31.38	\$ 1,600.38	\$ 1,600.38	\$ 1,600.38	\$ -	\$ -	
001-541-5200-000	Tri-Valley Crisis Intervention	\$ 955.00	\$ -	\$ 955.00	\$ 955.00	\$ 955.00	\$ -	\$ -	
001-541-5260-000	Medi-Car Consortium	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	
001-541-5700-000	COA Expense	\$ 1,104.00	\$ -	\$ 1,104.00	\$ 629.34	\$ 629.34	\$ 474.66	\$ 474.66	
001-543-5110-000	Veterans Director Salary	\$ 1,051.00	\$ 21.02	\$ 1,072.02	\$ 1,072.02	\$ 1,072.02	\$ -	\$ -	
001-544-5110-000	Veterans Agent Salary	\$ 3,677.00	\$ 73.54	\$ 3,750.54	\$ 3,750.54	\$ 3,750.54	\$ -	\$ -	
001-544-5700-000	Veterans Expenses	\$ 240.00	\$ 240.00	\$ 480.00	\$ -	\$ -	\$ 240.00	\$ 240.00	
001-544-5740-000	Veterans Case Worker	\$ 85,000.00	\$ -	\$ 85,000.00	\$ 69,290.12	\$ 69,290.12	\$ 15,709.88	\$ 15,709.88	

**TOWN OF BROOKFIELD, MASSACHUSETTS
GENERAL FUND EXPENSE REPORT
FOR THE YEAR ENDED JUNE 30, 2021**

Account Number	Description	Balance Forward	Budget	Budget Revisions	Revised Budget	Expended	Balance	Close	Carry Forward
TOTAL HUMAN SERVICES									
		\$ -	\$ 254,605.00	\$ 4,054.44	\$ 258,659.44	\$ 228,980.43	\$ 29,679.01	\$ -	\$ -
CULTURE & RECREATION									
001-610-5110-001	Library Director Wages	\$ -	\$ 42,734.00	\$ 854.68	\$ 43,588.68	\$ 43,588.68	\$ -	\$ -	\$ -
001-610-5110-002	Library Custodian Wages	\$ -	\$ 7,530.00	\$ 150.60	\$ 7,680.60	\$ 7,680.60	\$ -	\$ -	\$ -
001-610-5110-003	Library Asst Salary	\$ -	\$ 32,942.00	\$ (2,641.16)	\$ 30,300.84	\$ 30,232.21	\$ 68.63	\$ -	\$ 68.63
001-610-5110-004	Library Sat/Hol/Vac	\$ -	\$ 2,500.00	\$ (450.00)	\$ 2,050.00	\$ 2,050.00	\$ -	\$ -	\$ -
001-610-5700-000	Library Expenses	\$ -	\$ 13,000.00	\$ 2,600.00	\$ 15,600.00	\$ 15,086.41	\$ 513.59	\$ -	\$ 513.59
001-610-5700-001	Library Books/Videos	\$ -	\$ 26,645.00	\$ 2,619.00	\$ 29,264.00	\$ 29,238.84	\$ 25.16	\$ -	\$ 25.16
001-610-5700-002	Library Utilities	\$ -	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 2,125.82	\$ 274.18	\$ -	\$ 274.18
001-630-5700-000	Recreation Expenses	\$ -	\$ 7,695.00	\$ -	\$ 7,695.00	\$ 6,187.60	\$ 1,507.40	\$ -	\$ 1,507.40
001-630-5700-000	South Pond Beach Expenses	\$ -	\$ 1,188.00	\$ -	\$ 1,188.00	\$ -	\$ 1,188.00	\$ -	\$ 1,188.00
001-691-5700-000	Historical Commission	\$ -	\$ 1,572.00	\$ -	\$ 1,572.00	\$ 75.00	\$ 1,497.00	\$ -	\$ 1,497.00
001-692-5700-000	Memorial Day Expenses	\$ -	\$ 3,122.00	\$ 260.00	\$ 3,382.00	\$ 3,367.56	\$ 14.44	\$ -	\$ 14.44
001-693-5700-000	Cultural Council Expenses	\$ -	\$ 8,423.00	\$ -	\$ 8,423.00	\$ 3,772.34	\$ 4,650.66	\$ -	\$ 4,650.66
	TOTAL CULTURE & RECREATION	\$ -	\$ 149,757.00	\$ 3,393.12	\$ 153,144.12	\$ 143,405.06	\$ 9,739.06	\$ -	\$ 4,247.31
DEBT									
001-710-5914-000	Police Station Principal	\$ -	\$ 129,912.00	\$ 11,993.88	\$ 141,905.88	\$ 141,905.00	\$ 0.88	\$ -	\$ 0.88
001-710-5915-000	Saw Mill Pond Principal	\$ -	\$ 7,867.00	\$ -	\$ 7,867.00	\$ 7,866.24	\$ 0.76	\$ -	\$ 0.76
001-751-5919-000	Police Station Interest	\$ -	\$ 23,825.00	\$ (11,993.88)	\$ 11,831.12	\$ 11,831.12	\$ -	\$ -	\$ -
001-751-5920-000	Saw Mill Pond Interest	\$ -	\$ 1,323.00	\$ 1,360.52	\$ 2,683.52	\$ 2,683.52	\$ -	\$ -	\$ -
	TOTAL DEBT	\$ -	\$ 162,927.00	\$ 1,360.52	\$ 164,287.52	\$ 164,285.88	\$ 1.64	\$ -	\$ 1.64
ASSESSMENTS									
001-820-5632-000	School Choice Tuition Sending	\$ -	\$ 20,242.00	\$ -	\$ 20,242.00	\$ 25,186.00	\$ (4,944.00)	\$ -	\$ (4,944.00)
001-820-5633-000	Charter School Tuition Assessment	\$ -	\$ 89,998.00	\$ -	\$ 89,998.00	\$ 86,793.00	\$ 3,205.00	\$ -	\$ 3,205.00
001-820-5640-000	Air Pollution	\$ -	\$ 872.00	\$ -	\$ 872.00	\$ 872.00	\$ -	\$ -	\$ -
001-820-5634-000	RMV Surcharge	\$ -	\$ 4,680.00	\$ -	\$ 4,680.00	\$ 4,680.00	\$ -	\$ -	\$ -
001-820-5663-000	RTA Assessment	\$ -	\$ 11,732.00	\$ -	\$ 11,732.00	\$ 11,732.00	\$ -	\$ -	\$ -
	TOTAL ASSESSMENTS	\$ -	\$ 127,524.00	\$ -	\$ 127,524.00	\$ 129,263.00	\$ (1,739.00)	\$ -	\$ (1,739.00)
EMPLOYEE BENEFITS									
001-911-5100-000	County Retirement Assessment	\$ -	\$ 314,618.00	\$ 5,870.00	\$ 320,488.00	\$ 314,618.00	\$ 5,870.00	\$ -	\$ 5,870.00
001-913-5100-000	Unemployment Insurance	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 4,930.00	\$ 15,070.00	\$ -	\$ 15,070.00
001-914-5105-000	Group Insurance-Town Share	\$ -	\$ 691,000.00	\$ (52,456.04)	\$ 638,543.96	\$ 501,383.83	\$ 137,160.13	\$ -	\$ 137,160.13
001-916-5115-000	Medicare - Town Share	\$ -	\$ 61,500.00	\$ -	\$ 61,500.00	\$ 56,964.96	\$ 4,535.04	\$ -	\$ 4,535.04
	TOTAL EMPLOYEE BENEFITS	\$ -	\$ 1,087,118.00	\$ (46,586.04)	\$ 1,040,531.96	\$ 877,896.79	\$ 162,635.17	\$ -	\$ 162,635.17
OTHER INSURANCE									
001-945-5600-000	General Insurance	\$ -	\$ 158,930.00	\$ (27,516.94)	\$ 131,413.06	\$ 130,722.06	\$ 691.00	\$ -	\$ 691.00
	TOTAL OTHER INSURANCE	\$ -	\$ 158,930.00	\$ (27,516.94)	\$ 131,413.06	\$ 130,722.06	\$ 691.00	\$ -	\$ 691.00
WATER DEPT									
001-1450-5110-000	Water Commissioner Salary	\$ -	\$ 1,803.00	\$ -	\$ 1,803.00	\$ 1,800.00	\$ 3.00	\$ -	\$ 3.00
001-1450-5110-001	Water Clerk Wages	\$ -	\$ 11,990.00	\$ 308.12	\$ 12,298.12	\$ 12,298.12	\$ -	\$ -	\$ -
001-1450-5110-002	Water Supt Salary	\$ -	\$ 76,875.00	\$ 1,537.50	\$ 78,412.50	\$ 78,412.50	\$ -	\$ -	\$ -
001-1450-5110-003	Water Secondary Operator Wages	\$ -	\$ 7,175.00	\$ 75.18	\$ 7,250.18	\$ 7,213.44	\$ 36.74	\$ -	\$ 36.74
001-1450-5110-004	Water Casual Labor	\$ -	\$ 1.00	\$ 0.02	\$ 1.02	\$ -	\$ 1.02	\$ -	\$ 1.02
001-1450-5700-000	Water Expenses	\$ -	\$ 31,800.00	\$ 4,840.00	\$ 36,640.00	\$ 36,451.48	\$ 188.52	\$ -	\$ 188.52
	TOTAL WATER DEPT	\$ -	\$ 129,644.00	\$ 6,760.82	\$ 136,404.82	\$ 136,175.54	\$ 229.28	\$ -	\$ 229.28
	TOTAL BUDGET	\$ -	\$ 8,714,594.00	\$ (1,182.33)	\$ 8,713,411.67	\$ 8,323,789.94	\$ 389,621.73	\$ -	\$ 256,174.37
	TOTAL CARRY FORWARD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,447.36

**TOWN OF BROOKFIELD, MASSACHUSETTS
GENERAL FUND EXPENSE REPORT
FOR THE YEAR ENDED JUNE 30, 2021**

Account Number	Description	Balance Forward	Budget	Budget Revisions	Revised Budget	Expended	Balance	Close	Carry Forward
FY21 ARTICLES									
001-122-5110-9000	Human Resource Position	\$	2,500.00	\$	2,500.00	\$	2,500.00	\$	2,500.00
001-122-5700-901	PY Bill - Stonebridge	\$	302.40	\$	302.40	\$	302.40	\$	
001-122-5700-902	Meta Solar Town Match	\$	1,500.00	\$	1,500.00	\$		\$	
001-122-5700-906	Prior Year Bills	\$		188.74	188.74		188.74		188.74
001-129-5110-900	Town Admin Position	\$	37,500.00	\$	37,500.00	\$	37,500.00	\$	
001-145-5700-900	PY Bill - Comm of MA Tax	\$	360.36	\$	360.36	\$	360.36	\$	
001-146-5110-900	Muni Clerk Tax Coll Office	\$	2,600.00	\$	2,600.00	\$	2,048.75	\$	
001-210-5700-900	PD Security Server	\$	2,352.24	\$	2,352.24	\$	2,352.24	\$	2,048.75
001-220-5700-900	FD Engine 2 Repairs	\$	14,400.00	\$	14,400.00	\$	13,781.26	\$	618.74
001-220-5700-901	PY Bill - Global	\$	419.06	\$	419.06	\$	419.06	\$	
001-220-5700-902	Emergency Generator	\$	33,000.00	\$	33,000.00	\$	33,000.00	\$	33,000.00
001-231-5110-004	Emergency Squad Wages	\$	189,000.00	\$	189,000.00	\$	180,800.01	\$	8,199.99
001-231-5700-000	Emergency Squad Expenses	\$	40,000.00	\$	40,000.00	\$	34,718.43	\$	5,281.57
001-510-5700-900	PY Bill - Town of Sutton	\$	300.00	\$	300.00	\$	300.00	\$	
001-630-5803-900	South Pond Treatment	\$	25,000.00	\$	25,000.00	\$	25,000.00	\$	25,000.00
	TOTAL SPECIAL ARTICLES	\$	349,234.06	\$	349,422.80	\$	234,724.65	\$	51,341.92
	TOTAL FY2021 BUDGET & ARTICLES	\$	9,063,828.06	\$	9,062,834.47	\$	8,558,514.59	\$	309,516.29
TRANSFERS TO OTHER FUNDS									
001-992-5962-000	Transfer to Special Revenue	\$	73,180.00	\$	1,032.00	\$	87,693.56	\$	(13,481.56)
	TOTAL TRANSFERS TO OTHER FUNDS	\$	73,180.00	\$	1,032.00	\$	87,693.56	\$	(13,481.56)
	TOTAL ALL FY2021 BUDGET & ARTICLES	\$	9,137,008.06	\$	9,137,046.47	\$	8,646,208.15	\$	296,034.73
FY20 & PRIOR ARTICLES CARRIED FORWARD									
000-122-5700-900	Install Street Lights	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
001-122-5700-900	PEG Cable Access	\$	1,108.78	\$	33,008.78	\$	10,231.65	\$	22,777.13
001-151-5700-900	Prior Year Bill - KP Law	\$	10,386.44	\$	10,386.44	\$		\$	
001-158-5700-900	Prior Year Bill - KP Law	\$	3,741.81	\$	3,741.81	\$		\$	
001-176-5700-900	Prior Year Bill - Stonebridge Press	\$	176.40	\$	176.40	\$	132.30	\$	44.10
001-231-5850-900	Ambulance Purchase	\$	270,000.00	\$	273,400.00	\$	273,400.00	\$	
000-122-5805-000	Fleet Replace / Repair	\$	23,758.46	\$	23,758.46	\$	10,473.04	\$	13,285.42
000-192-5942-003	Town Hall Chair Lift	\$	59,945.45	\$	59,945.45	\$		\$	59,945.45
000-220-5700-004	FD-Air Tanks/Clothing	\$	899.92	\$	5,899.92	\$	2,271.51	\$	3,628.41
000-220-5700-006	Fire Truck Replacement	\$	(1,255.31)	\$		\$		\$	
000-220-5901-000	Fire Station Repairs	\$	16,407.44	\$	20,407.44	\$	829.76	\$	19,577.68
000-422-5700-005	HWY Generator	\$	7,102.00	\$	7,102.00	\$	2,337.10	\$	4,764.90
000-422-5800-000	Roads-Reconst & Improve	\$	38,944.17	\$	56,444.17	\$	27,693.05	\$	28,751.12
000-515-5700-001	Transfer Station Concrete	\$	4,000.00	\$	4,000.00	\$	4,000.00	\$	4,000.00
001-141-5700-002	Assessor Software	\$	1,258.36	\$	1,258.36	\$	1,232.20	\$	26.16
001-158-5700-001	Tax Title Recap	\$	7,671.60	\$	17,671.60	\$		\$	17,671.60
001-179-5701-000	Master Plan Implementation	\$	11,232.98	\$	9,232.98	\$		\$	9,232.98
001-192-5700-001	Muni Maint - TH Furnace	\$	8,680.00	\$	8,680.00	\$	1,798.54	\$	6,881.46
001-422-5700-004	HWY-Personal Safety	\$	3,735.19	\$	3,735.19	\$	2,407.49	\$	1,327.70

TOWN OF BROOKFIELD, MASSACHUSETTS
GENERAL FUND EXPENSE REPORT
FOR THE YEAR ENDED JUNE 30, 2021

Account Number	Description	Balance Forward	Budget	Budget Revisions	Revised Budget	Expended	Balance	Close	Carry Forward
001-422-5803-000	Highway Const (Driveway)	\$ 11,411.45	\$ -		\$ 11,411.45	\$ -	\$ 11,411.45		\$ 11,411.45
001-422-5789-000	HWY-Plow Private Roads	\$ 2.00	\$ 1.00		\$ 3.00	\$ -	\$ 3.00		\$ 3.00
001-510-5700-001	BOH Building Condemnation	\$ 2,792.00			\$ 2,792.00	\$ -	\$ 2,792.00		\$ 2,792.00
001-610-5900-000	Library Bldg Repair & Maint	\$ 22,303.68			\$ 22,303.68	\$ 17,500.00	\$ 4,803.68		\$ 4,803.68
TOTAL FY20 & PRIOR ARTICLES		\$ 506,302.82	\$ 69,807.00	\$ 1,255.31	\$ 577,359.73	\$ 364,434.89	\$ 212,924.24	\$ 4,835.16	\$ 208,089.08
FY20 ENCUMBRANCES									
001-122-5700-800	SELECTMENS EXPENSE	\$ 12.15			\$ 12.15	\$ 12.15	\$ -		\$ -
001-210-5700-800	POLICE EXPENSES	\$ 2,976.54			\$ 2,976.54	\$ 2,976.54	\$ -		\$ -
001-310-5700-802	SCHOOL EXPENSES	\$ 90,892.14			\$ 90,892.14	\$ 90,892.14	\$ -		\$ -
001-422-5700-803	HIGHWAY DEPT UTILITIES	\$ 265.00			\$ 265.00	\$ 32.76	\$ 232.24	\$ 232.24	\$ 232.24
001-450-5700-800	WATER EXPENSES	\$ 20.37			\$ 20.37	\$ 20.37	\$ -		\$ -
TOTAL FY20 ENCUMBRANCES		\$ 94,766.20	\$ -	\$ -	\$ 94,766.20	\$ 93,933.96	\$ 232.24	\$ 232.24	\$ -
TOTAL BUDGET, ARTICLES & ENCUMBRANCES		\$ 600,469.02	\$ 9,206,809.06	\$ 1,293.72	\$ 9,808,571.80	\$ 9,104,577.00	\$ 703,994.80	\$ 301,102.13	\$ 402,892.67

