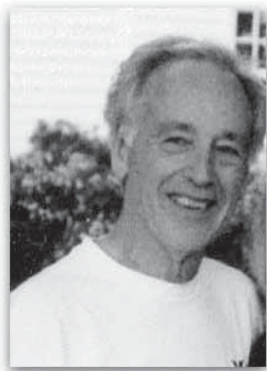


TABLE OF CONTENTS

Dedication	4	Merrick Public Library	41
In Memoriam	5	Memorial Day Committee	43
Governmental District.....	6	Moderator.....	45
Facts about Brookfield.....	7	Parking Clerk	45
Elected Town Officers	9	Personnel Board.....	45
Appointed Town Officials and Staff.....	10	Planning Board.....	46
Annual Reports		Plumbing & Gas Inspector.....	47
Board of Selectmen.....	15	Police Department.....	48
Town Counsel	18	Police Station Building Committee	49
Advisory Committee	19	Brookfield Public Access/	
Agricultural Commission.....	20	Communications Committee BCMtv	50
Animal Control Officer/		Recreation Committee	51
Animal Inspector.....	21	School Department.....	53
Assessors.....	22	Financials	55
Banister Common &		Principal	57
Mall Committee	23	Superintendent	58
Board of Health.....	24	Tax Collector	60
Building Inspector.....	26	Town Clerk	61
By-Law Committee.....	27	Deaths	62
Cemetery Commissioners	27	Marriages and Intentions.....	63
CDBG Advisory Committee.....	29	Business Certificates	64
Constable.....	29	Election Results	65
Conservation Commission	30	Board of Registrars	73
Council on Aging.....	31	Town Accountant.....	74
Cultural Council.....	32	Treasurer	84
Electrical (Wiring) Inspector	33	Veterans' Agent	87
Emergency Medical Squad	34	Water Department of Commissioners.....	88
Emergency Management Agency	35	Zoning Board of Appeals.....	89
Fire Department	36	Zoning Enforcement Officer.....	90
Highway Department	38	Town Meeting Warrants	91
Historical Commission.....	40		

**Our DEDICATION to
Kermit Eaton**



It is with great privilege and pleasure that the Board of Selectmen dedicate the 2014 Annual Town Report to Kermit Eaton.

Kermit's efforts on behalf of the community are well known, as he has taken an active role in supporting civic causes since his family arrived in Brookfield more than two decades ago.

Mindful of the best interests of the community, Kermit has played an important part in helping Brookfield maintain its status as a heritage-rich New England town. A dedicated keeper of both history and historical architecture, he and his wife Jeanne, were honored with the Brookfield Historical Commission's Preservation Award in May of 2013. The couple, who reside in the 1797 Oliver Crosby House on Boston Post Road, has restored and preserved the historic home and outbuildings, as well as the stone walls, fields and woodland property.

Kermit has long been a proponent of community service. Local committees he has served on include the Planning Board; the Capital Improvement Planning Committee; the Police Station Planning Committee, and the Local Cable Access Committee. In addition, Kermit has been a driving force for positive change, and most recently was instrumental in educating residents on the need for a new police station (for which ground has recently been broken).

Kermit is always willing to pitch in, lend a hand, and help out, with his contributions to the town spanning over 20 years. Through the decades he has been a good friend to the Historical Commission, planting cherry trees along the George Washington Highway, painstakingly cleaning 18th century gravestones, and marking historic trails. Kermit also actively promotes the annual holiday tradition of Luminaries on the Common. Throughout the years he has volunteered his time and effort to various town activities, perhaps the most memorable during the town's 325th Anniversary, when the Eaton's generously hosted a multi-day Native American Pow Wow on their sprawling property grounds.

Thank you Kermit for your unselfish efforts on behalf of the town and community. Your good works will undoubtedly have a lasting impact on the town of Brookfield.

IN MEMORIAM

During 2014, several prominent citizens and veterans passed away leaving a big impact on their families, friends and the Town.

Each and every resident of the Town is an important citizen of course, but Brookfield suffers a major loss each year that we lose citizens like these. Their contributions, however, continue to bless us. Please help to keep their memories alive by doing your part for Brookfield.

The following are honored for their gift of military service to the Town and to their Country. We appreciate their sacrifices in our behalf.

Daniel L. Moody	Vietnam	1/3/14
Lyle Edick	WWII	1/21/14
Thomas M. Elliot	Grenada	1/28/14
Robert A. Dupuis	Korea	4/12/14
Chester J. Yaskoski	WWII	5/1/14
John H. Wild	WWII	6/21/14
Richard H. Bresnahan	Vietnam	8/27/14

Remember, as this year passes, our troops have either spent or extended another tour to topple terrorism and maintain our constitutional freedoms. They fight not for what's in front of them but to protect what's behind them, and most of all, for each other. Let us all take time to thank the dedicated military personnel in our Town and around the United States of America who continue to serve our country and protect our freedoms.

“God Bless Our Troops”



**GOVERNMENTAL DISTRICT
REPRESENTATIVES FOR THE
TOWN OF BROOKFIELD - 2014**



UNITED STATES SENATORS

Edward J. Markey
and
Elizabeth Warren

REPRESENTATIVE IN CONGRESS

2nd Congressional District
Richard E. Neal

GOVERNOR'S COUNCIL 7th District

Jennie Caissie

STATE SENATOR

Worcester, Hampden, Hampshire and Franklin Senatorial District
Stephen M. Brewer*

REPRESENTATIVE IN GENERAL COURT

5th Worcester District
Anne M. Gobi*

DISTRICT ATTORNEY

Joseph D. Early, Jr.

*calendar year 2014

FACTS ABOUT BROOKFIELD:

SETTLED: 1660 as part of the Quaboag Plantation

INCORPORATED AS A TOWN: Brookfield was incorporated as a Town in 1673.

LOCATION:

Brookfield is located in Central Massachusetts, bounded by North Brookfield on the north, East Brookfield on the east, Sturbridge on the south and West Brookfield, Warren and Brimfield on the west. Brookfield is 22 miles west of Worcester, 33 miles east of Springfield and 57 miles west of Boston.

POPULATION (per 2014 census): 3,150

FORM OF GOVERNMENT:

Open Town Meeting with a three member Board of Selectmen and a full-time Administrative Assistant.

TAX RATE – FY 2014: \$19.15 per thousand

Property Breakdown (FY 2015)

Residential	\$ 229,781,888
Commercial	\$ 9,573,845
Industrial	\$ 2,193,958
Personal Property	\$ 6,352,837
Total Value of the Town	\$ 247,902,528
Exempt Value	\$ 31,726,400

Square Miles: 16.57

STREETS AND HIGHWAYS:

Brookfield has approximately 40 miles of paved roads, one half mile of dirt road, and two miles of private roads.

PUBLIC SCHOOLS:

Brookfield maintains a Pre-K through grade six Elementary School and belongs to the Union 61 Tantasqua Regional School District, which includes a junior high school, a high school and a vocational school.

FIRE PROTECTION:

The Fire Department, which is headed by Chief Peter Martell, consists of one assistant chief, two captains, two lieutenants and twenty-four volunteer fire fighters.

EMERGENCY SQUAD:

Brookfield's Emergency Squad, which is headed by Chief Donna Lafleur, includes one captain, one lieutenant and 12 EMS personnel. There are seven paramedics; six EMT basics and two EMT-intermediate. The service operates a 2008 Horton ambulance mounted on a GMC chassis.

POLICE:

During 2014, Brookfield had a 24-7 Police Department made up by its Chief and four full-time officers and no more than ten part-time officers.

RECREATIONAL FACILITIES:

Brookfield has one recreational field, Lewis Field, which is located on Main Street (Route 148). Lewis Field has a pavilion, softball, soccer and baseball fields, and a basketball court, as well as facilities for outings. We also have a Town beach on Quacumquasit Pond (also known as South Pond).

PUBLIC LIBRARY:

The Merrick Public Library, located at 2 Lincoln Street, on the Common, provides free public access to the Internet, as well as reader's and reference advisory service. The Library is a mini-net member of CW/MARS, which allows our patrons to peruse the Central Massachusetts library catalog and place holds and pick-up location from the comfort of their home. The Romanesque Banister Memorial Hall was built in 1884; the Trustees and staff continue to maintain the architectural integrity of this historic building while offering modern conveniences.

EMERGENCY TELEPHONE NUMBERS**POLICE:**

Emergency	911
Non-Emergency	508-867-5570

FIRE:

Emergency	911
Non-Emergency	508-867-7306

AMBULANCE:

Emergency	911
Non-Emergency	508-867-6036

AREA HOSPITALS:

Mary Lane Hospital, Ware	413-967-6211
Harrington Memorial Hospital, Southbridge	508-765-9771
Hubbard Regional Hospital, Webster	508-943-2600
UMass Medical Center, Worcester	508-334-1000
Worcester Medical Center, Worcester	508-363-5000

ELECTED TOWN OFFICERS
AS OF MAY, 2014

BOARD OF SELECTMEN (3)

Stephen J. Comtois II, Chair May 2017
Nicholas M. Thomo, Vice Chair May 2015
Linda M. Lincoln, Clerk May 2016

BOARD OF ASSESSORS (3)

Donna Wentzell May 2017
Philip H. Peirce, Chairman May 2015
Marlaine Burbank May 2016

BOARD OF HEALTH (3)

Ronald Wassmer May 2017
Daniel Leahy, Chairman May 2015
Michael Seery May 2016

CEMETERY COMMISSIONERS (3)

Edwin W. Foley May 2015
Emery J. Manning Jr. May 2016
John T. O'Leary May 2017

*resigned

CONSTABLES (2)

Richard Lapierre May 2016
Bruce Gadaire May 2016

HOUSING AUTHORITY (4)

Linda Lincoln May 2017
Joseph Gadbois May 2015
Jeanne Myers May 2015
Jennifer Grybowski May 2017
Michael Seery, Chairman May 2016
State Appointed member (Vacant)

MERRICK PUBLIC LIBRARY

TRUSTEES (6)

Barbara Clancy May 2017
Jerome J. Rudzinski, Jr. May 2017
Matthew Bansfield May 2015
Carol Plumb May 2015
Sally Brown, Chairman May 2016
Barbara Steadman May 2016

MODERATOR (1)

Donald Faugno May 2015

PLANNING BOARD (5)

Kris Casucci May 2014*
Daniel Leahy, Chairman May 2015
Kevin Erkkila May 2015
Celeste Leger May 2016
Sharon Mahoney May 2018
Maureen Lepak May 2019

ELEM SCHOOL COMMITTEE (3)

Marie Pecore May 2015
Barbara Wilson May 2015*
Brian Oxman May 2016

**REGIONAL SCHOOL COMMITTEE
(2)**

James Cooke May 2015
William J. Gillmeister May 2016

TAX COLLECTOR

Brenda Caron McElroy May 2017

TOWN CLERK

Michael Seery May 2016

TRUSTEE FOR SHADE TREES

Ronald D. Couture May 2016

WATER COMMISSIONERS (3)

Donald R. Taft May 2017
Roger Charpentier, Jr., Chair May 2015
Robert R. Barnes May 201

APPOINTED TOWN OFFICIALS AND STAFF

ADMINISTRATIVE ASSISTANT

& Chief Procurement Officer

Jennifer L. Grybowski (resigned)

Karen Trainor Resseguie

ACCOUNTANT

Louise E. (Betty) Benoit 2015

ADVISORY COMMITTEE (9)

Appointments expire at end of

Annual Town Meeting:

Ian Von Hold 2015*

Roger Lafleur 2015*

Mary Lou Knight 2015*

Timothy Roughan 2015*

Barbara Wilson 2015

Robert Barnes 2015

Tara Browne 2015

Susan Brogan 2015*

Beth Coughlin 2016

Ronald Dackson 2016*

Cindy Mundell 2016*

Gary Brunell 2017*

J. David Holdcraft 2017

Marie Pecore 2017

**resigned*

AGRICULTURAL COMMISSION

Members (5) :

Clarence Snyder, Chairman 2017

Paul Benjamin 2015

James Dolan 2016

Ronald Starcher 2016

Barbara Haberlin 2017

Alternate Members (5)

Kenneth Cleveland 2015

Donald Haberlin 2015

Donald Grimes 2015

Steve Novak 2015

Dr. Mark Ledoux, DVM 2015

**Resigned*

ANIMAL CONTROL OFFICER

Eileen Vitello 2016

BANISTER COMMON & MALL COMMITTEE (9)

Ronald Couture 2017*

Kris Casucci 2015

Barbara Clancy 2015

Diane Oliver-Jense 2015

Jennifer Cipro 2016

Jeanne Lytle 2016

Monika Schlick 2016

BOARD OF HEALTH SECRETARY

Lani Criasia

BUILDING INSPECTOR

Jeff Taylor 2015

John Couture, Alternate 2015

BY-LAW COMMITTEE (5)

Linda Lincoln 2015

Michael Seery 2015

Barbara Wilson 2015

Jennifer Grybowski 2015

J. David Holdcraft 2015

CAPITAL IMPROVEMENT

PLANNING COMMITTEE (8)

School Rep: Barbara Wilson 2016*

Advisory Committee: Mary Lou Knight*

Selectmen's Rep: Linda M. Lincoln*

At-Large: Brian White 2016*

At-Large: Loretta White 2016*

At-Large: Kermit Eaton*

Accountant (ex-officio) Betty Benoit*

CEMETERY SUPERINTENDENT

Michael P. Seery

CEMETERY STAFF

James Milner

CMRPC

Kevin Erkkila, Planning Bd 2015
 Sharon Mahoney 2015

(CDBG) ADVISORY COMMITTEE (5)

Linda Lincoln 2015
 Bruce Clarke 2015
 Lucinda Thompson 2015
 Jennifer Grybowski 2015
 Mary Lou Knight 2015

CONSERVATION COMMISSION (7)

Michael LaRocca 2015
 William Neault 2015
 Kenneth Cleveland 2016
 John O'Leary 2016
 Maureen Lepak 2016
 Tim Simon 2017

CONSTABLE

Arthur Tatro 2015

COUNCIL ON AGING (9)

Barbara Clancy 2015
 Frederica LaMonda 2015
 Mary Falardeau 2015
 Bethany Roberts 2016
 Lucy Beeman 2017
 Brenda Lague-Turner 2017

COUNSEL, TOWN

Kopelman and Paige, P.C. 2015

CULTURAL COUNCIL (up to 22)

Jennifer Cipro 2015*
 John David Holdcraft 2015*
 Barbara Wilson 2015
 Janet Seery 2016
 Madelyn Swanson 2016
 Jeanne Lytle 2017

CUSTODIAN, MUNICIPAL

Paul Mielowski

ELECTION WORKERS

Marlaine Burbank 2015

Sally Brown 2015
 Kelly Chabot 2015
 Lindsay Holm 2015
 Arthur Jay 2015
 Kathryn Latour, Warden 2015
 Linda Lincoln 2015
 Carolyn Murray 2015
 Jeanne Myers 2015
 Sandy Pratt 2015
 Karen Simpson 2015
 Louise Woodard 2015

ELECTRICAL INSPECTOR

(see: Wiring Inspector)

EMERGENCY MANAGEMENT AGENCY (BEMA)

Keith Karrmann, Director 2015
 Peter Martell, Deputy Dir. 2015

EMERGENCY MEDICAL SQUAD CHIEF

Donna Lafleur, Chief 2016

EMERGENCY MEDICAL SQUAD OFFICERS

Peter Martell, Captain, 2016
 Matthew Graves, Lt. 2016

EMERGENCY MEDICAL SQUAD

All until 2015 unless otherwise noted:

Terry Anderson, EMT
 Scott Baldracchi, EMT*
 Linda MacLeod, EMT
 Robert Connor, Paramedic
 Dan Driscoll, EMT
 Tammie Gadbois, EMT
 John Glennon, Paramedic
 Ashley Marks EMT
 David Martell, Paramedic
 Richard Phillips, Intermediate
 Matthew Roderick, Intermediate
 Vontailin Rosario, EMT
 Michael Steuer, EMT
 Donna Lafleur, Chief/Paramedic 2016
 Peter Martell, Captain/Paramedic 2016
 Matthew Graves, Lieut/Paramedic 2016

FINANCIAL OFFICIALS

Holly Chisholm, Clerk to Treasurer

FIRE CHIEF & FOREST FIRE WARDEN

Peter Martell 2016

FIRE DEPARTMENT OFFICERS

Chief Peter Martell

Assistant Chief Herbert Chaffee

Captain Keith Karrmann

Captain David Martell

Lieutenant Brad Bemis

Lieutenant William MacLeod

Lieutenant Richard Phillips

FIREFIGHTERS

Steve Budnik

Philip Chaffee

Paul Comptois

Robert Connor

Wallace Connor (*retired*)

Daniel Driscoll

Charles Edgette

Daniel Esser

Matthew Graves

Meghann Fortier

Donna Lafleur

Ashley Marks

Linda MacLeod

David Merlo

Larry Pease

Richard Phillips

Ray Ranellone

Matthew Roderick

Vontailin Rosario

Steve Santley

Michael Steuer

Jeffrey White

HIGHWAY SUPERINTENDENT

Herbert Chaffee, II 2015

HIGHWAY DEPARTMENT STAFF

Donald L. Herbert, full-time

Cindy Thompson, Secretary part-time

James McKeown, full-time

HISTORICAL COMMISSION (7)

Ron Couture, Chairman 2017

Lois O'Leary 2015

Donald Clowes 2015

Celeste Leger 2016

Kris Casucci 2016

Ann Mathieu 2017

Carol Plumb 2017

HOMELAND SECURITY REP.

Keith Karrmann 2015

INSURANCE ADVISORY**COMMITTEE (*all expire 2015*)**

Barbara Clancy, Retirees' Representative

Joanne O'Connell, Non-Cert Sch. Staff*

Colleen Parker, Teacher Rep.

Sherry Gillen, Non-Cert Sch. Staff

Sgt. Steven Pariseau, Police Union Rep.

Jennifer Grybowski, Town Hall Clerk Staff*

Holly Chisholm, Town Hall Clerk Staff

Bruce Clarke, Water Dept. Rep.

Donald Herbert, Highway Dept. Rep.

LOCAL PUBLIC ACCESS ADVISORY**COMMITTEE (5) DISBANDED 12/14**

Sharon Mahoney 2017

Rudy Heller 2016*

Michael LaRocca 2016

William Neault 2016

LOCAL PUBLIC ACCESS**COMMITTEE (Cable TV) (7)**

Kevin Erkkila	2015
Sarah Heller	2016
Rudy Heller	2016
Sharon Mahoney	2016
Adam Rundell	2016*
Danielle Kane	2017
Roseanne Carrier	2015
James Sniffen	2017

MERRICK PUBLIC LIBRARY STAFF

Brenda Metterville, Director
Andrea Faugno, Inter-Library Loan
Joan Sagendorph, Library Assistant
Katherine Simpson, Library Assistant
Michelle Taylor, Library Assistant
Julia Taylor, Library Page
Arthur Putnam, Custodian

BOARD OF OVERSEERS (DISPATCH)

Keith Karrmann	2015
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PARKING CLERK/HEARING OFFICER

Michael P. Seery	2015
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PERSONNEL BOARD (6)

Board of Selectmen (*acting board*)

Philip Peirce	2015*
Marlaine Burbank	2015*
Polly Texeira	2016*
Mark Moore	2016*

POLICE DEPARTMENT

Michael Blanchard, Chief	2016
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POLICE DEPARTMENT STAFF

Holly Chisholm, Administrative Assistant

POLICE PATROL OFFICERS

Terms end 2015

Steven Pariseau, Sgt., Full-time
Sean T. Marino, Full-time
John Annunziata, Full-time*
James M. Early, Full-time
Ryan Downing, Full Time
Daniel Ausmus, Part-time*
Kenneth Baer, Part-time*
Paul Cowden, Part-time
Christopher DeSantis, Part-time*
Erik Kajka, Part-time*
Brian Kibbe, Part-time
Jason Mancuso, Part-time*
Joel Wilson, Part-time
Erik Bishop, Part-time
Brian Provencher, Part-time*

PLUMBING & GAS INSPECTOR

Robert Wall 2015
 Roger Charpentier, Alternate 2015

QUABOAG VALLEY COMMUNITY DEVELOPMENT CORPORATION

Rudy Heller, Rep 2014

RECREATION COMMITTEE

Sherry Gilman 2015
 Jeffrey Landine, Chair 2015
 Lesley Murray 2015
 Gretchen Couture 2015
 Eric Clark 2016
 Lisa Hanrahan 2016
 Meghan Robidoux 2016*
 Caroline Phillips, alternate 2016
 David Proulx, alternate 2016
 Jake Hill 2017
 Kyle Hill 2017

RECREATION COMMISSION STAFF

John W. Washburn, Groundskeeper

REGISTRARS, BOARD OF

Shirley Sanborn 2016
 Lois O'Leary 2015

SEXUAL HARASSMENT OFFICER

Kathleen Bradley

SOURCE WATER PROTECTION COMMITTEE (7)

Bruce Clarke 2016
 Mary T. O'Connell 2016
 Roger Charpentier 2016
 Donald Taft 2016
 John O'Leary 2016
 Jennifer Grybowski 2016

SUPT. OF INSECT & PEST CONTROL

Herbert Chaffee, II 2015

TREE WARDEN

Herbert Chaffee, II 2015*
 William Stendrup 2017

TRENCH SAFETY OFFICER

Herbert Chaffee, II 2015

TOWN TREASURER

Sandra Kady

TRANSFER STATION STAFF

Daniel Leahy
 James Milner
 Arthur Morin
 Edmund Young
 Ron Wassmer
 Michael Seery

VETERANS SERVICES DIRECTOR, VETERANS AGENT and VETERANS BURIAL AGENT

Bryan Griffing 2016

WATER DEPARTMENT STAFF

Bruce Clarke, Superintendent
 Donald Herbert, Secondary Operator
 Holly Chisholm, Administrative Assistant

WIRING (Electrical), INSPECTOR

Scot Mansfield 2017
 Martin Nagle, Alternate 2017

WRTA BOARD

Need Rep

ZONING BOARD OF APPEALS**5 with 3 Alternates**

Charles Wilson 2015
 David R. Holm 2015
 William Neault 2017
 Nicholas Thomo, Chairman 2017
 Kenneth Cleveland 2017

ZONING ENFORCEMENT OFFICER

Gary Simeone 2016

**resigned*



REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen addressed and managed numerous matters in 2014. The following is a brief summary of the actions and activities of the Board.

Elected and Appointed Positions

In January the Board interviewed Town Treasurer candidates and voted to hire Interim Treasurer Sandra Kady as our new Treasurer.

Through the recommendation of Police Chief Michael Blanchard, we hired James Early as a full time officer due to the resignation of John Annunziata. The Board, on the recommendation of the Chief, also appointed Eric Bishop and Brian Provencher as reserve officers.

We also appointed the following members to the Police Station Building Committee: William Simpson, Jr., Patricia Washburn, David Holm, Jason Lemieux, Michael Cantwell, Richard LaPierre and Kermit Eaton. Due to the resignation of Michael Cantwell from the committee, Douglas Brown was appointed to fill his seat.

William Thompson resigned as Custodian in April and we hired Delmar Twistol as the new custodian. Upon his review of the end of his three month probationary period, the Board of Selectmen chose not to continue his employment. They voted to replace him with Paul Mielowski who was also a candidate for the position.

With regret, the Board accepted Rudy Heller's resignation from the QVCDC.

In July the Board received a letter of resignation from Administrative Assistance Jennifer Grybowski. The position was posted and the interviews were completed. The Board hired Karen Trainor Resseguie as the new Administrative Assistant, who has proven to be a good fit for the town.

Resignations were received from Brookfield Elementary School Committee, members Barbara Wilson and Sharon Austin. The Selectmen and the School Committee jointly appointed Marie Pecore and Gary Brunell to the seats.

The Board decided it was more financially beneficial for the Town to appoint three part time municipal clerks with fewer hours and no benefits instead of one full time clerk. Diane Corriveau was hired for the Tax Collector, Krista Virchow for the Board of Selectmen, and Holly Chisholm for the Treasurer.

Highway Superintendent Herb Chaffee resigned as Tree Warden. It was decided to reach out to the Mass Tree Wardens Association. According to the organization, Tree Wardens are required to have certain qualifications and experience and be a certified arborist. The position was advertised as a volunteer position. William Stendrup was appointed as the Tree Warden. He is a Certified Arborist and has the qualifications necessary for the position.

Town Meetings and Elections

At the Annual Town Election, held May 5, 2014, there were several new individuals chosen to serve our town. Three new residents were elected to the Cemetery Commission. They are Edwin Foley, John O'Leary, and Emery Manning. Maureen Lepak was elected to the Planning board.

Selectman Stephen J. Comtois, II was re-elected to the Board of Selectmen by a three vote margin. His opponent requested a recount of the ballots counted by hand. The results were the same, proving once again that the voter tabulation machine is very accurate.

Grants and Awards

- Highway Department Secretary Cindy Thompson was successful applying for a grant for Mill Street, and thanks to her efforts, the town received \$177,227 hazard mitigation grant.
- The Council on Aging was granted a 2015 Formula Grant/Allocation.
- The Board of Health received a grant from Sustainable Recovery Program Grant for Small Scale Initiatives valued at up to \$500.00
- A letter was received for a Regional District and Thermal Energy award the Selectmen hired Achieve Renewable Energy to serve as the Town's consultant for the Renewable Thermal District Energy Program.
- Mr. Masuzzo, a former Cemetery Commissioner and current Cemetery Commissioners Mr. Jay, Mr. O'Leary and Mr. Manning, presented the 2014 Historical Preservation Award and proclamation to the Board of Selectmen to accept on behalf of the Town of Brookfield. Mr. Masuzzo explained that the cemetery gates and archway were nominated for the award by Ronald Couture and that Mr. Couture, himself and several other cemetery and historical Town officials had traveled to Boston to accept the award from the Secretary of State. He said the award was even more meaningful this year because the cemetery was established exactly 300 years ago, in 1714, making it one of the oldest continuously used cemeteries in the country. Selectmen congratulated all of the commissioners.

