

## IN RECOGNITION



Joseph Murray

The Town of Brookfield is very proud to recognize JOSEPH “Joe” MURRAY in the Annual Town Report for 2009.

Some people just reside in their community; some people do all that they can to make their home community a better place to live for all. Thankfully for Brookfield, Joe is one of the latter.

During World War II, Joe served his country in the Marines and is one of the few remaining Marines from the battle of Iwo Jima!

Joe has been involved in Brookfield’s government since 1952. He has served for many years as a Police Officer and as elected Constable for Brookfield. He held the position of Police Chief for 7 years and was a member of the Fire Department from 1952 to 1965. He is also an elected Water Commissioner and a Governor-appointed Justice of the Peace! Did you know that he was also an elected Sealer of Weights and Measures, Custodian to the Town Beach and was Brookfield’s very first Civil Defense Director?

Joe spent many years teaching youngsters in the Warren Elementary School and was the Quaboag middle/high school vice principal. He has even served 12 years as your elected Selectman! How did he ever find the time to do all that and help his wife Carolyn raise their wonderful family of?

Answer: He’s just a very capable guy!

Thank you and Semper Fi, Joe!

## IN MEMORIAM



During 2009, several prominent citizens and veterans passed away leaving a big impact on their families, friends and the Town. Among those who died during the year who made significant contributions to life in Brookfield were Harris Myers, Wayne Harvey, George Lemay, John Tuttle, Edward Crevier, Leonard LeBlond, and Armand Fortin.

Each and every resident of the Town is an important citizen, of course, but Brookfield suffers a major loss each year that we lose citizens like these. Their contributions, however, continue to bless us. Please help to keep their memories alive by doing your part for Brookfield.

The following are honored for their gift of military service to the Town and to their Country. We appreciate their sacrifices in our behalf:

Harris Edward Myers	January 22, 2009	U.S. Army, Korean War
Wayne R. Harvey	June 4, 2009	U.S. Army, Vietnam War
George A. Lemay, Sr.	July 15, 2009	U.S. Army, World War II
John A. Tuttle	July 19, 2009	U.S. Army, World War II
Edward E. Crevier	August 20, 2009	U.S. Army, Vietnam War
Leonard J. LeBlond	July 15, 2009	U.S. Army, World War II
Armand Fortin	July 15, 2009	U.S. Army, Korean War

Remember, as this year passes our troops have either spent or extended another tour in Iraq or Afghanistan to topple the ideology of terrorism and maintain our constitutional freedoms. They fight not for what's in front of them but to protect what's behind them and most of all for each other. Let us all take time to thank the dedicated military personnel in our Town and around the United States of America who continue to serve our country and protect our freedoms.

***“God Bless Our Troops”***

**GOVERNMENTAL DISTRICT  
AND REPRESENTATIVES FOR THE  
TOWN OF BROOKFIELD**

**UNITED STATES SENATORS (2)**  
Edward M. Kennedy (deceased)  
Replaced with appointee, Paul G. Kirk  
Replaced with Scott Brown, elected Jan 2010  
and  
John F. Kerry

**REPRESENTATIVE IN CONGRESS**  
**2<sup>nd</sup> Congressional District**  
Richard E. Neal

**COUNCILOR 7<sup>th</sup> DISTRICT**  
Thomas J. Foley

**STATE SENATOR**  
Worcester, Hampden, Hampshire and Franklin Senatorial District  
Stephen M. Brewer

**REPRESENTATIVE IN GENERAL COURT**  
5<sup>th</sup> Worcester District  
Anne M. Gobi

**DISTRICT ATTORNEY**  
Joseph D. Early, Jr.



## FACTS ABOUT BROOKFIELD



**SETTLED:** 1660 as part of the Quaboag Plantation

**INCORPORATED AS A TOWN:**

Brookfield was incorporated as a Town in 1673.

**LOCATION:**

Brookfield is located in Central Massachusetts, bounded by North Brookfield on the north, East Brookfield on the east, Sturbridge on the south and West Brookfield, Warren and Brimfield on the west. Brookfield is 22 miles west of Worcester, 33 miles east of Springfield and 57 miles west of Boston.

POPULATION (per 2009 census): 3262

**FORM OF GOVERNMENT:**

Open Town Meeting with a three member Board of Selectmen and a full-time Administrative Assistant.

**TAX RATE – FY 2010:** \$12.85 per thousand

**PROPERTY VALUATION:**

***Property Breakdown:***

RESIDENTIAL	\$ 274,153,545
COMMERCIAL	\$ 10,704,727
INDUSTRIAL	\$ 2,155,477
PERSONAL PROPERTY	<u>\$ 6,119,414</u>
TOTAL VALUE OF THE TOWN	\$ 293,133,161
EXEMPT VALUE	\$ 37,679,300

SQUARE MILES: 16.57

**STREETS AND HIGHWAYS:**

Brookfield has approximately 40 miles of paved roads, one half mile of dirt road, and two miles of private roads.

**PUBLIC SCHOOLS:**

Brookfield maintains a Pre K through Grade Six Elementary School and belongs to the Union 61 Tantasqua Regional School District, which includes a junior high school, a high school and a vocational school.

**FIRE PROTECTION:**

The Fire Department, which is headed by Chief Peter Martell, consists of one Assistant Chief, Two Captains, three Lieutenants and twenty-one firefighters.

**EMERGENCY SQUAD:**

Brookfield's Emergency Squad, which is headed by Chief Donna Lafleur, includes one Captain, one Lieutenant and eighteen EMS personnel. There are six Paramedics; ten EMT Basics and two EMT-Intermediates. The service operates a 2008 Horton ambulance mounted on a GMC chassis which was recently delivered.

**POLICE:**

During 2009, Brookfield had a 24-7 Police Department with three full-time Police Officers. The Department includes a Deputy Chief, 11 part-time and 6 Auxiliary Officers.

**RECREATIONAL FACILITIES:**

Brookfield has one recreational field, Lewis Field, which is located on Main Street (Route 148). Lewis Field has a pavilion, softball, soccer and baseball fields, and a basketball court, as well as facilities for outings. We also have a Town beach on Quacumquasit Pond (also known as South Pond).

**PUBLIC LIBRARY:**

The Merrick Public Library, located at 2 Lincoln Street, on the Common, provides free public access to the internet, as well as readers and reference advisory service. The Library is an affiliate member of CW/MARS, which allows our patrons to peruse the Central Massachusetts library catalog and place holds and pick-up location from the comfort of their home. The Romanesque Banister Memorial Hall was built in 1884 and the Trustees and staff continue to maintain the architectural integrity of this historic building while offering modern conveniences.

**EMERGENCY TELEPHONE NUMBERS****POLICE:**

Emergency	911
Non-Emergency	508-867-5570

**FIRE:**

Emergency	911
Non-Emergency	508-867-7306

**AMBULANCE:**

Emergency	911
Non-Emergency	508-867-6036

**AREA HOSPITALS:**

Mary Lane Hospital, Ware	413-967-6211
Harrington Memorial Hospital, Southbridge	508-765-9771
Hubbard Regional Hospital, Webster	508-943-2600
UMass Medical Center, Worcester	508-334-1000
Worcester Medical Center, Worcester	508-363-5000

**ANIMAL CONTROL OFFICER:**

	508-525-5776
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**ELECTED TOWN OFFICERS**  
**– AS OF MAY, 2009**

**BOARD OF SELECTMEN (3)**

Rudy Heller, Chairman	May 2010
James W. Allen, Vice Chairman	May 2011
Peter S. O'Connell, Clerk	May 2012

**BOARD OF ASSESSORS (3)**

Brenda McElroy	May 2010
Donna Wentzell	May 2011
Philip H. Peirce, Chairman	May 2012

**BOARD OF HEALTH (3)**

Michael Seery, Chairman	May 2010
Keith Karrmann	May 2011
Kim Longe, resigned Jan. 2010	May 2012
Daniel Leahy, joint appointment	May 2011

**CEMETERY COMMISSIONERS (3)**

Peter Masuzzo	May 2010
Wayne Yaskoski, Chairman	May 2011
Arthur Jay	May 2012

**CONSTABLES (2)**

Kris Murray	May 2010
Joseph Murray	May 2010

**HOUSING AUTHORITY (4)**

Lisa Caron	May 2010
Holly Chisholm	May 2011
Joseph Gadbois, Chairman	May 2012
Linda Lincoln	May 2014

*And one State Appointed member*

**MERRICK PUBLIC LIBRARY**

**TRUSTEES (6)**

Sally Brown, Chairman	May 2010
Barbara Steadman	May 2010
Barbara Clancy	May 2011
Jean Dahler	May 2011
Matthew Bansfield	May 2012
Linda Barron	May 2012

**MODERATOR (1)**

William Frangiamore	May 2010
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**PLANNING BOARD (5)**

Daniel Leahy, Chairman	May 2010
Bruce Clarke	May 2011
Cliff Fontaine	May 2012
Sharon Mahoney	May 2013
Kris Casucci	May 2014

**REGIONAL SCHOOL**

**COMMITTEE (2)**

Peter O'Connell	May 2010
James Cooke	May 2012

**SCHOOL COMMITTEE (3)**

Donald Fugno (TRSD Rep.)	May 2010
Sheila Frangiamore	May 2011
Barbara Wilson	May 2012

**TOWN CLERK (1)**

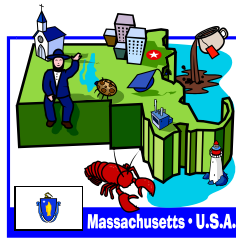
Linda Lincoln	May 2010
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**TRUSTEE FOR SHADE TREES**

Ronald Couture	May 2010
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**WATER COMMISSIONERS (3)**

Robert Barnes	May 2010
Joseph Murray	May 2011
Roger Charpentier, Jr., Chair	May 2012



## **APPOINTED TOWN OFFICIALS AND STAFF**

### **ADMINISTRATIVE ASSISTANT & Chief Procurement Officer**

Donna L. Neylon

### **ACCOUNTANT**

Louise E. (Betty) Benoit June 2012

### **ADVISORY COMMITTEE (9)**

Appointments expire at end of Annual Town Meeting:

Greg Burnham (resigned 7/2009)	June 2010
Mary Beth Harrity	June 2010
Gerald Johnson, Chairman	June 2010
Robert Barnes	June 2011
John David Holdcraft	June 2011
Nick Thomo	June 2012
Roger Lafleur	June 2012
Marc Charpentier	June 2012
Ian Von Hold	June 2012

### **ASSISTANT TOWN CLERK**

Sheila Frangiamore June 2010

### **BANISTER COMMON & MALL COMMITTEE (9)**

All terms expire June 2010

Kris Casucci  
Jennifer Cipro  
Barbara Clancy  
Ron Couture  
Jeanne Lytle  
Peter Masuzzo  
Dick Spence  
Kathleen Wild  
*1 vacancy*

### **BOARD OF HEALTH SECRETARY**

Lucinda Thompson

### **BUILDING INSPECTOR**

Jeff Taylor	June 2010
John Couture, Alternate	June 2010



### **BY-LAW COMMITTEE (6)**

(All terms expire June 2010)

Ross Ackerman, Police Dept. Rep.  
James Allen, Selectmen's Rep.  
Herbert Chaffee, Highway Dept. Rep.  
Beverly A. Lund, Member-at-Large (resigned)  
William Neault, Member-at-Large, Chairman  
Barbara Wilson, Advisory Comm. Rep.

### **CAPITAL IMPROVEMENT PLANNING COMMITTEE**

No appointments were made to this committee.

### **CEMETERY SUPERINTENDENT**

Michael Seery

### **CEMETERY STAFF**

Herbert L. Foley  
Cody Mundell, Summer Help

### **CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION**

Kris Casucci, Delegate	
James W. Allen, Alternate	June 2010

### **COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE (CDBG)**

James Allen	June 2010
Herbert Chaffee	June 2010
Bruce Clarke	June 2010
Arthur Jay	June 2010
Donna L. Neylon	June 2010
Lucinda Thompson	June 2010

## **CONSERVATION COMMISSION (7)**

Kenneth Cleveland	June 2010
George LeBlanc	June 2010
Heath Warren Grimes	June 2011
Tim Simon	June 2011
John O'Leary, Chairman	June 2012
William Neault	June 2012
<i>1 vacancy</i>	

## **CONSERVATION COMMISSION SECRETARY**

Diane Stawski

## **CONSTABLES**

Arthur Tatro	June 2010
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## **COUNCIL ON AGING (6)**

Barbara Clancy	June 2010
John Wild	June 2010
Lucy Beeman	June 2011
Brenda Lague-Turner	June 2011
Jeanne Myers	June 2012
Frederica LaMonda	June 2012

## **COUNSEL, TOWN**

Kopelman and Paige, P.C.	June 2010
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## **CULTURAL COUNCIL (up to 22)**

Jeanne Lytle	June 2010
Jennifer Cipro	June 2010
John David Holdcraft	June 2010
Barbara Wilson	June 2011
Madelyn Swanson	June 2011
Steve Scott (resigned)	June 2011
William J. Simpson	June 2011
Katherine Simpson	June 2012
William R. Simpson	June 2012
Elise Provost (resigned)	June 2012
Kellie E. G. Landine	June 2013
Tina K. Lesord	June 2013
Janet Seery	June 2013
(9 vacancies)	

## **CUSTODIAN, TOWN HALL**

William F. Thompson  
James Hanson, Alternate

## **DOG & ANIMAL CONTROL OFFICER**

Eileen Vitello	June 2010
Gabrielle Pecore, Assistant	June 2010

## **ELECTION WORKERS**

Arthur Jay	June 2010
Kathryn Latour, Warden	June 2010
Barbara Mundell	June 2010
Heidi Mundell	June 2010
Carolyn Murray	June 2010
Jeanne Myers	June 2010
Louise Woodard	June 2010

## **ELECTRICAL INSPECTOR**

(see Wiring Inspector)

## **EMERGENCY MANAGEMENT AGENCY (BEMA)**

Keith Karrmann, Director	June 2010
Peter Martell, Deputy Director	June 2010

## **EMERGENCY MEDICAL SQUAD CHIEF**

Donna Lafleur, Chief, EMT/Paramedic	June 2010
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## **EMERGENCY MEDICAL SQUAD OFFICERS**

Peter Martell, Captain, EMT/Paramedic	June 2010
Matthew Graves, Lt. EMT/Paramedic	June 2010





## **EMERGENCY MEDICAL SQUAD**

All until June, 2010:

Marc Charpentier, Paramedic  
John Glennon, Paramedic  
David Martell, Paramedic  
Richard Philips, Intermediate  
Matthew Roderick, Intermediate  
Terry Anderson, EMT  
Brian Ayers, EMT  
Scott Baldracchi, EMT  
Linda Burns, EMT  
Nicole Comeau, On-Call EMT  
Robert Connor, EMT  
Linda Fortier, EMT  
Amy Green, EMT  
Mike Steuer, EMT

## **FACILITIES DEVELOPMENT COMMITTEE**

No appointments made.

## **FINANCIAL OFFICIALS**

Nancy Lee Finney, Clerk to Treasurer  
Sheila Frangiamore, Clerk to Treasurer  
Nancy Lee Finney, Clerk to Tax Collector

## **FIRE CHIEF & FOREST FIRE WARDEN**

Peter Martell June 2010

## **FIRE DEPARTMENT OFFICERS**

Chief Peter Martell  
Assistant Chief Herbert Chaffee  
Captain Keith Karrmann  
Captain David Martell  
Lieutenant Brad Bemis  
Lieutenant William MacLeod  
Lieutenant Richard Phillips

## **FIREFIGHTERS**

Scott Baldracchi  
Steve Budnik  
Linda Burns  
Justin Chaffee  
Philip Chaffee  
Marc Charpentier  
Paul Comptois  
Wallace Connor  
Daniel Driscoll  
Charles Edgette  
Jeff Evans  
Matthew Graves  
Donna Lafleur

## **FIREFIGHTERS, CONTINUED:**

Sean Lavallee  
Michael Maneggio  
Matthew Roderick  
Michael Steuer  
Jeffrey White

## **HIGHWAY SUPERINTENDENT**

Herbert Chaffee, II June 2010

## **HIGHWAY DEPARTMENT STAFF**

Donald L. Herbert, full-time  
James Hanson, part-time  
Cindy Thompson, Secretary part-time



## **HISTORICAL COMMISSION (7)**

Patricia Capobianco (resigned)	June 2010
Pauline C. Merrick	June 2010
Ron Couture	June 2011
Jean Eaton (resigned)	June 2011
Anne Mathieu (resigned)	June 2011
Matthew Custer	June 2012
A. Patricia White, Chairman	June 2012

## **HOMELAND SECURITY REPRESENTATIVE**

Keith Karrmann June 2010

## **INSURANCE ADVISORY COMMITTEE**

all expire June 2010

Ross Ackerman  
Barbara Clancy  
Bruce Clarke  
Nancy Lee Finney  
Donald Herbert  
Peter Martell  
Helen Tarr  
Janice Zielinski

## **LOCAL PUBLIC ACCESS ADVISORY COMMITTEE**

James W. Allen	June 2010
John Carty	June 2010
Peter S. O'Connell	June 2010
Rudy Heller	June 2010

## **LOCAL PUBLIC ACCESS COMMITTEE (Cable TV) (9)**

John David Holdcraft	June 2010
Ronald Dackson	June 2011

*7 vacancies*

## **MASTER PLAN, OPEN SPACE & RECREATION PLAN COMMITTEE (7)**

Philip Chaffee (resigned)	June 2010
William R. Simpson, Chair	June 2010
Gwen Broz	June 2011
Sarah Heller	June 2011
Cheri Carty	June 2012
Kris Casucci (Planning Board Rep)	June 2012
Tim Simon	June 2012

*1 Vacancy*

## **MERRICK PUBLIC LIBRARY STAFF**

Andrea Faugno  
James Hanson, Custodian  
Brenda Metterville, Director  
Claudia A. McNeil  
Faith O'Keefe  
Deborah Roberts-Kirk  
Katherine Simpson

## **BOARD OF OVERSEERS (DISPATCH)**

Keith Karrmann	June 2010
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## **PARKING CLERK / HEARING OFFICER**

Linda Lincoln	June 2010
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## **PERSONNEL BOARD (6)**

Taylor Whitcomb (resigned)	June 2010
Sheila Frangiamore	June 2010
Holly Chisholm	June 2011
William Neault, Chairman	June 2011
Nancy Lee Finney	June 2012
Philip Peirce	June 2012

## **POLICE DEPARTMENT**

Ross B. Ackerman, Chief	June 2010
Christopher Welsh, Acting Chief	June 2010

## **POLICE DEPARTMENT OFFICERS**

Victor Boucher, Deputy Chief (retired) June 2010

## **POLICE DEPARTMENT STAFF**

Holly Chisholm, Administrative Assistant

## **POLICE PATROL OFFICERS**

### Terms end June 30, 2010:

Christopher Welsh, Sergeant Full-time  
Adam Cameron, Full-time  
Matthew Baird, Full-Time  
Nicholas Abair, Part-time  
Daniel Ausmus, Part-time  
Jason M. Barrett, Part-time  
Victor Boucher, Part-time (retired)  
William Coyle, Part-time  
Douglas Cutler, Part-time  
Scot M. Gierlich, Part-time  
Kevin Gaudette, Part-time  
Michael Hoschek (resigned)  
William Marrier, Part-time  
Joseph Murray, Part-time  
Craig Swanson, Part-time  
Kevin Tucker, Part-time  
Raymond Wedge, Part-time  
Christopher DeSantis, Auxiliary  
Ryan Kelly, Auxiliary  
Eric Lane, Auxiliary  
Thomas Motyka, Auxiliary  
Jose Perez, Auxiliary  
Sean Santos, Auxiliary

## **PLUMBING & GAS INSPECTOR**

Robert Wall	June 2011
Roger Charpentier, Alternate	June 2011



## **QUABOAG 350<sup>th</sup> ANNIVERSARY COMMITTEE** *(up to 20 members)*

Patricia Capobianco	June 2010
Barbara Clancy	June 2010
Tracy Comtois	June 2010
Matthew Custer	June 2010
Donald Faugno, Chair	June 2010
Linda Lincoln	June 2010
Ann Mathieu	June 2010
Carolyn Murray	June 2010
Kate Simpson	June 2010
William J. Simpson	June 2010
(10 vacancies)	

## **QUABOAG VALLEY BUSINESS ASSISTANCE CORPORATION**

James Allen, Rep.	June 2010
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## **RECREATION COMMITTEE**

Doug Brown	June 2010
Jeffrey Edwards	June 2010
David Proulx	June 2010
Caroline Phillips	June 2010
Lisa Caron	June 2011
Denise Senosk(resigned)	June 2011
John Quevillon	June 2011
Sherry Gilman	June 2012
Robert Kenyon	June 2012
Jeffrey Landine	June 2012
Brenda McElroy	June 2012
Lesley Murray	June 2012

## **RECREATION COMMISSION STAFF**

John W. Washburn, Groundskeeper/Custodian

## **REGISTRARS, BOARD OF, WITH TOWN CLERK**

Lois O'Leary	June 2012
Sheila Frangiamore, Asst.	June 2010
Shirley Sanborn	June 2010
Nancy Lee Finney	June 2011

## **SAFETY COMMITTEE**

All until June 30, 2010:

James W. Allen, Selectmen's Rep.:  
Ross Ackerman, Police Dept. Rep. (resigned)  
Christopher Welsh, Police Dept. Rep.  
Herbert Chaffee, II, Highway Dept. Rep.  
Bruce Clarke, Water Dept. Rep.

Donna Lafleur, Emergency Squad Dept. Rep.  
Peter Martell, Fire Dept. Rep.  
William Neault, Member-at-Large, Chairman

## **SEXUAL HARASSMENT OFFICERS (2)**

Donna Lafleur	June 2010
Matthew Custer	June 2010

## **SOURCE WATER PROTECTION COMMITTEE (6)**

James Allen	June 2010
Roger Charpentier	June 2010
Holly Chisholm	June 2010
Bruce Clarke	June 2010
Sheila Frangiamore	June 2010
Trudy O'Connell	June 2010

## **SUPERINTENDENT OF INSECT & PEST CONTROL, AND TREE WARDEN**

Herbert Chaffee, II	June 2010
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## **TAX COLLECTOR**

Lois Moores	June 2010
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## **TOWN TREASURER**

James Dunbar	June 2010
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## **TOWN HALL BARRIER REMOVAL & STUDY COMMITTEE**

All expire June 30, 2010:

Barbara Clancy  
George Dellomo  
Donald Faugno (Chairman after July 2009)  
Sheila Frangiamore (resigned)  
John David Holdcraft  
Jennifer McMillan (resigned)  
Donna L. Neylon, Chairman until July 2009  
Peter O'Connell, Secretary  
Tim Simon  
Clarence Snyder  
John Wild



## **TOURISM COMMITTEE**

Ron Couture, Chairman	June 2010
Sarah Heller	June 2010
Rudy Heller	June 2010
Sheila Frangiamore	June 2010
<i>Vacancies</i>	

## **ZONING ENFORCEMENT OFFICER**

Gary Simeone	June 2010
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## **TRANSFER STATION STAFF**

James Hanson  
Arthur Morin  
William Brisebois  
Laszlo T. Sinko



## **VETERANS SERVICES DIRECTOR, VETERANS AGENT and VETERANS BURIAL AGENT**

Bryan Griffing	June 2011
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## **WATER DEPARTMENT STAFF**

Bruce Clarke, Superintendent  
Donald Herbert, Secondary Operator  
Holly Chisholm, Administrative Assistant

## **WIRING (Electrical), INSPECTOR**

Scott Mansfield	June 2010
Martin Nagle, Alternate	June 2010

## **WORCESTER REGIONAL TRANSIT AUTHORITY BOARD**

Cheri Carty, Delegate	June 2010
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## **ZONING BOARD OF APPEALS**

5 with 3 Alternates

Joseph Gadbois, Secretary (resigned)	June 2009
Michelle Guntor	June 2011
Nicholas Thomo	June 2011
Gerald I. Johnson, Jr. (Alternate)	June 2012
Michael Seery, Chairman	June 2012
Charles Wilson	June 2012
David Olson	June 2012

## ANNUAL REPORT OF THE BOARD OF SELECTMEN

In this report, the Board of Selectmen reports on issues the Board has worked on in 2009, and we call to the attention of voters other issues the Town faces in the coming year.

### **Governance and Coordination with the Town Departments and Committees:**

In the May 2009 Town Elections, voters elected Peter O'Connell to replace Ronald Dackson on the Board of Selectmen. The Board of Selectmen thanks Mr. Dackson for his service. The Board then reorganized and elected Rudy Heller as Chairman, James Allen as Vice-Chairman and Peter O'Connell as Clerk. Donna Neylon continued to provide wonderful service as the Administrative Assistant to the Board.

After consulting Town departments, the Board agreed to reinstate, on a one-year trial basis, the system in which each Selectman would serve as a liaison to a portion of the Town Departments and Committees to facilitate communications and coordination and to bring matters before the Board for decisions. The Board agreed to rotate duties periodically to avoid the situation in which one of the Selectmen might become an advocate of a department.

### **Financial Condition of the Town:**

The major downturn in the national and state economy with its accompanying reduction in state aid presented significant challenges to the Town in 2009. Federal aid to states significantly softened the loss of state aid. With the cooperation of departments, the Board of Selectmen led efforts to reduce the Fiscal Year (FY) 2010 budget by \$100,000 to offset the loss of state aid. It was able to do so, in part, because under the leadership of Chairman Rudy Heller, the Board had reduced costs of electricity by switching its energy purchasing to Hampshire Power and had closed the Town Hall on Fridays and on winter weekdays evenings except Wednesdays to reduce energy consumption. The schools reduced their budgets as well, using school choice money to cover capital expenditures and reduce the Town's assessment. However, Brookfield's school population at Tantasqua continued to grow relative to the other four towns in the region, causing a small increase in its regional school assessment.

The Town auditors, Thomas J. Scanlon and Associates, provided an audit of the Town's finances through June 30, 2008. The report noted that the Town is in good financial shape with relatively low debt and enviable balances in its Stabilization Funds. However, the auditors called attention to the high levels of uncollected back taxes and large number of properties in tax title.:

*"the Town historically has not followed an aggressive policy for liening delinquent taxes .... As a result, delinquent receivables are high, free cash is reduced, and the Town loses revenue from the increased interest rate on lienied properties. Also, the Town risks losing a secured interest in the property in the event the property is sold or the taxpayer files for bankruptcy."*

The auditors noted that the Town is owed a total of \$760,725 in taxes dating back to 2002 and recommended that the Town establish and implement a more aggressive policy in collecting delinquent accounts, one that includes a specific schedule for securing liens and/or foreclosing on properties owing back taxes.

About 1/3 of the back taxes are owed by property owners of Lakeside Campgrounds. The Board of Selectmen authorized Treasurer Jim Dunbar to initiate foreclosure proceedings to acquire title to this property, a process that may take a year to complete, and to foreclose or take other action on another dozen properties already taken by the Town through the tax title process. Two tax title lots on Long Hill Road were sold to Massachusetts Fisheries and Wildlife, with the approval of voters at the November Special Town Meeting. The Selectmen are working with Tax Collector Lois Moores to adopt a policy on the collection of delinquent taxes and to collect back taxes.

### **Infrastructure of Town Streets, Roads, and Water Pipes:**

Led by Water Superintendent Bruce Clarke, Highway Department Superintendent Herb Chaffee, grant writer Bill Scanlan, and an active Community Development Block Grant (CDBG) Committee chaired by Selectman Jim Allen, the Town has enjoyed tremendous success in attracting grant funding to underwrite infrastructure projects that would otherwise come out of our local taxes. In prior years, the Town has received CDBG grants to replace the Town's water tower/standpipe, to support home repair loans to low and moderate income residents, and to replace aging water pipes and re-pave various streets in the Village area, including River Street. This year the Town was awarded a \$661,100 in federal stimulus money to fix Common Street, Lincoln Street, and Lincoln Street Extension. This project will take place during the Spring, Summer, and Fall of 2010.

The Selectmen and Town addressed the issue of the repair of private roads. The Town plows certain private roads each year, with the decision of which will be plowed made by the Selectmen each year based on the safety and condition of the road. However, unless the Town specifically appropriates money to repair a private road, the property owners along a private road are responsible for its upkeep. Lakeside Avenue had fallen into very bad repair. The Town notified owners that they needed to fix the road or the Town would not plow it this winter. The owners objected, pointing to early years in which the Highway Department had used Town equipment to grade the road, but apparently without Town authorization to spend Town time or money in doing so. In a compromise, the Selectmen proposed and voters at the November Special Town meeting passed an article authorizing the Town to grade Lakeside Avenue if the residents would purchase the necessary materials to fill the holes.

### **The Police Department:**

Beginning in January, because of Chief Ackerman's medical condition, the Board of Selectmen approved a part-time schedule for the Chief. In June, as a result of the Chief's doctors' recommendations, the Board placed the Chief on a 12-week unpaid medical leave under the provisions of the Family and Medical Leave Act. It appointed Sergeant Christopher Welsh as Acting Police Chief. In September, the Board extended the Chief's medical leave through December. The Board expects that a decision about the Chief's status will be reached early in 2010.

The Selectmen began negotiating a contract with the New England Police Benevolent Association on behalf of the three full-time officers in the Police Department who had organized and sought recognition of their right to organize and negotiate a collective bargaining agreement. The Selectmen expect that a contract will be signed early in 2010.

The Selectmen resolved the issue of a boat purchased in October, 2007 by the Police Department with grant monies and the Selectmen's approval. The boat had been parked at Creative Marine in North Oxford pending the resolution of several repair issues. After determining that the Town had purchased, registered and insured the boat, and with the advice of the Safety Committee, the Board directed Acting Chief Welsh to inspect the boat and then bring it to the Highway Department. Fire Chief Peter Martell agreed to have members of his department who had the expertise put the boat in working order and test it for use as a rescue boat so the Board could determine whether to keep the boat or put it up for sale. The Fire Chief will make a report and recommend action early in 2010.

### **The Brookfield Bannister Common and Mall:**

At the suggestion of Mr. Allen, the Board of Selectmen created a committee to (1) develop a Historic Landscape & Preservation Plan and (2) review and consider all requests for use and/or infrastructure changes including any or all of the following: plan, layout and theme, flora/trees, monuments, benches and other such structures, gazebo, the Brookfield sign, and any other proposals affecting the appearance and use of the Common or Mall. Organizations that by precedent have used this area will not be affected by this Bannister Common and Mall Committee but communications should be made between the two entities. The committee consists of representatives of the Historical Commission, churches, residents and at-large members.

**Capital Projects:**

More than a decade ago, the Town faced a daunting list of deferred capital needs that included the construction of a new high school and the repair and expansion of the elementary school, the need to get the Highway Department out of the Town Center and create space for the Fire Department and Emergency Medical Services, the need for a permanent location for the Police Department, the replacement of an aging fire truck, the renovation of the Town Hall, and the need of the Library for additional space.