**TOWN OF BROOKFIELD, MASSACHUSETTS
SCHEDULE OF SPECIAL REVENUE
FOR THE YEAR ENDED JUNE 30, 2021**

		Fund Balances		Opening Balance		Rev		Exp		Balance/Entry		
		June 30, 2021										
Special Revenue:												
Federal and State Grants:												
004	Rural Aid	\$	1,733.33	\$	34,566.67	\$	31,976.44	\$	64,809.78	\$	1,733.33	
018	School Title 1	\$	3,501.73	\$	1,440.84	\$	45,000.00	\$	42,939.11	\$	3,501.73	
025	School ESSER Grant	\$	7,470.30	\$	-	\$	59,183.00	\$	51,712.70	\$	7,470.30	
026	School Summer Learning Grant	\$	(3,255.57)	\$	-	\$	2,362.00	\$	5,617.57	\$	(3,255.57)	
027	CVRF School Reopening Grant	\$	-	\$	-	\$	56,025.00	\$	56,025.00	\$	-	
028	CVRF Cafeteria Grant	\$	-	\$	-	\$	2,189.34	\$	2,189.34	\$	-	
029	School Covid Prevention Grant	\$	-	\$	-	\$	14,475.00	\$	14,475.00	\$	-	
030	FEMA / Cares Covid Grant	\$	10,089.34	\$	(17,852.40)	\$	54,650.89	\$	26,709.15	\$	10,089.34	
031	CARES Mail in Voting	\$	370.39	\$	-	\$	370.39	\$	-	\$	370.39	
036	School SOA Grant	\$	25,603.57	\$	-	\$	25,751.00	\$	147.43	\$	25,603.57	
050	Clean Lakes Grant	\$	8.30	\$	8.30	\$	-	\$	-	\$	8.30	
052	Clean Energy Choice Grant	\$	7,000.00	\$	7,000.00	\$	-	\$	-	\$	7,000.00	
053	Mass Preservation Grant	\$	5,000.00	\$	5,000.00	\$	-	\$	-	\$	5,000.00	
054	SMRP DEP Grant	\$	3,685.83	\$	784.17	\$	3,500.00	\$	598.34	\$	3,685.83	
058	Campground Building Demo Grant	\$	-	\$	-	\$	6,000.00	\$	6,000.00	\$	-	
074	PD Traffic Signs Grant	\$	20,251.00	\$	-	\$	20,251.00	\$	-	\$	20,251.00	
075	AHIR Demo Grant	\$	680.00	\$	680.00	\$	-	\$	-	\$	680.00	
076	Fire Dept VFA Grant	\$	2,000.00	\$	2,069.32	\$	2,000.00	\$	2,069.32	\$	2,000.00	
077	META Solar Grant	\$	-	\$	-	\$	6,000.00	\$	6,000.00	\$	-	
078	Covid BOH Grant	\$	1,850.11	\$	(40.85)	\$	1,890.96	\$	-	\$	1,850.11	
079	ADA Town Hall State Grant	\$	(17,727.00)	\$	(27,211.14)	\$	33,137.37	\$	23,653.23	\$	(17,727.00)	
080	FD Turnout Gear Grant	\$	(10,000.00)	\$	-	\$	-	\$	10,000.00	\$	(10,000.00)	
081	EOPS Fire Grant	\$	7,819.50	\$	7,819.50	\$	-	\$	-	\$	7,819.50	
083	Fire Safe Grant	\$	241.48	\$	(221.52)	\$	3,794.00	\$	3,331.00	\$	241.48	
087	Fire Senior Safe Grant	\$	1,565.59	\$	-	\$	2,180.00	\$	614.41	\$	1,565.59	
120	MEMA Cert Grant	\$	2,292.46	\$	2,340.46	\$	2,223.59	\$	2,271.59	\$	2,292.46	
150	Arts Cultural Council	\$	4,965.27	\$	5,415.27	\$	-	\$	450.00	\$	4,965.27	
161	Restoration Vital Records Grant	\$	280.00	\$	280.00	\$	-	\$	-	\$	280.00	
175	Election/Polling Grant	\$	2,557.26	\$	1,563.00	\$	2,584.20	\$	1,589.94	\$	2,557.26	
190	Boat Patrol Grant	\$	408.00	\$	408.00	\$	-	\$	-	\$	408.00	
210	Police Vest Grant	\$	(944.90)	\$	(944.90)	\$	-	\$	-	\$	(944.90)	
222	Urban Forestry Cemetery Grant	\$	4,125.00	\$	4,125.00	\$	-	\$	-	\$	4,125.00	
242	FEMA/MEMA Grant	\$	47.09	\$	47.09	\$	-	\$	-	\$	47.09	
244	Rice Corner Rd Culvert	\$	15,470.83	\$	15,470.83	\$	-	\$	-	\$	15,470.83	
250	OSRP Grant	\$	-	\$	(2,000.00)	\$	2,000.00	\$	-	\$	-	
260	COA Formula Grant	\$	179.32	\$	-	\$	9,348.00	\$	9,168.68	\$	179.32	
270	Clean Energy Grant	\$	1,400.45	\$	1,400.45	\$	-	\$	-	\$	1,400.45	
290	Library State Grant	\$	9,168.93	\$	4,603.77	\$	7,928.12	\$	3,362.96	\$	9,168.93	
297	BOH Grant	\$	3,098.39	\$	3,098.39	\$	-	\$	-	\$	3,098.39	
298	BOH Preparedness Grant	\$	75.96	\$	75.96	\$	-	\$	-	\$	75.96	
301	Complete Streets Grant	\$	-	\$	(12,249.94)	\$	12,249.94	\$	-	\$	-	

556	CDBG Block Grant	\$	11,331.65	\$	5,703.94	\$	63,156.99	\$	57,529.28	\$	11,331.65
Receipts Reserved For Appropriation:											
055	TNC Ride Share	\$	59.00	\$	51.20	\$	7.80	\$	-	\$	59.00
100	Ambulance	\$	428,507.48	\$	448,957.75	\$	2,119,949.73	\$	232,400.00	\$	428,507.48
180	Cable PEG Access	\$	237,872.60	\$	179,755.70	\$	90,571.84	\$	32,454.94	\$	237,872.60
Revolving Funds:											
006	Union 61-PreSchool Tuition	\$	8,982.35	\$	14,563.45	\$	170,682.31	\$	176,263.41	\$	8,982.35
021	Extend Day	\$	28,492.12	\$	73,948.67	\$	20,623.00	\$	66,079.55	\$	28,492.12
261	Wire Inspection Fees	\$	5,073.75	\$	5,073.75	\$	-	\$	-	\$	5,073.75
262	Planning Board Fees	\$	1,475.87	\$	(20.02)	\$	2,984.00	\$	1,488.11	\$	1,475.87
263	South Pond Beach	\$	1,180.00	\$	-	\$	1,180.00	\$	-	\$	1,180.00
299	BOH	\$	20.00	\$	(400.00)	\$	6,420.00	\$	6,000.00	\$	20.00
300	Recreation	\$	15,057.11	\$	13,854.83	\$	5,335.00	\$	4,132.72	\$	15,057.11
340	Ins Under 20k	\$	3,919.28	\$	3,919.28	\$	-	\$	-	\$	3,919.28
700	Police Detail	\$	(27,860.71)	\$	(13,512.71)	\$	64,756.00	\$	79,104.00	\$	(27,860.71)
Other Special Revenue:											
002	Water	\$	185,158.56	\$	174,891.07	\$	163,139.71	\$	152,872.22	\$	185,158.56
005	School Lunch	\$	45,127.96	\$	27,333.92	\$	151,842.13	\$	134,048.09	\$	45,127.96
015	School Choice	\$	541,432.87	\$	430,571.29	\$	223,167.00	\$	112,305.42	\$	541,432.87
057	Jeppson Lewis Field	\$	5,500.00	\$	5,000.00	\$	5,500.00	\$	5,000.00	\$	5,500.00
085	Fire Donations	\$	1,351.03	\$	1,001.03	\$	350.00	\$	-	\$	1,351.03
090	Police Donations	\$	3,288.93	\$	2,929.63	\$	359.30	\$	-	\$	3,288.93
091	Recreation Donations	\$	2,788.00	\$	2,788.00	\$	-	\$	-	\$	2,788.00
092	Agricultural Donations	\$	352.04	\$	352.04	\$	-	\$	-	\$	352.04
093	School Donations	\$	5.00	\$	5.00	\$	-	\$	-	\$	5.00
110	Ambulance Donations	\$	14,333.93	\$	56,698.02	\$	2,125.00	\$	44,489.09	\$	14,333.93
124	Lewis Field Donations	\$	-	\$	-	\$	16,018.00	\$	16,018.00	\$	-
125	SWEB Pilot Fees	\$	3,000.00	\$	-	\$	5,000.00	\$	2,000.00	\$	3,000.00
160	RHE Coop	\$	5,862.34	\$	3,332.76	\$	3,466.04	\$	936.46	\$	5,862.34
305	Dog Pound	\$	1,860.20	\$	1,860.20	\$	-	\$	-	\$	1,860.20
315	Wetlands	\$	3,118.06	\$	2,300.04	\$	1,127.50	\$	309.48	\$	3,118.06
350	Sale of Lots	\$	4,750.34	\$	4,750.34	\$	-	\$	-	\$	4,750.34
351	Cemetery Preservation	\$	45,004.40	\$	44,984.40	\$	20.00	\$	-	\$	45,004.40
500	Septic 100K	\$	95,578.61	\$	94,740.96	\$	837.65	\$	-	\$	95,578.61
600	Septic 200K	\$	48,087.53	\$	54,868.77	\$	1,024.02	\$	7,805.26	\$	48,087.53
605	Conservation	\$	317.50	\$	-	\$	317.50	\$	-	\$	317.50
780	Library Donations	\$	687.90	\$	687.90	\$	-	\$	-	\$	687.90
781	Town Hall Gift	\$	650.00	\$	650.00	\$	-	\$	-	\$	650.00
784	Vetrans Donations	\$	250.00	\$	250.00	\$	-	\$	-	\$	250.00
786	Playground Donations	\$	-	\$	2,315.12	\$	21,300.00	\$	23,615.12	\$	-
787	Playground Sales	\$	-	\$	-	\$	7,800.00	\$	7,800.00	\$	-
795	Library Books	\$	275.00	\$	275.00	\$	-	\$	-	\$	275.00
Stabilization Funds:											
874	OSRP / Rec Stabilization	\$	1,373.29	\$	12,882.75	\$	1,373.29	\$	12,882.75	\$	1,373.29
875	General Stabilization	\$	558,779.32	\$	471,773.05	\$	87,006.27	\$	-	\$	558,779.32
879	PUR Property Improvement	\$	177.93	\$	171.49	\$	6.44	\$	-	\$	177.93
Total Special Revenue Funds		\$	2,394,233.20	\$	2,132,418.22	\$	1,704,540.32	\$	1,444,458.67	\$	2,394,233.20

**TOWN OF BROOKFIELD, MASSACHUSETTS
CAPITAL PROJECTS
FOR THE YEAR ENDED JUNE 30, 2021**

	Fund Balances June 30, 2021	Opening Balance	Rev	Exp	Balance/Entry
State Grants (Other):					
016 Chapter 90	\$ (331,130.14)	\$ -	\$ -	\$ 331,130.14	\$ (331,130.14)
Capital Projects:					
373 Playground	\$ 3,391.26	\$ -	\$ 133,040.87	\$ 129,649.61	\$ 3,391.26
374 Lewis Field	\$ (15,838.08)	\$ -	\$ -	\$ 15,838.08	\$ (15,838.08)
375 Town Hall Roof	\$ 10,430.26	\$ 10,430.26	\$ -	\$ -	\$ 10,430.26
379 Police Station	\$ 390.29	\$ (948,735.71)	\$ 949,126.00	\$ -	\$ 390.29
380 Saw Mill Pond	\$ 105,959.28	\$ 105,959.28	\$ -	\$ -	\$ 105,959.28
450 School Construction	\$ 5,088.15	\$ 5,088.15	\$ -	\$ -	\$ 5,088.15
Total Capital Projects	\$ (221,708.98)	\$ (827,258.02)	\$ 1,082,166.87	\$ 476,617.83	\$ (221,708.98)

**TOWN OF BROOKFIELD, MASSACHUSETTS
CAPITAL PROJECTS
FOR THE YEAR ENDED JUNE 30, 2021**

	Fund Balances June 30, 2021	Opening Balance	Rev	Exp	Balance/Entry
State Grants (Other):					
016 Chapter 90	\$ (331,130.14)	\$ -	\$ -	\$ 331,130.14	\$ (331,130.14)
Capital Projects:					
373 Playground	\$ 3,391.26	\$ -	\$ 133,040.87	\$ 129,649.61	\$ 3,391.26
374 Lewis Field	\$ (15,838.08)	\$ -	\$ -	\$ 15,838.08	\$ (15,838.08)
375 Town Hall Roof	\$ 10,430.26	\$ 10,430.26	\$ -	\$ -	\$ 10,430.26
379 Police Station	\$ 390.29	\$ (948,735.71)	\$ 949,126.00	\$ -	\$ 390.29
380 Saw Mill Pond	\$ 105,959.28	\$ 105,959.28	\$ -	\$ -	\$ 105,959.28
450 School Construction	\$ 5,088.15	\$ 5,088.15	\$ -	\$ -	\$ 5,088.15
Total Capital Projects	\$ (221,708.98)	\$ (827,258.02)	\$ 1,082,166.87	\$ 476,617.83	\$ (221,708.98)

**TOWN OF BROOKFIELD, MASSACHUSETTS
SCHEDULE OF TRUST FUNDS AND AGENCY
FOR THE YEAR ENDED JUNE 30, 2021**

		Fund Balances June 30, 2021	Opening Balance	Rev	Exp	Balance/Entry
Trust Funds:						
<i>NON EXPENDABLE TRUST</i>						
840	Bemis Library Trust	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
841	Merrick Library Trust	\$ 1,050.00	\$ 1,050.00	\$ -	\$ -	\$ 1,050.00
842	Perpetual Care	\$ 137,659.46	\$ 137,659.46	\$ -	\$ -	\$ 137,659.46
843	Estee Flower	\$ 960.01	\$ 960.01	\$ -	\$ -	\$ 960.01
844	New Library Trust	\$ 595.00	\$ 595.00	\$ -	\$ -	\$ 595.00
845	Library Trust	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
846	Crawford Library Trust	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
<i>OTHER TRUST FUNDS</i>						
800	G.Washington Trees Trust	\$ 320.54	\$ 320.54	\$ -	\$ -	\$ 320.54
801	Jeppson TH Marker Trust	\$ 1,354.00	\$ 1,354.00	\$ -	\$ -	\$ 1,354.00
803	Jeppson Police Trust	\$ 300.58	\$ 300.58	\$ -	\$ -	\$ 300.58
804	Jeppson Cemetery Trust	\$ 5,101.46	\$ 5,101.46	\$ -	\$ -	\$ 5,101.46
806	Jeppson COA Trust	\$ (425.00)	\$ (425.00)	\$ -	\$ -	\$ (425.00)
807	Jeppson Library Trust	\$ 755.00	\$ 755.00	\$ -	\$ -	\$ 755.00
809	Jeppson Tree Trust	\$ 175.00	\$ 175.00	\$ -	\$ -	\$ 175.00
847	Bemis Library Trust	\$ 613.51	\$ 518.81	\$ 94.70	\$ -	\$ 613.51
848	Estee Flower	\$ 1,644.81	\$ 1,550.42	\$ 94.39	\$ -	\$ 1,644.81
850	Perpetual Care	\$ 47,850.92	\$ 31,849.97	\$ 16,000.95	\$ -	\$ 47,850.92
855	Dr Pease Trust	\$ 1,772.24	\$ 1,721.58	\$ 50.66	\$ -	\$ 1,772.24
860	Library Book Trust	\$ 5,489.77	\$ 5,020.47	\$ 469.30	\$ -	\$ 5,489.77
861	Law Enforcement Trust	\$ 35.00	\$ 35.00	\$ -	\$ -	\$ 35.00
880	Rehab Trust	\$ 56,753.12	\$ 54,697.03	\$ 2,056.09	\$ -	\$ 56,753.12
885	Firemens Relief Trust	\$ 3,431.62	\$ 3,293.76	\$ 137.86	\$ -	\$ 3,431.62
Agency Funds:						
020	Student Activities	\$ 731.45	\$ (497.54)	\$ 1,376.99	\$ 148.00	\$ 731.45
735	Firearms Overlay-Pistol Permits	\$ 7,354.48	\$ 6,829.48	\$ 7,662.50	\$ 7,137.50	\$ 7,354.48
738	Deputy Collector	\$ (1,270.72)	\$ (701.72)	\$ 9,101.00	\$ 9,670.00	\$ (1,270.72)
739	Cooley Hill	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
740	Planning Board Review	\$ 2,218.00	\$ 2,847.00	\$ -	\$ 629.00	\$ 2,218.00
<i>BID DEPOSITS</i>						
730	Driveway Permits	\$ 28,751.93	\$ 29,687.21	\$ 4,575.00	\$ 5,510.28	\$ 28,751.93
Total Trust Funds		\$ 318,722.18	\$ 300,197.52	\$ 41,619.44	\$ 23,094.78	\$ 318,722.18

REPORT OF THE TOWN CLERK

2021 was a busy year. One welcome change was that we managed to get through the year with just one Town Meeting.