Town Hall Improvements & Renovations

During the month of July and August all the upper windows and some work on the lower windows were painted by Ronald Wassmer a local painter from Brookfield. Also the re-pointing of the bell tower bricks was completed by C&C Masonry. Skip Nielson has continued to volunteer his time and talent in maintaining the Town Hall tower clock. It is an important historical landmark and his ongoing efforts throughout the years to keep the clock up and running is much appreciated.

Also this year, Tom Chalmers of Austin Design and William Simpson Jr. presented the Town Hall accessibility report to the Selectmen. He submitted a bound book with designs, plans and rough blueprints of the proposed renovation.

Building plans from the Town Hall Master Plan and previous plans were put together and a new plan for the renovation to move forward in three phases. The pre phase would include repairs to bathroom and ramp. He said the next phase would address elevator and handicapped accessible issues, and then expansion of space. Mr. Chalmers said the structure was good and the Town Hall is a solid building. Mr. Simpson told the Board he would speak to William Scanlon a grant writer for the town to see if there are available grants from the CDBG (Community Development Block Grant). It was also suggested the Town apply for a grant for the first phase and after a couple of years apply for a grant for phase three. It was also noted there might be grant money available for a senior center.

Cable Access Update

The Town is in the process of renewing its contract with Charter Communications. The ten year contract with Charter Communications has expired, but the company will continue providing services until a new contract is signed. The town retained Attorney Solomon of Stoneham, MA to negotiate the contract.

James Sniffen, Chairman of the Cable Access Committee presented the Selectmen with an update on exciting changes in store for the local cable access channel. He said the group is working on several positive actions, which include a station name change to Brookfield Community Media. He also noted broadcasts of airings are available at the Merrick Public Library. He said the plan is to tie in with the new radio station and police department so that emergency announcements can air more quickly.

Other Matters

In June the Board of Selectmen presented the Boston Post Cane to Katherine Scranton, the oldest resident of Brookfield. She is 99 years old and is a lifelong resident of Brookfield. When Selectman Linda Lincoln made the presentation of the cane she proclaimed Mrs. Scranton the new "Queen of Brookfield."

This year channel 25 Fox news broadcasted their Zip Trip by coming to Brookfield in June. Their crew came out and interviewed Brookfield residents and honored EMT Captain Donna Lafleur as the Hometown Hero. This event was broadcast live from the Brookfield Common.

In September, the Town of Brookfield had the honor of being named a Purple Heart Town. Leo David Agnew, Massachusetts Commander for the Dept. of Mass Combat Wounded Veterans, presented the Selectmen with a Certificate of Acknowledgment designating the town a Purple Heart Town. He welcomed the town as a Purple Heart Community and brought along other Massachusetts veterans for the presentation.

Senator Stephen M. Brewer presented the town an Official Citation from the State Senate in recognition of being named a Purple Heart Town. He congratulated Brookfield and noted that a Purple Heart is earned for shedding blood for our country. He acknowledged local veterans, including Bob Wilder, calling him a historian and patriot. Senator Brewer called Purple Heart recipient Michael O'Keefe, who was in the audience, his hero. He said the real heroes of our world are not those who wear uniforms for the Patriots, but the real heroes are the recipients of the Purple Heart. He read the Proclamation and said it should be displayed so all who look at it can know the real heroes walk among us. Rep. Anne Gobi presented the town a Certificate of Recognition for being named a Purple Heart Town and the Town's commitment to the sons and daughters of Brookfield who have served in the US military and those who shed their blood. She said the town does not forget its veterans, and recalled just over a year ago the town honored fallen soldier Billy Knight, noting it took 50 years to get his body home to Brookfield.

Also in 2014, the PSBC (Police Station Building Committee) recommended that the Board of Selectmen allow for removal of the yellow house at 7 Prouty St., the future site of the new Brookfield Police Station. The Board decided to put the house out to bid on Municibid. It was awarded to John David Holdcraft who was the highest bidder. Mr. Holdcraft was instructed by the Board to have the house moved by February 2015. This action is beneficial to the town as it puts the house back on the town's tax rolls.

Respectfully submitted,

Stephen J. Comtois II, Chairman; Nicholas M. Thomo, Vice-Chairman; Linda M. Lincoln, Clerk



REPORT OF TOWN COUNSEL

During the fiscal year 2014 Town Counsel worked to promptly and efficiently respond to requests for opinions and advice from Town officials on a wide variety of issues. We advised regarding the Open Meeting and Public Records laws, procedures for adopting zoning bylaw amendments, and zoning enforcement, among other matters. We also represented the Town in several pending court actions in the Worcester Superior Court, the Land Court, and the East Brookfield District Court and before state agencies.

Additionally, we advised the Board of Selectmen, other Town officials, and various Town boards and committees on contracts and construction and labor and employment issues. We worked with the Selectmen to prepare Town Meeting Warrants and advised the Town during Annual and Special Town Meetings. In particular, we worked with Town officials to advance the Quaboag Bridge reconstruction project through the passage of special legislation and negotiation of agreements with the state and private parties. We also furthered the new police station project on the former Prouty property. Tax title recovery, solar energy, and regionalization initiatives also received significant attention.

Town Counsel has continued to work to reduce municipal legal costs by preparing updates regarding changes in the law and addressing issues of general municipal interest, all at no charge to the Town. We also offer free training sessions, including “webinars” on many issues, from more traditional topics, such as the Open Meeting Law and zoning, to the more cutting edge issues of casino and medical marijuana regulation.

As always, we strive to provide the highest quality legal services as quickly and effectively as possible and we are committed to continuing to work to provide legal advice and representation in the best interests of the Town

We extend our appreciation to the Board of Selectmen for their confidence in retaining Kopelman and Paige, and we appreciate the assistance and cooperation we have received on all matters from the Board of Selectmen and other Town officials, boards and personnel.

Respectfully submitted,

Patricia A. Cantor, Esq.,
Kopelman and Paige, P.C.,
Town Counsel

REPORT OF THE ADVISORY COMMITTEE

The Advisory committee advises on all warrant articles pertaining to so-called proposition 2 1/2 and as a charge from the Selectmen for FY2015 recommends an annual budget for the town. It considers and makes recommendations to the town meeting on all warrant articles. Sometime referred to as "the town's fiscal watchdog", the Advisory Committee reviews and makes recommendations regarding both near term budget concerns and long-term fiscal obligations. In addition to budget development and warrant recommendations, the Advisory Committee manages the town's Reserve Fund.

Budget and Articles

The Advisory committee worked many hours on the budget for Fiscal Year 2015 and rectified a budget imbalance within the Fiscal Year 2014 budget at the November 2013 Special Town Meeting. State Aid finalized below expected levels, resulting in an unforeseen budget deficit. After reviewing the fiscal situation with Department Heads and the Selectmen, the Advisory Committee recommended adjustments that allowed the Town to avoid that deficit without service cuts to the Town.

Articles were submitted at the June 2014 Town Meeting for predominantly maintenance-type items: removal of the Salt Shed, Road Reconstruction and Library Maintenance. Several items that normally would have been funded via warrant articles were instead included in the line item budget, including funds for Fire Department Protective Equipment, the Fleet Repair and Replacement Account (intended for a police cruiser) and 35,000 to fund design and installation of a septic system for the Town Hall.

Fiscal Watchdog

This year, the Advisory Committee was also charged by the Board of Selectmen to pursue 4 near term policy and financial goals for the Town: 1) Increase Stabilization to 10%, 2) Maintain Town expense expenditures as close to level as possible, 3) Eliminate the additional Full Time Officer position voted at the 2013 ATM, and 4) Ensure that raises for municipal employees were viewed as "fair and equitable".

When Free Cash returned at the impressive figure of \$358,989, the Advisory Committee seized on the opportunity to increase Stabilization levels.

The Advisory Committee held the budget growth to just under 1% (excluding Warrant Article Expenditures) despite moving several items normal funded from Free Cash into department budgets. This was accomplished through tight expense control while still funding a 3% raise for employees. The Advisory Committee determined that it was not advisable to pursue a reduction in the police force as the Town Meeting had decided that issue and there was no compelling near-term budget pressure to do so.

As a result of the expense controls and favorable Free Cash position, the town was able to move from Stabilization being just over 5% to nearly 9% of the Operating Budget. The sum moved from Free Cash to Stabilization exceeded \$220,000.

Respectfully Submitted,

Chairman John David Holdcraft Vice-Chair Beth Coughlin Secretary Marie Pecore

Robert Barnes

Barbara Wilson

Tara Browne

Harry Pearson



REPORT OF THE AGRICULTURAL COMMISSION

By vote of Town Meeting an agricultural commission was formed and a Right to Farm Bylaw was established. In establishing the commission and bylaw the Town recognizes the importance agriculture has and will have into the future. Passage further acknowledges that the benefits of agricultural activities far outweigh the potential of slow moving vehicles, noises and smells. The Commission thanks the Town for the continuing support in its efforts to promote a sustainable agricultural base.

The Town can take pride in establishing the Agricultural Commission in June, 2011. The appointments were authorized by a new by-law (Chapter XII, Section 6). This bylaw allowed “the Selectmen to establish a citizen’s committee to be called the AGRICULTURAL COMMISSION, to be comprised of ten members appointed by the Selectmen, 5 full-time and 5 alternates, the full-time positions serving 3-year terms each. Said Commission “shall serve as facilitators for encouraging the pursuit of agriculture in Brookfield, and to promote agricultural-based economic opportunities in the Town. Its mission will be to preserve, revitalize, and sustain Brookfield agriculture, its lands and to encourage the pursuit of agriculture, promoting agricultural-based opportunities and protect farmland.”

Rooted in farming from its beginning, the Town continues to take important steps to identify the importance farming activities bring to the Town and the surrounding area. Significant portions of open space have been lost to development. Sustainable farming activities are seen as having a positive impact on retaining open space in the tax base of the Town.

Commission Objectives:

1. Increase public awareness of agriculture, and the positive impact it has on the Town;
2. Communicating the importance of the Right-to-Farm Bylaw which provides the guiding principles of the Commission;
3. Act as a mediator in disputes that may arise between farmers and their neighbors;
4. Work in close cooperation with other Town boards and committees to promote agricultural products and activities; and
5. Bring awareness to farms and farmers of federal, state and other programs.

The Commission continued to promote a weekly Farmer’s Market Friday nights through last September. The Commission continues to self-fund a tri-fold handout now identifying 18 farms, their products, and locations. The Commission wishes to thank the TipTop Country Store in offering locally grown products.

The Commission continues to meet monthly on the 3rd Wednesday at 6:30PM in the Town Hall since its founding and has cooperated with the Boards of Health, Conservation and Bylaw Committee. A portion of each meeting has been spent sharing best practices. Special “Best Practice” sessions were held; one, to promote safe and healthy practices for egg production, a second, Safe Food Preparation, third,

Fruit tree pruning and one on establishing forest management plans. All those interested are welcome to attend and if you have agricultural related question you are encouraged to contact the commission.

In April Brookfield hosted representatives of all Worcester County Ag Commissions. At a special request Ron Starcher, Town Farm Gardens presented Safe Food Practices for those looking to process farm products for Farmer's Markets or other commercial activities. We are especially thankful to Brookfield Community Media for recording and documenting on You Tube the commission's best practice sessions.

Especially pleasing to the commission is the progress being made under the leadership of Central Mass Regional Planning to promote a "buy local" activity now known as Central Mass Grown. What began as a study of the 11 rural communities in Worcester County now represents all of Worcester County, tying the producer farms of the rural West with the markets to the East. Brookfield can take pride in its position in sharing the needs of the local farms. What is little known is that Worcester County ranks 6th in the country of counties with direct sales to consumers. In a recent Worcester Chamber of Commerce report the agricultural economy was ranked as the fastest growing segment.

The Brookfield Ag Commission continues in its efforts to support the Town in creating opportunities for it farms to prosper.

Respectfully Submitted,

Your Agricultural Commission
Clarence Snyder, Chairman
Barbara Haberlin, Co-Chair
Paul Benjamin
James Dolan
Ron Starcher

Alternates/Advisors
Ken Cleveland
Donald Grimes
Donald Haberlin
Dr. Mark Ledoux, DVM
Steve Novak

REPORT OF THE ANIMAL CONTROL & ANIMAL INSPECTOR (for the Board of Health)

2014 presented some weather challenges as did 2015 for our departments this year as well as last, but despite these challenges with the cooperation of the Brookfield residence community involvement our numbers in licensing, farm reporting and good animal ownership continues to improve.

We held an annual Rabies clinic at the Brookfield Fire department and the Town Clerk Mike Seery was available next door at the Town hall to offer annual licensing to the Brookfield Dog owners during the rabies clinic as a courtesy to the Brookfield citizens on a Saturday each spring this year it was on March 21th 2015 at 8:30 am hosted by Brookfield volunteer resident Dr. Marc Ledoux DVM & Eileen Vitello ACO/ AI During this clinic Brookfield citizens were encouraged to take advantage of the Saturday licensing next door as the clerk is not there on Saturdays normally. We had many young local volunteers to help out with the clinic.

I have worked on some very interesting cases some sad, but mostly happy ending with reuniting lost pets with their owners & finding new homes for ones abandoned. We receive all kinds of calls some are neighbor disputes that ask for mediation, others are reports of lost, spotted, found critters, questions about wild animal behavior, feral cats, possible rabies cases, inspections of livestock, dog training questions,



wellness check request, animal educational advice, co-existing with wild life safely, Immunization questions, dealing with loss of a pet & removal request, Investigation of abuse, neglect and leash law enforcement.

I have been serving the community of Brookfield as its resident Animal Control officer since 2004. I truly enjoy working within the community that I live in hopes to make it a better place for Animals and those who live here to live in peace with on another by educating the community and mediation when needed. I plan to continue my service so long as the position does not compromise my duties to serve the Town of Brookfield to the best of my ability. I will continue to network with the surrounding communities in an effort to make our Town aware of animal control issues that may affect the citizens who live here. As always I am available for the citizens of Brookfield to contact me when they have questions or concerns that involve animals. I am here to serve the community of Brookfield.

Thank you,
Eileen Vitello ACO/AI
(508) 525-5776

REPORT OF THE BOARD OF ASSESSORS

This board continues to operate as a three-member board with the technical assistance of our consultant, Bishop and Associates. Our office hours are Monday and Tuesday, 9 a.m. to 3 p.m., and Wednesday, 9 a.m. to 8 p.m.

The Division of Local Services of the Department of Revenue provides updates on laws and regulations governing our responsibilities, and the Community Software Consortium provides technical services and training classes to improve our technical abilities with the CAMA system.

The Board of Assessors grants abatements and exemptions for property and excise taxes, as required. Our office and staff are available for assistance to all residents on any of these, or related matters. Please call (508) 867-2930 Extension 16 for an appointment if assistance is needed. In addition, information regarding all the properties in town is available for viewing through the Internet, by going to www.brookfieldma.us, the website for the Town, and clicking on the Assessors tab.

Property Breakdown (FY 2015)

Residential	\$ 229,781,888
Commercial	\$ 9,573,845
Industrial	\$ 2,193,958
Personal Property	\$ 6,352,837
Total Value of the Town	\$ 247,902,528
Exempt Value	\$ 31,726,400

Respectfully Submitted,

Philip Peirce, Chair

Donna Wentzell

Marlaine Burbank



REPORT OF THE BANISTER COMMON & MALL COMMITTEE

The Common Committee did not meet during this past year. We had attempted to several times only to find after a poll of the members there were no members available to attend. The list of work to be done continues to grow. The invasive Norway maples have grown even more and should be removed and new trees natural to New England planted in their place. The

State had declared the Norway maple invasive several years ago, and they are no longer sold in Massachusetts.

New trees such as red oak, sycamore and perhaps a newly cultivated disease resistant elm, of which there are several to choose from. The York Town elm being the one most widely used, but not always successful. The aim of the Committee for the past several years has been to stabilize and conserve the trees that are there and to remove the invasive, along with replanting in a formal single line with good spacing for future growth. Our efforts were underway, but the town's budget in the past several years has left the program in limbo.

To help keep the Common & Mall landscape healthy and safe necessary pruning should be done on a yearly basis. We had major initial pruning done two years ago and again, because of budget and meeting attendance the program ceased to continue with light pruning to establish strong trees that in the long run would save money in tree removals caused by neglect.

The Board of Selectmen accepted two new benches for the bandstand viewing area from the Brookfield High School Alumni Association. They have been placed along with other benches and have plaques attached to them. We thank all the other organizations who care for the Common & Mall, the highway department, the Cultural Council and the Community Club. These organizations are always there to help keep our downtown historic landscape in shape.

Thank you all.

Respectfully submitted,

Ron Couture Barbara Clancy Jennifer Cipro Diane Oliver-Jensen Jeanne Lytle
Monika Schlick Kris Casucci

REPORT OF THE BOARD OF HEALTH

In May Ronald Wassmer was re-elected to his 2nd term as a member of the Board of Health. We look forward to continue serving with him. Also, the board with regret accepted longtime secretary Cindy Thompson's resignation. We thank Cindy for her many years of dedicated service to the Board of Health and our town.



In March after interviewing several applicants, the board hired Lani Criasia of Northbridge to serve as our new secretary. Lani has many years of experience working as the secretary for the Charlton Board of Health and currently serves on the Northbridge Board of Health as well. Lani has recently introduced new forms to the board that will eventually be online to help residents regarding Board of Health issues.

Transfer Station

The transfer station continues to do well. The board's objective is to keep the sticker price stable and not raise fees

We continue to encourage citizens to use the transfer station because there is no question that it is less costly than using curbside pickup. The yearly permit fee is \$85.00 dollars and bags are \$12.50 for a package of ten. The transfer station is open on Tuesdays from 3 to 6 P.M. and Saturdays 7 A.M. to 4 P.M. and is located on 7 Quaboag Street. Transfer station bags can be purchased at Cumberland Farms or Tip Top Country Store for your convenience.

The board would also like to thank its dedicated transfer station staff who work through all kinds of weather and sacrifice every Saturday and Tuesday to be on duty at the transfer station. We are grateful for their dedication. Staffing Members are Dan Leahy, Jim Milner, Art Morin and Ed Young.

Transfer Station Well Tests

The board has a 3 year contract with ECS who have provided service for the last 4 years. Currently we are obligated to have quarterly and bi-annual well tests and gas probes on the landfill cap. However, because there have not been any problems, the board is looking into the possibility of working with the DEP to have these tests less often.

Sanitary Code Inspections

The board and our inspector Lee Jarvis conducted 54 sanitary code inspections. All were resolved to the board's satisfaction.

Housing Inspections-2
Retail Food Establishments-12
Food Service Establishments-24
Food Pantry Inspections-2
Residential Kitchen Inspections-4
Mobile Food Inspections-2
Nuisance Complaints-1
Special Event Inspections-2
School Cafeteria Inspections-2
Septic Inspections/Issues-2
Perc Issues-1

Board of Health Permit Fees

The board received \$4,200.00 in permit fees. Permit fees include Food Establishments, Title V Installers, Septic Haulers, Funeral Home Directors, and Trash Haulers. The board also collects pad fees on a monthly basis from our Mobile Home Parks and turns them over to the tax collector that sum was for \$41,760.00.

Flu Clinics and Community Health Program

The board held one flu clinic in October this year. It went very well, 63 citizens attended and received flu vaccines. This is less than the previous year. More notice and publicity will be taken in the future to alert as many residents as possible that our town offers this vital service. Cheryl Rawinski of Sutton is our Community Health Coordinator and has saved our town a significant sum of money.

Title V Septic Systems

The board responded to several complaints of failed septic systems this year. All have been resolved to the boards' satisfaction.

South Pond

The South Pond Beach was used for fishing and swimming. Fishing on the beach was restricted during the swimming season. The Board would like to thank Donald Taft, and Janice Byrer for collecting water samples throughout the year.

North Pond

North Pond again had sporadic Algae blooms. The Massachusetts Department of Public Health was notified and will take action when necessary in the future.

Respectfully Submitted,
Daniel Leahy-Chairman
Michael P. Seery-Vice Chairman
Ronald Wassmer
Lani Criasia-Secretary



REPORT OF THE INSPECTOR OF BUILDINGS

Single Family Dwellings	5
Sheds	0
Additions	5
Roofing	17
Garages	1
Windows/Siding	6
Renovations/Remodeling	13
Stoves/Pellet/Wood	17
Pools/In ground/ Above ground	1
Signs	1
Decks	4
Demolition	3
Barns	2
Storage Buildings	0
Temporary Mobile Home for fire purposes	0
Fence	0
Co-Locator/ Cell tower	1
Weatherization/insulation	0
Sheet Metal	2
Solar Residential	12
Solar Commercial	0
Commercial store	0
TOTAL	90



Total permit income	\$12,952.00
Estimated value on permits	\$1,584,720.00

Respectfully Submitted,

Jeff Taylor, CBO, Inspector of Buildings

REPORT OF THE BY-LAW COMMITTEE

This year, the By-Law Committee conducted a full and thorough review of all of Brookfield's general by-laws. The committee found that many of the current by-laws are outdated, consistently ignored, or vague in nature. The By-Law Committee attempted to delete the outdated by-laws. For the ones consistently ignored, the By-Law Committee discussed whether they should just be deleted, or for the ones the committee felt had merit, discussed how the by-laws might better be abided by.

The By-Law Committee also attempted to re-write the by-laws it felt were vague in nature, to eliminate gray areas and provide clear direction.

The By-Law committee also considered several by-laws proposed by residents, including one regarding property blight, several dealing with the financial workings of the town, and more.

The committee's suggestions will be passed on to the Board of Selectmen, in the hopes that they will be placed on the Annual Town Meeting warrant for voter approval.

Respectfully submitted,

Linda Lincoln, Chair

Michael Seery, Vice Chair

Jennifer Grybowski, Secretary

John David Holdcraft

Barbara Wilson

REPORT OF THE CEMETERY COMMISSIONERS



The elected Cemetery Commissioners and the appointed Superintendent of the historic Brookfield Cemetery provide this annual town report with pride. The internments of loved ones, the general grounds keeping and maintenance, as well as the continued preservation efforts in the cemetery, were all done with care.

During the past year, 14 people were interred to the Brookfield Cemetery. We extend our condolences to those family members and friends who have lost loved ones. The cemetery received \$4,050.00 in burial fees and \$4,800.00 in sale of lot fees. The non-expendable balance for the perpetual care fund is \$131,009.46, and the expendable balance is \$18,449.47. The total balance is \$149,458.93.

Our seasonal caretaker Jim Milner did a great job as usual and we also received help with mowing from Commissioner Emery Manning we are thankful for their hard work and dedication. The Commissioners would also like to thank Highway Superintendent Herb Chafee, Donald Herbert and Bruce Clarke for their help with grave openings and other jobs that our smaller equipment could not handle.

Cemetery Preservation

The preservation fund is active, and donations or memorial contributions in the memory of loved ones can be put towards the fund. Please consider making a donation in any amount. The current amount in the Preservation account is \$46,703.54. The new Cat's Meow of the historic main gate is available for purchase for \$20.00 at the Library, and Tip Top Country Store.

Archway & Gate

The archway was lighted at the end of the year with help from the Tantasqua High School Electrical Department. The department also installed a new LED light to brighten the flagpole and Civil War Monument at night as required by law. The Commissioners would like to thank Electrical Instructor Mr. Scott Mansfield and all the students who helped make this possible. It should also be noted that the Brookfield Cemetery Archway Gate won the 36th Annual Massachusetts Historical Preservation Award. A lot of time and effort was put into the restoration of this gate and the Cemetery Commission extends their thanks to former Commissioner Peter Masuzzo and Historical Committee Chairman Ron Couture for their work on this project.

Cemetery Commissioners

Longtime Commissioner and resident Wayne Yaskoski decided not to return for another term. Also, Chairman Art Jay resigned as well. The commissioners would like to thank Wayne and Art for their many years of service to the Brookfield Cemetery and our community. We wish them well. As a result an entire new board was elected this year.

Rules and Regulations

Please note that specific rules and regulations set by the Commissioners and voted by the townspeople have been in place for several years. Lot purchase in the Brookfield Cemetery is limited to former and current Brookfield residents only who have resided in town a minimum of 5 years. Also, there is a type and size limit for memorial gravestones and markers that are allowed. The planting of shrubs around gravestones must be approved by the commissioners or superintendent. The planting of any tree other than a small type shrub around a gravestone is prohibited. The Cemetery Commissioners reserve the right to remove any overgrown shrubs around gravestones. Remember to remove any flowers not in season, including artificial plants, and to maintain decorations.

For grave lot prices, detailed Rules and Regulations and general information, please call our Cemetery Superintendent Michael P. Seery at 508-867-5500 or 508-867-2930 X 12. Mike can also be reached at mseery@brookfieldma.us this information is also available online from the town's website: www.brookfieldma.us. Just click on Cemetery commission for a link within the site. As always, please respect this historic hallowed ground when visiting the cemetery.

Respectfully submitted,

Emery Manning, Chairman
John O'Leary, Vice Chairman
Edwin Foley
Michael P. Seery-Superintendent

REPORT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE

The purpose of this committee, which is appointed annually by the Board of Selectmen, is to apply for Community Development Block Grants that would be beneficial to the Town of Brookfield. Once we vote on what the next application will be, we gather information and hold various Hearings as part of the Selectmen's meetings. In recent years there is less money distributed for grants and more competition. In an effort to increase our point score on the application this year the committee agreed to submit a joint application with the towns of Warren and North Brookfield. Our grant application was prepared by Christopher Dunphy of Pioneer Valley Planning Commission. The main focus of the grant application this year was on funds for Housing Rehabilitation and a study of the needs of Senior Citizens living in the Town of Brookfield.

The housing rehabilitation is on a first come, first served basis and is administered by Pioneer Valley Planning Commission (PVPC). For more details, you should contact PVPC at 60 Congress Street, Springfield, MA 01103, Tel: 413-781-6045
We hope to hear in early August if our application was successful.

Respectfully submitted,
Bruce Clarke, Chairman
Lucinda Thompson

Mary Lou Knight
Jennifer Grybowski

Linda Lincoln

REPORT OF THE CONSTABLES

All warrants were posted as directed with no returns made at no cost to the Town. Constable service was provided for all three elections held at the Brookfield Town Hall.

