

# Brookfield Highway Department

Date: 5/7/13

To: Board of Selectmen, 6 Central St, Brookfield, MA 01506

From: Herbert Chaffee II, Highway Superintendent

RE: Report April 2013

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## Week of April 1-

- Bills payable were submitted
- Opened the culvert pipe on Devils Elbow Rd.
- Maintenance work was done on the sweeper in preparation for sweeping
- All the trucks were washed
- Donald attended the sign making class & the water show
- Gas pump readings were taken

## Week of April 8

- Payroll was submitted
- Gas pump readings taken twice
- Herb was on vacation
- All equipment, trucks and plows were cleaned
- Packed the dumpsters at the Transfer Station
- Fixed the edge of Webber Rd.
- Repaired the ruts in the lawn at the police station
- Cleaned the catch basin near 26 Allen Rd.
- Fixed the angle on the backhoe broom

- Contacted CSX regarding flooding of land along Mill St.
- Cleaned off catch basins

#### Week of April 15

- Gas pump readings were taken twice
- Bills payable were submitted
- Herb was on vacation
- This was a four day work week due to the Patriots Day holiday
- Dug one grave
- Handwork (raking & sweeping) was done around the center of town
- Started sweeping- 2 days

#### Week of April 22

- Payroll was submitted
- Gas pump readings were taken
- Swept for 4 days this week
- Spent 1 day repairing the sweeper
- Loamed & seeded a few of the bare spots around the center of town

Requests and questions from residents and other town boards were researched and responded to.