Open Meeting Law

Open Meeting Law Materials can be found on the official Commonwealth of Massachusetts website: www.mass.gov . The law is found in G.L. C. 30A 18-25.

Newly appointed committee members and elected officials are obligated to sign off on open meeting law materials that will be distributed and received when necessary.

All Town board and committee meetings can be found online at www.mytowngovernment.org. This site has simplified the posting of meetings to a great degree. For those that do not use a computer, a 24/7 access line with all meeting postings and agendas can be used. The phone number is: 978-561-9995. Meeting minutes can also be found on this site and the town website at: www.brookfieldma.us

Census

The annual census was taken as usual. Unfortunately a large number of people did not respond. When this happens, this office is obligated to send out postcards to non-respondents asking them if they are still citizens of the town. If the cards are not sent back to this office the citizens are then considered inactive voters and cannot participate in an election unless they sign an affidavit. It is my hope that more people respond to the census, which in turn will save this office time and money.

Dog Licenses

All dogs must be licensed by April 6th of every year or owners will face a \$25.00 dollar fine on top of the licensing fee.

Vital Statistics

Deaths-40 Births-24 Marriages-15

More detailed information can be found on these statistics later in this report.

Respectfully Submitted,

Michael P. Seery
Town Clerk



DEATHS 2021

Name	Date of Death	Age at Death	Military Service
1. YONG HUI O'NEIL	Friday, January 1, 2021	79	
2. DAVID A. TERRY	Friday, January 15, 2021	78	Vietnam-Navy SM
3. RAYMOND E. BRODEUR	Monday, January 18, 2021	97	
4. JOHNNY G. BLANTON JR.	Tuesday, January 19, 2021	65	
5. MADELYN C. SWANSON	Saturday, January 23, 2021	78	
6. ELENA LANGLOIS	Thursday, January 21, 2021	95	
7. MARGERY T. COOK	Monday, January 25, 2021	91	
8. CRYSTAL STRICKLAND	Wednesday, February 3, 2021	46	
9. KEITH A. GADAIRE	Thursday, February 11, 2021	51	
10. DOLORES HAWES	Monday, February 22, 2021	70	
11. GLADYS E. PORTER	Friday, February 26, 2021	96	
12. CAROL GAMBLE	Saturday, February 27, 2021	79	
13. OLIVE ZADROGA	Tuesday, March 23, 2021	94	
14. BILLIE BISSON	Friday, April 9, 2021	53	
15. ROBERT LANGLOIS	Tuesday, April 13, 2021	85	
16. BETHANY ROBERTS	Wednesday, April 14, 2021	80	
17. CHRISTINE E. WILLIAMS	Monday, April 19, 2021	57	
18. CHARLES KNOX	Saturday, May 8, 2021	63	
19. INGRID MIERZEJEWSKI	Monday, May 17, 2021	80	
20. GERALDINE PISARCZYK	Friday, June 4, 2021	81	
21. DOUGLAS THOMPSON	Saturday, June 26, 2021	45	
22. RALPH LONG	Saturday, June 26, 2021	95	Navy Korean War
23. MARILYN MOSHER	Friday, June 25, 2021	76	
24. DAVID MOULTON	Tuesday, June 29, 2021	75	
25. BERNARD SOUTHWORTH	Wednesday, June 30, 2021	71	
26. KENNETH GRIMES	Monday, July 26, 2021	88	Army-Peacetime
27. STANLEY DULMAINE JR.	Saturday, September 25, 2021	71	Vietnam-Air Force-Sgt.
28. MARGARET MITCHELL	Tuesday, October 5, 2021	68	
29. EDWARD CHEVRETTE	Saturday, October 16, 2021	72	Vietnam-Marine Corps.
30. EDWARD WENTWORTH	Sunday, October 17, 2021	70	
31. DANIEL EPSTEIN	Monday, October 18, 2021	58	
32. LUCILLE D. LAMOUREUX	Monday, October 25, 2021	91	
33. ROBERT DONAIS	Saturday, October 30, 2021	52	
34. RAYMOND KELLY	Sunday, November 14, 2021	78	
35. JULIA DORVAL	Thurs, November 11, 2021	70	
36. NORMAN L. PELCHAT	Tuesday, November 23, 2021	90	
37. ROBERT BEAUREGARD	Thurs, November 18, 2021	96	

Deaths, continued

	Friday, December 10, 2021	83
38. ANNETTE BROWN		
39. ALFRED DESFORGES	Friday, December 17, 2021	84
40. SUSAN HILL	Wed, December 29, 2021	72

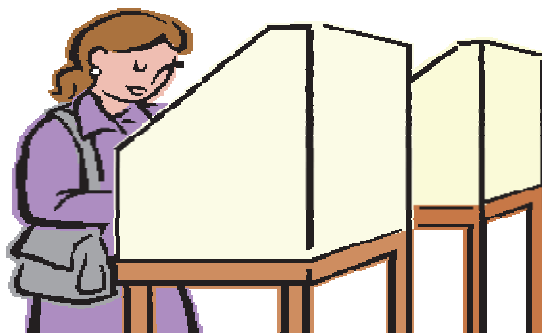
BUSINESS CERTIFICATES ISSUED 2021

Date Issued	Business Name	To Whom Issued	Address
January 12, 2021	Lamoureux Greenhouses & Landscaping	Steven C. Lamoureux	14 Schoolhouse Cross Rd.
February 1, 2021	Montessori Academies of New England LLC	Jake & Shelby Hill	8 West Main Street
February 3, 2021	Brookfield Wellness	Gwendolyn Broz	8 Central Street
March 18, 2021	McNeely Tree Service	Craig H. McNeely	6 Green Street
March 22, 2021	Jerokee Flooring	Jeremy Partridge	13 South Maple Street
March 24, 2021	Artisan Market	Shelby Hill-Christina Predella	80 Lake Road
April 14, 2021	MJS Masonry & Concrete	Mark J. Shimansky	40 West Main Street
April 14, 2021	Taylor'd Installations	Steven Taylor	177 Rice Corner Road
April 26, 2021	Wildberry Acres Farm	Lea Moreau	135 Town Farm Road
May 18, 2021	1 Up	Christopher J. Kelleher	36 Lake Road
May 18, 2021	R & R Trucking & Restorations	Robert F. Henry	24 Allen Road
May 25, 2021	Personalized Signs and Graphics	Sharon S. Ricard	32 West Main Street
July 20, 2021	Ballard Diesel & Fabrication	Nathan Ballard	14 Post Road
August 16, 2021	James Fontaine Electrician	James Fontaine	113 Town Farm Road
October 24, 2021	Slip Clutch	Dylan Spink	59 Molasses Hill Road
Dec, 27, 2021	RHAE Enterpirses LLC	Joel I. Berthiaume	44 Quaboag Street
Dec, 28, 2021	Smith Tree's & Property Services	Adam Smith-Dow	47 Lake Road

Annual Town Election Results Report	
Monday May 3, 2021	
Brookfield Town Hall	
6 Central Street	
Brookfield MA 01506	
Total Ballots Cast for the Election = 305 out of 2,518 Voters	
Moderator-1Year	
Blanks	88
William J. Gillmeister	202
Write-Ins	15
Board of Assessors- 3 Years	
Blanks	49
Holly J. Chisholm	254
Write-Ins	2
Water Commissioner-3 Years	
Blanks	29
Alan K. Jones	195
Marlene M. Fairbrother	81
Write-Ins	0
Cemetery Commissioner-3 Years	
Blanks	57
Phillip R. Merriam	248
Write-Ins	2
Board of Selectmen-3 Years	
Blanks	10
Adam J. Jolicoeur	232
Write-Ins	20
Board of Health- 3 Years	
Blanks	48
George A. Hirtle	257
Write-Ins	0
Public Library Trustee-3 Years-Vote for Two	
Blanks	149
Carol J. Plumb	218
Rebecca L. Morin	155
Erica Lee Robert	87
Write-Ins	1
Elementary School Committee-3 Years	
Blanks	57
Nicole M. C. Chaffee	236
Write-Ins	12
Planning Board-5 Years	
Blanks	10
David R. Ayers	72

Christopher P. Gorman	223	
Write-Ins	0	
Tantasqua Regional School Committee		
Blanks	34	
Pamela B. Fitzgerald	127	
Danielle M. Lamoureux-Kane	144	Write In Candidate

Certified this 3rd Day of May 2021: Michael P. Seery-Town Clerk



REPORT OF THE BOARD OF REGISTRARS

Elections and Town Meetings held in 2021

Annual Town Election-Monday May 3, 2021

Annual Town Meeting-Thursday June 10, 2021

There were no significant issues during the Annual Town election or Town meeting. We thank our dedicated election workers and constables that helped during the election and town meeting. The election and town meeting results can be found in this report.

Respectfully submitted,

Lois O’Leary, Chairman of the Board of Registrars
 Shirley Sanborn
 Carol Plumb
 Michael P. Seery, Clerk of the Board of Registrars



REPORT OF THE TOWN HALL IMPROVEMENT COMMITTEE

In 2021, the Brookfield Town Hall Improvement Committee continued to oversee the design, planning and management of many large and small projects throughout our Town Hall while COVID continued to complicate our lives.

The replacement of the outdated and inefficient Town Hall hot water furnace which provides heat to the majority of the first floor offices and had been failing for several years was completed this year.

Any areas on the roof where snow cleats had not been installed now have cleats. The purpose of the cleats is to prevent large, heavy and possibly damaging sheets of snow from sliding off the slate roof and causing damage to anything on the ground below.

We have continued to address Town Hall ADA issues throughout the year including completing the bathroom and kitchen punch list items, improving the lighting in the front lobby, as well as the ADA ramp upgrades including the new double aluminum railings and the installation of a remote door opener. New cabinets, toilet paper and paper towel dispensers and mirrors were installed in the bathrooms. We have several office and ADA evacuation signs ready for install pending potential office relocations.

Working with the Town's new IT contractor we funded the installation of the new local area network and wireless network hardware in the Town Hall to provide better connectivity to all employees.

Volunteers Skip Neilson and Al Jones continued to maintain the tower clock including the spring and fall setting of the clock as well as the cleaning and application of oil and grease to the clock works. In 2021 the tower clock stopped ringing the tower bell. The problem was caused by a sheared pin on an old brass gear. The gear the pin is permanently mounted to was removed from the clock, a replacement brass pin was made and the gear was reinstalled. As in years past all maintenance and repairs to the clock were done at no cost to the town.

The relocation of the Historical Committee from their former second-floor office to the newly purchased Heller House on Common St next to the library was successfully completed in late summer.

We have been unable to get in contact with the contractor originally selected to install the stairlift to the second floor. The plan now is to go out to bid again and hopefully install the chairlift in 2023.

Other issues our committee is continuing to work on include:

- Upgrade the Banquet Hall lighting
- Repair large hump in lobby floor
- Install transformer for ramp door remote entry system
- Upgrade security system
- Address Town Hall record storage issues
- Address remaining ADA compliance issues
- Replace curtain in front lobby with new curtains on the second floor at the top of the stairs
- Regrade in front of Town Hall to better shed rainwater
- Install new programmable thermostats throughout Town Hall
- Town Hall smoke detectors installation
- Town Hall tower bell support replacement project
- Elevator installation
- Basement dehumidifier installation
- Renovate large hall on second floor of Town Hall
- Paint front lobby
- Overall structural integrity of Town Hall (CDBG and CIPC)
- Implementation of Janitorial Maintenance schedule

Town Hall Improvement Committee Members

William R. Simpson (2023) (Chair)

Mary Lou Knight (2022) (Clerk)

Don Taft (2023)

Carol Plumb (2024)

Al Jones (2022) (Treasurer)

The Brookfield Town Hall Improvement Committee would like to thank all of the townspeople of Brookfield for their continued support of our committee's efforts.



REPORT OF THE TREASURER

Payroll 2021

Name	YTD Gross
Adams Shaun	\$21,965.50
Allen Serenity	\$5,351.32
Anderson Terry L.	\$19,216.55
Anderson Valerie Lee	\$19,069.67
Annunziata Katrina	\$67,921.10
Aubin Margaret	\$8,403.45
Ayers Elyse	\$533.25
Barnes Robert R	\$600.00
Barringer Ashley B.	\$77,911.77
Barrows Jr Ronald	\$3,170.69
Beauchamp Jeffrey M	\$5,360.68
Blanchard Michael K.	\$86,365.12
Brecht Timothy R	\$57,640.40
Brothers Dianna	\$22,396.70
Budnik Steven J.	\$3,527.49
Casey Mary E.	\$89,840.71
Casey Paula	\$79,892.10
Chaffee II Herbert A.	\$5,851.97
Chaffee Philip A.	\$2,357.33
Chisholm Holly J.	\$27,813.38
Choquet Rebecca Ellen	\$61,269.40
Clark Megan M	\$16,365.78
Clarke Bruce	\$134.35
Clarke Dennis J.	\$78,604.62
Coughlin Beth	\$2,000.04
Couming Bonnie	\$82,569.19
Couture Gretchen E.	\$20,366.34

Couture Kayla A	\$5,257.57
Cunningham Megan J	\$375.00
Daniels Sean	\$1,171.61
Davol Elizabeth	\$16,222.50
Day Forris B	\$865.72
DelCid Jena Marie	\$45,488.92
DeMartino Alissa	\$47,189.98
Driscoll Daniel	\$7,585.53
Duggan Jessica N	\$10,282.17
Dunham Janice E	\$8,288.32
Dunn Andrew	\$375.00
Dunn Brianna	\$1,657.50
Duval Michael J	\$47,725.32
Dwyer Elizabeth A.	\$63,192.00
EdgettIII Charles E	\$2,429.70
Erkkila Kevin	\$500.00
Esser Daniel J.	\$12,586.35
Falter Robert G	\$500.00
Fancy Rebecca L.	\$24,842.66
Farinato Mallory M.	\$80,037.26
Farr Leonard	\$500.00
Faugno Andrea	\$2,636.66
Ferreira Kimberly	\$81,864.46
Fitzgerald Pamela	\$125.00
Foley Herbert Lee	\$9,650.82
Foley Lisa Ann	\$16,820.84
Forand Kevin	\$32,814.33
Ford Douglas	\$500.00
Forgit Claudia	\$73,440.60
Gaulin Louise D	\$297.00
Germain Thomas	\$1,052.74
Ghantous Nicole	\$28,114.08
Gibson-Kiesiner Belinda A.	\$78,215.23
Gillen Sherry L.	\$24,863.33
Gillmeister Emily	\$1,660.50
Goguen Sarah	\$13,259.26
Goldsmith Brett	\$6,809.62
Goyette Thomas	\$64,430.50
Graves Matthew A.	\$27,575.18

Grimes Ernest	\$17,328.81
Grubbs Teresa	\$178.50
Grybowski Jennifer L.	\$17,572.38
Hague Jacqueline M.	\$25,945.57
Haley Jay R	\$603.64
Harvey Nicole I	\$13,153.66
Hayes Kelly A.	\$23,886.90
Herbert Donald L.	\$62,090.98
Hirtle George	\$5,804.04
Hosterman Kathleen V.	\$117,279.52
Jalbert Jolene M	\$67,019.15
Jolicoeur Adam	\$1,583.24
Jones Alan K	\$52,353.65
Karrmann Keith	\$150.84
Kibbe Brian	\$4,688.87
King Patricia A.	\$16,306.99
Labuski Janice E.	\$30,701.75
Lafleur Donna	\$29,901.05
Lamoureux-Kane Danielle	\$125.00
Lane-Carmody Amy Jean	\$5,241.18
Lapine Gary W	\$4,870.39
Lapriore Matthew	\$83,364.00
Lardizzone Julie	\$62,769.39
LaRocca Cathy	\$19,859.94
Lataille Michael S	\$577.41
Ledoux Michelle C	\$72,546.64
Leger Ashley M	\$5,608.98
Lincoln Linda M.	\$3,721.24
Lovely Mark S	\$3,048.73
Lytle Jeanne E.	\$243.00
MacLeod Linda E.M.	\$804.75
Macleod William E.	\$2,553.86
Mahoney Sharon A.	\$500.00
Mansfield Scot M.	\$6,225.92
Marino Sean T.	\$83,293.58
Marks Ashley M	\$2,856.77
Mars Samantha M	\$16,677.72
Marshall Jeremy	\$3,112.48
Martell David G.	\$5,898.27