Respectfully Submitted,
Richard Lapierre-Elected Bruce W. Gadaire-Elected Arthur Tatro-Appointed



REPORT OF THE CONSERVATION COMMISSION

The Brookfield Conservation Commission meets every 3rd Tuesday of each month. Working closely with the Massachusetts Department of Environment Protection (MassDEP), the Conservation Commission is the official agency specifically charged with the protection of our community's natural resources. The Commission also advises other municipal officials and boards on conservation issues that relate to their areas of responsibility. In Massachusetts, Conservation Commissions' authority comes from several sources: the Conservation Commission Act (MGL Chapter 40 section 8C) for open space protection; the Wetlands Protection Act (MGL Chapter 131 section 40) for protecting wetlands and waterways; and the home rule provisions of the state constitution for non-zoning wetlands bylaws.

The Conservation Commission had another busy year. The Commission also held site visits for every Wetlands form or correspondence that we received. The Conservation held 3 public hearings and received 5 - Requests for Determination and 3 - Notices of Intent. The commission issued 2 enforcement orders.

Brookfield Conservation Commission is a standing member of the Massachusetts Association of Conservation Commissions (MACC). Our dues for membership in MACC continue to be paid. Two members, Tim Simon and Maureen Lepak, attended a MACC training workshop on the 2014 WPA regulations revisions and storm water management on January 14, 2015. One member, Maureen Lepak, also attended the annual conference held on February 28, 2015.

Respectfully submitted,
William Neault, Member/ Co Chairman
Michael LaRocca, Co Chairman
Tim Simon, Member
Ken Cleveland, Member
John T. O'Leary, Member
Maureen Lepak, Member



ANNUAL REPORT OF THE COUNCIL ON AGING

The Brookfield Council on Aging advocates for the health and social well being of Seniors citizens living in Brookfield. We do this by increasing awareness of local activities and available services. This is made possible by a combination of State and various other grants, municipal funding, private donations and volunteer hours.

Ongoing services include Tai Chi, which provides stretching, bending and relaxation exercises, monthly Foot Clinics by appointment with a local podiatrist, Medi Car, helping Seniors get to appointments, and use of the COA laptop at the Library. The COA also works with area service agencies and shares programs the West Brookfield and North Brookfield Senior Centers. An Outreach worker is also available in North Brookfield at 508-867-0220 for information or assistance.

A Senior Gathering is held once a month at the Congregational Church. Held at 11:30 AM, Seniors may bring bag lunches if needed, however, refreshments are available. At the Gatherings, Seniors are provided with a variety of programs: musical entertainment, speakers, films, demonstrations and crafts. Blood pressure clinics are also held at these gatherings. Some programs enjoyed this year included a New Year's party with brain teasers, ice cream social, talk by Fire Chief Peter Martell, demo of Fairy Gardens, flower arranging, and Indian Cooking program sponsored by The Jeppson Fund.

The COA continues to support the need for a permanent Senior Center in Brookfield. We have the opportunity to be included in the fiscal year Community Development Block Grant application with the towns of Warren and North Brookfield. Our mission is to reach out to all Seniors and identifying needs for a safe quality of life. We work with town services in weather emergencies to identify Seniors who may need assistance.

We welcomed new members: Sally Brown and Mary Falardeau to the Council this year (2014).

Respectfully Submitted,
Barbara Clancy, Chair
Lucy Beeman
Sally Brown
Mary Falardeau
Brenda Lague-Turner
Rikki LaMonda
Bethany Roberts



REPORT OF THE CULTURAL COUNCIL



The mission of the Brookfield Cultural Council is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for Brookfield residents and to contribute to the economic vitality of our community.

Funding for grants and events was obtained from the Massachusetts Cultural Council, the Town of Brookfield, the sale of Brookfield tee shirts, coffee mugs, apple pies, popcorn and 'Cat's Meows'.

The members of the Brookfield Cultural Council maintained "streamlined" status with the Massachusetts Cultural Council. All members of the Brookfield Cultural Council have completed on-line basics training with the Massachusetts Cultural Council.

The Brookfield Cultural Council with the Massachusetts Cultural Council fully or partially funded the following:

- Elementary School: Worcester Art Museum Trip and "Einstein's Favorite Fairy Tales".
- Tantasqua: Choral Concert.
- Council on Aging: Musical Program with John Root.
- Brookfield Elementary School PTO: BES goes to the Theater and Mechanic's Hall Trip.

In addition to the LCC grants, the Brookfield Cultural Council:

- Joined with the Friends of the Brookfield Town Hall for a "Not in the Brookfield Town Hall Variety Show".
- Purchased and installed U. S. flags and wreaths. Organized Brookfield's Memorial Day ceremonies.
- Cleaned, painted and decorated the Town Common gazebo.
- Organized 'Friday Evening Concerts on the Common', with 'David Pike & the Good Ol' Boys', "Shakin' All Over, Cold Train and a Bavarian Band. With baking contests and concessions with apple pie and popcorn.
- Greeted Sir, Dr. NakaMats, the Greatest Inventor in History, with certificates from the State House, the Brookfield Cultural Council and "The Best Apple Pie in the World".
- Held the 7th 'Pumpkinfest Pumpkin Carving Contest' on the Common, with music by 'Boys of the Town', storyteller John Porcino and Native American performers.
- Organized the 17th annual 'Brookfield Holiday House Decorating Contest'.
- Welcomed Santa to Brookfield with the Tree Lighting on the Common.
- Had the Town Hall piano tuned.

Respectfully submitted,

Jeanne Lytle, Co- chair	Barbara Wilson Co-chair
Janet Seery	Madeleine Swanson John David Holdcraft

REPORT OF THE ELECTRICAL (WIRING) INSPECTOR

- 2 NEW SINGLE FAMILY HOMES
- 14 SERVICE UPGRADES UP TO 200 AMPS
- 6 TEMPORARY SERVICE
- 2 ADDITIONS
- 10 REMODEL , REWIRE
- 1 GARAGE or BARNS
- 5 COMMERCIAL PROJECTS
- 7 MISCELLANEOUS WIRING (SINGLE CIRCUITS)
- 4 GENERATORS
- 2 ABOVE GROUND POOLS
- 1 INGROUND POOLS
- 3 SMOKE DETECTOR SYSTEM
- 8 SECURITY SYSTEMS
- 1 VIDEO SERVANCE SYSTEMS
- 3 BOILER OR FURNACES
- 10 RESIDENTIAL SOLAR ARRAY; PHOTOVOLTAIC SYSTEM

79 TOTAL ELECTRICAL PERMITS GIVEN OUT IN 2014

IF YOU HAVE HAD AN ELECTRICAL CONTRACTOR, AN ELECTRICIAN OR EVEN A HANDYMAN DO ELECTRICAL WORK AT YOUR HOME AND YOU DID NOT SEE AN INSPECTOR PLEASE CONTACT US IMMEDIATELY.
-YOUR FAMILY'S SAFETY IS OUR FIRST CONCERN-

Thank you,
Scot Mansfield
Inspector of Wires



REPORT OF THE BROOKFIELD EMERGENCY SQUAD

Our ambulance squad is a Paramedic level Emergency Medical Service (EMS) available for calls 24 hours a day, 7 days a week.

The squad consists of 15 members; 7 Paramedics, 2 intermediates, and 6 EMT Basics.

Our staff represents 154 years of service to Brookfield EMS. We are overseen and certified by the Massachusetts State Department of Public Health. The squad continued to work on the new state requirements regarding National EMT registration and re-certification.

The 2008 Horton/GMC ambulance continues to serve us well.

Raymond Ranellone received his EMT-Basic certification.

Our staff consists of one full time Paramedic/Firefighter that does various EMS and Fire department jobs while he is on duty Monday through Friday. The rest of our staff is considered "on call". The on-call EMT's carry a two way radio and are alerted for calls from home or work. Beyond this, members spend many hours working for the upkeep and improvement of our service, as well as their own training.

Coverage was provided during the Apple Country fair, the WFXT TV "Zip Trip", Halloween activities, Hurricane Arthur, and Memorial Day observances.

The ambulance responded to 467 calls during 2014.

Advanced Life Support - 226

Medical Calls - 270

Trauma - 51

Fire and Police Standby - 24

Refusal, assistance or cancelled - 124

Mutual Aid to other towns - 122.

Mutual Aid was given to East, North, and West Brookfield, Brimfield, Spencer, Sturbridge, and Warren.

A CPR "machine" has been ordered and is expected to be put in service in early 2015. This was bought through the generosity of many residents making donations and Nanatomqua Park's annual fund raiser.



EMS Chief Donna Lafleur was honored as "Hometown Hero" during a FOX 25 Zip Trip to Brookfield in June.

Brookfield EMS entered into an agreement with North Brookfield EMS and the East Brookfield Fire Department EMS that works to ensure providing ALS coverage. It is worth noting that despite this, there is a need to explore better compensation of on-call personnel or the need for additional full time staff

Brookfield EMS is grateful to everyone who has supported us in our efforts to provide quality emergency medical care to our town. We extend a special thank-you to the police, fire, and highway departments, and the families, friends, and neighbors of our patients who help us in many ways. "Neighbor Helping Neighbor" is truly the motto of our ambulance service.

The Emergency Squad has free "File of Life" magnetic packets available to store your medical and emergency information. This "file" is kept on your refrigerator and would be used in case you are unable to give the EMT's your information in an emergency. Just call 508-867-

6036 for your copy.

PLEASE, NUMBER YOUR HOUSE SO IT IS VISIBLE FROM THE STREET. PRECIOUS MINUTES CAN BE LOST WITH MISSING OR INCORRECT NUMBERS!

Respectfully Submitted,

Donna M. Lafleur, Paramedic, Chief
Brookfield Emergency Squad

REPORT OF EMERGENCY MANAGEMENT

Public preparedness education continued throughout 2014. We always urge people to look at what can disrupt their lives, as well as previous incidents and disruptions, and prepare themselves and their families. Communications, heat, displacement, food, water, and medical preparedness are just some of the areas people should look at. We will always be happy to provide people with information and guidance.

Maintenance was performed on the support trailer and public safety boat.

Brookfield's work with the Blackboard Connect reverse 9-1-1 system to have a timely multi-media approach to public notification and awareness has been utilized and well received by the public.

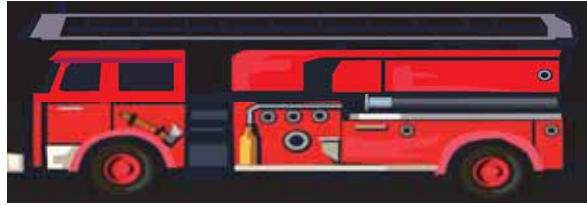
This agency administered a grant for the town that was a funding grant from the Massachusetts Emergency Management Agency that funded equipment purchases for the Emergency Medical Service, Fire Department, and Police Department.

Respectfully submitted,

Keith Karrmann, Director



REPORT OF THE FIRE DEPARTMENT



2014 was another steady year of activity, incidents, training, improvements, and projects. The breakdown of responses gives you an overview of the many types of things we respond to as well as what we do in terms of training and maintenance work to prepare for such incidents. Training was done both by in-house personnel as well as by other agencies off-site.

Firefighters Vontailin Rosario, Ashley Marks, and Meghann Kimball all completed the Massachusetts Fire District 7 recruit training program and received their firefighter certifications. Captain Martell and Firefighter Marks completed the public fire safety educator program. This allowed us to re-start our fire prevention program in the elementary school, as well as start a fire prevention program for our senior citizens, both with funding from a state grant.

Captain Martell, Firefighter Roderick, and Firefighter White completed the Fire Prevention Officer program

Chief Martell, Captain Martell, Firefighter White, and Firefighter Roderick completed the transition training in anticipation of the state's upcoming fire code changes.

Firefighters Esser and Mackeon completed pumps and hydraulics training

The current membership represents a total of over 290 years of service to the Brookfield Fire Department.

The department stayed active with the activities of Massachusetts Fire District 7. This district consists of Southern Worcester County fire departments, and is very progressive with training, mobilization, and communications projects.

The department received the following grants;

Brookfield Community Club – Extensions for the hydraulic rescue spreaders.

Massachusetts Department of Fire Services – Fire prevention materials for school age children and senior citizens.

The department was denied in their application to the federal government to replace protective clothing and the chassis for Forestry 2.

The annual town meeting allowed us to make needed replacements of air bottles and protective clothing. Protective equipment is now not supposed to be used after ten years of age. Future funding will be sought to continue the availability of appropriate equipment.

The 1986 GMC chassis that served as Forestry 2 was deemed unsafe and taken out of service. The costs required to make repairs were considered impractical because of the trucks age. This was the department's only versatile all-wheel drive vehicle. Utility calls are now being done by Engine 3, and brush fires are being done by Engine 3 and the 2 military trucks. These are not the most practical or efficient ways to handle these calls.

Efforts to address fleet needs and staff wages at town meeting were not acted on.

Calls for 2014

Building fires - 4
Motor vehicle accidents - 20
Utility problems - 11
Carbon monoxide alarms - 11
Brush fires - 5
EMS assists - 2
Police assist - 1
Hazardous materials Incidents - 3
False alarms/investigations -22
Mutual Aid given to other towns - 13
Mutual Aid utilized – 4

Total personnel training hours – 1737

Total personnel hours for department upkeep –669

As noted above, many hours of departmental upkeep was done in-house, saving the town thousands of dollars. Personnel performed other necessary duties such as severe weather preparation and severe weather stand-by.

Inspections/Permits;

Oil Burning/Storage – 22 Propane Storage – 23, Smoke Detector/ Carbon monoxide – 44

There were 331 burning permits issued by dispatch. Starting in 2015, burning permits will be available on-line at <http://www.c8burnpermits.com/> .

The station hosted the annual rabies clinic and training sessions sponsored by the regional highway department co-op.

The department was proud to be a highlighted item during the WFXT, TV channel 25 "Zip trip". Several members stood by at the station during the event due to the expected crowds that attended. Personnel also stood by during the Apple Country Fair and the Halloween activities and bonfire.

Many residents take it upon themselves to clear snow away from hydrants near their homes. This is much appreciated, and also a good idea, as it may take some time for us to do it. I encourage neighbors to work together in this potentially lifesaving endeavor.

The department web-site "brookfieldfd.com" is in the process of significant changes as part of a Boy Scout Eagle Scout project and will continue to be a great source of information about your fire department. We also have a Brookfield Fire Department Facebook page. The quick interaction and ease of updating has made the Facebook page a good way for us to get information out there, as well as giving people a means to contact us.

I ask that all residents ensure that their homes are well identified with the correct house number. This is imperative for all emergency services to locate you in your time of need.

While we have found that most people have smoke detectors correctly in place in their homes, there are still many homes that need carbon monoxide detectors placed throughout their home. The use of generators and other power equipment during lengthy power outages proved the worth of carbon monoxide detectors. Our website has a link with information about carbon monoxide.

Respectfully Submitted,
Peter Martell, Fire Chief



REPORT OF THE HIGHWAY DEPARTMENT

The Highway and Water Departments received official notification that our grant application for drainage and water main upgrades had been funded by FEMA. The total cost of the project is \$242,192.85, FEMA funds will pay \$182,075.62 and the town's share will be \$64,787.00. The application which we submitted was one of twenty three Hazard Mitigation Grant Proposals recommended by MEMA for FEMA funding. We have worked with the Conservation Commission on all of the required permits for this job and plan to begin construction during

2015.

We have continued to pursue reimbursement of the Federal Highway Aid funds which Brookfield earned for the work done following the Halloween Snowstorm of 2011. The tree damage resulting from this storm continues to be felt in Brookfield. During the spring we spent time cleaning up hazardous trees and branches.

The Highway Department took down the old salt shed which was located behind the Town Hall. Removing this building will make room for construction of the new police station. The department has removed all the trees and stumps on the Prouty St. lot. We will also do all the site work for the new station. This will save the town a considerable amount of money. Brookfield received \$24,981.00 through a one-time program announced by the Department of Transportation. Eligible projects for the \$30 million Winter Rapid Recovery Road Program include "patching of potholes, cracking and other surface defects, including paving projects; repair and replacement of signage, guardrails, storm grates or road line painting." Each town's allocation was calculated using Chapter 90 road mileage. Brookfield's allocation was used to resurface an area of Quaboag St.

In addition to routine maintenance, drainage work was done on East Main St. Chapter 90 funds were used to pave Main St., North Brookfield Rd. and portions of East Main St. and Quaboag St.

We have also sold two pieces of excess highway department equipment through Municibid a free online auction site for municipalities similar to e-bay. The 1964 Bombardier Sidewalk plow sold for \$1900.00 and the extra dump body sold for \$6100.00. This money was deposited in the town's general fund.

During the fall in addition to annual maintenance we undertook some much needed preventative maintenance on our two loaders. The loaders are a very important part of our fleet. We use them on a regular basis for excavation, loading trucks, edging roads, moving materials. During the winter months they are used for plowing snow and loading trucks with both sand/salt mix and snow. The Dresser Loader is a 1995 while the John Deere is a 2008. Since the loaders receive such heavy usage it is very important to keep them in good repair. The loaders were taken apart, repaired, sandblasted, painted and reassembled all in house which is another huge cost savings. October is the month that the department works on equipment maintenance in preparation for DOT inspections. We are pleased to report that the seven trucks which were

inspected by Varney's Garage mobile inspection unit all passed inspection. You might be interested to know that the oldest truck inspected was 35 years old.

The department assisted with two markers this year. The first was the Tercentenary Marker on Route 9. Our Brookfield marker is one that was placed some 84 years ago to commemorate the 300Th anniversary of the founding of Massachusetts Bay Colony by the Puritans in 1630. This cast marker was in desperate need of repainting and repair. Eighty plus years later a cooperative effort by our Highway Department and dedicated citizen, Art Jay made it happen. The second marker was placed on Devil's Elbow Rd. This marker was donated by the descendants of James Hovey who gave his life during the siege on Brookfield by the Quaboag Indians. Robert Wilder, historian assisted the department in locating the appropriate spot for this plaque.

In closing I would like to thank all the other town departments for their assistance and cooperation this year. I also would like to thank the staff at the Highway Department for their persistence and dedication in doing the best job in the interest of the town.

Respectfully submitted,

Herbert A. Chaffee II, Superintendent

Staff: Donald Herbert

Jim McKeon

Lucinda Thompson





REPORT OF THE HISTORICAL COMMISSION

The Commission worked on numerous projects this year. Most were aimed at bringing our town's history to light. At the beginning of 2014 the design and production of an informational sign for the river bridge was sent in to the Mass DOT as a required part of the bidding process. The sign will be the anchor of a small viewing area and walk, surrounded with native

plantings as part of the river landscape the Commission urged during the design stages of the project.

In May of 2014 we awarded Bob Wilder with the Commission's Preservation Award for his tireless efforts in the research and documentation of Brookfield's historical and cultural resources. For over 30 years Bob has worked to locate and identify historically significant sites, interpret their importance and document his findings in charts or maps.

Bob's generosity and time in helping others find their family roots has engendered the young to take up the challenge and to know the excitement and joy of finding the missing link. His enthusiasm for a story well told has for years enlightened us, brought back memories and encouraged us all to preserve the values of the past.

In June it looked apparent that we would need to move from our temporary quarters on Prouty Street back to the Town Hall since the decision from the Board of Selectmen was that the building would be removed either by demolition or sold and moved. Mr. Holdcraft, chairman of the town's Advisory Board, took the initiative to purchase it and agreed to move it. The Commission was grateful that the structure could be saved and properly used as a home.

The Elementary School asked us to put together a simple third grade level historic tour of the Common. We started by having the students sit on the steps of St. Mary's, the building is the oldest of the three churches in the Common District and was originally the First Parish Church of Brookfield. The short tour for the kids moved along the edges of the Common and covered the many monuments, houses and public buildings. It was a very successful day for both the students and teachers. Two of our members are eager to give this program again next year.

Last fall we started an historic resources program to promote the town's cultural history through the publication of small single subject booklets with information from our archives. The program is called the "*Brookfield Heritage Series*" and we have three printed -- "*The 1797 Oliver Crosby House*," "*Elm Hill Farm Jerseys*," and "*Amasa Blanchard, Cabinet Maker*". These booklets are available free. If you would like any of them, please contact one of our members. Also check the town website for pdf downloads.

On May 2, 2015 the Massachusetts 15th Infantry will commemorate the end of the Civil War with an honorable salute to the veterans who are buried in our cemetery by cleaning their gravestones. We will show through a short workshop, the important steps needed to clean the stones without damaging them. If the battle records are available, Mass 15th will give the background of the soldier whose gravestone they are cleaning. It should be an interesting event for those interested in the Civil War or gravestone conservation and preservation practices.

We sincerely thank those who help us in maintaining our historic values, either through research and writing or physically helping to keep the historic sites up, especially; Jeanne and Kermit Eaton for monument upkeep and Don Faugno for his monthly historic newspaper highlights in *The Brookfield Citizen*.

Respectfully submitted,

Ron Couture, Chair, Lois O'Leary, Secretary, Kris Casucci, Don Clowes, Celeste Leger, Anne Mathieu, Carol Plumb

REPORT OF THE MERRICK PUBLIC LIBRARY BANISTER MEMORIAL HALL



TRUSTEES:

Sally Brown, Chair 2016
Barbara Clancy, Secretary, 2017
Matt Bansfield, 2015
Carol Plumb, 2015
Jerry Rudzinski, 2017
Barbara Steadman, 2016

STAFF:

Brenda Metterville, Library Director
Andrea Faugno, Library Assistant
Kate Simpson, Library Assistant
Joan Sagendorph, Library Substitute
Julia Taylor, Library Assistant
Michelle Taylor, Library Assistant
Arthur Putnam, Custodian

The Merrick Public Library was established in 1867 by Mr. Pliny Merrick with his large collection of books and \$10,000. In 1883, Mrs. Nancy Felton donated the land on the corner of Lincoln Street and Common Street to the town for the purpose of building a library. William A. Banister of New York donated \$10,000 in 1883, with the provision of naming the building Banister Memorial Hall. By January 1884 the building was built and dedicated. The Trustees and staff continue to maintain the historic integrity of the library while offering modern conveniences.

The library houses more than 30,000 volumes including paperbacks, books on CD, DVDs, Wii and X-Box games and magazines. Our collections range from board books for infants, to books for teens and a wide ranging adult assortment of fiction and non-fiction. We are a card holding mini-net member of CWMars and patrons may use the card at most libraries in Central and Western Massachusetts as well as for ordering materials on-line. CWMars has a large amount of material available for your ereader—Kindles, Nooks, iPad, etc. The staff of the library provide free training to patrons on how to use their device. We provide wireless internet access and free computer use. As a courtesy we offer free paperbacks and magazines, located in the foyer.

The Friends of the Library continue to be a valuable financial support system outside the scope of our budget. Funding is provided for programs such as the annual babysitting class, summer reading programs, snacks for our story time, among others. The Friends provide a year round book sale (\$1.00 each) in the foyer of the library. Two of their main fundraisers include the Silent Auction every May and the Book Sale and Apple Pie Surprise raffle during the Annual Apple Country Fair held on Columbus Day weekend. Members of the Friends also provide

hours of volunteer work, including home delivery every Friday year-round. Donations may be sent to: Friends of the Library, PO Box 528, Brookfield, MA 01506.

The Brookfield Community Club funded the Family Dinner nights at the library. Police Chief Michael Blanchard and Brenda Metterville hosted a “Brookfield Battles Bullying” themed yearlong event. Local families participate with reading stories and then discussing the points in the picture books and the food is great too! Other annual events include the Friends of the Library sponsored American Red Cross Babysitting course with Linda Freeman. For adults on the last Tuesday of each month we have a monthly Banister Book Group. James HOFFEY has provided the public with a free Lawyer for a Night event.

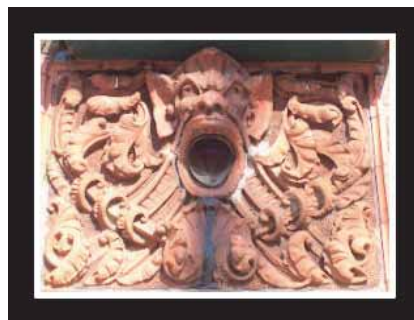
A grant received from the Jeppson Memorial Fund for Brookfield, Greater Worcester Community Foundation provided pre-school children and their parents/caregivers a school year of Ms. Renee Coro and her music therapy and songs with stories.

A new trend is emerging with parents asking guests of their children’s birthday parties to donate books to the library in lieu of gifts. We install a bookplate in these donations in honor of the child. We also receive books several times a year from family members in memory of a relative who has passed away. We are grateful for the community spirit in all these kindnesses.

The historic image archive is growing with donations of Brookfield images from the past. We maintain Bob Wilder’s map collection and it sees much use from visiting historians. Mr. Wilder’s maps are now available online at www.robertwildermaps.com. Another important site for research of the Quaboag Plantation is www.brookfieldsresearch.com, this site is being built by Dan Hamilton of West Brookfield along with historians from the surrounding communities. We invite the community to spend time with these materials and thank those who are freely sharing.

We are a drop off point for the local food pantry, Rainbow girls collect tabs from soda cans, eye glasses are collected for the Lions Club, the holiday Toys for Joy, printer cartridges, and soup labels for the elementary school and finally CD music for the new Apple Country Radio Station.

The library hours are Tuesday and Thursday 1:00 to 8:00 p.m., Wednesday and Friday 11:00 to 5:00 p.m. and Saturday 10:00 to 1:00 p.m. We are closed Sunday, Monday and holidays. Contact us by telephone (508-867-6339) or e-mail (brookfieldlibrary@gmail.com), or visit us at our websites: www.merrickpubliclibrary.org (maintained by Phil Mailloux) and www.merrickpubliclibrary.blogspot.com. Free services for all include receiving and sending faxes (508-867-2981), photocopying and printing and Notary Public. Items available to borrow include slide projector (and screen), Wii, X-Box, reading aids, and magnifier.



REPORT OF THE MEMORIAL DAY COMMITTEE

Again is a grateful nation called to refresh the memory of her fallen sons and daughters. The veterans of the republic come once more to reverently call the roll of the “mustered out” and strew with wreaths and flowers their honored graves.

Memorial Day calls upon a united nation to appropriately mark the last resting place of our sons and daughters who saw service while following the flag in times of war. Fellow citizens, Comrades of any military organization, all Comrades of the Army, Navy, Marines, Air Force or returned Comrades of the same, Veterans of all wars, all Service Men and Women, Town of Brookfield Police, Firefighters, First Responders, Civil Defense, Emergency Medical Technicians, Sons of the American Legion and V.F.W., Scouts, 4-H Youths, Recreation Teams, Students and Parade Units are earnestly invited to join us in a proper observance of this day.