That list has been significantly pared down. We have a new high school, an expanded and renovated elementary school, and a new highway barn. Voters opted to finance these projects over and above the limits of Proposition 2 ½. Payment on these debts is now declining and will end within five years. Within the Town operating budget, voters approved financing for the purchase of a new fire truck and a new roof for the Town hall. Debt for both of these projects will be paid off within five years as well.

In 2009, Selectmen sought approval from the Town to authorize feasibility studies for a permanent Police Station and for the full use of the Town Hall and appointed committees to bring proposals to the Selectmen and the Town Meeting.

**Town Hall Study and Barrier Removal Committee:**

The Committee, consisting of Donna Neylon, Chair, Clarence Snyder, Vice Chair, Peter O'Connell, Clerk, Donald Faugno, John Wild, Barbara Clancy, John David Holdcraft, George Dellomo, Sheila Frangiamore and Jennifer McMillan issued a request for proposals (RFP) from architects to determine the feasibility of renovating the Town Hall. Acting on the recommendation of the Committee, the Board of Selectmen authorized the hiring of the architectural firm of Clark and Green of Great Barrington, Massachusetts to conduct the feasibility study. The Committee determined that it made more sense to renovate the Town Hall than to build another structure and felt that the Town could secure grants or raise funds totaling \$500,000 to defray the cost of making the building fully accessible and fully useful. The Committee expects to come to the Town with a proposal early in 2010 that will include facilities to house the Police Department in the renovated basement of the Town Hall.

**Police Station:**

Acting on advice from the Police Station Study Committee, the Selectmen contracted with Lieb Associates to conduct a feasibility study for a new police station. Mr. Lieb and the committee evaluated three possible locations for a permanent Police station (Pleasant Street adjacent to the Highway Barn, the basement of the Town Hall, and the parking area behind the Town Hall), and recommended that a one-story, 8,000 square foot facility at a cost of \$2.4 million be built at the back of the Town Hall parking area. In addition, the Town would need to purchase property to gain access to Prouty Street and construct a septic system. The Police Station Committee rejected the Town Hall basement because, at the time, there were no plans to renovate the rest of the Town Hall.

Given the pressing need for an interim location for the Police Department, given the upcoming expiration of its ten-year lease of the 3 Post Road property owned by Mr. Bourdeau, and recognizing that the Town Hall Barrier Removal Committee would be recommending renovation to the Town Hall, the Selectmen appointed an Interim Police Station Study Committee to evaluate Town-owned properties as an interim location and/or to seek proposals from property owners within two miles of the Town center to rent or sell property for use as an interim police station. The Committee consisted of Peter O'Connell, Chair, Acting Police Chief Chris Welsh, Fire Chief Peter Martell, Highway Superintendent Herb Chaffee, and members-at-large Kermit Eaton, Jeff White and Tim Roughan.

After rejecting Town-owned facilities as impractical or inappropriate, the Interim Police Station Committee issued an RFP and evaluated eight proposals from property owners. After conducting site visits of three properties, it recommended that the Town negotiate a new lease with Mr. Bourdeau for 3 Post Road for three years with options to renew for a fourth and a fifth year. Voters approved this proposal at the Fall Special Town meeting.

**Mill Street Brownfield Project:**

The Town completed the third phase of the Brownfield Clean Up on Mill Street across from the Highway Barn and contracted with Bill Scanlan to submit a grant to the Environmental Protection Agency in the amount of \$200,000 to complete the fourth and final phase. The Town agreed to contribute \$40,000 in in-kind services. The ultimate use of the site would be to provide parking for cars using the “put-in” boat site on the Quaboag River. The project will be coordinated with Mass. Highway’s planned raising of the bridge over the railroad tracks scheduled to begin in 2010.

**Possible Sale of Town Property:**

With approval of voters at the November Special Town Meeting, the Board sold two parcels taken by the Town through tax title to Massachusetts Fisheries and Wildlife. In addition, the Board considered the possible sale of the Cooley Hill reservoir and land at Herbert Road. Upon recommendation of the Water Commissioners, the Board decided to retain the Herbert Road property, but to proceed to investigate the process of selling the Cooley Hill property.

**House Numbering Initiative:**

A Town by-law requires that houses be numbered. Upon the recommendation of Acting Police Chief Welsh, Fire Chief Martell and the Safety Committee, the Board called the attention of the Townspeople to the importance of voluntarily numbering their houses to ensure prompt service from emergency and public safety staff. Administrative Assistant Donna Neylon contacted the Sheriff’s Department, which provided nearly 100 wooden house numbers to residents who requested them. These house numbers are still available: call 508-867-2930 x 10 to request them.

**Policy Revisions:**

The Selectmen reviewed and adopted new policies during the year pertaining to:

- Public Access during Selectmen’s meetings;
- Granting exceptions to the by-law requiring that employees use all vacation during the year in which the vacation time was occurred (this authority was granted to the Board by a vote of the Special Town meeting in November 2009);
- The disposal of wood as a result of tree cutting or trimming on Town land;
- The disposal of brush that allowed residents to dispose of brush and leaves after first obtaining permission from the Highway Department Clerk. This policy was suspended when residents abused the privilege by dumping tree trunks in the area designated for brush and leaves.

**Regional Selectmen’s Meetings:**

Selectmen attended several meetings with Selectmen from several neighboring towns to consider potential efficiencies to be gained through collective purchasing, shared staff and equipment, and other cooperative ventures. A subcommittee met to consider whether or not to formally draft an agreement to form a “Council of Governments” but decided to first pursue more limited cooperative ventures. These meetings will continue in 2010.



### **Upcoming Issues and Topics in 2010:**

What is on the agenda for 2010? We expect to face another year or two of budget challenges resulting from level funding of state aid and rising operating costs, but we are confident that with more aggressive tax collection and creative budget management, we can weather the difficult times. In addition, we expect to:

- Receive the Master Plan and Open Space and Recreation Committee's report in 2010 and make decisions about how best to begin implementing the recommendations;
- Move ahead with the reconstruction of Common and Lincoln Streets;
- Work with Mass Highway (now known as MassDOT) to finalize plans to raise two railroad bridges located on Route 148 and Quaboag Streets;
- Put the recommendations of the Town Hall Barrier Removal Committee before the Town for a vote to approve the project and to put a debt exclusion vote before the Town;
- Contingent on approval of the Town Vote to make the Town Clerk an appointed position, hire a Town Clerk;
- Address the need to update the Town's General By-Laws;
- Adopt a more comprehensive strategy for Town communication with residents using video and an updated Town website.

We are very appreciative of the efforts of a dedicated group of staff and of the efforts of hundreds of volunteers who devote their time to make Brookfield a great Town to live in.

## **TOWN OF BROOKFIELD LITIGATION REPORT OF TOWN COUNSEL Cases active in 2009**

### **LITIGATION REPORT OF TOWN COUNSEL**

1. Town of Brookfield v. Babb, et al.  
Worcester Superior Court, C.A. No. 05-1252-B  
Land Court Tax Title Petitions

This is an action, filed in the Worcester Superior Court in July 2005, to compel the unit owners of the Lakeside Resort Condominium Campground to cease operation for failure to obtain a license from the Town's Board of Health and to pay outstanding real estate property taxes owed to the Town. The Court granted the Town's Motion for Preliminary Injunction, which remains in effect, preventing operation of the campground without a license. In 2007 we successfully prosecuted a Complaint for Contempt due to violation of the Preliminary Injunction. In 2008, the Court issued a second Preliminary Injunction which ordered the immediate closure of the campground and barred the remaining occupants from the premises. We have moved for a default against several of the defendants who have not answered the Complaint. The Court has set a trial date for early September 2010.

In January 2010 we filed petitions in the Land Court seeking tax title foreclosures for the units in tax delinquency, which are a majority of the units in the condominium.

2. Town of Brookfield v. Kruzewski and Spadea  
Land Court, No. 07 MISC 341857-CWT

In this action, filed in the Land Court in February 2007, the Court allowed the Town's Motion for Preliminary Injunction in March 2007 to prevent non-residents Mr. Spadea and Mr. Kruzewski from building or interment while the litigation was pending. The trial, which included a site visit, was held on November 12, 2009. The Court ruled against the Town and the Town decided not to appeal.

3. Town of Brookfield, by and through its Zoning Enforcement Officer v. Hammond in Worcester Housing Court, C.A. No. 09-CV-1186

In this action filed in December, 2009, the Town sought a preliminary injunction to enforce the Zoning By-Law prohibiting an auto salvage/repossession business at 174 Rice Corner Road. After a mediation session at the Worcester Housing Court, the defendant entered into an Agreement for Judgment whereby he agreed to obtain the necessary Special Permit before operating his business at 174 Rice Corner Road.



## **REPORT OF THE DOG & ANIMAL CONTROL OFFICER**

The Annual 2009 Rabies Clinic was held on March 21<sup>st</sup> 2009. This clinic was hosted by the animal control department in cooperation with the Brookfield Fire Department, Dr Mark Ledoux, veterinarian, volunteer & citizen of Brookfield, and the Town Clerk, Linda Lincoln. During this well-attended clinic, Rabies vaccinations were made available to residents of Brookfield and surrounding towns as well as dog licenses for residents of Brookfield.

The Animal Control Department handled 324 calls during 2009, in which 80 cases were developed resulting from said calls. These cases vary in nature. Some are handled in a day while others require months of investigation and follow-up to accomplish resolution. Our cases, although private in nature, vary from barking dog complaints, dog/cat abandonment, stray pick up and sheltering, neighbor disputes, wildlife questions, deceased animal removal resulting from hit and run, and transportation of pet remains as a service for housebound elderly, search and rescue, live wild raccoons stuck in garbage receptacles removal, to concerned citizen investigations.

The Animal Control Department will continue to do all that it can to assist in the difficult times that lie ahead. My assistant and I use my personal vehicles to transport animals and after each use we disinfect the vehicles so that my family does not come in contact with what is left behind after transport.

We have been working hard to educate the community and to get the community involved in the happenings of this town. We also try to educate residents about the need for volunteers to assist in their own neighborhood animal control issues. There has been a slow progress, but it's been mostly positive. We appreciate your efforts!!

We are also considering setting up an account whereby people can make donations that would be used to help care for the animals that we have to house, etc. If you would like to donate, please send your check to: Town of Brookfield, 6 Central Street, Brookfield, MA 01506 Attention: Animal Control Officer.

Respectfully submitted,  
Eileen Vitello, Animal Control Officer

Gabrielle Pecore, Assistant Animal Control Officer

## **REPORT OF THE ANIMAL INSPECTOR**

The Animal Inspector is appointed by the Board of Health and this position changed hands during the year. Lucinda Thompson resigned and Eileen Vitello who is also the Animal Control Officer was appointed in her place.

An inventory of livestock for the Town of Brookfield for the year 2009:

- Beef cattle - 2
- Donkeys – 5
- Equine – 62
- Goats – 5
- Sheep-8
- Poultry – 30

I inspected and reported to the State five local farms that have livestock all in good health. There was also a report of a wound of unknown origin and rabies quarantines were issued.

Respectfully submitted,  
Eileen Vitello, Animal Inspector

## **REPORT OF THE BOARD OF ASSESSORS**

This board continues to operate as a three-member board, with the technical assistance of our consultant, Bishop and Associates. Our office hours are Monday, Tuesday, Wednesday, and Thursday 9:00 a.m. to 2:30 p.m., and Wednesday evening, 7 p.m. to 8 p.m.

The Division of Local Services of the Department of Revenue works closely with us to maintain and upgrade our Oracle-based CAMA system, and provides training classes to improve our technical abilities with the system.

The Board of Assessors grants abatements and exemptions for property tax and excise tax as required. Our office and staff are available for assistance to all residents on any of these or related matters. Please call (508) 867-3171 Extension 16 for an appointment if assistance is needed.

Property Breakdown (FY 2010):

RESIDENTIAL	\$ 274,153,545
COMMERCIAL	\$ 10,704,727
INDUSTRIAL	\$ 2,155,477
PERSONAL PROPERTY	\$ 6,119,414
 TOTAL VALUE OF THE TOWN	 \$293,133,163
 EXEMPT VALUE	 \$ 37,679,300

Respectfully submitted,  
Philip Peirce, Chair                      Donna Wentzell                      Brenda McElroy



## **BANISTER COMMON & MALL COMMITTEE**

The Common & Mall Committee was created by the Board of Selectmen during the fall of 2009 and the Committee held its first meeting on November 9, 2009. Committee members were volunteers who expressed interest in serving as follows:

Kris Casucci – Resident-at-large  
Jennifer Cipro – Brookfield Cultural Council  
Barbara Clancy – Library Board of Trustees  
Ron Couture – Brookfield Historical Commission  
Jeanne Lytle – Brookfield Cultural Council  
Peter Masuzzo – Resident of Common/Mall area  
Dick Spence – Brookfield Unitarian Universalist Church (alternate: Diane Oliver-Jensen)  
Kathleen Wild – Resident-at-large

At this meeting Selectman James Allen presented the committee its charge from the Board of Selectmen:

### **Purpose:**

To ensure the Common & Mall continue as an asset to the community by creating a theme, layout and other parameters consistent with the historical character and needs for the Common and Mall as evolved over the years.

### **Responsibility:**

To review and consider all requests for use and/or infrastructure changes including any or all of the following: plan, layout and theme, flora/trees, monuments, benches and other such structures, gazebo, signs, and other proposals affecting the appearance and use of the Common and Mall. Organizations that by precedent have scheduled and used this area shall not be affected by this committee but communications should be made between the two entities.

### **Membership:**

Seven member committee consisting of one member each from the following organizations and/or groups with staggering three year terms:

1. Cultural Council
2. Library Board of Trustees
3. Historical Commission
4. Unitarian Universalist Church
5. Congregational Church
6. Resident from Common/Mall area
7. Resident-at-large

(This number was later amended to include 9 members although no representative from the Congregational Church has yet come forward.)

At the December 21<sup>st</sup> meeting, the Common & Mall Committee discussed the possibilities of a formal title after being informed by member Ron Couture that when the area was put on the National Register in 1990 as a Historic District the Common was designated as the Banister Common. In keeping with that designation, the Committee voted to be known henceforth as the Brookfield Banister Common & Mall Committee.

Also at this final meeting of 2009 the committee, on review of the Charge, detailed in a letter to the Selectmen the scope of our responsibilities and duties as we understood them to be:

1. Develop a Historic Landscape and Preservation Plan utilizing, in part, the Preservation Guidelines for Municipally Owned Historic Commons developed by the Massachusetts Department of Environmental Management with items including but not limited to: flora/trees, monuments, benches and other such structures deemed to be consistent with this space.
2. Review and consider all requests for infrastructure changes.
3. Work in tandem with the Board of Selectmen, Brookfield Cultural Council, Highway Department, Brookfield Community Club and other Town departments so that communication remains open and decisions are consistent with the Preservation Plan and mutually acceptable.
4. As designated by the Board of Selectmen, the day-to-day management of the Common & Mall usage will continue to be left with the Brookfield Cultural Council while this committee will work together with the Council to determine appropriate types of usage that will not have a significant negative effect on the physical landscape or plan for the Common and Mall areas.

A review of grant possibilities to provide the needed capital for completion of a Landscape and Preservation plan will now begin.

Respectfully Submitted,  
Kathleen Wild, Chair



## **REPORT OF THE BOARD OF HEALTH**

First and foremost the board would like to thank Kim Longe for her many years of service on the Board of Health. Kim resigned from her position at the end of December, 2009. She served as the board's clerk for close to 10 years and as a full member for 3 years. She and her knowledge will be missed.

### **Transfer Station:**

A few changes were made this year regarding the transfer station. The board met with the Advisory Committee and the Board of Selectmen to discuss reducing the transfer station budget. Early on, it was determined that we might have a significant surplus in our transfer station expense account. The

board was able to reduce the expense budget by \$11,000.00. This was also helpful because the Commonwealth had reduced municipal aid for the upcoming fiscal year.

We also found that our transfer station income had dropped by about \$8,000.00 from the previous year. This was due to the sticker price reduction the board made the previous year. We had also stopped giving out bags with the sticker because we believed that there was a surplus of bags held by the consumers. We did anticipate a shortage of income based on this theory and were proven correct. The Board of Selectmen expressed concern about this loss of revenue and encouraged our board to raise fees to make up or exceed the lost revenue.

After a Public Hearing in September, the Board did vote to raise bag fees to \$1.25 per bag and the sticker fee to \$85.00. At this half year point in fiscal year 2010, we are already close to equaling last year's revenue total figure and should easily exceed that figure. At this point it looks like we will be able to keep fees at the same rate for another year with no problem.

One of the other changes we made this year was to charge everyone for a sticker. This move has been met with disappointment for those who have trash haulers and had been able to recycle at the transfer station at no charge. The board felt it was fair to charge everyone because we are no longer receiving a rebate for recycling. Because of this, we lost \$5,000.00 in rebates. One of the other things we noticed was that some people who claimed to be recycling were also dumping trash without a sticker.

The board believes the best way to alleviate that is to make sure everyone that uses the transfer station be required to have a sticker. The board also moved to make bag sales at local stores, i.e. Cumberland Farms and Tip Top Country Store. This too was met with some complaints. The reasoning for this decision is based on several concerns. One, the Town's auditors made it very clear in their report that cash handling should be limited by town employees. Also, less cash handling by the transfer station workers gives them more time to monitor things at the dumpsters without interruption.

The board is also considering purchasing our own bulk dumpsters and compactors. By doing this we could save the town over \$8,000.00 per year in rental fees. As always, we would like to encourage the residents of our town to recycle and use the transfer station. The cost of sticker and bag fees total far less than curbside pickup charges. For more information, stop in at our transfer station, located right off Rte. 9 on Quaboag Street. The hours of operation are Saturday 7 a.m. to 4 p.m. and Tuesday 3 to 6 p.m.

The board would like to thank its employees at the transfer station for their hard work and dedication. Their enthusiasm and willingness to assist helps to make our town's transfer station one of the state's most successful such facilities. They cheerfully work for low wages, in all kinds of weather.

#### **Transfer Station Well Tests:**

The DEP requires us to have quarterly and bi-annual well tests every year. This year we hired a new company, ECS to monitor our wells. Their cost came in \$750.00 lower than what we were required to pay in the past.

#### **Board of Health Inspections:**

The board conducted several Sanitary Code Inspections resulting in one condemnation and numerous violations. All Board of Health conditions were met resulting in all orders being lifted.

#### **Board of Health Permit Fees:**

The Board received \$3,525.00 in permit fees. Permit Fees include Food Establishments, Title V Installers, Septic Haulers, Funeral Home Directors, and Trash Haulers. The Board also collects pad fees on a monthly basis from our mobile home parks and turns them over to the Town's Tax Collector.

#### **Flu Clinics:**

The board held one seasonal flu clinic in October and two H1N1 clinics in November and December. The first H1N1 was held at the Brookfield Elementary School and went very smoothly. The board would like to thank School Nurse Elaine Gittens and Principal Kathleen Hosterman for their onsite help and

also, the officers of the Brookfield Police Department and Fire Chief Peter Martell for being available during this time. At this time it does appear the H1N1 virus is stabilizing and we are thankful for that.

#### **Title V Septic Systems:**

Several septic systems were determined to be in failure this past year. All were corrected to the Board's satisfaction. Toward the end of the year, the State Department of Environmental Protection (DEP) conducted inspections at all of our mobile home parks. The DEP determined that there were some violations that will have to be corrected. Representatives from each park are working with the DEP to correct these issues. The board would like to mention that there is some money available to homeowners who need assistance with failed septic systems. For more information please call the Board at 508-867-2930 extension 22.

Respectfully Submitted,  
Michael P. Seery, Chairman  
Lucinda Thompson, Clerk

Kim Longe

Keith Karrmann



### **REPORT OF THE BUILDING INSPECTOR**

Single Family Dwellings	2
Sheds	0
Additions	5
Roofing	16
Garages	3
Windows/Siding	9
Renovations/Remodeling	12
Stoves/Pellet/Wood	14
Pools/In-ground/Above-ground	2
Signs	3
Decks	4
Demolition	4
Barns	1
Storage Buildings	1
Temporary Mobile Home for fire purpose	0
Wind Turbine	0
Fence	1
<b>TOTAL</b>	<b>77</b>

Total permit income	\$ 7,176.00
Estimated value on permits	\$678,601.00
Respectfully Submitted	
Jeff Taylor, CBO, Inspector of Buildings	

## REPORT OF THE CEMETERY COMMISSIONERS



The elected Cemetery Commissioners and the appointed Superintendent of the historic Brookfield Cemetery provide this annual town report with pride. The interments of loved ones, the general grounds keeping and maintenance, as well as the continued preservation efforts in the cemetery, were all done with care.

2009 brought a change to the Commission members, with John McDavitt not seeking re-election, and we are pleased to have Art Jay elected to a 3-year term. We thank John for his many years on the Commission, and for keeping careful watch over the veterans' flags.

During the past year, 16 people were interred to the Brookfield Cemetery. We extend our condolences to those family members and friends who have lost loved ones. The cemetery received \$6,000 in lot purchase fees and \$5,700 in burial fees. A total of 6 family lots were sold this past year. The non-expendable balance of the Perpetual Care Fund is \$115,259, and expendable balance is \$25,243.

Our seasonal caretaker, Herb Foley did a nice job at the cemetery, and we appreciate his dedication. The Commissioners and Superintendent would also like to thank Herb Chaffee, Donald Herbert, James Hanson and Bruce Clarke for their assistance throughout the year. Without their help, our expenses and time would significantly increase. This summer we were joined by a new worker, Cody Mundell, and we were pleased to have such a good worker. We appreciate the many hours of free labor too, provided by the Hampden Court's Community Service Program. Thank you also, to the community volunteers and the members of the Historical Commission for their help and assistance with our continued preservation projects and efforts.

The balance of the Cemetery Preservation Fund is \$47,218. From this amount, \$23,321 remains encumbered for the granite archway preservation work and architectural fees which have been contracted. The remaining expendable balance in the fund is \$23,897.

Over the past year, 5 larger type historic species trees were purchased with money from the Preservation Fund, and planted throughout the cemetery by Jeremy MacLachlan Landscaping. In the Spring, Dario Fiorentini began the cleaning and restoration of the main gate granite archway. The original bid amount was \$25,980. Additional needed work was discovered and change orders have increased the amount to \$37,980. This additional work will include the repair of the top of the structure and losses of the granite, as well as the application of a permanent stone sealant. Through a grant from the Jeppson Fund of the Greater Worcester Community Foundation, \$2,000 will go towards the expense of the sealant application. As a temporary restoration of the iron gates, Roger Lafleur volunteered his craftsmanship to recreate out of wood, some of the missing iron finials. Howard Whitcomb has volunteered his historic painting talents to paint the gate this Spring. We will need to raise more money and acquire more grant money before we can complete the permanent restoration of the iron gates.

The Preservation Fund is active, and donations or memorial contributions in the memory of loved ones can be put towards the fund. Please consider making a donation in any amount. The new Cat's Meow of the historic main gate is available for purchase from any member of the Cemetery or Historic Commissions for \$20.00, and all proceeds benefit the Preservation Fund. They are also available in the Town Clerk's office, the library, and at Tip Top Country store.

Please note that specific Rules and Regulations set by the Commission and voted by the townspeople have now been in place for the past several years. Lot purchase in the Brookfield Cemetery



is limited to former and current Brookfield residents only who have resided in town a minimum of 5 years. Also, there is a type and size limit for memorial gravestones and markers that are allowed. The planting of shrubs around gravestones must be approved by the Superintendent or the Commissioners, and the planting of any tree other than a small type shrub around a gravestone is prohibited. The Cemetery Commissioners reserve the right to remove any overgrown shrubs around gravestones. Remember to remove any flowers not in season, including artificial plants, and to maintain decorations.

For grave lot prices, detailed Rules & Regulations and general information, please call our Cemetery Superintendent, Mike Seery. He can be reached at 508 867-5500. This information is also available online from the town's website: [www.brookfieldma.us](http://www.brookfieldma.us). Just click on Cemetery Commission for a link within the site.

As always, please respect this historic hallowed ground when visiting the cemetery.

Respectfully submitted,  
C. Wayne Yaskoski, Chairman  
Peter N. Masuzzo  
Arthur H. Jay

## **REPORT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE**

This committee was created in August of 2004 as a requirement of an \$800,000 grant that the town received in 2005 for drainage and water improvements along Pleasant, Sherman, Howard and Lower River Streets. Since then we have applied for and received several grants:

- \$800,000 for a new standpipe (water tower) on Draper Street.
- About \$400,000 for infrastructure (drainage, water improvements, sidewalks, paving, etc.) to the upper part of River Street and part of Central Street.
- \$661,100 for infrastructure improvements to Lincoln Street, Lincoln Street Extension and Common Street from Central to Lincoln Street. We call this grant a CDBG-R grant as it the "R" stands for "Recovery"; from the American Reinvestment and Recovery Act. This grant was awarded in the fall of 2009 and the work will be conducted in 2010.

### Fiscal Year 2010 Application:

Due to several reasons, the committee's original plans for this grant application changed several times. We wanted to do infrastructure work to Main Street and rehabilitate a house there which could then be used as low to moderate income housing and count as "Chapter 40B" housing. The actual application to be filed in February 2010 ended up including the following:

- Infrastructure work to the public part of Draper Street from the intersection with Route 9 to the intersection with High Street;
- Infrastructure work to part of Hayden Avenue;
- Infrastructure work to all of Hyde Street; and
- A complete rehabilitation to the Housing Authority's two-unit dwelling on Hayden Avenue

The committee voted unanimously to again hire grant writer, William (Bill) Scanlan to write and administer this grant. We should hear the results in the late summer.

### Grant Scorekeeping:

Brookfield gets extra points for having a population under 5,000; for having other sources of funding (in-kind services) and "another activity". Other "activities" are housing rehabilitation,

construction of a park, public services, commercial rehabilitation, ADA improvements, Senior Center, planning, etc.

In-kind services are an important part of these grants and these services include onsite “clerk of the works” by both our Water Superintendent and our Highway Superintendent, making sure that the Town gets what it is paying for and that all desired standards are met. Other services are supplying topsoil, grass seed and labor to remove granite curb, tree trimming, pavement marking, traffic officers, etc.

New Application:

As stated in our 2008 report, the Committee has agreed that they would like to make the next application for barrier removal, ADA (American with Disabilities Act) updates and other major improvements to the Town Hall. We have talked with the Board of Directors for Wagon Wheel Mobile Home Park and are investigating a possible application that could help with septic system upgrades there.

Other Important Applications:

This committee also works with Christopher Dunphy of Pioneer Valley Planning Commission (PVPC) for annual CDBG applications with the Town of Ware as the lead town. These grants are for housing rehabilitation, septic repair/replacement and for adult literacy and basic education services. The total grant received is \$800,000 and Brookfield’s share is usually around \$200,000. The housing rehab and septic repair/replacement part of this grant is on a first come, first served basis for a 15-year deferred payment and interest free loan. Applicants must be in a “very low” to “low income” bracket and must occupy the property where the work is to be done. Applications can be picked up at the Selectmen’s office or from PVPC, 26 Central Street, Suite 34, West Springfield, MA 01089-2787. Tel: 413-781-6045; Fax: 413-732-2593; or e-mail: lfoley@pvpc.org.

Respectfully submitted,  
James W. Allen, Chairman  
Bruce Clarke  
Donna Neylon

Herb Chaffee  
Arthur Jay  
Lucinda Thompson



## REPORT OF THE CONSERVATION COMMISSION

The Brookfield Conservation Commission (ConCom) meets every month on the 3<sup>rd</sup> Tuesday. The ConCom performed approximately 50 site visits last year and works closely with the State DEP (Department of Environmental Protection) on wetland issues.

Here are some highlights of our busy year:

- Public Hearings were held for 92 Quaboag St. 13 Quaboag St., Fiskdale Rd.
- Request to extend Order of Conditions for property on Fiskdale Rd, Molasses Hill were granted.
- Vernal Pool #4985 certified by Fisheries & Wildlife, near Allen Road – full protection to be given.
- North Brookfield Road, complaint received from abutters, logging in wetland. After site inspection we sent Cease and Desist letter to Mr. Paquette, owner of property. Letter returned, bad address;
- Accepted William Neault as Commission member.
- Correspondence: CSX (railroad) vegetation, spraying and forestry information;
- Clear Creek Estates, Fiskdale Rd., OOC has expired, Cease & Desist Order issued; site inspection.
- Oak Ave., permit for shed, approved with silt barriers; site inspection;
- The vote to accept Wetlands Protection as a Town by-law allowing us to have work bonded, was not initially passed. Mr. Simon submitted a new bylaw for the Town of Brookfield and this article was put on the Annual Town Meeting warrant for 2009 (May 8, 2009, Article 34) and was approved. The Attorney General stated there should be a change, and this was done at the November Special Town Meeting.
- Rice Reservoir dredging, Fisheries & Wildlife has multiple concerns.
- Brownfields, Mill St., final plans received, test boring samples show no concerns for this'
- Mr. Simon worked with the Selectmen and the state toward the opening South Pond Beach.

A number of issues were handled by phone calls from residents and site surveys were done. As you can see, we have been busy trying to protect the wetlands in Brookfield. The Commission always tries to help the property owner achieve their goals, within the law, but again the Wetlands Protection Act is the law and it is in place for very good reasons.

**Note that there is one vacancy on this Commission (appointed positions), if you are interested in serving, please contact one of the members below or a Selectman.**

Respectfully submitted,  
John T. O'Leary, Member/Chairman  
George LeBlanc, Member  
Tim Simon, Member

Heath W. Grimes, Member/Treasurer  
Kenneth C. Cleveland, Member  
Diane Stawski, Secretary

## **REPORT OF THE CONSTABLES**

All warrants were posted as directed, with returns made at no cost to the Town. In keeping with the Town Bylaws, all fees for elected constable services are surrendered to the municipality.

Respectfully submitted,  
Joseph Murray (Elected)  
Arthur Tatro (Appointed)

Kris Murray (Elected)  
Christopher Welsh (Appointed)

## **REPORT OF THE COUNCIL ON AGING**

The Council on Aging (COA) Board advocates for the health and social well-being of senior citizens living in Brookfield. We do this by increasing awareness of local programs and available services. A combination of State grants, municipal funding, private donations and volunteer hours make all of this possible.

Some of the ongoing programs are Tai Chi classes, Foot Clinics, Medicar Transportation and Outreach Services. We work closely with elder service providers such as Tri-Valley, Inc., Worcester Community Action Council and Central Mass Agency On Aging. We share programs and classes with our neighbors and friends at the North and West Brookfield Senior Centers.