Martell Peter E.	\$85,638.69
Maxwell Elizabeth R	\$3,373.07
McNeaney James A	\$363.12
Meriano Maureen	\$393.35
Merlo David	\$535.83
Merriam Jesse	\$1,386.01
Metterville Brenda D.	\$48,261.83
Mieltowski Paul J	\$21,212.84
Milner James C	\$22,467.10
Monahan Jean E.	\$78,200.23
Monopoli Leanne Farr	\$364.50
Morin Jeffrey S.	\$375.00
Morin-Wermter Donna M.	\$74,252.94
Murphy Lee	\$81,569.06
Murphy Melissa K	\$64,045.51
Muzarol Jr. Claude J.	\$455.85
Muzarol Jr. Claude J.	\$415.33
Nickerson Stephen	\$574.00
Niles Matthew R	\$12,682.07
Norton Adam	\$1,033.26
O'Connell Joanne	\$25,371.20
O'Connell Nicholas	\$17,358.40
O'Leary Lois	\$13,066.41
O'Neill Karen	\$78,777.15
Paras Lindsey P.	\$44,041.36
Pariseau Steven T.	\$40,775.28
Parish Brenda	\$50,412.78
Parker Colleen Joy	\$80,037.26
Perreault Christopher	\$10,237.50
Phillips Matthew	\$368.99
Pinero Egbert	\$35,161.28
Pontbriand Ryan M.	\$74,317.76
Pressman Sarah D	\$48,550.38
Prideaux Sara M	\$5,955.88
Proulx Heidi L.	\$1,859.97
Quattrocelli Luke	\$10,219.05
Ranellone Raymond	\$38.08
Resseguie Karen	\$46,095.58
Richards Amanda V	\$16,365.78

Richer Lisa	\$1,600.50
Robbins Kelli A	\$39,828.60
Rockwood Lindsey	\$7,673.07
Roderick Matthew	\$2,058.86
Rodrigues Angelia	\$24,855.91
Rose Jon	\$606.94
Ryan-Colon Jennifer	\$7,883.38
Sagendorph Joan D.	\$2,628.36
Salisbury Christie	\$250.00
Seery Michael	\$46,041.97
Simmons Meredith K.	\$35,209.16
Simonds Diane Ashley	\$35,638.21
Simonelli Tracey A.	\$25,188.05
Simpson Katherine S.	\$10,233.58
Skaza Peter Joseph	\$28,261.28
Smith Douglas F	\$585.00
Smith Kaitlyn M	\$63,745.51
Snyder Clarence R	\$666.68
St. Peter Lesley Marie	\$125.00
Stearns Bryan	\$9,242.29
Straight Rebecca Lee	\$31,776.48
Taft Donald	\$600.00
Tarr Helen E.	\$84,338.28
Taylor Jeffrey P.	\$18,057.20
Taylor Julia R	\$25,432.47
Taylor Michelle L	\$884.90
Thayer Sharon E	\$37,576.55
Thomo Nicholas	\$13,152.42
Thompson Lucinda S.	\$19,755.44
Thompson William F.	\$1,224.00
VonHold Carrie	\$25,781.60
Vontailin Rosario	\$670.68
Wall Robert F.	\$4,471.75
Wassmer Ron	\$1,319.58
Weissman Christine Marie	\$351.90
Weissman Mark A	\$34,222.50
White Jeffrey R.	\$5,200.33
Young Margaret	\$26,229.12
Zachariewicz John	\$569.16

REPORT OF THE TREE WARDEN



In 2021 approximately 25 hazard trees were removed by the Tree Warden from Gay Road, Lake Rd, Long Hill Road, Rice Corner Road, East Main Street. Simultaneously, hazard trees over the utility lines were identified and brought to National Grids attention. As a result, many trees town wide have been removed by National Grid contractors and this project is still on going. We have seen a noticeable improvement in damage and downed trees during storms. Brookfield's Wood Policy states in part:

If the wood can be used as firewood, the property abutter has the right of first refusal. All or part of the wood may be left as requested. This is providing that if the wood were left on site, it would not create any safety hazard to the public. The wood is left in large sections that would need to be cut and split by the recipient for use.

If the abutter does not want the wood it becomes available for neighbors and other residents. If the wood cannot be used as firewood due to the type or condition and has no value, then it is disposed of at the town property on Herbert Rd. Please contact the Highway Department before taking any wood. Once the wood is left at a property the Town is no longer responsible for its disposal

Please call the Highway Department 508-867-8357 with any tree related questions.

In closing, I would like to thank Richard Chaffee of Chaffee Tree for their assistance and scheduling flexibility while working with the Highway Department to remove hazardous trees. Also I would like to thank National Grid's forestry division for their continued support and efforts in the Town of Brookfield.

Respectfully submitted,

Ryan Pontbriand, Tree Warden



REPORT OF THE VETERAN'S AGENT

The COVID pandemic, for the past two years has especially trying for Brookfield Veterans. Referrals, the best source in advertising products and services, assisted in alleviating most situations, and continues to assist.

With the cost of food, gasoline and home heating costs rising, the needs of veterans and their families on the financial edge, find

themselves in need of assistance. The Veterans Department will be working with the City of Worcester's Project New Hope to establish a food distribution point at the Brookfield Town Hall. However, the same problems exist for this project. For those veterans who need the food, but cannot drive, will need delivery. Volunteer drivers will have to foot the costs of driving: pandemic spikes, may close the Town Hall, etc.

For those that qualify, the Department of Veterans Services, Massachusetts General Laws, Chapter 115 Program will help defray home operation and medical expenses. So, if you are a veteran in need of services or you know of a veteran in need of services, please feel free to contact me at (508) 344-5592.

As always, I will continue to outreach to the Town's veterans, and no veteran or veteran's family will be refused services. Along with some volunteers, I hope to initiate a new organization, that will be better prepared to assist our local veterans.



**FY21 ANNUAL REPORT
BROOKFIELD WATER DEPARTMENT
January 1, 2021 – December 31, 2021**



Superintendent: Dennis Clarke

Administrative Assistant: Holly Chisholm

Commissioners:

Donald R. Taft, Chairman (2023)
Robert Barnes, Member (2022)
Al Jones, Member (2024)

Secondary/On Call Operators:

Jeff Beauchamp
Bruce Clarke

The Brookfield Water Department is dedicated to providing an uninterrupted supply of high quality water to Brookfield residents and water customers.

The Department insures and maintains compliance with MassDEP water quality requirements. Water is tested daily, weekly, monthly, quarterly and annually for various contaminants as required per state and federal standards. The sampling and testing process is continually adjusted to maintain compliance with MassDEP and USEPA drinking water regulations.

The Treatment Plant and wellfield are checked and monitored seven days a week to maintain the system operations, which includes: system maintenance, water sampling, managing pump and well operations, maintaining flow rates and water levels, chemical injections, residual levels and system pressures. In addition to customer service, the Department performs ongoing maintenance, backflow testing and system flushing to insure quality water service.

The Water Department is a self-sustaining department operating under the Massachusetts General Laws, allowing the Department to retain a surplus account, which is utilized for Department capital expenditures. The Water Commission meetings are held in the Water Department Office at the Brookfield Town Hall, 6 Central Street, on the second Wednesday of each month at 11:00AM (or as posted). All meetings are open to the public and visitors are always welcome. Operation of the system is accomplished with a superintendent/primary operator, two secondary on call operators and a part time administrative assistant. If you have questions regarding you water service, please call the Water Department office at 508-867-2930 X17.

Highlights of the 2021 Water Department actions included:

- Recognition from MassDEP during the annual award ceremony for maintaining full compliance with all state and federal drinking water standards and guidelines during the 2020 calendar year.
- Continued with the new increased lead and copper sampling plan.

- Adjusted water rates to accommodate rising operating expenses while maintaining an annual surplus to be used for capital projects.
- Interior cleaning and inspection of our 500,000 gallon water tank.
- Hosted 3rd annual regional water department meeting.
- Initial source and finish water testing for PFAS (new regulation) utilizing a one time, MassDEP free sample grant program.
- Developed plan for Central St water main replacement in FY23 using ARPA grant funding.
- Early planning for water main replacement on Green St in FY24 using CBDG grant funding.
- The department responded to water customers who contacted the office with questions or concerns.

The Water Department treated and pumped approximately 31.033 million gallons of water in 2020. We currently have 486 active water service connections in town. The system consists of the four wells, Treatment Plant, 500,000 gallon standpipe, approximately 9 miles of water mains, and 83 fire hydrants.

Approximately 80% of the annual system water usage is delivered through system service connections, the remaining 20% is accounted for through bulk water hauler distribution.

	FY20 REPORT	FY21 REPORT
	July 1, 2019 – June 30 2020	July 1, 2020 – June 30 2021
Revenue:		
Water Customers	\$ 97,913.70	\$ 129,297.34
Bulk/Pool Water	\$ 21,214.31	\$ 23,483.90
Demand/ Interest	\$ 2,214.31	\$ 6,030.38
On/Off/Repair Fees	\$ 1,421.79	\$ 1,800.50
Backflow/Sprinkler	\$ 1,043.00	\$ 1,988.00
New Services	\$ 500.00	\$ 1,000.00
Total Collected	\$ 124,216.35	\$ 163,600.12
Annual Expenses:		
Operating Expenses	\$ 31,589.54	\$ 36,457.13
Wages	\$ 95,393.51	\$ 99,724.06
Total annual exp.	\$ 127,529.05	\$ 136,181.19
Annual Surplus:	\$ (3,312.71)	\$ 27,418.83
Capital Improvement Expenses:		
	\$ 0	\$ 12,844.00

REPORT OF THE ZONING ENFORCEMENT OFFICER

Regular office hours were maintained to assist the Building Inspector to expedite permit required projects and ensure compliance to the Town of Brookfield Zoning By-Laws. During this past 2021 year, this office has taken approximately 175 telephone calls and 50 e-mail requests.

Numerous letters were sent to individual property owners and businesses for zoning infractions and requesting they comply with the zoning by-laws to avoid further action. In most situations, these issues were resolved in a timely manner without further action being taken to correct the violation. In some instances fines have been imposed to enforce compliance. Other departments were needed to intervene and help enforce the request to and avoid utilizing town counsel incurring additional expenses to the town. There are those cases where town counsel input has been necessary in order to be involved for resolution. There are cases that are currently in litigation that we are actively involved with town counsel to resolve. Also because of Covid-19 court, appearances have been completed by zoom.

I continue to respond to many complaints, give directions, and resolve zoning issues and violations within the town. I work closely with other departments and residents to ensure that the rules and regulations set forth by the town of Brookfield are being adhered to. Town counsel will continue to be utilized only when absolutely necessary to assist residents and business owners to comply with the zoning by-laws. Cooperation and compliance with the zoning bylaws, Zoning Board of appeals, The Planning Board, Board of Health, and respect for neighbors is appreciated and necessary to reduce the cost to the town of Brookfield when issues can be settled without the need for town counsel assistance.

Copies of the Town of Brookfield Zoning By-Laws are available from the town clerk and on the Town of Brookfield website.

Respectfully submitted
Nicholas M. Thomo
Zoning Enforcement Officer

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals meets when a Special Permit, Variance, or Administrative Appeal is initiated. This year was not the busiest year in new activity but was a year of some difficulty of on-going cases carried-over from previous years.

The new cases were one appeal (denied), three variances (one denial and two approvals), and two special permits (one approval and one sent back as unnecessary). The approvals were all unanimous and the denials were 3-2 split decision (it takes 4 votes for an approval).

The previous cases are on-going in the court system and one is resolved this year by court mediation. The ZBA makes rulings primarily according to the Zoning Bylaws of Brookfield and also works with the support of Selectmen, Planning, Town Administrator, Town Clerk and Assessors Office.

Submitted on behalf of the Zoning Board of Appeals



**THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF BROOKFIELD
ANNUAL TOWN MEETING WARRANT
Thursday, June 10, 2021**

**TANTASQUA REGIONAL HIGH SCHOOL
319 BROOKFIELD RD
STURBRIDGE, MASSACHUSETTS**

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT TANTASQUA REGIONAL HIGH SCHOOL, 319 BROOKFIELD RD, STURBRIDGE MA, AS VOTED BY THE BOARD OF SELECTMEN PURSUANT TO ITS AUTHORITY UNDER SECTION 9 OF CHAPTER 92 OF THE ACTS OF 2020, TO COMMENCE ON **THURSDAY, THE TENTH DAY OF JUNE IN THE YEAR 2021 AT 6:30 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

All votes unanimous unless otherwise noted.

ARTICLE 1: To see if the Town will vote to accept the annual report of the Town officials, as printed, or take any action relative thereto.

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to accept the annual report of the Town officials, as printed.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer or borrow such sums of money as may be necessary to defray the expenses of the Town for the ensuing fiscal year, or take any action relative thereto.)
(The Board of Selectmen supports this article)
(The Advisory Committee supports this article)

The Town voted to raise and appropriate, transfer or borrow the sum of \$9,073,673.00 to defray the expenses of the Town for the ensuing fiscal year.

ARTICLE 3: FY21 Article - To see if the Town will vote raise and appropriate, transfer or borrow a sum of money to fund prior year invoices or take any other action relative thereto.

Requires 4/5ths vote. (Sponsored by the Accountant)

\$188.74

National Grid 5/6/20: \$13.01

Verizon Business 9/10/19: \$10.13

Stonebridge Press 4/24/20: \$117.60

Timothy Simon 12/2/17: \$48.00

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$188.74 from free cash to fund prior year invoices.

ARTICLE 4: FY21 Article - To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund the prior year deficit in Fund 700 Police Extra Duty, or take any action relative thereto. (Sponsored by the Accountant)

Requires 4/5ths vote.

\$1,032.00

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

FY2015 unpaid police detail invoice for \$1,032.00. Police Dept has attempted collections multiple times over six years, due to a dispute as to who is responsible for payment, the invoice remains unpaid.

The Town voted 78 in favor and 2 opposed to transfer from free cash the sum of \$1,032.00 to fund the prior year deficit in Fund 700 Police Extra Duty.

ARTICLE 5: FY21 Article - To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund the prior year deficit in account 000-220-5700-006 STM 11/9/18 A13 Fire Truck Replacement, or take any action relative thereto. (Sponsored by the Accountant)

\$1,255.31

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

FY2019 overspent Article account by the Fire Dept.

The Town voted 90 in favor and 2 opposed to transfer from Free Cash \$1,032.00 to fund the prior year deficit in account 000-220-5700-006 STM 11/9/18 A13 Fire Truck Replacement.

ARTICLE 6: FY21 Article - To see if the Town will vote to Transfer a sum of money from the ambulance revenue account to the fiscal 2021 ambulance wages account, or take any action relative thereto. (Sponsored by EMS)

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The motion for this article was withdrawn

ARTICLE 7: FY21 Article - To see if the Town will vote, pursuant to the provisions of Chapter 44, Section 53 E 1/2, to amend the Town's General bylaw, Chapter V, and Section 8, entitled "Financial Affairs", establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes

or programs for which each fund may be expended, and the entity authorized to expend each fund, by adding the following new revolving fund to subsection f., “Authorized Revolving Funds”:

Revolving Fund Program or Purpose	Representative or Board Authorized to Spend Fund	Department Receipts to be Credited to Fund
South Pond Beach Revolving	South Pond Beach Committee	All fees or fines collected associated with the Beach operation

And further, to set the FY2021 spending limits for the revolving fund as follows:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
South Pond Beach Revolving	\$20,000.00

(Sponsored by the Accountant)

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

FY2021 STM, Article 20, requested that the Town direct funds to offset the operating costs at South Pond Beach and further start directing all fees and fines collected to a fund specific for the Beach use. This cannot be accomplished through the General Fund, as such, a Revolving Fund had to be established.

The Town voted to amend Chapter V Section 8 of the General Bylaws to add new revolving funds and to set the FY 2021 spending limits of these revolving funds as printed in Article 7 of the warrant.