The Memorial Day Parade was held on Monday, May 26, 2014, in memory of the following Veterans who served our country and passed away recently:

In Memoriam

John J. Valentino	Army
Harold E. Brule, Jr.	Marines, Vietnam
Roger D. Mundell	Army Reserves
Donald G. Litchfield, Sr.	Marines
Henry S. Rys	Navy, Korean
Lyle H. Edick	WWII
Daniel L. Moody	Vietnam
Thomas M. Elliot	Grenada
Chester Yaskowski	Army, WWII
Robert A Dupuis	Navy



Program from 2014:

**Town of Brookfield, Massachusetts
IN MEMORY OF VETERANS OF ALL WARS
Memorial Day Parade, Monday, May 26, 2014**

*“Time only enhances the lasting value and demonstrates
anew the true significance of Memorial Day.”*

Assembly of marchers and all units at the Brookfield Elementary School, 35 Central Street. Start 10 a.m., under the direction of Parade Marshall Robert Wilder, Brookfield Police Department, Brookfield Selectmen and the Brookfield Cultural Council. In the event of rain, assembly will be at the Brookfield Elementary School cafeteria and gymnasium.

**PROGRAM AT SOLDIERS’ MONUMENT
BROOKFIELD CEMETERY**

Assembly 10:30 a.m.

Pledge of Allegiance	Selectmen
Prayer	
National Anthem	Amber Afton, Julianne Goulet, Grace Austin, Camden Breuer, Rebecca Halbrook & Olivia Choquette
Selection	Quaboag Highlanders
Gettysburg Address	Cole Warren
Selection	Tantasqua Marching Band
“In Flanders Fields”	Alyson Locke
Selection	Quaboag Highlanders
Salute to the Dead	
In Memory	
Firing Detail	Brookfield Police
Taps	Tantasqua Marching Band
National Anthem / Raising of the Flag	Tantasqua Marching Band
Dismissal	Selectmen

**PROGRAM AT SOLDIER’S MONUMENT
BROOKFIELD TOWN COMMON**

Assembly 11:30 a.m.

Pledge of Allegiance	Selectmen
Prayer	
National Anthem	Amber Afton, Julianne Goulet, Grace Austin, Camden Breuer, Rebecca Halbrook & Olivia Choquette
Selection	Quaboag Highlanders
Gettysburg Address	Cole Warren
Selection	Tantasqua Marching Band
“In Flanders Fields”	H. Spencer Cipro
Selection	Quaboag Highlanders
Salute to the Dead	
In Memory	
Firing Detail	Brookfield Police
Taps	Tantasqua Marching Band
National Anthem / Raising of the Flag	Tantasqua Marching Band
Dismissal	Selectmen

REPORT OF THE TOWN MODERATOR

The moderator presided at the annual town meeting and the two special town meetings during 2014. The meetings were conducted according to parliamentary procedure as provided for by town bylaws, state laws, and Town Meeting Time, A Handbook of Parliamentary Law, 3rd Edition, published by the Massachusetts Moderators Association.

The moderator wishes to thank those citizens that volunteer to be counters for the meetings.

The moderator continues to be a member of the Massachusetts Moderators Association.

Respectfully,
Donald Faugno, Moderator



REPORT OF THE PARKING CLERK

There were 2 fines paid for parking violations in 2014. The total sum was \$30.00 dollars. There were 6 fines paid for marijuana violations the total sum collected was \$600.00 dollars. 5 citations were sent to the Clerk Magistrate in East Brookfield District court for non-payment.

Respectfully submitted,

Michael P. Seery
Parking Clerk



REPORT OF THE PERSONNEL BOARD

2014 continues to be a struggle for this board. Board members have resigned and Board of Selectmen have resumed the position of the Personnel Board. Hopefully in 2015 we will be able to have new residents of the community be appointed to the board

Respectfully submitted,

Linda M. Lincoln



REPORT OF THE PLANNING BOARD

In 2014 the Planning Board met 13 times and acted on a variety of land use issues, reviewing three “Approval Not Required” applications brought by residents for nonconforming lots, property transfers, and property line modifications.

On November 6, 2012, Massachusetts voters approved the “Initiative Petition for the Humanitarian Medical Use of Marijuana” regulating the cultivation, distribution, possession and use of marijuana for medical purposes. This statute became effective on January 1, 2013. That same year, with the help of Town Counsel Pat Cantor and the Central Massachusetts Regional Planning Commission (CMRPC), the Board researched, wrote and successfully sponsored a Temporary Medical Marijuana Dispensary Moratorium Bylaw, which passed by a two-thirds vote at the November 22, 2013 Special Town Meeting. This Moratorium Bylaw gave the Planning Board until June 30, 2014 to craft and pass a permanent zoning bylaw governing the siting and local regulation of any state-registered medical marijuana dispensary proposed for within Brookfield town limits, which it did at the 2014 Annual Meeting.

In June 2014 we said goodbye to Kristen Casucci, who has served on the Planning Board since 2009. Her experience and insights as a landowner, business owner and real estate agent made our collective mission so much easier. She will be missed!

In 2014 we also welcomed Maureen Lepak to the Planning Board. Ms. Lepak is also a member of the Conservation Commission, and has volunteered to be the town’s delegate to the CMRPC, with Sharon Mahoney acting as alternate.

In August the Board granted a Special Permit to A.P.P.L.E. Seed, Inc., a local nonprofit organization and publisher of *The Brookfield Citizen*, to build and operate a low-power FM broadcast radio station on Central Street—a first for this community.

In October the Board, working with Historical Commission and Tree Warden William Stendrup, sought and received clarification from Town Counsel Pat Cantor as to jurisdiction over Scenic Road shade tree and stone wall removal permits. In December the Board granted John David Holdcraft a letter of permission, with conditions, for the removal of a stone wall at 16 East Main Street, a designated Scenic Road in a historic district.

In December the Board welcomed Todd Miller, an Urban Studies Honors student at Worcester State University working toward a degree in urban planning and public administration, as our new Administrative Clerk. He will take over duties from Board member Sharon Mahoney, who had performed as a volunteer in that position for over a year during the search process.

The Board also responded to a number of informal inquiries from the public and other town boards and officials concerning town zoning bylaws and other land use issues.

As always, the Planning Board is grateful for the assistance provided by Town Counsel Pat Cantor, the Brookfield Conservation and Historical Commissions, Zoning Enforcement Officer Gary Simone, Consulting Engineer John Scannell, Tree Warden William Stendrup, and Building Inspector Jeffrey Taylor in responding to citizen and Board inquiries.

The *Zoning By-law, Subdivision Rules and Regulations, and Rules and Regulations of the Planning Board* are available in hard copy and on CD and can be purchased from the Town Clerk. *The Zoning By-Laws* can also be downloaded free at www.brookfieldma.us.

The Board meets on the first Wednesday of each month at 6:30 p.m. in the Town Hall. As always, we will strive to provide the best possible service and to respond respectfully and efficiently to citizens, business owners, and applicants appearing before us.

Daniel Leahy, Chair
Celeste Leger

Kevin I. Erkkila, Secretary
Sharon Mahoney, Vice-Chair/Treasurer

Maureen Lepak

REPORT OF THE PLUMBING AND GAS INSPECTOR

Permits Received

32 Plumbing

22 Gas

54 Total

Inspections

31 Plumbing

26 Gas

57 Total

Respectfully Submitted,

Robert F. Wall, Inspector of Plumbing & Gas

Roger Charpentier, Alternate Inspector



Central Street



REPORT OF THE POLICE DEPARTMENT

The year 2014 was a very exciting time for the Brookfield Police Department. On February 10, 2014, the Town held a Debt Exclusion Election for \$1.6 million for a new police station. The residents of Brookfield approved the debt exclusion by a vote of 342 to 272. This was the last hurdle the Town needed to clear in order to begin building a new police station on Town owned property on Prouty Street.

In March, the Police Station Building Committee was formed by the Board of Selectmen. William Simpson Jr., Richard Lapierre, Patricia Washburn, Kermit Eaton, Jason Lemieux, David Holm and Doug Brown were appointed to the seven member committee. In June, the committee selected Kevin Heffernan, of Vertex Construction Services, to act as the Owner's Project Manager. The committee also selected architect Brian Hums, of Jakunski/Humes, to design the station.

I would like to recognize Highway Superintendent Herb Chaffee and the rest of the Highway Department for agreeing to complete most of the site work for the new station. This will save the Town around \$150,000.

During 2014, the Brookfield police Department continued its commitment to community policing and the members of the Department were involved in many community events throughout the year. The Brookfield Police Department and the Merrick Public Library continued to hold "Pizza Nights" at the library. This is an opportunity for the members of the Department to interact with the youth and their parents and discuss issues such as bullying, internet safety and peer pressure. This is the third and final year holding these events.

The Brookfield Police Department remained involved with the schools as well. We assisted the district with its change in response to a violent intruder. The district moved from the standard "lock down" procedure to the A.L.I.C.E. model. We also participated in the community reading day and taught Halloween safety at the Brookfield Elementary School.

In 2014, the Brookfield police Department responded to 3,013 calls for service. The following is a summary of the activity for 2104:

Medical Call – 267

Alarm Calls – 95

Motor Vehicle Accidents – 63

Motor Vehicle Stops – 662

Larcenies – 23

Custodial Arrests – 61

Criminal Complaint Summons – 67

REPORT OF THE POLICE STATION BUILDING COMMITTEE

It has been a very busy year for the Police Station Building Committee. Following the town meeting in spring of 2014 allocating \$1.6 million for the construction of a new police station, the seven-member committee was appointed by the Select board. The committee pursued the hiring of an owner's project manager and an architectural firm and proceeded to develop a feasibility study, needs analysis, preliminary plan, and budget. Following the feasibility phase the committee moved to design development and put the project out to bid. At the time of writing this report, our committee has received the bids for the construction of the station and will be presenting the Select board with a contract for their signature and a notice to proceed with construction. Hopefully at the time that this report is printed construction will be underway.

We'd like to thank Police Chief Blanchard for all his hard work and regular and frequent attendance at meetings. We'd like to thank Dan Leahy for the site design and engineering, and the Highway Department for handling the site work. Thank you to the Brookfield Citizen and Brookfield Community Media for helping our committee keep the police station progress transparent to the townsfolk.

We look forward to another productive year where we will see the last eight month's efforts come to fruition.

Members

William R. Simpson, chair
Patricia Washburn, clerk
Doug Brown
David Holm
Kermit Eaton
Richard Lapierre
Michael Cantwell (resigned)
Jason Lemieux (resigned)

Committee Advisor (non-voting)

Michael Blanchard, Police Chief

Owner's Project Manager

Kevin Heffernan, Vertex

Project Architect

Brian Humes, Jacunski/Humes Architects





REPORT OF THE BROOKFIELD PUBLIC ACCESS & COMMUNICATIONS COMMITTEE Brookfield Community Media BCMtv

2014 - 2015 was a very busy year at Brookfield Community Media! Thanks to volunteer camera operator-producers Kevin Erkkila, Sarah Heller, Rudy Heller, Danielle Kane, Roseanne Carrier, Sharon Mahoney, and James Sniffen (Chairman) we videotaped and aired (32) Select Board meetings, as well as the Agricultural Commission and Advisory Committee meetings, the 2014 Special Town meeting, Police Station Building Committee informational meetings, Brookfield Elementary School Committee meetings, Brookfield Elementary School Winter Concert and a Public Service Announcement of the Police Station Building Committee videotaped in our studio. We also served up something different with the original War of the Worlds classic radio program, original Superman cartoons and Concert on the Common series.

Channel 194 runs prerecorded programming in continuous rotation 24 hours a day, seven days a week with less than five minutes of “dear air” and in between the videos the Bulletin Board is also featured. It’s worth repeating that *every board or committee meeting we tape is aired in its entirety, from the call to order to adjournment*. What you see is what actually happened, as it happened, in the order that it happened. The only changes we make are to add informative captions and theme music. While we have only partial control over audio quality, given the acoustic quirks of various meeting rooms, a lack of logistical control, the public’s unfamiliarity with microphones, and our equipment limitations, we strive to make the sound we broadcast as clear as our volunteer skills and editing equipment permit. You may have also seen that a “Station Bug” has been added along with a Title Banner with all our taped meetings, this way you will always see what and when that particular meeting was videotaped. And I almost forgot our YouTube Channel, where you can view meetings that are shown on cable TV.

We update the Channel 192 Bulletin Board weekly with notices of town events, meetings and contact information, and post annual Town Election results, storm warnings, road closings and other important information as soon as we get it.

Most Town Department meetings DVDs are as always available for viewing from the main desk at the Merrick Public Library, and our BIG Thank You goes out to Brenda Metterville and the Library staff for their cheerful assistance in making this free resource possible.

With the Charter Cable Contract that will be signed soon, we look into the future for BCMtv and what will be delivering to the Town. With the addition of new and updated digital equipment the contract will allow BCMtv to show more unlimited content on TV as well as video tape LIVE programming such as Town Meetings, Select Board meetings and more, so you will have the opportunity to see and hear meetings as they happen in real-time! Other plans will be to attract local businesses for Sponsorship programming on town department meetings, and video tape more Public Service Announcements in our studio space. Soon BCMtv will announce an Open House for everyone to come and visit the studio and talk with Team members. These are just a few ideas that BCMtv will be bringing to your television.

What you view is the result of volunteer effort, largely self-taught and performed on our own time at no cost to Brookfield’s taxpayers. Volunteers are always welcome, as are your suggestions and comments. However you can participate, whether as a viewer, behind the scenes or behind the camera, please consider joining us at BCMtv as we continue to enable, empower and connect the community.

I would like to personally thank my Team members for taking time out of their busy schedules to video tape events, programming, studio inventory, monthly meetings and more, these volunteers help bring programming into your homes, so when you see them give a “Atta-boy”!

Thank you and Keep Watching!
James Sniffen (Chairman)

Sharon Mahoney (Programming) ~ Kevin Erkkila (Secretary) ~ Sarah and Rudy Heller ~
Danielle Kane (BCMtv Website) Roseanne Carrier ~ Lindsay Jaffarian Holm (Brookfield
Facebook, Twitter sites)

Event coverage requests, general messages: localaccess@brookfieldma.us
Bulletin board requests: bulletinboard@brookfieldma.us
Town of Brookfield official web page: www.brookfieldma.us
Brookfield’s official Facebook page: www.facebook.com/pages/Town-of-Brookfield-MA/117353464979795
Brookfield’s official Twitter feed: <https://twitter.com/brookfieldma>



REPORT OF THE RECREATION COMMITTEE

The Brookfield Recreation Committee works to provide an opportunity for the residents of Brookfield to participate in enjoyable activities at various times of the year. Our primary focus is to ensure that the Town’s children have access to activities and organized sports with the ultimate goal being to provide a safe, fun learning experience. We also offer public recreation programs for all ages and sponsor special events throughout the year.

We are responsible for the administration of, or are affiliated with the following youth sports programs:

Little League Baseball
T-Ball
TRYBIL Basketball

Little League Softball
TRY Soccer

The success of these programs could not be accomplished without the numerous people that volunteer their time and energy to our programs. We wish to thank all of the volunteer coaches, assistant coaches, referees, clean-up crews, snack volunteers and many more for their continued support of our youth sport programs. All volunteers are required to be CORI checked in order to

participate in any capacity in any of our programs. Sign-ups for these sports and all of our events are posted in the *White Tiger News* (The Elementary School Newsletter), the Brookfield Citizen, The Quabog Current our Facebook page.

With the generous support of the Brookfield Elementary School and its facilities, we are able to run our basketball program and start “Spring Training” for baseball and softball. The use of these facilities also allows us to offer a Men’s Basketball program throughout the fall and winter (when school is open).

Highlights of the past year included our 7th Annual Family Fun Day Event in August. This event, held at Lewis Field, featured free games and activities for kids of all ages, our popular dunk tank with town officials, police and fire department members as willing volunteers to be dunked, a “Fight the Knight Tournament”, music, Bull Riding, Bounce Houses and much more. The committee would like to give special thanks to the Small Family for donating all the food for the concessions. We also were proud to award our Brookfield Recreation Scholarship Fund at Tantasqua High School to Bobby Law. This scholarship is awarded to one graduating boy and girl from Brookfield that has participated in the recreation sports programs growing up. Our annual Trick or Treat event was a huge success once again this year. An estimated 800 children and their parents made their way to the homes around the common and in the town center, followed by a bon fire, parade, costume contest, pizza and cider at Lewis Field. Special thanks to everyone that donated candy to the folks that live in the center of town, it was greatly appreciated. As always a huge thanks to Brookfield Police and Fire for supporting this event and ensuring the safety of all participants.

As is the case each year, the South Pond Beach was a very popular spot for families in the summer. We were happy to once again have the Southbridge YMCA offer swimming lessons for two weeks as they do every summer (more information about these lessons can be found by calling the Southbridge YMCA). The committee would like to thank the volunteers that coordinate the weekly water testing to ensure swimmer safety and all who volunteer their time for the weekly clean-up of the beach area.

We are always looking for new faces to support our committee or to volunteer in the many capacities required to make these programs successful. If you are interested in becoming a member of the committee or volunteering to be part of one of our programs, please contact any of our members or attend one of our meetings held the first and third Tuesdays of each month.

Respectfully Submitted,

Jeffrey Landine, Chairperson
Eric Clark
Jake Hill
Kyle Hill

Tim Hubacz
Dave Proulx
Lesley Murray
Lisa Hanrahan



REPORT OF THE SCHOOL DEPARTMENT



School Committee

Brian Oxman, Chair/Secretary	Term expires 2016
Marie Pecore, Tan. Rep	Term expires 2015
Gary Brunell	Term expires 2015

Superintendent of Schools

Erin M. Nosek	320A Brookfield Road, Fiskdale	347-5977
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Associate Superintendent

Deborah J. Boyd	320A Brookfield Rd., Fiskdale	347-3077
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Assistant Superintendent

Jeffrey Zanghi	320A Brookfield Rd., Fiskdale	347-3077
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Special Education/Pupil Services Director

Brenda Looney	320A Brookfield Rd., Fiskdale	347-3560
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Principal

Kathleen Hosterman	867-8988
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Secretary

Jennifer Grybowski	867-8988
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School Nurse and Supervisor of Attendance

Elaine Gittens, R.N., B.S.N.	867-8988
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School Physician

Jeanette Tokarz, M.D.

School Enrollment as of October 1, 2014

Grade	<u>Pre-S</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>Total</u>
Elem	36	33	30	34	35	35	38	34	275
<u>Grade</u>		<u>7</u>	<u>8</u>						
TJHS		30	38						68
			<u>9</u>		<u>10</u>	<u>11</u>	<u>12</u>	<u>PG</u>	
TSHS			20		32	18	30		100
Tech.Div.			21		23	16	8		<u>68</u>
Total TRSD Enrollment									244

TEACHERS IN SERVICE – BROOKFIELD ELEMENTARY SCHOOL

2013-2014 POSITION	NAME/COLL./DEGREE	TEACHING EXP. IN BROOKFIELD AS OF 6-30-14
Principal	Kathleen Hosterman	M.Ed., Keen State College B.A., Norwich Univ. 9
Kindergarten	Mary Casey	M.Ed., Anna Maria B.S., Salem State 12
Kindergarten	Jean Monahan	B.S., Bridgewater State 17
Grade 1	Elizabeth Dwyer	B.S., Fitchburg State 24
Grade 1	Karen O'Neill	B.A., UMass 27
Grade 2	Jolene Jalbert	B.S., Worcester State 3
Grade 2	Helen Tarr	M.Ed., Cambridge College B.A., Notre Dame College 9
Grade 3	Mallory Farinato	M.S. Ed, Anna Maria College B.S., Franklin Pierce College 6
Grade 3	Ashley Barringer	B.S., Worcester State 8
Grade 4	Diane Kane	M.Ed., Fitchburg State B.A., Keene State 15
Grade 4	Colleen Parker	M.A., Framingham State B.S., Springfield College 7
Grade 5	Lisa Ricci	M.S. Ed., University of Akron B.S. University of Akron 2
Grade 5	Suzanne Nagle	B.S., Worcester State 24
Grade 6	Belinda Gibson-Kiesiner	M.Ed., Worcester State B.A., Anna Maria 16
Grade 6	Donna Morin-Wermter	B.S., Worcester State 21
Special Needs	Paula Casey	M.Ed., Fitchburg State B.A., UMass 3
Special Needs	Bonnie Couming	B.A., U. West FL 9
Special Needs	Kimberly Ferreira	M.S. Ed, Simmons College B.S., North Adams State 3
Special Needs	Barbara Mansfield	B.S., Boston Univ. 20
Speech	Jane Daubney-Goyette	M.S., Worcester State B.S., Worcester State 4
Speech	April Skaparas	M.S., Southern Ct. State B.S., UMass 4
Sch. Psych.	Kristine Camacho	C.A.G.S., Worcester State 5
Teacher, Art	Diane Simonds	M.Ed., Worcester State B.S., Westfield State B.A., Westfield State B.A., Univ. of Hartford 1
Teacher, Lit. Support	Sharon Bokankowitz	M.Ed., UMass Amherst B.A, B. S., MA Coll. Lib/ Arts M.Ed., Lesley University M. Reading, A.I.C. 1

Teacher, Rem Reading	Lisa Reynolds	B.S., Becker College	1
Teacher, Rem. Math	Claudia Forgit	M.Ed., A. I.C	27
Library/Media	Karen Silva	M.Ed., Worcester State	4
Technology		M.Ed., Westfield State	
Music	Francis Fazio	B.A., UMass	3
Music	Lindsey Paras	B.A., Anna Maria College	1
Physical Ed.	Thomas Goyette	M.A., Anna Maria College	
Un61 PreSch	Janice Labuski	B.S., Bridgewater State	27
Sch. Nurse	Elaine Gittens	B.S., Worcester State	18
		B.S., Northeastern Univ.	13
		MSN, Elms College	

FINANCIAL REPORT FOR 2013-2014

School Appropriation July 1, 2013 – June 30, 2014 \$2,865,638.00

Miscellaneous Receipts & Reimbursements

Expenditures:

School Committee	\$2,409.33
Superintendent's Office	\$95,236.76

Instruction:

Principal's Office	\$171,270.94
Teachers' Salaries	\$1,101,818.38
Teachers, Substitutes	\$12,782.50
Supplies & Materials	\$21,803.14
Aides Salaries	\$208,534.86
Professional Development	\$20,582.26
Special Education Salaries	\$399,075.14
(Perceptually Handicapped & Speech)	
Supplies & Materials – Sp.Ed.	\$3,334.14
Textbooks/Sp.Ed.	\$351.89
Textbooks	\$16,499.87
Technology Services	\$67,859.21
Library Services	\$40,231.51
Audio Visual	\$1,732.84
Guidance Services	\$55,702.96
Psychological Services	\$2,642.50

Other School Services:

Health Services	\$72,401.34
Pupil Transportation	\$135,925.00

Pupil Transportation	\$103,555.57
(Special Education & Phys. Handicapped)	
Field Trips	\$ -
<u>Operation and Maintenance of Plant:</u>	
Custodial Salaries	\$100,955.42
Supplies & Materials	\$10,736.30
Fuel	\$53,903.50
Utilities - School	\$65,078.33
Maintenance of Grounds	\$3,282.34
Maintenance of Buildings	\$4,902.17
Maintenance of Equipment – School	\$25,043.73
Extraordinary Projects	\$0.00
<u>Acquisition of Fixed Assets:</u>	
Equipment – School	\$ -
Equipment – Sp. Ed.	\$ -
Replacement of Equipment – School	\$6,599.88
<u>Programs with Other Districts & Schools:</u>	
Special Education	\$36,991.00
Vocational	\$ -
<u>Total Appropriation Expenditures July 2013 – June 30, 2014</u>	<u>\$2,841,242.81</u>
<u>Estimated Reimbursements:</u>	
Chapter 70	\$1,361,090.00
Chapter 71	
Chapter 76	
Total Appropriations Est. Reimbursements	\$1,361,090.00
Total Expenditures	\$2,841,242.81
Less Total Estimated Receipts	\$1,361,090.00
<u>Cost to Taxpayer</u>	<u>\$1,480,152.81</u>
<u>Town of Brookfield</u>	<u>2014-2015 Budget</u>
Administration (1000)	\$103,167.00
Instruction (2000)	\$2,086,982.00
Other School Services (3000)	\$321,291.00
Operation & Maintenance (4000)	\$279,998.00
Acquisition of Fixed Assets (7000)	\$6,600.00
Program with Other Districts (9000)	\$67,600.00
Regional and Private Schools (VOC)	\$0.00
Total Appropriations 2014-2015	\$2,865,638.00

Special Needs Programs Included in Budget:

2000	Instructional	\$635,631.00
3000	Other	\$110,000.00
7000	Equipment	
9000	<u>Programs with Other Districts</u>	<u>\$51,600.00</u>
<u>TOTAL:</u>		<u>\$797,231.00</u>

REPORT OF THE PRINCIPAL BROOKFIELD ELEMENTARY SCHOOL

As I am completing my tenth year as the principal of Brookfield Elementary School, I am pleased to report that the 2014-2015 school year has been an exciting year for BES. First and foremost, two special staff members who were both with our school for nearly two decades have retired. Longtime math and science teacher, Sue Nagle, retired after twenty years of service, and Janice Zielinski who manned our front office as the principal's administrative assistant retired after 17 years. They will be sorely missed, and all of us in Brookfield appreciate their many years of service to our school. We are delighted to have two new teachers and a new administrative assistant in our building. Audra Rowden has joined our team as our new Reading Specialist and Rebecca Choquette is our new Grade 2 teacher. We also welcome Jennifer Grybowski as our new administrative assistant.

Our building continues to advance technologically, and has increased its technology capability further than at any time in its history. We have begun utilizing both reading and mathematics software that further supports our intervention model for students at every educational level. The data we are keeping from these programs are allowing our students to make significant academic gains.