One important goal of the COA is to increase awareness of available services. Through the Medicar Program, a senior can schedule a ride to a medical appointment twice a month for a small donation, just by calling the West Brookfield Senior Center (508-867-1407). Homebound seniors needing information or assistance, can call the North Brookfield Senior Center (508-867-0220) and schedule a home visit with the Outreach Worker. If you are looking for some exercise and meditation, consider attending the popular Tai Chi class held nearly every Tuesday morning at the Town Hall from 8:30 to 9:30 am. Foot Clinics are right here in Brookfield at the Town Hall and services are provided by a podiatrist. Watch the Town's webpage calendar for this schedule: [www.brookfieldma.us](http://www.brookfieldma.us)

In the fall of 2008, the COA, local officials, and other town departments met at the Town Hall to discuss local services and senior citizens' needs. As a result, programs were set up for representatives from local agencies to come to discuss fuel assistance, Meals On Wheels, tax incentive programs and many other services. Each event had a great turnout and gave us a chance to hear our seniors.

Since the fall of 2008, the COA has discussed with local officials and other town departments local services and the needs of senior citizens in Brookfield. In 2009 we sponsored monthly "Senior Gatherings" at the Town Hall, which provide topic of interest to seniors, provide entertainment and educate us on services that are available. Most important of all, these "Senior Gatherings" help us to keep connected with each other and our community. These "Senior Gatherings" are held on the First Tuesday of every month from 1:00 to 3:00 pm, usually at the Town Hall and sometimes even include the home-schooled students of the community! Watch your local news for times, dates and topics.

The Council on Aging meets the 1<sup>st</sup> Wednesday of the month at 4:00 pm in the Town Hall. Our meetings are open to the public and all questions and ideas are welcome.

Respectfully submitted,  
Barbara Clancy, Chairperson  
Lucy Beeman  
Jeanne Myers  
Barbara Palmer

Brenda Lague-Turner  
Frederica (Rikki) LaMonda  
John Wild (appointed Jan. 2010)

## REPORT OF THE CULTURAL COUNCIL

The mission of the Brookfield Cultural Council is to promote excellence, access, education, and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for Brookfield residents and to contribute to the economic vitality of our community.

Funding for grants and events was obtained from the Massachusetts Cultural Council, the Town of Brookfield, booth rentals, event sponsors and the sale of apple pies and Cat's Meows.

The members of the Brookfield Cultural Council maintained "streamlined" status with the Massachusetts Cultural Council. All members of the Brookfield Cultural Council completed "on-line basics training" with the Massachusetts Cultural Council.

For FY 2009, the Brookfield Cultural Council received 32 Local Cultural Council (LCC) grant requests. We approved 15 requests, totaling \$4,645.00. The Brookfield Cultural Council and the Massachusetts Cultural Council fully or partially funded the following:

- Elementary School: 4<sup>th</sup> Grade Art Museum Trip; ZooMobile
- Council on Aging: Musical Entertainment for Seniors
- Merrick Public Library: Musical Story Time
- Guy Morin: Colonial Soldier in King Philip's War
- Bryan Plumb: Sturbridge/Brookfield Community Jazz Program
- John Root: Edible Wild Plants of the Northeast
- Tantasqua Junior High: ART in Our Community
- Tantasqua Senior High: Guest artists Lindsey Blouin, Regan Paras, Rebecca Parris, and Thomas Porter; Tantasqua Show Choir Program
- Roger Tinknell: Family Music Concert
- Worcester Opera Works: "Diamonds and Toads"

In addition to the LCC grants, the Brookfield Cultural Council:

- Purchased a popcorn maker
- Purchased and installed U. S. and military flags and organized Brookfield's Memorial Day ceremonies.
- Helped clean, schedule, and decorate the Town Common gazebo.
- Helped with sound and lighting for various Brookfield events.
- Organized Friday Evening Three-in-One Concerts on the Common, with a variety half-hour, a feature band, and baking contests. Headliners were Shakin' All Over, Free Range, She's Busy, and Dave Pike.
- Held the second annual Pumpkinfest on the Common.
- Organized first town-wide Tag Sale on the Common.
- Organized twelfth annual Brookfield Holiday House Decorating Contest.
- Welcomed Santa to Brookfield with the Tree Lighting on the Common.

Respectfully submitted,

William J. Simpson, Chairman

Jennifer Cipro

Elise Provost

Madelyn Swanson

David Holdcraft

Steve Scott

Barbara Wilson

Kelly Landine

Bill R. Simpson

Jeanne Lytle

Kate Simpson

## REPORT OF THE ELECTRICAL (WIRING) INSPECTOR

The following is a compilation of 53 Electrical Inspections performed during 2008.

<u>TYPE OF INSPECTION</u>	<u>NUMBER OF PERMITS ISSUED</u>
New single family homes	4
Temporary Service	1
Multi-family home	0
Service upgrades up to a 200 amp	13
Additions	2
Remodel / Rewire	5
Garages	1
Furnace & boilers	3
Miscellaneous Wiring (single circuits)	7
Generators	5
Commercial Projects	0
Barns	1
Security Systems	7
Hot Water Tanks	2
Above Ground Pools	1
Septic Tanks	1
Total Permits	53

We now have an extension at the Town Hall where you can leave messages for us.  
Dial 508-867-2930 x 20.

Respectfully submitted,  
Scot Mansfield, Electrical/Wiring Inspector  
Martin Nagle, Alternate

## REPORT OF THE EMERGENCY MEDICAL SQUAD

Our ambulance squad is available for emergency medical care 24 hours a day, 7 days a week.

We are certified at the Paramedic level which means we can provide advanced level care to our patients if needed. The EMS squad consists of 18 members: 6 Paramedics, 2 Intermediates, and 10 Basic level EMTs. We are overseen and certified by the Massachusetts State Department of Public Health.

Our staff consists of one full time paramedic/firefighter who does various EMS and fire department jobs while he is on duty Monday through Friday. The rest of our staff is considered "on call personnel"/ This means that our EMT's carry a two way radio and are "toned out" for calls from home or work. Beyond this, members spend time working on the upkeep and improvement of our service.

All levels of EMTs are required to go through many hours of training and continuing education. We also assist at public functions, blood pressure clinics, and provide public information as the need arises.

We are always looking for more dedicated and caring townspeople to volunteer for our emergency squad. This current year, we welcomed EMT Rich Johnson, EMT Dan Driscoll and EMT Josh Roy.

We purchased a new ambulance this year with donation and billing funds. The contract was awarded to Greenwood Fire Apparatus for a Horton ambulance mounted on a GMC chassis. Delivery was in February of 2009. This ambulance is on a heavier duty chassis and should serve the town for many years. Squad members drew upon their years of experience and contributed many of the ideas and features that went into this truck, making it a unique vehicle better suited for our patients and staff.

The squad is funded through ambulance billing and donations. This money is used for equipment, training and salaries. Any remaining funds stay in the accounts to make large equipment purchases and to buy a new ambulance when needed.

## **STATISTICS**

The ambulance responded to 348 calls during 2009. They are divided into the following categories:

Advanced Life Support.....	153	Medical Calls.....	196
Trauma.....	50	Fire and Police Standby.....	13
Refusal, assistance or cancelled...	77	Mutual Aid to other towns.....	49

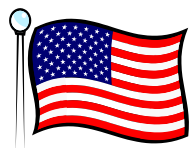
Mutual Aid was given to North, East and West Brookfield, Sturbridge, and Spencer.

Brookfield EMS is grateful to everyone who has supported us in our efforts to provide quality emergency medical care to our town. We extend a special thank-you to the police, fire, and highway departments, as well as the dispatchers at the State Police New Braintree dispatch center. We also wish to thank, the families, friends, and neighbors of our patients who help us in many ways. "Neighbor Helping Neighbor" is truly the motto of our ambulance service.

The Emergency Squad has free "File of Life" packets available to store your medical and emergency information. This "file" is kept on your refrigerator and would be used in case you are unable to give the EMTs your information in an emergency. Just call 508-867-6036 for your copy.

**PLEASE NUMBER YOUR HOUSE SO IT IS VISIBLE FROM THE STREET.  
PRECIOUS MINUTES CAN BE LOST WITH MISSING OR INCORRECT NUMBERS!**

Respectfully Submitted,  
Donna Lafleur, Paramedic, Chief  
Brookfield Emergency Squad



## **REPORT OF THE BROOKFIELD EMERGENCY MANAGEMENT AGENCY (BEMA)**

This year was a fairly uneventful year until the ice storm in December. Thankfully, most of the residents of Brookfield only lost power for about 12 to 14 hours or so, and only a few lost their power for a few days. A big thank you goes out to the Brookfield Highway Department, Fire Department, Emergency Medical Service (EMS) and Police Department for their help during the ice storm and the clean up that followed. The ice storm was a lot harder on some of our neighboring towns so we were "kind of lucky".

BEMA is here to help the residents of Brookfield in the event of an emergency, be it big or small; we are here to help and will continue to do so. BEMA is still making sure that all departments are up-to-date on the training that is federally-mandated so that Brookfield is in good standing for any possible grants that can improve and enhance the safety of the residents of Brookfield.

BEMA looks forward to continue to be there for the residents of Brookfield in the event of any emergency or non-emergency where we will be needed. We are also going to make some improvements to the way the residents can get in touch with BEMA. These changes will enable us to quickly pass along information that is important for the resident.

Respectfully submitted,  
Keith Karrmann, Director

Peter Martell, Deputy Director



## **REPORT OF THE FIRE DEPARTMENT – 2009**

2009 was a steady year of activity, incidents, training and projects. The breakdown in this report gives you an overview of the many types of things we respond to as well as what we do in terms of training and maintenance work to prepare for such incidents. 2009 marked the first anniversary of the new pumper, Engine 2. The time, thought, and planning that went into that truck all proven to be beneficial.

Among the many grants we received, the largest was from the federal government. These funds, along with a donation from the fire battalion, allowed us to finally purchase a thermal imaging camera. This device serves many functions, including searching for victims at building fires, and helping to determine the extent of fire spread in walls and ceilings by showing the amount of heat in such hidden spaces.

As the year went on, we had several new people that joined our ranks. We welcomed Firefighters Dan Driscoll, Ray Ranellone, Joe Pecore, Noah King, and Vivian James. The current membership represents a total of over 274 years of service to the Town of Brookfield Fire Department.

Maintenance on the building included the ongoing brickwork project, outside painting, and the start of the repainting of the upstairs of the station.

The department stayed involved with the activities of Massachusetts Fire District 7. This district consists of Southern Worcester County fire departments, and is very active with training, mobilization, and communications projects.

### Calls:

- Structure Fires – 7
- Brush Fires – 12
- Vehicle Fires – 4
- Motor vehicle Accidents – 28
- Utility Problems – 2
- Rescues – 7
- EMS Assists – 5
- Hazardous Materials Incidents – 3
- False alarms/Investigations – 18
- Weather related station standby – 16 staff hours

Mutual Aid given to other Towns – 9  
Mutual Aid utilized - 4



Total personnel training hours – 671  
Total personnel hours for department upkeep – 500

Total vehicle downtime – 142 hours

Inspections/Permits:

Oil Burning./Storage – 12  
Propane Storage – 29  
Smoke Detector/ Carbon monoxide – 35

The department received the following grants;

- Department of Homeland Security and Brookfield Fire Battalion – Thermal Imaging Camera
- Brookfield Community Club – Portable electric winch
- Massachusetts Department of Fire Services – Student Awareness of Fire Education (SAFE) – Fire prevention materials
- Commonwealth of Massachusetts – Fire equipment – Protective clothing
- Governors Highway Safety Bureau – Bicycle helmets and safety literature
- Massachusetts Department of Conservation and Recreation – Pump for Tanker 1

Training/Education, Public Awareness, and Other Duties:

As noted above, many hours of departmental upkeep was done in-house, saving the Town thousands of dollars. Training was done both by in-house personnel as well as by other agencies off-site. Personnel performed other necessary duties such as severe weather preparation, severe weather stand-by, clearing snow from hydrants. Many residents take it upon themselves to clear hydrants near their homes. This is much appreciated, and also a good idea, as it may take some time for us to do it. I encourage neighbors to work together in this potentially life saving endeavor.

The in-school fire prevention program was held during Fire Prevention Week. This marked our ninth annual such program. This program has been well received by the students and staff and is based on a structured curriculum for each grade.

We also participated in the recreation committees' family fun day. An open house was held the same day as the apple country fair.

The department web-site "brookfieldfd.com" is updated regularly and is a great source of information about your fire department. We encourage you to check it out.

I ask that all residents ensure that their homes are well identified with the correct house number. This is imperative for all emergency services to locate you in your time of need.

Respectfully Submitted,  
Peter Martell, Fire Chief





## REPORT OF THE HIGHWAY DEPARTMENT

During the year, in addition to the usual maintenance on town roads and equipment, the following have been accomplished:

- Portions of River Street and Common Street were repaved at no cost to the Town due to defects in the paving material used in 2008.
- Drainage work was done on Rice Corner Road. This included installing three new catch basins and drainage pipe, removing two large tree stumps, cutting back the ledge, edging the road (debris accumulated on the edges of the road is removed, regaining the full width of the travel lanes) and repaving the trenches and driveway approaches after the work was completed. Crossover culvert drainage pipes were removed and new 24 inch and 48 inch pipes were installed on Town Farm Road and on North Brookfield Road.
- Lake Road and portions of Rice Corner Road and Rice Corner Crossroad were chip-sealed.
- The 1997 Ford one-ton truck was rebuilt including extensive body work.
- The brush dump truck was cleaned up.
- New street signs with 6 inch high retro-reflective letters were installed on many streets as a step towards federal highway safety compliance.
- An educational presentation, explaining the workings of the Highway Department was prepared and presented to the members of the Advisory Committee.
- Many hours of labor were provided as in-kind service to the Community Development Block Grant (CDBG) infrastructure project.

For a detailed explanation of the Highway Department expenditures, please see the Town Accountant's report.

I would like to thank all the Highway Department staff and the Water Department for all of the assistance provided throughout the year.

In closing, please remember that a telephone call to the Highway Department's office (508-867-8357) will often give the quickest resolution to a situation. Brookfield's 40 miles of road make it difficult for us to be immediately aware of all situations. We may also be reached via e-mail at: [highway@brookfieldma.us](mailto:highway@brookfieldma.us).

Respectfully submitted,  
Herbert A. Chaffee, II

Staff:  
Donald Herbert

James Hanson

Lucinda Thompson



## **REPORT OF THE HISTORICAL COMMISSION**

The restoration of the 1855 wall map was completed. The map is a glimpse of 19<sup>th</sup> century Brookfield. It has been framed and now hangs in the Town's great hall to be viewed by all who enter.

We have room in our Commission for more members. We welcome and encourage anyone interested in joining our mission for the many projects we have on the horizon. Please contact the Selectmen's office to express your interest in being appointed.

Members of the Historical Commission continue to work with the Quaboag Plantation's 350th anniversary committees, so that the history of Brookfield can be celebrated in a grand fashion in the year 2010. If you are interested in helping this committee, call Don Faugno at 867-7036 or Tracy Comtois at 867-3442.

Respectfully submitted,  
A. Patricia White, Chair  
Patricia Capobianco  
Ann Mathieu

Ron Couture  
Pauline C. Merrick

Matthew Custer

## **REPORT OF THE MASTER PLAN, OPEN SPACE & RECREATION COMMITTEE a/k/a MASTER PLAN COMMITTEE**

The Open Space and Recreation Plan as well as the Master Plan for the Town of Brookfield are taking form after over two years of work by town residents and professional assistance by consultants from the Central Mass Regional Planning Commission (CMRPC) and William Scanlan. These plans are official documents stipulated by state law. The law states that the following elements shall be included in a Community Master Plan: a Goals and Policies Statement; Chapters on Housing, Transportation, Economic Development, Natural Resources, Open Space, and Community Services; a Land Use Plan; and an Implementation Plan. The Open Space and Recreation Plan will be used in the Master Plan as well as being a stand-alone document. Both plans will help assure that development is orderly and predictable to allow the town to better protect its history and natural heritage. They will also guide efficient capital spending, help the town's bond rating, and increase our chances to receive state grant money.

At the May 2005 Town Meeting, voters created the Open Space and Recreation Plan Committee; the Master Plan Committee was created by a vote of the May 2006 Town Meeting. The Selectmen appointed members to Master Plan Committee and it began meeting in February 2008. At the May 2008 Town Meeting, the voters approved the merger of the two committees into the Open Space/Master Plan Committee to ensure cohesion between the two plans.

The new Open Space/Master Plan committee created the slogan "Brookfield 2020, a Perfect Vision for the Future", a mission statement, "To create a long-term plan for the future of Brookfield based on the shared-vision of our citizens," and a vision statement, "The Master Plan Committee is dedicated to working together to hold public meetings, conduct citizen surveys and compile the necessary data to enable us to create a Master Plan for Brookfield that will balance the combined vision of its residents, the

state of the environment and the growth of our community."

In 2009, the Committee successfully completed the Economic development chapter, the Housing chapter and, pending some changes requested by the state, the Open Space and Recreation Plan. Currently the committee is working on the Land Use and Zoning chapter, with the assistance of consultant William Scanlan. The Committee is also writing the Transportation chapter and the Public Services and Utilities chapter without the assistance of a consultant.

The Master Plan Committee's goal is to have the entire master plan completed by the end of 2010. We have been advertising our progress in the local papers and through public forums in hope of gathering more interest and support from the community. The town will have to vote to accept the Master Plan in its entirety for the document to become an official guiding document for the town.

Due to the committee's choice to write the Transportation chapter and the Public Services chapter without the use of an outside consultant, the committee will be able to complete the plan on time (before December 2010) and well under budget.

Respectfully submitted,

Open Space/Master Plan Committee

Gwen Broz

Sarah Heller, Secretary

Tim Simon

Cheri Carty, Treasurer

William R. Simpson, Chair

Kris Casucci



## REPORT OF THE MERRICK PUBLIC LIBRARY

### TRUSTEES:

Sally Brown, Chair

Barbara Clancy, Secretary

Matt Bansfield

Linda Barron

Barbara Steadman

Wilfred Steadman

### STAFF:

Brenda Metterville, Library Director

Andrea Faugno, Library Assistant

Faith O'Keefe, Library Assistant

Katherine Simpson, Library Assistant

Joan Sagendorph, Library Assistant

James Hanson, Custodian

The Board of Trustees and staff of the Merrick Public Library maintain their commitment to providing excellent customer service with reference services, timely delivery of inter-library loan materials, readers' advisory services, internet training and programming.

Statistics submitted to the Massachusetts Board of Library Commissioners reveal a 31% increase in circulation and program attendance % in this one year. Inter-library Loan is up 30% due to patron-placed holds. Patrons with a CW/Mars card can order their materials from the comfort of their home and choose any library as a pick-up location.

Free databases are available through the Central Massachusetts Regional Library System. Training is available in the library to learn how to access this resource. Research for students is simplified by the One Search Program; search academic journals, magazines, newspapers, and books from one resource. Citations for research papers are always included at the end of the articles.

The result of this valuable research database tool has changed the mode of our collection development. Non-fiction usage has steadily declined over the past 5 years. Since the staff and Trustees recognize the reality of maintaining our 2,500 square feet at 2 Lincoln Street, we have decided to discard half of the non-fiction collection and move the remainder of the non-fiction collection to the upstairs gallery. (Discarded library materials are sent to the Brookfield Transfer Station for resident access.) The non-fiction collection will encourage adults to browse relevant topics. We are moving the Mysteries down from the gallery, due to their popularity and to improve access. Popular fiction and mystery use has increased annually; this past year circulation was up 18%—more of our patrons are borrowing rather than book-clubbing or purchasing during these trying times.

Children and adult programming at the library has gained a strong footing in our community. We have had a positive response to our annual American Red Cross babysitting course (funded in part by the Friends of the Library). We introduced Adult Yoga and Kids Yoga. Pre-school story times, and our music program have tripled in attendance. The adults and seniors in our community and beyond appreciate our Wednesday, 2:00 p.m. to 4:00 p.m., computer time just for them—no teens. Banister Book Club is still well attended and we continue to cooperate with the Brookfield Police Department with their annual Bike Helmet Giveaway (funded by the Brookfield Community Club). Our patrons and staff completed a second quilt for the raffle at the Apple Country Fair—a fundraiser for the Brookfield Community Club.

The Friends of the Library continue to accept book and money donations year-round. They are maintaining their year-round book sale in the foyer. They also have several other outlets to raise funds from your book donations. With fall clean-out from our residents the Friends had a successful book sale during the October Apple Country Fair. Their annual Silent Auction for the month of May has successfully funded the six-week summer reading program. The Friends have monthly drop-in meetings, please check the blog or call the library for information on meeting times. They continue to support technical purchases, programs and volunteer hours.

The library hours continue to be Tuesday and Thursday 1:00 p.m. to 8:00 p.m., Wednesday and Friday 11:00 a.m. to 5:00 p.m. and Saturday 10:00 a.m. to 1:00 p.m. We are closed Sunday and Monday. Book inquiries, inter-library loan, reference, etc. may be asked by emailing [brookfieldlibrary@gmail.com](mailto:brookfieldlibrary@gmail.com) or calling 508 867 6339. We have expanded our blog site to include a Picasa Web Album. Go to [merrickpubliclibrary.blogspot.com](http://merrickpubliclibrary.blogspot.com) for our updates on books and programs. You may double click on the slideshow on the right of the screen to go to our web albums, which include Brookfield Historic Post Cards, Brookfield history to share and enjoy for everyone.

The public library continues to provide free services. Patrons are no longer charged fees and fines. Patrons are still required to pay to replace damaged or lost materials on your record. We strongly urge patrons to purchase a replacement of the damaged or lost materials. Our replacement cost to a patron includes a processing fee. (Check with us regarding inter-library loan losses.)

Free services include photocopying, faxing, and printing. New items on loan include a GPS, digital camera, telescope, magnifier, Wii games and an X-Box system with games.

Items that can be dropped off at the library during regular business hours include: old prescription glasses for The Lion's Club, food and non-perishable items for the Brookfield Ecumenical Food Pantry, books, videos and DVDs for the Friends of the Library. The Friends and Food Pantry will accept monetary donations also. Other organizations we collect for include the Brookfield Elementary School (box tops for education, soup labels, cell phones and old ink cartridges). The Rainbow Girls continue to collect can tabs.

The Community Partnership for Children, chaired by Patricia Sinko, maintains the Story Time for all pre-school children at the library every Wednesday at 11:30 during the school year.

Contact information: Tel. 508-867-6339 Fax 508-867-2981, [brookfieldlibrary@gmail.com](mailto:brookfieldlibrary@gmail.com) and [merrickpubliclibrary.blogspot.com](http://merrickpubliclibrary.blogspot.com)

Respectfully submitted,  
Brenda Metterville, Library Director

## REPORT OF THE MEMORIAL DAY COMMITTEE

**Memorial Day calls upon a united nation to appropriately mark the last resting place of our sons and daughters who saw service while following the flag in times of war.**

The Memorial Day Parade was held on Monday, May 24, 2009, in memory of the following Veterans who served our country and who passed away recently:

### IN MEMORIAM

John J. Bedford	U.S. Army, Vietnam
Richard A. Bourdeau	U.S. Army-World War II, Korean War
George E. Burnham, Jr.	U.S. Army-World War II
Stephanie M. Hurley	U.S. Army, National Guard
Alan R. Ingman	U.S. Air Force, Vietnam
Antonio F. Tarallo	U.S. Army, Korean War

Program from 2009:

### TO VETERANS OF ALL WARS

*"Time only enhances the lasting value and demonstrates anew the true significance of Memorial Day."*

**Town of Brookfield, Massachusetts  
Memorial Day, Monday, May 25, 2009  
Parade 10:00 a.m.**

### **ORDER OF EXERCISE**

The column left at 10:00 a.m. from the Brookfield Elementary School and proceeded to the Cemetery under the direction of the Brookfield Police Department, the Brookfield Selectmen, the Brookfield Cultural Council/Memorial Day Parade Committee and the Parade Marshall Robert Wilder.

### **PROGRAM AT SOLDIER'S MONUMENT BROOKFIELD CEMETERY 10:30 a.m.**

Pledge of Allegiance	Selectmen
Prayer	Rev. Eleanor Kraner
Selection	Quaboag Highlanders
Selection	Jan's Marching Band
Gettysburg Address	Dan Gould
Flanders Field	Bradley Vicaire
Salute to the Dead	
In Memory	Selectmen
Firing Detail	Brookfield Police
Taps	Jan's Marching Band
National Anthem/Raising of the Flag	Adelaide Fay
Selection	Quaboag Highlanders
Dismiss	Selectmen

**PROGRAM AT SOLDIERS' MONUMENT  
BROOKFIELD TOWN COMMON  
11:30 a.m.**

Pledge of Allegiance	Selectmen
Prayer	Rev. Sara Ascher
Selection	Quaboag Highlanders
Selection	Jan's Marching Band
Gettysburg Address	Elizabeth Quevillon
Flanders Field	Aaron Parker
Salute to the Dead	
In Memory	Selectmen
Firing Detail	Brookfield Police
Taps	Jan's Marching Band
National Anthem/Raising of Flag	Jan's Marching Band
Selection	Quaboag Highlanders
Dismiss	Selectmen

The parade disbanded at Town Hall and refreshments were served on the Town Common.

### REPORT OF THE TOWN MODERATOR

The Moderator presided at the annual and special town meetings for the calendar year 2009. The meetings were conducted according to parliamentary procedure as provided for by local bylaw, state laws, and *Town Meeting Time, A Handbook of Parliamentary Law, 2<sup>nd</sup> Edition*, published by the Massachusetts Moderators Association.

The Moderator remains a member of the Massachusetts Moderators Association.

Respectfully,  
William Frangiamore, Moderator

### REPORT OF THE PERSONNEL BOARD

This Board began this year with four members and gained one, bringing the Board up to the required five members.

As a point of information, the Personnel By-Law applies to all town employees, excluding school personnel and positions that are filled by popular elections.

New this year, the Personnel Board will no longer be reviewing, verifying correct grades and steps, or approving all wage authorizations presented by the department. For now, we are continuing to sign new hire wage authorizations and continuing to update and grade new job descriptions.

Nancy Lee Finney is our newest member.

This Board would like to thank the Board of Selectmen, department heads and employees for their cooperation during the past year.

Respectfully submitted,  
William Neault, Chairman                      Holly Chisholm                      Phil Peirce                      Nancy Lee Finney  
Sheila Frangiamore, Member/Secretary

## REPORT OF THE PLANNING BOARD

In 2009 the Planning Board met twenty-two times and acted on a variety of land use issues. Decisions were made on an application to modify the approved plan for a subdivision on Route 9 in the Business A and B Districts. The Board made a decision on an application for a Special Permit for additional condominium units at Quayside Shores on Quaboag Street, business in a rural district was approved. The Board performed a Site Plan Review for a proposed business on a parcel adjacent to the Town's transfer station and submitted it to the Building Inspector. A decision was made on the application for a business on Quaboag Street and also for a business on Martin Road.

In May, Town Meeting approved two zoning amendments: Article 32: Delete Section 4.B.6 inoperable & unregistered vehicles. Article #33 add Section 12.C.16 to establish an associate member to the Planning Board. This was approved in November, 2009 by the Attorney General.

The Board met with the Zoning Enforcement Officer on several occasions to discuss enforcement on issues pending with Elm Hill a non-profit organization, and a resident running a towing business without a special permit.

The Board met with members of the Master Plan Committee to discuss pending issues. The Board asked Town Counsel's advice on applications and Mr. Scannel's Consulting Engineer to review plans, with the cost being paid by the applicant. As is always the case, the Board responded to a number of inquiries from the public and other Town officials concerning zoning by-laws and land use.

Joint meetings were held with the Board of Selectmen on several occasions.

In 2009, Trudy O'Connell retired from the Board after 23 years of dedicated service. The Town was fortunate to have had her professional contributions for such an extended period of time. Kris Casucci was elected in May 2009 to fill the vacancy.

Diane Stawski continued to provide invaluable assistance to the Board as its Clerk. Her organization, dedication, and good humor are very much appreciated.

The Zoning Bylaw, Subdivision Rules and Regulations, and Rules and Regulations of the Planning Board are available on CD and in hard copy and can be purchased from the Town Clerk.

We strive to serve the citizens of Brookfield well and to respond respectfully, efficiently, and effectively to those who appear before the Board.

Respectfully submitted,  
Daniel Leahy, Chairman  
Bruce Clarke

Clifford Fontaine, Treasurer  
Kris Casucci

Sharon Mahoney

## REPORT OF THE PLUMBING & GAS INSPECTOR

Plumbing Permits	29
Gas Permits	27
Total Permits	48
Gas Inspections	25
Finish Inspections	25
Total Inspections	50
<b>FEES COLLECTED FOR PLUMBING AND GAS</b>	<b>\$2,660.00</b>

Respectfully submitted,  
Robert Wall, Inspector of Plumbing & Gas  
Roger Charpentier, Alternate Inspector



## REPORT OF THE POLICE DEPARTMENT

The Brookfield Police Department responded to over 3,992 calls-for-service. The Police Department also conducted property checks, firearms licensing, sex offender registration, and various walk-in services which are not included in the calls-for-service total above. The Department conducted 192 criminal processes.

During 2009, the Brookfield Police Department had three full-time officers and twelve part-time officers along with one secretary. These officers cover the Town of Brookfield twenty-four hours a day throughout the year.

This year, the State has taken away the Community Policy Grant money that had been given to the department for a number of years. Along with the Community Policing Grant, they also did not issue the equipment grant that we utilized to purchase new equipment or to replace equipment. The loss of those two grants will make for a very challenging next few years for the Police Department, given the economic outlook for the future.

The Police Department has continued to work on grants to help the community. The Police, along with the Library, has continued the bike safety program by distributing more than 50 bicycle helmets to the youths of Brookfield. The other grant-funded program was the distribution of child safety seats for families that need this equipment. We have already given out some child safety seats and are looking for more families that are in need of these seats. We have a limited supply of booster seats, infant seats and switchable seats left. Please call the Department (508-867-5570) if you would like a seat. We are grateful for both of these grants which were funded through the Jeppson Foundation.

Deputy Chief Victor Boucher retired this year from the Brookfield Police Department. I would like to thank Deputy Chief Boucher for all of his years of commitment and service to the Town.

At the Fall Special Town Meeting, the voters approved the purchase of a new cruiser and I would like to thank the Town for the support they showed with their favorable vote.

In closing, I would like to thank the Board of Selectmen, Fire Chief Peter Martell, the members of the Fire Department, EMS Chief Donna Lafleur and the Emergency Ambulance Service and Highway Superintendent Herb Chaffee and his staff and all of the other town offices and departments for their support and cooperation throughout the year.

Respectfully submitted,  
Christopher Welsh, Acting Chief of Police



## BROOKFIELD

In 2009 the Quaboag Valley Community Development Corporation (CDC) and its affiliate agency, the Quaboag Valley Business Assistance Corporation (BAC) continued to focus on community economic development issues, particularly through assistance to small businesses. The board of directors

of the BAC includes a representative appointed by the Selectmen from each of the fifteen participant towns. Brookfield is represented by Jim Allen.