ARTICLE 8: To see if the Town will vote to rescind the 2020 Special Town Meeting vote creating the position of Town Administrator, or take any action relative thereto. *(Citizen Petition)*

(The Board of Selectmen does not support this article)

(The Advisory Committee does not support this article)

The Town voted to defeat article 8 by a moderator declared majority vote

ARTICLE 9: To see if the Town will vote to establish a Capital Stabilization Account for the purpose of funding capital expenses as defined in Town of Brookfield bylaws, or take any action thereto. **Requires 2/3rds vote**

(Sponsored by the Advisory Committee)

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted by a 2/3rds moderator declared majority to establish a Capital Stabilization Account for the purpose of funding capital expenses as defined in Town of Brookfield bylaws.

Articles shown in the box below are on the Annual Town Meeting Warrant every year and are often voted as a block. The Board of Selectmen and the Advisory Committee unanimously support these articles.

ARTICLE 10: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2021 in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 4 and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, or take any action relative thereto.

ARTICLE 11: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to foreclose on certain Tax Titles held by the Treasurer, or take any action relative thereto.

ARTICLE 12: To see if the Town will vote to instruct the Selectmen or their agent to sell for the Town any land or building acquired by the Town by Tax Title foreclosure after fir st giving notice of said sale, by posting a notice at

the Town Hall and the Post Office, 14 days at least before said sale stating what parcels are to be sold or offered for sale and the time and place of holding said sale, or take any action relative thereto.

ARTICLE 13: To see if the Town will vote to authorize the Selectmen to sell any old and obsolete equipment or personal property by sealed bids; at public auction after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in Town, and by advertising once in a local newspaper, fourteen days at least before the sale, any old and obsolete equipment or personal property, provided that the Selectmen or whomsoever they may authorize to hold such auction or sale may reject any bid which they deem inadequate; or at an established market, or take any action relative thereto.

ARTICLE 14: To see if the Town will vote to authorize the Board of Selectmen to apply for any and to expend any State, Federal or other grants that may become available to the Town of Brookfield, or take any action relative thereto.

ARTICLE 15: To see if the Town will vote to authorize the Board of Health to appoint one of its members to hold the position of Health Agent, Title V Administrator, Transfer Station Monitor, and Transfer Station Administrator and to provide compensation therefore, or take any action relative thereto.

ARTICLE 16: To see if the Town will vote to authorize the Board of Health to fund additional betterment projects through the existing Community Septic Management Program account, or take any action relative thereto.

ARTICLE 17: To see if the Town will vote to set the FY2022 spending limits for the following revolving funds authorized pursuant to Chapter V, "Financial Affairs", Section 8, of the Town's general bylaws:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Board of Health Inspector/Professional Engineer Costs	\$20,000.00
Regional Highway Equipment Cooperative	\$20,000.00
Wire Inspector Fees	\$20,000.00
Planning Board Fund	\$20,000.00
South Pond Beach	\$20,000.00

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer or borrow the sum of \$1.00 to plow private roads, or take any action relative thereto. *(Sponsored by the Highway Dept)*
The department currently plows three miles of private road. The actual cost to plow these 3 miles is approximately \$15,000 not \$1.00 which is the annual vote.

The Town voted to approve articles 10 through 18 as printed in the warrant, except that the phrases "or take any action relative thereto be omitted, and the sum of \$1 be transferred from Free Cash for purposes of funding Article 18.

Please Note that Articles 31 and 32 were moved out of order

ARTICLE 31: To see if the Town will vote to authorize the Board of Selectmen and/or the Library Board of Trustees to exercise an option, and to acquire, by gift, purchase or eminent domain, certain real property, and the improvements thereon, commonly known as [18 Common Street, Brookfield](#), described in a deed recorded with the Worcester South Registry of Deeds in Book 17143, Page 134, upon such terms and conditions as the Board of Selectmen and/or the Library Board of Trustees shall determine to be appropriate; and further to raise and appropriate, transfer from available funds, or borrow, a sum of money sufficient to execute the purchase; and further to authorize the Board of Selectmen and/or the Library Board of Trustees to execute any and all documents to carry

out the intent of this Article, or take any action relative thereto. **Requires 2/3rds vote** (*Sponsored by the Merrick Public Library Board of Trustees*)

\$249,000

(The Board of Selectmen support this article)

(The Advisory Committee supports this article)

The passage of this article would enable the Town to purchase the property at 18 Common Street to use for storage and display of historic materials, and as a meeting space. The building is currently serving as a meeting place for several Town groups and organizations.

The Town has leased the property for three fiscal years.

The town voted by a 94 to 3 majority to authorize the Board of Selectmen to purchase the parcel of land together with any buildings thereon, known at 18 Common Street, Brookfield MA, described in a deed recorded with the Worcester South Registry of Deeds in Book 17143, Page 134, to be placed under the care, custody, management and control of the Board of Selectmen and held for general municipal purposes, upon such terms and conditions as deemed appropriate by the Board of Selectmen; and further that the sum of \$249,000 be appropriated for this purchase; and to meet this appropriation, the sum of \$20,000.00 be transferred from Free Cash, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of \$229,000 pursuant to the General Law Chapter 44 section 7 (1), or any other enabling authority, and to issue bonds or notes therefor; and provided further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with General Law Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount

ARTICLE 32: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase and equip a pumper truck for the Fire Dept, or take any action relative thereto. (*Sponsored by the Fire Dept*)

\$590,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to appropriate the sum of \$590,000 to purchase and equip a pumper truck for the Fire Department; and to meet this appropriation, the sum of \$95,000 be transferred from Free Cash, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of \$495,000 pursuant to General Law Chapter 44 section 7, or any other enabling authority, and to issue bonds or notes therefor; and provided further that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with General Law Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund the center line painting Town roads, or take any action relative thereto. (*Sponsored by the Highway Dept*)

\$7,500

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer from Free Cash the sum of \$7,500.00 to fund the center line painting Town roads.

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund the Road Construction and Reconstruction Account, or take any action relative thereto. (*Sponsored by the Highway Dept*)

\$35,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Road Reconstruction Account is used for projects and purchases that cannot be paid from Chapter 90 funds. These include, but are not limited to, patching potholes, drainage repairs, repairs to short sections of roads, repairs to catch basins and surveying.

The Town voted to transfer the sum of \$53,000.00 from Free Cash to fund the Road Construction and Reconstruction Account.

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to add drainage infrastructure on private property and build a drainage retention area on Rice Corner Rd, and to authorize the Board of Selectmen to acquire any necessary drainage easements and to execute such documents as may be necessary to carry out the purposes of this article, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

\$18,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

This money will be used to attempt to alleviate a drainage issue affecting 116, 118 and 120 Rice Corner Rd. The drainage retention area will be built on land owned by Massachusetts Department of Fish and Game.

Article 21 was defeated by a moderator declared voice majority.

ARTICLE 22: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the removal of hazardous trees in Town, or take any action relative thereto. *(Sponsored by the Highway Dept)*

\$60,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$60,000 from Free Cash for the removal of hazardous trees in Town

ARTICLE 23: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to replace Municipal Department computers and related equipment, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

\$30,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$30,000.00 from Free Cash to replace Municipal Department computers and related equipment.

ARTICLE 24: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to replace the existing hot water boiler, or take any action relative thereto. *(Sponsored by the Town Hall Improvement Committee)*

\$42,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$42,000 from Free Cash to replace the existing hot water boiler in Town Hall.

ARTICLE 25: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to complete the installation of snow cleats on the Town Hall, or take any action relative thereto. *(Sponsored by the Town Hall Improvement Committee)*

\$55,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$55,000 from Free Cash to complete the installation of snow cleats on the Town Hall.

ARTICLE 26: To see if the Town will vote to create a Council on Aging Director position, to be added to the Town's Classification Plan at a later date if warranted, and to raise and appropriate, transfer or borrow a sum of money to fund this new position, or take any action relative thereto. *(Sponsored by the Council on Aging)*

\$4,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

This position will be a starting point for a paid professional COA Director to work with the current COA members. The position will start with three hours per week for administration, correspondence, and other duties as applicable.

The Town of Brookfield shares services with West Brookfield and should become independent to address the needs of the Town's 700+ senior citizens. Brookfield is also the only local town not to have such a position.

The Town voted to create a Council of Aging Director Position, to be added to the Town's Classification Plan at a later date if warranted, and to transfer from Free Cash \$4,000 to fund this new position for FY 22.

ARTICLE 27: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase protective clothing, or take any action relative thereto. *(Sponsored by the Fire Dept)*

\$5,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$5,000 from free cash to purchase protective clothing for the Fire Department.

ARTICLE 28: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to support the Commonwealth of Massachusetts Department of Revenue mandated recertification to be completed by the Assessing Department, or take any action relative thereto. *(Sponsored by the Board of Assessors)*

\$6,500

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Massachusetts DOR requires that all communities must perform a complete property valuation effort also known as a property recertification every fifth year with a goal of verifying that all property values are set as close to 100% of their full and fair market value as possible. To fulfill all of the labor intensive the DOR's requirements and directives we are required to hire a contractor to assist with this process.

The Town voted to transfer the sum of \$6,500 from Free Cash to support the Commonwealth of Massachusetts Department of Revenue mandated recertification to be completed by the Assessing Department

ARTICLE 29: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to construct a proposed shed at the Transfer Station, or take any action relative thereto. *(Sponsored by the Board of Health)*

\$25,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The BOH will approach Tantasqua to provide construction at no cost as was done with the graveyard building. We already have a 20x20 concrete pad on which the building can be located. The shed will secure storage for trash bags 3-5 pallets average, each pallet in excess of 1,000 lbs; secure storage for snow blower, lawn mowers, leaf blowers, all misc. tools, and hazardous materials such as batteries, bulbs, gasoline, salt, and other chemicals.

The Town voted to transfer the sum of \$25,000 from Free Cash to construct a shed at the Transfer Station.

ARTICLE 30: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a vehicle in order to maintain an adequate fleet of four cruisers, or take any action relative thereto. (Sponsored by the Police Dept)

\$55,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$55,000 from Free Cash to purchase a vehicle for the Police Department, in order to maintain an adequate fleet of four cruisers.

ARTICLE 33: To see if the Town will vote to transfer a sum of money from the Ambulance Revenue Account to fund the fiscal 2022 Ambulance Expense Account, or take any action relative thereto. *(Sponsored by the Emergency Squad)*

(The Board of Selectmen support this article)

(The Advisory Committee supports this article up to \$50,000)

The Town voted to transfer the sum of \$42,000 from the Ambulance Revenue Account to fund the fiscal 2022 Ambulance Expense Account.

ARTICLE 34: To see if the Town will vote to transfer a sum of money from the Ambulance Revenue Account to fund the fiscal 2022 Ambulance Wages Account, or take any action relative thereto. *(Sponsored by the Emergency Squad)*

(The Board of Selectmen support this article)

(The Advisory Committee supports this article up to \$200,000)

The Town voted to transfer the sum of \$238,000 from the Ambulance Revenue Account to fund the fiscal 2022 Ambulance Wages Account.

ARTICLE 35: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund Human Resource duties that are not covered by the Treasurer contract, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

\$10,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to withdraw Article 35

ARTICLE 36: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund an updated Master Plan, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

\$16,695

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

Quote is \$25,695 minus \$9,000 previously allocated = \$16,695

The Town voted to transfer the sum of \$16,695 from Free Cash to fund an updated Master Plan.

ARTICLE 37: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund the Fleet Repair and Replace Account, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

\$35,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$35,000 from Free Cash to fund the Fleet Repair and Replace Account.

ARTICLE 38: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to print the Town of Brookfield Policy Book, or take any action relative thereto. *(Sponsored by the Personnel Committee)*
\$700

(The Board of Selectmen supports this article)
(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$700 from Free Cash to print the Town of Brookfield Policy Book.

ARTICLE 39: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for a walking path for Lewis Field (dedicated to active recreation purposes under MGL Chapter 45, Section 3), or take any action relative thereto. *(Sponsored by the Recreation Department)*
\$42,000

(The Board of Selectmen supports this article)
(The Advisory Committee supports this article)

Total cost is expected to be \$140,000 (as approved at ATM 2020, article 21, PARC Grant #2 reimbursement award will be \$98,000).

The Town voted to transfer the sum of \$42,000 from Free Cash for a walking path for Lewis Field as printed in the warrant.

ARTICLE 40: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund extensive employee vacation data research not covered by the Treasurer contract, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

\$5,000

(The Board of Selectmen supports this article)
(The Advisory Committee supports this article up to \$5,000)

The Town voted to transfer from Free Cash the sum of \$5,000 to fund extensive employee accrual research not covered by the Treasurer contract.

ARTICLE 41: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to fund seasonal highway worker salaries for individuals with sufficient licensing to fill in for highway department employees doing skilled tasks, or take any action relative thereto

\$9,000

(The Board of Selectmen supports this article)
(The Advisory Committee supports this article)

Typically the seasonal worker position is funded at a level to hire an individual that does not have a Commercial Driver's License or a hoisting license. The additional monies will allow the hire of an individual capable of fully substituting for the current highway staff when they take vacation. Project work has historically resulted in highway employees not taking their vacation and carrying over large quantities of vacation.

The Town voted to transfer the sum of \$9,000 from Free Cash to fund seasonal highway worker salaries for individuals with sufficient licensing to fill in for highway department employees doing skilled tasks.

ARTICLE 42: To see if the Town will vote to authorize the Tax Collector to serve as the Town Collector pursuant to G.L. c. 41, §38A, such that the Collector is authorized to collect any accounts due the Town, with the exception of the collection of interest on investments of sinking or trust funds, with all the remedies provided for under G.L. c 60, §§35, 36 and 93 relative to the collection of taxes on personal estate; and further, to amend the Brookfield General By-laws to replace references to "Tax Collector" with "Town Collector" in Chapter V, Sections 3 and 5, and elsewhere, and authorize the Town Clerk to make those changes, or take any other action relative thereto. *(Sponsored by the Board of Selectmen)*

(The Board of Selectmen supports this article)
(The Advisory Committee supports this article)

The Town voted to authorize the Tax Collector to serve as the Town Collector pursuant to G.L. c. 41, §38A, such that the Collector is authorized to collect any accounts due the Town, with the exception of the collection of interest on investments of sinking or trust funds, with all the remedies provided for under G.L. c 60, §§35, 36 and 93 relative to the collection of taxes on personal estate; and further, to amend the Brookfield General By-laws to replace references to “Tax Collector” with “Town Collector” in Chapter V, Sections 3 and 5, and elsewhere, and authorize the Town Clerk to make those changes.

ARTICLE 43: To see if the Town will vote to dedicate the former so-called “Lakeside/Tobin Campground,” generally shown on Town of Brookfield Assessor’s Map NP1-5D and as more particularly shown on a plan to be distributed at Town Meeting, as a public park in perpetuity of the Town of Brookfield, according to G.L. c. 45, Section 3, or take any action relative thereto.

Requires 2/3rds vote (*Sponsored by the Board of Selectmen*)

(*The Board of Selectmen supports this article*)

(*The Advisory Committee supports this article*)

The Town voted by a moderator declared 2/3rds majority to dedicate the former so-called “Lakeside/Tobin Campground,” generally shown on Town of Brookfield Assessor’s Map NP1-5D and as more particularly shown on a plan to be distributed at Town Meeting, as a public park in perpetuity of the Town of Brookfield, according to G.L. c. 45, Section 3

ARTICLE 44: To see if the Town will vote to adopt the following changes in Chapter XV Personnel By-Law; or take any action relative thereto. (*Sponsored by the Board of Selectmen*)

Current Chapter XV Personnel By-Law:

Section 1. Application of this By-Law (*No change*)

Section 2. Mandatory Classification (*Delete entire current section and replace with the following :*)

Grades for Positions

General Government

Grade 1	Casual Labor
Grade 2	Cemetery Caretakers
Grade 2	Clerks
Grade 2	Custodians
Grade 2	Transfer Station Monitors
Grade 3	Library Assistants
Grade 4	Administrative Assistants
Grade 4	Highway Operators
Grade 4	Senior Library Assistants
Grade 4	Transfer Station Manager
Grade 4	Water Operators
Grade 5	Highway Foreman
Grade 6	Assessor
Grade 6	Grant Writer
Grade 6	Library Director
Grade 6	Town Clerk
Grade 6	Town Collector
Grade 7	Highway Superintendent
Grade 7	Town Administrator
Grade 7	Water Superintendent

Police, Fire and EMS

Grade P1	Part-time Police
Grade P2	Part-time Police
Grade P3	Part-time Police
Grade E1	EMT
Grade E2	Paramedic
Grade F1	Firefighter
Grade F2	Fire Lieutenant
Grade F3	Fire Captain

Section 3. Employee Categories (No change)

Section 4. Allocation and New Positions (No change)

Section 5. Reclassification and Hiring (No change)

Section 6. Job Descriptions and Interpretations (No change)

Section 7. Grade & Wage Schedule (Amend Paragraph 1 to delete "steps and". Delete Paragraphs 2, 3 and 4) section will now read:

The Grade and Wage Schedule shall consist of the minimum and maximum to be applied to the grades for the positions listed in this by-law.

