

TOWN OF BROOKFIELD
Water Department
MEETING MINUTES
April 13, 2022

Posted Meeting: The meeting of the Brookfield Water Department was called to order at 11:00 a.m. in the banquet room of the Town Hall.

In Attendance: Don Taft, Robert Barnes and Al Jones

Superintendent: Dennis Clarke

Minutes taken by Administrative Assistant; Holly Chisholm

Minutes

Commissioners approved the minutes of January 12th, March 16th and March 24th.

Commitment

Commissioners signed the commitment for the spring billing of fy22 in the amount of \$62,485.36

Abatement

Commissioners denied the abatement for 18 Central St. After discussing the issue at hand for the abatement, Al Jones made the motion for denial of the abatement for 18 Central St. Mr. Barnes seconded; so voted.

Billing

Commissioners reviewed and signed all expenses for the warrant.

Surplus Account

Holly and Laurie are still continuing to work on the surplus account.

Central St. Contract

The contract for the Central St. project is now signed by the BOS, Accountant, Contractor and the Town Administrator. The project is scheduled to begin on of the 25th of April.

Wells

Well 02G and 03G are completed. Reports have not been issued for 02G. Dennis will discuss the report at the next meeting.

Hydrant Flushing

The flushing of the hydrants will be completed at the end of this week.

Prouty St. Fire Hydrant

Mr. Taft discussed the replacement of the fire hydrant on Prouty St. This will be completed within the scope of the project.

Interior of Water Tank

Jeff Beauchamp spoke with the Company that built the water tank for Brookfield. The company stated that they never heard of the terminology “bug holing” that was used after the inspection of our tank. They are not convinced that there is a problem so we will continue with our three year inspection plan.

2ndary Operator

Don Taft and Dennis would like to meet with the BOS in East Brookfield to discuss the agreement between the two towns that have been past practice. Mr. Taft also spoke with Kelli regarding an additional 2ndary operator for the water department. Possibly regional. Dennis will advertise for the position immediately.

Cola

The commissioners discussed the level funded budget that they submitted for fy23. Kelli has asked the departments to submit a 2.5% increase for all wages. Al Jones made a motion to send an email out to Kelli and the Advisory Board for notifying them of the increase in the level funded budget previously submitted. Mr. Taft seconded; so voted.

Water Extension

Mr. Barnes asked about a water extension for the Town of Brookfield. Mr. Barnes asked if a survey could be taken regarding interest within the town. However, a survey was taken and completed three years ago. Dennis stated that the extension is not economically feasible to do at this time. He also stated that another water system would have to be created on the other side of the river. Cathy LaRocca was asked to join the meeting in regards to grant funding. Cathy stated that protocols must be in place before moving forward. Discussion will be tabled for a later date.

Adjourn

Commissioners have agreed to adjourn the meeting at 12:26 p.m. Holly will post the next meeting for May 11, 2022.