The BAC makes small business loans using funds from a CDBG grant through the Town of Palmer for the benefit of fourteen towns in the region. The BAC also has a line of credit with seven area banks: Bank of America, Country Bank for Savings, FamilyFirst Bank, Monson Savings Bank, North Brookfield Savings Bank, Southbridge Savings Bank and Spencer Savings Bank. In 2009 seven loans were approved totaling \$216,000. These loans were in the following towns: Brimfield, Brookfield, Monson, Palmer, Ware and Warren.

The CDC continued to provide direct assistance to small businesses throughout the year, interacting with 100 businesses within the region. Of these, 60 received at least one hour of individual business technical assistance with an average of 9.7 hours each. In some cases this was in-house business planning assistance. In other cases it was outside consulting with attorneys, accountants, computer specialists, bookkeepers and marketing consultants. All was underwritten by a grant from the Massachusetts Department of Business Development. In the Town of Brookfield, two businesses were assisted.

Computer training to businesses, employees and the general public continued through the CDC in 2009 in three locations: Palmer, Ware and Brimfield. Seventy-one individuals received training, including two from Brookfield. Of these two, one received a full scholarship in the form of a fee waiver to an income-eligible person.

The two organizations continued to be supported by local municipalities, libraries and banks. Three banks supported new fundraising efforts this year totaling over \$100,000. They are Country Bank for Savings, North Brookfield Savings and FamilyFirst Bank.

Residents are encouraged to contact the CDC with business financing, training or technical assistance needs by calling 413-967-3001 or visiting the website: <http://www.qvcdc.com>.

Respectively Submitted,  
Susan Rutherford, Executive Director

## **REPORT OF THE RECREATION COMMITTEE**



The Brookfield Recreation Committee provides an opportunity for each of the Town's children to participate in an enjoyable activity at various times of year. Programs are organized and run through our committee and the many volunteers. We offer public recreation programs for all ages and sponsor special events and interests.

We are affiliated with or responsible for the following programs:

- Little League
- T-Ball
- TRY Soccer
- Tribal Basketball

We post sign up dates in the BROOKFIELD CITIZEN monthly news and also the White Tiger News. Coaches and assistant coaches are required to be CORI checked in order for them to be involved in any of our programs.

Brookfield Recreation Committee and Brookfield Fire Dept., Police Dept and Highway Dept all worked together to offer the children a night of trick or treating in a safe and supervised area. We paraded to the town common where prizes and treats were had by all.

We are working with the Worcester Tornadoes to sponsor trips to upcoming games, offering discounted tickets. We also offer Foxwoods bus trips for adults; these are very popular and enjoyable.

The Recreation Committee, The State Fisheries and Wildlife are working together to restore South Pond Beach. The Dept of Boating and Fishing are scheduled to begin work in the spring of 2010.

We are always looking for new faces as coaches, assistant coaches, referees, umpires, clock officials, hall monitors and snack-shack workers. These important positions are required in order to make our sports programs successful.

New members and new ideas are always welcome. if you have a special talent or interest, please contact any of our members or feel free to attend any of our meetings.

Respectfully submitted,

Brenda McElroy and Denise Senosk (resigned), Co-chairs

Lisa Caron  
 Sherri Gilman  
 Christopher Marrow  
 Kristen Peterson  
 David Proulx

Jeff Edwards  
 Kevin Hart  
 Lesley Murray  
 Caroline Phillips  
 John Quevillon

## REPORT OF THE SCHOOL DEPARTMENT



For the Year Ending December 2009

### School Committee:

Donald Faugno, Chairman/Tantasqua Representative  
 Sheila Frangiamore, Secretary  
 Barbara Wilson

Term expires 2010  
 Term expires 2011  
 Term expires 2012

### Superintendent of Schools

Daniel G. Durgin 320A Brookfield Road, Fiskdale

347-5977

### Associate Superintendent:

Theodore Friend 320A Brookfield Rd., Fiskdale

347-3077

### Assistant Superintendent:

Elizabeth Schaper 320A Brookfield Rd., Fiskdale

347-3077



**Town of Brookfield**  
**SALARIES – BROOKFIELD ELEMENTARY SCHOOL**

<b>NAME</b>	<b>POSITION</b>	<b>2008-2009 SALARY</b>
K. Hosterman	Principal	88,266.88
A. Barringer	Teacher	49,735.00
M. Bek	Teacher	68,944.00
P. Boucher	Teacher	70,761.00
E. Brown	Teacher/Music	54,947.20
M. Casey	Teacher	53,289.00
N. Corbeil	Teacher	66,240.00
B. Couming	Special Ed.	65,130.00
H. Cripps	Psychologist	42,632.00
E. Davol	Special Ed.	65,610.00
E. Dwyer	Teacher	63,404.00
K. Erikson	Teacher/Title I	68,844.00
M. Farinato	Remedial Reading	39,078.00
S. Finney	Special Education	37,644.00
C. Forgit	Teacher	70,511.00
B. Gibson	Teacher	59,209.00
E. Gittens	School Nurse	51,512.50
T. Goyette	Teacher/Phys. Ed.	61,737.00
L. Hyde	Teacher/Special. Ed./Tuition	65,130.00
D. Kane	Special Ed.	65,130.00
J. Labuski	Teacher 70% Grant/Tuition	40,203.10
B. Mansfield	PreK. Special Ed.	65,130.00
J. Monahan	Teacher	63,354.00
D. Morin-Wermter	Teacher	55,657.00
S. Nagle	Teacher	65,130.00
K. O'Neill	Teacher	63,454.00
C. Parker	Teacher/Special Ed.	39,078.00
B. Plumb	Teacher 20% Instrument Music	13,026.00
A. Sanborn	Teacher	70,661.00
M. Sullivan	Speech	53,289.00
H. Tarr	Curriculum. Coordinator	68,684.00
K. Young	Library/Media	59,209.00
D. Brothers	Integration Asst. (Tuition, Grant)	16.32
J. Durgin	Integration Asst.	10.69
S. Gillen	Integration Asst.	17.17
K. Hayes	Integration Asst.	17.17
L. Hall	Integration Asst.	11.26
J. Lytle	Integration Asst.	17.17
L. McGovern	Part Time Secretary	18.85
J. O'Connell	Integration Asst. (Tuition)	17.17
K. Stewart	Union 61 Integration Asst.	12.67
M. Simmons	Integration Asst.	16.32
T. Simonelli	Integration Asst. PT	12.67
R. Straight	Instructional Asst.	21.95
M. Young	Integration Asst.	17.17
J. Zielinski	Secretary	19.36
R. Lineen	Head Custodian	17.44
R. Bouchard	Custodian	14.07
T. Brecht	Custodian	10.69

**Town of Brookfield**  
**TEACHERS IN SERVICE – BROOKFIELD ELEMENTARY SCHOOL**

<b>2008-2009 POSITION</b>	<b>NAME/COLLEGE/DEGREE</b>	<b>TEACHING EXPERIENCE IN BROOKFIELD AS OF 6/30/2009</b>
Principal	Kathleen Hosterman M.Ed., Keen State College B.A., Norwich Univ.	4
Kindergarten	Mary Casey, M.Ed., Anna Maria, B.S., Salem State	7
Kindergarten	Jean Monahan, B.S., Bridgewater State	12
Grade 1	Elizabeth Dwyer B.S., Fitchburg State	19
Grade 1	Angela Sanborn, M.Ed., Lesley College, B.S., Worcester State	30
Grade 2	MaryAnne Bek, M.Ed., Worcester State, B.S., Worcester State	26
Grade 2	Nancy Corbeil, B.S., Worcester State	20
Grade 3	Karen O'Neill, B.A., Univ. Mass.	22
Grade 3	Belinda Gibson, M.ED., Worcester State, B.A., Anna Maria	11
Grade 4	Patricia Boucher, M.A., Worcester State, B.S., Worcester State	39
Grade 4	Diane Kane, M.Ed. Fitchburg State, B.A. Keene State	10
Grade 5	Ashley Barringer, B.S., Worcester State	3
Grade 5	Suzanne Nagle, B.S., Worcester State	19
Grade 6	Helen Tarr, M.Ed., Cambridge College; B.A., Notre Dame College	4
Grade 6	Donna Morin-Wermter, B.S., Worcester State	11
Special Needs	Bonnie Couming, B.A., U. West FL	4
Special Needs	Elizabeth Davol, M.A., Assumption College, B.S., Wheelock College	32
Special Needs	Barbara Mansfield, B.S., Boston Univ.	15
Special Needs	Colleen Parker, M.A., Framingham State, B.S. Springfield College	2
Speech	Melanie Sullivan, M.S., Worcester State, B.S., Univ. RI	5
School Psych.	Heather Cripps, M.S.Ed., Northeastern Univ., B.A. Westfield State	1
Title I/Read	Karen Erikson, M.Ed., Worcester State, B.A., Bridgewater State	24
Tech. Remedial	Mallory Farinato, M.S. Ed., Anna Maria	1

Reading	College; B.S., Franklin Pierce College	
Tech. Remedial Math	Claudia Forgit, M. Ed., Worcester State; B.S. Worcester State	22
Library/Media Technology	Karen Young, M.Ed., Bridgewater State Tech., B.S., Framingham State	4
Physical Ed.	Thomas Goyette, B.S., Bridgewater State	22
Music	Eva Brown, M.A., Univ. of N.H., B.M., Notre Dame College	7
Instr. Music	Bryan Plumb, M.Ed., UMass, B.A., UMass	4
Un61 Special Ed.	Lori Hyde, M.Ed., Harvard Univ., B.S., Univ. of Michigan	14
Un61 Preschool	Janice Labuski, B.S. Worcester State	13
School Nurse	Elaine Gittens, B.S., Northeastern Univ.	8

**Town of Brookfield  
FINANCIAL REPORT FOR 2008-2009**

School Appropriation July 1, 2008 – June 30, 2009      \$ 2,846,330.00

Miscellaneous Receipts & Reimbursements

Expenditures:

School Committee	\$ 8,144.60
Superintendent's Office	83,546.02

Instruction:

Principal's Office	152,422.14
Teachers' Salaries	1,127,934.85
Teachers, Substitutes	9,926.29
Supplies & Materials	21,449.92
Aides Salaries	0.00
Professional Development	13,092.10
Special Education Salaries (Perceptually Handicapped & Speech)	529,008.69
Supplies & Materials – Sp.Ed.	3,028.82
Textbooks/Sp.Ed.	345.00
Textbooks	11,044.35
Technology Services	48,648.98
Library Services	31,940.10
Audio Visual	0.00
Guidance Services	42,901.50
Psychological Services	6,269.00

Other School Services:

Health Services	53,438.37
Pupil Transportation	116,010.00
Pupil Transportation (Special Education & Phys. Handicapped)	135,000.01
Field Trips	0.00

Operation and Maintenance of Plant:

Custodial Salaries	101,097.64
Supplies & Materials	9,160.95
Fuel	64,534.00
Utilities - School	55,032.34
Maintenance of Grounds	5,046.04
Maintenance of Buildings	3,664.29
Maintenance of Equipment – School	23,575.38
Extraordinary Projects	0.00

Acquisition of Fixed Assets:

Equipment – School	0.00
Equipment – Sp.Ed.	0.00
Replacement of Equipment – School	6,060.00

Programs with Other Districts & Schools:

Special Education	133,895.90
Vocational	<u>15,722.00</u>

Total Appropriation Expenditures July 2008 – June 30, 2009	\$2,811,939.28
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Estimated Reimbursements:

Chapter 70	\$1,369,987.00
Chapter 71	0.00
Chapter 76	<u>0.00</u>

Total Appropriations Est. Reimbursements	\$1,369,987.00
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Total Expenditures	\$2,811,939.28
Less Total Estimated Receipts	<u>1,369,987.00</u>

Cost to Taxpayer	\$1,441,952.28
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Town of Brookfield	<u>2009-2010 Budget</u>
Administration	\$ 94,286.00
Instruction	1,967,648.00
Other School Services	300,792.00
Operation & Maintenance	247,148.00
Acquisition of Fixed Assets	7,274.00
Program with Other Districts, Regional and Private Schools	202,182.00
Total Appropriations 2009-2010	\$2,819,330.00

Special Needs Programs Included in Budget:

2000	Instructional	\$ 482,893.00
3000	Other	130,000.00
7000	Equipment	0.00
9000	Programs with Other Districts	<u>202,182.00</u>
		\$ 815,075.00



### **REPORT OF THE PRINCIPAL BROOKFIELD ELEMENTARY SCHOOL**

The 2009-2010 school year has been one of growth for Brookfield Elementary School. We are thankful for our ability to provide full programming for our students in spite of the financial difficulties and challenges faced by Massachusetts communities across the Commonwealth. Our goal is to remain conservative in our financial decisions while still expanding student learning in many areas. This has been especially successful through the use of school choice funds to expand Brookfield technology. Students have been utilizing SmartBoards in several of their classes which enable students to become interactive with academic and fine arts instructional materials. Our students are also growing in their knowledge and abilities to utilize computers, the internet, and our school based software.

Professional development opportunities this year has been also targeted on student growth. Our focus has been on early literacy, and improvement to our MCAS Open Response Index Points. Through a special consulting firm which works with the Department of Elementary and Secondary Education, the principal, the staff, and the students in grades 2-6 have all grown in their knowledge and understanding of the Open Response format. We are absolutely confident that we will see an increase in our MCAS scores and meet the goals of our School Improvement Plan.

We have continued to use our Intervention Tracking Sheet to follow our struggling learners and lend support. We have also begun enrichment activities for our upper level high achieving math students and our young early readers. Our reading specialist and math specialist are providing these opportunities as well as remediation support for those in need of “scaffolded” learning interventions.

Our next area of growth has been our parent involvement in the building of a brand new PTO. The group has an average attendance of twenty parents. The PTO has targeted family involvement and a new playground for our school as its two key areas of focus. There is strong leadership in the group and we have learned protocols and procedures throughout the school year. It is exciting to see parents take an active role in the Brookfield School Community. This further supports one of the goals of our School Improvement Plan.

We have continued to reach out to the community by making Brookfield Elementary School an accessible facility. Many rooms in our building have been used consistently by multiple town committees. This usage has allowed the Brookfield Town Hall to remain closed on four out of five business day during the cold winter months. By working together our goal is to cut costs and conserve funds for our taxpayers. We also continue to reach out to our senior adult population with time set aside for food, fellowship, and entertainment.

As I complete my fifth year as principal of the Brookfield Elementary School I have come to think of Brookfield as my home. It is a forward thinking town of promise and strength for our students while holding to traditional family values. Although many challenges lie ahead, I am thankful for your support to both myself and your school.

Respectfully submitted,  
Kathleen Hosterman  
Brookfield Principal



## **ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS – 2009**

***Union 61 and Tantasqua Regional School Districts***  
**Brimfield Brookfield Holland Sturbridge Wales**

Staff K-12 have been assiduously working and making great strides on curriculum development throughout the year. The *K-6 English Language Arts Curriculum Committee* has been meeting regularly since September to establish a K-6 writing curriculum which draws on the most recent understanding of best practice in teaching writing. Teacher leaders on this committee are nearly finished with their work which will provide every K-6 teacher in the districts with a concrete curriculum map which identifies the qualities of writing that are expected at each grade level, identifies expectations for the content and amount of writing instruction at each grade level, and provides rubrics for assessing writing across six traits of writing. Drawing on resources from the Northwest Regional Education Laboratory, the curriculum guide draws on the 6+1 Traits of Writing toolkit. This toolkit, and additional resources, is being packaged for every K-6 teacher in the districts with an expected rollout by the end of this school year.

The *K-12 Social Studies Curriculum Team* has been meeting since September and has made progress in a few key areas. The K-6 teachers have identified all focus standards for each grade level and are currently working to identify resources and assessments to support the teaching of these standards. Focus standards are those key standards which should be taught to mastery at a particular grade level.

The Social Studies curriculum team members from grades 7-12 worked diligently and thoughtfully for several months in order to design a curriculum which would eliminate some identified curriculum redundancies. The result of their realignment of the curriculum standards will mean that the high school will be able to deliver a more streamlined World History course for grade nine students.

In addition to working to establish grade level standards, curriculum maps and pacing guides, the team is also working to identify how social studies instruction will look in two particular areas, use of primary sources and writing in this content area. We anticipate that our final curriculum document will identify key primary sources which are to be used during instruction at every grade level. Included in the document will be guiding principles for helping students in the development of historical thinking through active inquiry using primary sources and writing as a vehicle for processing historical thinking.

The *K-12 Technology Curriculum Team* has held a few meetings this fall to establish a set of standards which will be taught to mastery at each grade level. Working from a lengthy list of standards that are provided by the state, the team narrowed the list to a manageable and achievable set of standards for each grade level. One of the main purposes of this process is to provide all teachers of students K-12 with some guidance about what technology skills they can expect that all students in their class will have mastered. Teachers in grades K-12 can then use this information to plan for the integrated use of technology within their teaching because they will have accurate information about which specific skills students have already been taught through the technology curriculum.

Grade K-6 teachers are developing common standards-based report cards. The standards based report cards will provide every parent in the districts with specific information related to their child's performance on discrete learning standards. Each grade level will have a report card that is specific for that grade. The report card lists the most important skills that a student will be learning at the grade level and gives parents an indicator of how well their child is doing on that particular skill. Teachers have enjoyed the opportunity to work with their grade level colleagues to discuss which skills and learning are the most important at their grade level. This work will continue throughout the spring of 2010 with an anticipated launch of the revised report cards in the fall.

Our *Beginning Teacher Mentoring Program* was revamped this year to draw on the considerable expertise, experience, and inspiration that is present in our districts. All teachers who are new to the district and are in their first year of teaching participate in this program. The program launched with an institute in August during which teachers were provided with an orientation to the school districts and to the mentoring program. In a series of monthly symposiums, beginning teachers learn about and reflect on aspects of classroom teaching such as planning, assessment, pedagogy, management, organization of physical space, and engaging students in learning. Each symposium begins with a presentation by master teachers from our school districts who present accounts of how they think about and work on aspects of their practice. This is followed by an opportunity for beginning teachers to ask questions and to reflect on their own emerging work in each of these areas. The culminating activity for the program is a "Celebration of the First Year of Teaching", during which each participant presents about one aspect of their work from their first year for colleagues and mentors. This celebration is planned for June.

Professional development for all employees continues to be a major point of emphasis for the district. Through the endorsement of the Faculty Senate, a group of teachers and administrators meet quarterly to discuss our instructional program and approve professional development opportunities. After school and summer institutes were offered on a variety of topics. From Mindfulness to Response To Intervention (RTI) to revising high school curriculum, cumulatively staff took advantage of nearly 2,400 hours of in-district learning opportunities, with countless more hours spent in the pursuit of advanced degrees through local colleges. The district experienced another very successful District-Wide Professional Development Day on March 13<sup>th</sup> with more than 2000 hours of professional development provided to our 400+ professional staff members. The Mentoring Program for all new teachers continues

to support the districts' ongoing effort to provided quality training for all teachers as they enter the profession. In the 2009 school year, the district made a large commitment to train teachers in the four categories of English Language Learning with more than 150 teachers participating in the trainings. As evidenced by the many high-quality activities undertaken throughout Tantasqua and Union 61, our district's mission is alive and well.

The implementation of the Everyday Math Program for all Union 61 schools has been realized. All teachers in kindergarten through sixth grade have received a full year of training in the program and every classroom in Union 61 has the same supplies and materials so all students in the districts receive the same mathematics curriculum. For the first time all students entering Tantasqua Regional Junior High School have received the same mathematics curriculum experience no matter which school they attended.

The implementation of full day Kindergarten for the 2010 school year in Brimfield, Holland and Wales has been a great success. Brookfield has had full day Kindergarten for a number of years and Sturbridge will implement a full day program when the new construction is complete.

Our schools continue to provide well-rounded programs including study in Fine Arts, Technology, Physical Education, Health and Athletics. Tantasqua/Union 61 schools continue to serve as models to others in student intern programs and Community Service Learning (CSL). In spite of receiving less grant funds this past year there was an increase in the number of CSL projects as well as community partners for CSL activities. Our *Show Choirs*, *Choraleers* and *Jazz Vocal Ensemble* continue to perform for local, regional, state, national and now international audiences. Union 61 and Tantasqua students outperformed grade level peers on the Science MCAS once again. MCAS performance data in English Language Arts and Mathematics exceeds state averages. Our students show improvement as well on other measures of academic achievement. *Star Reading* and *Star Math* scores meet or exceed national norms at each grade level 3-8. The percentage of students going on to 2 and 4 year colleges increased over last year and Tantasqua's mean scores on the SAT continue to exceed the average in both Massachusetts and the nation. Our Advanced Placement classes have increased offerings and have seen an increase in scores.

Technology continues to be a vital component within our educational system. Over the past year, many upgrades and enhancements have taken place at each school and at the district level. Most notably we implemented a new student information system. This new system consolidates all student data in the district and interfaces with existing legacy systems. This new system increases efficiency for increasingly complex state mandated reporting. Also, many interactive whiteboards have been installed allowing for increased integration of technology into curriculum.

This past year the ad-hoc strategic planning committee met regularly to help define the vision of the districts. The initiatives identified by the students, staff, parents, and community members will help integrate a variety of programs over the next five years.

We have developed in-district programs for children with severe needs allowing for a better program with their peers. These programs help us keep the state wide rising educational cost for special education down for our five communities.

Tantasqua Regional / School Union 61 School Districts continue to follow an aggressive energy management plan allowing us to reduce energy costs. These energy savings have allowed us to increase instructional materials and lower the budget.

As always, the Administration of the Tantasqua Regional/School Union 61 Districts is deeply appreciative of the support of our school committees and community members.

Respectfully,  
Daniel G. Durgin  
Superintendent of Schools

# REPORT OF THE TAX COLLECTOR

	UNCOLLECTED 6/30/2008	COMMITMENTS (+)	EXEMPTIONS & ABATEMENTS (-)	COLLECTIONS (-)	REFUNDS (+)	UNCOLLECTED 6/30/2009
<u>REAL ESTATE</u>						
2009		3,958,499	27,875	3,771,946	7,671	190,897
2008	154,938		1,037	65,883	7,051	80,967
2007	92,843			17,677	1,000	74,166
2006	60,264			6,590		53,674
2005	85,326			3,705		80,621
2006	(1,328)			(23,223)	12,324	9,571
2003	16,299					16,299
2002	17,103					17,103
PRIOR YEARS						-
SUPPLEMENTAL	19,706	2,781		6,983		15,504
<u>PERSONAL PROPERTY</u>						
2009		18,422		80,006	247	1,1019
2008	1,866			1,158		708
2007	2,984					2,984
2006	2,635			17		2,618
2005	2,533					2,533
2004	294					294
2003	827					827
2002	1,393					1,393
2001	1,864					1,864
PRIOR YEARS	1,924					1,924
<u>M.V. EXCISE</u>						
2009		305,788	5,454	262,633	9,327	28,274
2008	42,759	40,366	4,291	56,334	2,978	19,522
2007	19,985	584	2,029	6,111	1,580	10,849
2006	12,436		1,128	2,346	560	8,402
2005	6,309		385	(114)	381	5,657
2004	6,591			230		6,361
2003	7,719					7,719
2002	3,531					3,531
2001	2,245					2,245
PRIOR YEARS	1,570					1,026
<u>FARM ANIMALS</u>						
2009		418		269		149
2008	116				-	116
2007					-	
2006					-	
2005					-	
2004					-	
2003					-	
2002	54				-	54
2001	57				-	57
Respectfully submitted, Lois Moores, Tax Collector						

## REPORT OF THE TOWN CLERK

The year of 2009 proved to be a year of many changes. One of the biggest changes was to the Conflict of Interest Laws announced by the State Ethics Commission. As of July 1, 2009, Governor Patrick signed into law Chapter 28 of the Acts of 2009 which has made important changes to MGL c.28a and c.268b. Among the changes are new mandatory education and training requirements for public employees at every level of government, including the municipal level.

The Board of Selectmen appointed me to be the Ethics Liaison which made me responsible to supply each employee with a summary of the new law and also requiring each municipal employee to sign a written acknowledgement that he or she has been provided with the summary to be at the Office of the Town Clerk.

This year we had two Elections; the Annual Town Election in May 2009 and a Special State Primary Election in January 2010 to choose a new candidate to fill the seat of the late Senator Edward Kennedy.

Over the years I have always wanted to preserve the old records of the Town for the future generations of our community. Last year I had monies in my one of my accounts and with the help of Town Meeting vote I was able to transfer the monies into a new account called Preservation of Town Records. This enabled me to request bids for the lowest cost to have this project done. I hired Glen Perry, a photographer from Paxton, to photograph the records and to copy them digitally on to DVD's and an external hard drive. They were copied onto a laptop computer in my office which is very user friendly. Because researchers can now use the computer for research, this stops the physical handling of the old records. This is only the first phase of preservation of the oldest records. **There have been donations made to this account and more will be welcomed. If you would like to make a donation, please send your check to: Town of Brookfield, Preservation of Records, 6 Central Street, Brookfield, MA 01506.** A special thank you goes out to Mr. Joseph Seremet of West Brookfield for all of his help with this important project. He not only volunteered many hours of his own time but he also made a donation that led to the establishment of the Preservation of Records account.

The records now on DVD begin with the year of 1722 and continue up through early portions of 1901, including: Town Meeting Records, vital records, proprietors records, church record such as; Constitution of the Brookfield Unitarian Association, records of the Third Church of Christ, baptismal records, records written by John Carpenter of the Third Precinct Support Ministry, sermons, funeral sermons and various church papers and Treasurers book of the Third Precinct, etc.

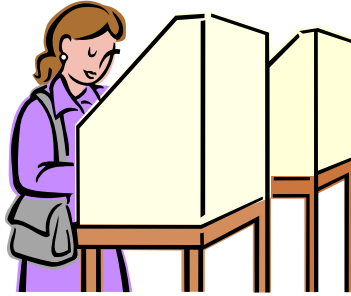
This is my last Town Report written for the residents of Brookfield as Town Clerk. I will be retiring in May of 2010 after 22 years of service to the community as your Town Clerk. Over the years I have met so many wonderful residents of Brookfield in the Town where I was born and raised. I will certainly miss seeing you all on a daily basis. You have been so great to me and very supportive and I want to thank you all very much.

Monies turned over to the Treasurer include: dog licenses, including late fees; marriage intentions; certified copies of vital records; copies of Town By-Laws; voter and resident lists; business certificates; homestead filings; genealogy research; raffle permits; Zoning By-Laws, parking tickets; civil disposition; gasoline storage permits, and licenses sold for the Division of Fisheries and Wildlife. The total receipts turned over to Treasurer were \$7,606.15.

### **Vital Statistics for 2009:**

<b>Births</b>	<b>30</b>	<b>Marriages</b>	<b>19</b>	<b>Deaths</b>	<b>24</b>
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Respectfully submitted, Linda M. Lincoln, CMMC, Town Clerk



## REPORT OF THE REGISTRARS OF VOTERS

During 2009 I continued to work with the entire election staff and registrars with additional training sessions in an effort to keep everyone aware of the yearly changes in Election Laws from the Election division of the Secretary of the Commonwealth Office.