New fencing around our playground has been installed and students no longer have any safety issues with the proximity to the parking lot. Additionally, all of the carpeting has been finished throughout the 85,000 square foot property. This was a seven year project and the building is in beautiful condition. We are also in our second year of a five year library book replacement project. After realizing that many of our hard cover library books were two or more decades old, with some even dating back to the 1960's and 1970's, we built a plan to update all of these titles. Many are new state, biography, and resource titles that now hold current information.

We have also worked very closely with our local police and fire departments to build a brand new Crisis Management Plan for school safety. Through the efforts of our school psychologist and the Crisis Management Team we created crisis go kits that will allow us to instantly evacuate our building in an emergency and ensure the safety of our student until they can be reunified with families. We have also installed my safety features within the building itself.

Our students continue to achieve at high levels, and our MCAS testing, STAR reading and math computer testing, and DIBLES data show our students are making significant academic growth. Teachers have worked diligently to utilize this information to fully assist our

students in their continued academic progress. Teachers have continued participating in high-quality professional development and have begun working in co-teaching teams that allow multiple teaching strategies to be used throughout the building.

Last year our band and choral program achieved wonderful results with a very high level of musicianship. Our advanced band participated in the MICA Festival and received a gold medal which opened the door for them to play at Boston Symphony Hall. They intend to participate again this year and we wish them all the best. We have continued to sponsor a senior adult Thanksgiving dinner and musical performance, in order to continue to send a welcoming message to our town, and especially our senior adult community.

I have thoroughly enjoyed my position at Brookfield Elementary and have been blessed indeed to lead a fine faculty and guide such an amazing group of young learners.

Respectfully submitted,
Kathleen Hosterman
Brookfield Principal

**ANNUAL REPORT OF THE
SUPERINTENDENT OF SCHOOLS
Union 61 and Tantasqua Regional School Districts
Brimfield Brookfield Holland Sturbridge Wales**

I am honored to continue to serve in the capacity of Superintendent of Schools for Tantasqua Regional and School Union 61 Districts.

As reported last year, the new Educator Evaluation system has been implemented, and last summer the first round of data was reported to the Department of Elementary and Secondary Education. As expected, our teachers did extremely well in this first round of ratings.

The curriculum, instruction and assessment work in the district continues to progress and have a very positive impact on students. The teachers are working hard every day and continue to show a commitment to all the students in their classrooms. The MCAS scores highlight gains in many areas and also help our teachers identify individual student needs. The individual schools offer action plans to help students close any learning gaps that may exist. We have fully implemented the new State Standards and are fully prepared to transition to the new assessment system once it is finalized.

Our commitment to common assessments, enhanced writing and rigorous Math instruction at the elementary schools has continued to help our children grow in all of the academic areas. Our elementary Standards Based Report Cards provide greater detail for parents and serve as a wonderful communication tool between the school and the home. In response to the new Standards, our teachers have made changes to the report cards so that the maximum benefits may be realized by the children and their families.

The Junior and Senior High School teachers are always working to ensure that our curriculum is in full alignment with the State Standards and that our children experience academic rigor throughout their day. Continued planning around common assessments and an enhanced focus on writing has greatly benefited the students at Tantasqua.

We continue to support both our teaching staff members and our paraprofessionals by continually providing professional development opportunities. In addition to our two full-day

professional development days, we provide staff with four early release days scheduled during the year. We have provided training in Writing, as well as Common Assessment development, SMART board basics, Applied Non-Violence Interventions, MCAS Data Analysis, Understanding by Design, Curriculum Mapping, and content based best practices. Our district-wide Professional Development Day provided training in: Preschool Teaching Strategies, Prepare Training, MERT Training, Creating Social Skills Plans, GOMATH Guidance, Close Reading, Creating Safe and Supportive Schools, Picture Writing, Windows 7/Office 2010/Assistive Technology, and Kurzweil. Additionally, we provide a great deal of professional development to support the needs of students with learning disabilities. As evidenced by the many high-quality activities undertaken throughout Tantasqua and Union 61, our district's mission is alive and well.

During school year 2013-2014 many technology improvements were implemented. We rolled out TeachPoint evaluation software to staff. This will help us with our work in the new educator evaluation system. We continue to increase interactive technology in our classrooms district wide. Significant increases in wireless coverage at many of our buildings have enabled tablet pilots and increased access to technology. Windows 7 upgrades district/union wide has been ongoing, thus allowing us to take advantage of new technologies while at the same time preparing us for PARCC. We strive to be proactive with technology which continues to be a vital component within our educational system. The technology component of any educational system has become an essential link to the progress of its student population.

Our administrative leadership continues as a strong, collaborative group of individuals. Each member brings to the table personal strengths, solidifying us as a cohesive team. We said farewell to Burgess Elementary School Principal Daniel Carlson, who concluded a 28 year career at Burgess, retiring in June 2014. We have welcomed Kathleen Pelley as the new Principal. Our senior administrative team remained whole, allowing for an experienced administration to continue in service to our students.

As always, the Administration of the Tantasqua Regional/School Union 61 Districts is deeply appreciative and values the support of our school committees and community members. We continue to work together collaboratively to achieve the goal of providing our students with every possibility for success.

Respectfully,
Erin M. Nosek, Ed.D
Superintendent of Schools

REPORT OF THE TAX COLLECTOR

	COLLECTIONS	UNCOLLECTED	COMMITMENTS	Abatements	Exemptions	REFUNDS
<u>REAL ESTATE</u>						
	\$		\$	\$	\$	
<u>2015</u>	2,083,563.00	\$ -	2,225,407.00	-	-	\$ -
	\$	\$	\$	\$	\$	\$
<u>2014</u>	2,386,324.00	140,936.07	2,144,358.52	(8,486.00)	(19,825.00)	(9,365.00)
	\$			\$		\$
<u>2013</u>	27,628.00	\$ 35,812.13		(8,696.00)	0	(8,696.00)
	\$	\$	\$	\$	\$	\$
<u>2012</u>	4,810.00	6,662.99	-	-	-	\$ -
	\$	\$	\$	\$	\$	\$
<2011	6,310.00	79.81	-	-	-	
	\$	\$	\$	\$	\$	\$
Total	4,508,635.00	183,491.01	2,144,358.52	(8,696.00)	(19,825.00)	(8,696.00)
Betterments			\$ 3,741.10			
			\$			
Tax Title			38,663.00			
<u>PERSONAL</u>						
<u>PROPERTY</u>						
	\$	\$	\$	\$		
<u>2015</u>	61,592.00	440.71	62,033.00	-		\$
	\$	\$		\$		(511.00)
<u>2014</u>	68,385.00	326.00		-		
	\$	\$		\$		\$ -
<u>2013</u>	777.00	82.00		-		
	\$		\$	\$		\$ -
<u>2012</u>	451.00	\$ -	-	-		
	\$	\$	\$	\$		\$ -
<2011	400.00	309.00	-	-		
						\$
Total	\$ 131,605.00	\$ 1,157.71		\$ -		(511.00)
<u>M.V. EXCISE</u>						
	\$	\$				
<u>2014</u>	409,608.00	24,120.00	\$ 415,810.00			(13,243.00)
	\$	\$		\$	\$	\$
<u>2013</u>	31,011.00	5,681.00	\$ 32,137.00	(9,222.04)	(617.00)	(1,231.00)
	\$	\$		\$		\$
<u>2012</u>	10,566.00	2,065.00	\$ -	(856.27)		(316.08)
	\$	\$		\$		\$
<2011	5,889.00	7,260.00	\$ -	(8.75)		(32.81)
	\$	\$	\$	\$		\$
Total	457,074.00	39,126.00	447,947.00	(10,122.70)		(14,790.08)

Respectfully
Submitted,
Brenda McElroy
Tax Collector

REPORT OF THE TOWN CLERK

2014 was a busy year for this office as usual. Election results can be found on the Board of Registers Annual Report.

Open Meeting Law

Open Meeting Law Materials can be found on the official Commonwealth of Massachusetts website: www.mass.gov . The law is found in G.L. C. 30A 18-25. Newly appointed committee members and elected officials are obligated to sign off on open meeting law materials that will be distributed and received when necessary.

All Town board and committee meetings can be found online at www.mytowngovernment.org. This site has simplified the posting of meetings to a great degree. For those that do not use a computer, a 24/7 access line with all meeting postings and agendas can be used. The phone number is: 978-561-9995. Meeting minutes can also be found on this site and the town website at: www.brookfieldma.us

Census

The annual census was taken as usual. Unfortunately a large number of people did not respond. When this happens, this office is obligated to send out postcards to non-respondents asking them if they are still citizens of the town. If the cards are not sent back to this office the citizens are then considered inactive voters and cannot participate in an election unless they sign an affidavit. It is my hope that more people respond to the census, which in turn will save this office time and money.

Dog Licenses

716 dogs were licensed this year. This is an increase of 38 from last year. This is mostly because of our Dog Officer Eileen Vitello's diligent efforts to follow up on people who did not license on time. According to the town by-law, all dogs must be licensed by March 31st of every year or owners will face a \$25.00 dollar fine on top of the licensing fee. A rabies vaccination clinic on March 22nd 2014 was held at the Brookfield Fire Station. Much thanks to Dr. Mark Ledoux, Eileen Vitello and Chief Peter Martell for their time and efforts.

Clerk Conferences

I attended one clerk conference this year. The conferences are a great resource for all city and town clerks. Each conference offers a variety of training and new information that is very helpful and is a good way to network with other clerks.

Vital Statistics

Deaths-23
Births-32
Marriages-16

Office Hours

Mon-Tues & Thurs 9 A.M. to 3 P.M.
Wednesday – 2 P.M. to 8 P.M.
Thursday - 9 A.M. to 3 P.M.

508-867-2930 X 12
mseery@brookfieldma.us

Respectfully Submitted,
Michael P. Seery, Town Clerk

DEATHS 2014

Name	Date of Death	Age at Death
1. Daniel L. Moody	January 3, 2014	67
2. Douglas S. Partridge	February 10, 2014	69
3. John H. Eastwood	February 8, 2014	84
4. Sheila L. Lemay	February 27, 2014	68
5. Thomas M. Elliott	January 28, 2014	64
6. Irene E. Peck	March 25, 2014	87
7. Dorothea R. Moran	March 11, 2014	101
8. Peggy J. King	April 6, 2014	66
9. Irene E. Kendall	April 4, 2014	82
10. Robert A. Dupuis	April 12, 2014	83-Korea Veteran
11. Lawrence A. Carey Jr.	May 15, 2014	29
12. William Eilert	June 4, 2014	71
13. Thomas F. Russo	June 29, 2014	49
14. Ralph F. Howe	July 17, 2014	84
15. Chester J. Yaskoski	May 1, 2014	94 WWII Army Veteran
16. John H. Wild	June 21, 2014	86 WWII Army Veteran
17. Karl Berglund	August 2, 2014	76
18. Harold A. Smith	September 28, 2014	73
19. Joel Diaz	August 16, 2014	35
20. Richard H. Bresnahan	August 27, 2014	72 Vietnam
21. Sandra C. Troy	October 10, 2014	71
22. Eleanor Hastings	October 3, 2014	86
23. Dorothy F. Washburn	November 12, 2014	67

MARRIAGES & INTENTIONS (Filed in Brookfield)

Date of Marriage	To Whom Issued	Intention No.	Registered No.
January 11, 2014	Raymond Ranellone to Stephanie Joseph Sturbridge	17	1
May 2, 2014	Greg M. Burnham to Cheryl Ann Baxa Sturbridge	1	2
May 3, 2014	Adam L. Norton to Anne Rzewnicki Spencer	2	3
June 14, 2014	Gabriel Docimo to Sarah Haney Brookfield	3	4
July 26, 2014	Meghan Lawrence to Timothy Nye Holyoke	4	5
August 13, 2014	Walter Dolan to Cory Berndt Brookfield	5	6
August 14, 2014	Bryan J. Witham to John R. Bastien Brookfield	6	7
August 18, 2014	Michael A. White to Rachel R. Gianantoni Brookfield	7	8
August 23, 2014	Shannon A. Casucci to Brian A. Beauchamp Brookfield	8	9
September 12, 2014	Eric D. Pulsifer to Kimberly L. Pulsifer Leicester	9	10
October 4, 2014	Danny Allan White to Danielle Marie Forcier Sturbridge	10	12
September 20, 2014	Mark J. Shimansky to Jessica E. Cantwell Brookfield	11	11
October 4, 2014	Meghan Eve Kimball & George Leo Fortier Auburn	12	13
October 18, 2014	James Paul Cooper to Heather Ellen Wade Westminster	13	14
	Kyle L. Jacobson to Nicole T. Breaux Intention-October 21, 2014	14	
	Christopher Lee Muscat to Kali Melissa Jefferson Intention-November 25, 2014	15	
December 6, 2014	Dennis P. Lynde to Susan A. Heinonen Brookfield	16	15
December 31, 2014	Todd R. Girouard to Christin Deremian Brookfield	17	16

BUSINESS CERTIFICATES ISSUED – 2014

Date Issued	Business Name	To Whom Issued/Address
January 6, 2014	Building Remodeling & Home Services	Gary Leblond 43 Rice Corner Road
January 6, 2014	Emerson Property Maintenance	Emerson Property Maintenance 100 Town Farm Road
February 11, 2014	Call To Order Parlimentarian Services	William J. Gillmeister 8 Kimball Street
February 12, 2014	Duncan's Paint & Fix It	Duncan Fifield 97 Lake Road
March 4, 2014	Tim Pecore Plumbing & Heating	Timothy J. Pecore 106 Town Farm Road
March 4, 2014	PJM Landscape & Construction	Patrick Mulhern 102 Fiskdale Road
March 17, 2014	Jon C. Eccleston	Jon C. Eccleston 15 Kimball Street
April 15, 2014	ALN Motor Sports 1 Pine Lane	Adam L. Norton 63 Pine Street Ludlow MA
March 4, 2014	Grampa's Kettle Korn	Carole Lapierre 4 Third Street
June 11, 2014	A & D Towing Repairs & Storage 11 & 13 Quaboag Street	Donald O'Clair 91 Meadow Road Spencer
July 9, 2014	Turtle Time House Cleaning	Teri Davis 19 Pine Lane
July 21, 2014	Whites Landing 7-11 Fiskdale Road	James Correia 270 Reservoir Street, Holden MA
July 24, 2014	Phillip A. Chaffee Electrician	Phillip A. Chaffee 4 Grove Street
July 21, 2014	O'Keefe Towing 49 Gay Road	Robert E. O'Keefe 53 Gay Road
October 15, 2014	The Pampered Bum	Marie Oprica 32 Fiskdale Road
October 16, 2014	Dave's Appliance 42 West Main Street	Patricia Caron 23 Allen Street
October 28, 2014	James W. Dolan Farm 64 South Maple Street	James W. Dolan 64 South Maple Street

Election Results Report	
State Election	
Brookfield MA 01506	
Tuesday November 4, 2014	
Total Ballots Cast for the State Election =1,245	
SENATOR IN CONGRESS	
Blanks	57
Edward J. Markey	561
Brian J. Herr	625
Write- Ins	2
GOVERNOR	
Blanks	14
Baker & Polito	719
Coakley & Kerrigan	421
Falchuk & Jennings	61
Lively & Saunders	17
McCormick & Post	12
Write-Ins	1
ATTORNEY GENERAL	
Blanks	65
Write-Ins	4
Maura Healey	552
John B. Miller	624
SECRETARY OF STATE	
Blanks	59
William F. Galvin	645
Write-Ins	2
David D'Arcangelo	477
Daniel L. Factor	62
TREASURER	
Blanks	80
Michael J. Heffernan	623
Ian T. Jackson	64
Deborah B. Goldberg	475
Write-Ins	3
AUDITOR	
Blanks	83
Suzanne M. Bump	533
Patricia Saint Aubin	557
MK Merelice	67
Write-Ins	1
REPRESENTATIVE IN CONGRESS	
Blanks	354
Richard E. Neal	859
Write-Ins	32
COUNCILLOR	

Blanks	363
Jennie L. Caissie	867
Write-Ins	15
SENATOR IN GENERAL COURT	
Blanks	24
Anne M. Gobi	674
Michael J. Valanzola	546
Write-Ins	1
REPRESENTATIVE IN GENERAL COURT	
Blanks	53
Donald Berthiaume	724
Matthew Castriotta	466
Write-Ins	2
DISTRICT ATTORNEY	
Blanks	339
Joseph D. Early	889
Write-Ins	17
REGISTER OF PROBATE	
Blanks	72
Stephen G. Abraham	496
Stephanie K. Fattman	675
Write-Ins	2
QUESTION 1	
Blanks	36
Yes	790
No	419
QUESTION 2	
Blanks	5
Yes	265
No	975
QUESTION 3	
Blanks	17
Yes	402
No	826
QUESTION 4	
Blanks	19
Yes	621
No	605
Number of Registered Voters in Brookfield=2,219	

Election Results Report-Republican Party		
Presidential Primary		
Brookfield MA 01506		
September 9, 2014		
Total Ballots Cast In Election = 240		
SENATOR IN CONGRESS-Republican		
Blanks	72	
Brian J. Herr	165	
Write-Ins	3	1
GOVERNOR-Republican		
Blanks	13	
Charles D. Baker	128	
Mark R. Fisher	99	
Write-Ins	0	
LIEUTENANT GOVERNOR-Republican		
Blanks	63	
Karyn E. Polito	176	
Write-Ins	1	
ATTORNEY GENERAL-Republican		
Blanks	73	
John B. Miller	167	
Write-Ins	0	
SECRETARY OF STATE-Republican		
Blanks	82	
David D'Arcangelo	158	
Write Ins	0	
TREASURER-Republican		
Blanks	78	
Michael J. Heffernan	162	
Write-Ins	0	
AUDITOR-Republican		
Blanks	81	
Patricia St. Aubin	159	
Write-Ins	0	
REPRESENTATIVE IN CONGRESS-Republican		
Blanks	221	
Write-Ins	29	

COUNCILLOR-Republican	
Blanks	84
Jennie L. Caissie	156
Write-Ins	0
SENATOR IN GENERAL COURT-Republican	
Blanks	23
James P. Erhard	122
Michael J. Valanzola	95
Write-Ins	0
REPRESENTATIVE IN GENERAL COURT-Republican	
Blanks	3
Donald Berthiaume Jr.	101
Stephen J. Comtois II	111
Jennifer J. Gaucher	25
Write-Ins	0
DISTRICT ATTORNEY-Republican	
Blanks	221
Write-Ins	19
REGISTER OF PROBATE-Republican	
Blanks	78
Stephanie K. Fattman	162
Write-Ins	0
Number of Registered Voters in Brookfield=2,200	
Democrats-432	
Republicans-290	
Green Rainbow-1	
Libertarian-4	
American Independent-1	
Inter 3 rd Party-1	
Unenrolled-1,471	

Election Results Report-Democratic Party	
State Primary	
Brookfield MA 01506	
Tuesday September 9, 2014	
Total Ballots Cast for the Democratic Election = 217	
SENATOR IN CONGRESS-Democrat	
Blanks	54
Edward J. Markey	160

Write- Ins	3
GOVERNOR-Democrat	
Blanks	7
Donald M. Berwick	42
Martha Coakley	105
Steven Grossman	63
Write-Ins	0
LIEUTENANT GOVERNOR-Democrat	
Blanks	38
Leland Cheung	34
Stephen J. Kerrigan	125
Michael E. Lake	20
Write-Ins	0
ATTORNEY GENERAL-Democrat	
Blanks	13
Write-Ins	0
Maura Healey	136
Warren E. Tolman	68
SECRETARY OF STATE-Democrat	
Blanks	55
William F. Galvin	161
Write-Ins	1
TREASURER-Democrat	
Blanks	32
Thomas P. Conroy	44
Barry R. Finegold	69
Deborah B. Goldberg	71
Write-Ins	1
AUDITOR-Democrat	
Blanks	65
Suzanne M. Bump	151

Write-Ins	1
REPRESENTATIVE IN CONGRESS-Democrat	
Blanks	54
Richard E. Neal	161
Write-Ins	2
COUNCILLOR-Democrat	
Blanks	198
Write Ins	19
SENATOR IN GENERAL COURT-Democrat	
Blanks	27
Anne M. Gobi	138
Write-Ins	1
REPRESENTATIVE IN GENERAL COURT-Democrat	
Blanks	27
Matthew Castriotta	138
George Yiantsidis	52
Write-Ins	0
DISTRICT ATTORNEY-Democrat	
Blanks	48
Joseph D. Early	169
Write-Ins	0
REGISTER OF PROBATE-Democrat	
Blanks	62
Stephen G. Abraham	155
Write-Ins	0
Number of Registered Voters in Brookfield=2,200	
Democrats-432	
Republicans-290	
Green Rainbow-1	
Libertarian-4	
American Independent-1	
Inter 3 rd Party-1	
Unenrolled-1,471	

Annual Town Election Results Report	
Monday May 5, 2014	
Brookfield Town Hall	
6 Central Street	
Brookfield MA 01506	
Total Ballots Cast for the Election = 664 out of 2,175 Voters	
Moderator-1Year	
Blanks	99
Donald D. Faugno	562
Write-Ins	3
Board of Selectmen-3 Years	
Blanks	1
Stephen J. Comtois II	332
Beth Coughlin	329
Write-Ins	2
Tax Collector	
Blanks	112
Brenda C. McElroy	548
Write-Ins	4
Board of Assessors- 3 Years	
Blanks	112
Donna M. Wentzell	548
Write-Ins	4
Planning Board-5 Years	
Blanks	163
Maureen E. Lepak	500
Write-Ins	1
Elementary School Committee-3 Years	
Blanks	148
Sharron H. Austin	516
Write-Ins	0
Cemetery Commissioner-3 Years	
Blanks	121
John T. O'Leary	541
Write-Ins	2
Cemetery Commissioner-2 Years	
Blanks	162
Emery J. Manning Jr.	500
Write-Ins	2
Water Commissioner-3 Years	
Blanks	138
Donald R. Taft	522
Write-Ins	4
Board of Health- 3 Years	
Blanks	134
Ronald J. Wassmer Jr.	526

Write-Ins	4
Public Library Trustee-3 Years-Vote for Two	
Blanks	362
Barbara A. Clancy	544
Jerome Rudzinski	422
Write-Ins	0
Housing Authority-2 Years	
Blanks	135
Jennifer L. Grybowski	528
Write-Ins	1
Housing Authority-3 Years	
Blanks	975
Linda M. Lincoln	503
Write-Ins	7
Cemetery Commissioner-1 Year	
Blanks	156
Edwin W. Foley	508
Write-Ins	0

Note: A recount petition was submitted by 14 registered voters to the Board of Registrars requesting a recount of the Selectmen's race. The Board of Registrars voted to hold a recount on Wednesday May 21, 2014 at the Brookfield Town Hall. The ballots were hand counted by election workers and the decision remained the same at 332 votes for Stephen J. Comtois II and 329 votes for Beth Lisa Coughlin. The registrars certified the results of the hand count on May 21, 2014.

REPORT OF THE BOARD OF REGISTRARS

During 2014, there were 3 elections; The Annual Town Election held on May 5 required a recount. The results remained the same. The State Primary held on September 9, and the State election held on November 4.

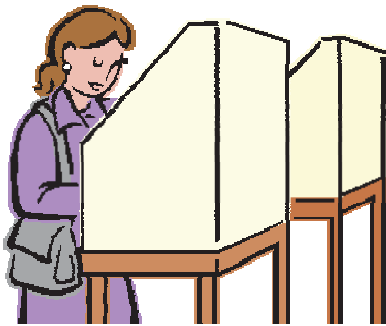
Three town meetings were held. The results of these elections and all town meetings can be found in this report.

The Annual Town Census was taken during the months of January and February; the following were compiled:

Total Residents:	3048		
Total Registered Voters	2169		
Total Active Voters	2087		
Total Inactive Voters	82		
DEMOCRATS	418	REPUBLICANS	281
GREEN PARTY USA	0	LIBERTARIAN	3
GREEN RAINBOW	1	INTER 3 RD PARTY	0
CONSTITUTION PARTY	0	UNENROLLED	1465

Voter Registration days were held for every Election, Annual and Special Town Meeting.