All employees covered under this by-law must submit requests for pay on time sheets available from the Town Treasurer before their pay can be processed. In addition, other forms may be required.

Old Section 8. Personal Rate Above Maximum (Delete entire section)

Old Section 9. Step Rate Increases (Delete entire section)

Section 8. (old Section 10) Transfers and Promotions of Employees (Amend to delete "step and") section will now read:

An employee receiving a promotion to a vacant position or new position shall receive a rate appropriate to a new grade upon reassignment.

Section 9. (old Section 11) Pay Rate for New Personnel (Amend paragraph 2 to delete "step and") section will now read:

For all new employees, the first three months of employment shall be a probationary period. At the end of this period, the employee shall receive a performance evaluation.

The hiring rate shall be the minimum of the rate range for the job for the grade at which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates. The personnel Board may authorize an entrance rate higher than the minimum rate upon recommendation of a department head and proof of adequate funding, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board.

Section 10. (old Section 12) Annual Budget Preparation (Change Section number only)

Section 11. (old Section 13) Health & Life Insurance (Change Section number only)

Section 12. (old Section 14) Holidays with Pay (Change Section number only)

Section 13. (old Section 15) Personal Days with Pay (Change Section number only)

Section 14. (old Section 16) Vacations with Pay (Change Section number only)

Section 15. (old Section 17) Leave of Absence (Change Section number only)

Section 16. (old Section 18) Sick Leave with Pay (Change Section number only)

Section 17. (old Section 19) Military Leave (Change Section number only)

Section 18. (old Section 20) Bereavement with Pay (Change Section number only)

Section 19. (old Section 21) Jury Duty with Pay (Change Section number only)

Section 20. (old Section 22) Overtime Pay (Change Section number only)

Section 21. (old Section 23) Reimbursement for Education & Training Expenses (Change Section number only)

Section 22. (old Section 24) Medical Examination (Change Section number only)

Section 23. (old Section 25) Grievance Procedure (Change Section number only)

Section 24. (old Section 26) Personnel Board (Change Section number only)

Section 25. (old Section 27) Employees and the Personnel Board (Change Section number only)

Section 26. (old Section 28) Elected Officials' Salaries (Change Section number only)

(The Board of Selectmen supports this article)

The Town voted to amend Chapter V, Section 7, in the Town of Brookfield General By-Laws and replace it with a new Chapter V, Section 7, as printed in the warrant.

ARTICLE 45: To see if the Town will vote to delete the following from Chapter V, SECTION 7 in the Town of Brookfield Bylaws:

"In accordance with M.G.L. Chapter 41, section 106B, a Capital Improvement Planning Committee shall be appointed by the Board of Selectmen to be composed of the following: one member of the Advisory Board, one member of the Board of Selectmen, the Treasurer one member of the Brookfield School Committee (or its designee) and three or more members of the community. The Town Accountant shall be an ex-officio member, having no right to vote. The committee shall elect its own officers. The community members shall serve staggered three year terms.

For the first fiscal year after the adoption of this by-law as amended, the Board of Selectmen shall appoint one community member for a one-year term, one community member for a two-year term and one community member for a three-year term. The purpose of the committee shall be to study proposed capital outlays involving major non-recurring tangible assets and projects which:

- 1) are purchased or undertaken at intervals of not less than five years
- 2) have a useful life of at least five years
- 3) cost over \$5,000

The committee shall prepare and submit to the Selectmen in February of each year an annual report recommending a Capital Improvement budget for the next fiscal year and a Capital Improvement Program including recommended capital improvements for the following five fiscal years. The Selectmen shall review and approve the report and submit it to the Annual Town Meeting for acceptance by the town. *(Added 5/1997) (Amended Nov. 18, 2011)(AG Approval Dec. 7, 2011)*"

and replace it with the following,

In accordance with M.G.L. Chapter 41, section 106B, a Capital Improvement Committee shall be appointed by the Board of Selectmen to be composed of nine members. At least two and no more than four of the members will be staff member/department heads (or their designees) from departments most involved in planning and implementing capital projects with the remaining members to be appointed from the Community at-large. The community members shall serve staggered three-year terms (2-2-1). For the first fiscal year after the adoption of this by-law as amended, the Board of Selectmen shall appoint one community member for a one-year term, two community members for a two-year term and two community members for a three-year term. All alternates shall be appointed annually.

The purpose of the committee shall be to:

- (A) study proposed capital outlays involving major non-recurring tangible assets and projects that are purchased or undertaken at intervals of not less than five years, have a useful life of at least five years, and cost over \$10,000.*
- (B) develop and update annually a comprehensive five-year capital that supports any published master plan that reflects the priorities and input of the community obtained through at least one public meeting held each year prior to the Annual Town Meeting.*

The Capital Improvement Planning Committee shall prepare and submit to the Selectmen by May 1 its annual update of the five-year Capital Improvement Plan along with a list of capital purchases and projects recommended for funding for the following fiscal year. Projects will be prioritized and expected funding sources will be identified. The Selectmen shall review and approve the Five Year Capital Improvement Plan and submit it to the Annual Town Meeting for acceptance by the Town.

or take any action relative thereto. (Sponsored by the Board of Selectmen)

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to delete existing Chapter V, Section 7, in the Town of Brookfield General By-Laws and replace it with a new Chapter V, Section 7, as printed in the warrant.

ARTICLE 46: To see if the Town will vote to accept the Town of Brookfield Capital Plan, Capital Policies, and capital Goals for FY2022-2026, or take any action relative thereto. *(Sponsored by the CIPC)*

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to accept the Town of Brookfield Capital Plan, Capital Policies, and Capital Goals for FY 2022-2026.

ARTICLE 47: To see if the Town will vote to accept the provisions of G.L. c. 40, §8J, to establish a Commission on Disability and allow the Board of Selectmen to appoint a minimum of five members to serve on the board for three year staggered terms, or take any action relative thereto. *(Sponsored by the Board of Selectmen)*

Section 8J: Disability commission; powers and duties; members; terms

Section 8J. A city which accepts the provisions of this section by vote of its city council, subject to the provisions of its charter, or a town which accepts the provisions of this section at an annual or special town meeting, may

establish a commission on disability, hereinafter called the commission, to cause the full integration and participation of people with disabilities in such city or town. Such commission shall (1) research local problems of people with disabilities; (2) advise and assist municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities; (3) coordinate or carry out programs designed to meet the problems of people with disabilities in coordination with programs of the Massachusetts office on disability; (4) review and make recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of said city or town as they affect people with disabilities; (5) provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; (6) coordinate activities of other local groups organized for similar purposes. Said commission shall keep records of its meetings and actions and shall file an annual report which shall be printed in the city or town annual report and shall have at least ten meetings annually. Said commission shall consist of not less than 5 and not more than 13 members. In cities, the members shall be appointed by the mayor, subject to the provisions of the city charter except that in cities having a Plan D or Plan E form of government said appointments shall be by the city manager, subject to the provisions of the charter, and in towns they shall be appointed by the selectmen, except towns having a town manager form of government, in which towns appointments shall be made by the town manager, subject to the approval of the selectmen and except towns having a town council form of government, the town manager. A majority of said commission members shall consist of people with disabilities, one member shall be a member of the immediate family of a person with a disability and one member of said commission shall be either an elected or appointed official of that city or town. The terms of the first members of said commission shall be for one, two or three years, and so arranged that the term of one-third of the members expires each year, and their successor shall be appointed for terms of three years each. Any member of said commission may, after a public hearing, if so requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment. The chairperson and other officers shall be chosen by a majority vote of said commission members. Said commission may receive gifts of property, both real and personal, in the name of the city or town, subject to the approval of the city council in a city or the board of selectmen in a town, such gifts to be managed and controlled by said commission for the purposes of this section.

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to accept the provisions of G.L. c. 40, §8J, to establish a Commission on Disability and allow the Board of Selectmen to appoint a minimum of five members to serve on the board for three year staggered terms.

ARTICLE 48: To see if the Town will vote to transfer a sum of money from Free Cash to the OPEB Liability Trust Fund Account or take any action relative thereto. *(Sponsored by the Advisory Committee)*

\$50,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$50,000 from Free Cash to the OPEB Liability Trust Fund Account.

ARTICLE 49: To see if the Town will vote to transfer a sum of money from Free Cash to the Capital Stabilization Account, or take any action relative thereto. *(Sponsored by the Advisory Committee)*

\$ 86,000

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

The Town voted to transfer the sum of \$86,000 from Free Cash to the Capital Stabilization Account.

ARTICLE 50: To see if the Town will vote to transfer a sum of money from Free Cash to the General Stabilization Account, or take any action relative thereto. *(Sponsored by the Advisory Committee)*

\$1

(The Board of Selectmen supports this article)

(The Advisory Committee supports this article)

Recommendations up to this point in the meeting are expected to have expended most of the free cash – including having funded both OPEB and Capital Stabilization funding. Current funding of the general stabilization fund is mid-way in the town target (5-10% of the operating budget). In the event additional funds beyond the current recommendation (\$1) is available, this recommendation can be adjusted upward as insurance against future obligations.

Article 50 was withdrawn

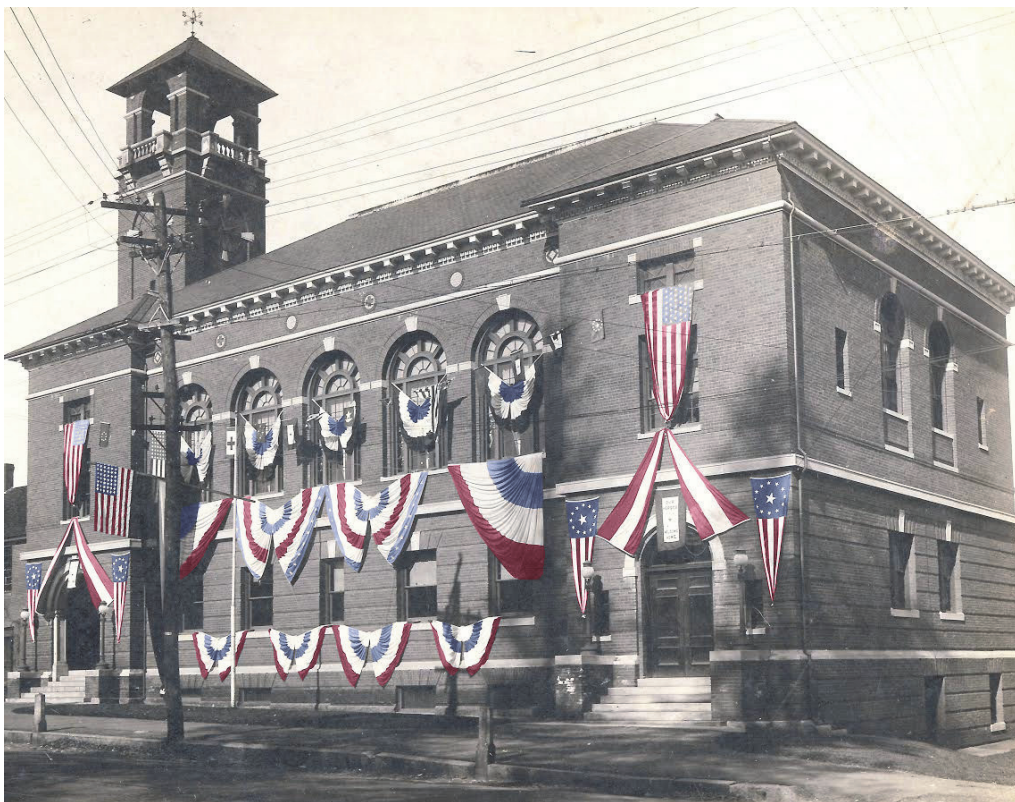
ARTICLE 51: To see if the Town will vote to transfer a sum of money from Free Cash to reduce the tax rate.

(Sponsored by the Board of Selectmen)

(The Board of Selectmen does not support this article)

(The Advisory Committee does not support this article)

The meeting adjourned at 10:10 p.m. 119 registered voters attended



Approved Amount (per ATM Vote)

FY22 Requested vs Recommended Increase (Decrease)

FY21 to FY22 Recommended Increase (Decrease) Dollars

FY22 Advisory Committee Recommended

FY22 Requested

FY21 Budget

FY20 Budget

Description

Account #

Annual Budget Recommendations FY2022

GENERAL GOVERNMENT

Line #	Account #	Description	FY20 Budget	FY21 Budget	FY22 Requested	FY22 Advisory Committee Recommended	FY21 to FY22 Recommended Increase (Decrease) Dollars	FY22 Recommended Percent	FY22 Requested vs Recommended Increase (Decrease)	Approved Amount (per ATM Vote)
1	001-114-5110-000	Moderator Salary	50	50	50	50	-	0%	-	-
2	001-122-5110-000	Selectmen Salary	6,000	6,000	6,000	6,000	-	0%	-	-
3	001-122-5110-001	Selectmen Administrative Assistant Wages	44,721	46,289	46,289	46,289	-	0%	-	-
4	001-122-5110-002	Selectmen Municipal Clerk Wages	11,574	11,806	11,806	11,806	3,264	28%	3,264	3,264
5	001-122-5110-003	Grant Writer Wages	19,988	20,388	20,388	21,653	1,265	6%	1,265	1,265
6	NEN	Town Administrator Wages	0	37,500	75,000	75,000	37,500	100%	37,500	-
7	001-122-5700-000	Selectmen Expenses	9,000	8,100	8,100	8,100	-	0%	-	-
8	001-122-5700-001	Selectmen Physical Examinations	800	800	800	800	800	#N/A	-	-
9	001-122-5700-002	Selectmen Payment in Lieu Of Taxes	850	850	690	690	(160)	-19%	-	-
10	001-122-5700-003	Selectmen Computer Maintenance	17,000	17,000	21,079	21,079	4,079	24%	4,079	-
11	001-122-5700-004	Selectmen Town Website	6,000	6,000	1,930	1,930	(4,070)	-68%	-	-
12	001-122-5700-005	Selectmen Email/365	2,000	2,000	6,840	6,840	4,840	242%	4,840	-
13	001-122-5700-014	Grant Writer Expenses	1,200	1,200	1,200	1,200	-	0%	-	-
14	001-122-5800-000	Selectman Consultant Expenses	10,000	0	0	0	-	#N/A	-	-
15	001-122-5802-000	Selectman Computer Acquisition	5,000	5,000	6,000	6,000	1,000	20%	1,000	-
16	001-174-5600-000	Central MA Regional Planning Commission	980	996	1,020	1,020	24	2%	24	-
17	001-180-5700-000	Cable Access	2,220	2,220	0	0	(2,220)	-100%	-	-
18		Total Selectmen	137,383	165,399	207,192	211,721	46,322	28%	46,322	4,529
19	001-132-5405-000	Reserve Fund	25,000	25,000	35,000	35,000	10,000	40%	10,000	-
20	001-151-5249-000	Legal Services	100,000	80,000	80,000	80,000	-	0%	-	-
21	001-135-5110-000	Town Accountant Salary	47,970	0	0	0	-	#N/A	-	-
22	001-135-5110-001	Town Accountant Clerk	3,783	0	0	0	-	#N/A	-	-
23	001-135-5700-000	Town Accountant Expenses	6,800	5,500	5,500	5,500	-	0%	-	-
24	001-135-5960-000	Town Accountant Professional Services	1,000	0	0	0	-	#N/A	-	-
25	001-135-5300-000	Outsourced Accounting Services	0	45,000	46,200	46,200	1,200	3%	1,200	-
26	NEN	Audit	0	30,000	15,000	15,000	(15,000)	-50%	-	-
27		Total Town Accountant	59,553	80,500	66,700	66,700	(13,800)	-17%	(13,800)	-
28	001-136-5700-000	Advisory Committee Expenses	500	200	200	200	-	0%	-	-
29	001-136-5110-000	Advisory Committee Clerk Salary	526	537	537	537	-	0%	-	-
30	001-136-5700-001	Advisory Committee Warrant Books	1,200	1,200	1,600	1,600	400	33%	400	-
31		Total Advisory Committee	2,226	1,937	2,337	2,337	400	21%	400	-
32	001-141-5110-000	Assessors - Stipends	1,500	1,500	1,500	1,500	-	0%	-	-
33	001-141-5110-001	Assessor - Principal Assessor Wage	48,147	49,111	49,111	54,607	5,496	11%	5,496	5,496
34	001-141-5110-003	Assessor - Certification Stipend	1,000	0	0	0	-	#N/A	-	-
35	001-141-5110-002	Assessor - Clerk Wage	15,170	15,474	15,474	16,786	1,312	8%	1,312	1,312
36	001-141-5200-000	Assessor - Consulting Expenses	1,000	1,000	1,000	1,000	-	0%	-	-
37	001-141-5700-000	Assessors - Expenses	8,705	7,158	8,705	8,705	1,547	22%	1,547	-
39		Total Assessors	75,522	74,243	75,790	82,598	8,355	11%	8,355	6,808
40	001-145-5110-000	Treasurer Wages	47,970	0	0	0	-	#N/A	-	-
41	001-145-5110-000	Outsourced Treasurer Services	83,500	83,500	83,000	83,000	(500)	-1%	(500)	-