The Annual Town Census was taken during the months of January and February; the following were compiled:

Total Residents:	3262		
Total Registered Voters	2333		
Democrats	520	Republicans	294
Green Party USA	2	Libertarian	8
Green Rainbow	6	Socialist	1
Constitution Party	1	Unenrolled	1501

Respectfully submitted,  
Lois O'Leary, Chairman of the Board of Registrars  
Nancy Lee Finney  
Shirley Sanborn  
Linda M. Lincoln, Clerk of the Board of Registrars

## REPORT OF THE TOWN ACCOUNTANT

### TOWN OF BROOKFIELD, MASSACHUSETTS COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2009

	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2007	Fund Balances June 30, 2008
Water	\$ 146,936.35	\$ 117,596.48	\$ 105,697.87	\$ -	\$ 11,898.61	\$ 158,834.96
Highways	\$ (128,037.16)	\$ 232,255.96	\$ 104,218.80	\$ -	\$ 128,037.16	\$ (0.00)
Federal and State Grants:						
School Grants						
Special Education	\$ (3,850.22)	\$ 13,014.00	\$ 9,805.29	\$ -	\$ 3,208.71	\$ (641.51)
BYS Bus	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ -
A.R.R.A.	\$ -	\$ 144,074.00	\$ 144,074.00	\$ -	\$ -	\$ -
Council on Aging	\$ 358.71	\$ 3,627.00	\$ 3,985.71	\$ -	\$ (358.71)	\$ (0.00)
Cultural Council	\$ 6,374.45	\$ 4,577.86	\$ 2,646.64	\$ -	\$ 1,931.22	\$ 8,305.67
Extend Polling Hours	\$ -	\$ 542.00	\$ 542.00	\$ -	\$ -	\$ -
Fire Safety Grants						
EOPS	\$ -	\$ 939.19	\$ -	\$ -	\$ 939.19	\$ 939.19
Safe	\$ 3,037.98	\$ 6,861.62	\$ 7,175.00	\$ -	\$ (313.38)	\$ 2,724.60
Safety (Federal)	\$ -	\$ 9,500.00	\$ 9,500.00	\$ -	\$ -	\$ -
Library	\$ 7,041.94	\$ 5,158.84	\$ 5,153.59	\$ -	\$ 5.25	\$ 7,047.19
Public Libraries	\$ 1,536.19	\$ -	\$ 1,535.46	\$ -	\$ (1,535.46)	\$ 0.73
Public Safety Grants						
Police Vest Grant	\$ 3,030.00	\$ -	\$ -	\$ -	\$ -	\$ 3,030.00
Criminal Justice	\$ 8.61	\$ -	\$ 8.61	\$ -	\$ (8.61)	\$ -
Cops UPH	\$ (0.37)	\$ 0.37	\$ -	\$ -	\$ 0.37	\$ (0.00)
Click It Ticket	\$ (610.41)	\$ 1,351.70	\$ 1,426.72	\$ -	\$ (75.02)	\$ (685.43)
Police Grant (OT Enforcement)	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	\$ -
Local Preparedness	\$ (3,132.06)	\$ -	\$ -	\$ -	\$ -	\$ (3,132.06)
Community Policing	\$ 6,826.43	\$ 8,609.84	\$ 9,402.76	\$ -	\$ (792.92)	\$ 6,033.51
Watch Your Car	\$ 13.85	\$ -	\$ 13.85	\$ -	\$ (13.85)	\$ -
Copsfast	\$ (0.42)	\$ 0.42	\$ -	\$ -	\$ 0.42	\$ (0.00)
Davis	\$ 0.87	\$ -	\$ 0.87	\$ -	\$ (0.87)	\$ -



				Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2007	Fund Balances June 30, 2008
MEMA-Cert	\$	101.67	\$	-	\$	-	\$ 101.67
L.E.D.A.	\$	46.50	\$	46.50	\$	(46.50)	\$ -
Cemetery DCR (Urban- Forestry)	\$	10,000.00	\$	-	\$	-	\$ 10,000.00
CDBG #5640	\$	1,585.12	\$	1,500.00	\$	(1,500.00)	\$ 85.12
CDBG 2007	\$	8,188.52	\$	444,063.31	\$	(9,965.99)	\$ (1,777.47)
BOH CDC Preparedness Grant	\$	1,795.00	\$	1,719.04	\$	(1,719.04)	\$ 75.96
QQLADEP Grant	\$	1,191.80	\$	29,090.51	\$	(2,026.35)	\$ (834.55)
Schools:							
School Lunch	\$	399.91	\$	78,304.08	\$	7,424.41	\$ 7,824.32
Union 61 Tuition							
Revolving	\$	107,905.26	\$	207,035.25	\$	617.21	\$ 108,522.47
School Choice Revolving	\$	301,678.14	\$	173,405.00	\$	37,110.07	\$ 338,788.21
Title I	\$	-	\$	35,286.00	\$	-	\$ -
Other:							
Ambulance Fund	\$	246,187.60	\$	165,306.50	\$ (145,143.00)	\$ 19,705.49	\$ 265,893.09
Boat Patrol	\$	408.00	\$	-	\$	-	\$ 408.00
C & D Revolving	\$	1,053.00	\$	-	\$	-	\$ 1,053.00
Cable Access	\$	26,820.62	\$	5,624.50	\$	4,662.40	\$ 31,483.02
Cable Equipment	\$	25,907.17	\$	-	\$	-	\$ 25,907.17
Clean Lakes Fund	\$	3,035.10	\$	23.45	\$	23.45	\$ 3,058.55
Dog Pound	\$	1,841.18	\$	403.00	\$	403.00	\$ 2,244.18
G.W.C.F.	\$	2,194.54	\$	-	\$	(1,334.00)	\$ 860.54
Jeppson	\$	1,178.65	\$	3,950.00	\$	2,016.94	\$ 3,195.59
350th Quaboag	\$	50.00	\$	542.35	\$	542.35	\$ 592.35
Flag Pole	\$	146.00	\$	-	\$	-	\$ 146.00
Gifts and Donations							
Selectmen	\$	129.40	\$	281.54	\$	281.54	\$ 410.94
Police	\$	100.00	\$	450.00	\$	450.00	\$ 550.00
Police-Dare	\$	279.65	\$	-	\$	-	\$ 279.65
Fire	\$	(860.92)	\$	200.00	\$	200.00	\$ (660.92)
Ambulance	\$	75,423.69	\$	1,549.30	\$	(32,794.62)	\$ 42,629.07

				Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses		
	Revenues	Expenditures	Other Financing Sources (Uses)		Fund Balances July 1, 2007	Fund Balances June 30, 2008
Open Space Master Plan (OSRP/MP)	\$ 9,947.50	\$ -	\$ 370.00	\$ -	\$ (370.00)	\$ 9,577.50
Cemetery Preservation	\$ 68,427.44	\$ 91.00	\$ 11,730.23	\$ 2,860.00	\$ (8,779.23)	\$ 59,648.21
Cemetery Mass Historical Grant	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ (5,000.00)	\$ -
Library	\$ 437.52	\$ 250.00	\$ 368.20	\$ -	\$ (118.20)	\$ 319.32
Town Hall	\$ 650.00	\$ -	\$ -	\$ -	\$ -	\$ 650.00
Restore Vital Records	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ 30.00
L. Gadaire Gift	\$ 28.40	\$ -	\$ -	\$ -	\$ -	\$ 28.40
Insurance Reimbursement	\$ 22,992.53	\$ 3,942.90	\$ 10,758.95	\$ (4,698.08)	\$ (21,514.13)	\$ 1,478.40
Planning Board Revolving	\$ 4,146.40	\$ 8,100.00	\$ 8,125.37	\$ -	\$ (25.37)	\$ 4,121.03
Police Detail Revolving	\$ (6,530.23)	\$ 61,735.88	\$ 60,021.30	\$ -	\$ 1,714.58	\$ (4,815.65)
Recreation Revolving	\$ 9,562.50	\$ 12,065.24	\$ 16,373.19	\$ -	\$ (4,307.95)	\$ 5,254.55
BOH Revolving	\$ (775.00)	\$ 3,275.00	\$ 2,500.00	\$ -	\$ 775.00	\$ -
Rehab Program	\$ 74,751.75	\$ 1,306.73	\$ 10,062.65	\$ -	\$ (8,755.92)	\$ 65,995.83
Sale of Lots and Graves	\$ (249.66)	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 750.34
Septic Loan Repayment	\$ 151,888.59	\$ 9,072.72	\$ 7,266.58	\$ -	\$ 1,806.14	\$ 153,694.73
Wetlands Fund	\$ 8,655.73	\$ 525.00	\$ 2,452.48	\$ -	\$ (1,927.48)	\$ 6,728.25
	\$ 1,205,283.81	\$ 1,796,162.19	\$ 1,517,711.20	\$ (156,981.08)	\$ 121,469.91	\$ 1,326,753.72

TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 2009

	Fund Balances June 30, 2008	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2009
Town Hall Roof	\$ 10,430.26	\$ -	\$ 10,000.00	\$ -	\$ -	\$ 10,430.26
Highway Facility	\$ -	\$ -	\$ 1,232.50	\$ -	\$ (4.92)	\$ 0.00
Fire Truck	\$ 215,000.00	\$ -	\$ 319,092.00	\$ -	\$ (485.00)	\$ -
School Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,088.15
	<u>\$ 275,000.00</u>	<u>\$ -</u>	<u>\$ 330,324.50</u>	<u>\$ -</u>	<u>\$ (55,324.50)</u>	<u>\$ 15,518.41</u>

TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES FPR THE YEAR ENDED JUNE 30, 2009

					Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	
	Fund Balances June 30, 2008	Additions	Revenues	Expenditures			Fund Balances June 30, 2009
Library Funds	\$ 6,943.22	\$ -	\$ 528.67	\$ -	\$ -	\$ 528.67	\$ 17,471.89
Cemetery Perpetual Care	\$ 9,851.32	\$7,000.00	\$ 3,913.60	\$ 229.91	\$ -	\$ 10,683.69	\$ 140,535.01
Flower Fund	\$ 2,188.05	\$ -	\$ 67.47	\$ 24.99	\$ -	\$ 42.48	\$ 2,230.53
Firemen's Relief Fund	\$ 2,733.35	\$ -	\$ 84.28	\$ -	\$ -	\$ 84.28	\$ 2,817.63
Dr. Milman Pease Fund	\$ 1,552.18	\$ -	\$ 14.14	\$ -	\$ -	\$ 14.14	\$ 1,566.32
Stabilization Fund	\$ 690,813.70	\$ -	\$ 5,665.89	\$ -	\$ (45,000.00)	\$ (29,334.11)	\$ 661,479.59
Pur Prop/Imp	\$ 23,412.08	\$ -	\$ 378.38	\$ -	\$ -	\$ 378.38	\$ 23,790.46
Fleet	\$ 76,458.86	\$ -	\$ 2,448.04	\$ -	\$ -	\$ 2,448.04	\$ 78,906.90
Stabilization Fund-Fire	\$ 5,984.36	\$ -	\$ 96.70	\$ -	\$ -	\$ 96.70	\$ 6,081.06
Stabilization Fund-Highway	\$ 290.30	\$ -	\$ 4.72	\$ -	\$ -	\$ 4.72	\$ 295.02
	\$ 950,226.42	\$7,000.00	\$ 3,201.89	\$ 254.90	\$ (45,000.00)	\$ (15,053.01)	\$ 935,173.41
Unrealized Gain/(Loss) on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 950,226.42	\$7,000.00	\$ 23,201.89	\$ 254.90	\$ (45,000.00)	\$ (15,053.01)	\$ 935,173.41

TOWN OF BROOKFIELD, MASSACHUSETTS  
SCHEDULE OF CHANGES IN BOND INDEBTEDNESS  
FOR THE YEAR ENDED JUNE 30, 2009

	Interest Rate	Date Issued	Final Maturity Date	Original Amount Issued	Original Amount Issued
<b>Inside Debt Limit:</b>					
School Construction	4.8 – 7.5%	9/15/1994	9/15/2014	\$ 5,500,000	\$ 1,880,000
Town Hall Roof	4.70%	2/13/2007	2/1/2017	\$ 310,000	\$ 278,205
Highway Garage	4.70%	2/13/2007	2/1/2017	\$ 860,000	\$ 771,795
Fire truck				\$ 215,000	\$ 215,000
<b>Outside Debt Limit:</b>					
Title V Loans	0.00%	5/28/2002	8/1/2020	\$ 219,866	\$ 93,533
					\$ 3,238,533

TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINING STATEMENT OF AGENCY FUND REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2009

	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances July 1, 2008	Fund Balances June 30, 2009
School Student Activities	\$ 8,923.31	\$ 11,531.44	\$ 2,480.61	\$ -	\$ 9,050.83	\$ 17,974.14
After School Program	\$ 2,350.36	\$ 19,397.50	\$ 14,649.92	\$ -	\$ 4,747.58	\$ 7,097.94
Music Dept Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cost To Collector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deputy Collector Fees	\$ -	\$ 8,191.00	\$ 8,568.00	\$ -	\$ (377.00)	\$ (377.00)
Driveway Permit	\$ 34,518.00	\$ 525.00	\$ 1,525.00	\$ (13,500.00)	\$ (14,500.00)	\$ 20,018.00
Fisheries & Wildlife	\$ -	\$ 1,869.50	\$ 1,869.50	\$ -	\$ -	\$ -
Pistol Permits	\$ 5,162.50	\$ 3,012.50	\$ 2,637.50	\$ -	\$ 375.00	\$ 5,537.50
Camp Bournedale	\$ 6,513.77	\$ 17,813.97	\$ 16,434.87	\$ -	\$ 1,379.10	\$ 7,892.87
	<u>\$ 57,467.94</u>	<u>\$ 62,340.91</u>	<u>\$ 48,165.40</u>	<u>\$ (13,500.00)</u>	<u>\$ 675.51</u>	<u>\$ 58,143.45</u>

**TOWN OF BROOKFIELD, MASSACHUSETTS**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**  
**JUNE 30, 2009**

	<b>Governmental Fund Types</b>			<b>Fiduciary Fund Type</b>	<b>Account Group</b>	<b>Totals</b>
	<b>General</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Trust and Agency</b>	<b>General Long Term Debt</b>	<b>(Memorandum Only)</b>
<b>Assets</b>						
Cash and Cash Equivalents	\$ 2,127,407.02	\$ 81,003.34	\$ -	\$ 1,008,614.17	\$ -	\$ 3,217,024.53
Investments	-	-	-	-	-	-
Accounts Receivable:						
Property Taxes	515,009.08	-	-	-	-	515,009.08
Deferred Property Taxes	4,167.94	-	-	-	-	4,167.94
Excise Taxes	94,060.21	-	-	-	-	94,060.21
Tax Liens	359,826.22	-	-	-	-	359,826.22
Departmental	4,883.50	-	-	-	-	4,883.50
User Charges		36,337.66	-	-	-	36,337.66
Special Assessments		61,079.47	-	-	-	61,079.47
Less: Allowance for Uncollectible						
Accounts	(84,550.20)	-	-	-	-	(84,550.20)
Due from Other Funds	-	1,261,846.82	15,518.41	(14,425.22)	-	1,262,940.01
Due from Other Governments	-	55,289.24	-	-	-	55,289.24
Other	82.50	-	-	-	-	82.50
Loans Authorized/Unissued					-	-
Amount to be Provided for the Payment of						
Bonds	-	-	-	-	2,814,766.73	2,814,766.73
<b>Total Assets</b>	<b>3,020,886.27</b>	<b>1,495,556.53</b>	<b>15,518.41</b>	<b>994,188.95</b>	<b>2,814,766.73</b>	<b>8,340,916.89</b>

**TOWN OF BROOKFIELD, MASSACHUSETTS**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**  
**JUNE 30, 2009 --- CONTINUED**

	Governmental Fund Types			Fiduciary Fund Type	Account Group	Totals
	General	Special Revenue	Capital Projects	Trust and Agency	General Long Term Debt	(Memorandum Only)
<b>Liabilities and Fund Equity</b>						
<b>Liabilities:</b>						
Warrants Payable	234,942.80	16,096.44	-	872.09	-	251,911.33
Employee Withholdings	22,889.47	-	-	-	-	22,889.47
Due to Others	2,505.37	-	-	-	-	2,505.37
Due to Other Funds	1,262,940.34	-	-	-	-	1,262,940.34
Due to Student Groups	-	-	-	-	-	-
Deferred Revenue:						-
Property Taxes	794,453.04	-	-	-	-	794,453.04
Other	98,943.71	152,706.37	-	-	-	251,650.08
Ban Payable		-	-			-
Loans Authorized/Unissued Payable					-	-
Bonds Payable	-	-	-	-	2,814,766.73	2,814,766.73
<b>Total Liabilities</b>	<b>2,416,674.73</b>	<b>168,802.81</b>	<b>-</b>	<b>872.09</b>	<b>2,814,766.73</b>	<b>5,401,116.36</b>
<b>Fund Equity:</b>						
Reserved for Encumbrances	260,595.35	80,446.93	-	-	-	341,042.28
Reserved for Wage/Medicare Deficit	(4,395.63)					(4,395.63)
Reserved for Deficits	50.00	-	-	-	-	50.00
Unreserved:						-
Designated for Subsequent Years'						
Expenditures	79,506.01	-	-	-	-	79,506.01
Undesignated	268,455.81	1,246,306.79	15,518.41	993,316.86	-	2,523,597.87
<b>Total Fund Equity</b>	<b>604,211.54</b>	<b>1,326,753.72</b>	<b>15,518.41</b>	<b>993,316.86</b>	<b>-</b>	<b>2,939,800.53</b>
<b>Total Liabilities and Fund Equity</b>	<b>3,020,886.27</b>	<b>1,495,556.53</b>	<b>15,518.41</b>	<b>994,188.95</b>	<b>2,814,766.73</b>	<b>8,340,916.89</b>



Town of Brookfield  
Undesignated Fund Balance  
June 30, 2009

Undesignated Fund Balance June 30, 2008	358,398.38
FY07 Audit Adjustment	(11,667.00)
	346,731.38
Add/(Deduct):	
Revenue	6,864,278.99
Expenditures	(7,228,942.82)
Other Financing Sources/Uses *	215,481.08
Overlay Surplus Release	(57,145.40)
Close Overlay Surplus	57,145.40
Reserve for Deficit FY08	(50.00)
Reserve for Deficit FY09	50.00
Reserve for Snow & Ice Deficit FY08	(35,207.68)
Reserve for Wage/Medicare Deficit FY09	4,395.63
 FY 08 Reserve for Encumbrances	 430,460.59
FY 09 Reserve for Encumbrances	(260,595.35)
FY 08 Reserve for Sub Years Expenditures	11,360.00
FY 09 Reserve for Sub Years Expenditures	(79,506.01)
 Detail: Other Financing Sources/Uses	 
Transfer from Special Revenue	159,841.08
Transfer from Stabilization	45,000.00
Transfer from Trust Funds/Agency	13,500.00
Overlay Surplus Release	55,050.86
Transfer to Special Revenue	(2,860.00)
Overlay Surplus Release	(55,050.86)
 Total:	 215,481.08
Detail: Other Financing Sources/Uses	

COMBINED STATEMENT OF REVENUES AND EXPENDITURES  
BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2009

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues:</b>			
Taxes	\$ 4,054,485.03	\$ 3,952,271.44	\$ (102,213.59)
State Receipts	\$ 2,429,611.00	\$ 2,231,797.00	\$ (197,814.00)
Excise and Other Taxes	\$ 406,150.00	\$ 350,991.34	\$ (55,158.66)
Licenses, Permits, Fees	\$ 229,000.00	\$ 233,899.36	\$ 4,899.36
Interest and Penalties on Delinquent			
Taxes	\$ 55,000.00	\$ 47,986.08	\$ (7,013.92)
Interest on Investments	\$ 40,000.00	\$ 47,333.77	\$ 7,333.77
<b>Total Revenues</b>	<b>\$ 7,214,246.03</b>	<b>\$ 6,864,278.99</b>	<b>\$ (349,967.04)</b>
<b>Expenditures:</b>			
Current:			
General Government	\$ 589,275.84	\$ 505,685.40	\$ 83,590.44
Public Safety	\$ 742,121.62	\$ 692,668.24	\$ 49,453.38
Public Works	\$ 511,464.00	\$ 477,555.72	\$ 33,908.28
Health and Human Services	\$ 40,783.77	\$ 29,472.75	\$ 11,311.02
Culture and Recreation	\$ 129,868.96	\$ 127,361.92	\$ 2,507.04
Education	\$ 4,147,469.89	\$ 3,968,992.64	\$ 178,477.25
Employee Benefits and Insurance	\$ 576,813.06	\$ 572,860.60	\$ 3,952.46
State Assessments	\$ 120,125.00	\$ 99,824.00	\$ 20,301.00
Debt Service:			
Principal	\$ 595,619.00	\$ 595,619.00	\$ -
Interest and Fiscal Charges	\$ 158,920.00	\$ 158,902.55	\$ 17.45
<b>Total Expenditures</b>	<b>\$ 7,612,461.14</b>	<b>\$ 7,228,942.82</b>	<b>\$ 383,518.32</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (398,215.11)</b>	<b>\$ (364,663.83)</b>	<b>\$ 33,551.28</b>
<b>Other Financing Sources (Uses):</b>			
Operating Transfers In	\$ 218,341.08	\$ 218,341.08	\$ -
Operating Transfers Out	\$ (2,860.00)	\$ (2,860.00)	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 215,481.08</b>	<b>\$ 215,481.08</b>	<b>\$ -</b>
<b>Budget Variance:</b>			
<b>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</b>	<b>\$ (182,734.03)</b>	<b>\$ (149,182.75)</b>	<b>\$ 33,551.28</b>

TOWN OF BROOKFIELD, MASSACHUSETTS  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY FUND TYPES FOR THE YEAR ENDED JUNE 30, 2009

	Governmental Fund Types			Fiduciary Fund Types	Totals
	General Fund	Special Revenue	Capital Projects	Trusts	(Memorandum Only)
Revenues:					
Taxes	\$ 3,952,271.44	\$ -	\$ -	\$ -	\$ 3,952,271.44
Federal Receipts	\$ -	\$ 153,574.00	\$ -	\$ -	\$ 153,574.00
State Receipts	\$ 2,231,797.00	\$ 232,255.96	\$ -	\$ -	\$ 2,464,052.96
Excise and Other Taxes	\$ 350,991.34	\$ -	\$ -	\$ -	\$ 350,991.34
Licenses, Permits, Fees	\$ 233,899.36	\$ 889,730.92	\$ -	\$ -	\$ 1,123,630.28
Interest & Penalties on Delinquent					
Taxes	\$ 47,986.08	\$ -	\$ -	\$ -	\$ 47,986.08
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Income:		\$ -			
Interest and Dividends on Investments	\$ 47,333.77	\$ 1,591.00	\$ -	\$ 23,201.89	\$ 72,126.66
Additions	\$ -	\$ -	\$ -	\$ 20,500.00	\$ 20,500.00
Grants and Fees	\$ -	\$ 519,010.31	\$ -	\$ -	\$ 519,010.31
Intergovernmental - "On Behalf					
Payments"	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 6,864,278.99	\$ 1,796,162.19	\$ -	\$ 43,701.89	\$ 8,704,143.07
Expenditures:					
Current:					
General Government	\$ 505,685.40	\$ 35,578.51	\$ -	\$ -	\$ 541,263.91
Public Safety	\$ 692,668.24	\$ 125,397.54	\$ 384.00	\$ -	\$ 818,449.78
Public Works	\$ 477,555.72	\$ 583,744.91	\$ 4.92	\$ 254.90	\$1,061,560.45
Health and Human Services	\$ 29,472.75	\$ 8,204.75	\$ -	\$ -	\$ 37,677.50
Culture and Recreation	\$ 127,361.92	\$ 56,129.69	\$ -	\$ -	\$ 183,491.61
Education	\$ 3,968,992.64	\$ 602,957.93	\$ -	\$ -	\$4,571,950.57
Employee Benefits and Insurance	\$ 572,860.60	\$ -	\$ -	\$ -	\$ 572,860.60
Water		\$ 105,697.87	\$ -	\$ -	\$ 105,697.87
State Assessments	\$ 99,824.00	\$ -	\$ -	\$ -	\$ 99,824.00
Debt Service:					
Principal	\$ 595,619.00	\$ -	\$ -	\$ -	\$ 595,619.00
Interest and Fiscal Charges	\$ 158,902.55	\$ -	\$ -	\$ -	\$ 158,902.55
Continuing Appropriations	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 7,228,942.82	\$ 1,517,711.20	\$ 388.92	\$ 254.90	\$ 8,747,297.84

Excess of Revenues Over

(Under) Expenditures	\$ (364,663.83)	\$ 278,450.99	\$ (388.92)	\$ 43,446.99	\$ (43,154.77)
Other Financing Sources (Uses):					
Operating Transfers In	\$ 218,341.08	\$ 2,860.00	\$ -	\$ -	\$ 221,201.08
Operating Transfers Out	\$ (2,860.00)	\$ 159,841.08)	\$ -	\$ (58,500.00)	\$ (221,201.08)
Total Other Financing Sources (Uses)	\$ 215,481.08	\$ (156,981.08)	\$ -	\$ (58,500.00)	\$ -
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ (149,182.75)	\$ 121,469.91	\$ (388.92)	\$ (15,053.01)	\$ (43,154.77)
Fund Balances, Beginning of Year**	\$ 753,394.29	\$ 1,205,283.81	\$ 15,907.33	\$ 950,226.42	\$ 2,924,811.85
Fund Balances, End of Year	\$ 604,211.54	\$ 1,326,753.72	\$ 15,518.41	\$ 935,173.41	\$ 2,881,657.08

\*\*Includes FY08 Audit Adj.

Town of Brookfield								
Schedule of Departmental Appropriations and Expenditures								
Year Ended June 30, 2009								
	Beginning	Encumbrance	ATM	Appropriation	Ending	Total		
	Encumbrance	Adj.	Appropriation	Adj.	Encumbrance	Budget	Expenditures	Variance
Moderator :								
Moderator Salary			59.00			59.00		59.00
Total Moderator	0.00		59.00		0.00	59.00	0.00	59.00
Selectmen :								
Selectmen Salary			7,351.00			7,351.00	6,534.08	816.92
Administrative Asst. Salary			35,977.00			37,056.00	37,062.00	(0.00)
Selectmen Expense			6,300.00			6,300.00	3,439.04	2,860.96
Physical Exam. Expense			400.00			400.00	20.00	380.00
Payment in Lieu of Taxes			750.00			750.00	548.36	201.64
Computer Maintenance			2,000.00			2,000.00	1,712.00	288.00
Town Website*	2,500.00		0.00		2,480.01	19.99	19.99	(0.00)
Consultant Expenses*	2,000.00		0.00		2,000.00	0.00	0.00	0.00
Brownfield's-Mill Street*	25,444.96		5,000.00		27,623.72	2,621.24	2,621.24	0.00
Total Selectmen	29,744.96	0.00	58,857.00	0.00	32,103.73	56,498.23	51,956.71	4,541.52
Reserve Fund :								
Reserve Fund			24,000.00	(6,231.86)		17,768.14		17,768.14
Total Reserve Fund	0.00	0.00	24,000.00	(6,231.86)	0.00	17,768.14	0.00	17,768.14
Town Accountant :								
Town Accountant -Wages			43,685.00			43,685.00	43,685.00	0.00
Audit	11,500		11,500.00			23,000.00	23,000.00	0.00
Accountant : Expense			3,290.00			3,290.00	3,082.10	207.90
Professional Service Account*	27.45		0.00	35,000.00	35,000.00	27.45		27.45
Total Accountant	11,027.45	0.00	58,475.00	35,000.00	35,000.00	70,002.45	69,767.10	235.35
Advisory Board :								
Advisory Board Expense			500.00			500.00	500.00	0.00
Advisory Board Expense			500.00			500.00	382.98	117.02
Warrant Book Print & Mail			2,000.00		75.00	1,925.00	744.00	1,181.00
Total Advisory Board	0.00	0.00	3,000.00	0.00	75.00	2,925.00	1,626.98	1,298.02

Assessors :								
Assessors-Salaries			42,534.00			42,534.00	42,534.00	0.00
Assessors Consult Serv Reval			2,500.00			2,500.00	2,500.00	0.00
Assessors Expense			4,335.00			4,335.00	4,053.99	281.01
Total Assessors	0.00	0.00	49,369.00	0.00	0.00	49,369.00	49,087.99	281.01
Treasurer :								
Treasurer Salary			27,161.00			27,161.00	27,161.00	0.00
Treasurer Clerk Wages			21,808.00			21,808.00	21,464.65	343.35
Treasurer Payroll Service			4,725.00	4,725.00			4,725.00	4,245.89
Treasurer Expense			4,000.00			4,000.00	3,025.56	974.44
Total Treasurer	0.00	0.00	57,694.00	0.00	0.00	57,694.00	55,897.10	1,796.90
Tax Collector :								
Tax Collector Wages			29,696.00			29,696.00	29,696.00	0.00
Tax Collector Clerk Wages			2,682.00	2,762.00			2,762.00	2,761.74
Tax Collector Certification			1,000.00	1,000.00			1,000.00	
Tax Collector Expense			7,692.00			7,692.00	7,004.36	687.64
Tax Collector Software			1,000.00			1,000.00		1,000.00
Total Tax Collector	0.00	0.00	42,150.00	0.00	0.00	42,150.00	39,462.10	2,687.90
Town Counsel & Legals :								
Town Counsel & Legals			50,000.00			50,000.99	47,952.65	2,047.35
Total Counsel & Legals	0.00	0.00	50,000.00	0.00	0.00	50,000.99	47,952.65	2,047.35
Treasurer Tax Title :								
Treasurer Tax Title	20,234.92		0.00		20,234.92	0.00	0.00	0.00
Total Tax Title	20,234.92	0.00	0.00	0.00	20,234.92	0.00	0.00	0.00
Town Clerk								
Town Clerk Salary			26,581.00			26,581.00	26,581.00	0.00
Ass't Town Clerk Wages			4,749.00	1,000.00		5,749.00	5,749.00	6.52
Town Clerk Certification			1,000.00			1,000.00	1,000.00	0.00
Town Clerk Expense	1,100.00		4,650.00		1,100.00	4,650.00	3,523.74	1,126.26
Town Clerk Vault	10,838.00		0.00		2,601.00	8,237.00	8,237.00	0.00
Total Town Clerk	11,938.00	0.00	36,980.00	1,000.00	3,701.00	46,217.00	45,084.00	1,132.78

Election & Registration :								
Election & Registration Wages			9,000.00			9,000.00	5,748.83	3,251.17
Election & Registration Expense			8,200.00	(1,000.00)	382.50	6,817.50	5,654.77	1,162.73
Total Election & Registration	0.00	0.00	17,200.00	(1,000.00)	382.50	15,617.50	11,403.60	4,413.90
Conservation :								
Conservation Expense			0.00	750.00		750.00	466.80	283.20
Conservation Expense-Prior Year			0.00	500.00		16.50	483.50	91.00
Total Conservation	0.00	0.00	500.00	750.00	16.50	1,233.50	557.80	675.70
Central Mass. Regional Planning (CMRPC):								
Muni Org for Region (M.O.R.E.)			930.00			930.00	930.00	0.00
Central Mass. Regional Planning			718.00			718.00	616.14	0.86
Total Central Mass. Regi. Plann.	0.00	0.00	1,648.00	0.00	0.00	1,648.00	1,647.14	0.86
Planning Board :								
Planning Board Clerk Salary			3,090.00			3,090.00	2,859.15	230.85
Planning Board Salary			2,652.00		2,652.00	2,652.00	0.00	0.00
Planning Board Expense			1,085.00		1,085.00	623.92	461.08	485.91
Total Planning Board	0.00	0.00	6,827.00	0.00	6,827.00	6,135.07	691.93	885.67
Board Of Appeals :								
Board Of Appeals Expense			1,021.00			1,021.00	535.94	485.06
Total Board Of Appeals	0.00	0.00	1,021.00	0.00	0.00	1,072.00	535.94	485.06
Master Plan								
Master Plan Expenses*	10,000.00		10,000.00		5,030.48	14,969.52	14,969.52	0.00
Total Master Plan	10,000.00	0.00	10,000.00	0.00	5,030.48	14,969.52	14,969.52	0.00
Capital Improvement :								
Capital Improvement Expense			0.00			0.00		0.00
Total Capital Improvement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Town Hall :								
Town Hall Custodian Wages			11,613.00			11,613.00	10,832.14	780.86
Town Hall Expense			10,015.00			10,015.00	6,110.60	3,904.40
Town Hall Improvements*	52,776.06		0.00		49,236.35	3,539.71	3,539.71	0.00
Town Hall Exterior Renovations*	5,800.00		0.00		800.00	5,000.00	5,000.00	0.00
Town Hall Wiring*	17,422.79		0.00		5,147.79	12,275.00	12,275.00	0.00
350th Quaboag Plantation*	114.16		0.00		114.16	0.00	0.00	0.00
Common/Mall Improvements*	117.39		0.00		117.39	0.00	0.00	0.00
100th Anniversary*	377.27		0.00		0.00	377.27	0.00	377.27
Total Town Hall			21,628.00	0.00	55,475.69	42,819.98	37,757.45	5,062.53
Town Report :								
Print Town Report			1,800.00			1,800.00	1,300.32	499.68
Total Town Report	0.00	0.00	1,800.00	0.00	0.00	1,800.00	1,300.32	499.68
Municipal Heating Fuel :								
Municipal Heating Fuel	1,743.06		45,000.00	(1,977.00)		44,766.06	23,711.18	21,054.88
Municipal Diesel Fuel			20,017.00			20,017.00	15,589.71	4,427.29
Municipal Gasoline			33,000.00			33,000.00	19,477.46	13,522.54
Municipal Bldg R&M			0.00			0.00	0.00	0.00
Total Municipal Heating Fuel	1,743.06	0.00	98,017.00	(1,977.00)	0.00	97,783.06	58,778.35	39,004.71
Telephone Expense :								
Telephone Expense	192.46		12,000.00			12,192.46	11,640.56	551.90
Total Telephone Expense	192.46	0.00	12,000.00	0.00	0.00	12,192.46	11,640.56	551.90
<b>TOTAL GENERAL GOVERNMENT</b>	126,927.96	0.00	578,399.00	(96.00)	162,048.52	543,182.44	500,628.79	42,553.65