Respectfully submitted,
Michael P. Seery, Clerk of the Board of Registrars
Lois O'Leary, Chairman of the Board of Registrars
Nancy Lee Finney
Shirley Sanborn



TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 2014

	Governmental Fund Types			Fiduciary Fund Type	Account Group	Totals
	General	Special Revenue	Capital Projects	Trust and Agency	General Long Term Debt	(Memorandum Only)
Assets						
Cash and Cash Equivalents	\$ 2,646,183.90	\$ 58,815.60	\$ -	\$ 958,617.08	\$ -	\$ 3,663,616.58
Investments	-	-	-	-	-	-
Accounts Receivable:						
Property Taxes	199,909.51	-	-	-	-	199,909.51
Deferred Property Taxes	4,127.94	-	-	-	-	4,127.94
Excise Taxes	97,639.46	-	-	-	-	97,639.46
Tax Liens	469,536.44	-	-	-	-	469,536.44
Tax Foreclosures	276,706.71	-	-	-	-	276,706.71
Departmental	8,387.50	311,417.06	-	-	-	319,804.56
User Charges	-	121,944.02	-	-	-	121,944.02
Special Assessments	-	24,157.08	-	-	-	24,157.08
Less: Allowance for Uncollectible Accounts	(108,211.59)	-	-	-	-	(108,211.59)
Due from Other Funds	-	1,572,598.83	165,018.41	(300,081.53)	-	1,437,535.71
Due from Other Governments	13,174.99	-	-	-	-	13,174.99
Other	82.50	-	-	-	-	82.50
Loans Authorized/Unissued	-	-	-	-	1,630,000.00	1,630,000.00
Amount to be Provided for the Payment of Bonds	-	-	-	-	632,089.15	632,089.15
Total Assets	3,607,537.36	2,088,932.59	165,018.41	658,535.55	2,262,089.15	8,782,113.06
Liabilities and Fund Equity						
Liabilities:						
Warrants Payable	284,492.96	72,817.79	-	2,610.70	-	359,921.45
Employee Withholdings	(5,349.99)	-	-	-	-	(5,349.99)
Due to Others	4,374.39	-	-	-	-	4,374.39
Due to Other Funds	(1,437,536.11)	-	-	-	-	(1,437,536.11)
Due to Student Groups	-	-	-	-	-	-
Deferred Revenue:						
Property Taxes	842,069.01	-	-	-	-	842,069.01
Other	106,026.96	457,518.16	-	-	-	563,545.12
Ban Payable	-	-	-	-	-	-
Loans Authorized/Unissued Payable	-	-	-	-	1,630,000.00	1,630,000.00
Bonds Payable	-	-	-	-	632,089.15	632,089.15
Total Liabilities	(205,922.78)	530,335.95	-	2,610.70	2,262,089.15	2,589,113.02
Fund Equity:						
Reserved for Encumbrances	270,840.96	83,329.05	-	-	-	354,170.01
Reserved for Debt/Int Deficit	-	-	-	-	-	-
Reserved for Wage/Medicare Deficit	-	-	-	-	-	-
Reserved for Snow & Ice Deficit	-	-	-	-	-	-
Reserved for Deficits	50.00	-	-	-	-	50.00
Unreserved:						
Designated for Subsequent Years' Expenditures	251,116.00	-	-	-	-	251,116.00
Undesignated	416,380.96	1,475,267.59	165,018.41	655,924.85	-	2,712,591.81
Total Fund Equity	938,387.92	1,558,596.64	165,018.41	655,924.85	-	3,317,927.82
Total Liabilities and Fund Equity	732,465.14	2,088,932.59	165,018.41	658,535.55	2,262,089.15	5,907,040.84

TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
ALL GOVERNMENTAL FUND TYPES AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2014

	Governmental Fund Types			Fiduciary Fund Types	Totals
	General Fund	Special Revenue	Capital Projects	Trusts	(Memorandum Only)
Revenues:					
Taxes	\$ 4,599,129.69	\$ -	\$ -	\$ -	\$ 4,599,129.69
Federal Receipts	\$ -	\$ -	\$ -	\$ -	\$ -
State Receipts	\$ 1,934,223.00	\$ 529,853.00	\$ -	\$ -	\$ 2,464,076.00
Excise and Other Taxes	\$ 410,770.50	\$ -	\$ -	\$ -	\$ 410,770.50
Licenses, Permits, Fees	\$ 294,818.33	\$ 552,528.00	\$ -	\$ -	\$ 847,346.33
Interest and Penalties on Delinquent Taxes	\$ 54,553.76	\$ -	\$ -	\$ -	\$ 54,553.76
Bond Proceeds	\$ -	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00
Investment Income:		\$ -			
Interest and Dividends on Investments	\$ 7,533.27	\$ 105.00	\$ -	\$ 5,101.19	\$ 12,739.46
Additions	\$ -	\$ -	\$ -	\$ 2,450.00	\$ 2,450.00
Grants and Fees	\$ -	\$ 16,914.30	\$ -	\$ -	\$ 16,914.30
Intergovernmental - "On Behalf Payments"	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 7,301,028.55	\$ 1,099,400.30	\$ 150,000.00	\$ 7,551.19	\$ 8,557,980.04
Expenditures:					
Current:					
General Government	\$ 512,530.76	\$ 11,231.96	\$ -	\$ -	\$ 523,762.72
Public Safety	\$ 648,227.18	\$ 73,770.84	\$ 500.00	\$ -	\$ 722,498.02
Public Works	\$ 524,710.70	\$ 25,605.72	\$ -	\$ 3,675.97	\$ 553,992.39
Health and Human Services	\$ 58,959.32	\$ 12,199.00	\$ -	\$ -	\$ 71,158.32
Culture and Recreation	\$ 153,655.18	\$ 34,211.25	\$ -	\$ 2.89	\$ 187,869.32
Education	\$ 4,302,802.92	\$ 666,402.88	\$ -	\$ -	\$ 4,969,205.80
Employee Benefits and Insurance	\$ 769,629.16	\$ -	\$ -	\$ -	\$ 769,629.16
Water	\$ -	\$ 155,277.68	\$ -	\$ -	\$ 155,277.68
State Assessments	\$ 74,552.00	\$ -	\$ -	\$ -	\$ 74,552.00
Debt Service:					
Principal	\$ 198,174.00	\$ -	\$ -	\$ -	\$ 198,174.00
Interest and Fiscal Charges	\$ 31,160.65	\$ -	\$ -	\$ -	\$ 31,160.65
Continuing Appropriations	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 7,274,401.87	\$ 978,699.33	\$ 500.00	\$ 3,678.86	\$ 8,257,280.06
Excess of Revenues Over (Under) Expenditures	\$ 26,626.68	\$ 120,700.97	\$ 149,500.00	\$ 3,872.33	\$ 300,699.98
Other Financing Sources (Uses):					
Miscellaneous Non-Recurring	\$ -				
Operating Transfers In	\$ 268,017.67	\$ 48,209.39	\$ -	\$ -	\$ 316,227.06
Operating Transfers Out	\$ (48,209.39)	\$ (169,005.04)	\$ -	\$ (99,012.63)	\$ (316,227.06)
Total Other Financing Sources (Uses)	\$ 219,808.28	\$ (120,795.65)	\$ -	\$ (99,012.63)	\$ -
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ 246,434.96	\$ (94.68)	\$ 149,500.00	\$ (95,140.30)	\$ 300,699.98
Fund Balances, Beginning of Year	\$ 691,952.96	\$ 1,558,691.32	\$ 15,518.41	\$ 669,737.65	\$ 2,935,900.34
Fund Balances, End of Year	\$ 938,387.92	\$ 1,558,596.64	\$ 165,018.41	\$ 574,597.35	\$ 3,236,600.32

**TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 204**

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 4,600,162.91	\$ 4,599,129.69	\$ (1,033.22)
State Receipts	\$ 1,916,754.00	\$ 1,934,223.00	\$ 17,469.00
Excise and Other Taxes	\$ 336,900.00	\$ 410,770.50	\$ 73,870.50
Licenses, Permits, Fees	\$ 235,000.00	\$ 294,818.33	\$ 59,818.33
Interest and Penalties on Delinquent Taxes	\$ 59,459.17	\$ 54,553.76	\$ (4,905.41)
Interest on Investments	\$ 7,500.00	\$ 7,533.27	\$ 33.27
Total Revenues	\$ 7,155,776.08	\$ 7,301,028.55	\$ 145,252.47
Expenditures:			
Current:			
General Government	\$ 563,414.05	\$ 512,530.76	\$ 50,883.29
Public Safety	\$ 661,552.44	\$ 648,227.18	\$ 13,325.26
Public Works	\$ 537,776.83	\$ 524,710.70	\$ 13,066.13
Health and Human Services	\$ 62,154.00	\$ 58,959.32	\$ 3,194.68
Culture and Recreation	\$ 162,490.95	\$ 153,655.18	\$ 8,835.77
Education	\$ 4,324,903.33	\$ 4,302,802.92	\$ 22,100.41
Employee Benefits and Insurance	\$ 773,858.65	\$ 769,629.16	\$ 4,229.49
State Assessments	\$ 58,008.00	\$ 74,552.00	\$ (16,544.00)
Debt Service:			
Principal	\$ 198,174.00	\$ 198,174.00	\$ -
Interest and Fiscal Charges	\$ 31,456.42	\$ 31,160.65	\$ 295.77
Total Expenditures	\$ 7,373,788.67	\$ 7,274,401.87	\$ 99,386.80
Excess of Revenues Over (Under) Expenditures	\$ (218,012.59)	\$ 26,626.68	\$ 244,639.27
Other Financing Sources (Uses):			
Miscellaneous Non-Recurring	\$ -	\$ -	\$ -
Reserved for School Build Authority Payment	\$ -	\$ -	\$ -
School Build Authority Payment	\$ -	\$ -	\$ -
Operating Transfers In	\$ 268,017.67	\$ 268,017.67	\$ -
Operating Transfers Out	\$ (48,209.39)	\$ (48,209.39)	\$ -
Total Other Financing Sources (Uses)	\$ 219,808.28	\$ 219,808.28	\$ -
Budget Variance:			
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	\$ 1,795.69	\$ 246,434.96	\$ 244,639.27

Town of Brookfield
Schedule of Departmental Appropriations and Expenditures
Year Ended June 30, 2014

	Beginning Encumbrance	Encumbrance Adj.	ATM Appropriation	Appropriation Adj.	Ending Encumbrance	Total Budget	Expenditures	Variance
Emergency Squad :								
Emergency Squad Wages	0.00		132,896.00	(20,887.74)		112,008.26	112,008.26	0.00
Emergency Squad Expense	555.05		34,137.00	(6,204.30)	5,340.01	23,147.74	23,147.74	0.00
Total Emergency Squad	555.05	0.00	167,033.00	(27,092.04)	5,340.01	135,156.00	135,156.00	0.00

Town of Brookfield
Undesignated Fund Balance
June 30, 2014

Undesignated Fund Balance June 30, 2013	487,867.58
FY13 Audit Adjustment	0.00
	<hr/> 487,867.58
Add/(Deduct):	
Revenue	7,301,028.55
Expenditures	(7,274,401.87)
Other Financing Sources/Uses *	219,808.28
Reserve for Deficit FY13	(50.00)
Reserve for Deficit FY 14	50.00
Reserve for Wage/Medicare Deficit FY13	(79.08)
Reserve for Wage/Medicare Deficit FY14	0.00
Overlay Surplus Adjustment	0.00
FY 13 Reserve for Encumbrances	187,803.24
FY 14 Reserve for Encumbrances	(270,840.96)
FY 13 Reserve for Sub Years Expenditures	16,311.22
FY 14 Reserve for Sub Years Expenditures	(251,116.00)
	<hr/>
	(71,486.62)
 Undesignated Fund Balance June 30, 2014	 <u><u>416,380.96</u></u>
	(416,380.96)
 Detail: Other Financing Sources/Uses	
Transfer from Special Revenue	169,005.04
Transfer from Stabilization	99,012.63
Miscellaneous Non-Recurring	0.00
Overlay Surplus Release	0.00
Transfer to Stabilization	0.00
Transfer to Special Revenue	(48,209.39)
Overlay Surplus Release	0.00
	<hr/>
Total:	<u><u>219,808.28</u></u>

**TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2014**

	Fund Balances June 30, 2013	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2014
Water	139,249.67	\$ 147,716.89	\$ 155,277.68	\$ -	\$ (7,560.79)	\$ 131,688.88
Highways	0.19	\$ 17,292.34	\$ 16,853.42	\$ -	\$ 438.92	\$ 439.11
Federal and State Grants:						
School Grants						
Special Education	52,000.38	\$ 85,463.00	\$ 97,735.46	\$ -	\$ (12,272.46)	\$ 39,727.92
Council on Aging	0.00	\$ 6,232.00	\$ 6,232.00	\$ -	\$ -	\$ -
Cultural Council	6,018.88	\$ 4,316.95	\$ 6,950.98	\$ -	\$ (2,634.03)	\$ 3,384.85
Extend Polling Hours	0.00	\$ 2,440.00	\$ 2,716.91	\$ -	\$ (276.91)	\$ (276.91)
Fire Safety Grants						
EOPS	0.00	\$ 1,813.20	\$ 86.60	\$ -	\$ 1,726.60	\$ 1,726.60
Safe	3,810.25	\$ 5,704.00	\$ 3,046.74	\$ -	\$ 2,657.26	\$ 6,467.51
Library	4,657.84	\$ 4,032.34	\$ 6,700.84	\$ -	\$ (2,668.50)	\$ 1,989.34
Public Libraries	0.73	\$ -	\$ 0.73	\$ -	\$ (0.73)	\$ -
Public Safety Grants						
Police Vest Grant	2,391.20	\$ -	\$ -	\$ -	\$ -	\$ 2,391.20
Local Preparedness	3.30	\$ -	\$ -	\$ -	\$ -	\$ 3.30
Community Policing	19.68	\$ -	\$ -	\$ -	\$ -	\$ 19.68
MEMA-Cert	(2,141.52)	\$ 4,529.35	\$ 2,029.35	\$ -	\$ 2,500.00	\$ 358.48
Mass Preservation	0.00	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
FEMA/MEMA Grant (Ice Storm)	1,952.04	\$ -	\$ -	\$ (1,952.04)	\$ (1,952.04)	\$ (0.00)
RHE Co-op Grant	23,441.68	\$ 1,491.65	\$ 19,446.84	\$ -	\$ (17,955.19)	\$ 5,486.49
Cemetery DCR (Urban-Forestry)	8,800.00	\$ -	\$ -	\$ -	\$ -	\$ 8,800.00
CDBG #5640	85.12	\$ -	\$ -	\$ -	\$ -	\$ 85.12
BOH CDC Preparedness Grant	75.96	\$ -	\$ -	\$ -	\$ -	\$ 75.96
PHER/Other BOH Grant	5,220.39	\$ 420.00	\$ 2,542.00	\$ -	\$ (2,122.00)	\$ 3,098.39
QQLADEP Grant	3,516.37	\$ -	\$ -	\$ -	\$ -	\$ 3,516.37
Clean Energy Grant	1,400.45	\$ -	\$ -	\$ -	\$ -	\$ 1,400.45
Schools:						
School Lunch	1,952.03	\$ 95,649.57	\$ 85,875.55	\$ -	\$ 9,774.02	\$ 11,726.05
Union 61 Tuition Revolving	(549.62)	\$ 66,014.00	\$ 58,807.20	\$ -	\$ 7,206.80	\$ 6,657.18
School Choice Revolving	469,575.68	\$ 304,750.00	\$ 383,309.62	\$ -	\$ (78,559.62)	\$ 391,016.06
Title I	(0.01)	\$ 25,500.00	\$ 25,500.05	\$ -	\$ (0.05)	\$ (0.06)
Learning Support	0.00	\$ 11,775.00	\$ 11,775.00	\$ -	\$ -	\$ -
Grant 632	6,500.00	\$ -	\$ 3,400.00	\$ -	\$ (3,400.00)	\$ 3,100.00
Other:						
Ambulance Fund	478,666.84	\$ 205,872.26	\$ -	\$ (139,940.96)	\$ 65,931.30	\$ 544,598.14
Boat Patrol	408.00	\$ -	\$ -	\$ -	\$ -	\$ 408.00
C & D Revolving	1,053.00	\$ -	\$ -	\$ -	\$ -	\$ 1,053.00
Cable Access	43,855.40	\$ 5,000.00	\$ 2,568.86	\$ -	\$ 2,431.14	\$ 46,286.54
Cable Equipment	1,515.48	\$ -	\$ 466.97	\$ -	\$ (1,048.51)	\$ 1,048.51
Clean Lakes Fund	23.50	\$ 7.05	\$ -	\$ 5,000.00	\$ 5,007.05	\$ 5,030.55
Dog Pound	3,744.18	\$ -	\$ 1,883.98	\$ -	\$ (1,883.98)	\$ 1,860.20
G.W.C.F.	320.54	\$ -	\$ -	\$ -	\$ -	\$ 320.54
Jeppson	8,369.96	\$ 3,714.00	\$ 4,973.20	\$ -	\$ (1,259.20)	\$ 7,110.76
Flag Pole	77.53	\$ -	\$ -	\$ -	\$ -	\$ 77.53
Gifts and Donations						
Selectmen	334.39	\$ 1,300.00	\$ 1,450.00	\$ -	\$ (150.00)	\$ 184.39
Police	1,767.39	\$ 772.00	\$ 71.95	\$ -	\$ 700.05	\$ 2,467.44
Fire	(123.52)	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ 126.48
Ambulance	46,949.57	\$ 3,650.00	\$ -	\$ -	\$ 3,650.00	\$ 50,599.57
Cemetery Preservation	22,242.87	\$ 25,000.00	\$ 1,656.58	\$ 1,117.35	\$ 24,460.77	\$ 46,703.64

**TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINING STATEMENT OF SPECIAL REVENUE FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2014**

	Fund Balances June 30, 2013	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2014
Library Books	0.00	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ 250.00
Library	496.38	\$ 500.00	\$ 496.38	-	3.62	\$ 500.00
Town Hall	650.00	-	-	-	-	\$ 650.00
Restore Vital Records	230.00	-	-	-	-	\$ 230.00
Recreation	505.00	\$ 612.00	-	-	\$ 612.00	\$ 1,117.00
Veterans	250.00	-	-	-	-	\$ 250.00
L. Gadaire Gift	28.40	-	-	-	-	\$ 28.40
Playground Donations	1,000.00	-	-	-	-	\$ 1,000.00
Agricultural Donations	439.49	-	-	-	-	\$ 439.49
School Donations	5.00	-	-	-	-	\$ 5.00
Insurance Reimbursement	20.00	\$ 809.97	\$ 809.97	\$ (20.00)	\$ (20.00)	\$ -
Planning Board Revolving	2,547.00	-	-	-	-	\$ 2,547.00
Police Detail Revolving	(8,436.61)	\$ 34,706.38	\$ 47,205.38	-	\$ (12,499.00)	\$ (20,935.61)
Recreation Revolving	9,180.32	\$ 13,027.00	\$ 17,026.49	-	\$ (3,999.49)	\$ 5,180.83
BOH Revolving	2,375.00	\$ 3,500.00	\$ 3,425.00	-	\$ 75.00	\$ 2,450.00
Rehab Program	44,222.48	\$ 86.67	-	-	\$ 86.67	\$ 44,309.15
Sale of Lots and Graves	2,650.34	\$ 350.00	-	-	\$ 350.00	\$ 3,000.34
Septic Loan Repayment	159,949.99	\$ 14,052.68	\$ 7,095.72	-	\$ 6,956.96	\$ 166,906.95
Wetlands Fund	5,392.71	\$ 800.00	\$ 1,281.88	-	\$ (481.88)	\$ 4,910.83
	\$ 1,558,691.32	\$ 1,099,400.30	\$ 978,699.33	\$ (120,795.65)	\$ (94.68)	\$ 1,558,596.64

**TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINING STATEMENT OF CAPITAL PROJECTS FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2014**

	Fund Balances June 30, 2013	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2014
TH Roof	\$ 10,430.26	\$ -	\$ -	\$ -	\$ -	\$ 10,430.26
School Construction	\$ 5,088.15	\$ -	\$ -	\$ -	\$ -	\$ 5,088.15
Police Station	\$ -	\$ 150,000.00	\$ 500.00	\$ -	\$ 149,500.00	\$ 149,500.00
	<u>\$ 15,518.41</u>	<u>\$ 150,000.00</u>	<u>\$ 500.00</u>	<u>\$ -</u>	<u>\$ 149,500.00</u>	<u>\$ 165,018.41</u>

**TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINING STATEMENT OF TRUST FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2014**

	Fund Balances June 30, 2013	Additions	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances June 30, 2014
Library Funds	\$ 18,116.76	\$ -	\$ 173.02	\$ 2.89	\$ -	\$ 170.13	\$ 18,286.89
Cemetery Perpetual Care	\$ 149,443.29	\$ 2,450.00	\$ 1,219.61	\$ 3,653.97	\$ -	\$ 15.64	\$ 149,458.93
Flower Fund	\$ 2,225.80	\$ -	\$ 21.87	\$ 22.00	\$ -	\$ (0.13)	\$ 2,225.67
Firemen's Relief Fund	\$ 2,920.39	\$ -	\$ 27.82	\$ -	\$ -	\$ 27.82	\$ 2,948.21
Dr. Milman Pease Fund	\$ 1,592.17	\$ -	\$ 2.22	\$ -	\$ -	\$ 2.22	\$ 1,594.39
Law Enforcement Trust	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.00
Stabilization Fund	\$ 485,843.26	\$ -	\$ 3,620.22	\$ -	\$ (89,710.00)	\$ (86,089.78)	\$ 399,753.48
Pur Prop/Imp	\$ 96.70	\$ -	\$ 36.43	\$ -	\$ -	\$ 36.43	\$ 133.13
Fleet	\$ 3,002.00	\$ -	\$ -	\$ -	\$ (2,852.62)	\$ (2,852.62)	\$ 149.38
Stabilization Fund-Fire	\$ 6,163.23	\$ -	\$ -	\$ -	\$ (6,151.53)	\$ (6,151.53)	\$ 11.70
Stabilization Fund-Highway	\$ 299.05	\$ -	\$ -	\$ -	\$ (298.48)	\$ (298.48)	\$ 0.57
	\$ 669,737.65	\$ 2,450.00	\$ 5,101.19	\$ 3,678.86	\$ (99,012.63)	\$ (95,140.30)	\$ 574,597.35
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrealized Gain/(Loss) on Investments	\$ 669,737.65	\$ 2,450.00	\$ 5,101.19	\$ 3,678.86	\$ (99,012.63)	\$ (95,140.30)	\$ 574,597.35

**TOWN OF BROOKFIELD, MASSACHUSETTS
COMBINING STATEMENT OF AGENCY FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2014**

	Fund Balances June 30, 2013	Revenues	Expenditures	Other Financing Sources (Uses)	Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	Fund Balances 6/30/2014
SCHOOL STUDENT ACTIVITIES	\$ 10,976.38	\$ 17,547.66	\$ 21,032.05	\$ -	\$ (3,484.39)	\$ 7,491.99
AFTER SCHOOL PROGRAM	\$ 38,970.95	\$ 29,670.00	\$ 22,401.91	\$ -	\$ 7,268.09	\$ 46,239.04
DEPUTY COLLECTOR FEES	\$ 1,361.00	\$ 9,094.00	\$ 7,314.00	\$ -	\$ 1,780.00	\$ 3,141.00
DRIVEWAY PERMIT	\$ 19,018.00	\$ -	\$ -	\$ -	\$ -	\$ 19,018.00
PISTOL PERMITS	\$ 5,437.50	\$ 7,475.00	\$ 7,475.00	\$ -	\$ -	\$ 5,437.50
CAMP BOURNE DALE	\$ 3,430.69	\$ -	\$ 3,430.69	\$ -	\$ (3,430.69)	\$ -
	\$ 79,194.52	\$ 63,786.66	\$ 61,653.65	\$ -	\$ 2,133.01	\$ 81,327.53

REPORT OF THE TREASURER

7/1/2013-6/30/2014

NORTH BROOKFIELD SAVINGS	CLEAN LAKES	2,805.19
NORTH BROOKFIELD SAVINGS	MILMAN PEASE	1,594.57
NORTH BROOKFIELD SAVINGS	PAYROLL	153,251.37
NORTH BROOKFIELD SAVINGS	DEPOSITORY	162,788.78
NORTH BROOKFIELD SAVINGS	STUDENT ACTIVITY	67,668.17
NORTH BROOKFIELD SAVINGS	CAFETERIA	23,229.16
TD BANKNORTH	VENDOR CHECKING	281,466.15
TD BANKNORTH	GENERAL FUND	266,307.99
TD BANKNORTH	CULTURE COUNCIL	7,270.87
TD BANKNORTH	REHAB	51,611.12
TD BANKNORTH	STABILIZATION	378,040.51
TD BANKNORTH	CEMETERY	4,536.01
TD BANKNORTH	TRUST	55,767.39
TD BANKNORTH	PROPERTY PURCHASE	24,100.65
TD BANKNORTH	OTHER	84,606.72
TD BANKNORTH	TITLE V	168.26
HOMETOWN	GENERAL FUND	639,710.52
HOMETOWN	MONEY MARKET	135,213.52
UNI-BANK	GENERAL FUND	741,185.24
UNI-BANK	NOTE PROCEEDS	150,012.65
CITIZENS BANK	GRANT FUNDS	3,655.00
PEOPLES UNITED	VENDOR CHECKING	(27,120.25)
BARTHOLOMEW & COMPANY INVESTMENTS		446,745.12
		3,654,614.79

Payroll

ALEJUNAS ROBERT	3220.93	FORTIN MARLENE	11089.60
ANDERSON TERRY	8982.63	GEBO-GADBOIS TAMMIE	285.66
ANNUNZIATA JOHN	41173.76	GIBSON-KIESINER BELINDA	70656.00
AUSMUS DANIEL	7841.65	GILLEN SHERRY	21505.72
AUSTIN SHARRON	375.00	GILLMEISTER WILLIAM	500.00
BAER KENNETH	17748.12	GITTENS ELAINE	70506.00
BARNES ROBERT R	600.00	GORDON LILLIAN	55.00
BARRINGER ASHLEY	62323.00	GOYETTE THOMAS	67996.92
BEK MARY ANNE	13756.25	GRADY COLLEEN	880.00
BEMIS BRADFORD	3864.74	GRAVES MATTHEW	18344.21
BEMIS JONATHAN	1099.37	GRIFFING BRYAN	3588.00
BENNETT PAULA	28501.16	GRYBOWSKI JENNIFER	38238.00
BENOIT LOUISE	46859.69	HAGUE JACQUELINE	12522.60
BERTHIAUME SHARON	110.00	HANEY CHERYL	1162.50
BLANCHARD MICHAEL	63525.33	HAYES KELLY	21779.47
BOKANKOWITZ SHARON	25318.00	HERBERT DONALD	49290.72
BOUCHARD RICHARD	32297.85	HOSTERMAN AARON	238.25
BRECHT TIMOTHY	44628.58	HOSTERMAN KATHLEEN	99856.98
BROTHERS DIANNA	17005.96	JALBERT JOLENE	40678.06
BROWN SALLY	124.80	JAMES VIVIANE	141.63
BUDNIK STEVEN	4640.55	KADY SANDRA	18295.64
BURBANK MARLAINE	15663.96	KAJKA ERIC	477.36
CAMACHO KRISTINE	56091.39	KANE ALEXANDRA	165.00
CASEY MARY	71490.73	KANE DIANE	72430.00
CASEY PAULA	50113.27	KARRMANN KEITH	725.11
CASUCCI KRISTEN	535.80	KELLEY CHARLENE	357.50
CHAFFEE PHILIP	3069.02	KIBBE BRIAN	5726.19
CHAFFEE, II HERBERT	58994.50	KIMBALL MEGAN	938.79
CHARPENTIER, JR ROGER	1213.00	KULARSKI KRISTEN	6263.55
CHISHOLM HOLLY	19854.16	LABUSKI JANICE.	47975.20
CLARKE BRUCE	60833.60	LAFLEUR DONNA	15892.90
COMPTOIS PAUL.	425.97	LANDRY KATHLEEN	238.00
COMTOIS II STEPHEN	2000.00	LATOUR KATHRYN	723.80
CONANT BETH	30519.65	LATOUR TYLER	1210.00
CONNOR ROBERT	26.39	LEAHY DANIEL	10317.85
CONNOR, JR. WALLACE	112.80	LEGER CELESTE	535.80
COOKE JAMES	500.00	LINCOLN LINDA	2000.00
COUMING BONNIE	70293.27	LOVELAND JOHN	1370.16
COUTURE GRETCHEN	1057.50	LYTLE ASHLEY	55.00
COWDEN PAUL	12979.55	LYTLE JEANNE	21476.97
CREVIER CHARLES	904.13	MACLEOD LINDA	75.92
CRISIA LANI	442.83	MACLEOD WILLIAM	737.34
D'AMATO RICHARD	637.50	MAHONEY SHARON	535.80
DAUBNEY-GOYETTE JANE	29212.00	MANSFIELD BARBARA	70443.27
DAVOL ELIZABETH	4200.00	MANSFIELD SCOT	3611.00
DESANTIS CHRISTOPHER	8885.34	MARINO SEAN	48403.42
DOWNING RYAN	44660.56	MARKS ASHLEY	5278.35
DOYONKELSEY	227.50	MARTELL DAVID	2575.36
DRISCOLL DANIEL	4640.60	MARTELL PETER	59942.52
DWYER ELIZABETH	70593.27	MCELROY BRENDA	31896.45
EDGETTE CHARLESE	104.39	MCGOVERN LISA	30533.91
EDGETTE,III CHARLES	567.06	MCKEON JAMES	23649.91
EGAN JACQUELINE	260.00	MERLO DAVID	340.92
ELLIOTT KIMBERLY	275.00	METTERVILLE BRENDA	36166.83
ERKKILA KEVIN	535.80	MILLS LISA	6973.00
ESSER DANIEL	3288.16	MILNER JAMES	19701.24
FANCY REBECCA	17732.91	MONAHAN JEAN	70153.27
FARINATO MALLORY	51095.06	MORIN ARTHUR	3024.20
FAUGNO ANDREA	13130.92	MORIN-WERMTER DONNA	67308.94
FAZIO FRANCIS	20520.50	MURRAY CAROLYN	371.70
FERREIRA KIMBERLY	58139.40	MYERS JEANNE	548.50
FINNEY NANCY LEE	46.80	NAGLE SUZANNE	78256.00
FORGIT CLAUDIA	81587.50	NIESKE SUSAN	3131.81
FORGIT HANNAH	440.00	O'CONNELL JOANNE	23111.08