Line #	Account #	Description	FY20 Budget	FY21 Budget	FY22 Requested	FY22 Advisory Committee Recommended	FY21 to FY22 Recommended Increase (Decrease)	FY22 Requested vs Recommended Increase (Decrease)	Approved Amount (per ATM Vote)
42	001-145-5110-002	Treasurer Consultant	10,000	0	0	0	-	-	-
43	001-145-5110-001	Assistant Treasurer Wages	20,107	0	0	0	-	-	-
44	001-145-5200-000	Treasurer Payroll Services	7,100	7,100	7,100	7,100	-	-	0%
45	001-145-5700-000	Treasurer Expenses	10,000	6,607	7,100	7,100	483	-	0%
46		Total Treasurer	95,177	97,207	97,200	97,200	(7)	0%	0%
47	001-146-5110-000	Collector Salary	44,871	45,769	45,769	53,581	7,812	7,812	17%
48	001-146-5150-000	Collector Certification Stipend	1,000	1,000	1,000	1,000	-	-	0%
49	001-146-5700-000	Collector Expenses	9,900	8,900	9,650	9,650	750	-	8%
50	001-146-5700-001	Collector Software	6,860	6,860	4,990	4,990	(1,870)	-	-27%
51	001-146-5110-001	Collector Clerk	0	2,600	3,120	2,600	-	(520)	0%
52		Total Collector	62,631	65,129	64,529	71,821	6,692	7,292	10%
53	001-158-5200-000	Treasurer/Collector Tax Titles	10,000	9,500	10,000	10,000	500	500	5%
54	001-161-5110-000	Town Clerk Salary	33,696	34,370	34,370	40,186	5,816	5,816	17%
55	001-161-5110-001	Town Clerk Assistant Wages	4,287	2,303	2,303	4,912	2,609	2,609	113%
56	001-161-5700-000	Town Clerk Expenses	2,600	2,600	2,600	2,600	-	-	0%
57		Total Town Clerk	40,583	39,273	39,273	47,698	8,425	8,425	21%
58	001-162-5110-000	Elections & Registrations Wages	5,884	6,053	6,053	6,053	-	-	0%
59	001-162-5700-000	Elections & Registration Expenses	6,000	6,000	6,000	6,000	-	-	0%
60		Total Elections & Registration	11,884	12,053	12,053	12,053	-	0%	0%
61	001-171-5110-001	Conservation Commission Clerk Wages	938	957	957	1,960	1,003	1,003	105%
62	001-171-5700-000	Conservation Commission Expenses	400	333	333	333	-	-	0%
64		Total Conservation Commission	1,338	1,290	1,290	2,293	1,003	1,003	78%
65	001-175-5110-000	Planning Board Clerk Wages	3,877	3,955	3,856	1,960	(1,995)	(1,896)	-50%
66	001-175-5110-001	Planning Board Salary	2,500	2,500	2,500	2,500	-	-	0%
67	001-175-5700-000	Planning Board Expenses	2,790	2,332	2,332	2,332	-	-	0%
68		Total Planning Board	9,167	8,787	8,688	6,792	(1,995)	(1,896)	-23%
69	001-176-5110-001	Board of Appeals Wages	880	880	880	1,960	1,080	1,080	123%
70	001-176-5700-000	Board of Appeals Expenses	510	441	1,100	1,100	659	-	149%
71		Total Board of Appeals	1,390	1,321	1,980	3,060	1,739	1,080	132%
72	001-192-5110-000	Municipal Custodian Wages	14,740	17,404	17,404	21,671	4,267	4,267	25%
73	001-192-5110-000	Municipal Property Maintenance & Improvements	10,000	9,000	9,000	9,000	-	-	0%
74	001-192-5701-000	Municipal Property Utilities	5,000	5,000	5,000	5,000	-	-	0%
75	001-192-5942-000	Town Hall Improvements*	15,000	11,928	14,250	14,250	2,322	-	19%
76		Total Town Hall	44,740	43,332	45,654	49,921	6,589	4,267	15%
77	001-195-5200-000	Print Town Report	1,800	1,710	1,710	1,710	-	-	0%
78	001-199-5700-000	Municipal Heating Fuel	6,500	8,500	7,500	7,500	(1,000)	-	-12%
79		TOTAL GENERAL GOVERNMENT	684,894	715,181	756,896	788,404	73,223	31,508	10%

NEW



Line #	Account #	Description	FY20 Budget	FY21 Budget	FY22 Requested	FY22 Advisory Committee Recommended	FY21 to FY22 Recommended Increase (Decrease)	FY22 Requested vs Recommended Increase (Decrease)	Approved Amount (per ATM Vote)
PUBLIC SAFETY									
POLICE									
80	001-210-5110-000	Police Wages Full Time	242,758	247,614	247,614	257,518	9,904	9,904	9,904
81	001-210-5110-001	Police Chief Salary	79,753	81,348	81,348	90,000	8,652	8,652	8,652
82	001-210-5110-002	Police Wages Part Time	66,146	53,565	53,565	0	(53,565)	-	-
83	001-210-5110-003	Police Clerk Wages	11,998	12,238	12,238	15,195	2,957	2,957	2,957
83	N/A	Police Tuition Reimbursement			5,000	5,000			
84	001-210-5110-004	Police Overtime Wages	50,500	39,270	116,646	0	(39,270)	-	-
85	N/A	Police Wages Overtime/Part Time			66,466	121,312	121,312	121,312	4,666
86	001-210-5700-000	Police Expenses	61,466	61,466	66,466	66,466	5,000	5,000	-
87		Total Police	512,621	495,501	529,312	555,491	59,990	26,179	26,179
FIRE DEPARTMENT									
88	001-220-5110-000	Fire Wages	49,746	50,082	50,082	51,584	1,502	1,502	1,502
89	001-220-5110-001	Fire Chief Salary	3,634	3,707	3,707	3,892	185	185	185
90	001-220-5700-000	Fire Expenses	34,000	34,000	34,000	34,000	-	-	-
91	001-220-5700-002	Fire - Utilities	9,500	9,500	9,500	9,500	-	-	-
92	001-220-5705-000	Fire - Testing / Recertification	12,000	9,000	12,000	12,000	3,000	3,000	-
93	001-220-5750-000	Fire - Fixed Asset Repair/Replace	13,000	12,000	15,000	15,000	3,000	3,000	-
94		Total Fire Department	121,880	118,289	124,289	125,976	7,687	1,687	1,687
Telephone Contract/Leases									
95	001-235-5200-000		6,510	6,510	6,510	6,510	-	-	0%
96	001-241-5110-000	Building Inspector Salary	17,271	17,616	17,616	18,498	882	882	882
97	001-241-5110-007	Building Inspector Assistant Wages	558	569	569	598	29	29	29
98	001-241-5700-000	Building Inspector Expenses & Training	300	300	300	300	-	-	-
99		Total Building Inspector	18,129	18,485	18,485	19,396	911	911	5%
100	001-242-5110-000	Gas & Plumbing Inspector Salary	4,277	4,363	4,363	4,581	218	218	218
101	001-242-5110-007	Gas & Plumbing Inspector Assistant Wages	356	363	363	382	19	19	19
102	001-242-5700-000	Gas & Plumbing Inspector Expenses & Training	790	400	440	440	40	40	10%
103		Total Gas & Plumbing Inspector	5,423	5,126	5,166	5,403	277	237	5%
104	001-245-5110-000	Wiring Inspector Salary	4,246	4,331	4,331	4,548	217	217	5%
105	001-245-5110-007	Wiring Inspector Assistant Wages	366	373	373	392	19	19	5%
106	001-245-5700-000	Wiring Inspector Expenses & Training	400	149	1	1	(148)	-	-99%
107		Total Wiring Inspector	5,012	4,853	4,705	4,941	88	236	2%
108	001-249-5110-000	Zoning Enforcement Officer Salary	11,665	11,898	11,898	12,494	596	596	5%
109	001-249-5700-000	Zoning Enforcement Officer Expenses	380	380	380	380	-	-	0%
110		Total Zoning Enforcement Officer	12,045	12,278	12,278	12,874	596	596	5%
111	001-291-5700-000	Emergency Management Agency (BEMA)	3,500	3,018	3,500	3,500	482	482	16%
112	001-291-5110-000	Emergency Management Agency Salary	442	451	451	474	23	23	5%
113	001-291-5700-001	Blackboard Connect Annual fee	3,700	3,800	3,800	3,800	-	-	0%
114		Total Emergency Management Agency	7,642	7,269	7,751	7,774	505	23	7%



4

Approved Amount (per ATM Vote)

FY22 Requested vs Recommended Increase (Decrease)

FY21 to FY22 Recommended Increase (Decrease)

FY22 Advisory Committee Recommended

FY22 Requested

Line #	Account #	Description	FY20 Budget	FY21 Budget	FY22 Requested	FY22 Advisory Committee Recommended	FY21 to FY22 Recommended Increase (Decrease)	FY22 Requested vs Recommended Increase (Decrease)	Approved Amount (per ATM Vote)
115	001-292-5110-000	Animal Control Officer Salary	6,228	6,353	6,353	6,671	318	318	318
116	001-292-5110-007	Animal Control Officer Assistant Wages	701	679	679	714	35	35	35
117	001-292-5700-000	Animal Control Officer Expenses	2,000	1,589	1,589	1,589	-	-	-
118		Total Animal Control Officer	8,929	8,621	8,621	8,974	353	353	353
119	001-293-5110-000	Parking Ticket Clerk & Hearing Officer Salary	250	250	250	250	-	-	-
120	001-293-5700-000	Parking Ticket Expenses	100	83	83	83	-	-	-
121		Total Parking Tickets	350	333	333	333	0	0	0
122	001-294-5700-000	Tree Warden Expenses	20,000	6,000	20,000	10,000	4,000	(10,000)	(10,000)
123	001-296-5700-000	Shade Tree Expenses	2,500	0	2,500	2,500	2,500	#N/A	#N/A
124		TOTAL PUBLIC SAFETY	721,041	672,678	739,950	760,172	87,494	20,222	20,222

Schools

SCHOOLS

125	001-310-5110-001	School Committee Salary	1,500	1,500	1,500	1,500	-	-	-
126	001-310-5110-002	Regional Committee Salary	1,000	1,000	1,000	1,000	-	-	-
127	001-310-5600-000	Regional School Assessment	1,637,821	1,674,861	1,748,474	1,748,474	73,613	73,613	73,613
128	001-310-5601-000	Transportation	70,509	59,358	63,926	63,926	4,568	4,568	4,568
129	001-310-5700-000	Elementary School Expenses	3,187,823	3,146,409	3,228,636	3,228,636	82,227	82,227	82,227
130		TOTAL SCHOOLS	4,898,653	4,883,128	5,043,536	5,043,536	160,408	160,408	160,408

PUBLIC WORKS

Highway

131	001-422-5110-000	Highway Superintendent Wages	62,500	66,300	66,300	66,445	115	115	115
132	001-422-5110-001	Highway Operator Wages	86,130	87,853	87,853	107,058	19,205	19,205	19,205
133	001-422-5110-003	Highway other wages, part time & overtime	5,625	5,840	5,840	6,424	584	584	584
134	001-422-5110-004	Highway Office Administrative Assistant	19,797	24,438	24,438	29,640	5,202	5,202	5,202
135	001-422-5110-005	Highway Police Detail/Flaggers	3,570	2,417	2,400	2,400	(17)	(17)	(17)
136	001-422-5110-006	Seasonal Worker	16,400	2,142	16,728	17,650	15,508	15,508	15,508
137	001-422-5700-000	Highway Expenses	62,100	62,100	60,300	60,300	(1,800)	(1,800)	(1,800)
138	001-422-5700-002	Highway Utilities	9,000	9,000	10,800	10,800	1,800	1,800	1,800
139	001-422-5702-000	Highway Certifications, DOT Physicals & License f	930	1	900	900	899	899	899
140	NEW	Highway Safety	0	1	1,000	1,000	999	999	999
141	001-422-5790-000	Highway Bridges, Rails & Signs	1,600	1,042	1,600	1,600	558	558	558
142	001-199-5701-000	Municipal Diesel Fuel	20,000	20,000	20,000	20,000	-	-	-
143	001-199-5702-000	Municipal Gasoline	26,820	25,039	25,039	25,039	-	-	-
144		Total Highway	314,472	306,173	323,198	349,226	43,053	26,028	26,028

Snow & Ice

145	001-423-5110-000	Snow & Ice Wages	0	30,600	30,600	30,600	-	-	-
146	001-423-5700-000	Snow & Ice Expenses	75,000	45,000	45,000	45,000	-	-	-
147		Total Snow & Ice	75,000	75,600	75,600	75,600	0	0	0

Street Lights

148	001-424-5200-000	Street Lights	12,500	15,000	15,000	15,000	-	-	-
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Cemetery Wages

149	001-491-5110-000	Cemetery Wages	18,622	18,995	18,995	18,995	-	-	-
150	001-491-5110-001	Cemetery Superintendent Salary	5,446	5,555	5,555	5,833	278	278	278

Line #	Account #	Description	FY20 Budget	FY21 Budget	FY22 Requested	FY22 Advisory Committee Recommended	FY21 to FY22 Recommended Increase (Decrease)	FY22 Requested vs Recommended Increase (Decrease)	Approved Amount (per ATM Vote)
151	001-491-5700-000	Cemetery Expenses	6,000	4,422	5,922	5,922	1,500	34%	-
152	001-492-5841-000	Cemetery Improvements	1,500	1,500	-	-	(1,500)	-100%	-
153		Total Cemetery	31,568	30,472	30,472	30,750	278	1%	278
154		TOTAL PUBLIC WORKS	433,540	418,738	444,270	470,576	51,838	12%	26,306
HEALTH, SANITATION AND SPECIAL SERVICES									
155	001-510-5110-000	Board of Health Salary	3,764	3,839	3,839	3,839	-	0%	-
156	001-510-5110-001	Board of Health Clerk Wages	5,970	4,119	5,970	5,970	1,851	45%	-
157	001-510-5110-002	Board of Health Agent	721	735	700	700	(35)	-5%	-
158	001-510-5110-006	Board of Health Animal Inspector Salary	1,188	1,188	1,212	1,212	24	2%	-
159	001-510-5110-009	Board of Health Title V Administration	522	500	500	500	-	0%	-
160	001-510-5700-000	Board of Health Expenses	4,000	2,841	4,000	4,000	1,159	41%	-
161	001-522-5200-002	Community Health Program	950	1,275	950	950	(325)	-25%	-
162		Total Board of Health	17,115	14,497	17,171	17,171	2,674	18%	-
163	001-515-5110-000	Transfer Station Wages	26,332	26,859	26,859	26,859	339	1%	339
164	001-515-5250-000	Transfer Station Well Tests	12,789	14,000	14,000	14,000	-	0%	-
165	001-515-5700-000	Transfer Station Expenses	96,418	102,418	120,000	120,000	17,582	17%	-
166		Total Transfer Station	135,539	143,277	160,859	161,198	17,921	13%	339
167	001-541-5110-000	Council on Aging Outreach Worker	1,569	1,600	1,600	1,600	-	0%	-
168	001-541-5200-000	Council on Aging Tri valley Crisis Intervention	955	955	955	955	-	0%	-
169	001-541-5260-000	Council on Aging Medi-Car	2,000	2,000	2,000	2,000	-	0%	-
170	001-541-5700-000	Council on Aging Expenses	1,400	1,104	1,104	1,104	-	0%	-
171		Total Council On Aging	5,924	5,659	5,659	5,659	-	0%	-
172	001-543-5110-000	Director of Veterans Services Salary	1,083	1,072	1,083	0	(1,072)	-100%	(1,083)
173	001-544-5110-000	Veterans Agent Salary	3,788	3,751	3,788	5,064	1,313	35%	1,276
174	001-544-5700-000	Veterans Agent Expenses	240	240	240	240	-	0%	-
175	001-544-5740-000	Veterans Agent Case Work	55,000	85,000	85,000	85,000	-	0%	-
176		Total Veterans	60,111	90,063	90,111	90,304	241	0%	193
177		TOTAL HEALTH, SANITATION AND SPECIAL SERVICES	218,689	254,605	273,800	274,332	19,727	8%	532
CULTURE AND RECREATION									
178	001-610-5110-001	Library Director Wages	42,734	43,589	43,589	53,581	9,992	23%	9,992
179	001-610-5110-002	Library Custodian Wages	7,530	7,681	7,681	9,078	1,397	18%	1,397
180	001-610-5110-003	Library Assistant Wages	32,942	33,601	33,601	54,085	20,484	61%	20,484
181	001-610-5110-004	Library Saturday/Holidays/Vacation	3,761	2,500	2,550	2,550	50	2%	-
182	001-610-5700-000	Library Expenses	13,200	13,000	13,000	13,000	-	0%	-
183	001-610-5700-002	Library Utilities	1,800	2,400	2,400	2,400	-	0%	-
184	001-610-5700-001	Library Books, Videos, Periodicals	26,500	26,645	27,364	33,729	7,084	27%	6,365
185		Total Library	128,467	129,416	130,185	168,423	39,007	30%	38,238
186	001-630-5700-000	Recreation Commission Expenses	8,100	7,695	7,695	7,695	-	0%	-
187	001-630-5803-000	South Pond Beach Expense	1,250	1,188	1,250	1,250	62	5%	-
188		Total Recreation Commission	9,350	8,883	8,945	8,945	62	1%	-