Police Department :								
Police Wages Full Time			115,884.00			115,884.00	114,360.71	1,523.29
Police Chief Salary			58,656.00			58,646.00	57,785.24	870.76
Police Part Time Wages			52,000.00			52,000.00	50,458.14	1,541.86
Police Clerk			8,984.00			8,984.00	8,983.11	0.89
Police Overtime Full-Time			15,000.00			15,000.00	13,371.26	1,628.74
Police Expense	3,013.85		62,200.00	4,592.30	328.43	69,477.72	37,603.22	31,874.50
Police Station Expense	241.59		23,800.00		198.34	23,843.25	21,647.72	1,195.53
Police Cruiser-Purchase*	13.64		0.00			13.64	0.00	13.64
Police Vehicle-Purchase*	1,259.00		0.00		1,259.00	0.00	0.00	0.00
Police Feasibility Study-Station*	15,000.00		0.00			15,000.00	15,000.00	0.00
Total Police Department	19,528.08	0.00	336,524.00	4,592.30	1,785.77	358,858.61	319,209.40	39,649.21
Fire Department :								
Fire Dept. Wages			9,312.00			9,312.00	7,545.69	1,766.31
Fire Chief Salary			1,321.00			1,321.00	1,321.00	0.00
Fire Salary Brush/Spec Duty			4,238.00			4,238.00	4,231.52	6.48
Fire Dept. Expense	22.44		32,100.00		108.22	32,014.22	29,602.59	2,411.63
Fire Dept. Testing & Recertification			3,000.00		150.00	2,850.00	2,844.48	5.52
Fire Dept. Fixed Assets / Repair			7,500.00			7,500.00	7,500.00	0.00
Fire Station Bldg. Maint.*	5,000.00		0.00		5,000.00	0.00	0.00	0.00
Total Fire Department	5,022.44	0.00	57,471.00	0.00	5,258.22	57,235.22	53,045.28	4,189.94
Emergency Squad :								
Emergency Squad Salary	1,920.63		0.00		1,920.63	0.00	0.00	0.00
Emergency Squad On Call	11,634.17		67,075.00		24,556.63	54,152.54	54,152.54	0.00
Emergency Squad Vac/Sick	1,026.00		1,056.00		2,081.00	0.00	0.00	0.00
Emergency Squad FF/Paramed	0.00		43,862.00		0.00	43,862.00	43,862.00	0.00
Emergency Squad Wages	26,913.11		0.00		26,913.11	0.00	0.00	0.00
Emergency Squad Expense	13,456.67		31,450.00		20,775.90	24,130.77	24,130.77	0.00
Emergency Squad Ambulance	150,000.00		0.00		0.00	150,000.00	150,000.00	0.00
Total Emergency Squad	204,949.58	0.00	143,443.00	0.00	76,247.27	272,145.31	272,145.31	0.00
Building Inspector :								
Building Inspector Salary			13,638.00		13,638.00	13,638.00	0.00	
Ass't Building Inspector Salary			296.00		296.00	296.00	0.00	
Total Building Inspector	0.00	0.00	13,934.00	0.00	13,934.00	13,934.00	0.00	500.00

Gas / Plumbing Inspector :								
Gas / Plumbing Inspector Salary			3,373.00			3,373.00	3,373.00	0.00
Ass't Gas/Plumbing Insp. Salary			287.00			287.00	287.00	0.00
Gas/Plumbing Inspector Exp.			720.00			720.00	659.91	60.09
Total Gas / Plumbing Inspector	0.00	0.00	4,380.00	0.00	0.00	4,380.00	4,319.91	60.09
Wiring Inspector :								
Wiring Inspector Salary			3,352.00			3,352.00	3,352.00	0.00
Ass't Wiring Inspector Salary			296.00			296.00		296.00
Wiring Inspector Expense			400.00			400.00		400.00
Total Wiring Inspector	0.00	0.00	4,048.00	0.00	0.00	4,048.00	3,352.00	696.00
Zoning Enforcement :			8,523.00			8,523.00	8,523.00	0.00
Zoning Enforcement Salary			475.00			475.00	351.03	123.97
Zoning Enforcement Expense								
Total Zoning Enforcement	0.00	0.00	8,998.00	0.00	0.00	8,998.00	8,574.03	123.97
BEMA Brookfield Emerg. Mgmt. Agency								
BEMA Brookfield Emerg. Salaries			361.00			361.00	361.00	0.00
BEMA Brkfield Emerg. Mgmt.	3,052.20		3,873.00			6,925.20	4,258.13	2,667.07
Total Brookfield BEMA	3,052.20	0.00	4,234.00	0.00	0.00	7,286.20	4,619.13	2,667.07
			361.00			361.00	361.00	0.00
Animal Control Officer :								
Animal Control Officer Salary								
Asst Animal Control Officer Sal.			4,918.00			4,918.00	4,918.00	0.00
Animal Control Officer Expense	109.28		552.00			552.00	552.00	0.00
Total Animal Control Officer :	109.28	0.00	3,165.00			3,274.28	1,907.18	1,367.10
Parking Clerk / Officer :								
Parking Clerk / Officer Salary			242.00			242.00	242.00	0.00
Parking Ticket Expense			100.00			100.00		100.00
Total Parking Clerk / Officer	0.00	0.00	342.00	0.00	0.00	342.00	242.00	100.00
Tree Warden :								
Tree Warden Expense			7,400.00	1,150.00	4,800.00	3,750.00	3,750.00	0.00
Total Tree Warden	0.00	0.00	7,400.00	1,150.00	4,800.00	3,750.00	3,750.00	0.00

Shade Trees :								
Shade Tree Expense			2,400.00			2,400.00	1,800.00	600.00
Total Shade Trees	0.00	0.00	2,400.00	0.00	0.00	2,400.00	1,800.00	600.00
<b>TOTAL PUBLIC SAFETY</b>	<b>232,661.58</b>	<b>0.00</b>	<b>591,809.00</b>	<b>5,742.30</b>	<b>88,091.26</b>	<b>742,121.62</b>	<b>692,668.24</b>	<b>59,453.38</b>
Highway Department :								
Highway Supt. Salary			45,989.00			45,989.00	45,330.48	685.52
Highway Operator Wages			38,251.00	177.00		38,428.00	38,427.48	0.52
Highway Wages OT/Other			2,217.00	2,309.00		4,526.00	3,810.11	715.89
Highway Wages P/T			22,106.00	14.00		22,120.00	22,119.15	0.85
Highway Expense	150.44		59,650.00		49.22	59,751.22	58,871.44	879.78
Police Detail			200.00			200.00	0.00	200.00
Plow Private Roads			1.00			1.00	0.00	1.00
Bridges / Railings / Signs			1,600.00			1,600.00	1,586.10	13.90
Roads Reconst. Const & Improv			30,000.00			30,000.00	30,000.00	0.00
Highway Driveway Const.*			9.99	13,500.00	13,500.00	0.00	0.00	0.00
Total Highway Department				16,000.00	13,549.12	202,615.22	200,144.76	2,470.46
Snow & Ice :								
Snow & Ice :			50,000.00	56,174.00		106,174.00	106,174.00	(0.34)
Total Snow & Ice	0.00	0.00	50,000.00	50,000.00	0.00	106,174.00	106,174.00	(0.34)
Street Lighting :								
Street Lighting			14,000.00		11.65	14,017.30	11,272.99	2,744.31
Total Street Lighting	0.00	0.00	14,000.00	0.00	11.65	14,017.30	11,272.99	2,744.31
Sidewalks:								
Sidewalks			1,000.00			1,000.00	0.00	1,000.00
Total Sidewalks	0.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
Cemetery Department :								
Cemetery Dept. Wages			12,618.00			12,618.00	12,618.00	0.00
Cemetery Supt. Salary			4,429.00			4,429.00	4,429.00	0.00
Cemetery Dept. Expense	15.45		6,500.00	464.00	10.04	6,969.41	6,925.93	43.48
Cemetery Dept. Bucket Loader*	1,000.00					1,000.00	1,000.00	0.00
Total Cemetery Dept.	1,015.45	0.00	23,547.00	464.00	10.04	25,016.41	24,972.93	43.48

Cemetery Improvements :								
Cemetery Improvements			1,650.00	(464.00)		1,186.00	1,186.00	0.00
Total Cemetery Improvements	0.00	0.00	1,650.00	(464.00)	0.00	1,186.00	1,186.00	0.00
Transfer Station :								
Transfer Station Wages			19,228.00			19,228.00	17,977.61	1,250.39
Well Tests			11,700.00			11,700.00		11,700.00
Transfer Station Expense	9,850.00		120,700.00		22.93	130,527.07	114,827.09	15,699.98
Landfill Closure*	259.01		0.00		259.01	0.00		0.00
Total Transfer Station	10,109.01	0.00	151,628.00	0.00	281.94	161,455.07	132,804.70	28,650.37
<b>TOTAL PUBLIC WORKS</b>	<b>11,303.85</b>	<b>0.00</b>	<b>441,839.00</b>	<b>72,174.00</b>	<b>13,852.85</b>	<b>511,464.00</b>	<b>477,555.72</b>	<b>33,908.28</b>
Board Of Health :								
Board Of Health Salary			3,585.00			3,585.00	3,585.00	0.00
Board Of Health/Clerk Wages			4,010.00			4,010.00	2,267.21	1,742.79
Board Of Health/Health Agent			2,023.00			2,023.00	1,611.90	411.10
Animal Inspector Salary			1,030.00			1,030.00	1,000.00	30.00
B-O-H Title V Adm. Salary			940.00			940.00	931.97	8.03
B-O-H Expense			2,000.00	(150.00)		1,850.00	1,450.44	399.56
Total Board Of Health	0.00	0.00	13,588.00	(150.00)	0.00	13,438.00	10,846.52	2,591.48
South Central Mass. Clinic :								
Community Health Program	71.78		950.00	150.00		1,171.78	1,016.81	154.97
Total South Central Mass. Clinic	71.78	0.00	950.00	150.00	0.00	1,171.78	1,016.81	154.97
Outreach :								
Outreach Worker Salary			1,500.00			1,500.00	1,500.00	0.00
Tri-Valley Crisis Inter. Expense			558.00			558.00	0.00	558.00
Medi - Car Consortium			2,000.00			2,000.00	2,000.00	0.00
Council On Aging Expense			442.00			442.00	318.93	123.07
Total Outreach	0.00	0.00	4,500.00	0.00	0.00	4,500.00	3,818.93	681.07

Veterans Director :								
Veterans Director Salary			670.00			670.00	670.00	0.00
Total Veterans Director	0.00	0.00	670.00	0.00	0.00	670.00	670.00	0.00
Veterans Agent :								
Veterans Agent Salary			2,689.00			2,689.00	2,689.00	0.00
Veterans Expense			240.00			314.99	275.59	39.4
Veterans Case Worker			18,000.00			18,000.00	10,155.90	7,844.10
Total Veterans Agent	0.00	0.00	20,929.00	0.00	0.00	21,003.99	13,120.49	7,883.50
<b>TOTAL HUMAN SERVICES</b>	<b>146.77</b>	<b>0.00</b>	<b>40,637.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,783.77</b>	<b>29,472.75</b>	<b>11,311.02</b>
Library :								
Library Director Wages			33,747.00			33,747.00	33,745.92	1.08
Library Custodian Wages			5,955.00			5,955.00	5,938.04	16.96
Library Asst.'s Salary			26,175.00			26,175.00	26,175.00	0.00
Library Sat/Holidays/Vacation			4,083.00			4,083.00	4,046.84	36.16
Library Expense			11,974.00		244.04	11,729.96	10,787.27	942.69
Library Books/video Periodicals			20,679.00			20,679.00	20,666.25	12.75
Library Bldg Repair & Maint.	5,000.00		0.00		5,000.00	0.00	0.00	0.00
Total Library	5,000.00	0.00	102,613.00	0.00	5,244.04	102,368.96	101,359.32	1,009.64
Recreation :								
Recreation Salary			2,812.00			2,812.00		
Recreation Expense	2,471.15		6,500.00			8,971.15		
Lewis Field Maintenance Expense	409.50		2,200.00		17.38	2,592.12		
South Pond Beach Expenses			1,000.00			1,000.00		
Total Recreation	2,880.65	0.00	12,512.00	0.00	17.38	15,375.27		
Historical Commission :								
Historical Commission	1,692.73		1,125.00			2,817.73	2,635.00	182.73
Total Historical Commission	1,692.73	0.00	1,125.00	0.00	0.00	2,817.73	2,635.00	182.73
Memorial Day :								
Memorial Day			3,200.00		543.00	2,657.00	2,256.71	400.29
Total Memorial Day	0.00	0.00	3,200.00	0.00	0.00	543.00	2,657.00	2,256.71

Cultural Council :								
Cultural Council Expense			6,650.00			6,650.00	6,637.63	12.37
Total Cultural Council	0.00	0.00	6,650.00	0.00	0.00	6,650.00	6,637.63	12.37
<b>TOTAL CULTURE &amp; RECREATION</b>	9,573.38	0.00	126,100.00	0.00	5,804.42	129,868.96	127,361.92	2,507.04
School Department :								
School Salary						0.00	2,016,889.16	(2,016,889.16)
School Committee Salary			1,500.00			1,500.00	1,458.34	41.66
Regional School Committee Salary			1,000.00			1,000.00	750.00	250.00
Regional School Assessment			1,262,778.00			1,262,778.00	1,262,778.00	0.00
Regional School Transportation			28,030.00			28,030.00	28,030.00	0.00
School Expense	7,831.89		2,846,330.00			2,854,161.89	659,087.14	2,195,074.75
Total School Department :	7,831.89	0.00	4,139,638.00	0.00	0.00	4,147,469.89	3,968,992.64	178,477.25
<b>TOTAL EDUCATION</b>	7,831.89	0.00	4,139,638.00	0.00	0.00	4,147,469.89	3,968,992.64	178,477.25
Maturing Debt / Principal :								
Maturing Debt / Principal			275,000.00			275,000.00	275,000.00	0.00
Maturing Debt / Garage			88,205.00			88,205.00	88,205.00	0.00
Maturing Debt / Roof			31,795.00			31,795.00	31,795.00	0.00
Maturing Debt / Fire Truck			21,500.00			21,500.00	21,500.00	0.00
Regional School Const.			179,119.00			179,119.00	179,119.00	0.00
Total Maturing / Principal	0.00	0.00	595,619.00	0.00	0.00	595,619.00	595,619.00	0.00
Maturing Debt / Interest :								
Maturing Debt / Interest			103,657.00			103,657.00	103,656.25	0.75
Maturing Interest-Highway Garage			36,247.00	19.84		36,266.84	36,266.84	0.00
Maturing Interest-Town Hall Roof			13,076.00	7.16		13,083.16	13,083.16	0.00
Maturing Interest -Fire Truck			5,913.00			5,913.00	5,896.30	16.70
Total Maturing Debt / Interest		0.00		0.00	0.00	158,920.00	158,902.55	17.45
<b>TOTAL DEBT SERVICE</b>	0.00	0.00	754,512.00	27.00	0.00	754,539.00	754,521.55	17.45

County Tax Assessments :									
County Tax Assessments			0.00	3,282.00		3,282.00	3,282.00	0.00	
Sped Assessment			0.00	116.00		116.00	0.00	116.00	
School Choice Assessment			0.00	104,495.00		104,495.00	84,550.00	19,945.00	
Charter School Sending Tuition			0.00	0.00		0.00	0.00	0.00	
RMV Non - Rew Surcharge			0.00	5,240.00		5,240.00	5,000.00	240.00	
Air Pollution Control District			0.00	703.00		703.00	703.00	0.00	
R. T. A.			0.00	6,289.00		6,289.00	6,289.00	0.00	
Total County Tax Assessment	0.00	0.00	0.00	120,125.00	0.00	120,125.00	99,824.00	20,301.00	
TOTAL INTERGOVERNMENTAL		0.00	0.00	0.00	120,125.00	0.00	120,125.00	99,824.00	20,301.00
County Retirement :									
County Retirement Assessment			104,000.00	2,445.00		106,445.00	106,445.00	0.00	
Abington Retirement	6,894.60		2,268.00	(1,250.00)		7,912.60	0.00	7,912.60	
Total County Retirement	6,894.60	0.00	106,268.00	1,195.00	0.00	114,357.60	106,445.00	7,912.60	
Unemployment :									
Unemployment			10,000.00	734.22		10,734.22	10,304.73	429.49	
Total Unemployment	0.00	0.00	10,000.00	734.22	0.00	10,734.22	10,304.73	429.49	
Group Insurance :									
Group Insurance			299,000.00	1,250.00		300,250.00	300,487.35	(237.35)	
Total Group Insurance	0.00	0.00	299,000.00	1,250.00	0.00	300,250.00	300,487.35	(237.35)	
Medicare :									
Medicare Town Share			37,595.00			37,595.00	41,747.28	(4,152.28)	
Total Medicare	0.00	0.00	37,595.00	0.00	0.00	37,595.00	41,747.28	(4,152.28)	
General Insurance :									
General Insurance			110,000.00	4,703.24	827.00	113,876.24	113,876.24	0.00	
Total General Insurance	0.00	0.00	110,000.00	4,703.24	827.00	113,876.24	113,976.24	0.00	
TOTAL EMPLOYEE BENEFITS	6,894.60	0.00	562,863.00	7,882.46	827.00	576,813.06	572,860.60	3,952.46	
Total Appropriations	430,460.59	0.00	7,209,104.00	233,491.90	260,595.35	7,612,461.14	7,228,942.82	383,518.32	

## REPORT OF THE TREASURER

### Fiscal Year Ending June 30, 2009

T.D. BankNorth	\$ 44,147.69	Depository Account
T.D. BankNorth	\$ 567,855.74	Money Market
T.D. BankNorth	\$ 243,832.71	Special Revenue Accounts
T.D. BankNorth	\$ 472,360.80	Stabilization Account
T.D. BankNorth	\$ 153,906.90	Fleet Stabilization
T.D. BankNorth	\$ 23,790.46	Property Improve Stabilization
T.D. BankNorth	\$ 6,081.06	Stabilization Account - Fire
T.D. BankNorth	\$ 295.02	Stabilization Account - Hwy
Hometown Bank	\$ 1,100,431.76	Money Market
Citizens Bank	\$ 3,655.00	Special Revenue
North Brookfield Savings Bank	\$ 117,236.61	Depository Account
North Brookfield Savings Bank	\$ 16,540.71	Special Revenue Accounts
North Brookfield Savings Bank	\$ 1,566.32	Trust Funds
North Brookfield Savings Bank	\$ 84,776.70	Payroll
Bartholomew & Company	\$ 290,568.44	Stabilization Accounts
Bartholomew & Company	\$ 151,319.88	Various Trust Funds
Cash on Hand June 30, 2009	\$ 3,278,365.80	

### **School Bond Issue**

Debt Outstanding June 30, 2008	\$ 1,880,000.00
Payments	(275,000.00)
Debt Outstanding June 30, 2009	\$ 1,605,000.00

## Payroll

<b>Name</b>	<b>Position/Department</b>	<b>Wages</b>
Abair, Nicholas E.	Police Department	\$9,094.92
Achilles, Harrison	School Committee	\$208.34
Ackerman, Ross	Police Chief	\$34,920.63
Allen, James W.	Selectman	\$2,225.16
Anderson, Terry L.	EMT	\$3,309.07
Ausmus Jr., Daniel J.	Police	\$12,119.22
Ayers, Brian	Firefighter/EMT	\$251.52
Baird, Matthew	Police	\$52,362.76
Baldracchi, Scott P.	Firefighter	\$855.20
Barnes, Robert R.	Water Commissioner	\$603.00
Barrett, Jason M.	Police	\$20,150.37
Barringer, Ashley B.	School	\$47,994.20
Batchelor, Timothy R.	Highway	\$3,515.49
Beauregard, Carol M.	School	\$21.20
Bek, Mary Anne	School	\$66,698.69
Bemis, Bradford W.	Highway	\$2,543.06



Bennett, Paula M.	School	\$24,050.21
Benoit, Louise E.	Town Accountant	\$43,729.33
Bouchard, Richard G.	School/Custodian	\$29,747.90
Boucher, Patricia	School	\$59,157.70
Boucher, Victor	Police	\$4,260.13
Brecht, Timothy	School Custodian	\$22,545.24
Brisebois, William F.	Transfer Station	\$5,301.36
Brothers, Dianna	School	\$13,257.28
Brown, Eva S.	School	\$53,824.11
Budnik, Steven J.	Firefighter/Highway	\$4,460.23
Burbank, Marlaine J.	School	\$55.02
Burns, Linda E.M.	Firefighter/EMT/Highway	\$1,056.24
Cameron, Adam J.	Police	\$54,759.51
Caron, Lisa M.	School	\$55.00
Casey, Mary Beth	School	\$645.00
Casey, Mary E.	School	\$63,319.76
Casucci, Kristen	Planning Board	\$338.96
Chaffee II, Herbert A.	Highway/Firefighter	\$51,777.05
Chaffee, Justin L.	Firefighter	\$84.80
Chaffee, Philip A.	Highway	\$2,545.70
Charpentier, Marc M.	EMT	\$3,938.85
Charpentier Jr., Roger J.	Water Commissioner	\$890.00
Chisholm, Holly J.	Police/Water	\$18,419.52
Clarke, Bruce	Water Superintendent	\$57,328.68
Coakley, Karen	School	\$1,495.00
Comeau, Nicole	EMT	\$2,371.37
Comptois, Paul G.	Firefighter	\$566.76
Comptois II, Stephen J.	School Committee	\$150.00
Connor, Robert S.	EMT	\$953.22
Connor Jr., Wallace L.	Firefighter	\$651.56
Cooke, James	School Committee	\$500.00
Corbeil, Nancy L.	School	\$63,020.78
Coro, Renee A.	School	\$825.00
Couming, Bonnie	School	\$66,040.28
Couture, John M.	Alternate Bldg Inspector	\$296.00
Coyle, William A.	Police	\$2,648.96
Crevier, Charles F.	Water	\$271.97
Cripps, Heather	School	\$26,351.10
Dackson, Ronald J.	Selectman	\$816.76
Davol, Elizabeth	School	\$64,744.58
DeSantis, Christopher J.	Police	\$8,371.71
Dragon, Michelle Ann	School	\$109.46
Driscoll, Daniel	EMT	\$1,116.13
Dunbar, James J.	Town Treasurer	\$27,189.27
Durgin, Joelyn E.	School	\$6,937.82
Dwyer, Elizabeth A.	School	\$61,219.55
Eaton, Kermit A.	Planning Board	\$73.76
Edgette III, Charles E.	Firefighter	\$685.48
Eliason, Laura A.	School	\$262.50
Erikson, Karen	School	\$66,503.14
Farinato, Mallory	School	\$37,710.36
Faugno, Andrea	Library	\$13,568.94
Faugno, Donald	School Committee	\$500.00
Finney, Nancy Lee	Financial Clerk/Registrar	\$18,828.83
Finney, Susan J.	School	\$23,165.50
Fogwill, Susan J.	School	\$1,457.58

Foley, Herbert Lee	Cemetery	\$11,173.10
Fontaine, Clifford	Planning Board	\$412.68
Forgit, Claudia	School	\$69,927.68
Frangiamore, Sheila A.	Fin'l Clerk/Asst Town Clerk	\$12,135.12
Frangiamore, William J.	Moderator	\$59.00
Gatta, Johanne D.	School	\$225.00
Gibson, Belinda A.	School	\$59,206.66
Gillen, Sherry L.	School	\$10,180.50
Gilman, Sherry	School	\$1,707.13
Gittens, Amanda	School	\$227.10
Gittens, Elaine M.	School	\$49,709.06
Glennon, John	EMT	\$275.79
Goyette, Thomas	School	\$60,344.91
Grassetti, Tessa G.	School	\$13,160.70
Graves, Matthew A.	Firefighter/EMT	\$10,092.42
Green, Amy E.	EMT	\$247.93
Griffing, Bryan S.	Veterans' Agent	\$3,255.98
Hague, Jacqueline M.	School	\$10,782.81
Hall, Laura	School	\$2,239.31
Hanson, James D.	Library/Transfer Station/Hwy	\$25,826.58
Hayes, Kelly A.	School	\$18,917.30
Heller, R.	Selectman	\$408.38
Herbert, Donald L.	Highway/Water Departments	\$44,089.94
Hosterman, Aaron	School	\$1,440.00
Hosterman, Kathleen V.	School Principal	\$89,149.58
Howarth, Paula	Elections & Registration	\$115.80
Hyde, Lori J.	School	\$65,300.36
Iozzo, Myra A.	School	\$55.00
Jedynasty, Angela M.	School	\$672.00
Johnson, Lisa M.	School	\$467.52
Johnson, Richard S.	EMT	\$3,879.04
Jones, Lindsay A.	School	\$686.90
Kane, Diane L.	School	\$62,850.36
Kangas, David L.	Board of Health	\$902.24
Karrmann, Keith	Firefighter/BEMA/BOH	\$2,829.67
Kelly, Ryan O.	Police	\$6,761.94
Labuski, Janice E.	School	\$38,795.97
Lafleur, Donna	EMS Chief/Firefighter	\$13,224.32
Lane, Eric E.	Police	\$627.72
Latour, Kathryn	Election Warden	\$277.61
Leahy, Daniel	Planning Board	\$560.10
Lemieux, Heather R.	Advisory Board	\$350.00
Lescord, Tina K.	School	\$6,949.70
Lincoln, Linda M.	Town Clerk	\$29,429.30
Lineen, Richard	School Head Custodian	\$37,411.36
Longe, Kim D.	Board of Health	\$2,175.94
Lucas, Lydia M.	School	\$227.50
Lytle, Jeanne E.	School	\$18,957.66
Macaruso, Cyndy E.	School	\$412.50
Macleod, William E.	Firefighter	\$775.08
Maguire, Kimberly J.	School	\$192.50
Mahoney, Sharon A.	School	\$560.10
Mansfield, Barbara A.	School	\$62,850.36
Mansfield, Scot M.	Wiring Inspector	\$3,369.06
Martell, David G.	Firefighter/EMT	\$2,620.05
Martell, Peter E.	Fire Chief/EMS Captain	\$53,854.88

Maus, Deborah	School	\$3,748.01
Maus, Gary	School	\$520.00
McElroy, Brenda	Assessor	\$14,618.12
McGovern, Lisa I.	School	\$26,140.89
Metterville, Brenda D.	Library	\$33,745.92
Miele, Kristine A.	School	\$15,319.07
Monahan, Jean E.	School	\$61,136.82
Moore, Lois A.	Tax Collector	\$29,726.75
Morin, Arthur L.	Transfer Station	\$1,923.34
Morin-Wermter, Donna M.	School	\$54,409.22
Motyka, Thomas D.	Police	\$2,579.04
Mundell, Barbara L.	Elections and Registration	\$350.97
Mundell, Cody A.	Cemetery	\$915.20
Murray, Carolyn	Elections and Registration	\$242.55
Murray, Joseph F.	Police/Water Commissioner	\$987.68
Murray, Lesley J.	School	\$3,890.30
Myers, Jeanne	Elections and Registration	\$242.55
Nagle, Suzanne	School	\$62,850.36
Neylon, Donna L.	Admin Asst. to Selectboard	\$37,092.72
O'Connell, Joanne	School	\$19,006.14
O'Connell, Mary T.	Planning Board	\$187.30
O'Connell, Peter S.	Selectman/School Committee	\$1,908.40
O'Hara, Megan E.	School	\$300.00
O'Keefe, Faith E.	Library	\$10,575.18
O'Leary, Lois	Elections and Registration	\$72.37
Oliver, Deborah A.	School	\$7,800.97
O'Neill, Karen	School	\$61,302.18
Omasta, Christie L.	School	\$15,525.36
Parker Colleen Joy	School	\$37,710.36
Pearson, Harry N.	School	\$48.75
Pecore, Gabrielle M.	Asst. Animal Control	\$555.00
Peirce, Philip H.	Assessor	\$14,618.12
Perez, Jose A.	Police	\$948.38
Phillips, Richard S.	Firefighter/EMT	\$5,022.06
Plumb, Bryan W.	School	\$14,529.55
Roberts, Kristine M.	School	\$75.00
Roderick, Matthew	Fire	\$59.36
Roy, Joshua	EMT	\$353.64
Sagendorph, Joan D.	Library	\$3,224.38
Sanborn, Angela A.	School	\$69,050.63
Sanborn, Shirley E.	Elections and Registration	\$159.22
Seery, Michael	Cemetery/Board of Health	\$11,150.82
Sewart, Kimberly A.	School	\$8,932.59
Simeone, Gary M.	Zoning Enforcement Officer	\$8,565.48
Simmons, Meredith K.	School	\$18,802.34
Simonelli, Tracey A.	School	\$14,620.24
Simpson, Katherine	Library	\$5,402.25
Stawski, Diane	Planning Board	\$3,649.19
Steuer Jr., Michael	EMT	\$486.03
Straight, Rebecca Lee	School	\$24,410.39
Sullivan, Melanie R.	School	\$32,793.20
Swanson, Craig M.	Police	\$7,306.30
Tarr, Helen E.	School	\$68,980.18
Taylor, Jeffrey P.	Building Inspector	\$13,705.98
Thompson, Lucinda S.	Highway	\$12,794.11
Thompson, William	Custodian	\$10,947.77

Thurber, Kathleen M.	School	\$187.50
Tucker, Kevin R.	Police	\$5,259.82
Vitello, Eileen M.	Animal Control Officer	\$5,634.98
Wall, Robert F.	Plumbing/Gas Inspector	\$3,389.98
Washburn Sr., John	Recreation	\$3,175.66
Wedge, Raymond R.	Police	\$110.96
Welsh, Christopher P.	Police	\$52,290.82
Wentzell, Donna M.	Assessor	\$14,618.12
White, Jeffrey R.	Firefighter	\$736.36
White, Meghan M.	School	\$125.00
Williams, Edward H.	Highway	\$2,032.79
Wilson, Barbara R.	School Committee	\$333.33
Wilson, Heidi A.	School	\$417.51
Woodard, Louise	Elections & Registration	\$242.55
Young, Karen	School	\$36,436.40
Young, Margaret	School	\$18,904.30
Zielinski, Janice	School	\$30,766.60



## REPORT OF THE VETERANS AGENT

The operating budget of \$240.00 is used for required annual training required by the State of Massachusetts. All training expenses are reimbursed to the Town of Brookfield at 100%. This account is also used for annual membership dues. A portion is also used to cover office supplies and postage requirements.

My case management budget is \$15,000.00. This is used for paying out Chapter 115 benefits as well as burial expenses as needed. The number of Veterans being taken care of determines the budget. This money is reimbursed to the Town of Brookfield at 75% by the State. Presently, there is one veteran receiving State benefits through the Town of Brookfield. The Town did not pay for any funerals in 2009.