O'KEEFE FAITH	922.41
O'LEARY LOIS	374.40
O'NEILL KAREN	69341.15
ORNE ROBERT	283.92
OXMAN BRIAN	375.00
PARAS LINDSEY	36881.09
PARISEAU STEVEN	67639.47
PARKER COLLEEN JOY	59610.00
PEARSON GLENNA	525.00
PEASE LAURANCE	831.70
PECORE GABRIELLE	247.90
PEIRCE PHILIP	15663.95
PETERSON KRISTEN	272.50
PHANEUF-PERRY LISA	1125.00
PHILLIPS MATTHEW	56.58
PHILLIPS RICHARD	151.48
PISARCZYK GERALDINE	306.80
PORTWOOD NICOLE	1105.00
PRATT SANDRA	434.30
PUTNAM ARTHUR	6335.87
QUEVILLON KIMBERLY	46.00
RANELONE RAYMOND	104.03
RAPAGNOLA CHRISTINE	780.00
RESSEGUIE KAREN	501.84
REYNOLDS LISA	35794.88
RICCI LISA	44302.51
SAGENDORPH JOAN	4486.54
SANBORN ANGELA	14500.00
SANBORN SHIRLEY	62.40
SANTLEY STEVE	676.08
SEERY MICHAEL	39777.18
SILVA KAREN	79171.79
SIMEONE GARY	9180.00
SIMMONS MEREDITH	28988.97
SIMONDS DIANE	20507.49
SIMONELLI TRACEY	17917.96
SIMPSON KATHERINE	4369.31
SKAPARAS APRIL	28843.80
STEARNSDAVID	17199.00
STRAIGHT REBECCA LEE	27577.09
SWANSON CRAIG	121.12
TAFT DONALD	800.00
TARR HELEN	79526.00
TAYLOR JEFFREY	14692.00
TAYLOR JULIA	5247.60
TAYLOR MICHELLE	7447.68
THOMO NICHOLAS	2000.00
THOMPSON LUCINDA	21233.29
THOMPSON WILLIAM	9743.16

TWISTOL DELMAR	1782.00
VINCENT MICHAEL	265.72
VITELLO EILEEN	6394.00
VONTAILIN ROSARIO	5348.17
WALL ROBERT	3636.00
WARREN KERRY-ANN	65.00
WASHBURN, SR. JOHN	1076.05
WASSMER RON	1324.24
WENTZELL DONNA	15663.95
WHITE JASON	791.20
WHITE JEFFREY	1126.43
WILLIAMS EDWARD	10318.19
WILSON BARBARA	375.00
WILSON JOEL	6529.91
WOODARD LOUISE	394.74
YOUNG EDMUND	2297.60
YOUNG MARGARET	21956.22
ZIELINSKI JANICE	36272.69
ZIMBARDO GABRIELLE	<u>3687.86</u>
Grand Total	\$ 3512546.25



REPORT OF THE VETERANS' AGENT

The operating budget of \$240 is used for annual training required by the State of Massachusetts. All training expenses are reimbursed to the Town of Brookfield at 100%. It is also used for annual membership dues. A portion is also used to cover office supplies and postage requirements.

My case management budget for the year was \$40,000. This is used for paying out Chapter 115 benefits as well as burial expenses as needed. The use of this budget varies depending on the number of Veterans being taken care of. This money is reimbursed to the Town of Brookfield at 75% by the State.

During the past year the number of veterans that the town pays benefits to continued to increase to eight Veterans receiving benefits. This has forced me to request an additional sum of \$18,000.00 to ensure these Veterans needs are met. The town did not pay for any Veteran Funerals this year.

A Veterans donation account has been established thanks to a generous donation from the Brookfield Bombers. This account will be used to assist Veterans as appropriate and your donations, addressed to the Town of Brookfield with the notation Veterans Account will help this account and your local veterans. Thank you.

Respectfully submitted,

Bryan S. Griffing
Director of Veterans Services,
Veterans Services Agent
Burial Agent





REPORT OF THE WATER DEPARTMENT

The Water Commissioners held monthly meetings in the Brookfield Town Hall at 6:30 p.m. as posted.

The Water Department treated and pumped 31.4 million gallons of water. We currently have 467 active services in town.

Service connections in town represent 76.6% of water usage while the bulk pool water represents 16% of the water usage. Remainder usage is used for maintenance purposes.

The Water Department runs under Massachusetts General Laws, which allows us to retain revenues that exceed our yearly expense to enable us to create a surplus for capital expenses.

Bruce and Donald continue to attend mandated annual training in order to retain a water operator's license.

The Water Department maintains compliance with the DEP and monthly testing is performed for bacteria. Scheduled testing is performed for iron, manganese, nitrate, and perchlorate. The pump station is checked seven days a week and recordings are taken. Maintenance, backflow testing, system flushing, and customer support is given to provide an uninterrupted water supply. The water department continues with the installation of the new radio read water meters. Meter installation is approximately 97% completed at this time.

Wells 03G, 04G and 05G have received extensive rehabilitation work along with new pumps to ensure their capacity and performance. The entire water system was surveyed for leaks with the finding of only one hydrant to be leaking.

The Water Department, in partnership with the Highway Department, has applied for a grant to cover the cost of installing a new water main on Mill Street between Kimball and the Fiskdale Road. State permits for the project have been very complicated without the use of costly engineering services. We are confident that the project will proceed.

FY13 REPORT **July 1, 2012 – June 30, 2013**

Water Users	<i>\$117,323.00</i>
Water Haulers	<i>\$22670.00</i>
Demand and Interest	<i>\$3,467.80</i>
On Off Fee/Repair	<i>\$1,643.13</i>
Backflow/Sprinkler	<i>\$693.00</i>
New service	<i>\$500.00</i>
Revenue Collected	<i>\$146,296.93</i>

Respectfully Submitted
Bruce Clarke, Superintendent

Administrative Clerk,
Holly Chisholm

Commissioners,
Roger Charpentier, Jr., Chairman
Donald Taft
Robert R. Barnes

Secondary Operators,
Donald Herbert
Charles Crevier

REPORT OF THE ZONING BOARD OF APPEALS



The Board of Appeals acted on the following applications:

January 8, 2014 The Zoning Board of Appeals granted a special permit to Tom & Christine William to build a 12 x 12 season room at 5 Chestnut Street.

February 15, 2014 the Zoning Board of Appeals voted to grant a variance to Nicholas Thomo to build a 15 x 20 3 season room at 30 Allen Road

March 5, 2014 the Zoning Board of Appeals heard an administrative appeal by Dan Plourdes of 5 Quaboag Street upholding Brookfield zoning enforcement officer decision.

On June 25, 2014 the Zoning Board of Appeals issued a special permit to Sujoy Spencer Thorlakson to extend a laundry room 10 x 10 and extend an entry porch to 7 x 15 at 44 Pine Lane.

Respectfully Submitted,

Nicholas M. Thomo – Chairman
Charles K. Wilson
Kenneth Cleveland
William Neault
David R. Holm

REPORT OF THE ZONING ENFORCEMENT OFFICER

Regular office hours were maintained to assist the Building Inspector to expedite permit required projects in assuring compliance to the Town of Brookfield's Zoning By-laws. During the 2014 year, this office has taken and responded to 133 phone calls and 229 email requests.

Two (2) projects were denied by the Zoning Officer and subsequently documented and referred to the Zoning Board of Appeals (ZBA) for special permit or variance approval.

Approximately ten (10) letters were sent to individual property owners and businesses for either specific zoning infractions and requesting that they comply with the zoning by-laws to avoid further action and possible fines or inquiry into complaint(s) this office received. In most cases, these issues were resolved without further intervention and in a timely fashion by the property owner taking appropriate action to correct the violation. In some instances, other departments have gotten involved to help enforce the request to comply to avoid using Town Counsel and not incur additional expenses to the town when necessary. And there are those where Town Counsel has been necessary to involve in order to attempt resolution and two cases continue to be outstanding issues that we are currently working with Town Counsel to yield an outcome and resolution. There are two other instances outstanding that I am continuing to work with the home owner to resolve and not involve counsel at this time.

I continue to respond to complaints to resolve zoning infractions and violations in the town and will work with other departments and the residents to insure that the rules and regulations set forth by the Town of Brookfield are being followed. Legal counsel will continue to be used only when absolutely necessary to help residents and business owners comply with the by-laws. Cooperation and compliance with the zoning by-laws, decisions of the Zoning Enforcement Officer, ZBA, Planning Board, Board of Health and respect for neighbors is appreciated and helps to reduce the cost to the Town of Brookfield when issues can be settled without the need for Town Counsel assistance.

Copies of the Town of Brookfield Zoning By-laws, Rules and Regulations are available from the Town Clerk.

Respectfully submitted,
Gary M. Simeone
Zoning Enforcement Officer

Thanks to all who donated photos and contributed to this year's Annual Town Report. A big "thank you" also goes out to the municipal departments for their timely submissions to the Annual Town Report.

**THE COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN MEETING WARRANT
FRIDAY, JUNE 6, 2014**

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE **BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY, JUNE 6, 2014 at 6:30 P.M.** TO ACT ON THE FOLLOWING ARTICLES:

ARTICLE 1: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the snow and ice account, or take any action relative thereto.

This is to cover the FY14 deficit.

The Town unanimously voted to transfer the sum of \$45,325.00 from Free Cash to the Snow and Ice Account.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to the Board of Appeals clerk wage account, or take any action relative thereto.

There were more hearings filings and general work for the clerk this year than was originally expected. The ZBA owes the clerk payroll funds for completing this work.

The Town unanimously voted to pass over Article 2.

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer or borrow as sum of money from Free Cash to the Fleet Account.

The Town unanimously voted to transfer the sum of \$60,000.00 from Free Cash to the Fleet Account.

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to pay two late invoices from Fiscal Year 2012, or take any action relative thereto. (Requires a 9/10 vote).

Both invoices making up this amount were for office supplies purchased via phone order through the W. B. Mason Co., Inc. The first invoice in the amount of \$23.53, dated 8/02/12, is for a box of #10 security envelopes. The second invoice in the amount of \$23.50, dated 8/14/12, is for a custom rubber stamp. The total past due amount for both invoices is \$47.03. The then Administrative Clerk had ordered both items on behalf of the Planning Board. She resigned in 2013 and since that time the Planning Board has conducted its business without the usual services of a paid administrative clerk (although the Board plans on hiring a successor for FY 2015), and subsequently the past due status of these invoices escaped the attention of the Planning Board until Town Accountant Betty Benoit brought them to the attention of the

Board. The Board subsequently directed Ms. Mahoney to research and see to the payment of these past-due items, hence this request.

The Town unanimously voted to transfer the sum of 47.03 from Free Cash to pay two late invoices from Fiscal Year 2013.

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to remove the Old Salt Shed, or take any action relative thereto.

The Town voted by a 35 to 8 standing majority to transfer the sum of \$2,500.00 from Free Cash to a Salt Shed Removal Account for the removal of the Old Salt Shed.

(The Board of Selectmen unanimously support all articles.)

THIS WARRANT HAS A TOTAL OF 5 ARTICLES. The Meeting adjourned at 6:45 p.m. 50 voters were present

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, fourteen days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this 22nd day of May, in the year Two Thousand and Fourteen.

Respectfully Submitted,

SELECTMEN OF BROOKFIELD

Stephen J. Comtois II, Chairman
Nicholas Thomo, Vice Chairman
Linda Lincoln, Clerk

A True Copy, Attest:
Bruce W. Gadaire
Constable of Brookfield
Worcester, SS:
Brookfield, Massachusetts

Pursuant to the within warrant, I have notified and warned the inhabitants of the Town of Brookfield by posting attested copies of same at the Brookfield Town Hall on Wednesday, May 22, 2014 at 1:10 p.m. p.m. and at the Brookfield Post Office at 1:15 p.m. on the same day.

Fourteen days before the date of the meeting, as within directed.

A TRUE COPY ATTEST:
MICHAEL P. SEERY, TOWN CLERK

**THE COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN MEETING WARRANT
FRIDAY, JUNE 6, 2014**

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER
GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN ELECTIONS AND IN TOWN AFFAIRS, TO MEET AT THE **ELEMENTARY SCHOOL**, 37 CENTRAL STREET, BROOKFIELD, MA ON **FRIDAY THE SIXTH DAY OF JUNE IN THE YEAR 2014 AT 7:00 P.M.** THEN AND THERE TO ACT ON THE FOLLOWING ARTICLES:

At the opening of the meeting Moderator Mr. Donald Faugno asked for a moment of silence to acknowledge the 70th anniversary of D-Day June 6, 1944 Normandy France.

ARTICLE 1: To see if the Town will vote to accept the annual report of the Town officials, as printed, or take any action relative thereto.

The Town unanimously voted to accept the Annual Report of the Town officials as printed.

ARTICLE 2: To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year, or take any action relative thereto.

The Town unanimously voted to raise and appropriate such sums of money as may be necessary to defray the expenses of the Town for the ensuing year.

Articles shown in the box below are on the Annual Town Meeting Warrant every year and are often voted as a block. The Board of Selectmen and the Advisory Committee unanimously support these articles.

ARTICLE 3: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2014 in accordance with the provisions of Massachusetts General Laws, Chapter 44, section 4 and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, section 17, or take any action relative thereto.

ARTICLE 4: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to foreclose on certain Tax Titles held by the Treasurer, or take any action relative thereto.

ARTICLE 5: To see if the Town will vote to instruct the Selectmen or their agent to sell for the Town any land or building acquired by the Town by Tax Title foreclosure after first giving notice of said sale, by posting a notice at the Town Hall and the Post Office, 14 days at least before said sale stating what parcels are to be sold or offered for sale and the time and place of holding said sale, or take any action relative thereto.

ARTICLE 6: To see if the Town will vote to authorize the Selectmen to sell any old and obsolete equipment or personal property by sealed bids; at public auction after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in Town, and by advertising once in a local newspaper, fourteen days at least before the sale, any old and obsolete equipment or personal property, provided that the Selectmen or whomsoever they may authorize to hold such auction or sale may reject any bid which they deem inadequate; or at an established market, or take any action relative thereto.

ARTICLE 7: To see if the Town will vote to authorize the Board of Selectmen to apply for any and to expend any State, Federal or other grants that may become available to the Town of Brookfield, or take any action relative thereto.

ARTICLE 8: To see if the Town will vote to authorize the Board of Health to appoint one of its members to hold the position of Health Agent, Title V Administrator, and Transfer Station Administrator and to provide compensation therefore, or take any action relative thereto.

ARTICLE 9: To see if the Town will vote to authorize a revolving fund for the Brookfield Local Public Access under M.G.L. Chapter 44, section 53E ½ or any successor committee and to authorize the license fee paid by Charter Cable and all monies raised through advertising and fundraising to be deposited in said revolving fund, provided that no monies shall be expended in excess of \$15,000.00 per year, or take any action relative thereto.

ARTICLE 10: To see if the Town will vote to authorize a revolving fund for the Board of Health under M.G.L. Chapter 44, Section 53E ½ and to receive monies derived from engineering, inspection, and review fees charged in relation to witnessing of percolation test, septic plan review, site inspections, and resolution of variances, and to expend these monies to pay all costs associated with the Inspector's/Professional Engineer's review of said activities provided that no monies shall be expended in excess of \$20,000.00 per year, or take any action relative thereto.

ARTICLE 11: To see if the Town will vote to authorize a Revolving Fund for the Regional Highway Equipment Cooperative under M. G. L., Chapter 44, Section 53E ½, and to be administered and expended in accordance with the Regional Highway Equipment Cooperative Agreement, and to receive monies from fees, grants, donations and other sources to purchase, repair, or replace equipment owned in common by the member communities provided that no monies shall be expended in excess of \$20,000 per year, or take any action thereon.

The purpose of the article is to maintain a capital fund for the repair, replacement and purchase of equipment owned in common with the other member communities of the Regional Highway Equipment Cooperative. Brookfield is the lead community in the program and manages the account. Funds could accrue through equipment fees, grants, donations or other sources. The Board of Directors of the Cooperative would authorize expenditures and request the Board of Selectmen to ratify the payment through the regular expense warrant.

ARTICLE 12: To see if the Town will vote to authorize the Board of Health to fund additional betterment projects through the existing Community Septic Management Program account, or take any action relative thereto.

The Board of Health already has money in an account which may be used for septic loans to qualified residents. An annual re-authorization by Town Meeting is required to loan these funds.

(The Board of Selectmen unanimously supports Articles 1-12)

The Town voted unanimously to approve articles 3-12.

ARTICLE 13: To see if the Town will vote to transfer a sum of money from the General Fund to the Cemetery Preservation Fund, or take any action relative thereto.

This dollar amount is the annual interest earned from the money raised and deposited for the Cemetery Preservation Fund.

The Town unanimously voted to transfer the sum of \$1,043.00 from Free Cash to the Cemetery Preservation Fund.

(The Board of Selectmen unanimously supports Article 13.)

ARTICLE 14: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to the Fiscal Year 2015 Ambulance Expense Account, or take any action relative thereto.

The Town unanimously voted to transfer the sum of \$75,250.00 from the Ambulance Receipts Reserve established according to Chapter 40, Section 5F to the Fiscal Year 2015 Ambulance Expense Account.

ARTICLE 15: To see if the Town will vote to transfer a sum of money from the Ambulance Billing Receipts Account which was established according to Chapter 40, section 5F to fund the Ambulance Wages Account for Fiscal Year 2015, or take any action relative thereto.

The two above Articles are presented to the ATM every year and they are transfers within the EMS Department. They make the ambulance services virtually self-supporting.

The Town unanimously voted to transfer the sum of \$146,626.00 from the Ambulance Receipts Reserve established according to Chapter 40, Section 5F to the Fiscal Year 2015 Ambulance Wages Account.

(The Board of Selectmen unanimously supports Articles 14 & 15.)

ARTICLE 16: To see if the town will vote to raise and appropriate a sum of money to fund the Road Construction and Reconstruction Account or take any action relative thereto.

These are funds that we allocate on a yearly basis for roadwork.

The Town voted by a moderator declared voice majority to transfer from Free Cash the sum of \$14,000.00 for the Highway Construction, Reconstruction and Improvement of Town Roads, Bridges and Sidewalks Account.

(The Board of Selectmen unanimously supports Article 16.)

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money from the driveway permit account to the driveway repair account or take any action relative thereto.

Driveway permits are valid for 2 years from the date of application. Upon successful completion of the driveway, the fee minus the application fee of \$25 is returned to the applicant. Permit fees for driveways not completed to the satisfaction of the highway superintendent or driveways not completed, will be transferred to the driveway repair account to provide funds for the highway department to repair the edge of roads where these curb cuts may be causing the breakup of the roads surface.

The Town unanimously voted to transfer from the Driveway Permit Account the sum of \$2,325.00 to the Driveway Repair Account.

(The Board of Selectmen unanimously supports Article 17.)

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer, or borrow a sum of money for the Library Building Maintenance Account or take any action relative thereto.

The Trustee and staff continue to prioritize upgrades, maintenance to the building. Based on funds available we will pursue replacing our second oil furnace with natural gas and complete soffit work from the installation of new corbels in FY14. We are also reviewing and getting estimates on ADA access hardware for our ramp door. Other options, if the furnace replacement cannot be done within the appropriated funds are continuing re-pointing project on north side of the building.

The Town voted to transfer from Free Cash the sum of \$7,500.00 to the Library Building Maintenance Account.

(The Board of Selectmen unanimously supports Article 18.)

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money to be used as a 25% match for a Renewable Thermal and District Energy grant, or take any action relative thereto.

A feasibility study for a renewable heating and cooling system to serve the new Police Station, Town Hall and Fire/EMS buildings has been applied for. The Town has been in contact with the funding agency and they are in support of the project. This next phase would cover the design and possibly construction of the project.

The Town voted by a moderator declared voice majority to transfer from Free Cash the sum of \$7,500.00 to be used as a 25% match for a Renewable Thermal and District Energy Grant

(The Board of Selectmen unanimously supports Article 19.)

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money from the Ambulance Billing Receipts Account to Line 216 of the FY15 budget (Group Insurance) or take any action relative thereto.

This is a pilot program article to begin to increase the Total Cost Visibility of Departments throughout the town. As a largely self-sustaining department, the Emergency Squad can be used as a model for developing true cost department budgeting for the Town of Brookfield.

The Town voted to Pass Over Article 20 by a 37 to 22 standing majority.

(The Board of Selectmen unanimously supports Article 20.)

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer or borrow the sum of \$5920.00 to pay for removal and disposal costs of the “Old Salt Shed” located behind the Town Hall, 4 Central St., or take any action relative thereto.

This is a Citizen’s Petition. This money was removed from the account which was established for building the new salt shed and taking down the old salt shed on the recommendation of the Selectmen at the Special Town Meeting June 7, 2013.

The Town unanimously voted to Pass Over Article 21.

(The Board of Selectmen unanimously opposes Article 21.)

ARTICLE 22: To see if the Town will vote to raise and appropriate, transfer or borrow a sum of money from the Fire Station Roof Account to Stabilization, or take any action relative thereto.

The Town voted unanimously to transfer the sum of \$2,208.85 from the Fire Station Roof Account to Stabilization.

(The Board of Selectmen unanimously supports Article 22.)

ARTICLE 23: To see if the Town will vote to amend the Town’s General By-laws, Chapter III – Town Officers, by adding a new Section 5, as follows:

Section 5. Unless removal is otherwise prohibited or restricted by law, the Board of Selectmen may remove any member of an appointed board or committee, after a meeting held in accordance with the Open Meeting Law, for reasons consistent with the progressive discipline policy for paid employees of the town.

Or take any other action relative thereto.

(The Board of Selectmen unanimously supports Article 23.)

The Town voted to Pass Over Article 23 by a standing majority of 44-19.

ARTICLE 24: To see if the town will vote to amend the Town’s General By-Laws, as follows:

By replacing the existing Chapter IV, Sections 1-4 with the following language (new or revised language noted in bold):

CHAPTER IV **Finance** Committee
SECTION 1.

There shall be a **Finance** Committee for the Town to which shall be referred all articles **of a financial nature contained in and** any warrant hereafter issued for Town Meeting. The Selectmen, after drawing a warrant for a Town Meeting, shall immediately forward a copy thereof to the Chair of said Committee, which shall consider all articles **of a financial nature** in the warrant and make such report, in print or otherwise, to the Town Meeting as it

deems for the best interest of the Town. The Committee will also make reports and issue recommendations for all articles, questions or other matters referring to Proposition 2 ½ so called. **The said Committee is responsible for developing a town budget proposal to be submitted to the Selectmen no less than thirty (30) days prior to the date scheduled for the Annual Town Meeting, as set forth in Chapter II, Section 1 of the Town's By-Laws.**

After consideration of the Finance Committee's budget proposal, the Selectmen shall present a final town budget to Town Meeting. The Board of Selectmen shall be responsible for preparation of final budget information for distribution at or before Town Meeting. The said Committee shall consist of nine **registered** voters of the Town to be appointed as provided in **Section 3**. Elected or appointed town officers or employees shall be eligible to serve; however, they must abstain from voting on articles affecting their department. If any member is absent from five (5) consecutive meetings of said Committee, except in case of illness, their position shall be deemed to be vacant and shall be filled as provided in **Section 4**.

The said Committee shall consist of nine **registered** voters of the Town to be appointed as provided in **Section 3**. Elected or appointed town officers or employees shall be eligible to serve, however, they must abstain from voting on articles affecting their department. If any member is absent from five (5) consecutive meetings of said Committee, except in case of illness, their position shall be deemed to be vacant and shall be filled as provided in **Section 4**.

The said Committee shall have the ability to appoint such uncompensated subcommittees or ad hoc committees as it deems necessary to perform its duties under this bylaw, and any such subcommittee or ad hoc committee will be governed by the same provisions of law as are applicable to the Finance Committee.