Approved Amount (per ATM Vote)

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189	001-691-5700-000	Historical Commission	1,655	1,572	1,655	1,655	83	5%	-
190	001-692-5700-000	Memorial Day	3,286	3,122	3,300	3,300	178	6%	-
191	001-693-5700-000	Cultural Council Expenses	8,866	8,423	8,500	8,500	77	1%	-
192		TOTAL CULTURE AND RECREATION	151,624	149,751	152,585	190,823	41,072	27%	38,238
Debt and Assessments									
193	001-710-5914-000	Police Station Principal	115,000	129,912	55,000	55,000	(74,912)	-58%	-
194	001-751-5919-000	Police Station Interest	40,000	23,825	33,012	33,012	9,187	39%	-
195	001-710-5915-000	Saw Mill Dam Principal	7,265	7,867	8,025	8,025	158	2%	-
196	001-751-5920-000	Saw Mill Dam Interest	3,286	1,323	2,526	2,526	1,203	91%	-
197		Total Debt and Interest	165,551	162,927	98,563	98,563	(64,364)	-40%	-
ASSESSMENTS & OTHER MANDATED EXPENSES									
198	001-911-5100-000	Worcester County Retirement	285,203	314,618	371,251	371,251	56,633	18%	-
199	001-913-5100-000	Unemployment Insurance	14,000	20,000	20,000	20,000	-	0%	-
200	001-914-5105-000	Group Health & Life Insurance	512,177	691,000	712,000	691,000	-	0%	(21,000)
201	001-916-5115-000	Medicare: Town Share	57,165	61,500	61,500	61,500	-	0%	-
202	001-945-5600-000	General Insurance	145,343	159,930	148,782	148,782	(10,148)	-6%	-
203		TOTAL ASSESSMENTS & OTHER MANDATED EXPENSES	1,073,888	1,246,048	1,373,533	1,292,533	46,485	4%	(21,000)
204		TOTAL DEBT AND ASSESSMENTS	1,179,439	1,408,975	1,412,096	1,391,096	(17,879)	-1%	(21,000)
WATER DEPARTMENT									
205	001-450-5110-000	Water Department Commissioners Salary	1,800	1,800	1,800	1,800	-	0%	-
206	001-450-5110-001	Water Department Clerk Wages	11,990	12,230	12,230	15,195	2,965	24%	2,965
207	001-000-5110-002	Water Department Superintendent Salary	76,875	78,413	78,413	78,413	-	0%	-
208	001-450-5110-003	Water Department Secondary Operator Wages	7,175	7,319	7,319	7,319	-	0%	-
209	001-450-5110-004	Water Department Temporary Help	2,760	1	1	1	-	0%	-
210	001-450-5700-000	Water Department Expenses	31,700	31,800	40,915	40,915	9,115	29%	-
211		Total Water Department	132,300	131,563	140,678	143,643	12,080	9%	2,965
212		OPERATING BUDGET	8,420,180	8,584,610	8,963,811	9,062,582	477,972	5.57%	98,771

+11091 Amendments

9073673

Elm Hill Farm



Elm Hill Farm, situated in the Northeastern section of Brookfield, expands seven generations of the Blanchard and Means families.

At the turn of the last century, Elm Hill Farm on East Main Street, was considered an exemplary farm, and home to prized herds of Morgans and other impressive thoroughbred saddle horses. The picturesque property of nearly 1,300 acres served as a working farm.



Abby Blanchard Means

Elm Hill chickens provided food for the dozens of farm workers, and a large apple orchard produced fruit for both native and export trade. Lush gardens and a field full of imported Dutch daffodils set the stage for garden parties and tours on the expansive farm.

A trip abroad that Abby (Blanchard) Means and her husband Reverend Oliver W. Means took in the early 1900s sparked an interest in Jersey cattle, thus the couple brought in a herd and began raising them at

Elm Hill.

By 1923, the couple had imported a prize bull, Xenia's Sultan, from the Isle of Jersey. The bull boasted an impressive breeding pedigree, which elevated the herd to sterling status. However, Xenia's Sultan wasn't the most famous Elm Hill resident, as a dozen years later, the future mascot of Borden Dairy would claim that title.



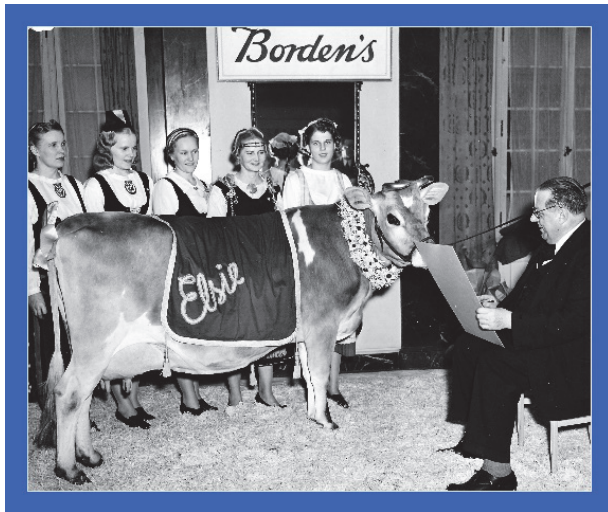
Elm Hill Gold Medal Cows of Xenia

Elsie the Cow

Before her glory days, Elsie the Cow, whose image eventually graced nearly every table in the country, lived a serene life at Elm Hill Farm. All that changed, when, at the 1939 New York World's Fair, the "pretty cow" was hand plucked for stardom by a representative of the Borden Company.

As part of a World's Fair agricultural fair exhibit, Elsie (then named You'll Do Lobelia), along with a bevy of bovines, was displayed on a revolving platform dubbed a "rotalactor." Like many pre-WWII females, Elsie's fate would be determined by her good looks. Her large, brown eyes and upturned nose caught the eye of a Borden official, who signed Elsie on as a "spokes cow" and paved the way for the congenial cow's future fame.

"She was picked because she was beautiful and she had a lot of personality. Elsie was very responsive and she was a cow ready for stardom," noted Brookfield native Barbara Wilson, who as a child, lived at the Elm Hill Farm. Wilson's grandfather, Lee Boyce served as Elsie's caretaker on the farm and as her manager during later years.



It soon became clear that Elsie, with her daisy chain necklace and sweet disposition, had become more than just a clever marketing tool for Borden. She was a bonafide celebrity, and it wasn't long after that Hollywood came calling.

In 1940, Elsie was offered the role as "Buttercup" in RKO's movie *Little Men*, the highly anticipated sequel to *Little Woman*.

With false eyelashes, painted hoof "nails," and a new pearl necklace, Elsie had gone Hollywood. Stars scrambled to pose for photos with her, orchestras played songs for her, and a record singing the cow's virtues was released. Elsie had become such a valuable commodity that RKO took out an insurance policy on her from Lloyd's of London.

Elsie's seventeen days of shooting her debut film were a whirlwind of Hollywood parties, press meetings and long workdays. And Elsie left her mark in Hollywood in more ways than one. Her "hoof print" is in the cement outside Grauman's Chinese Theater.

During Elsie's Hollywood days, she gave birth to a calf Beulah, an event that was celebrated with a "baby" shower thrown by RKO at the famed Brown Derby Restaurant. Soon after, fate intervened again as Elmer, Elsie's "husband" was quickly whisked from Elm Hill Farm in Brookfield and plunged into a public relations gig that earned him a place in pop culture history. Elmer's image remains a familiar sight on his namesake bottles of white glue, both at home and at school.



Elm Hill Today

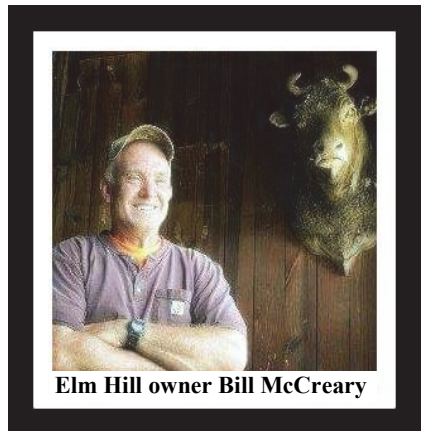
Today, the prized cows are gone from Elm Hill, but heritage Morgan horses remain on the farm, as owner Bill McCreary, along with trainers Clinton Jury and Anna Phillips, board and train horses on the scenic property.



In the late 1990s, the majority of Elm Hill acreage was donated to the Mass Audubon Society as conservation land and currently serves as a wildlife sanctuary. A 35-acre parcel inclusive of the main house, original home, workshop and horse and cattle barns remain.

McCreary leases 400 of the original acres from Audubon to farm the hay field. With 32 stalls and miles of trails, Elm Hill Farm has come full circle, offering the serenity of a historic landscape as well as the practicality of a working horse farm.

He said he has plans to open up the (main house) mansion as a future Bed & Breakfast.



Elm Hill owner Bill McCreary

Meanwhile the property hosts a variety of functions from business meetings to special occasion events such as weddings, confirming that Elm Hill Farm with its rich heritage, continues to serve the community well.



Elsie "down on the farm"



River Mist Farm (Thompson's Farm) Circa 1900



Steadman Farm Circa early 1900

Oakholm Farm & Brewery



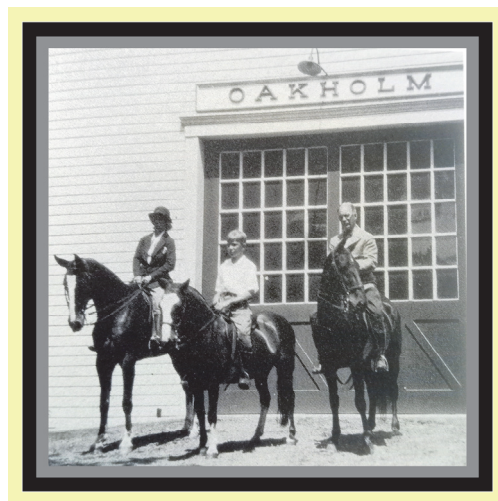
Oakholm Farm, with its 12 buildings, acres of woodland, pastures and impressive gardens has been a place for relaxation and fun for generations of visitors. Over the last century, the sprawling property has been home to Belgian horses, Guernsey and Dexter cows, turkeys, and other animals. Today, Christmas trees, blueberries, and raspberries continue to be grown on the fertile farmland.

The hayfields and gorgeous gardens on the Lake Road farm recall an earlier time, and thanks to current owners Chris “Babe” Predella and his wife Christina, the estate’s extraordinary legacy has not only been preserved, but continues to be celebrated.

Oakholm History

It’s no accident that Oakholm Farm reflects the Swedish heritage, as the late President and CEO of Norton Co. George Jeppson purchased Oakholm Farm in 1925, from the Willis Sibley Family. George and his wife Selma were of Swedish descent, thus the nod to Sweden is apparent throughout the farm.

Oakholm Farm was named for its unique location - atop a knoll surrounded by oak forests overlooking Lake Quaboag. A knoll in Swedish is “holm,” prompting Selma Jeppson to name the property “Oakholm.”



As the years passed, George’s son, John Jeppson also became the chairman and CEO of the former Norton Company. For decades, John Jeppson was a business and civic leader in Worcester. He ran Norton Company and headed the boards of Clark University and the

American Antiquarian Society. He served in key positions at the Worcester Art Museum, Tower Hill Botanic Garden and a host of community organizations, donating his time and energy to the Brookfield community as well. All the while, Mr. Jeppson ran and operated the 150-acre commercial farm and family retreat.



Marianne & John Jeppson

Oakholm Farm, played an important role in John Jeppson’s romance and second marriage, to former Marianne Shellabarger. Their happy union throughout 60 years was instrumental in keeping Oakholm a special place and was the central theme of his book, “Making Hay – Tales from Oakholm, a Farm in Massachusetts.”

As John notes in his book, the property boasts generations of tales and experiences, from (literally) making hay to entertaining Swedish Royalty. John and

Marianne, who had settled in Brookfield full time, thoroughly embraced the village community. The couple were longtime members of the Brookfield Garden Club, and cultivated an island garden in the center village where Route 9 and Common Street meet; a flower garden patch there continues to bloom today.

In 1977, The Jeppsons established the Jeppson Memorial Fund of Greater Worcester. The Community Foundation is a permanent endowment fund with a portion of its available income earmarked specifically for the community of Brookfield. A.P.P.L.E Seed, Brookfield Cultural Council, and Friends of the Merrick Public Library are just a few of the recipients of the charity’s funds.

Oakholm Farm Today

Babe and Christina Predella, who purchased Oakholm Farm in 2018, are committed to preserving not only the palatial property, but also the Jeppson’s affinity for Brookfield.

Today, the couple hosts community holiday events, serve on local committees, and offer family activities at the farm. As Brookfield prepares to celebrate its 350th anniversary, Babe and Christina not only joined the committee formed to plan the event, but host member meetings at their site as well.

Babe and Christina both grew up in the Union 61 District and were married at a neighboring Lake Road property, Misty Meadows. Babe is currently the President and CEO of Babe’s Lawn care Inc., located in nearby Brimfield. Christina was a middle/high school teacher where she taught health/wellness and nutrition courses and was a very active student advisor for a variety of groups at Quaboag Regional High School.



Babe’s background in landscaping and agriculture paired with Christina’s experience with venue planning are the perfect merge to cultivate a thriving business, while maintaining the look and feel of the historic estate. Together they have created a secluded wedding destination where his rustic utility and her sophisticated sensibility court one another.

After purchasing the farm, Babe asked his longtime employee Andrew Woodward for advice on utilizing an old barn as a tap room. They knew they needed one more person to create



Oakholm Farm Brewery

holiday celebrations and family reunions, as well as serves as a wedding and event venue, craft brewery, and family farm. The couple has literally brought Oakholm Farm Estate back to life, and reestablished a century of farming tradition on the property.

For the Predellas, running a successful landscape business as well as farming and hosting special events at Oakholm is an obvious labor of love. Much like their predecessors John and Marianne, Babe and Christina manage to juggle flourishing ventures both on and off the farm, all the while maintaining their mission to “keep the farm a place of love, respect, fun, celebration, peace and relaxation, and a place where families come together. A place where people enter as strangers, and leave as friends.”

a great partnership, and that person was Rick Predella, Babe’s father. Rick’s background in engineering and operations management was the perfect addition to the partnership. After a two-year journey Oakholm Brewing Company, located on the farm, opened in May 2020 to the public for can sales during the height of the pandemic. Since then, the taproom has been opened for indoor and outdoor seating with firepits and outdoor draft pours on warmer days.

The farm currently offers high quality Christmas trees, blueberries and raspberries; hosts summer retreats; and is a destination for



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Brookfield Hires First Town Administrator in 2021

The year 2021 brought with it a “first” in the Town of Brookfield, as Kelli A. Robbins of Holland, MA, was hired as Town Administrator in July.

Ms. Robbins is an attorney whose concentration is in municipal law, and her expertise in this area has become an invaluable asset to the Town.

With decades of experience in municipal government, Ms. Robbins brings a distinct perspective to the position, having served in several capacities in both staff and management roles. Ms. Robbins most recently served as Town Manager for the Town of Lanesborough, where she successfully managed Town affairs and operations, as well as created cohesive teams across Town departments.

"We are excited to welcome Ms. Robbins," Brookfield Chair of Selectmen Beth L. Coughlin said in July, noting:

"Her hiring is the result of over 20 years of debate within Brookfield, from the original Town Administrator recommendation back in 2002 to the hard work of our more recent search committee," she said, adding: "Several town meetings - the creation of the position, and the funding of it, have consistently shown that people see this as positive change."

A seven member Town Administrator Committee chose Ms. Robbins as a finalist from a pool of ten applications; she began her role as Town Administrator on July 6, 2021.

Brookfield Farms Yesterday & Today