A Veterans donation account has been established thanks to a generous donation from the Brookfield Bombers. This account will be used to assist Veterans as appropriate. If you would like to donate, please mail your donation to: **Town of Brookfield, Veteran Donation Account, 6 Central Street, Brookfield, MA 01506. Thank you.**

Respectfully submitted,  
 Bryan S. Griffing  
 Director of Veterans Services  
 Veterans Services Agent and Burial Agent

## REPORT OF THE WATER DEPARTMENT COMMISSIONERS

The Water Commissioners held monthly meetings in the town hall at 6:30 p.m., or as posted.

The Water Department treated and pumped 30.2 million gallons of water. This is a decrease of 800 thousand gallons of water pumped in the previous year, which is primarily due to the down turn in commercial sales. Two new water services were installed in the system this year. One located on South Maple Street and the other located on Pine Lane, bringing the total of services to 492.

Maintenance to the system included scheduled testing for iron, manganese, nitrate, and nitrite. The Water Superintendent also tested each well twice for a microscopic particulate analysis as directed by the DEP. Monthly coliform testing was also performed as well as backflow tests. Reading of meters, system maintenance, daily pump checks, monitoring and adjustment for pH control, leak detections and system flushing. Office duties are performed which include the billing and collection of accounts, final meter readings, minutes from monthly meetings and working closely with the town accountant.

The Water Department worked on a new FY2010 grant application that will include a new water line on a portion of Draper Street and a new water line on Hyde Street.

In 2009, the DEP mandated new requirements. This cost the Water Department an additional \$10,000. The Water Department installed three new flushing stations in the well field along with additional alarm controls. We were also required to test for microscopic particulates. These updates keep us in compliance with the latest ground water regulations. Along with the preceding regulation changes, all water systems were required to develop a comprehensive emergency response plan. The Brookfield Water System works under the strict guidance of the Department of Environmental Protection Drinking Water.

### FY09 REPORT

Water Users	\$96,767.81
Water Haulers	13,765.30
Demand and Interest	3,555.90
On Off Fee/Repair	1,958.47
Backflow/Sprinkler	770.00
New service	500.00
Revenue Collected	\$117,317.48

*Respectfully Submitted*  
Bruce Clarke, *Superintendent*

*Administrative Clerk,*  
Holly Chisholm

*Secondary Operators,*  
Donald Herbert  
Charles Crevier

*Commissioners,*  
Roger Charpentier, Jr., *Chairman*

Joseph Murray

Robert R. Barnes

## REPORT OF THE ZONING BOARD OF APPEALS

The year 2009 was a busy one for the Board of Appeals. Mr. Joseph Gadbois, a longtime member of this board, decided not to be re-appointed for another term. We thank Joe for his many years of service and dedication to the ZBA.

The board alternate member, Mr. David Olson, was appointed to replace Mr. Gadbois and has been very reliable ever since. The board is in need of up to 3 alternates and encourages the public to join our board. Please contact Chairman Michael P. Seery for details, at 508-867-5500.

The Board acted on the following applications:

- **May 14, 2009**-Granted a Special Permit to Paul & Kristen Casucci of 19-20 Martin Road to operate retail shops, heirloom gardens, farm and nature walks at their property.
- **May 14, 2009**-Granted a Special Permit to Mr. Terrell Elder of 44 West Main Street to build a 600 square foot supplemental in-law apartment on his property.
- **May 28, 2009**-Granted a Special Permit to Mr. Donald O'Clair to construct 26 10X20 self storage units and operate an automobile towing, storage, repair, parts salvage, and sales business at 11-13 Quaboag Street.
- **June 11, 2009**-Granted a Special Permit and Variance to Mr. Kevin Fogwill of 32 Pine Lane to construct a 24X28 attached garage on his property.
- **August 6, 2009**-Granted a Special Permit and Variance to Mr. Mark Toomey to enlarge a room at his property located at 141 Lake Road.
- **September 24, 2009**-Granted a Special Permit to Mr. Brian C. Clarke to build a garage on his property located at 5 Pine Lane.
- **September 24, 2009**-Granted a Special Permit and Variance to Mr. Richard D. Barrett to build a shed on his property located on 6 Oak Avenue.
- **October 21, 2009**-Granted a Special Permit to Mr. Alvin Chua to use the first and second floor as medical provider and office space located on his property at 18 Central Street.

Respectfully Submitted,

Michael P. Seery-Chairman  
Charles K. Wilson-Member  
David E. Olson-Member

Nicholas M. Thomo-Vice Chairman  
Michelle M. Guntor-Member

## REPORT OF THE ZONING ENFORCEMENT OFFICER

Regular office hours were maintained to assist the Building Inspector to expedite permit required projects in assuring compliance to the Town's Zoning By-laws. During the 2009 year, this office has taken and responded to 141 calls and 241 email requests.

Eight (8) projects were denied by the Zoning Officer and subsequently documented and referred to the Zoning Board of Appeals (ZBA) for special permit or variance approval.

Four (4) projects were denied by the Zoning Officer and subsequently documented and referred to the Planning Board for special permit approval. Two of these projects are still open cases with the Planning Board.

Sixteen (16) letters were sent to individual property owners and businesses identifying specific zoning infractions and requesting that they comply with the zoning by-laws to avoid further action and possible fines. In most cases, these issues were resolved in a timely fashion and the property was corrected of the violation. In some cases, I was able to utilize other departments to help enforce the request to comply to avoid using Town Counsel and not incur additional expenses to the town. Two of these continue to be open issues at this time, and I am still working with the concerned parties.

One (1) property owner was fined for starting a project without a proper permit as is required in the town zoning by-laws.

In one instance it was necessary to work with Town Counsel and bring a property owner to court. This case is still an open issue as we continue to work with the property owner to bring him into compliance with the zoning by-laws.

I continue to respond to complaints to resolve zoning infractions and violations in the town and will work with other departments and the residents to ensure that the rules and regulations set forth by the Town of Brookfield are being followed. Legal counsel will continue to be used only when absolutely necessary to help persuade residents to comply with the by-laws. Cooperation and compliance with the zoning by-laws, decisions of the Zoning Enforcement Officer, ZBA, Planning Board, Board of Health and respect for neighbors is appreciated and helps to reduce the cost to the Town of Brookfield when issues can be settled without the need for Town Counsel assistance.

Copies of the Town of Brookfield Zoning By-laws, Rules and Regulations are available from the Town Clerk.

Respectfully submitted,  
Gary M. Simeone  
Zoning Enforcement Officer

THE COMMONWEALTH OF MASSACHUSETTS  
ANNUAL TOWN MEETING WARRANT  
MAY 8<sup>TH</sup>, 2009

WORCESTER, SS:

The Meeting was called to order:

1<sup>st</sup> order of Business will be to recognize Senator Brewer and Representative Gobi who will have a presentation for the Town Clerk Linda Lincoln and Mary (Trudy) O'Connell for their years of service to the Town.

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT THE TOWN HALL BANQUET HALL, 6 CENTRAL STREET, BROOKFIELD, MA ON MONDAY THE FOURTH DAY OF MAY IN THE YEAR 2009 FROM 7:00 A.M. TO 7:00 P.M. THEN AND THERE TO ACT ON THE FOLLOWING ARTICLE:

ARTICLE 1: To elect all on one ballot the following officers: One Moderator for one year; One Selectman for three years; One Assessor for three years; One member of the Elementary School Committee for three years; One member of the Tantasqua School Committee for three years; One Water Commissioner for three years; One member of the Board of Health for three years; Two members of the Planning Board, one for three years and one for five years; One Cemetery Commissioner for three years; One Trustee for the Merrick Public Library for three years; One member of the Housing Authority for five years.

Question:

Shall the Town of Brookfield cease assessing the excise imposed under General Laws Chapter 59, Section 8A on certain animals, machinery, and equipment owned by individual and non- corporate entities principally engaged in agriculture?

Yes \_\_\_\_\_

No \_\_\_\_\_

ALSO TO MEET AT THE BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY, MAY 8, 2009 AT 7:00 P.M. TO ACT ON THE FOLLOWING:

ARTICLE 2: To see if the Town will vote to accept the annual report of the Town officials, as printed or take any action relative thereto.

The Town voted unanimously to accept the annual report of the Town officials, as printed.

Chairman Rudolf Heller made a motion that the Annual Town Meeting be adjourned to 7:00 pm on Friday, June 26, 2009 when all Articles that are money-related will be considered; this would include Articles 3, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 26, 27, 28, 42 and 43.

The Town voted by a majority vote that the Annual Town Meeting be adjourned to 7:00 pm on Friday, June 26, 2009 when all Articles that are money-related will be considered; this would include Articles 3, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 26, 27, 28, 42 and 43.

ARTICLE 3: To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year, or take any action relative thereto.

The Town will voted by a majority vote to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year,.

Articles shown in the boxes below are on the Annual Town Meeting Warrant every year and are often voted as a block.

<p><u>ARTICLE 4:</u> To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2009 in accordance with the provisions of Massachusetts General Laws, Chapter 44, section 4 and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, section 17, or take any action relative thereto.</p>
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<p><u>ARTICLE 5:</u> To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to foreclose on certain Tax Titles held by the Treasurer, or take any action relative thereto.</p>
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<p><u>ARTICLE 6:</u> To see if the Town will vote to instruct the Selectmen or their agent to sell for the Town any land or building acquired by the Town by Tax Title foreclosure after first giving notice of said sale by posting a notice at the</p>
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Town Hall and the Post Office 14 days at least before said sale stating what parcels are to be sold, or offered for sale and the time and place of holding said sale, or take any action relative thereto.

ARTICLE 7: To see if the Town will vote to authorize the Selectmen to sell any old and obsolete equipment or personal property by sealed bids; at public auction after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in Town, and by advertising once in a local newspaper, fourteen days at least before the sale, any old and obsolete equipment or personal property, provided that the Selectmen or whomsoever they may authorize to hold such auction or sale may reject any bid which they deem inadequate; or at an established market, or take any action relative thereto.

ARTICLE 8: To see if the Town will vote to authorize the Board of Selectmen to apply for any and to expend any State, Federal or other grants that may become available to the Town of Brookfield, or take any action relative thereto.

ARTICLE 9: To see if the Town will vote to authorize the Board of Health to appoint one of its members to hold the position of Health Agent, Title V Administrator, and Transfer Station Administrator and to provide compensation therefore, or take any action relative thereto.

ARTICLE 10: To see if the Town will vote to establish a revolving fund for the Brookfield Local Public Access under M.G.L. Chapter 44, section 53E ½ and to authorize the license fee paid by Charter Cable and all monies raised through advertising and fundraising to be deposited in said revolving fund, provided that no monies shall be expended in excess of \$15,000.00, or take any action relative thereto.

ARTICLE 11: To see if the Town will vote to establish a revolving fund for the Board of Health under M.G.L. Chapter 44, section 53E ½ and to receive monies derived from engineering, inspection, and review fees charged in relation to witnessing of percolation test, septic plan review, site inspections, and resolution of variances, and to expend these monies to pay all costs associated with the Inspector's/Professional Engineer's review of said activities provided that no monies shall be expended in excess of \$20,000.00, or take any action relative thereto.

ARTICLES 4 – 11: The Town voted unanimously to approve all of the annual recurring Articles 4 through 11.

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer or borrow a sum to the Cemetery Preservation Fund Account, or take any action relative thereto.

The Town voted by a majority vote to transfer from Free Cash \$970.01 to the Cemetery Preservation Fund Account.

ARTICLE 13: To see if the Town will vote to transfer a the sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to the Municipal Diesel Fuel Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$1600.00 from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to the Municipal Diesel Fuel Account.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Town Hall Improvement Account, or take any action relative thereto.

The Town voted to pass over Article 14.

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Quaboag Plantation 350th, Anniversary Celebration Committee Account or take any action relative.

The Town voted to pass over Article 15.

ARTICLE 16: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Ambulance Expense Account for fiscal year 2010, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$31,710.00 from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Ambulance Expense Account for fiscal year 2010.

ARTICLE 17: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Emergency Squad Wages Account for fiscal year 2010, or take any action relative thereto.

The Town voted to transfer the sum of \$112,072.00 from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Emergency Squad Wages Account for fiscal year 2010.

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to perform fire station repairs, or take any action relative thereto.

The Town voted unanimously to transfer from Free Cash the sum of \$5000.00 to perform fire station repairs.

ARTICLE 19: To see if the Town will vote to transfer a sum of money from the Fleet Stabilization Account to be used for the purpose of a new police cruiser, or take any action relative thereto.

The Town voted to pass over Article 19.

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Fleet Stabilization Account, or take any action relative thereto.

The Town voted to pass over Article 20.

ARTICLE 21: To see if the Town will vote pursuant to MGL Chapter 41, Section 1B to change the office of Town Clerk from elected to appointed or take any action relative thereto.

The Town voted by a majority vote pursuant to MGL Chapter 41, Section 1B to change the office of Town Clerk from elected to appointed.

ARTICLE 22: To see if the Town will vote to raise and appropriate, borrow or transfer a sum of money to help pay for expenses associated with development of a Master Plan for the Town of Brookfield, or take any action relative thereto.

The Town voted by a majority vote to transfer the sum of \$5000.00 to help pay for expenses associated with development of a Master Plan for the Town of Brookfield.

ARTICLE 23: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for the Highway Construction, Reconstruction and Improvement of Town Roads, Bridges and Sidewalks Account or take any action relative thereto.

The Town voted by a majority vote to raise and appropriate \$26,464.00 and transfer from Free Cash \$4,536.00 for a total of \$31,000.00 to the Highway Construction, Reconstruction and Improvement of Town Roads, Bridges and Sidewalks Account.

ARTICLE 24: To see if the Town will vote to accept and to expend a sum of money from Chapter 90 funds or take any action relative thereto.

The Town voted unanimously to accept and to expend a sum \$127,147.00 from Chapter 90 funds.

ARTICLE 25: To see if the Town will vote pursuant to MGL Ch. 82A §2, to designate the Board of Selectmen as the means by which the Town shall designate the Board or Officer to issue permits for the excavation of trenches, as the term “trench” is defined by MGL Ch. 82A, §and 520 CMR 14.02, on privately owned land and for the excavation of a public way of the town; or take any action relative thereto.

The Town voted by a majority vote pursuant to MGL Ch. 82A §2, to designate the Board of Selectmen as the means by which the Town shall designate the Board or Officer to issue permits for the excavation of trenches, as the term “trench” is defined by MGL Ch. 82A, §and 520 CMR 14.02, on privately owned land and for the excavation of a public way of the Town.

ARTICLE 26: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Brownfield’s Clean Up – Mill Street Account for the Brownfield MCP Phase III Project, or take any action relative thereto.

The Town Voted to pass over Article 26.

ARTICLE 27: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to design and construct a Police Station on Town-owned property, or take any action relative thereto.

The Town Voted to pass over Article 27.

ARTICLE 28: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to be used for the purchase, rental or lease of or accept a gift of property to be used by the Police Department on such terms and conditions as the Board of Selectmen deem appropriate, or take any action relative thereto.

The Town voted to pass over article 28.

ARTICLE 29: To see if the Town will vote to authorize the Board of Selectmen, upon such terms and conditions as it deems appropriate, to (a) grant, convey or transfer to, or to consent to an eminent domain taking by the Massachusetts Department of Fish and Game town-owned land located on both sides of Long Hill Road as identified in Brookfield Assessor’s Map 5B, Lots 11 and 24, being those properties foreclosed upon for non-payment of taxes as described in tax lien judgments recorded in the Worcester District Registry of Deeds in Book 43428, Page 83 and Book 4337, Page 235, and (b) authorize the Board of Selectmen to take all actions and to enter into any and all agreements, covenants, or other instruments necessary to effectuate this vote.

The Town voted by a majority vote to authorize the Board of Selectmen, upon such terms and conditions as it deems appropriate, to (a) grant, convey or transfer to, or to consent to an eminent domain taking by the Massachusetts Department of Fish and Game town-owned land located on both sides of Long Hill Road as identified in Brookfield Assessor’s Map 5B, Lots 11 and 24, being those properties foreclosed upon for

non-payment of taxes as described in tax lien judgments recorded in the Worcester District Registry of Deeds in Book 43428, Page 83 and Book 4337, Page 235, and (b) authorize the Board of Selectmen to take all actions and to enter into any and all agreements, covenants, or other instruments necessary to effectuate this vote

ARTICLE 30: To see if the Town will vote to authorize the Board of Selectmen, upon such terms and conditions as it deems appropriate, to (a) grant, convey or transfer to, or to consent to an eminent domain taking by the Massachusetts Department of Fish and Game town-owned land located on both sides of Long Hill Road as identified in Brookfield Assessor's Map 5B, Lots 11 and 24, being those properties foreclosed upon for non-payment of taxes as described in tax lien judgments recorded in the Worcester District Registry of Deeds in Book 43428, Page 83 and Book 4337, Page 235, and (b) authorize the Board of Selectmen to take all actions and to enter into any and all agreements, covenants, or other instruments necessary to effectuate this vote.

The Town Voted to pass over Article 30.

ARTICLE 31: To see if the Town will vote to amend the Brookfield Zoning Bylaws by adding Section 12C16 to read:

“There shall be one Associate Member of the Planning Board who shall be appointed by the Board of Selectmen for a term of two (2) years. The Planning Board shall make a recommendation to the Board of Selectmen for appointment, but the failure of the Planning Board to make such a recommendation shall not prevent the Board of Selectmen from appointing an Associate Member. The Associate Member shall sit on the Board upon designation by the Planning Board chairman for purposes of acting on special permit applications in which the Planning Board is the special permit granting authority in the case of absence, inability, inability to act, or conflict of interest on the part of any member of the Planning Board or in the event of a vacancy on the Board.”

Or take any action relative thereto. . (2/3rds vote needed)

The Town voted unanimously to amend the Brookfield Zoning Bylaws by adding Section 12C16 to read:

“There shall be one Associate Member of the Planning Board who shall be appointed by the Board of Selectmen for a term of two (2) years. The Planning Board shall make a recommendation to the Board of Selectmen for appointment, but the failure of the Planning Board to make such a recommendation shall not prevent the Board of Selectmen from appointing an Associate Member. The Associate Member shall sit on the Board upon designation by the Planning Board chairman for purposes of acting on special permit applications in which the Planning Board is the special permit granting authority in the case of absence, inability, inability to act, or conflict of interest on the part of any member of the Planning Board or in the event of a vacancy on the Board.”

ARTICLE 32: To see if the Town will vote to amend the Town of Brookfield Zoning Bylaws by deleting Section 4.B.6 (junk car bylaw), or take any action relative thereto. (2/3rds vote needed)

The Town voted by a vote of 62 yes and 1 no to amend the Town of Brookfield Zoning Bylaws by deleting Section 4.B.6 (junk car bylaw).

ARTICLE 33: To see if the Town will vote to amend the by-laws of the Town by inserting the following new section as:

### 13.13 Public Consumption Or Use Of Marijuana Or Tetrahydrocannabinol.

- A. No person, whether in or upon a vehicle, motor vehicle, conveyance, or on foot, shall burn, smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in G.L. c. 94C, § 1, as amended) while in or upon any area owned by or under the control of the Town, including but not limited to, any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, school, school grounds, cemetery, or parking lot; or in or upon any place to which the public has a right of access as invitees or licensees.
- B. Any marijuana or tetrahydrocannabinol burned, smoked, ingested, or otherwise used or consumed in violation of this bylaw shall be seized, held, and disposed of in accordance with G.L. c. 94C, § 47A.
- C. Whoever is found in violation of this bylaw shall, when requested by an official authorized to enforce this bylaw, state his true name and address to said official.
- D. This bylaw may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to G.L. c. 40, § 21, or by non-criminal disposition pursuant to G.L. c. 40, § 21D, by the Board of Selectmen, or their duly authorized agents, or any police officer.
- E. The fine for a violation of this bylaw shall be three hundred dollars (\$300.00) for each offense. A penalty imposed under this bylaw shall be in addition to any civil penalty imposed under G.L. c. 94C, § 32L.

Or take any action relative thereto.

The Town voted to pass over Article 33

ARTICLE 34: To see if the Town will vote to amend the Town's by-laws by a new Chapter, "Chapter XVI, and Non-Zoning Wetlands Protection By-Law" to read:

The Town voted by a vote of 34 yes and 24 no to amend the Town's by-laws by a new Chapter, "Chapter XVI, Non-Zoning Wetlands Protection By-Law", as printed in the Warrant and to waive the reading, it is as follows:

### WETLANDS PROTECTION BYLAW

#### I. Purpose

The purpose of this bylaw is to protect the wetlands, water resources, flood prone areas, and adjoining upland areas in the Town of Brookfield by controlling activities deemed by the Conservation Commission likely to have a significant or cumulative effect on resource area values, including but not limited to the following: public or private water supply, groundwater supply, flood control, erosion and sedimentation control, storm damage prevention including water quality, prevention and control of pollution, fisheries, shellfisheries, wildlife habitat, rare species habitat including rare plant and animal species, agriculture, aquaculture, and recreation values, deemed important to the community (collectively, the "resource area values protected by this bylaw").

This bylaw is intended to utilize the Home Rule authority of this municipality so as to protect the resource areas under the Wetlands Protection Act (G.L. Ch.131 §40; the Act) to a greater degree, to protect additional resource areas beyond the Act recognized by the Town as significant, to protect all resource areas for their additional values beyond those recognized in the Act, and to

impose in local regulations and permits additional standards and procedures stricter than those of the Act and regulations thereunder (310 CMR 10.00), subject, however, to the rights and benefits accorded to agricultural uses and structures of all kinds under the laws of the Commonwealth and other relevant bylaws of the Town of Brookfield.

## II. Jurisdiction

Except as permitted by the Conservation Commission no person shall commence to remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter the following resource areas: any freshwater marshes, wet meadows, bogs, swamps, vernal pools, springs, banks, reservoirs, lakes, ponds of any size, and lands under water bodies; intermittent streams, brooks and creeks; lands adjoining these resource areas out to a distance of 100 feet, known as the buffer zone; perennial rivers, streams, brooks and creek; lands adjoining these resource areas out to a distance of 200 feet, known as the riverfront area; lands subject to flooding or inundation by groundwater or surface water; and lands subject to flooding (collectively the “resource areas protected by this bylaw”). Said resource areas shall be protected whether or not they border surface waters.

The jurisdiction of this bylaw shall not extend to uses and structures of agriculture that enjoy the rights and privileges of laws and regulations of the Commonwealth governing agriculture, including work performed for normal maintenance or improvement of land in agricultural or aquacultural uses as defined by the Wetlands Protection Act regulations, found at 310 CMR 10.04.

## III. Exemptions and Exceptions

The applications and permits required by this bylaw shall not be required for work performed for normal maintenance or improvement of land in agricultural and aquacultural use as defined by the Wetlands Protection Act regulations at 310 CMR 10.04.

The applications and permits required by this bylaw shall not be required for maintaining, repairing, or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, telegraph, or other telecommunication services, provided that written notice has been given to the Conservation Commission prior to commencement of work, and provided that the work conforms to any performance standards and design specifications in regulations adopted by the Commission.

The applications and permits required by this bylaw shall not be required for emergency projects necessary for the protection of the health and safety of the public, provided that the work is to be performed by or has been ordered to be performed by an agency of the Commonwealth or a political subdivision thereof; provided that advance notice, oral or written, has been given to the Commission prior to commencement of work or within 24 hours after commencement; provided that the Commission or its agent certifies the work as an emergency project; provided that the work is performed only for the time and place certified by the Commission for the limited purposes necessary to abate the emergency; and provided that within 21 days of commencement of an emergency project a permit application shall be filed with the Commission for review as provided by this bylaw. Upon failure to meet these and other requirements of the Commission, the Commission may, after notice and a public hearing, revoke or modify an emergency project approval and order restoration and mitigation measures.

Other than stated in this bylaw, the exceptions provided in the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00) shall not apply under this bylaw.

#### IV. Applications and Fees

Written application shall be filed with the Conservation Commission to perform activities affecting resource areas protected by this bylaw. The permit application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the resource areas protected by this bylaw. No activities shall commence without receiving and complying with a permit issued pursuant to this bylaw.

The Commission in an appropriate case may accept as the application and plans under this bylaw any application and plans filed under the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00), but the Commission is not obliged to do so.

Any person desiring to know whether or not a proposed activity or an area is subject to this bylaw may in writing request a determination from the Commission. Such a Request for Determination of Applicability (RDA) or Abbreviated Notice of Resource Area Delineation (ANRAD) filed under the Act shall include information and plans as are deemed necessary by the Commission.

At the time of an application, the applicant shall pay a filing fee specified in regulations of the Commission. The fee is in addition to that required by the Wetlands Protection Act and regulations.

Pursuant to G.L. Ch. 44 §53G and regulations promulgated by the Commission, the Commission may impose reasonable fees upon applicants for the purpose of securing outside consultants including engineers, wetlands scientists, wildlife biologists or other experts in order to aid in the review of proposed projects. Such funds shall be deposited with the town treasurer, who shall create an account specifically for this purpose. Additional consultant fees may be requested where the requisite review is more expensive than originally calculated or where new information requires additional consultant services.

Only costs relating to consultant work done in connection with a project for which a consultant fee has been collected shall be paid from this account, and expenditures may be made at the sole discretion of the Commission. Any consultant hired under this provision shall be selected by, and report exclusively to, the Commission. The Commission shall provide applicants with written notice of the selection of a consultant, identifying the consultant, the amount of the fee to be charged to the applicant, and a request for payment of that fee. Notice shall be deemed to have been given on the date it is mailed or delivered. The applicant may withdraw the application or request within five (5) business days of the date notice is given without incurring any costs or expenses.

The entire fee must be received before the initiation of consulting services. Failure by the applicant to pay the requested consultant fee within ten (10) business days of the request for payment shall be cause for the Commission to declare the application administratively incomplete and deny the permit without prejudice, except in the case of an appeal. The Commission shall inform the applicant and Department of Environmental Protection (DEP) of such a decision in writing.

The applicant may appeal the selection of an outside consultant to the Selectboard, who may disqualify the consultant only on the grounds that the consultant has a conflict of interest or is not

properly qualified. The minimum qualifications shall consist of either an educational degree or three or more years of practice in the field at issue, or a related field. The applicant shall make such an appeal in writing, and must be received within ten (10) business days of the date that request for consultant fees was made by the Commission. Such appeal shall extend the applicable time limits for action upon the application.

#### V. Notice and Hearings

Any person filing a permit or other application or RDA or ANRAD or other request with the Conservation Commission at the same time shall give written notice thereof, by certified mail (return receipt requested) or hand delivered, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or private street or way, and abutters to the abutters within 300 feet of the property line of the applicant, including any in another municipality or across a body of water. The notice shall state a brief description of the project or other proposal and the date of any Commission hearing or meeting date if known. The notice to abutters also shall include a copy of the application or request, with plans, or shall state where copies may be examined and obtained by abutters. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. When a person requesting a determination is other than the owner, the request, the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.

The Commission shall conduct a public hearing on any permit application, RDA, or ANRAD with written notice given at the expense of the applicant, at least five business days prior to the hearing, in a newspaper of general circulation in the municipality. The Commission shall commence the public hearing within 21 days from receipt of a completed permit application, RDA, or ANRAD unless an extension is authorized in writing by the applicant. The Commission shall have authority to continue the hearing to a specific date announced at the hearing, for reasons stated at the hearing, which may include the need for additional information from the applicant or others as deemed necessary by the Commission in its discretion, based on comments and recommendations of the boards and officials listed in §VI.

The Commission shall issue its permit, other order or determination in writing within 21 days of the close of the public hearing thereon unless an extension is authorized in writing by the applicant. The Commission in an appropriate case may combine its hearing under this bylaw with the hearing conducted under the Wetlands Protection Act (G.L. Ch.131 §40) and regulations (310 CMR 10.00).

#### VI. Coordination with Other Boards

Any person filing a permit application, RDA, or ANRAD with the Conservation Commission shall provide a copy thereof at the same time, by certified mail (return receipt requested) or hand delivery, to the select board, planning board, zoning board of appeals, board of health, and building inspector. A copy shall be provided in the same manner to the Commission of the adjoining municipality, if the application or RDA pertains to property within 300 feet of that municipality. An affidavit of the person providing notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. The Commission shall not take final action until the above boards and officials have had 14 days from receipt of notice to file written comments and recommendations with the Commission, which the Commission shall take into account but which shall not be binding on the Commission. The applicant shall have the right to receive any



comments and recommendations, and to respond to them at a hearing of the Commission, prior to final action.

## VII. Permits and Conditions

If the Conservation Commission, after a public hearing, determines that the activities which are subject to the permit application, or the land and water uses which will result there from, are likely to have a significant individual or cumulative effect on the resource area values protected by this bylaw, the Commission, within 21 days of the close of the hearing, shall issue or deny a permit for the activities requested. The Commission shall take into account the extent to which the applicant has avoided, minimized and mitigated any such effect. The Commission also shall take into account any loss, degradation, isolation, and replacement or replication of such protected resource areas elsewhere in the community and the watershed, resulting from past activities, whether permitted, unpermitted or exempt, and foreseeable future activities.

The Commission shall presume that all areas meeting the definition of “vernal pools” under §IX of this bylaw perform essential habitat functions including any adjacent area that the Commission reasonably deems necessary to maintain the function and values of the vernal pool. This presumption may be overcome only by the presentation of credible evidence which, in the judgment of the Commission, demonstrates that the basin or depression does not provide essential habitat functions. Any formal evaluation should be performed by an individual who at least meets the qualifications under the wildlife habitat section of the Wetlands Protection Act regulations.

A permit, Determination of Applicability (DOA), or Order of Resource Area Delineation (ORAD) shall expire three years from the date of issuance. Notwithstanding the above, the Commission in its discretion may issue a permit expiring five years from the date of issuance for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the Commission. Any permit may be renewed once for an additional one-year period, provided that a request for a renewal is received in writing by the Commission prior to expiration. Notwithstanding the above, a permit may identify requirements which shall be enforceable for a stated number of years, indefinitely, or until permanent protection is in place, and shall apply to all present and future owners of the land.

For good cause the Commission may revoke any permit, DOA, or ORAD or any other order, determination or other decision issued under this bylaw after notice to the holder, the public, abutters, and town boards, pursuant to §V and §VI, and after a public hearing.

Amendments to permits, DOAs, or ORADs shall be handled in the manner set out in the Wetlands Protection Act regulations and policies thereunder.

The Commission in an appropriate case may combine the decision issued under this bylaw with the permit, DOA, ORAD, or Certificate of Compliance (COC) issued under the Wetlands Protection Act and regulations.

No work proposed in any application shall be undertaken until the permit, or ORAD issued by the Commission with respect to such work has been recorded in the registry of deeds or, if the land affected is registered land, in the registry section of the land court for the district wherein the land lies, and until the holder of the permit certifies in writing to the Commission that the document has been recorded. If the applicant fails to perform such recording, the Commission may record the documents itself and require the Applicant to furnish the recording fee therefore, either at the time of recording or as a condition precedent to the issuance of a COC.