SECTION 2.
The Committee shall study proposed capital outlays involving major non-recurring tangible assets and projects which:

- 1. Are purchased or undertaken at intervals of not less than five (5) years, or**
- 2. Have a useful life of at least five (5) years, or**
- 3. Cost over \$5,000.**

The Committee shall prepare and submit to the Selectmen in February of each year an annual report recommending a Capital Improvement budget for the next fiscal year and shall annually prepare a five (5) year inventory report and financial projection.

SECTION 3.

The Selectmen in office when this By-Law is adopted shall, within thirty (30) days after such By-Law becomes effective, appoint from the citizens of the Town three (3) persons whose term of office shall expire at the adjournment of the first Annual Town Meeting following the time when this By-Law becomes effective; three (3) whose term of office shall expire at the adjournment of the second Annual Town Meeting following the time when this By-Law becomes effective, and three (3) whose term of office shall expire at the adjournment of the third Annual Town Meeting following the time when this By-Law becomes effective. Annually, thereafter, the Selectmen in office at the close of the Annual Town Meeting shall, within thirty (30) days, appoint three (3) members whose term of office shall expire at the close of the third Annual Town Meeting after their appointment. Said committee shall choose its own officers and shall, with the exception of its secretary, serve without pay. **The Selectmen may remove any member of the Finance Committee, for cause, after a meeting of the Selectmen to consider said removal. Any such meeting shall comply with any applicable requirements of the Open Meeting Law.**

SECTION 4.

Whenever a vacancy occurs in said Committee, said vacancy shall be filled by said Committee by the appointment of a person to serve until the close of the next Annual Town Meeting, when the Selectmen in office shall appoint, in the same manner as the original appointment, a successor to fill out the unexpired term of the person whose office has been vacated.

SECTION 5.

In the discharge of its duty, said Committee shall have free access to all books or records and accounts **having to do with the financial affairs of the Town, including** bills and vouchers on which money has been or may be paid from the Town treasury.

And to delete from the Town's General By-laws, Chapter V, Section 7, which authorizes a separate Capital Improvement Planning Committee;

And amending Chapter III, Section 4 by replacing the word "Advisory" with the word "Finance", throughout said section,

Or take any other action relative thereto.

The intent of this article is to combine the Capital Improvement Planning Committee and Advisory Committee into a new Finance Committee. The combination will lead to a more efficient and productive financial team for the Town of Brookfield.

(The Board of Selectmen unanimously supports Article 24.)

The Town voted by a moderator declared voice majority to Pass Over Article 24.

ARTICLE 25: To see if the Town will vote to amend the Town's Zoning Bylaw to add Registered Marijuana Dispensary as a permitted use, subject to Special Permit by the Planning Board, through the establishment of a Medical Marijuana Overlay District, as follows:

To Section 3, Establishment of Districts, subsection A, add the following:

7. Medical Marijuana Overlay District (MMOD)

- a. Purpose: the purpose of the Medical Marijuana Overlay District (MMOD) is to provide suitable locations for the placement of Registered Marijuana Dispensaries (RMDs).
- b. Intent: the intent of the MMOD is to minimize any adverse impacts of RMDs on public safety and general welfare.

To Section 4.D., Use Regulation Table, add the following, under subsection 6, Commercial and Manufacturing Use:

k. Registered Marijuana Dispensary SP in MMOD

To Section 8, Special Regulations, add the following:

G. Registered Marijuana Dispensaries

1. Purpose: To provide for the placement of Registered Marijuana Dispensaries (RMDs), in accordance with the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq., in locations suitable for lawful medical marijuana facilities and to minimize adverse impacts of RMDs on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate, by regulating the siting, design, placement, security, and removal of RMDs.

2. Establishment: The Medical Marijuana Overlay District (MMOD) is established as an overlay district. The boundaries of the MMOD are shown on the Zoning Map on file with the Town Clerk. Within the MMOD, all requirements of the underlying district(s) remain in effect, except where these regulations provide an alternative to such requirements. Land within the MMOD may be used either for (1) a Registered Marijuana Dispensary (RMD), in which case the requirements set forth in this section shall apply; or (2) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the MMOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MMOD conflict with the requirements of the underlying district, the requirements of the MMOD shall control.

3. Definitions: where not expressly defined in the Zoning Bylaws, terms used in the MMOD Bylaw shall be interpreted as defined in the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq. and the Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq., and otherwise by their plain language.

Registered Marijuana Dispensary: also known as a Medical Marijuana Treatment Center, means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products (MIPs), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered Qualifying Patients or their Personal Caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana for medical use.

4. Location

a. RMDs may be permitted in the MMOD pursuant to a Special Permit.

b. RMD buildings may not be located within 500 feet of the following:

- (1) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;
- (2) Child Care Facility;

- (3) Library;
 - (4) Playground;
 - (5) Public Park;
 - (6) Youth center;
 - (7) Public swimming pool;
 - (8) Video arcade facility; or
 - (9) Similar facility in which minors commonly congregate.
- c. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in Section 8.G.4.b. to the nearest point of the proposed RMD building.
- d. The distance requirement may be reduced by twenty-five percent or less, but only if:
- (1) The applicant demonstrates that the RMD would otherwise be effectively prohibited within the Town;
 - (2) The applicant demonstrates that the RMD will employ adequate security measures to prevent diversion of medical marijuana to minors who are not Qualifying Patients pursuant to 105 CMR 725.004.

5. Procedure: The Planning Board shall be the Special Permit Granting Authority (SPGA) for a RMD special permit.

a. Application: In addition to the materials and fees required under Article V of the Town of Brookfield Rules and Regulations for the Planning Board and Section 12.C.8. of this Bylaw, the applicant shall include:

- (1) a notarized copy of its registration as an RMD from the Massachusetts Department of Public Health (DPH);
- (2) a detailed floor plan of the premises of the proposed RMD that identifies the square footage available and describes the functional areas of the RMD, including areas for any preparation of Marijuana Infused Products as defined by the DPH;
- (3) detailed site plans that include the following information:
 - (a) Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this Bylaw;
 - (b) Location of all RMD buildings in relation to any protected use properties, as described in Sections 8.G.4.b. and 8.G.4.c.;
 - (c) Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;
 - (d) Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected be substantially affected by on-site changes;
 - (e) Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;
 - (f) Design and appearance of proposed buildings, structures, freestanding and other signs, screening and landscaping; and
 - (g) Adequacy of water supply, surface and subsurface drainage and light.
- (4) a description of the security measures, including employee security policies, approved by DPH for the RMD;
- (5) a copy of the emergency procedures approved by DPH for the RMD;
- (6) a copy of the policies and procedures for Qualifying Patient or Personal Caregiver home delivery approved by DPH for the RMD;
- (7) a copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between RMDs approved by DPH;
- (8) a copy of proposed waste disposal procedures; and
- (9) a description of any waivers from DPH regulations issued for the RMD.

b. The Planning Board shall refer copies of the application to the Building Department, Fire Department, Police Department, Board of Health, the Conservation Commission, the Highway Department, Board of Water Commissioners, and the Planning Board. These boards/departments shall review the application and shall submit their written recommendations. Failure to make recommendations within 35 days of referral of the application shall be deemed lack of opposition.

c. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and departments, the Planning Board may act upon such a permit.

6. Special Permit Conditions on RMDs: The Planning Board shall impose conditions reasonably appropriate to improve site design, traffic flow, and public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this section. In addition

to any specific conditions applicable to the applicant's RMD, the Planning Board shall include the following conditions in any special permit granted under this Bylaw:

- a. Hours of Operation, including dispatch of home deliveries.
- b. The permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) with the Zoning Enforcement Officer and the Planning Board within 24 hours of creation by the RMD. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.
- c. The permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by DPH or the Division of Administrative Law Appeals, as applicable, regarding the RMD with the Zoning Enforcement Officer and Planning Board within 48 hours of receipt by the RMD.
- d. The permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
- e. The special permit shall lapse within five years of its issuance. If the permit holder wishes to renew the special permit, an application to renew the special permit must be submitted at least 120 days prior to the expiration of the special permit.
- f. The special permit shall be limited to the current applicant and shall lapse if the permit holder ceases operating the RMD.
- g. The special permit shall lapse upon the expiration or termination of the applicant's registration by DPH.
- h. The permit holder shall notify the Zoning Enforcement Officer and Planning Board in writing within 48 hours of the cessation of operation of the RMD by the permit holder or the expiration or termination of the permit holder's registration with DPH.

7. Exemption from RMD Special Permit Requirement: RMDs that demonstrate that they are protected pursuant to the agricultural exemption under G.L. c.40A §3 are not required to obtain a special permit, but shall apply for Site Plan Approval pursuant to Section 8.C. of this Bylaw.

8. Prohibition Against Nuisances: No use shall be allowed in the MMOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including, but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

9. Severability: The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

And by approving changes to the Zoning Map, Town of Brookfield, that identifies areas in the Medical Marijuana Overlay District, or takes any action relative thereto.

This article would add Registered Marijuana Dispensary as a permitted use under the Zoning Bylaw, subject to Special Permit by the Planning Board, through the establishment of a Medical Marijuana Overlay District.

(The Board of Selectmen unanimously supports Article 25.)

The Town voted by a standing 2/3rds majority 48 in favor to 1 opposed majority to amend the Town's Zoning Bylaw to add Registered Marijuana Dispensary as permitted use, subject to Special Permit by the Planning Board, through the establishment of a Medical Marijuana Overlay District, as follows:

To Section 4.D., Use Regulation Table, add the following, under subsection 6, Commercial and Manufacturing Use:

k. Registered Marijuana Dispensary SP in MMOD To Section 3, Establishment of Districts, subsection A, add the following:

7. Medical Marijuana Overlay District (MMOD)

- a. Purpose: the purpose of the Medical Marijuana Overlay District (MMOD) is to provide suitable locations for the placement of Registered Marijuana Dispensaries (RMDs).*
- b. Intent: the intent of the MMOD is to minimize any adverse impacts of RMDs on public safety and general welfare.*

To Section 8, Special Regulations, add the following:

G. Registered Marijuana Dispensaries

1. Purpose: To provide for the placement of Registered Marijuana Dispensaries (RMDs), in accordance with the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq., in locations suitable for lawful medical marijuana facilities and to minimize adverse impacts of RMDs on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate, by regulating the siting, design, placement, security, and removal of RMDs.

2. Establishment: The Medical Marijuana Overlay District (MMOD) is established as an overlay district. The boundaries of the MMOD are shown on the Zoning Map on file with the Town Clerk. Within the MMOD, all requirements of the underlying district(s) remain in effect, except where these regulations provide an alternative to such requirements. Land within the MMOD may be used either for (1) a Registered Marijuana Dispensary (RMD), in which case the requirements set forth in this section shall apply; or (2) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the MMOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MMOD conflict with the requirements of the underlying district, the requirements of the MMOD shall control.

3. Definitions: where not expressly defined in the Zoning Bylaws, terms used in the MMOD Bylaw shall be interpreted as defined in the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq. and the Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq., and otherwise by their plain language.

Registered Marijuana Dispensary: also known as a Medical Marijuana Treatment Center, means a not-for-profit entity registered under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products (MIPs), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered Qualifying Patients or their Personal Caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana for medical use.

4. Location

a. RMDs may be permitted in the MMOD pursuant to a Special Permit.

b. RMD buildings may not be located within 2,500 feet of the following:

- (1) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university;*
- (2) Child Care Facility;*
- (3) Library;*
- (4) Playground;*
- (5) Public Park;*
- (6) Youth center;*
- (7) Public swimming pool;*
- (8) Video arcade facility; or*
- (9) Similar facility in which minors commonly congregate.*

c. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in Section 8.G.4.b. to the nearest point of the proposed RMD building.

d. The distance requirement may be reduced by twenty-five percent or less, but only if:

- (1) The applicant demonstrates that the RMD would otherwise be effectively prohibited within the Town;*
- (2) The applicant demonstrates that the RMD will employ adequate security measures to prevent diversion of medical marijuana to minors who are not Qualifying Patients pursuant to 105 CMR 725.004.*

5. Procedure: The Planning Board shall be the Special Permit Granting Authority (SPGA) for a RMD special permit.

a. Application: In addition to the materials and fees required under Article V of the Town of Brookfield Rules and Regulations for the Planning Board and Section 12.C.8. of this Bylaw, the applicant shall include:

- (1) a notarized copy of its registration as an RMD from the Massachusetts Department of Public Health (DPH);*
- (2) a detailed floor plan of the premises of the proposed RMD that identifies the square footage available and describes the functional areas of the RMD, including areas for any preparation of Marijuana Infused Products as defined by the DPH;*
- (3) detailed site plans that include the following information:*
 - (a) Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this Bylaw;*
 - (b) Location of all RMD buildings in relation to any protected use properties, as described in Sections 8.G.4.b. and 8.G.4.c.;*
 - (c) Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;*
 - (d) Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected be substantially affected by on-site changes;*
 - (e) Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;*
 - (f) Design and appearance of proposed buildings, structures, freestanding and other signs, screening and landscaping; and*
 - (g) Adequacy of water supply, surface and subsurface drainage and light.*
- (4) a description of the security measures, including employee security policies, approved by DPH for the RMD;*
- (5) a copy of the emergency procedures approved by DPH for the RMD;*
- (6) a copy of the policies and procedures for Qualifying Patient or Personal Caregiver home delivery approved by DPH for the RMD;*
- (7) a copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between RMDs approved by DPH;*
- (8) a copy of proposed waste disposal procedures; and*
- (9) a description of any waivers from DPH regulations issued for the RMD.*

b. The Planning Board shall refer copies of the application to the Building Department, Fire Department, Police Department, Board of Health, the Conservation Commission, the Highway Department, Board of Water Commissioners, and the Planning Board. These boards/departments shall review the application and shall submit their written recommendations. Failure to make recommendations within 35 days of referral of the application shall be deemed lack of opposition.

c. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and departments, the Planning Board may act upon such a permit.

6. Special Permit Conditions on RMDs: The Planning Board shall impose conditions reasonably appropriate to improve site design, traffic flow, and public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this section. In addition to any specific conditions applicable to the applicant's RMD, the Planning Board shall include the following conditions in any special permit granted under this Bylaw:

- a. Hours of Operation, including dispatch of home deliveries.*
- b. The permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) with the Zoning Enforcement Officer and the Planning Board within 24 hours of creation by the RMD. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.*
- c. The permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by DPH or the Division of Administrative Law Appeals, as applicable, regarding the RMD with the Zoning Enforcement Officer and Planning Board within 48 hours of receipt by the RMD.*
- d. The permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.*

- e. The special permit shall lapse within five years of its issuance. If the permit holder wishes to renew the special permit, an application to renew the special permit must be submitted at least 120 days prior to the expiration of the special permit.*
- f. The special permit shall be limited to the current applicant and shall lapse if the permit holder ceases operating the RMD.*
- g. The special permit shall lapse upon the expiration or termination of the applicant's registration by DPH.*
- h. The permit holder shall notify the Zoning Enforcement Officer and Planning Board in writing within 48 hours of the cessation of operation of the RMD by the permit holder or the expiration or termination of the permit holder's registration with DPH.*

7. Exemption from RMD Special Permit Requirement: *RMDs that demonstrate that they are protected pursuant to the agricultural exemption under G.L. c.40A §3 are not required to obtain a special permit, but shall apply for Site Plan Approval pursuant to Section 8.C. of this Bylaw.*

8. Prohibition Against Nuisances: *No use shall be allowed in the MMOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including, but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.*

9. Severability: *The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.*

And by approving changes to the Zoning Map, Town of Brookfield, that identifies areas in the Medical Marijuana Overlay District

Note: The Town voted by a standing majority 34 to 21 to change the distance from 500 to 2,500 feet in Location 4b.

ARTICLE 26: To see if the Town will vote to transfer a sum of money from Free Cash to the Stabilization Account or take any action thereto.

The Town must transfer available FY14 Free Cash into the Stabilization Account or it will "fall" to next year's free cash. The amount to be transferred, if any, depends on whether articles recommended to be funded from free cash receive favorable votes.

The Town voted to transfer the sum of \$221,073.00 from Free Cash to the Stabilization Account by a standing 2/3rds majority of 45 to 4.

(The Board of Selectmen unanimously supports Article 26.)

THIS WARRANT HAS TOTAL OF 26 ARTICLES.

The Meeting adjourned at 9:10 p.m. 69 registered voters attended the meeting.

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office and on-line at www.mytowngovernment.org in said Town, seven days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this 22nd day of May, in the year Two Thousand and Fourteen.

Respectfully Submitted,

SELECTMEN OF BROOKFIELD

Stephen J. Comtois II, Chairman
Nicholas M. Thomo, Vice Chairman

Linda M. Lincoln, Clerk

A True Copy, Attest:
Constable of Brookfield

Worcester, SS:
Brookfield, Massachusetts

Pursuant to the within warrant, I have notified and warned the inhabitants of the Town of Brookfield by posting up attested copies of same at the U.S. Post Office on May 22, 2014 at 1:15 p.m. and at the Brookfield Town Hall at 1:10 p.m. on the same day.

Seven days before the date of the meeting, as within directed.

Bruce W. Gadaire
Constable of Brookfield

A TRUE COPY ATTEST:

Michael P. Seery, Town Clerk

SPECIAL TOWN MEETING WARRANT

NOVEMBER 21, 2014

BROOKFIELD ELEMENTARY SCHOOL

BROOKFIELD, MASSACHUSETTS

WORCESTER, SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF BROOKFIELD IN THE COUNTY OF WORCESTER

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE HEREBY DIRECTED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN, QUALIFIED TO VOTE IN TOWN AFFAIRS, TO MEET AT THE **BROOKFIELD ELEMENTARY SCHOOL, 37 CENTRAL STREET, BROOKFIELD, MA ON FRIDAY, NOVEMBER 21, 2014 at 6:30 P.M.** TO ACT ON THE FOLLOWING ARTICLES:

ARTICLE 1: To see if the Town will vote to borrow a sum of money not to exceed \$500,000 for the implementation of a Capital Projects Geothermal System ground source heat pump system. Application for this loan will be contingent on receiving a grant from the DOER (Dept. of Energy Resources) of the Commonwealth of Massachusetts by December 31, 2014, or take any action relative thereto.

The Board of Selectmen and the Advisory Committee do not support this article.

The Town unanimously voted to pass over Article 1.

ARTICLE 2: To see if the Town will vote to borrow or transfer a sum of money to the Legal Services Account to cover the legal, clerical and material expenses associated with the negotiation of a new multi-year Cable Provider contract with Charter Communications, or take any action relative thereto.

Brookfield's current cable contract with Charter Communications expired on July 1, 2014. The Brookfield Cable Advisory Committee is in the process of negotiating a new multi year contract with Charter. The Cable Advisory Committee is asking for \$10,000 to cover the expense of skilled legal counsel from a reputable communications attorney or firm to assure the best possible outcome for the Town of Brookfield and its cable subscribers in its dealings with Charter, as well as the cost of postage, copying, office supplies and other ancillary expenses associated with the negotiations process.

The Board of Selectmen and the Advisory Committee support this article.

The Town voted by a 28 to 12 standing 2/3rds majority to create a new account to be named the Cable Advisory Expense Account and to transfer the sum of \$10,000.00 from the Stabilization Fund to that new account to cover the legal, clerical and material expenses associated with the negation of a new multi-year cable television license.

ARTICLE 3: To see if the Town will vote to borrow or transfer a sum of money to the Road Reconstruction Account or any other action relative thereto.

The Road Reconstruction Account has historically been a \$30,000 appropriation at Annual Town Meeting. This year the appropriation was \$14,000. The request is for \$10,000. The following projects are on the Highway Department's list of projects:

- a. Mill Street safety improvements and drainage work. FEMA grant in the amount of \$177,227 has been received. The town's required match is \$44,306. The permitting has been completed. We plan to begin construction during 2015.
- b. Quaboag Street safety improvements and road drainage. Embankment along the pond needs to be reconstructed where flooding has eroded it and is now beginning to undermine the road.
- c. Webber Road safety improvements, drainage and road resurfacing. 6300' x 21' paving; 160' drainage pipe and three catch basins.
- d. Molasses Hill Rd: Road surface is deteriorating, 9420' x 22' paving.
- e. Mocking Bird Lane, Cottonwood Road and Heron Circle safety improvements. Crack and stone seal the roads with 10% rubber. Total length 2730' x 24.

The Board of Selectmen and the Advisory Committee do not support this article.

The Town unanimously voted to transfer the sum of \$10,000.00 from the Stabilization Account to the Road Reconstruction Account.

ARTICLE 4: To see if the Town will vote to borrow or transfer a sum of money to the Fire Department Repair/Replacement Account to cover unexpected expenses in the Fire Department, or take any action relative thereto.

Fiscal 2015

- a. **Tanker 1 air compressor replacement: \$2,114**
- b. **Engine 3 ladder replacement (failed testing: \$1,296**

- c. Replacement hose to replace hose that failed testing: \$4,000
(19 lengths failed and we plan to replace ten lengths at this time, with six on order now)
- d. Repaint both gable ends on rear Fire Department building: \$1,500

Total of unexpected expenditures/requested amount - \$8,910

This account currently has \$651.89 left in it for the balance of FY15. In addition to covering regular maintenance and further unexpected costs, it was hoped to have some masonry work done to the station.

The Board of Selectmen supports this article.

The Advisory Committee supports this article for \$7,410.

The Town unanimously voted to transfer the sum of \$8,910.00 from the Stabilization Account to the Fire Department Repair/Replacement Account.

ARTICLE 5: To see if the Town will vote to borrow or transfer a sum of money to the Town Hall Improvement Account to purchase and install six security cameras for the Town Hall or take any action relative thereto.

A security package for six cameras, wire and conduit - \$1,900.

The Board of Selectmen supports this article.

The Advisory Committee supports this article for the funds to be transferred from another account.

The Town voted to Pass Over Article 5 by a standing majority 35 to 5.

ARTICLE 6: To see if the Town will vote to borrow or transfer a sum of money to the Town Hall Improvement Account to purchase and install panic alarms for each desk or take any action relative thereto.

The purchase and installation of ten panic buttons and a six month monitoring fee - \$1,440.

The Board of Selectmen supports this article 2 to 1.

The Advisory Committee supports this article 5 to 1 for the funds to be transferred from another account.

The Town voted to Pass Over Article 6 by a standing majority 39 to 3.

ARTICLE 7: To see if the Town will vote to transfer a sum of money to the Town Hall Improvement Account to purchase and install a card access system for one door or take any action relative thereto.

The purchase and installation of a card access system for one door, including extra material costs - \$3,882.

The Board of Selectmen supports this article 2 to 1.

The Advisory Committee does not support this article.

The Town unanimously voted to Pass Over Article 7.

ARTICLE 8: To see if the Town will vote to transfer a sum of money to the General Insurance Account to pay a medical bill to Harrington Hospital for FY 2014 or take any action relative thereto.

This requires a 9/10 Vote.

This is an unpaid bill for \$505 from FY14. The policy has a \$1,000 deductible.

The Board of Selectmen and the Advisory Committee support this article.

Article 8 was defeated because it did not meet the 9/10ths majority needed to pay a prior year bill. 37 were in favor and 9 were opposed.

ARTICLE 9: To see if the Town will vote to transfer a sum of money to the General Insurance Account to pay a medical bill to Town of East Brookfield Comstar Ambulance for FY 2014 or take any action relative thereto.

This requires a 9/10 Vote

This is an unpaid bill for \$1,000 from FY14. The policy has a \$1,000 deductible.

The Board of Selectmen and the Advisory Committee support this article.

Article 9 was defeated because it did not meet the 9/10ths majority needed to pay a prior year bill. 36 were in favor and 9 were opposed.

ARTICLE 10: To see if the Town will vote to transfer a sum of money to the General Insurance Account to pay a medical bill to Town of East Brookfield Comstar Ambulance for FY 2014 or take any action relative thereto.

This requires a 9/10 Vote.

This is an unpaid bill for \$1,000 from FY14. The policy has a \$1,000 deductible.

The Board of Selectmen and the Advisory Committee support this article.

Article 10 was defeated because it did not meet the 9/10ths majority needed to pay a prior year bill. 25 were in favor and 14 were opposed.

ARTICLE 11: To see if the Town vote to will raise and appropriate a sum of money to the Police Station Maturing Interest Account or take any action relative thereto.

Interest of \$825 from short term borrowing.

The Board of Selectmen and Advisory Committee support this article.

The Town voted by a moderator declared voice majority to raise and appropriate \$825.00 to the Police Station Maturing Interest Account.

ARTICLE 12: To see if the Town will vote to raise and appropriate a sum of money to the Treasurer's Salary Account or take any action relative thereto.

\$1,462 is requested to increase the Treasurer's hours and fund the Treasurer's Salary Account until the end of the year.

The Board of Selectmen supports this article.

The Advisory Committee does not support this article.

The Town voted by a moderator declared voice majority to raise and appropriate the sum of \$1,462.00 to the Treasurers Salary Account.

ARTICLE 13: To see if the Town will vote to allow the Planning Board to pay a prior year bill or take any action thereto.

This requires a 9/10 Vote.

To pay a prior year Planning Board advertising expense in in the amount of \$115.

The Board of Selectmen and the Advisory Committee support this article.

The Town unanimously voted to pay the sum of \$115.00 for a prior year Planning Board Expense Bill.

There were 55 voters present at the Special Town Meeting and the Meeting adjourned at 8:50 p.m.

And you are directed to serve this warrant, by posting up attested copies thereof, at the Town Hall and Post Office in said Town, fourteen days at least before the time of the holding of said meeting.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting, as aforesaid. Given under our hands this 7th day of November in the year Two Thousand and Fourteen.

Respectfully Submitted,
SELECTMEN OF BROOKFIELD
Stephen J. Comtois II, Chairman
Nicholas Thomo, Vice Chairman
Linda Lincoln, Clerk

A True Copy, Attest:
Bruce W. Gadaire
Constable of Brookfield

Worcester, SS:
Brookfield, Massachusetts

Pursuant to the within warrant, I have notified and warned the inhabitants of the Town of Brookfield by posting attested copies of same at the U.S. Post Office on Friday, the 7th day of November, 2014 at 2:15 p.m. and at the Brookfield Town Hall at 2 p.m. on the same day. Fourteen days before the date of the meeting, as within directed.

A TRUE COPY ATTEST:
MICHAEL P. SEERY, TOWN CLERK