## VII. Regulations

After public notice and public hearing, the Conservation Commission shall promulgate rules and regulations to effectuate the purposes of this bylaw, effective when voted and filed with the town clerk. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this bylaw. At a minimum these regulations shall reiterate the terms defined in this bylaw, define additional terms not inconsistent with the bylaw, and impose filing and consultant fees.

## VIII. Definitions

The following definitions shall apply in the interpretation and implementation of this bylaw.

The term “agriculture” shall refer to the definition as provided by G.L. Ch. 128 §1A.

The term “alter” shall include, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this bylaw:

- A. Removal, excavation, or dredging of soil, sand, gravel, or aggregate materials of any kind
- B. Changing of preexisting drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics
- C. Drainage, or other disturbance of water level or water table
- D. Dumping, discharging, or filling with any material which may degrade water quality
- E. Placing of fill, or removal of material, which would alter elevation
- F. Driving of piles, erection, expansion or repair of buildings, or structures of any kind
- G. Placing of obstructions or objects in water
- H. Destruction of plant life including cutting or trimming of trees and shrubs
- I. Changing temperature, biochemical oxygen demand, or other physical, biological, or chemical characteristics of any waters
- J. Any activities, changes, or work which may cause or tend to contribute to pollution of any body of water or groundwater
- K. Incremental activities which have, or may have, a cumulative adverse impact on the resource areas protected by this bylaw.

The term “bank” shall include the land area which normally abuts and confines a water body; the lower boundary being the mean annual low flow level, and the upper boundary being the first observable break in the slope or the mean annual flood level, whichever is higher.

The term “person” shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town bylaws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

The term “pond” shall follow the definition of 310 CMR 10.04 except that the size threshold of 10,000 square feet shall not apply.

The term “rare species” shall include, without limitation, all vertebrate and invertebrate animals and all plant species listed as endangered, threatened, or of special concern by the Massachusetts

Division of Fisheries and Wildlife, regardless whether the site in which they occur has been previously identified by the Division.

The term “vernal pool” shall include, in addition to scientific definitions found in the regulations under the Wetlands Protection Act, any confined basin or depression not occurring in existing lawns, gardens, landscaped areas or driveways which, at least in most years, holds water for a minimum of two continuous months during the spring and/or summer, contains at least 200 cubic feet of water at some time during most years, is free of adult predatory fish populations, and provides essential breeding and rearing habitat functions for amphibian, reptile or other vernal pool community species, regardless of whether the site has been certified by the Massachusetts Division of Fisheries and Wildlife. The boundary of the resource area for vernal pools shall be the mean annual high-water line defining the depression.

Except as otherwise provided in this bylaw or in associated regulations of the Conservation Commission, the definitions of terms and the procedures in this bylaw shall be as set forth in the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00).

#### X. Security

As part of a permit issued under this bylaw, in addition to any security required by any other municipal or state board, agency, or official, the Conservation Commission may require that the performance and observance of the conditions imposed thereunder (including conditions requiring mitigation work) be secured wholly or in part by one or both of the methods described below:

- A. By a proper bond, deposit of money or negotiable securities under a written third-party escrow arrangement, or other undertaking of financial responsibility sufficient in the opinion of the Commission, to be released in whole or in part upon issuance of a COC for work performed pursuant to the permit.
- B. By accepting a conservation restriction, easement, or other covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of this municipality whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed. This method shall be used only with the consent of the applicant.

#### XI. Enforcement

No person shall remove, fill, dredge, build upon, degrade, or otherwise alter resource areas protected by this bylaw, or cause, suffer, or allow such activity, or leave in place unauthorized fill, or otherwise fail to restore illegally altered land to its original condition, or fail to comply with a permit or an enforcement order issued pursuant to this bylaw.

The Conservation Commission, its agents, officers, and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this bylaw and may make or cause to be made such examinations, surveys, or sampling as the Commission deems necessary, subject to the constitutions and laws of the United States and the Commonwealth.

The Commission shall have authority to enforce this bylaw, its regulations, and permits issued thereunder by letters, phone calls, electronic communication and other informal methods, violation notices, non-criminal citations under G.L. Ch. 40 §21D, and civil and criminal court

actions. Any person who violates provisions of this bylaw may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both.

Upon request of the Commission, the Selectboard and town counsel shall take legal action for enforcement under civil law. Upon request of the Commission, the chief of police shall take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

Any person who violates any provision of this bylaw, or regulations, permits, or administrative orders issued thereunder, shall be punished by a fine of not more than \$300. Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offense, and each provision of the bylaw, regulations, permits, or administrative orders violated shall constitute a separate offense.

## XII. Burden of Proof

The applicant for a permit shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the permit application will not have unacceptable significant or cumulative effect upon the resource area values protected by this bylaw. Failure to provide adequate evidence to the Conservation Commission supporting this burden shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions.

## XIII. Appeals

A decision of the Conservation Commission shall be reviewable in the superior court in accordance with G.L. Ch. 249 §4.

XIV. Relation to the Wetlands Protection Act

This bylaw is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, independent of the Wetlands Protection Act (G.L. Ch. 131 §40) and regulations (310 CMR 10.00) thereunder. It is the intention of this bylaw that the purposes, jurisdiction, authority, exemptions, regulations, specifications, standards, and other requirements shall be interpreted and administered as stricter than those under the Wetlands Protection Act and regulations.

XV. Severability

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or determination which previously has been issued.

ARTICLE 35: To see if the Town will vote to amend the Town By-laws Chapter XV, Section 23 (Reimbursement for Education & Training Expenses), item a., by deleting the words “and the Personnel Board”, or take any action relative thereto.

The Town voted by a majority vote to amend the Town By-laws Chapter XV, Section 23 (Reimbursement for Education & Training Expenses), item a., by deleting the words “and the Personnel Board”.

ARTICLE 36: To see if the Town will vote to amend the Town By-Laws Chapter XV, Section 25 (Grievance Procedure) where it reads “Personnel Board/Board of Selectmen” to read “Personnel Board and Board of Selectmen”, or take any action relative thereto.

The Town voted unanimously to amend the Town By-Laws Chapter XV, Section 25 (Grievance Procedure) where it reads “Personnel Board/Board of Selectmen” to read “Personnel Board and Board of Selectmen”.

ARTICLE 37: To see if the Town will vote to amend the Town By-Laws Chapter XV, Section 26 (Personnel Board), second paragraph that states “as well as adjustments to salaries”, to read “as well as review any recommended adjustments in salaries only to assure that they fall into the appropriate Step of said position”, or take any action relative thereto.

The Town voted unanimously to amend the Town By-Laws Chapter XV, Section 26 (Personnel Board), second paragraph that states “as well as adjustments to salaries”, to read “as well as review any recommended adjustments in salaries only to assure that they fall into the appropriate Step of said position”.

ARTICLE 38: To see if the Town will vote to amend the Town By-Laws Chapter XV, Section 2, by deleting:

Grade 8	(Points) 285	Highway Operator
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And inserting instead:

Grade 10	360	Highway Operator, Level 1
Grade 6	240	Highway Operator, Level 2

Or take any action relative thereto.

The Town voted unanimously to amend the Town By-Laws Chapter XV, Section 2, by deleting:

Grade 8	(Points) 285	Highway Operator
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And inserting instead:

Grade 10	360	Highway Operator, Level 1
Grade 6	240	Highway Operator, Level 2

ARTICLE 39: To see if the Town will vote to amend the Town By-Laws Chapter XV, Section 2, (Mandatory Classification) by inserting “Grade 2, Points 110” by Library Custodian to read::

Grade 2	110	Library Custodian
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And by inserting “90” under points for Grade 1, Special Police Officer to read:

Grade 1	90	Special Police Officer
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And by inserting “Grade 2, 115” for Election Warden to read:

Grade 2	115	Election Warden
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And by inserting “Grade 6, 230” for Tax Collector/Treasurer, to read:

Grade 6	230	Tax Collector and Treasurer
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Or take any action relative thereto.

The Town voted unanimously to amend the Town By-Laws Chapter XV, Section 2, (Mandatory Classification) by inserting “Grade 2, Points 110” by Library Custodian to read::

Grade 2	110	Library Custodian
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And by inserting “90” under points for Grade 1, Special Police Officer to read:

Grade 1	90	Special Police Officer
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And by inserting “Grade 2, 115” for Election Warden to read:

Grade 2	115	Election Warden
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And by inserting “Grade 6, 230” for Tax Collector/Treasurer, to read:

Grade 6	230	Tax Collector and Treasurer
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ARTICLE 40: To see if the Town will vote amend the Town By-Laws Chapter XV, Section 3. (Employee Categories) item A., which reads “at least thirty-five” to read “at least thirty-five”, or take any action relative thereto.

The Town voted unanimously to amend the Town By-Laws Chapter XV, Section 3. (Employee Categories) item A., which reads “at least thirty-five” to read “at least thirty-five”.

ARTICLE 41: To see if the Town will vote to amend the Town’s By-Laws Chapter XV, Section 2. (Separability Provision) to read (Severability Provision), or take any action relative thereto.

The Town vote unanimously to amend the Town’s By-Laws Chapter XV, Section 2. (Separability Provision) to read (Severability Provision).

ARTICLE 42: To see if the Town will vote to transfer a sum of money from Free Cash to the Stabilization Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$64,000.00 into the Stabilization Account.

ARTICLE 43: To see if the Town will vote to raise and appropriate, borrow or transfer a sum of money to pay for contract services for a re-evaluation of assessed properties under the Board of Assessors, or take any action relative thereto.

The Town voted to pass over Article 43.

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, seven days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this sixteenth (16<sup>th</sup>) day of April, in the year of our Lord, Two Thousand and Nine.

Respectfully Submitted,

SELECTMEN OF BROOKFIELD

James W. Allen, Chairman

Ronald J. Dackson, Vice Chairman

Rudy Heller, Clerk

A True Copy, Attest:

Joseph F. Murray, Constable of Brookfield

The Annual Town Meeting was adjourned at 8:15 PM and will resume on June 26, 2009 at 7:00 PM. Sixty-four (64) registered voters were in attendance.

The adjourned session of The Annual Town Meeting resumed on June 27, 2009 at 7:00 PM and adjourned at 8:41 PM. Seventy-three (63) registered voters were in attendance.

A true copy attest: Linda M. Lincoln CMMC, Town Clerk

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THE COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING WARRANT  
June 26, 2009

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT THE TO MEET AT THE BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY, JUNE 26, 2009 AT 6:00 P.M. TO ACT ON THE FOLLOWING ARTICLES:

ARTICLE 1: To see if the Town will vote to amend Chapter XV, Section 16 (Vacations with Pay) of the Town Personnel By-Laws by inserting the words unless otherwise voted by the Board of Selectmen so that the by-law would read as below (with new language noted in bold):

Section 16. Vacations with Pay

Annual vacation with pay will be granted to all full-time and part-time employees with benefits. Paid vacation time is equal to the number of hours an employee would be regularly scheduled to work during the week or day requested. Following the completion of one year of service, vacations will be calculated on July 1 of each year in the following manner:

More than one year of service	1 week
Two to four years of service	2 weeks
Five to nine years of service	3 weeks
Ten to nineteen years of service	4 weeks
Twenty or more years of service	5 weeks

Vacation days must be used in the year they are granted or they will be forfeited unless otherwise voted by the Board of Selectmen. Pay will not be given in lieu of vacation days. When a holiday falls within an employee's vacation week, the holiday is charged as a holiday and not as a vacation day. Requests for vacation leave of 5 or more work days must be approved at least a week in advance by the department head. In cases where more than one employee from a department requests vacation leave, seniority will prevail. All requests for vacation time are subject to approval in advance by the department head

The Town voted unanimously to amend Chapter XV, Section 16 (Vacations with Pay) of the Town Personnel By-Laws by inserting the words “unless otherwise voted by the Board of Selectmen” so that the by-law would read as below (with new language noted in bold):

Section 16. Vacations with Pay

Annual vacation with pay will be granted to all full-time and part-time employees with benefits. Paid vacation time is equal to the number of hours an employee would be regularly scheduled to work during the week or day requested. Following the completion of one year of service, vacations will be calculated on July 1 of each year in the following manner:

More than one year of service	1 week
Two to four years of service	2 weeks
Five to nine years of service	3 weeks
Ten to nineteen years of service	4 weeks
Twenty or more years of service	5 weeks

Vacation days must be used in the year they are granted or they will be forfeited unless otherwise voted by the Board of Selectmen. Pay will not be given in lieu of vacation days. When a holiday falls within an employee's vacation week, the holiday is charged as a holiday and not as a vacation day. Requests for vacation leave of 5 or more work days must be approved at least a week in advance by the department head. In cases where more than one employee from a department requests vacation leave, seniority will prevail. All requests for vacation time are subject to approval in advance by the department head.

ARTICLE 2: To see if the Town will vote to transfer a sum of money from the Driveway Permit Fund to a new account to be called Highway Driveway Construction Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$13,500 from the Driveway Permit Fund to a new account to be called Highway Driveway Construction Account.



ARTICLE 3: To see if the Town will vote to set the fees charged by the Tax Collector's office for demands on delinquent accounts at \$15 per demand; or take any action relative thereto.

A motion was made that the Town vote to set the fees charged by the Tax Collector's office for demands on delinquent accounts at \$25 per demand instead of \$15. The voters at the meeting voted unanimously on the motion to change the demand to \$25.

The town voted unanimously to the set fees charged by the Tax Collector's office for demands on delinquent accounts to \$25.

ARTICLE 4: To see if the Town will vote to amend the General By-Laws by adding a new Chapter XVI, Water Use Restriction By-Law, the text of which is as follows, or take any action relative thereto.

#### Water Use Restriction By-Law

##### Section 1 Authority

This By-law is adopted by the Town under its police powers to protect public health and welfare and its powers under MGL Chapter 41, §21 et seq. and implements the Town's authority to regulate water use pursuant to MGL c. 41, § This by-law also implements the Town's authority under MGL c. 40, §41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection (DEP) or when the Massachusetts Drought Management Task Force declares drought level of advisory or higher. Watch warning or emergency for the Chicopee Water Shed Basin.

##### Section 2: Purpose

The purpose of this by-law is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a State of Water Supply Conservation or State of Water Supply Emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the Town of by the Department of Environmental Protection.

##### Section 3: Definitions

Person shall mean any individual, corporation trust, partnership or association, or other entity. State of Water Supply Emergency shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under MGL, c21G, § State of Water Supply conservation shall mean a State of Water Supply Conservation declared by the Town pursuant to section4 of this by-law.

Water Users or Water Consumers shall mean all public and private users of the Town's public water system, irrespective of any person's responsibility for billing purposes for water used at any particular facility.

##### Section 4: Declaration of State of Water Supply Conservation

The Town, through its Board of Water Commissioners, may declare a State of Water Supply Conservation upon a determination by a majority vote of the Board that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply of water to all water consumers. Public notice of a State of Water Conservation shall be given under section 6 of this by-law before it may be enforced.

##### Section 5: Restricted Water Uses

A declaration of a State of Water Supply Conservation shall include one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the water supply. The applicable restrictions, conditions or requirements shall be included in the public notice required under section 6.

- a) Odd/Even Day Outdoor Watering: Outdoor watering by water users with odd numbered addresses is restricted to odd numbered days. Outdoor watering by water users with even numbered addresses is restricted to even numbered days.
- b) Outdoor Watering Ban: Outdoor watering is prohibited.
- c) Outdoor Watering Hours: Outdoor watering is permitted only during daily periods of low demand, to be specified in the declaration of a State of Water Supply Conservation and public notice thereof.
- d) Filling Swimming Pools: Filling of swimming pools is prohibited.
- e) Automatic Sprinkler Use: The use of automatic sprinkler systems is prohibited.

#### Section 6: Public Notification of a State of Water Supply Conservation; Notification of DEP

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such other means reasonably calculated to reach and inform all users of the water of the State of Water Supply Conservation. Any restriction imposed under section 5 shall not be effective until such notification is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

#### Section 7: Termination of a State of Water Supply Conservation; Notice

A State of Water Supply Conservation may be terminated by a majority vote of the Board of Water Commissioners, upon a determination that the water supply shortage no longer exists. Public notification of the termination of a State of Water Supply Conservation shall be given in the same manner required by section 6.

#### Section 8: State of Water Supply Emergency; Compliance with DEP Orders

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement, condition of any order approved or issued by the Department intended to bring about an end to the State of Emergency.

#### Section 9: Penalties

Any person violating this by-law shall be liable to the Town in the amount of \$50.00 for the first violation and \$100 for each subsequent violation which shall inure to the Town. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws and the Town's By-laws, Chapter 1, Section 5. Each day of violation shall constitute a separate offense.

#### Section 10: Severability

The invalidity of any portion or provision of this by-law shall not invalidate any other portion or provision thereof

The Town voted unanimously to amend the General By-Laws by adding a new Chapter XVI, Water Use Restriction By-Law, the text of which is as follows:

### Water Use Restriction By-Law

#### Section 1 Authority

This By-law is adopted by the Town under its police powers to protect public health and welfare and its powers under MGL Chapter 41, §21 et seq. and implements the Town's authority to regulate water use pursuant to MGL c. 41, § This by-law also implements the Town's authority under MGL c. 40, §41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental

Protection (DEP) or when the Massachusetts Drought Management Task Force declares drought level of advisory or higher. Watch warning or emergency for the Chicopee Water Shed Basin.

#### Section 2: Purpose

The purpose of this by-law is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a State of Water Supply Conservation or State of Water Supply Emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the Town of by the Department of Environmental Protection.

#### Section 3: Definitions

Person shall mean any individual, corporation trust, partnership or association, or other entity. State of Water Supply Emergency shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under MGL, c21G, § State of Water Supply conservation shall mean a State of Water Supply Conservation declared by the Town pursuant to section4 of this by-law.

Water Users or Water Consumers shall mean all public and private users of the Town's public water system, irrespective of any person's responsibility for billing purposes for water used at any particular facility.

#### Section 4: Declaration of State of Water Supply Conservation

The Town, through its Board of Water Commissioners, may declare a State of Water Supply Conservation upon a determination by a majority vote of the Board that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply of water to all water consumers. Public notice of a State of Water Conservation shall be given under section 6 of this by-law before it may be enforced.

#### Section 5: Restricted Water Uses

A declaration of a State of Water Supply Conservation shall include one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the water supply. The applicable restrictions, conditions or requirements shall be included in the public notice required under section 6.

- a) Odd/Even Day Outdoor Watering: Outdoor watering by water users with odd numbered addresses is restricted to odd numbered days. Outdoor watering by water users with even numbered addresses is restricted to even numbered days.
- b) Outdoor Watering Ban: Outdoor watering is prohibited.
- c) Outdoor Watering Hours: Outdoor watering is permitted only during daily periods of low demand, to be specified in the declaration of a State of Water Supply Conservation and public notice thereof.
- d) Filling Swimming Pools: Filling of swimming pools is prohibited.
- e) Automatic Sprinkler Use: The use of automatic sprinkler systems is prohibited.

#### Section 6: Public Notification of a State of Water Supply Conservation; Notification of DEP

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such other means reasonably calculated to reach and inform all users of the water of the State of Water Supply Conservation. Any restriction imposed under section 5 shall not be effective until such notification is provided. Notification of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

#### Section 7: Termination of a State of Water Supply Conservation; Notice

A State of Water Supply Conservation may be terminated by a majority vote of the Board of Water Commissioners, upon a determination that the water supply shortage no longer exists. Public notification

of the termination of a State of Water Supply Conservation shall be given in the same manner required by section 6.

#### Section 8: State of Water Supply Emergency; Compliance with DEP Orders

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement, condition of any order approved or issued by the Department intended to bring about an end to the State of Emergency.

#### Section 9: Penalties

Any person violating this by-law shall be liable to the Town in the amount of \$50.00 for the first violation and \$100 for each subsequent violation which shall inure to the Town. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws and the Town's By-laws, Chapter 1, Section 5. Each day of violation shall constitute a separate offense.

#### Section 10: Severability

The invalidity of any portion or provision of this by-law shall not invalidate any other portion or provision thereof

ARTICLE 5: To see if the Town will vote to replace the Open Space & Recreation Committee established under Article 48 of the May 2005 Annual Town Meeting and the Master Plan Committee established by the Board of Selectmen on July 26, 2005 with a Committee to be called the Master Plan and Open Space & Recreation Committee, to be composed of nine (9) members, including

- one (1) member from the Conservation Commission,
- one (1) member from the Recreation Commission, and
- one (1) member from the Planning Board,  
each of whom shall be designated by their respective Commissions or Board and appointed by the Board of Selectmen for a term of one year beginning July 1<sup>st</sup> of each year, and
- six (6) members at large who shall be appointed by the Board of Selectmen with initial appointments to be made as follows:
- two (2) members for terms to expire June 30, 2010, two (2) members for terms to expire June 30, 2011, and two (2) members for terms to expire June 30, 2012.

A vacancy on the Master Plan/Open Space & Recreation Committee created by the resignation of one of the members shall be filled in the same manner as the original appointment, with the end of the appointment term to be the same as that of the member who has resigned.

The purpose of this Committee shall be to develop and then facilitate the implementation of the Town's Open Space and Recreation Five-Year Plan, update this Plan every five (5) years, seek appropriate grants, raise funds, and propose Town expenditures that further the goals of this Plan, and further, to develop a Master Plan for approval by the Town of Brookfield and to make recommendations for the implementation thereof,  
or take any action relative thereto.

A motion was made to change the number of members and their terms, the motions was voted on and approved it is follows:

The Town voted unanimously to replace the Open Space & Recreation Committee established under Article 48 of the May 2005 Annual Town Meeting and the Master Plan Committee established by the

Board of Selectmen on July 26, 2005 with a Committee to be called the Master Plan and Open Space & Recreation Committee, Existing members to remain on the committee, to be composed of seven (7) members, including:

- one (1) member from the Conservation Commission,
- one (1) member from the Recreation Commission, and
- one (1) member from the Planning Board,  
each of whom shall be designated by their respective Commissions or Board and appointed by the Board of Selectmen for a term of one year beginning July 1<sup>st</sup> of each year, and
- four (4) members at large who shall be appointed by the Board of Selectmen with initial appointments to be made as follows:
- two (2) members for terms to expire June 30, 2010, one (1) member for a term to expire June 30, 2011, and one(1) members for a to expire June 30, 2012.

A vacancy on the Master Plan/Open Space & Recreation Committee created by the resignation of one of the members shall be filled in the same manner as the original appointment, with the end of the appointment term to be the same as that of the member who has resigned.

ARTICLE 6: To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, or otherwise, for cemetery purposes pursuant G. L. c. 114 and to accept a deed to the Town of Brookfield of a fee simple interest in 34 acres or less located on West Main Street, Brookfield, Worcester County, Massachusetts and being a portion of lot shown on Assessors Map 6B as Lot 9 and to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be deemed by the Selectmen necessary or appropriate for the dedication of the premises to cemetery purposes; and as funding therefore to raise and appropriate, transfer from available funds or borrow a sum of money pursuant to G.L. c. 44 Section 7(3) or any other

The Town voted to pass over Article 6.

ARTICLE 7: To see if the Town will vote to transfer a sum of money from Overlay Surplus to a new account to be called Professional Services, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$35,000 from Overlay Surplus to a new account to be called Professional Services.

ARTICLE 8: To see if the Town will vote to transfer a sum of money from available funds to the Snow & Ice Account to cover the FY09 deficit, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$56,174 from Free Cash to the Snow & Ice Account to cover the FY09 deficit.

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, fourteen days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this tenth (10th) day of June, in the year of our Lord, Two Thousand and Nine.

Respectfully Submitted,  
SELECTMEN OF BROOKFIELD  
Rudy Heller, Chairman  
James W. Allen, Vice Chairman  
Peter S. O'Connell, Clerk

A True Copy, Attest:  
Joseph F. Murray, Constable of Brookfield  
A true copy attest: Linda M. Lincoln CMMC, Town Clerk

Forty-three (43) voters were in attendance, the meeting adjourned at 6:25 PM

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THE COMMONWEALTH OF MASSACHUSETTS  
THE COMMONWEALTH OF MASSACHUSETTS  
SPECIAL TOWN MEETING WARRANT  
November 23, 2009

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF  
WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY  
DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO  
VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT THE TO MEET AT THE  
BROOKFIELD TOWN HALL, Banquet Room, 6 CENTRAL STREET, BROOKFIELD, MA ON  
MONDAY, November 23, 2009 AT 7:00 P.M. TO ACT ON THE FOLLOWING ARTICLES

ARTICLE 1: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to  
be used for the Highway Department Vehicle Account, or take any action relative thereto. (2/3rds vote)

The Town voted by a vote of 40 yes and 1 no to transfer the sum of \$45,000 from the Fleet Stabilization,  
to the Highway Department Vehicle Acquisition Account.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for  
the Highway Department Part-Time Salary Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$3700.00 from Town Hall Wiring Account for the  
Highway Department Part-Time Salary Account.

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money for  
the Highway Department's Overtime Account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$2,200 from the General Insurance Account to the  
Highway Department's Overtime Account.

ARTICLE 4: To see if the Town will vote pursuant to General Laws, Chapter 40, Section 6N, and the  
Town's General By-Laws, Chapter XII, Section 4, to raise and appropriate, transfer or borrow a sum of  
money to repair private ways as may be determined by the Selectmen, or take any action relative thereto.

The Town voted by a majority vote pursuant to General Laws, Chapter 40, Section 6N, and the Town's General By-Laws, Chapter XII, Section 4, to transfer the sum of \$1.00 from Selectmen's Expense Account to be used to repair private ways as may be determined by the Selectmen.

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to be used for the purchase of Private Way signs, or take any action relative thereto.

The town voted that this article be passed over.

ARTICLE 6: To see if the Town will vote to transfer from the Assessor's Expense Account the sum of \$6.00 to the Registry of Motor Vehicles, a late bill of the Assessors from Fiscal Year 2009, or take any action relative thereto. (9/10's vote)

The Town voted unanimously the sum of \$6.00 be transferred from the Assessors Expense Account to be used to pay the Assessors late bill from fiscal year 2009 from the Registry of Deeds.

ARTICLE 7: To see if the Town will vote to amend the by-laws of the Town by inserting the following new section as,

Chapter XI, Section 6: Public Consumption or Use of Marijuana or Tetrahydrocannabinol

a) No person, whether in or upon a motor vehicle, conveyance, or on foot, shall display, burn, smoke, ingest, or otherwise use or consume Marijuana or Tetrahydrocannabinol (as defined in G.L. c 94C, §1, as amended) while in or upon an area owned by or under the control of the Town of Brookfield, including but not limited to any street, sidewalk, public way, foot way, passageway, stairs, bridge, park, playground, cemetery, or parking lot; or in or upon any place to which the public has the right of access as invitees or licensees.

b) Any Marijuana or Tetrahydrocannabinol that is seized in violation of this By-law shall be seized, held, and disposed of in accordance with G.L. c. 94C §47A.

c) Whoever is found in violation of this By-Law, when requested by an official authorized to enforce this By-Law, shall state his or her true name and address to said official. Any individual who refuses to comply with this section may be subject to a warrantless arrest.

d) This By-Law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to G.L. c. 40 §21, or by non-criminal disposition pursuant to G.L. c. 40 §21D, by the Board of Selectmen, or their duly authorized agents, or any police officer.

e) The fine for a violation of this By-Law shall be Three Hundred Dollars (\$300) for each offense.

f) In case any section, paragraph or part of this by-law is for any reason declared invalid or unconstitutional by any court, every other section, paragraph and part shall continue in full force and effect; or take any action relative thereto

The Town voted unanimously by a motion to let Acting Police Chief Christopher Welsh to explain Article 7.

The Town voted unanimously to vote to pass over Article 7.

ARTICLE 8: To see if the Town will vote to amend the by-laws of the Town by inserting the following new section as:

Chapter XI Section 7: Public Consumption of Alcoholic Beverage

“No person shall publicly consume any alcoholic beverage in any Town Park, Cemetery, the Town Common, or on any public way in the Town of Brookfield. Any person violating this By-Law, shall be punishable by a fine of not more than Three Hundred Dollars (\$300.00) for each offense; or take any other action relative thereto.

The Town voted unanimously to pass over Article 8.

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to purchase a new police cruiser and further to trade in or sell the 2002 Crown Victoria police cruiser, or take any action relative thereto. (2/3rds vote)

The Town voted by a vote of 42 yes and 1 no to transfer from the Fleet Stabilization Fund the sum of \$32,029 and to transfer the sum of \$1,259.00 from the Police Vehicle Purchase Account to a new account to be called the Police Vehicle Purchase and Repair Account, to be used for the purchase of a new police cruiser and further to trade in or sell the 2002 Crown Victoria police cruiser.

ARTICLE 10: To see if the Town will vote to authorize the Board of Selectmen to enter into a lease upon such terms and conditions that the Selectmen deem to be in the interests of the Town for the lease of premises for the use as the Town’s interim police station; or take any action relative thereto.

The Town voted unanimously to authorize the Board of Selectmen to enter into a lease upon such terms and conditions that the Selectmen deem to be in the interests of the Town for the lease of premises for the use as the Town’s interim police station

ARTICLE 11: To see if the Town will vote to appropriate, transfer or borrow a sum of money for the fire department asset repair/replacement account, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$3,000 from the Municipal Heating Account to the Fire Department Asset Repair/Replacement Account.

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to be used in the Town Hall for computer security, etc., or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$800 from the Town Hall Exterior Renovation Account to be used in the Town Hall for computer security, etc.

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to be used to cover the Fiscal 2009 budget deficit, or take any action relative thereto.

The Town voted that Article 13 be passed over.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to be used to cover the Fiscal 2010 budget deficit, or take any action relative thereto. (2/3rds vote)

A motion was passed unanimously to let Town Accountant Louise Benoit answer questions by residents concerning Article 14. Ms. Benoit explained that we were still working with estimates and these figures are the best we have, we are looking to get approval from the DOR to set the tax rate.

The Town vote unanimously to transfer from the Accountant’s Professional Services Account the sum of \$20,000; transfer the sum of \$ 12,274 from Tantasqua Regional Assessment; transfer the sum \$1,000 from the Tax Collector Certification Account; transfer the sum \$1,447 from the Town Hall Wiring Account; transfer the sum \$5,000 from the Municipal Heating & Maintenance Account; and to transfer



the sum of \$600 from the Municipal Telephone Account; making a total of \$40,321 to be used to cover the Fiscal 2010 budget deficit.

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, fourteen day at least before the time of posting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this Fifth (5th) day of November, in the year of our Lord, Two Thousand and Nine.

Respectfully Submitted,  
SELECTMEN OF BROOKFIELD  
Rudy Heller, Chairman  
James W. Allen, Vice Chairman  
Peter S. O'Connell, Clerk

A True Copy, Attest:  
Christopher Welsh, Constable of Brookfield  
A true copy attest: Linda M. Lincoln CMMC, Town Clerk

The meeting adjourned at 7:45 PM. There were Fifty-one (51) voters in attendance.



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